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# 2016 BUDGET

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*City of Burlington  
2016 Budget  
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To: Citizens of the City of Burlington  
Burlington City Council  
Burlington City Employees

From: Steve Sexton, Mayor

Subject: 2016 Budget

I am submitting the final adopted City of Burlington 2016 budget document to you for your information. The 2016 Burlington budget reflects the cooperative efforts of the Mayor, Council, staff, and residents that provided hours of work and valuable input. I want to thank each of you for your help in constructing a budget that responds to the needs of City residents, businesses, and visitors alike. The final 2016 City of Burlington budget has been developed based upon the following projections and assumptions:

**Strategic Planning Model:**

This budget proposal reflects the ongoing implementation of a budget model that directs the investment of resources to achieving measurable outcomes. In each department's budget proposal, the department head was asked to summarize departmental services, to review 2015 goals and accomplishments, to establish goals for 2016, and to tie requests for additional personnel and resources to achieving specific levels of service.

**Resources**

The 2016 final budget projects \$28,293,794 in total revenues, including \$13,005,115 in the Current Expense Fund 001. This budget reflects continuation of recent sales tax trends (\$7.8 Million projected to be received in 2016), and responds to Council's desire to emphasize street and arterial maintenance and repair. The 2016 budget preserves an estimated \$12,975,382 in ending net cash, including \$2,556,230 in the Current Expense Fund.

The budget includes conservative revenue estimates. It assumes a reduction from the 2015 above average increase in permit and development related revenue , on-going low investment interest returns,



no utilization of the allowed 1% annual increase in property taxes, and little or no increase in other taxes or fees other than those previously directed by ordinance or mandated by court action.

### **Expenditures**

The 2016 expenditure budget totals \$32,359,262 for all funds, including \$14,893,668 in the Current Expense Fund. The final 2016 budget maintains essential city services while complying with Council's policy to retain General Fund ending cash reserves equal to 20% of the operational budget. Proposed expenditure levels respond to negotiated wage adjustments included within existing collective bargaining agreements, a significant anticipated increase in public defense costs, and nominal personnel enhancements. As in prior years, professional services budget line items were "zero-based", and where possible, have been redirected internally to staff resources where doing so would result in measurable cost savings (i.e. engineering and storm water).

This budget also meets the City's debt service obligations as follows:

- North Burlington Boulevard LTGO bond: Principal and Interest: \$298,666  
Final Payment in 2021 (Interest rate reset effective January 2013 from 4% to 1.12%)
- Storm Sewer Revenue bond: Principal and Interest: \$237,624  
(Interest rate reset effective April 2014)

### **City Policy Initiatives in 2016**

The 2016 budget initiates several important policy initiatives for the City of Burlington. These initiatives include the following:

- Substantial implementation of an Equipment Rental and Revolving Fund for the maintenance and replacement of significant equipment in the Streets, Sewer, and Information Technology areas
- Development of an Indirect Cost Allocation model to better quantify and account for expenditures
- Updating of city personnel policies, procurement policies and contract administrative functions, including an enhanced role for the Finance Department
- Internalizing of functions previously performed by contract and/or professional service agreements, including engineering services
- Implementation of a Level of Service budget development analysis model to identify and prioritize needs, and to evaluate optimal allocation of resources to meet these needs

- Realigning of the City 6-Year Capital Improvement Plan process to better inform long range capital facility planning and integration of CIP planning into the annual budget adoption process
- Enhancement of the city's investment in its fiber optic network system
- Investment in significant transportation system project design and construction including right-of-way acquisition and clover leaf design as phase one of the George Hopper and I-5 interchange, completion of the Anacortes – Gilkey roundabout, construction of the LID public parking lot and trail in the historic downtown area, design of the Fairhaven – Cherry Street 5-way intersection rebuild and public plaza, and design of the Highway 20 – Skagit Street signal and pedestrian crossing.



## ELECTED OFFICIALS

		<u>TERM</u>	<u>TERM COMPLETED</u>
<b>MAYOR:</b>	Steve Sexton	4 years	December, 2019
<b>COUNCILORS:</b>			
N.W. Ward #1	Ted Montgomery	4 years	December, 2019
N.E. Ward #2	Edith Edmundson	4 years	December, 2019
Central Ward #3	Richard DeGloria	4 years	December, 2019
S.W. Ward #4	Tonya Bieche	4 years	December, 2017
S.E. Ward #5	Chris Loving	4 years	December, 2017
East Ward #6	Bill Aslett	4 years	December, 2017
At Large	Joe DeGloria	4 years	December, 2017

## EXECUTIVE STAFF

CITY ADMINISTRATOR	Bryan Harrison
CITY ATTORNEY	Leif Johnson
FINANCE DIRECTOR	Vacant
FIRE CHIEF	Vacant
LIBRARY DIRECTOR	Sarah Ward
PARKS DIRECTOR	Loren Cavanaugh
POLICE CHIEF	Bill VanWieringen
PUBLIC WORKS DIRECTOR	Marvin Pulst

**AN ORDINANCE ADOPTING THE 2016 BUDGET OF THE CITY OF  
BURLINGTON, WASHINGTON AND SETTING FORTH IN SUMMARY  
FORM THE ESTIMATED REVENUES AND APPROPRIATED  
EXPENDITURE TOTALS**

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURLINGTON DO ORDAIN AS  
FOLLOWS:**

**SECTION I.** The final budget for the calendar year 2016, entitled "CITY OF BURLINGTON 2016 BUDGET", approved by the Mayor and attested by the Finance Director, is hereby adopted by reference and shall constitute all of the appropriations of the City for the year 2016.

**SECTION II.** A summary of estimated revenues and appropriated expenditures for each separate fund and aggregate totals for all funds are as follows:

Fund No.	Fund Description	Beginning Net Cash and Revenues		
		Beginning Net Cash	Estimated Revenues	Total Resources
001	Current Expense	\$ 4,444,783	\$ 13,005,115	\$ 17,449,898
101	City Street	\$ 184,542	\$ 1,024,850	\$ 1,209,192
102	Arterial Street	\$ 1,285,685	\$ 4,078,470	\$ 5,364,155
107	Park Endowment	\$ 34,500	\$ 150	\$ 34,650
116	Cemetery	\$ 3,334	\$ 96,200	\$ 99,534
119	Substance Abuse Control	\$ 7,567	\$ -	\$ 7,567
197	Lodging Tax	\$ 535,831	\$ 263,000	\$ 798,831
201	GO Bonds	\$ 226,879	\$ 26,000	\$ 252,879
300	Current Expense Capital Reserve	\$ 808,166	\$ 947,846	\$ 1,756,012
301	Capital Improvement	\$ 869,381	\$ 129,000	\$ 998,381
311	Park & Rec Capital Reserve	\$ 1,111,631	\$ 219,500	\$ 1,331,131
401	Sewer	\$ 1,491,259	\$ 3,495,000	\$ 4,986,259
402	Sewer Capital Reserve	\$ 1,938,519	\$ 1,815,000	\$ 3,553,519
425	Storm Drainage	\$ 544,787	\$ 1,034,000	\$ 1,578,787
426	Storm Capital Reserve	\$ 2,089,800	\$ 1,997,963	\$ 4,087,763
501	Equipment Rental & Reserve	\$ 1,125,754	\$ 361,900	\$ 1,487,654
701	Cemetery Endowment	\$ 338,432	\$ -	\$ 338,432
	<b>Total All Funds</b>	<b>\$ 17,040,850</b>	<b>\$ 26,293,794</b>	<b>\$ 45,334,644</b>

Fund No.	Fund Description	Ending Net Cash and Expenditures as per Current		
		Ending Net Cash	Estimated Expenditures	Total Uses
001	Current Expense	\$ 2,556,230	\$ 14,893,668	\$ 17,449,898
101	City Street	\$ 268,517	\$ 940,675	\$ 1,209,192
102	Arterial Street	\$ 1,582,853	\$ 3,781,302	\$ 5,364,155
107	Park Endowment	\$ 32,700	\$ 1,950	\$ 34,650
116	Cemetery	\$ 26,200	\$ 73,334	\$ 99,534
119	Substance Abuse Control	\$ 2,732	\$ 4,835	\$ 7,567
197	Lodging Tax	\$ 490,181	\$ 308,650	\$ 798,831
201	GO Bonds	\$ 228,985	\$ 23,894	\$ 252,879
300	Current Expense Capital Reserve	\$ 906,036	\$ 849,976	\$ 1,756,012
301	Capital Improvement	\$ 998,381	\$ -	\$ 998,381
311	Park & Rec Capital Reserve	\$ 1,101,831	\$ 229,500	\$ 1,331,131
401	Sewer	\$ 1,095,340	\$ 3,890,919	\$ 4,986,259
402	Sewer Capital Reserve	\$ 523,519	\$ 3,030,000	\$ 3,553,519
425	Storm Drainage	\$ 251,228	\$ 1,327,559	\$ 1,578,787
426	Storm Capital Reserve	\$ 1,280,763	\$ 2,827,000	\$ 4,087,763
501	Equipment Rental & Reserve	\$ 1,311,654	\$ 176,000	\$ 1,487,654
701	Cemetery Endowment	\$ 338,432	\$ -	\$ 338,432
	<b>Total All Funds</b>	<b>\$ 12,975,382</b>	<b>\$ 32,358,262</b>	<b>\$ 45,334,644</b>

**SECTION III.** The Finance Director is hereby directed to transmit the State Auditor's Office a copy of the final budget as adopted.

**SECTION IV.** This ordinance shall take effect five (5) days following its publication as required by law.

**INTRODUCED AND PASSED** and approved at a regular meeting of the City Council this 24<sup>th</sup> day of November, 2015

THE CITY OF BURLINGTON



Steve Sexton, Mayor

ATTEST:

  
Crystil Wooldridge, Finance Director

APPROVED AS TO FORM:

  
Leif Johnson, City Attorney

Filed with City Clerk: 11/17/2015  
Passed by the City Council: 11/24/2015  
Signed by the Mayor: 11/25/2015  
Published: 11/27/2015

City of Burlington  
2016 Budget Summary

FUND #	FUND NAME	2016 EST BNC	2016 EST REV	2016 TRANSFER IN	2016 BNC & REV	2016 O & M EXP	2016 CAPITAL	2016 TRANSFER OUT	2016 TOTAL EXP	2016 EST ENC	2016 ENC & EXP
001	CURRENT EXPENSE	\$ 4,444,783	\$ 12,499,615	\$ 505,500	\$ 17,449,898	\$ 12,786,668		\$ 2,107,000	\$ 14,893,668	\$ 2,556,230	\$ 17,449,898
101	STREET	\$ 184,542	\$ 1,024,650	\$ -	\$ 1,209,192	\$ 755,425		\$ 185,250	\$ 940,675	\$ 268,517	\$ 1,209,192
102	ARTERIAL STREET	\$ 1,285,685	\$ 3,078,470	\$ 1,000,000	\$ 5,364,155	\$ -	\$ 3,781,302		\$ 3,781,302	\$ 1,582,853	\$ 5,364,155
107	PARK ENDOWMENT	\$ 34,500	\$ 150	\$ -	\$ 34,650	\$ 1,950		\$ -	\$ 1,950	\$ 32,700	\$ 34,650
116	CEMETERY	\$ 3,334	\$ 46,200	\$ 50,000	\$ 99,534	\$ 73,334			\$ 73,334	\$ 26,200	\$ 99,534
119	DRUG ABUSE	\$ 7,567	\$ -	\$ -	\$ 7,567	\$ -	\$ 4,835	\$ -	\$ 4,835	\$ 2,732	\$ 7,567
197	LODGING TAX	\$ 535,831	\$ 263,000	\$ -	\$ 798,831	\$ 308,650	\$ -	\$ -	\$ 308,650	\$ 490,181	\$ 798,831
201	GO BONDS	\$ 226,879	\$ 26,000	\$ -	\$ 252,879	\$ 23,894	\$ -	\$ -	\$ 23,894	\$ 228,985	\$ 252,879
300	CURRENT EXP CAP RESERVE	\$ 808,166	\$ 97,846	\$ 850,000	\$ 1,756,012	\$ -	\$ 849,976	\$ -	\$ 849,976	\$ 906,036	\$ 1,756,012
301	CAPITAL IMP	\$ 869,381	\$ 129,000	\$ -	\$ 998,381	\$ -	\$ -	\$ -	\$ -	\$ 998,381	\$ 998,381
311	PARK RESERVE	\$ 1,111,631	\$ 219,500	\$ -	\$ 1,331,131	\$ -	\$ 229,500	\$ -	\$ 229,500	\$ 1,101,631	\$ 1,331,131
401	SEWER	\$ 1,491,259	\$ 3,464,000	\$ 31,000	\$ 4,986,259	\$ 1,977,919		\$ 1,913,000	\$ 3,890,919	\$ 1,095,340	\$ 4,986,259
402	SEWER CUM. RESERVE	\$ 1,938,519	\$ 15,000	\$ 1,600,000	\$ 3,553,519	\$ -	\$ 3,030,000	\$ -	\$ 3,030,000	\$ 523,519	\$ 3,553,519
425	STORM DRAINAGE	\$ 544,787	\$ 1,034,000	\$ -	\$ 1,578,787	\$ 1,001,309		\$ 326,250	\$ 1,327,559	\$ 251,228	\$ 1,578,787
426	STORM CUM. RESERVE	\$ 2,089,800	\$ 1,872,963	\$ 125,000	\$ 4,087,763	\$ -	\$ 2,827,000	\$ -	\$ 2,827,000	\$ 1,260,763	\$ 4,087,763
501	ER&R FUND	\$ 1,125,754	\$ 3,900	\$ 358,000	\$ 1,487,654	\$ -	\$ 176,000	\$ -	\$ 176,000	\$ 1,311,654	\$ 1,487,654
701	CEMETERY ENDOWMENT	\$ 338,432	\$ -	\$ -	\$ 338,432	\$ -	\$ -	\$ -	\$ -	\$ 338,432	\$ 338,432
		\$ 17,040,850	\$ 23,774,294	\$ 4,519,500	\$ 45,334,644	\$ 16,929,149	\$ 10,898,613	\$ 4,531,500	\$ 32,359,262	\$ 12,975,382	\$ 45,334,644

**RESOLUTION NO. 21-2015****A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF BURLINGTON**

**WHEREAS**, the City Council desires to establish the salary schedule for employees and elected officials of the City of Burlington; and

**WHEREAS**, the labor agreement between the City and the Burlington Employees' Police Guild provides for a 1.0% base wage rate increase effective January 1, 2016; and

**WHEREAS**, the labor agreement between the City and the International Association of Firefighters Local 4111 provides for no cost of living increase for represented firefighters as the contract which expires December 31, 2015 is currently under negotiation; and

**WHEREAS**, the labor agreements between the City and Teamsters Local Union No. 231 Public Works Division and Clerical Employees and Records Technicians provides for a 2% base wage rate increase for all represented employees effective January 1, 2016; and

**WHEREAS**, it is the intent of the City Council to implement a 2% cost of living increase for its non-represented employees, which shall take effect on January 1, 2016.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURLINGTON AS FOLLOWS:**

**SECTION 1.** The monthly base compensation for City employees shall be paid in accordance with the following salary schedule, subject to adjustments as contained in collective bargaining agreements entered by the City, and subject further to longevity adjustments set out below:

City Administrator	\$10,559.22 - \$11,884.50
Public Works Director-Engineer	\$8,843.19 - \$9,955.08
Police Chief	\$8,771.10 - \$9,907.58
City Attorney, Finance Director, Planning Director (if also serving as Community Development Director), Fire Chief	\$8,335.55 - \$9,381.74
Assistant Police Chief	\$8,291.58 - \$9,332.25
Police Lieutenant	\$7,857.05 - \$8,843.19
Assistant PW Director-Engineer/Assistant Fire Chief	\$7,406.03 - \$8,335.55
Park and Recreation Director	\$6,980.89 - \$7,857.05
Library Director	\$6,580.16 - \$7,406.03
Senior Planner	\$6,525.05 - \$7,344.00
Fire Division (Battalion) Chief, Information Technology Manager	\$6,388.50 - \$7,190.32
Police Sergeant	\$6,591.38 - \$7,265.55

Accounting Manager, Sewer Supervisor	\$6,202.43 - \$6,980.89
Fire Captain	\$6,597.66 - \$6,714.43
Building Official, Assistant City Attorney, Fire Marshal	\$6,021.77 - \$6,777.56
Buildings and Grounds Supervisor, Assistant City Engineer, Parks Supervisor, Streets Supervisor	\$5,846.39 - \$6,580.16
Fire Lieutenant	\$6,130.57 - \$6,422.50
Police Officer	\$5,314.62 - \$6,334.77
Court Administrator	\$5,350.27 - \$6,021.77
Firefighter	\$4,670.91 - \$5,838.63
Building Inspector / Code Enforcement	\$5,227.52 - \$5,883.63
Information Systems Technician	\$5,075.27 - \$5,712.26
Administrative Assistant, Permit Center Manager, Human Resource and Risk Management Specialist	\$4,783.92 - \$5,384.35
Code Enforcement Officer, Engineer Technician, Engineer I, Police Administrative Secretary, Recreation Coordinator	\$4,644.59 - \$5,227.52
Sewer Lead Operator	\$5,198.86 - \$5,314.53
Street Lead Person, Park Lead Person	\$5,066.21 - \$5,231.75
Library Systems Administrator	\$4,509.31 - \$5,075.27
Sewer Class II Operator, Lab Specialist, Pretreatment Coordinator, Journeyman Electrician	\$4,706.45 - \$5,116.09
Children's Librarian	\$4,377.97 - \$4,927.45
Sewer Class I Operator	\$4,502.71 - \$4,899.60
Utility I	\$4,354.14 - \$4,898.54
Legal Secretary	\$4,126.65 - \$4,644.59
Librarian	\$3,889.77 - \$4,377.97
Accounting Specialist	\$3,653.87 - \$4,332.63
IS Technical Assistant	\$3,776.48 - \$4,250.45
Operator in Training	\$3,870.23 - \$4,272.42
Staff Assistant I	\$3,666.48 - \$4,126.65
Court Clerk	\$3,279.61 - \$4,051.40
Groundskeeper	\$3,556.11 - \$3,964.67
Accounting Technician II	\$3,335.63 - \$4,009.11
Library Technical Services Coordinator	\$3,355.35 - \$3,776.48
Police Records Clerk	\$3,323.99 - \$4,047.26
Accounting Technician I	\$3,018.47 - \$3,686.65
Senior Library Clerk, Senior Library Associate	\$3,162.73 - \$3,559.69
Custodian	\$3,075.38 - \$3,618.72
Utility II	\$3,033.99 - \$3,177.26
Library Assistant	\$2,496.69 - \$2,810.05
Receptionist	\$2,471.87 - \$3,059.69
Mayor	\$4,412.88
City Councilmember	\$600.00 - \$800.00
Civil Service Secretary/Chief Examiner	\$20.00/hr. - \$25.00/hr.
Public Defense Program Assistant	\$15.00/hr. - \$20.00/hr.
Part-Time Firefighters	\$15.00/hr.



Part-Time and Seasonal Employees

\$9.47/hr. - \$15.87/hr.

**SECTION 2. Longevity.** Longevity of \$5.00 per month shall be in addition to the base pay reflected in Section "1" above, for each year of service beginning the third year of employment for full-time, non-represented employees.

**SECTION 3. Repealer.** That resolution No. 18-2015 of the City of Burlington is hereby repealed.

**SECTION 4. Effective Date.** This resolution shall become effective at 12:01 a.m., January 1, 2016.

**INTRODUCED AND PASSED** and approved at a regular meeting of the City Council this 10<sup>th</sup> day of December, 2015.

THE CITY OF BURLINGTON

  
\_\_\_\_\_  
Steve Sexton, Mayor

ATTEST:

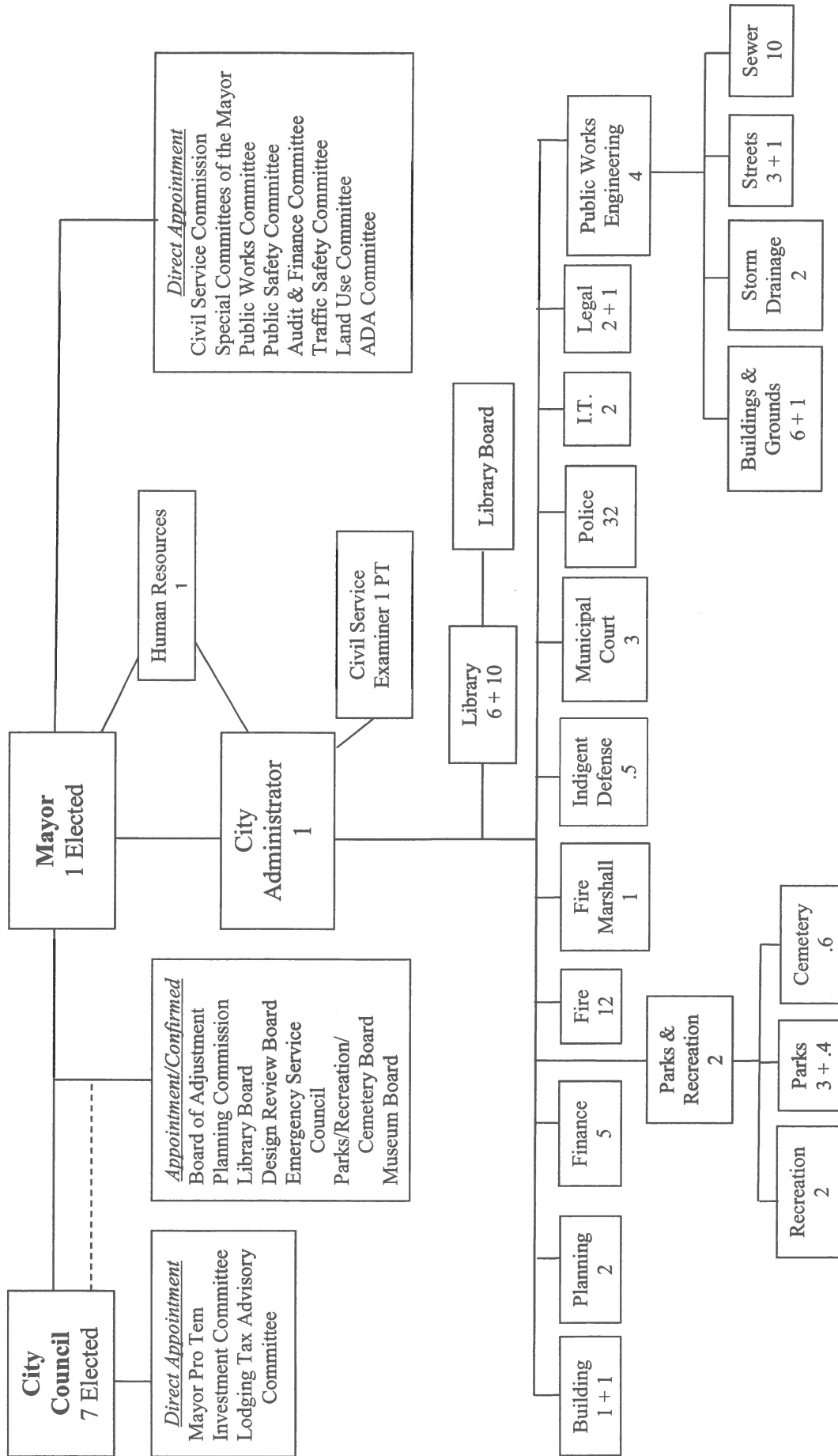
  
\_\_\_\_\_  
Crystil Wooldridge, Finance Director

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Leif Johnson, City Attorney

PUBLISHED: 12/14/2015

# City of Burlington Organizational Chart – 2016 Funded Positions



8 Elected, 100 Full-time; 25 Part-time

# City of Burlington

## 2016 Summary of Salaries, Benefits and Personnel

Department & Positions	Salaries	Medical	Other Benefits
<b>Current Expense</b>			
Legislative	64,800	-	5,065
<i>Council Members (7)</i>			
Judicial	168,580	44,570	32,405
<i>Court Administrator</i>			
<i>Court Clerk (2)</i>			
Executive	52,955	25,380	10,180
<i>Mayor</i>			
Admin/Finance	525,530	104,510	104,405
<i>City Administrator</i>			
<i>Human Resource / Risk Management</i>			
<i>Part Time Civil Service Secretary</i>			
<i>Finance Director</i>			
<i>Accounting Manager</i>			
<i>Accounting Specialist</i>			
<i>Accounting Technician (2)</i>			
Legal	183,507	39,880	35,100
<i>City Attorney</i>			
<i>Legal Secretary</i>			
<i>Part-time Paralegal</i>		-	
Community Planning & Econ. Dev.	345,847	71,370	60,120
<i>Senior Planner</i>			
<i>Permit Center Manager</i>			
<i>Building Official</i>			
<i>Building Inspector/Code Enforcement</i>			
<i>Fire Marshal</i>			
Buildings & Grounds	364,160	113,730	76,815
<i>Supervisor</i>			
<i>Utility I (2)</i>			
<i>Custodian (3)</i>			
<i>Seasonal 1,020 hrs</i>			
Information Systems	136,220	50,760	26,060
<i>IT System Manager</i>			
<i>IT Technician Assistant</i>			
Police	2,501,440	585,975	469,080
<i>Chief</i>			
<i>Assistant Chief</i>			
<i>Lieutenant</i>			
<i>Sergeant (3)</i>			
<i>Officer (19)</i>			
<i>Detective Sergeant</i>			
<i>Detective (1)</i>			
<i>Administrative Secretary</i>			
<i>Records Clerk (4)</i>			

# City of Burlington

## 2016 Summary of Salaries, Benefits and Personnel

Department & Positions	Salaries	Medical	Other Benefits
Fire	1,172,005	198,115	205,900
<i>Fire Chief</i>			
<i>Battalion Chief/Trainer</i>			
<i>Captain</i>			
<i>Lieutenant (2)</i>			
<i>Firefighter (6)</i>			
<i>Part-time</i>			
Library	495,430	98,965	93,670
<i>Director</i>			
<i>Children's Librarian</i>			
<i>System Admin/Circulation Supervisor</i>			
<i>Librarian (2.75)</i>			
<i>Senior Library Clerk/Associate (1.5)</i>			
<i>Tech. Services Coordinator PT (.5)</i>			
<i>Library Assistant PT (2.0)</i>			
<i>Library Paige PT (.5)</i>			
Engineering	288,450	43,800	56,195
<i>City Engineer/PW Director</i>			
<i>Asst. Engineer/Director</i>			
<i>Engineering Technician</i>			
Festivals	7,500	1,100	1,120
<i>As assigned from departments</i>			
Parks & Recreation	553,100	124,460	110,100
<i>Director</i>			
<i>Parks Supervisor</i>			
<i>Recreation Coordinator</i>			
<i>Staff Assistant I</i>			
<i>Utility I (3.4)</i>			
<i>Secretary PT (.5)</i>			
Total Current Expense Fund	6,859,524	1,502,615	1,286,215
Streets (1/2 allocated to Storm Drain)	250,745	72,265	48,895
<i>Street Supervisor</i>			
<i>Lead (2)</i>			
<i>Utility I (3) (50%)</i>			
<i>Seasonal 1,040 hrs.</i>			
Cemetery	43,600	10,580	8,760
<i>Utility I (.6)</i>			
<i>Seasonal 600 hrs</i>			
Sewer	691,766	241,910	147,700
<i>Sewer Supervisor</i>			
<i>Process Analyst</i>			
<i>Laboratory Specialist</i>			
<i>Operator II (5)</i>			
<i>Operator in Training</i>			
<i>Utility I, Maintenance</i>			
Storm Drainage	295,025	97,640	59,470

**ORDINANCE NO. 1820****AN ORDINANCE OF THE CITY OF BURLINGTON FIXING THE AMOUNT  
OF PROPERTY TAXES TO BE LEVIED IN 2015 FOR COLLECTION IN 2016.**

WHEREAS, the City Council has properly given notice of the public hearing held at 7:00 p.m., Thursday, November 12, 2015, to consider the City of Burlington tax revenues for the 2016 calendar year, and increases in property tax revenues, all pursuant to RCW 84.55.120; and

WHEREAS, the City Council after the hearing, and after duly considering all relevant evidence and testimony presented, has determined that City of Burlington does not require an increase in property tax revenue from the previous year as established below, and will also receive an increase resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, in order to discharge the expected expenses and obligations of the City of Burlington and in its best interest.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURLINGTON DO ORDAIN AS FOLLOWS:**

Section 1. That an increase in the regular property tax levy, in addition to the increase resulting from the addition of new construction and improvements to the property, any increase in the value of state assessed property, any annexations that have occurred and refunds made, is hereby authorized for the 2016 levy in the amount of \$2,550,000.00 which is a percentage increase of 0% from the previous year.

Section 2. The Finance Director is hereby authorized and directed to transmit to the County Assessor copies of this ordinance which levies for collection for the year 2016.

Section 3. This ordinance shall be in full force and effect five (5) days from and after its passage, approval, and publication as required by law.

**INTRODUCED AND PASSED** and approved at a regular meeting of the City Council this 12<sup>th</sup> day of November, 2015.

**THE CITY OF BURLINGTON**

  
Steve Sexton, Mayor

**ATTEST:**

  
Crystil Wooldridge, Finance Director

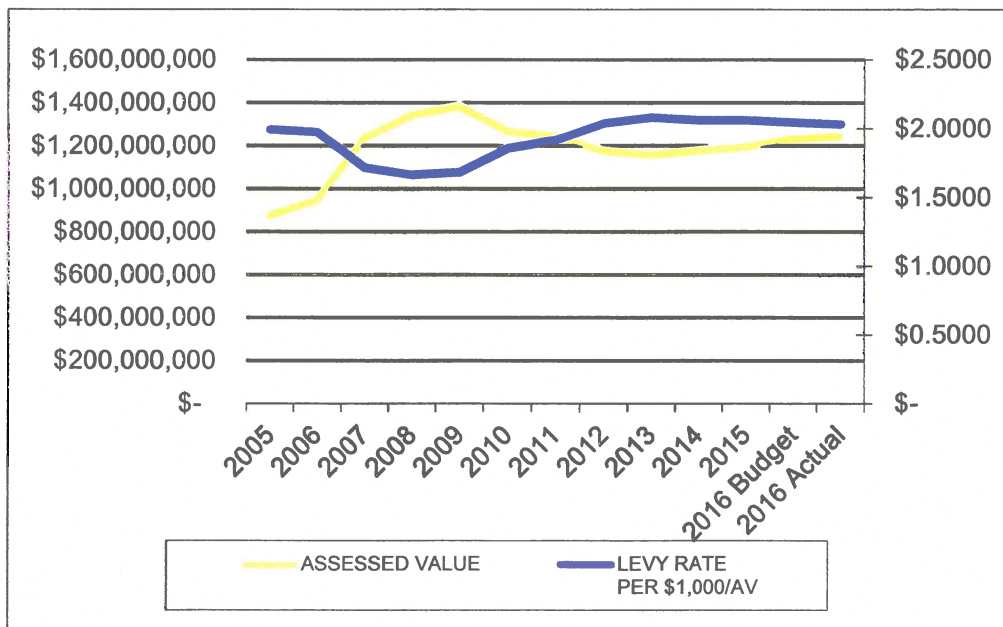
**APPROVED AS TO FORM:**

  
Jeff Johnson, City Attorney

Filed with the City Clerk: 11/05/2015  
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# CITY OF BURLINGTON PROPERTY TAXES

	ASSESSED VALUE	LEVY RATE PER \$1,000/AV	CITY TAX LEVIED
2003	\$ 793,932,409	\$ 1.9845	\$ 1,590,536
2004	\$ 821,206,361	\$ 2.0179	\$ 1,657,112
2005	\$ 882,287,979	\$ 2.0003	\$ 1,764,841
2006	\$ 952,267,548	\$ 1.9827	\$ 1,888,061
2007	\$ 1,243,038,729	\$ 1.7270	\$ 2,149,918
2008	\$ 1,349,500,397	\$ 1.6750	\$ 2,260,413
2009	\$ 1,390,315,144	\$ 1.6943	\$ 2,355,611
2010	\$ 1,276,473,786	\$ 1.8661	\$ 2,382,031
2011	\$ 1,250,300,248	\$ 1.9248	\$ 2,406,523
2012	\$ 1,182,072,646	\$ 2.0453	\$ 2,417,693
2013	\$ 1,165,205,582	\$ 2.0855	\$ 2,430,067
2014	\$ 1,184,625,131	\$ 2.0679	\$ 2,449,719
2015	\$ 1,201,470,405	\$ 2.0683	\$ 2,484,993
2016 Budget	\$ 1,239,528,135	\$ 2.0525	\$ 2,544,091
2016 Actual	\$ 1,250,754,876	\$ 2.0388	\$ 2,550,000

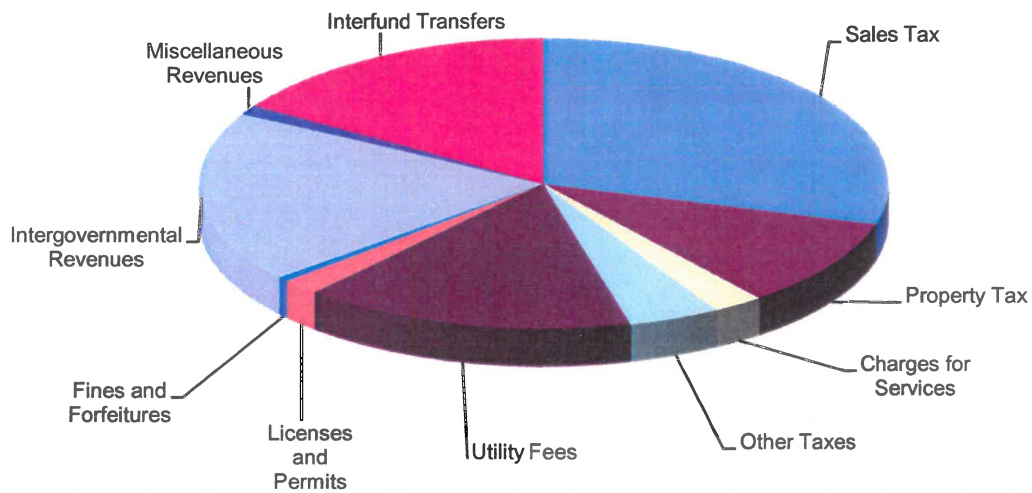


**CITY OF BURLINGTON**  
**KEY ECONOMIC INDICATORS**

Fund #	LINE ITEM	2008	2009	2010	2011	2012	2013	2014	2015	2016 Budget
MISC	SALES TAX	\$ 6,926,317	\$ 6,052,857	\$ 5,863,311	\$ 6,306,482	\$ 6,721,846	\$ 7,316,441	\$ 7,480,954	\$ 7,834,349	\$ 7,800,000
MISC	PROPERTY TAX	\$ 2,288,399	\$ 2,309,936	\$ 2,318,016	\$ 2,403,865	\$ 2,414,748	\$ 2,548,823	\$ 2,461,956	\$ 2,504,474	\$ 2,561,993
001	BUSINESS LICENSES	\$ 110,030	\$ 102,650	\$ 125,552	\$ 149,724	\$ 154,139	\$ 127,214	\$ 122,625	\$ 103,168	\$ 110,000
001	BUILDING PERMITS	\$ 94,540	\$ 95,886	\$ 47,177	\$ 52,787	\$ 58,389	\$ 73,182	\$ 117,139	\$ 125,666	\$ 100,000
001	PLUMBING & MECH PERMITS	\$ 11,588	\$ 13,530	\$ 12,116	\$ 11,472	\$ 12,785	\$ 11,990	\$ 17,475	\$ 26,575	\$ 15,000
001	ENGIN. FEES & CHARGES	\$ 13,173	\$ 10,003	\$ 546	\$ 3,589	\$ 1,080	\$ -	\$ -	\$ -	\$ -
001	ZONING & SUBDIVISIONS	\$ 25,380	\$ 14,372	\$ 19,070	\$ 14,360	\$ 8,590	\$ 4,415	\$ 17,625	\$ 15,380	\$ 10,000
001	PLAN CHECK FEES	\$ 51,879	\$ 76,172	\$ 30,889	\$ 23,055	\$ 36,962	\$ 45,737	\$ 72,266	\$ 81,461	\$ 50,000
001	PLAN & DEVELOPMENT FEES	\$ 14,323	\$ 10,003	\$ 9,187	\$ 7,417	\$ 16,274	\$ 24,696	\$ 19,845	\$ 21,686	\$ 20,000
010	FIRE IMPACT FEES	\$ 103,833	\$ 6,199	\$ 6,660	\$ 979	\$ 16,086	\$ 24,197	\$ 19,234	\$ 59,153	\$ 40,000
101/102	STREET IMPACT FEES	\$ 300,602	\$ 88,815	\$ 243,208	\$ 56,857	\$ 85,230	\$ 135,327	\$ 220,344	\$ 558,330	\$ 250,000
311	PARK IMPACT FEES	\$ 125,678	\$ 6,844	\$ 13,048	\$ 24,437	\$ 31,110	\$ 54,183	\$ 46,785	\$ 137,655	\$ 90,000
401/402	SEWER SERVICE CHARGES	\$ 2,963,148	\$ 2,963,993	\$ 3,133,026	\$ 3,039,058	\$ 3,072,150	\$ 2,973,632	\$ 3,085,113	\$ 3,044,132	\$ 3,100,000
401/402	SEWER CONNECTIONS	\$ 340,421	\$ 202,630	\$ 184,510	\$ 278,783	\$ 141,995	\$ 83,802	\$ 204,670	\$ 244,141	\$ 185,000
425/426	STORM DRAIN CONNECT FEES	\$ 23,871	\$ 23,550	\$ 194,850	\$ 16,049	\$ 44,771	\$ 26,746	\$ 45,449	\$ 32,987	\$ 20,000
425/426	STORM DRAIN FEES	\$ 633,050	\$ 789,559	\$ 942,113	\$ 1,163,363	\$ 1,022,908	\$ 1,025,365	\$ 1,059,491	\$ 1,077,005	\$ 1,000,000

## 2016 BUDGETED REVENUES

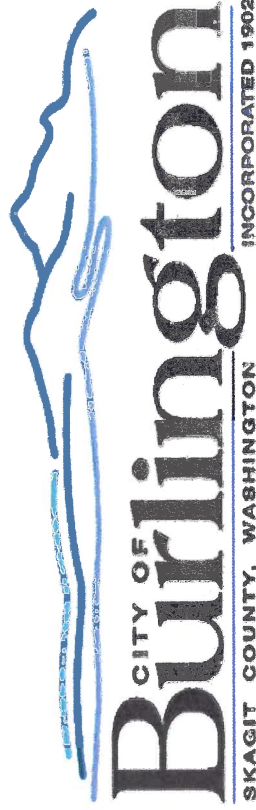
SALES TAX	\$ 8,341,000	29.48%
PROPERTY TAX	\$ 2,811,992	9.94%
CHARGES FOR SERVICES	\$ 633,894	2.24%
OTHER TAXES	\$ 1,219,500	4.31%
UTILITY FEES	\$ 4,427,000	15.65%
LICENSES & PERMITS	\$ 509,600	1.80%
FINES & FORFEITURES	\$ 146,550	0.52%
INTERGOVERNMENTAL REVENUES	\$ 5,392,058	19.06%
MISCELLANEOUS REVENUES	\$ 292,700	1.03%
INTERFUND TRANSFERS	\$ 4,519,500	15.97%
	<b>\$ 28,293,794</b>	<b>100.00%</b>





# General Ledger 2016 Revenue Budget Adopted

User: mlambert  
Printed: 04/25/16 11:34:13  
Period 01 - 15  
Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
<b>001</b>	<b>Current Expense Fund</b>					
	<b>Taxes</b>					
<b>311</b>	<b>General Property Tax</b>					
001-000-311-10-00-00	Real & Personal Property Tax	2,448,823.02	2,361,956.14	2,479,474.34	2,422,330.00	2,536,993.00
<b>311</b>	<b>General Property Tax</b>	<b>2,448,823.02</b>	<b>2,361,956.14</b>	<b>2,479,474.34</b>	<b>2,422,330.00</b>	<b>2,536,993.00</b>
<b>313</b>	<b>Retail Sales &amp; Use Tax</b>					
001-000-313-11-00-00	Sales & Use Tax	6,227,691.49	6,035,954.25	7,084,348.53	6,650,000.00	7,020,000.00
001-000-313-15-00-00	Public Safety	0.00	252,932.59	326,738.23	280,000.00	370,000.00
001-000-313-61-00-00	Natural Gas Use Tax	10,029.53	10,778.49	10,027.18	11,000.00	11,000.00
001-000-313-71-00-00	Local Sales Tax Criminal Just	157,674.27	158,131.50	167,661.24	157,000.00	160,000.00
<b>313</b>	<b>Retail Sales &amp; Use Tax</b>	<b>6,395,395.29</b>	<b>6,457,796.83</b>	<b>7,588,775.18</b>	<b>7,098,000.00</b>	<b>7,561,000.00</b>
<b>316</b>	<b>Business &amp; Occupation Taxes</b>					
001-000-316-41-00-00	Electricity Utility Tax	374,876.84	398,122.53	368,845.14	400,000.00	400,000.00
001-000-316-43-00-00	Natural Gas Utility Tax	75,600.89	91,385.18	83,166.94	100,000.00	100,000.00
001-000-316-47-00-00	Telephone Utility Tax	255,260.63	275,101.14	271,628.94	280,000.00	280,000.00
001-000-316-81-00-00	Punch Boards & Pull Tabs	20,483.73	19,389.68	17,377.31	17,000.00	18,000.00
<b>316</b>	<b>Business &amp; Occupation Taxes</b>	<b>726,222.09</b>	<b>783,998.53</b>	<b>741,018.33</b>	<b>797,000.00</b>	<b>798,000.00</b>
<b>317</b>	<b>Excise Taxes</b>					
001-000-317-20-00-00	Local Leasehold Tax	2,061.80	1,959.75	1,274.59	2,000.00	1,500.00
<b>317</b>	<b>Excise Taxes</b>	<b>2,061.80</b>	<b>1,959.75</b>	<b>1,274.59</b>	<b>2,000.00</b>	<b>1,500.00</b>
<b>318</b>	<b>Other Taxes</b>					
001-000-318-11-00-00	Admissions Tax	171,544.44	159,749.69	161,937.29	160,000.00	160,000.00
<b>318</b>	<b>Other Taxes</b>	<b>171,544.44</b>	<b>159,749.69</b>	<b>161,937.29</b>	<b>160,000.00</b>	<b>160,000.00</b>
	<b>Taxes</b>	<b>9,744,046.64</b>	<b>9,765,460.94</b>	<b>10,972,479.73</b>	<b>10,479,330.00</b>	<b>11,057,493.00</b>
<b>321</b>	<b>Licenses &amp; Permits</b>					
001-000-321-70-00-15	Business Licenses & Permits	3,625.00	5,400.00	1,075.00	3,300.00	2,000.00
001-000-321-91-00-00	Amusement Licenses	100,211.92	104,326.67	107,233.76	105,000.00	108,000.00
001-000-321-91-00-05	Comcast Blackrock Franchise	106,174.93	106,017.29	111,391.37	105,000.00	115,000.00

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
001-000-321-91-00-10	Fiber Franchise Fee	0.00	403.65	0.00	1,000.00	1,000.00
001-000-321-99-00-00	Business Licenses & Permits	127,214.00	122,625.00	103,167.50	90,000.00	110,000.00
001-000-321-99-00-15	Vendor Licenses & Permits	3,910.00	6,070.00	6,520.00	6,000.00	6,000.00
<b>321</b>	<b>Business Licenses &amp; Permits</b>	<b>341,135.85</b>	<b>344,842.61</b>	<b>329,387.63</b>	<b>310,300.00</b>	<b>342,000.00</b>
<b>322</b>	<b>Non-Bus. Licenses &amp; Permits</b>					
001-000-322-10-00-00	Building Permits	73,182.05	117,139.00	125,665.75	74,000.00	100,000.00
001-000-322-10-00-01	Plumbing & Mechanical Permits	11,990.00	17,475.00	26,575.00	10,000.00	15,000.00
001-000-322-10-00-02	Miscellaneous Permits	6,246.50	15,346.79	17,201.22	8,000.00	16,000.00
001-000-322-30-00-00	Animal License Fees	1,630.00	1,690.00	2,110.00	1,500.00	1,600.00
001-000-322-90-00-00	Gun Permits	2,021.50	1,420.00	1,754.00	1,500.00	1,500.00
<b>322</b>	<b>Non-Bus. Licenses &amp; Permits</b>	<b>95,070.05</b>	<b>153,070.79</b>	<b>173,305.97</b>	<b>95,000.00</b>	<b>134,100.00</b>
	<b>Licenses &amp; Permits</b>	<b>436,205.90</b>	<b>497,913.40</b>	<b>502,693.60</b>	<b>405,300.00</b>	<b>476,100.00</b>
<b>331</b>	<b>Intergovernmental Revenues</b>					
001-000-331-16-60-02	Direct Federal Grants					
001-000-331-97-08-00	Natl Inst of Justice vests	1,032.82	2,286.65	1,138.72	0.00	1,000.00
001-000-331-97-08-01	FEMA SAFER Grant	105,313.00	334,450.00	252,773.00	193,500.00	0.00
001-000-331-97-08-01	FEMA AFG Grant - Radio Repl	0.00	0.00	0.00	0.00	0.00
<b>331</b>	<b>Direct Federal Grants</b>	<b>106,345.82</b>	<b>336,736.65</b>	<b>253,911.72</b>	<b>193,500.00</b>	<b>1,000.00</b>
<b>333</b>	<b>Indirect Federal Grants</b>					
001-000-333-11-30-20	DOC GMA Grant	0.00	0.00	0.00	4,500.00	0.00
001-000-333-20-60-02	WASPC Traffic Safety IntxrDdar	0.00	799.00	0.00	1,000.00	1,000.00
001-000-333-45-31-04	LSTA Continuing Ed Grant	0.00	0.00	3,000.00	0.00	0.00
001-000-333-97-06-07	Skagit County DEM Fire Grant	0.00	0.00	0.00	0.00	0.00
<b>333</b>	<b>Indirect Federal Grants</b>	<b>0.00</b>	<b>799.00</b>	<b>3,000.00</b>	<b>5,500.00</b>	<b>1,000.00</b>
<b>334</b>	<b>State Grants</b>					
001-000-334-01-80-00	State Emerg Mgmt Disaster Asst	0.00	0.00	0.00	0.00	0.00
001-000-334-04-20-00	Dept of Commerce GMA Grant	0.00	2,700.00	5,700.00	0.00	0.00
001-000-334-04-90-10	WA State Trauma Care Grant	1,208.00	1,473.00	1,341.00	1,300.00	1,350.00
<b>334</b>	<b>State Grants</b>	<b>1,208.00</b>	<b>4,173.00</b>	<b>7,041.00</b>	<b>1,300.00</b>	<b>1,350.00</b>
<b>336</b>	<b>State Shared Revenues</b>					
001-000-336-01-29-02	State Judicial Salary Contrib	4,185.00	5,562.00	5,326.00	5,600.00	5,600.00
001-000-336-06-20-00	Crim Justice Cities High Crime	45,815.87	47,114.31	24,398.37	45,000.00	50,000.00
001-000-336-06-21-00	Crim Just Vio Crim and Pop	2,028.63	2,197.09	2,256.58	2,112.00	2,365.00
001-000-336-06-26-00	Crim Just Special Programs	7,550.74	8,045.99	8,268.08	7,516.00	8,192.00
001-000-336-06-51-00	DUI Cities	1,532.53	1,520.47	1,279.38	1,500.00	1,500.00
001-000-336-06-94-00	Liquor Excise Tax	5,650.64	15,868.71	22,991.91	16,130.00	37,411.00
001-000-336-06-95-00	Liquor Board Profits	75,822.03	75,036.89	73,997.68	74,062.00	72,711.00
<b>336</b>	<b>State Shared Revenues</b>	<b>142,585.44</b>	<b>155,345.46</b>	<b>138,518.00</b>	<b>151,920.00</b>	<b>177,779.00</b>
<b>337</b>	<b>Interlocal Grants &amp; Other</b>					
001-000-337-00-00-00	Skagit Co Econ Dev Funding	7,500.00	15,000.00	0.00	7,500.00	7,500.00

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
001-000-337-00-00-10	Interlocal Grant EMS Council	7,800.00	9,196.68	0.00	0.00	0.00
001-000-337-15-00-00	Public Safety Tax Rebate	0.00	183,333.00	220,000.00	220,000.00	230,000.00
001-000-337-72-00-04	Skagit CO Contribution	9,172.00	0.00	8,914.00	9,000.00	9,000.00
001-000-337-72-00-05	Evergreen Consortium Reimb	2,296.57	725.46	3,902.25	4,000.00	4,000.00
337	Interlocal Grants & Other	26,768.57	208,255.14	232,816.25	240,500.00	250,500.00
	<b>Intergovernmental Revenues</b>	<b>276,907.83</b>	<b>705,309.25</b>	<b>635,286.97</b>	<b>592,720.00</b>	<b>431,629.00</b>
	<b>Charges for Services</b>					
341	<b>General Government</b>					
001-000-341-32-00-00	Court Records Services	230.76	843.17	184.77	1,000.00	250.00
001-000-341-33-00-01	City Diversion Program	10,555.00	8,840.00	333.86	0.00	900.00
001-000-341-33-02-00	Warrant Admin Costs	11,725.29	8,851.71	8,651.33	8,000.00	8,000.00
001-000-341-33-03-00	Deferred Prosecution	1,418.75	2,313.43	1,297.38	2,500.00	2,000.00
001-000-341-33-06-00	IT Time Pay Fees	2,343.03	1,910.62	1,427.00	2,000.00	2,000.00
001-000-341-62-00-00	Copy Tape Fees Court	357.11	177.54	31.34	200.00	25.00
001-000-341-62-00-01	Printing & Duplication	1,751.70	576.95	225.67	500.00	250.00
001-000-341-70-00-15	Sales of Merchandise	425.00	1,901.35	1,762.19	1,000.00	2,000.00
001-000-341-81-00-04	Printing & Duplication Library	3,330.60	5,852.05	6,784.10	4,500.00	6,500.00
001-000-341-91-00-00	Election Candidate Filing Fees	432.00	0.00	767.50	325.00	767.50
001-000-341-95-00-00	Legal Services Application Fee	2,396.87	2,844.61	702.45	2,000.00	700.00
001-000-341-95-00-01	Public Def Prog Cost Share MV	0.00	0.00	0.00	0.00	0.00
001-000-341-99-00-00	Passport & Naturalization Fees	9,355.00	9,300.00	10,750.00	8,000.00	8,000.00
341	<b>General Government</b>	<b>44,321.11</b>	<b>43,411.43</b>	<b>32,917.59</b>	<b>30,025.00</b>	<b>31,392.50</b>
342	<b>Public Safety</b>					
001-000-342-10-00-00	Special Patrol Services	4,574.40	3,997.95	4,273.30	4,800.00	4,500.00
001-000-342-10-00-01	Fingerprints	0.00	770.00	1,055.00	0.00	0.00
001-000-342-21-00-00	Fire Protect Service Dist.6	139,992.00	139,992.00	18,750.00	0.00	0.00
001-000-342-21-00-10	Fire Protection Services	600.00	795.76	3,650.81	0.00	0.00
001-000-342-33-00-00	Adult Probation Services	1,477.60	583.00	4,541.68	300.00	1,500.00
001-000-342-38-01-00	Pretrial Sup CLJ	673.40	1,072.00	980.00	750.00	2,000.00
001-000-342-40-00-00	Protective Inspection Fees	495.00	0.00	600.00	0.00	600.00
001-000-342-40-00-04	Fire Plan Review	3,354.76	3,241.64	3,697.42	3,500.00	3,500.00
342	<b>Public Safety</b>	<b>151,167.16</b>	<b>150,452.35</b>	<b>37,548.21</b>	<b>9,350.00</b>	<b>12,100.00</b>
343	<b>Utilities</b>					
001-000-343-20-00-00	Fiber Service	0.00	0.00	7,463.20	0.00	7,300.00
343	<b>Utilities</b>	<b>0.00</b>	<b>0.00</b>	<b>7,463.20</b>	<b>0.00</b>	<b>7,300.00</b>
345	<b>Natural &amp; Economic Environment</b>					
001-000-345-81-00-00	Zoning & Subdivision Fees	4,415.00	17,625.00	15,380.00	10,000.00	10,000.00
001-000-345-83-00-00	Plan Checking Fees	45,736.77	72,266.13	81,461.42	40,000.00	50,000.00
001-000-345-85-00-10	GMA Impact Fees Fire	24,196.77	19,234.12	59,153.19	20,000.00	40,000.00
001-000-345-89-00-00	Other Planning & Development	24,696.25	19,845.17	21,685.71	20,000.00	20,000.00
001-000-345-89-01-00	Other Plan & Dev Mail Adv Fees	0.00	0.00	0.00	0.00	0.00
345	<b>Natural &amp; Economic Environment</b>	<b>99,044.79</b>	<b>128,970.42</b>	<b>177,680.32</b>	<b>90,000.00</b>	<b>120,000.00</b>

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
<b>347</b>	<b>Culture &amp; Recreation</b>					
001-000-347-20-00-04	Library Use Fees	21,507.30	20,342.40	22,084.02	21,000.00	21,000.00
001-000-347-60-00-15	Program Fees	45,423.80	48,865.45	46,797.24	47,000.00	54,000.00
<b>347</b>	<b>Culture &amp; Recreation</b>	<b>66,931.10</b>	<b>69,207.85</b>	<b>68,881.26</b>	<b>68,000.00</b>	<b>75,000.00</b>
<b>348</b>	<b>Internal Service Fund Services</b>					
001-000-348-00-01-01	Transfer In 101 Streets	134,500.00	134,500.00	135,000.00	135,000.00	135,000.00
001-000-348-00-04-01	Transfer In 401 Sewer	216,300.00	216,300.00	217,000.00	217,000.00	217,000.00
001-000-348-00-04-25	Transfer In 425 Storm	153,000.00	153,000.00	153,500.00	153,500.00	153,500.00
<b>348</b>	<b>Internal Service Fund Services</b>	<b>503,800.00</b>	<b>503,800.00</b>	<b>505,500.00</b>	<b>505,500.00</b>	<b>505,500.00</b>
	<b>Charges for Services</b>	<b>865,264.16</b>	<b>895,842.05</b>	<b>829,990.58</b>	<b>702,875.00</b>	<b>751,292.50</b>
	<b>Fines &amp; Penalties</b>					
<b>352</b>	<b>Civil Penalties</b>					
001-000-352-30-00-00	Proof of MV Insurance	1,154.32	835.01	835.00	600.00	900.00
<b>352</b>	<b>Civil Penalties</b>	<b>1,154.32</b>	<b>835.01</b>	<b>835.00</b>	<b>600.00</b>	<b>900.00</b>
<b>353</b>	<b>Civil Infraction Penalties</b>					
001-000-353-10-00-00	Traffic Infraction Penalties	76,590.69	56,408.76	56,423.73	67,000.00	72,000.00
001-000-353-10-03-00	Traffic Infraction Fees	0.00	6,299.32	419.24	0.00	1,500.00
001-000-353-70-04-00	Other Infractions	57.96	304.97	79.83	300.00	200.00
<b>353</b>	<b>Civil Infraction Penalties</b>	<b>76,648.65</b>	<b>63,013.05</b>	<b>56,922.80</b>	<b>67,300.00</b>	<b>73,700.00</b>
<b>354</b>	<b>Civil Parking Infraction Fines</b>					
001-000-354-00-00-00	Civil Parking Infrac Penalties	1,319.00	1,024.00	980.00	1,200.00	1,200.00
001-000-354-00-01-00	PR Handicapped	0.00	370.24	448.02	500.00	250.00
001-000-354-00-07-00	Parking in Disabled Zone	2,015.85	1,799.93	931.71	2,000.00	2,000.00
<b>354</b>	<b>Civil Parking Infraction Fines</b>	<b>3,334.85</b>	<b>3,194.17</b>	<b>2,359.73</b>	<b>3,700.00</b>	<b>3,450.00</b>
<b>355</b>	<b>Criminal Traffic Misdemeanor</b>					
001-000-355-20-00-00	D.U.I. Fines	5,589.83	8,060.36	6,646.68	7,000.00	8,000.00
001-000-355-20-01-00	DUI DP Acct	912.65	1,217.12	1,264.07	950.00	1,000.00
001-000-355-80-00-00	Other Crim Traffic Misd Fines	0.00	1,891.73	0.00	0.00	0.00
001-000-355-80-01-00	Criminal Traffic Misdemeanor	13,443.40	8,718.47	10,209.14	12,000.00	14,000.00
<b>355</b>	<b>Criminal Traffic Misdemeanor</b>	<b>19,945.88</b>	<b>19,887.68</b>	<b>18,119.89</b>	<b>19,950.00</b>	<b>23,000.00</b>
<b>356</b>	<b>Criminal Non-Traffic Fines</b>					
001-000-356-90-04-00	Other Non Traffic	15,085.18	13,208.35	13,542.18	15,000.00	15,000.00
<b>356</b>	<b>Criminal Non-Traffic Fines</b>	<b>15,085.18</b>	<b>13,208.35</b>	<b>13,542.18</b>	<b>15,000.00</b>	<b>15,000.00</b>
<b>357</b>	<b>Criminal Costs</b>					
001-000-357-34-00-00	Law Enforcement Services	736.86	0.00	0.00	0.00	0.00
<b>357</b>	<b>Criminal Costs</b>	<b>736.86</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>359</b>	<b>Non-Court Fines &amp; Penalties</b>					

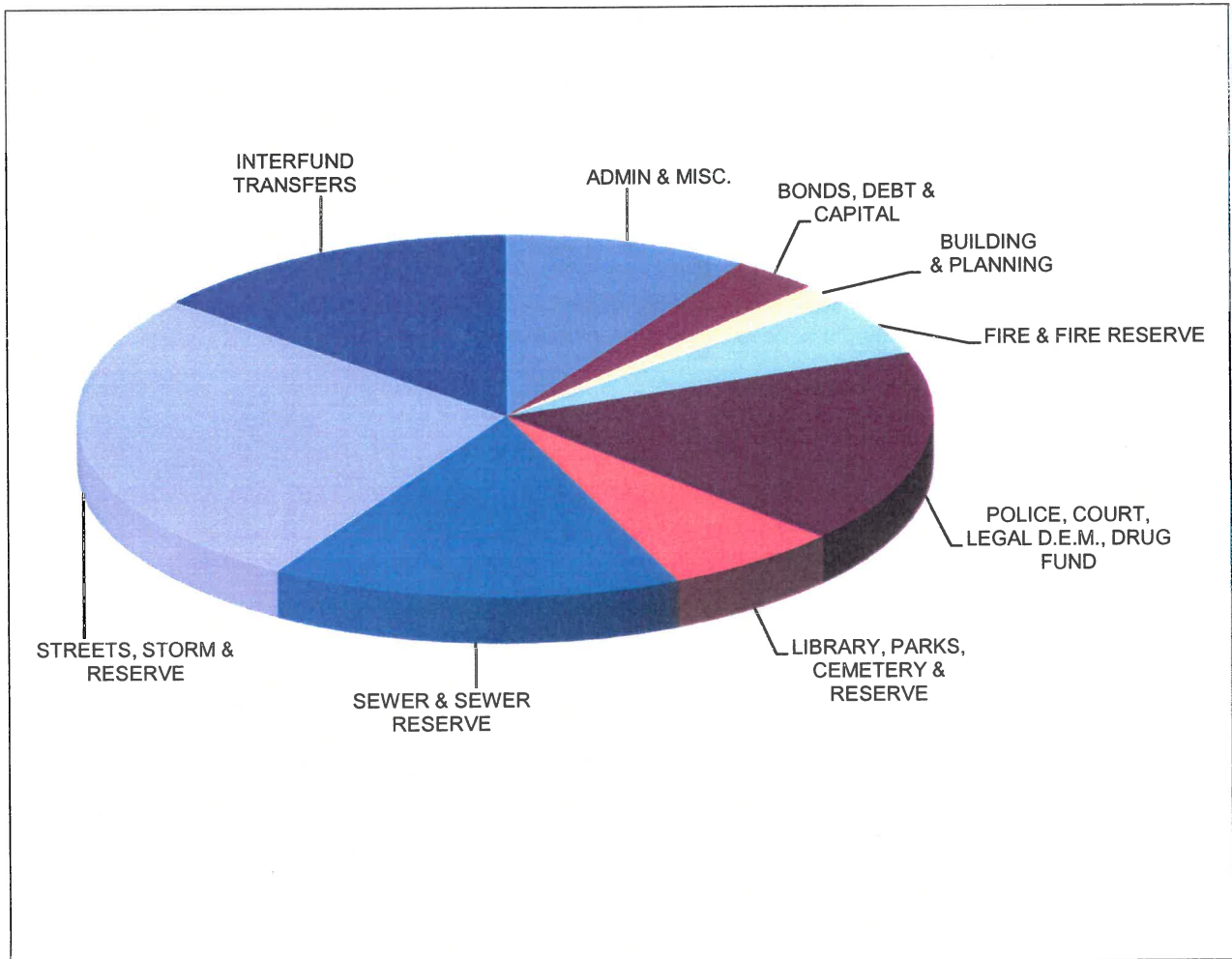


Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
001-000-359-90-00-00	Misc Fines & Penalties Lib	3,770.74	14,310.48	8,808.09	14,000.00	8,000.00
001-000-359-90-00-01	Misc Fines & Penalties Pol	0.00	2,825.00	2,600.00	300.00	2,500.00
359	Non-Court Fines & Penalties	3,770.74	17,135.48	11,408.09	14,300.00	10,500.00
	Fines & Penalties	120,676.48	117,273.74	103,187.69	120,850.00	126,550.00
361	Miscellaneous Revenues					
001-000-361-11-00-00	Interest & Other Earnings	23,130.41	10,750.68	21,225.12	10,000.00	15,000.00
001-000-361-40-00-00	Investment Interest	644.10	734.06	1,724.77	1,500.00	1,500.00
001-000-361-40-00-01	Sales & Use Tax Interest	4,384.86	4,956.00	4,461.06	4,000.00	4,000.00
361	Municipal Court Interest	28,159.37	16,440.74	27,410.95	15,500.00	20,500.00
	Interest & Other Earnings					
362	Rents, Leases & Concessions					
001-000-362-40-00-00	Facility Rentals Short Term	0.00	0.00	15.00	0.00	60.00
001-000-362-40-00-15	Facility Rentals Short Term	120,139.50	105,380.05	142,263.25	115,000.00	115,000.00
001-000-362-50-00-00	Facility Rentals Long Term	13,501.00	13,501.00	13,501.00	13,000.00	13,500.00
001-000-362-50-00-15	Facility Rentals Long Term	8,360.75	8,335.38	7,697.32	9,000.00	7,700.00
001-000-362-80-00-15	Concession Proceeds	0.00	0.00	0.00	0.00	0.00
362	Rents, Leases & Concessions	142,001.25	127,216.43	163,476.57	137,000.00	136,260.00
367	Private Contribution Donations					
001-000-367-11-00-00	Gifts Pledges & Grants	1,095.00	1,004.00	1,848.00	0.00	0.00
001-000-367-11-00-02	Private Grant Proj Lifesaver	2,288.00	1,985.00	1,684.00	0.00	1,300.00
367	Private Contribution Donations	3,383.00	2,989.00	3,532.00	0.00	1,300.00
369	Other Miscellaneous Revenues					
001-000-369-10-00-00	Sale of Scrap and Junk	0.00	26.89	272.20	0.00	0.00
001-000-369-20-00-00	Unclaimed Cash	29.89	357.27	142.62	0.00	0.00
001-000-369-30-00-00	Confiscated Forfeited Property	0.00	0.00	0.00	0.00	0.00
001-000-369-40-00-00	Other Judgements & Settlements	2,516.91	1,725.49	22,617.72	12,000.00	0.00
001-000-369-81-00-00	Cash Over Short	30.00	73.25	15.33	0.00	0.00
001-000-369-90-00-00	Other Miscellaneous Revenue	4,405.51	10,720.58	40,596.63	2,500.00	2,500.00
001-000-369-90-00-02	Other Miscellaneous Revenue	1,356.25	756.00	0.00	1,000.00	1,000.00
001-000-369-90-00-04	Other Miscellaneous Revenue	276.35	278.60	166.75	200.00	200.00
001-000-369-90-00-15	Other Miscellaneous Revenue	1,260.00	395.00	2,300.00	50.00	50.00
001-000-369-90-03-00	NSF Revenues	36.45	223.91	155.10	150.00	240.00
001-000-369-91-00-00	Miscellaneous Other	0.00	0.00	0.00	0.00	0.00
369	Other Miscellaneous Revenues	9,911.36	14,556.99	66,266.35	15,900.00	3,990.00
	Miscellaneous Revenues	183,454.98	161,203.16	260,685.87	168,400.00	162,050.00
372	Proprietary Funds Revenues					
001-000-372-20-00-00	Insurance Recoveries	0.00	0.00	0.00	0.00	0.00
372	Insurance Recoveries	0.00	0.00	0.00	0.00	0.00

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
	Proprietary Funds Revenues	0.00	0.00	0.00	0.00	0.00
	Nonrevenues					
389	Other Nonrevenues					
001-000-389-00-00-00	Other Non Revenues	70.00	0.00	320.66	0.00	0.00
001-000-389-00-00-15	Damage Deposits Misc Non Rev	0.00	376.00	0.00	0.00	0.00
389	Other Nonrevenues	70.00	376.00	320.66	0.00	0.00
	Nonrevenues	70.00	376.00	320.66	0.00	0.00
	Other Financing Sources					
395	Disposition of Capital Assets					
001-000-395-20-00-00	Comp on Capital Asset Loss	7,644.28	0.00	3,515.33	0.00	0.00
395	Disposition of Capital Assets	7,644.28	0.00	3,515.33	0.00	0.00
	Other Financing Sources	7,644.28	0.00	3,515.33	0.00	0.00
001	Current Expense Fund	11,634,270.27	12,143,378.54	13,308,160.43	12,469,475.00	13,005,114.50

## 2016 BUDGETED EXPENDITURES

ADMIN & MISC.	\$ 3,017,021	9.32%
BONDS, DEBT SERVICE & CAPITAL IMPROVEMENT	\$ 1,049,870	3.24%
BUILDING & PLANNING	\$ 549,787	1.70%
FIRE & FIRE RESERVE	\$ 1,715,020	5.30%
POLICE, COURT, LEGAL, D.E.M., DRUG FUND	\$ 5,578,511	17.24%
LIBRARY, PARKS & REC, PARKS RESERVE, CEMETERY	\$ 2,143,953	6.63%
SEWER & SEWER RESERVE	\$ 5,007,919	15.48%
STREETS, STORM, ENGINEERING & RESERVE	\$ 8,777,681	27.13%
INTERFUND TRANSFERS	\$ 4,519,500	13.97%
	\$ 32,359,262	100.00%



### DEPARTMENT

Legislative

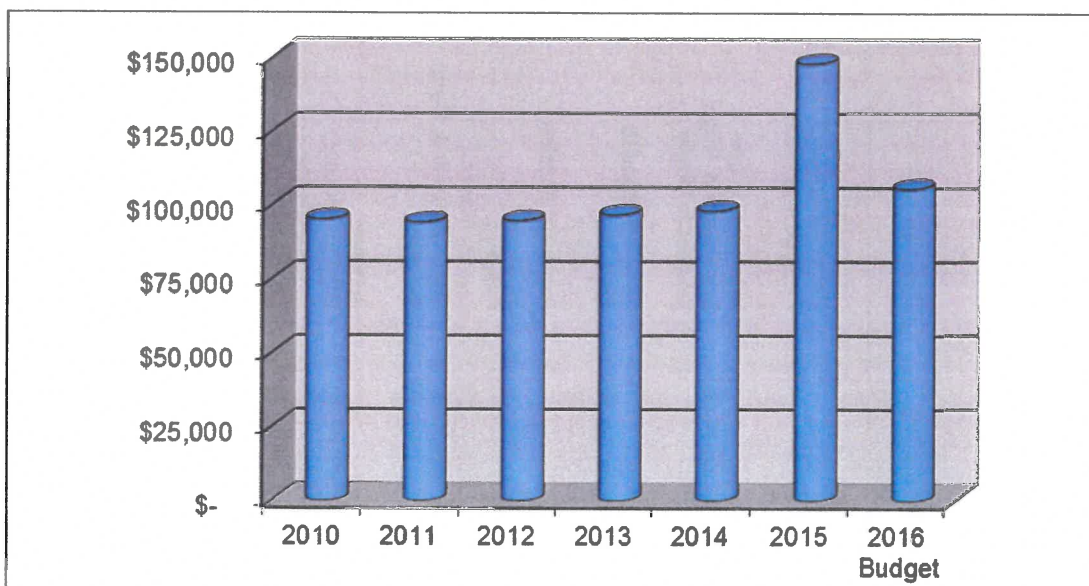
The City Council establishes policy direction for and on annual budgets, City organization by adopting ordinances, resolutions, city, priorities and procedures. The Legislative Fund supports the functions of the City Council including Council Trainings, stipend and allocations to specific organizations such as EDASC, Association of Washington Cities, Skagit Council of Governments, and Northwest Clean Air Agency.

2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<ul style="list-style-type: none"> <li>Established clear policy, direction and Priorities for City operation</li> <li>Aligned budget investments more closely with city goals and level of service priorities</li> </ul>	<ul style="list-style-type: none"> <li>Pursue State and Federal legislation beneficial to the City of Burlington</li> <li></li> </ul>

POSITION SUMMARY		
POSITION TITLE	2015	2016
Councilor	7	7

### OPERATIONS & MAINTENANCE HISTORY

2010	2011	2012	2013	2014	2015	2016 Budget
\$ 95,092	\$ 94,152	\$ 94,682	\$ 96,635	\$ 97,997	\$ 147,850	\$ 105,551

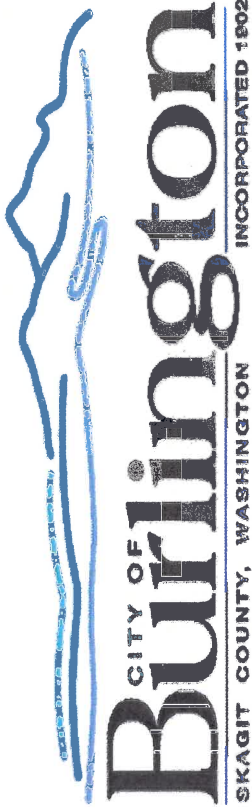




# General Ledger

## 2016 Expense Budget Adopted

User: mlambert  
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Account Number	Description	2013 Year End		2014 Year End		2015 Year End		2015 Budget	2016 Budget
		Actuals		Actuals		Actuals			
001	Current Expense Fund								
010	Legislative Services								
511	Legislative								
	Salaries & Wages								
001-010-511-60-10-00	Leg Salaries & Wages	60,000.00		62,400.00		62,400.00		62,400.00	64,800.00
	Salaries & Wages	60,000.00		62,400.00		62,400.00		62,400.00	64,800.00
	Personnel Benefits								
001-010-511-60-22-00	Leg L & I	55.40		63.33		60.30		105.00	105.00
001-010-511-60-23-00	Leg FICA	4,590.00		4,773.60		4,773.60		4,775.00	4,960.00
	Personnel Benefits	4,645.40		4,836.93		4,833.90		4,880.00	5,065.00
	Supplies								
001-010-511-60-31-00	Leg Supplies	563.41		880.87		860.34		600.00	1,000.00
001-010-511-60-35-00	Leg Small Tools & Equip	0.00		0.00		40,212.60		250.00	250.00
	Supplies	563.41		880.87		41,072.94		850.00	1,250.00
	Services								
001-010-511-60-41-00	Leg Pro. Services	6.95		0.00		6,987.40		25,500.00	500.00
001-010-511-60-41-01	Leg Advertising	200.00		276.78		602.24		400.00	400.00
001-010-511-60-42-00	Leg Comm	14.03		0.73		0.00		450.00	250.00
001-010-511-60-43-00	Leg Travel	0.00		0.00		493.76		750.00	750.00
001-010-511-60-45-00	Leg Rentals	97.33		70.80		53.09		500.00	300.00
001-010-511-60-48-00	Leg Repair Maint	83.02		87.25		57.19		300.00	300.00
001-010-511-60-49-00	Leg Misc	763.24		2,262.66		1,481.18		1,000.00	2,000.00
001-010-511-60-49-02	Leg E.D.A.S.C.	7,500.00		5,000.00		7,500.00		7,500.00	7,500.00
001-010-511-60-49-03	Leg Asso of WA Cities	5,190.00		5,220.00		5,273.00		5,273.00	5,351.00
	Services	13,854.57		12,918.22		22,447.86		41,673.00	17,351.00
	Intergovernmental Services								
001-010-511-60-51-04	Leg Sk Council of Gov	10,852.00		14,009.00		14,140.00		14,140.00	14,085.00
001-010-511-60-51-05	Leg NW Clean Air Agn	2,947.00		2,952.25		2,955.75		2,955.75	3,000.00
	Intergovernmental Services	13,799.00		16,961.25		17,095.75		17,095.75	17,085.00
511	Legislative	92,862.38		97,997.27		147,850.45		126,898.75	105,551.00

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
594	Capital Expenditures					
	Capital Outlay					
001-010-594-11-64-00	Leg Emerg Fund	18,100.00	20,000.00	41,240.85	40,000.00	40,000.00
	Capital Outlay	18,100.00	20,000.00	41,240.85	40,000.00	40,000.00
594	Capital Expenditures	18,100.00	20,000.00	41,240.85	40,000.00	40,000.00
010	Legislative Services	110,962.38	117,997.27	189,091.30	166,898.75	145,551.00

#### DEPARTMENT

#### Court

Burlington Municipal Court was created as a sub-division of Skagit County District Court (RCW 3.46.040). As a municipal department, the Court has the court exclusive jurisdiction of civil, criminal, and traffic infraction matters arising from violation of city ordinances and State statutes adopted by Ordinance. The court provides the following services:

- |  |  |
|--|--|
| Maintain court records   | Collects fees/fines/bail                     |
| Trust Account  | Monitors defendants on probation             |
| Collect court ordered victim restitution                           | Monitors/declares potentially dangerous dogs |
| Prepare warrants of arrest   | Schedule court appearances                   |
| Accepts applications for passports                                 | Assists public in locating various services  |
| Provides interpreter for foreign languages                         | Process referrals to appropriate agencies    |
| Assist/protect victim rights                                       |  |
| Telephone/counter public service                                   |  |
| Schedule jury trials, summons jurors and litigants                 |  |
| Prepare summons/subpoenas for Judge's signatures                   |  |
| Collects/shares data in the statewide-automated information system |  |

2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<ul style="list-style-type: none"> <li>Installed interpreter phone at Court Clerks window to improve communication with customers.</li> </ul>	<ul style="list-style-type: none"> <li>Remodel Judges bench and Clerks computer area to be more ergonomic. Recess monitors to allow judge &amp; clerk to view entire courtroom for better security</li> </ul>
<ul style="list-style-type: none"> <li>Changed recording software to AV Capture All which enables our recording to be available to the public online.</li> </ul>	<ul style="list-style-type: none"> <li>Hearing loop for Courtroom</li> </ul>
<ul style="list-style-type: none"> <li>Installed night drop box for customers of the Burlington Municipal Court.</li> </ul>	<ul style="list-style-type: none"> <li>Address sound issues in courtroom</li> </ul>

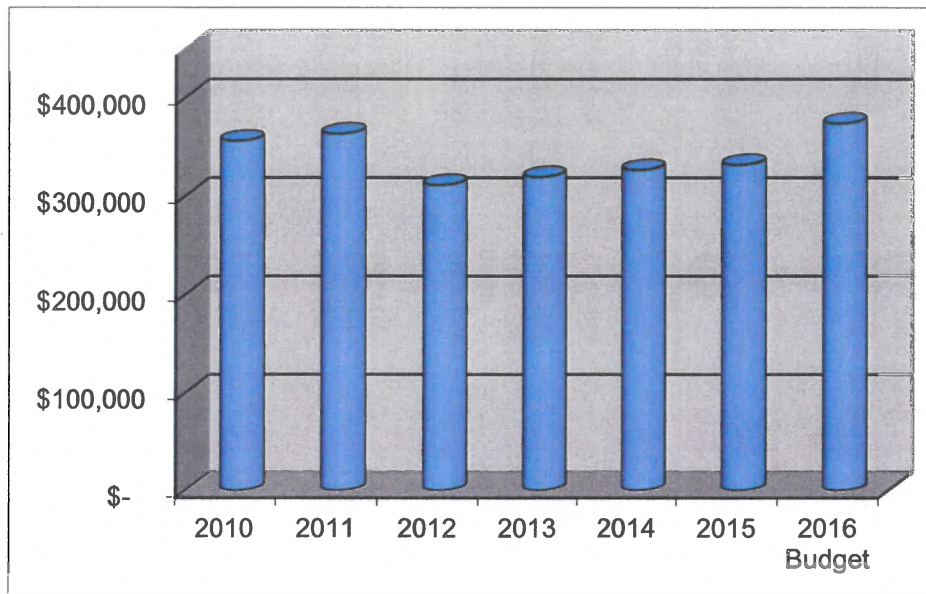
POSITION SUMMARY		
POSITION TITLE	2015	2016
Court Administrator	1	1
Court Clerk	2	2

DEPARTMENT

Court

## OPERATIONS & MAINTENANCE HISTORY

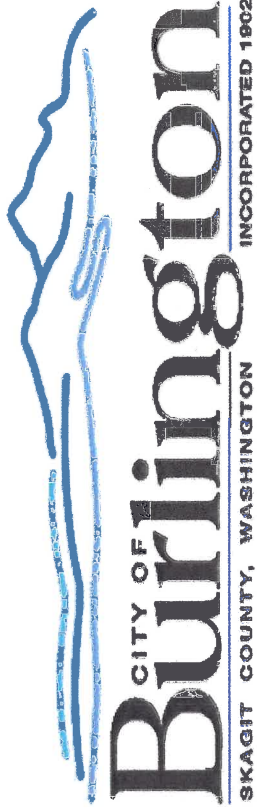
2010	2011	2012	2013	2014	2015	2016 Budget
\$355,788	\$362,949	\$310,975	\$319,081	\$326,238	\$331,580	\$373,560



# General Ledger

## 2016 Expense Budget Adopted

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Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
<b>020</b>	<b>Municipal Court</b>					
<b>512</b>	<b>Judicial</b>					
	Salaries & Wages					
001-020-512-50-10-00	Court Salaries & Wages	155,364.08	159,370.33	151,572.89	170,720.00	168,430.00
001-020-512-50-11-00	Court Overtime	0.00	30.84	0.00	150.00	150.00
	Salaries & Wages	<b>155,364.08</b>	<b>159,401.17</b>	<b>151,572.89</b>	<b>170,870.00</b>	<b>168,580.00</b>
	<b>Personnel Benefits</b>					
001-020-512-50-21-00	Court Retirement	12,769.58	14,668.31	15,474.35	17,440.00	18,850.00
001-020-512-50-22-00	Court L & I	594.28	585.10	552.71	590.00	610.00
001-020-512-50-23-00	Court FICA	11,612.36	11,820.42	11,429.07	13,075.00	12,900.00
001-020-512-50-24-00	Court Medical Insurance	56,882.55	54,027.92	40,910.22	58,880.00	44,570.00
001-020-512-50-25-00	Court Life Insurance	40.80	40.80	35.70	45.00	45.00
	<b>Personnel Benefits</b>	<b>81,399.57</b>	<b>81,142.55</b>	<b>68,402.05</b>	<b>90,030.00</b>	<b>76,975.00</b>
	<b>Supplies</b>					
001-020-512-50-31-00	Court Off Op Supplies	3,843.68	3,315.97	4,122.46	3,600.00	3,725.00
001-020-512-50-35-00	Court Small Tools & Equip	1,842.57	1,875.92	303.17	1,100.00	1,100.00
	<b>Supplies</b>	<b>5,686.25</b>	<b>5,191.89</b>	<b>4,425.63</b>	<b>4,700.00</b>	<b>4,825.00</b>
	<b>Services</b>					
001-020-512-50-41-00	Court Pro Services	65,131.02	10,015.17	15,137.57	11,000.00	15,000.00
001-020-512-50-41-01	Court Advertising	0.00	0.00	434.40	0.00	0.00
001-020-512-50-42-00	Court Comm	6,872.72	6,082.66	6,026.41	6,000.00	6,000.00
001-020-512-50-43-00	Court Travel	265.78	1,165.03	694.97	750.00	750.00
001-020-512-50-45-00	Court Rentals	2,359.14	2,490.68	2,578.25	3,000.00	3,000.00
001-020-512-50-48-00	Court Repair Maint	83.02	102.28	287.77	500.00	500.00
001-020-512-50-49-00	Court Misc	738.23	1,625.05	1,703.50	2,600.00	2,430.00
001-020-512-50-49-01	Court Training	680.85	190.00	125.00	1,000.00	500.00
	<b>Services</b>	<b>76,130.76</b>	<b>21,670.87</b>	<b>26,987.87</b>	<b>24,850.00</b>	<b>28,180.00</b>
	<b>Intergovernmental Services</b>					
001-020-512-50-51-00	Skagit County District Court	0.00	58,832.00	80,192.00	79,000.00	95,000.00
	<b>Intergovernmental Services</b>	<b>0.00</b>	<b>58,832.00</b>	<b>80,192.00</b>	<b>79,000.00</b>	<b>95,000.00</b>
<b>512</b>	<b>Judicial</b>	<b>319,080.66</b>	<b>326,238.48</b>	<b>331,580.44</b>	<b>369,450.00</b>	<b>373,560.00</b>

### DEPARTMENT

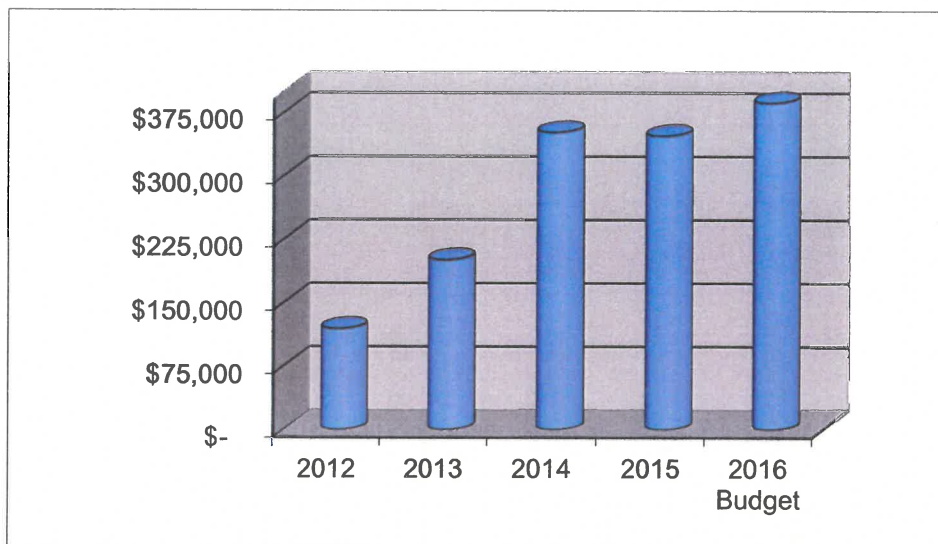
Indigent Defense

### INDIGENT DEFENSE

This fund accounts for all costs associated with providing legal counsel and services for indigent persons in criminal, civil, and juvenile matters for which the provision of counsel at public expense is provided by law. Cost to be included are attorney salaries and benefits or contract costs, costs for conflict counsel fees, expert witnesses, investigators, psychological and other examinations, evidence testing, etc..

### OPERATIONS & MAINTENANCE HISTORY

2012	2013	2014	2015	2016 Budget
\$ 119,199	\$ 200,767	\$ 351,458	\$ 347,231	\$ 386,300

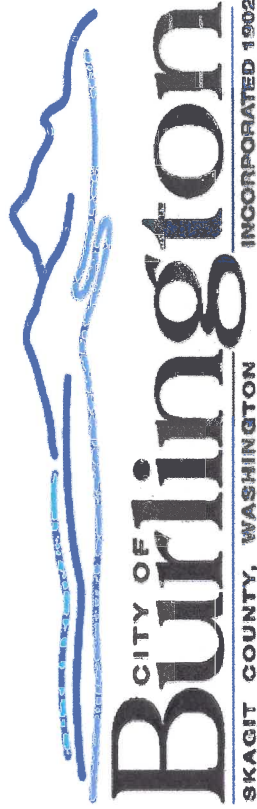




# General Ledger

## 2016 Expense Budget Adopted

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Account Number	Description	2013 Year End		2014 Year End		2015 Year End		2015 Budget	2016 Budget
		Actuals		Actuals		Actuals			
025	Indigent Defense								
512	Judicial								
	Salaries & Wages								
001-025-512-50-10-00	Indigent Def Salaries & Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-025-512-50-11-00	Indigent Def Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Salaries & Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Personnel Benefits								
001-025-512-50-21-00	Indigent Def Retirement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-025-512-50-22-00	Indigent Def L & I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-025-512-50-23-00	Indigent Def FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-025-512-50-24-00	Indigent Def Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-025-512-50-25-00	Indigent Def Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Personnel Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Supplies								
001-025-512-50-31-00	Indigent Def Supplies	0.00	143.29	0.00	35.63	0.00	400.00	400.00	400.00
001-025-512-50-35-00	Indigent Def Small Tools & Equ	0.00	284.26	0.00	216.99	0.00	400.00	400.00	400.00
	Supplies	0.00	427.55	0.00	252.62	0.00	800.00	800.00	800.00
	Services								
001-025-512-50-41-00	Indigent Screening	9,424.51	6,450.00	6,160.00	22,000.00	22,000.00	25,000.00	25,000.00	25,000.00
001-025-512-50-41-01	Indigent Public Defender	188,448.65	285,630.25	290,972.25	265,760.00	265,760.00	300,000.00	300,000.00	300,000.00
001-025-512-50-41-02	Ind Def Prof Services	2,530.00	58,531.99	49,451.76	58,000.00	58,000.00	60,000.00	60,000.00	60,000.00
001-025-512-50-41-03	Indigent Def Advertising	364.12	360.56	226.83	400.00	400.00	400.00	400.00	400.00
001-025-512-50-42-00	Ind Def Communications	0.00	57.68	167.27	0.00	0.00	100.00	100.00	100.00
	Services	200,767.28	351,030.48	346,978.11	346,160.00	346,160.00	385,500.00	385,500.00	385,500.00
512	Judicial	200,767.28	351,458.03	347,230.73	346,960.00	346,960.00	386,300.00	386,300.00	386,300.00
589	Other Nonexpenditures								
	Fund Balance, Non-Exp & T.O.								
001-025-589-00-00-00	Indigent Def. Refund	0.00	0.00	6,795.80	0.00	0.00	0.00	0.00	0.00
	Fund Balance, Non-Exp & T.O.	0.00	0.00	6,795.80	0.00	0.00	0.00	0.00	0.00
589	Other Nonexpenditures	0.00	0.00	6,795.80	0.00	0.00	0.00	0.00	0.00

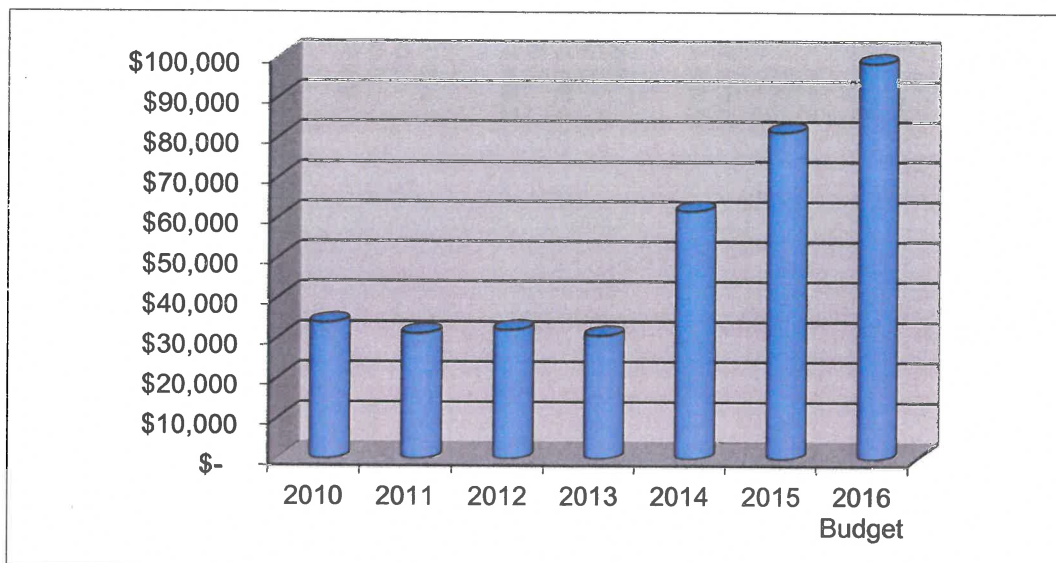
### DEPARTMENT

Executive

This fund supports the office of the Mayor of Burlington and accounts for the cost of providing management and administration of the affairs of the government entity including coordination, guidance and support for the development of effective programs and the planning, evaluation, analysis, control and general management of city departments. The Mayor is responsible for the management of staff and other special projects of the City and the management the City budget upon its approval by City Council.

### OPERATIONS & MAINTENANCE HISTORY

2010	2011	2012	2013	2014	2015	2016 Budget
\$ 33,813	\$ 31,137	\$ 32,055	\$ 30,588	\$ 61,684	\$ 81,380	\$ 98,565

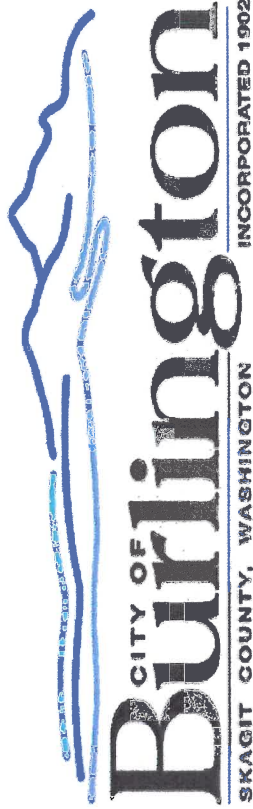




# General Ledger

## 2016 Expense Budget Adopted

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Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
<b>030</b>	<b>Executive</b>					
<b>513</b>	<b>Executive</b>					
	<b>Salaries &amp; Wages</b>					
001-030-513-10-10-00	Exec Salaries & Wages	25,898.40	50,898.24	51,916.32	51,920.00	52,955.00
	<b>Salaries &amp; Wages</b>	<b>25,898.40</b>	<b>50,898.24</b>	<b>51,916.32</b>	<b>51,920.00</b>	<b>52,955.00</b>
	<b>Personnel Benefits</b>					
001-030-513-10-21-00	Executive Retirement	0.00	0.00	0.00	0.00	5,925.00
001-030-513-10-22-00	Exec L & I	45.60	65.24	61.09	200.00	200.00
001-030-513-10-23-00	Exec FICA	1,981.21	3,893.76	3,891.44	3,975.00	4,055.00
001-030-513-10-24-00	Executive Medical Insurance	0.00	0.00	18,705.30	0.00	25,380.00
	<b>Personnel Benefits</b>	<b>2,026.81</b>	<b>3,959.00</b>	<b>22,657.83</b>	<b>4,175.00</b>	<b>35,560.00</b>
	<b>Supplies</b>					
001-030-513-10-31-00	Executive Off Op Sup	105.97	0.00	611.03	500.00	500.00
001-030-513-10-32-00	Executive Fuel Con	0.00	53.59	100.88	250.00	250.00
001-030-513-10-35-00	Executive Small Tools & Equip	0.00	491.66	48.81	300.00	300.00
	<b>Supplies</b>	<b>105.97</b>	<b>545.25</b>	<b>760.72</b>	<b>1,050.00</b>	<b>1,050.00</b>
	<b>Services</b>					
001-030-513-10-41-00	Executive Prof Ser	13.91	0.00	0.00	500.00	500.00
001-030-513-10-41-01	Executive Advertising	40.00	0.00	2,915.00	500.00	3,500.00
001-030-513-10-42-00	Executive Comm	687.61	690.21	696.75	1,000.00	1,000.00
001-030-513-10-43-00	Executive Travel	312.54	3,539.90	1,612.83	1,500.00	1,500.00
001-030-513-10-45-00	Executive Rentals	0.00	0.00	0.00	300.00	300.00
001-030-513-10-48-00	Executive Repair & Maint	92.14	677.66	152.51	700.00	700.00
001-030-513-10-49-00	Executive Misc	1,410.42	1,373.51	668.39	1,500.00	1,500.00
	<b>Services</b>	<b>2,556.62</b>	<b>6,281.28</b>	<b>6,045.48</b>	<b>6,000.00</b>	<b>9,000.00</b>
<b>513</b>	<b>Executive</b>	<b>30,587.80</b>	<b>61,683.77</b>	<b>81,380.35</b>	<b>63,145.00</b>	<b>98,565.00</b>
<b>030</b>	<b>Executive</b>	<b>30,587.80</b>	<b>61,683.77</b>	<b>81,380.35</b>	<b>63,145.00</b>	<b>98,565.00</b>

### DEPARTMENT

Administration/Finance

The Finance Department fulfills all accounting/treasury functions, which include accounts payable, accounts receivable, payroll, cash management, auditing, job costing, budgeting, and financial reporting. The department also issues all business licenses and coordinates cemetery services. This department is responsible for coordinating the overall preparation and administration of the City's operating budget and capital improvements. The Finance staff also assist other department staff in identifying budget issues, formulating solutions, offering alternatives and implementing corrective actions.

2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
• Finalized software implementation	• Implement ER&R policies and procedures
• Implement Capital Asset Management	• Implement procurement policy and procedures
• Updated investment policy	• Implement a Long-Range Financial Forecast Plan
• Remitted 2014 Annual Report	• Provide On-line and electronic bill pay
• Continued to establish/update procedures to reflect new software processes	• Establish and implement indirect cost allocation policy & procedures
• Completed banking RFP and selection	•
• Provide Utility Billing customers with on-line bill pay service	•

### POSITION SUMMARY

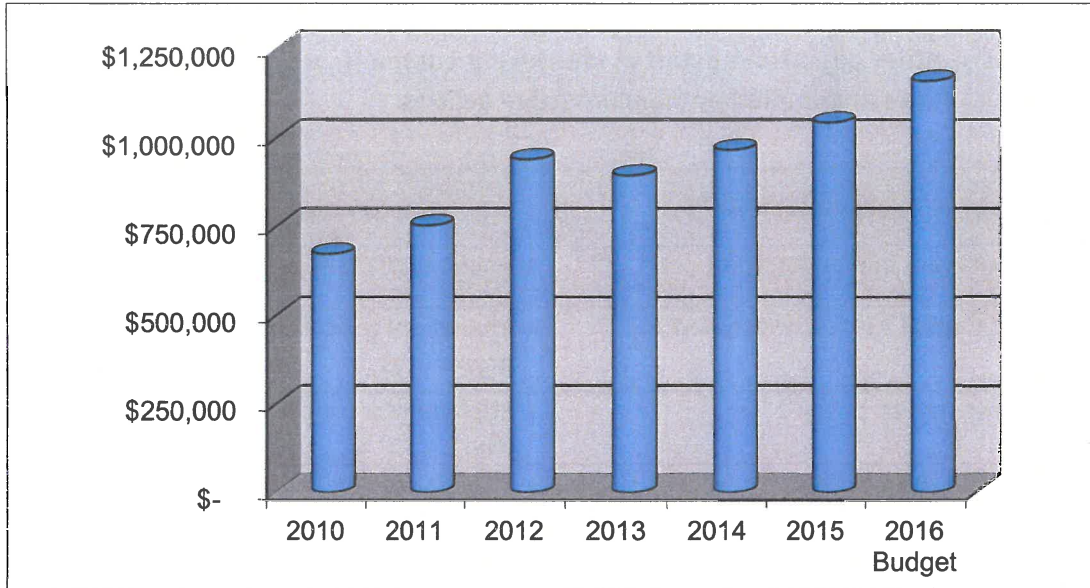
POSITION TITLE	2015	2016
City Administrator	1	1
Administrative Assistant	1	0
Human Resource / Risk Management Specialist	0	1
Finance Director	1	1
Accounting Manager	1	1
Accounting Specialist	0	1
Accounting Technician I	2	0
Accounting Technician II	1	2

## DEPARTMENT

Administration/Finance

### OPERATIONS & MAINTENANCE HISTORY

2010	2011	2012	2013	2014	2015	2016 Budget
\$ 672,482	\$ 752,739	\$ 939,488	\$ 894,301	\$ 966,087	\$1,043,000	\$1,160,125



# General Ledger

## 2016 Expense Budget Adopted

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Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
<b>040</b>	<b>Financial Services</b>					
<b>514</b>	<b>Financial, Recording &amp; Elect</b>					
	<b>Salaries &amp; Wages</b>					
001-040-514-20-10-00	Admin Salaries & Wages	467,424.02	481,134.19	493,740.30	498,830.00	517,530.00
001-040-514-20-10-10	Admin Part Time Wages	0.00	5,963.00	10,087.50	3,600.00	7,500.00
001-040-514-20-11-00	Admin Overtime	0.00	0.00	1,094.36	500.00	500.00
	<b>Salaries &amp; Wages</b>	<b>467,424.02</b>	<b>487,097.19</b>	<b>504,922.16</b>	<b>502,930.00</b>	<b>525,530.00</b>
	<b>Personnel Benefits</b>					
001-040-514-20-21-00	Admin Retirement	38,369.95	44,312.52	51,297.90	50,960.00	57,905.00
001-040-514-20-22-00	Admin L & I	1,223.33	1,256.65	1,193.32	1,195.00	1,235.00
001-040-514-20-23-00	Admin FICA	34,317.15	35,608.38	36,691.47	38,475.00	40,200.00
001-040-514-20-24-00	Admin Medical Insurance	99,551.28	102,984.07	94,856.86	108,020.00	104,510.00
001-040-514-20-25-00	Admin Life Insurance	40.80	40.80	34.00	45.00	65.00
001-040-514-20-26-00	Admin Unemployment	0.00	0.00	0.00	5,000.00	5,000.00
	<b>Personnel Benefits</b>	<b>173,502.51</b>	<b>184,202.42</b>	<b>184,073.55</b>	<b>203,695.00</b>	<b>208,915.00</b>
	<b>Supplies</b>					
001-040-514-20-31-00	Admin Off Oper Supplies	5,624.51	5,705.69	5,514.19	6,000.00	6,000.00
001-040-514-20-32-00	Admin Fuel Consumed	68.67	161.17	90.22	200.00	200.00
001-040-514-20-35-00	Admin Small Tools & Equip	189.18	174.93	1,808.40	500.00	500.00
	<b>Supplies</b>	<b>5,882.36</b>	<b>6,041.79</b>	<b>7,412.81</b>	<b>6,700.00</b>	<b>6,700.00</b>
	<b>Services</b>					
001-040-514-20-41-00	Admin Professional Ser	14,032.34	10,479.09	15,200.93	16,460.00	68,500.00
001-040-514-20-41-01	Admin Advertising	2,540.00	2,612.94	3,767.81	2,000.00	2,500.00
001-040-514-20-41-05	Admin Labor Negotiations	0.00	0.00	0.00	0.00	0.00
001-040-514-20-42-00	Admin Communications	3,620.17	3,998.73	4,047.52	3,700.00	3,700.00
001-040-514-20-43-00	Admin Travel	2,375.39	4,519.11	6,171.06	3,000.00	5,350.00
001-040-514-20-45-00	Admin Rentals	2,791.39	2,995.90	2,881.36	3,150.00	2,900.00
001-040-514-20-46-00	Admin Insurance	158,455.34	204,904.67	247,663.64	226,287.00	265,460.00
001-040-514-20-48-00	Admin Repairs & Maint	1,473.96	4,348.37	3,305.17	2,375.00	2,375.00
001-040-514-20-49-00	Admin Miscellaneous	16,762.29	10,369.28	14,035.79	10,000.00	13,995.00
	<b>Services</b>	<b>202,050.88</b>	<b>244,228.09</b>	<b>297,073.28</b>	<b>266,972.00</b>	<b>364,780.00</b>
	<b>Intergovernmental Services</b>					

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
001-040-514-20-51-01	Admin State Auditor Charges	33,821.38	24,582.81	35,438.32	38,000.00	32,700.00
001-040-514-20-51-02	Admin Election Services	10,523.54	18,324.93	12,126.47	13,000.00	18,500.00
	Intergovernmental Services	44,344.92	42,907.74	47,564.79	51,000.00	51,200.00
514	Financial, Recording & Elect	893,204.69	964,477.23	1,041,046.59	1,031,297.00	1,157,125.00
517	Employee Benefit Programs					
	Personnel Benefits					
001-040-517-90-28-00	Admin AWC Wellness Program	1,095.89	2,438.87	1,953.02	3,000.00	3,000.00
	Personnel Benefits	1,095.89	2,438.87	1,953.02	3,000.00	3,000.00
517	Employee Benefit Programs	1,095.89	2,438.87	1,953.02	3,000.00	3,000.00
040	Financial Services	894,300.58	966,916.10	1,042,999.61	1,034,297.00	1,160,125.00



### DEPARTMENT

Legal

<p>Provide accurate and timely legal counsel to the Mayor, City Administrator, City Council, City departments, and advisory boards and commissions to improve and minimize risk of city operations. This department represents the City in all civil court proceedings, prosecutes criminal cases in municipal court and provides risk management services.</p>	
2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<ul style="list-style-type: none"> <li>Established centralized public records coordination and management</li> </ul>	<ul style="list-style-type: none"> <li>Identify means to prevent and resolve legal disputes at the earliest opportunity, and develop efficient methods to provide clear and practical guidance on resolving legal issues</li> </ul>
<ul style="list-style-type: none"> <li>Enhanced prosecution resources via contract</li> </ul>	<ul style="list-style-type: none"> <li>Develop a comprehensive personnel training component for line staff and managers to address ongoing issues in personnel management</li> </ul>
<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Bring to a successful conclusion FEMA flood map appeal.</li> </ul>
<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Review and update the City's Municipal Code and Personnel Policy Manual for the purpose of seeming contradictions within the Code and update policies.</li> </ul>
<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Review existing Code Enforcement policies/code and update/revise current code specifically with regards to the fees assessed for code violation</li> </ul>
<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Implement trainings for Public Records Management</li> </ul>
<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Assess and evaluate City's Legal Department document storage and log documents into central system</li> </ul>
<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Continue to work closely with City Administrator and Mayor to develop best practices for Departments interactions</li> </ul>
<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Develop a Risk Management Budget for the purposes of implementing City-wide personnel training, and for the payment of insurance deductibles, mitigation of city-wide risk issues (i.e. ADA compliance issues, workplace station upgrades, etc. ) Allot for travel for Risk Manager to attend training.</li> </ul>

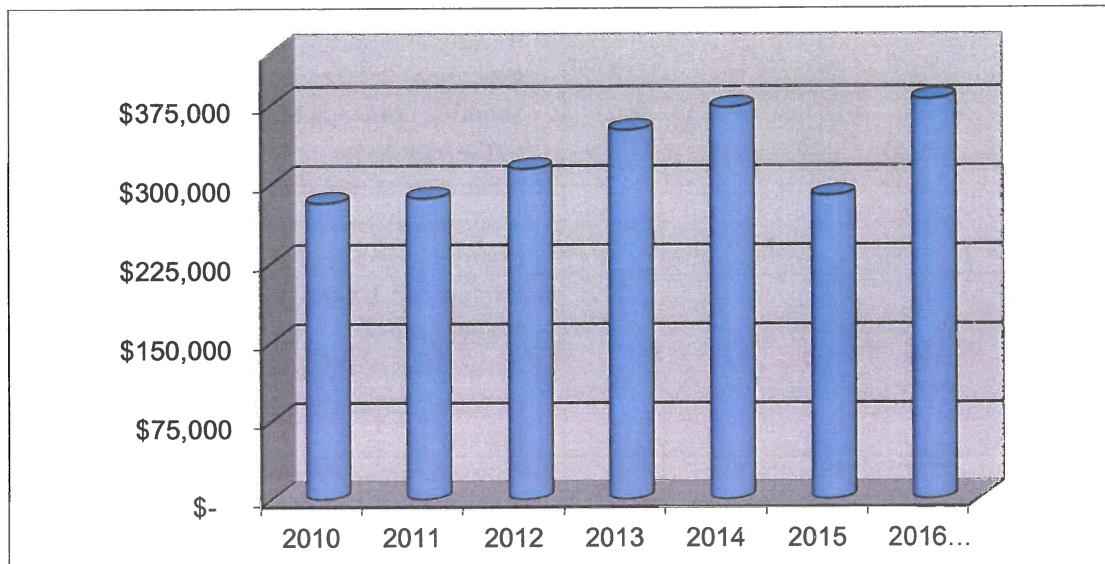
### DEPARTMENT

Legal

POSITION SUMMARY		
POSITION TITLE	2015	2016
City Attorney	1	1
Legal Secretary	1	1
Legal Assistant	.5	.5
Assistant City Attorney	1	0

### OPERATIONS & MAINTENANCE HISTORY

2010	2011	2012	2013	2014	2015	2016 Budget
\$ 281,958	\$ 286,678	\$ 314,618	\$ 351,171	\$ 372,812	\$ 289,224	\$ 380,387



# General Ledger

## 2016 Expense Budget Adopted

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Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
<b>050</b>	<b>Legal Services</b>					
<b>515</b>	<b>Legal</b>					
	<b>Salaries &amp; Wages</b>					
001-050-515-30-10-00	Legal Salaries & Wages	161,420.88	197,833.21	151,278.91	153,085.00	160,060.00
001-050-515-30-10-10	Legal Part Time Wages	2,650.00	12,046.91	15,994.01	14,560.00	18,447.00
001-050-515-30-11-00	Legal Overtime	2,733.67	4,268.98	965.44	5,000.00	5,000.00
	<b>Salaries &amp; Wages</b>	<b>166,804.55</b>	<b>214,149.10</b>	<b>168,238.36</b>	<b>172,645.00</b>	<b>183,507.00</b>
	<b>Personnel Benefits</b>					
001-050-515-30-21-00	Legal Retirement	13,458.40	14,411.79	17,515.12	16,135.00	20,520.00
001-050-515-30-22-00	Legal L & I	445.66	569.50	520.41	505.00	540.00
001-050-515-30-23-00	Legal FICA	12,582.05	16,274.21	12,756.94	13,210.00	14,040.00
001-050-515-30-24-00	Legal Medical Insurance	40,358.36	31,912.67	34,384.08	27,600.00	39,880.00
	<b>Personnel Benefits</b>	<b>66,844.47</b>	<b>63,168.17</b>	<b>65,176.55</b>	<b>57,450.00</b>	<b>74,980.00</b>
	<b>Supplies</b>					
001-050-515-30-31-00	Legal Office/Operating Sup	984.22	755.82	248.54	900.00	700.00
001-050-515-30-32-00	Legal Fuel Consumed	25.16	0.00	0.00	150.00	150.00
001-050-515-30-35-00	Legal Small Tools & Equip	0.00	1,230.38	0.00	100.00	100.00
	<b>Supplies</b>	<b>1,009.38</b>	<b>1,986.20</b>	<b>248.54</b>	<b>1,150.00</b>	<b>950.00</b>
	<b>Services</b>					
001-050-515-30-41-00	Legal Prof. Services	102,695.41	79,409.24	44,968.05	92,500.00	100,500.00
001-050-515-30-41-01	Legal Advertising	0.00	0.00	0.00	0.00	0.00
001-050-515-30-42-00	Legal Communications	4,812.74	4,255.99	5,566.54	4,560.00	4,000.00
001-050-515-30-43-00	Legal Travel	5,972.48	2,055.92	2,080.67	2,000.00	3,000.00
001-050-515-30-45-00	Legal Rentals	97.36	93.83	53.14	100.00	100.00
001-050-515-30-48-00	Legal Repair & Maint	343.89	883.70	362.20	200.00	350.00
001-050-515-30-49-00	Legal Misc	2,590.38	6,809.35	2,529.74	3,000.00	3,000.00
001-050-515-30-49-01	Risk Management	0.00	0.00	0.00	0.00	10,000.00
	<b>Services</b>	<b>116,512.26</b>	<b>93,508.03</b>	<b>55,560.34</b>	<b>102,360.00</b>	<b>120,950.00</b>
<b>515</b>	<b>Legal</b>	<b>351,170.66</b>	<b>372,811.50</b>	<b>289,223.79</b>	<b>333,605.00</b>	<b>380,387.00</b>
<b>050</b>	<b>Legal Services</b>	<b>351,170.66</b>	<b>372,811.50</b>	<b>289,223.79</b>	<b>333,605.00</b>	<b>380,387.00</b>



### DEPARTMENT

Community Planning & Economic  
Development

Effective January 2016, the City of Burlington implemented a Department of Community Planning and Economic Development. This department includes all city development review related and community planning functions under a unified management structure. Functional work areas include building and code enforcement, current and long range planning, fire marshal, and development related engineering.

2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<ul style="list-style-type: none"> <li>Updated Critical Areas Ordinance and Shoreline Master Program</li> </ul>	<ul style="list-style-type: none"> <li>Complete update of Comprehensive Plan and Development Regulations</li> </ul>
<ul style="list-style-type: none"> <li>Facilitated Downtown Futures Task Force, including enhanced tourism promotion and Burlington Summer Nights music and farmers markets/events</li> </ul>	<ul style="list-style-type: none"> <li>Assist in the continued efforts to reorganize the building and planning divisions by integrating the new Fire Marshal's position into Community and Economic Development Department.</li> </ul>
<ul style="list-style-type: none"> <li>Successfully achieved Certified Local Government designation from the Department of Archeology and Historic Preservation</li> </ul>	<ul style="list-style-type: none"> <li>Continue efforts to develop Burlington Historic Preservation program to include seeking a Certified Local Government Annual Grant, completing the Local Register of Historic Places, staffing the Special Valuation Tax Incentive program</li> </ul>
<ul style="list-style-type: none"> <li>Enhanced code enforcement activities including emphasis on multifamily residential structures</li> </ul>	<ul style="list-style-type: none"> <li>Evaluate on-going maintenance code update for multi-family units</li> </ul>
<ul style="list-style-type: none"> <li>Recertified Community Rating System manual</li> </ul>	<ul style="list-style-type: none"> <li>Continue public information and involvement on flood hazard mitigation</li> </ul>
<ul style="list-style-type: none"> <li>Maintained excellent permit turnaround times during departmental restructuring and an increase in permit application/activity</li> </ul>	<ul style="list-style-type: none"> <li>Maintain excellent permit review times &amp; improve interdivisional coordination</li> </ul>
<ul style="list-style-type: none"> <li>Updated monument certification citywide to comply with federal flood hazard mitigation standards</li> </ul>	<ul style="list-style-type: none"> <li>Successfully maintain Flood Insurance Rate reduction through the Community Rating System Program</li> </ul>
<ul style="list-style-type: none"> <li>Uploaded Skagit County Assessor's Property Information Database into the City View Property Manager/Permit System</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

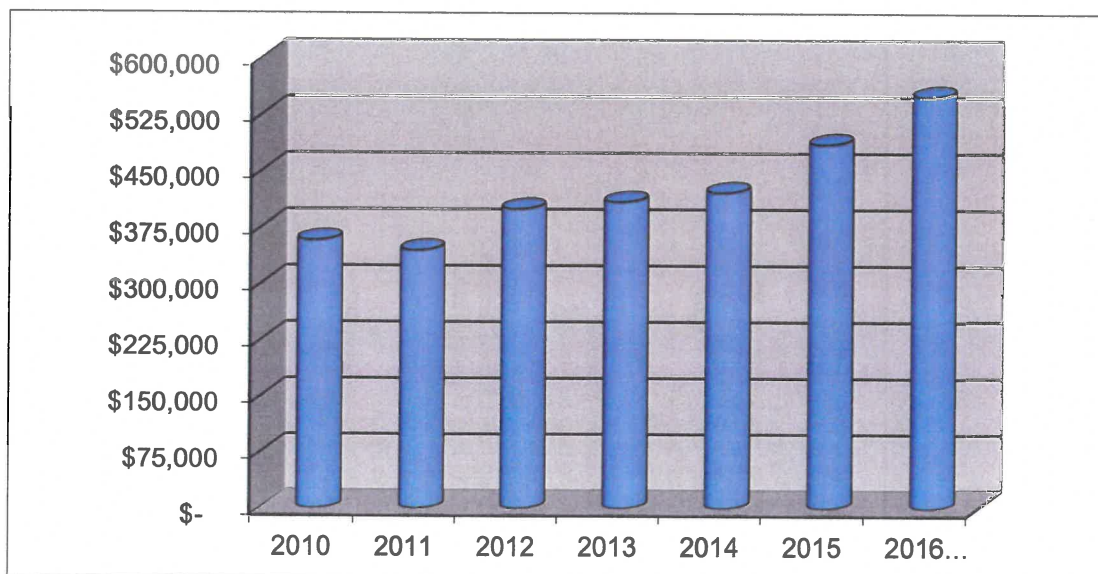
## DEPARTMENT

Community Planning & Economic  
Development

POSITION SUMMARY		
POSITION TITLE	2015	2016
Planning Director	1	0
Permit Center Manager	1	1
Senior Planner	0	1
Building Official	1	1
Code Compliance Inspector (part-time)	.60	.60
Fire Marshal	1	1

## OPERATIONS & MAINTENANCE HISTORY

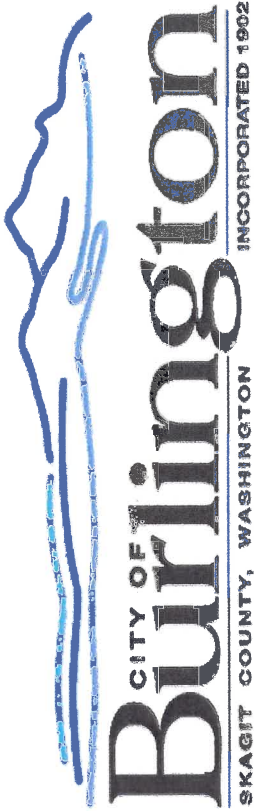
2010	2011	2012	2013	2014	2015	2016 Budget
\$ 358,091	\$ 344,790	\$ 399,924	\$ 409,444	\$ 421,909	\$ 486,186	\$ 549,787



# General Ledger

## 2016 Expense Budget Adopted

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 Fiscal Year 2016



Account Number	Description	2013 Year End		2014 Year End		2015 Year End		2015 Budget		2016 Budget	
		Actuals		Actuals		Actuals					
<b>060</b>	<b>Comm Plan &amp; Econ Development</b>										
<b>558</b>	<b>Comm. Planning &amp; Economic Dev.</b>										
	<b>Salaries &amp; Wages</b>										
001-060-558-50-10-00	Bldg Insp Salaries & Wages	78,366.41		79,672.56		90,691.02		81,300.00		160,722.00	
001-060-558-50-10-10	Bldg Insp Part Time Wages	39,425.50		42,889.11		43,371.84		42,070.00		42,915.00	
001-060-558-60-10-00	Plan Salaries & Wages	171,281.95		174,974.91		185,458.78		178,670.00		141,210.00	
001-060-558-60-11-00	Plan Overtime	749.22		2,172.11		7,415.56		1,000.00		1,000.00	
	<b>Salaries &amp; Wages</b>	<b>289,823.08</b>		<b>299,708.69</b>		<b>326,937.20</b>		<b>303,040.00</b>		<b>345,847.00</b>	
	<b>Personnel Benefits</b>										
001-060-558-50-21-00	Bldg Insp Retirement	9,666.11		11,287.85		13,764.19		12,590.00		22,770.00	
001-060-558-50-22-00	Bldg Insp L & I	1,883.49		1,892.64		2,124.01		2,040.00		4,060.00	
001-060-558-50-23-00	Bldg Insp FICA	8,949.62		9,315.60		10,182.70		9,440.00		10,760.00	
001-060-558-50-24-00	Bldg Insp Medical Insurance	16,604.29		16,397.97		21,494.52		17,180.00		39,880.00	
001-060-558-50-26-00	Bldg Insp Unemployment	0.00		0.00		0.00		0.00		0.00	
001-060-558-60-21-00	Plan Retirement	14,086.42		16,315.27		19,013.92		18,335.00		15,900.00	
001-060-558-60-22-00	Plan L & I	389.89		411.09		404.20		400.00		410.00	
001-060-558-60-23-00	Plan FICA	13,101.38		13,491.07		14,568.59		13,645.00		6,220.00	
001-060-558-60-24-00	Plan Medical Insurance	17,694.74		17,449.78		17,248.17		18,310.00		31,490.00	
	<b>Personnel Benefits</b>	<b>82,375.94</b>		<b>86,561.27</b>		<b>98,800.30</b>		<b>91,940.00</b>		<b>131,490.00</b>	
	<b>Supplies</b>										
001-060-558-50-31-00	Bldg Insp Office Oper Sup	1,805.53		507.58		377.00		800.00		800.00	
001-060-558-50-32-00	Bldg Insp Fuel Consumed	1,123.31		1,066.85		492.08		1,200.00		2,000.00	
001-060-558-50-35-00	Bldg Insp Small Tools & Equip	324.59		249.75		4,592.52		200.00		400.00	
001-060-558-60-31-00	Planning Office Op Sup	1,610.81		1,338.19		1,637.67		2,350.00		2,000.00	
001-060-558-60-35-00	Planning Small Tools & Equip	240.18		107.42		1,245.88		800.00		800.00	
	<b>Supplies</b>	<b>5,104.42</b>		<b>3,269.79</b>		<b>8,345.15</b>		<b>5,350.00</b>		<b>6,000.00</b>	
	<b>Services</b>										
001-060-558-50-41-00	Bldg Insp Prof Services	91.62		0.00		6,835.50		0.00		0.00	
001-060-558-50-41-01	Bldg Insp Advertising	40.00		0.00		0.00		0.00		0.00	
001-060-558-50-42-00	Bldg Insp Communications	328.71		335.92		433.30		350.00		950.00	
001-060-558-50-43-00	Bldg Insp Travel	1,347.08		876.99		366.98		800.00		1,200.00	
001-060-558-50-45-00	Bldg Insp Rentals	1,779.50		526.21		1,427.00		1,000.00		1,000.00	
001-060-558-50-48-00	Bldg Insp Repair & Maint	3,277.28		2,669.63		4,967.55		6,000.00		6,000.00	

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
001-060-558-50-49-00	Bldg Insp Misc	1,462.37	4,282.02	2,016.22	800.00	1,200.00
001-060-558-60-41-00	Planning Professional Ser	10,677.74	4,483.70	23,036.15	20,000.00	35,000.00
001-060-558-60-41-01	Planning Advertising	515.00	533.04	1,936.22	2,500.00	2,500.00
001-060-558-60-42-00	Planning Comm	1,979.44	2,269.06	1,771.62	2,500.00	2,500.00
001-060-558-60-43-00	Planning Travel	788.82	710.91	1,060.73	1,000.00	2,000.00
001-060-558-60-45-00	Planning Rentals	2,232.75	4,421.24	2,712.30	3,500.00	3,500.00
001-060-558-60-48-00	Planning Repair & Maint	4,330.68	2,359.16	1,333.54	6,000.00	6,000.00
001-060-558-60-49-00	Planning Miscellaneous	3,289.70	8,928.86	4,206.44	4,600.00	4,600.00
	Services	32,140.69	32,396.74	52,103.55	49,050.00	66,450.00
558	Comm. Planning & Economic Dev.	409,444.13	421,936.49	486,186.20	449,380.00	549,787.00
060	Comm Plan & Econ Development	409,444.13	421,936.49	486,186.20	449,380.00	549,787.00

#### DEPARTMENT

#### Buildings & Grounds

The Buildings and Grounds Department's purpose is to provide functional and clean facilities for Burlington residents, the general public, and city employees. Maintain appearance of facilities and grounds. Oversee facilities preventive maintenance actions and contracts. Respond to equipment breakdowns and ensure timely system repair. Provide support to the City's special events and projects. This fund pays property taxes and utility expenses for City general purpose facilities.

2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<ul style="list-style-type: none"> <li>• Maintained the appearance of the facilities and grounds</li> <li>• Clean up and maintain along Highway 20 from Burlington Blvd to Garrett Rd</li> <li>• Library window replacement project</li> <li>• Public Safety Building ADA doors completed</li> <li>• Laminate wall coverings and hearing loops successfully installed at Library</li> <li>• Adhered to necessary maintenance and service schedules; i.e.: HVAC, elevator, fire systems</li> <li>• Provided assistance at Byway Center during Friday night farmer's market events</li> <li>• Installed new HVAC system for IT equipment room.</li> </ul>	<ul style="list-style-type: none"> <li>• Maintain our level of service</li> <li>• Continue to perform routine facilities and grounds maintenance</li> <li>• Add sidewalk on the east side of the Fire hall entrance</li> <li>• Upgrade City Hall HVAC control system</li> <li>• Bid package for replacement and installation of Fire Station roof</li> <li>• Install New HVAC plan for City facilities on Carrier system</li> <li>• Continue alteration of landscaping to improve efficiency</li> <li>• Install hearing loop in Court Room</li> </ul>

#### POSITION SUMMARY

POSITION TITLE	2015	2016
Supervisor	1	1
Utility I	2	2
Custodians	3	3
Seasonal Worker	1,040 hours	1,040 hours
Work Crew Supervisor	1 (thru 3/31/14)	0
Custodian (Part-Time)	240 hours	800 hours

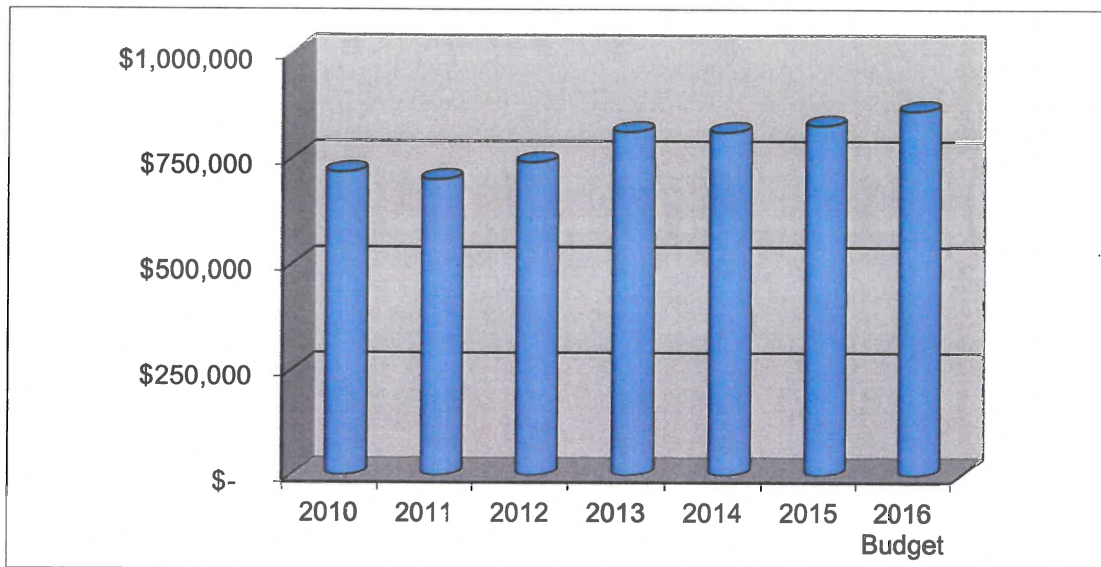


### DEPARTMENT

Buildings & Grounds

### OPERATIONS & MAINTENANCE HISTORY

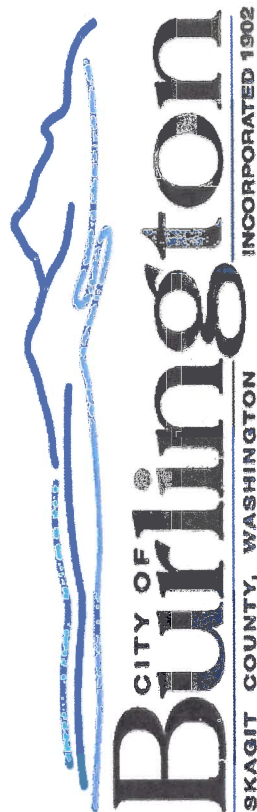
2010	2011	2012	2013	2014	2015	2016 Budget
\$ 717,584	\$ 700,625	\$ 740,985	\$ 813,025	\$ 812,161	\$ 828,188	\$ 862,955



# General Ledger

## 2016 Expense Budget Adopted

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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End		2014 Year End		2015 Year End		2015 Budget	2016 Budget
		Actuals		Actuals		Actuals			
<b>080</b>	<b>Building &amp; Grounds Maint</b>								
<b>518</b>	<b>Centralized Services</b>								
	<b>Salaries &amp; Wages</b>								
001-080-518-31-10-00	B&G Salaries & Wages	281,499.67		325,770.66		326,207.31		330,330.00	344,460.00
001-080-518-31-10-10	B&G Part Time Wages	24,298.51		19,373.25		19,732.23		18,200.00	18,200.00
001-080-518-31-11-00	B&G Overtime	285.08		1,065.51		845.63		1,500.00	1,500.00
001-080-518-35-11-00	Work Crew Overtime	0.00		86.49		0.00		0.00	0.00
	<b>Salaries &amp; Wages</b>	<b>306,083.26</b>		<b>346,295.91</b>		<b>346,785.17</b>		<b>350,030.00</b>	<b>364,160.00</b>
	<b>Personnel Benefits</b>								
001-080-518-31-21-00	B&G Retirement	23,377.74		29,724.37		32,960.75		33,865.00	37,270.00
001-080-518-31-22-00	B&G L & I	7,684.24		8,222.58		8,526.57		8,330.00	9,880.00
001-080-518-31-23-00	B&G FICA	23,046.37		26,088.05		26,098.77		26,780.00	27,860.00
001-080-518-31-24-00	B&G Medical Insurance	95,351.10		104,232.80		110,677.42		109,840.00	113,730.00
001-080-518-31-25-00	B&G Life Insurance	91.62		105.32		101.81		105.00	105.00
001-080-518-31-26-00	B&G Unemployment	0.00		0.00		0.00		0.00	0.00
001-080-518-31-27-00	Bldg & Grds Prot Clothing	641.37		1,501.99		1,139.20		1,700.00	1,700.00
	<b>Personnel Benefits</b>	<b>150,192.44</b>		<b>169,875.11</b>		<b>179,504.52</b>		<b>180,620.00</b>	<b>190,545.00</b>
	<b>Supplies</b>								
001-080-518-31-31-00	Bldg & Grds Op Sup	14,051.39		15,582.00		19,832.81		15,000.00	15,000.00
001-080-518-31-31-01	Bldg & Grds Janitorial Sup	15,268.17		20,378.46		22,080.99		18,000.00	18,000.00
001-080-518-31-31-05	Bldg & Grd Flow Banners X Mas	3,028.64		4,739.88		4,012.00		6,000.00	6,000.00
001-080-518-31-32-00	Bldg & Grds Fuel Consumed	5,874.44		5,999.46		4,452.11		5,000.00	5,000.00
001-080-518-31-35-00	Bldg & Grds Small Tools & Equip	7,925.26		2,837.04		3,415.05		6,000.00	6,000.00
	<b>Supplies</b>	<b>46,147.90</b>		<b>49,536.84</b>		<b>53,792.96</b>		<b>50,000.00</b>	<b>50,000.00</b>
	<b>Services</b>								
001-080-518-31-41-00	Bldg & Grds Prof Ser	3,417.90		4,179.61		3,768.28		4,000.00	4,000.00
001-080-518-31-41-01	Bldg & Grds Advertising	30.00		0.00		107.01		150.00	150.00
001-080-518-31-42-00	Bldg & Grds Communications	6,543.50		6,984.74		7,058.76		6,500.00	6,500.00
001-080-518-31-43-00	Bldg & Grds Travel	0.00		0.00		26.65		500.00	500.00
001-080-518-31-45-00	Bldg & Grds Rentals	311.61		122.13		0.00		1,900.00	1,900.00
001-080-518-31-47-00	Bldg & Grds Util City Hall	30,903.42		32,251.93		34,902.24		32,000.00	33,000.00
001-080-518-31-47-01	Bldg & Grds Util Byways Center	7,891.80		8,337.15		9,060.90		9,000.00	9,000.00
001-080-518-31-47-02	Bldg & Gr Util New Library	32,953.26		33,833.17		32,264.40		35,000.00	35,000.00

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
001-080-518-31-47-03	Bldg & Grds Utili P&R Old CH	13,354.89	14,970.97	12,716.16	18,000.00	18,000.00
001-080-518-31-47-05	Bldg & Grds Utilities Police	35,774.56	37,832.54	35,436.63	39,000.00	39,000.00
001-080-518-31-47-06	Bldg & Grds Util Storage	3,374.30	4,035.98	3,867.53	4,500.00	4,500.00
001-080-518-31-47-08	Bldg & Grds Util New Fire ST	23,702.01	25,537.22	24,764.76	27,000.00	27,000.00
001-080-518-31-48-00	Bldg & Grds Repair & Maint	44,709.57	25,261.53	52,220.85	40,000.00	41,200.00
001-080-518-31-48-02	Bldg & Grds Maint of Vehicles	3,550.75	1,587.64	1,697.17	3,500.00	3,500.00
001-080-518-31-49-00	Bldg & Grds Misc	4,660.92	6,657.66	4,469.52	8,000.00	8,000.00
001-080-518-31-49-02	Bldg & Grds Property Taxes Services	26,335.89	26,165.27	25,744.34	27,000.00	27,000.00
		<b>237,514.38</b>	<b>227,757.54</b>	<b>248,105.20</b>	<b>256,050.00</b>	<b>258,250.00</b>
<b>518</b>	<b>Centralized Services</b>	<b>739,937.98</b>	<b>793,465.40</b>	<b>828,187.85</b>	<b>836,700.00</b>	<b>862,955.00</b>
<b>080</b>	<b>Building &amp; Grounds Maint</b>	<b>739,937.98</b>	<b>793,465.40</b>	<b>828,187.85</b>	<b>836,700.00</b>	<b>862,955.00</b>



### DEPARTMENT

### Information Technology

The Information Technology Department provides IT and IS services to support all information systems to the City of Burlington users to accomplish their goals and perform the objectives outlined in the City's mission statement including procurement, structural maintenance and website support. IT now manages the City Fiber project, designs, plans, implements, and works with fiber and electrical contractors, develops and manages fiber, ISP contracts with local businesses.

2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
• Fiber and Wi-Fi deployment in SRP	• Wi-Fi tower on Burlington hill
• Library firewall upgrade, increased bandwidth	• Fiber to Fairhaven traffic signal (Streets cameras, traffic signal control)
• Upgrade City firewall network analyzer	• Fiber to VIC (under railroad)
• Fiber and networking design for traffic signal improvements, server setup, cameras	• Parks security cameras, Wi-Fi in all parks
• Changed backup and archive software, reduced costs by competitive negotiation	• Upgrade some PC's to Windows 10
• Dragon Speak upgrade and deployment in PD	• Upgrade exchange server to 2013
• Rewired Senior community center	• Fiber expansion on Goldenrod
• Library server upgrades, retired 2003 server	• Fiber expansion, Sharon to Andis
• Library wireless access point upgrades	• Expand Wi-Fi access in the city, connect business's via Wi-Fi
• Library Deepfreeze software upgrades	• Purchase Fiber equipment, underground boring tools, trencher
• 2015 PC deployments	• Complete remote access (Internet to City resources)
• Upgraded city servers, memory, disk capacity, extending life of city servers	• Expand city fiber North to B hill business park
• County Shop lane easement, Egerer easement	• Add more business's to City Fiber
• Renegotiated web services with CivicPlus to include CivicSend (Module costs extra)	• Deploy more fiber conduit as streets are improved
• Bought off lease refurbished laptops, at reduced costs	•

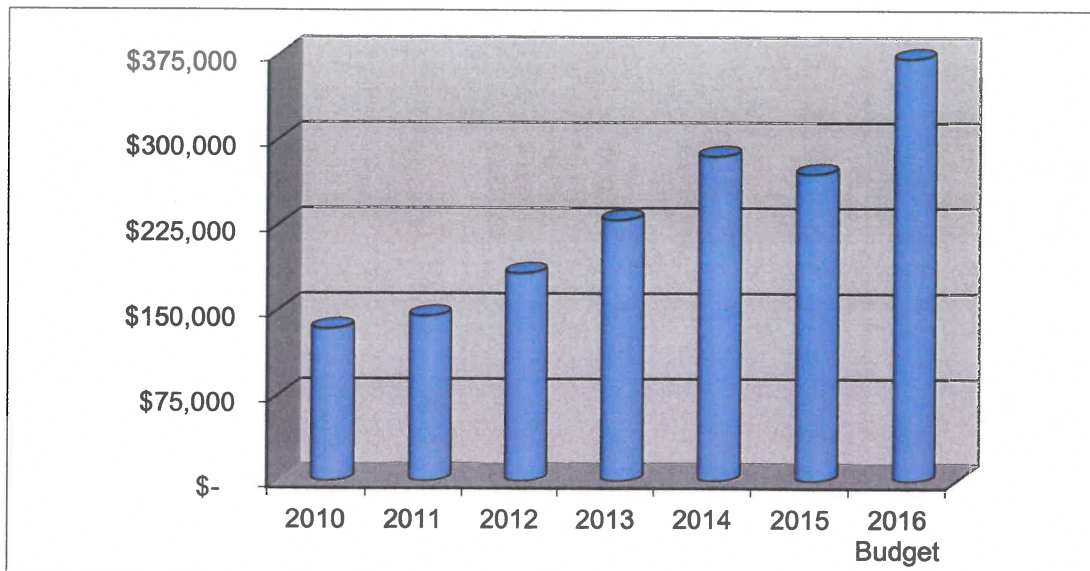
### DEPARTMENT

Information Technology

POSITION SUMMARY		
POSITION TITLE	2015	2016
IT Technical Assistant	1	1
IT Manager	1	1

### OPERATION & MAINTENANCE HISTORY

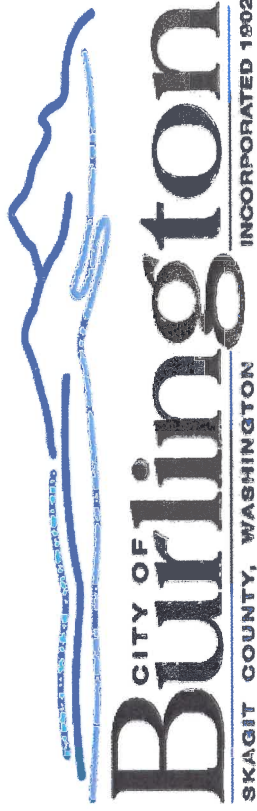
2010	2011	2012	2013	2014	2015	2016 Budget
\$ 134,339	\$ 145,593	\$ 183,192	\$ 229,875	\$ 285,643	\$ 270,372	\$ 371,540



# General Ledger

## 2016 Expense Budget Adopted

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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
<b>085</b>	<b>Information Technology</b>					
<b>518</b>	<b>Centralized Services</b>					
001-085-518-81-10-00	Salaries & Wages	109,014.37	120,946.59	128,118.08	128,155.00	134,720.00
001-085-518-81-11-00	IT Salaries & Wages	2,302.72	2,445.39	0.00	1,500.00	1,500.00
	IT Overtime					
	Salaries & Wages	111,317.09	123,391.98	128,118.08	129,655.00	136,220.00
<b>001-085-518-81-21-00</b>	<b>Personnel Benefits</b>					
001-085-518-81-22-00	IT Retirement	9,145.43	11,364.34	13,071.54	13,235.00	15,230.00
001-085-518-81-22-00	IT L & I	412.03	427.44	422.11	400.00	410.00
001-085-518-81-23-00	IT FICA	8,307.01	9,234.80	9,560.48	9,920.00	10,420.00
001-085-518-81-24-00	IT Medical Insurance	44,560.66	44,323.34	49,490.52	46,120.00	50,760.00
	Personnel Benefits	62,425.13	65,349.92	72,544.65	69,675.00	76,820.00
<b>001-085-518-81-31-00</b>	<b>Supplies</b>					
001-085-518-81-31-10	IT Office Op Supplies	1,067.56	226.87	834.25	750.00	350.00
001-085-518-81-31-10	IT Computer Supplies	2,660.20	3,655.79	2,864.93	3,500.00	3,500.00
001-085-518-81-32-00	IT Fuel Consumed	153.31	172.12	20.52	175.00	175.00
001-085-518-81-34-00	IT Dist 6 Supplie & Equipment	4.06	2.35	7.93	0.00	0.00
001-085-518-81-35-00	IT Small Tools & Equipment	50.65	0.00	0.00	100.00	150.00
	Supplies	3,935.78	4,057.13	3,727.63	4,525.00	4,175.00
<b>001-085-518-81-41-00</b>	<b>Services</b>					
001-085-518-81-41-00	IT Professional Services	15,783.01	39,608.01	9,463.87	19,700.00	29,000.00
001-085-518-81-41-01	IT Prof Services Fiber	7,500.00	17,116.67	0.00	15,000.00	5,000.00
001-085-518-81-42-00	IT Communications	1,385.08	1,500.00	1,664.61	1,500.00	1,500.00
001-085-518-81-42-01	IT Network Communications	14,245.47	12,600.21	12,561.01	15,500.00	15,000.00
001-085-518-81-42-02	Cell Phone Service	0.00	0.00	0.00	6,000.00	0.00
001-085-518-81-43-00	IT Travel	1,058.11	2,008.54	728.72	2,400.00	3,000.00
001-085-518-81-45-00	IT Rentals	0.00	0.00	0.00	20.00	50.00
001-085-518-81-48-00	IT Repairs & Maintenance	3,590.70	1,928.91	400.24	3,500.00	3,500.00
001-085-518-81-49-00	IT Miscellaneous	2,327.45	1,163.89	1,782.00	5,000.00	5,000.00
001-085-518-81-49-01	IT Computer Lic & Related Item	6,080.54	14,762.21	23,827.37	26,575.00	26,575.00
	Services	51,970.36	90,688.44	50,427.82	95,195.00	88,625.00
<b>518</b>	<b>Centralized Services</b>	229,648.36	283,487.47	254,818.18	299,050.00	305,840.00

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
<b>532</b>	<b>Fiber</b>					
	<b>Supplies</b>					
001-085-532-81-31-00	Fiber Supplies	0.00	1,265.10	3,322.28	3,000.00	13,300.00
001-085-532-81-35-00	Fiber Small Tools & Equip	0.00	0.00	447.42	1,500.00	7,500.00
	<b>Supplies</b>	<b>0.00</b>	<b>1,265.10</b>	<b>3,769.70</b>	<b>4,500.00</b>	<b>20,800.00</b>
	<b>Services</b>					
001-085-532-81-41-00	Fiber Professional Services	0.00	423.16	658.60	0.00	10,000.00
001-085-532-81-41-01	Fiber Advertising	0.00	35.88	0.00	0.00	2,000.00
001-085-532-81-42-00	Fiber Communications	0.00	0.00	0.00	1,200.00	7,400.00
001-085-532-81-43-00	Fiber Travel	0.00	97.27	4,375.54	1,500.00	8,000.00
001-085-532-81-45-00	Fiber Rentals	0.00	0.00	56.43	0.00	0.00
001-085-532-81-48-00	Fiber Repairs & Maintenance	0.00	0.00	4,444.03	15,000.00	15,000.00
001-085-532-81-49-00	Fiber Miscellaneous	0.00	333.98	2,249.04	2,500.00	2,500.00
	<b>Services</b>	<b>0.00</b>	<b>890.29</b>	<b>11,783.64</b>	<b>20,200.00</b>	<b>44,900.00</b>
<b>532</b>	<b>Fiber</b>	<b>0.00</b>	<b>2,155.39</b>	<b>15,553.34</b>	<b>24,700.00</b>	<b>65,700.00</b>
<b>085</b>	<b>Information Technology</b>	<b>229,648.36</b>	<b>285,642.86</b>	<b>270,371.52</b>	<b>323,750.00</b>	<b>371,540.00</b>

### DEPARTMENT

Police

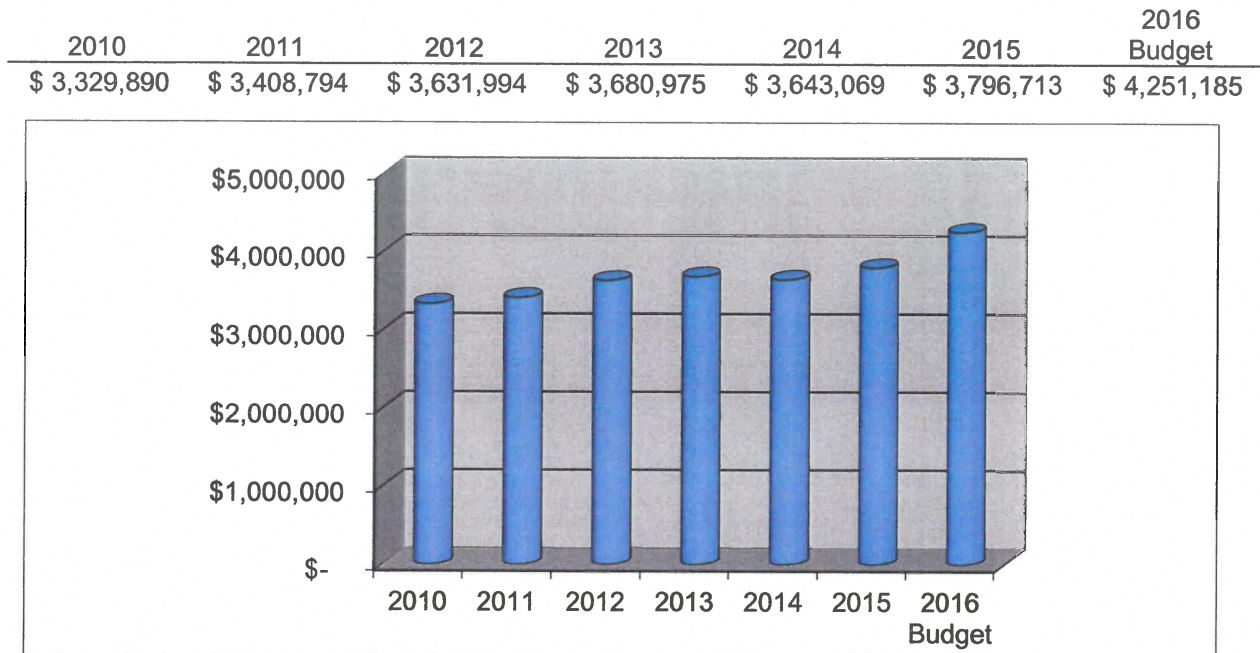
The Police Department provides public safety through a number of diverse activities including the protection of persons and property; crime prevention; traffic safety and enforcement; safety education programs; and co-operative efforts with the commitment involving Community Resource Officer, Gang Task Force and Drug Task Force.

2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<ul style="list-style-type: none"> <li>Promotions were made in the positions of Lieutenant and Sargent, filling all supervisory roles.</li> </ul>	<ul style="list-style-type: none"> <li>Hire and Train Officers for current vacant positions bringing staff to allocated levels</li> </ul>
<ul style="list-style-type: none"> <li>Purging of two years of Spillman electronic case files (20,000) was attained.</li> </ul>	<ul style="list-style-type: none"> <li>Develop the Traffic Enforcement Program</li> </ul>
<ul style="list-style-type: none"> <li>Vacant Hostage Negotiator position was filled</li> </ul>	<ul style="list-style-type: none"> <li>Fill vacant specialty units, detective, drugtask force, community resource</li> </ul>
<ul style="list-style-type: none"> <li>Citizens Survey was developed and distributed with results to be analyzed</li> </ul>	<ul style="list-style-type: none"> <li>Develop priorities / level of service based on 2015 Citizen Survey</li> </ul>
<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Convert all paper forms to electronic documents</li> </ul>
<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Develop proactive program by directed patrol through individual squads</li> </ul>
<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Add second position to High Risk Team</li> </ul>

POSITION SUMMARY		
POSITION TITLE	2015	2016
Chief	1	1
Assistant Chief	1	1
Lieutenant	1	1
Sergeants	4	4
Officers	17	17
Detectives	2	2
Community Resource Officer	1	1
Administrative Secretary	1	1
Records Technicians	4	4



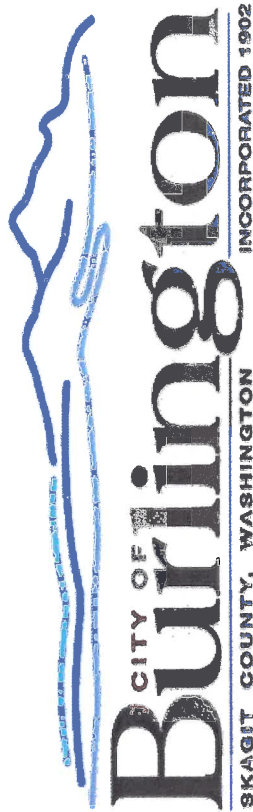
## OPERATIONS & MAINTENANCE HISTORY



# General Ledger

## 2016 Expense Budget Adopted

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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
<b>090</b>	<b>Police</b>					
<b>521</b>	<b>Law Enforcement</b>					
	<b>Salaries &amp; Wages</b>					
001-090-521-20-10-00	Pol Salaries & Wages	2,146,439.43	2,063,292.61	2,141,935.72	2,410,895.00	2,330,090.00
001-090-521-20-11-00	Pol Overtime	51,508.06	67,597.94	87,859.23	70,000.00	80,000.00
001-090-521-20-11-01	Pol Outside Overtime	3,413.72	2,396.80	2,843.05	4,000.00	4,000.00
001-090-521-20-12-00	Pol Holiday Vacation Sick	78,033.38	70,396.63	60,380.61	87,360.00	87,350.00
	<b>Salaries &amp; Wages</b>	<b>2,279,394.59</b>	<b>2,203,683.98</b>	<b>2,293,018.61</b>	<b>2,572,255.00</b>	<b>2,501,440.00</b>
	<b>Personnel Benefits</b>					
001-090-521-20-21-00	Pol Retirement	125,917.89	124,539.90	132,324.58	147,200.00	146,325.00
001-090-521-20-22-00	Pol L & I	29,294.33	29,147.78	33,564.03	35,675.00	37,910.00
001-090-521-20-23-00	Pol FICA	172,144.12	166,598.92	173,207.69	196,150.00	190,760.00
001-090-521-20-24-00	Pol Medical Insurance	563,336.88	494,640.68	547,830.42	619,411.00	585,975.00
001-090-521-20-24-10	Pol Retired LEOFF I Med Ins	53,033.36	42,002.92	43,093.05	54,000.00	54,000.00
001-090-521-20-25-00	Pol Life Insurance	81.60	81.60	81.60	85.00	85.00
001-090-521-20-26-00	Pol Unemployment	0.00	0.00	0.00	0.00	0.00
001-090-521-20-27-00	Police Uniform & Clothing	16,726.75	11,110.44	10,681.87	15,000.00	23,500.00
001-090-521-20-27-10	Police New Officer Uniform	1,905.48	4,900.72	11,930.26	21,000.00	16,500.00
	<b>Personnel Benefits</b>	<b>962,440.41</b>	<b>873,022.96</b>	<b>952,713.50</b>	<b>1,088,521.00</b>	<b>1,055,055.00</b>
	<b>Supplies</b>					
001-090-521-20-31-00	Police Office Oper Supplies	13,801.78	12,603.76	16,161.57	14,500.00	29,000.00
001-090-521-20-31-10	Police Proj Lifesaver Supplies	0.00	57.74	0.00	1,000.00	1,000.00
001-090-521-20-32-00	Police Fuel Consumed	61,553.98	59,667.81	26,246.80	65,000.00	65,000.00
001-090-521-20-35-00	Police Small Tools & Equipment	301.88	886.58	511.70	500.00	16,450.00
001-090-521-20-35-10	Police Eqpt Youth Res Officer	3,924.72	3,272.50	2,673.39	4,000.00	4,000.00
	<b>Supplies</b>	<b>79,582.36</b>	<b>76,488.39</b>	<b>45,593.46</b>	<b>85,000.00</b>	<b>115,450.00</b>
	<b>Services</b>					
001-090-521-20-41-00	Police Professional Services	7,429.03	33,874.36	43,242.14	46,468.00	49,050.00
001-090-521-20-41-01	Police Advertising	50.00	154.00	999.70	500.00	1,000.00
001-090-521-20-42-00	Police Communications	16,738.78	19,725.70	23,844.95	21,000.00	23,000.00
001-090-521-20-43-00	Police Travel	4,750.50	9,408.61	2,469.68	7,500.00	7,500.00
001-090-521-20-45-00	Police Rentals	13,321.38	10,394.74	13,959.34	17,800.00	17,800.00
001-090-521-20-48-00	Police Eqpt Repair & Maint	42,201.05	21,594.41	5,570.18	6,132.00	6,300.00



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
001-090-521-20-48-01	Police Veh Eqpt Maint & Rep	27,326.44	21,402.45	22,222.11	31,000.00	31,000.00
001-090-521-20-49-00	Police Miscellaneous	5,013.93	8,755.18	5,704.87	5,100.00	5,840.00
001-090-521-20-49-10	Police Training Services	6,839.25	16,505.35	19,617.65	26,500.00	26,500.00
		123,670.36	141,814.80	137,630.62	162,000.00	167,990.00
521	Law Enforcement	3,445,087.72	3,295,010.13	3,428,956.19	3,907,776.00	3,839,935.00
523	Detention Correction Service					
	Intergovernmental Services					
001-090-523-60-51-00	PoliceCare & Cust of Prisoners	233,436.99	91,296.52	36,814.70	60,000.00	35,900.00
001-090-523-60-51-01	Public Safety Sales Tax Jail	0.00	252,932.59	326,738.23	280,000.00	370,000.00
	Intergovernmental Services	233,436.99	344,229.11	363,552.93	340,000.00	405,900.00
523	Detention Correction Service	233,436.99	344,229.11	363,552.93	340,000.00	405,900.00
554	Environmental Services					
	Supplies					
001-090-554-30-31-00	Animal Control Supplies	58.16	65.64	140.10	200.00	200.00
	Supplies	58.16	65.64	140.10	200.00	200.00
	Services					
001-090-554-30-41-00	Animal Control Prof Services	2,029.47	3,075.00	3,705.75	3,100.00	4,000.00
001-090-554-30-48-00	Animal Control Maint Services	200.00	0.00	358.43	150.00	150.00
		2,229.47	3,075.00	4,064.18	3,250.00	4,150.00
554	Environmental Services	2,287.63	3,140.64	4,204.28	3,450.00	4,350.00
594	Capital Expenditures					
	Capital Outlay					
001-090-594-21-64-04	PoliceWASPC Traf Saf Intoximtr	0.00	799.00	0.00	1,000.00	1,000.00
	Capital Outlay	0.00	799.00	0.00	1,000.00	1,000.00
594	Capital Expenditures	0.00	799.00	0.00	1,000.00	1,000.00
090	Police	3,680,812.34	3,643,178.88	3,796,713.40	4,252,226.00	4,251,185.00

#### DEPARTMENT

Fire

The Burlington Fire Department (BFD) provides fire, emergency medical services, and life safety services to the citizens and visitors to the City of Burlington. BFD provides emergency response to fires, motor vehicle accidents, medical and rescue emergencies, and incident involving hazardous conditions; and a wide variety of non-emergency services including public education, fire safety inspections, business inspections and pre-incident planning. The Fire Chief provides overall management and administration of the Fire Department, operations and emergency responses, personnel and the budget. The Assistant Chief/Operations manages all aspects of emergency response. A full-time Training Officer provides continuous training to all members to enhance/maintain the skills required of a Firefighter/Emergency Medical Technician. BFD utilizes a combination of part-time and full-time staff to deliver services. Full-time members are assigned program management areas with specific responsibilities such as fire/safety inspections, apparatus maintenance, logistics, technical rescue, etc. BFD works closely with the local EMS provider in the area, Central Valley Ambulance Authority (CVAA). The station houses the CVAA Paramedics who serve the City of Burlington and the surrounding area of Skagit County.

2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<ul style="list-style-type: none"> <li>• Address WSRB requirements by establishing a track record of improvements and consistent operations. The goal is to be ready for a review and subsequent re-rating of BFD in 2016 or 2017.</li> <li>• ICC Inspector 1 class for all full time firefighters</li> <li>• Implementation of a consistent, standards based, department-wide training program.</li> <li>• All full time FF are IFSAC FF 2 certified</li> <li>• Improvement and expansion of training program with Fire Officer I</li> <li>• Continue to address WSRB cited deficiencies especially in the area of training and record keeping.</li> <li>• Received a \$17,500 training reimbursement</li> <li>• Assessed needs of our paid and volunteer members for training improvement.</li> <li>• Achieved a greatly improved operational relationship with Mount Vernon Fire Department</li> </ul>	<ul style="list-style-type: none"> <li>• Hire a qualified, forward thinking Fire Chief who is able to manage the culture of a recently-volunteer fire department that is evolving into an organization comprised of full-time and part-time personnel.</li> <li>• While continually taking the high-road --determine commonalities shared with Fire District Six and continue to “reach out” in an effort to establish a workable, reality-based pact that would create value for the citizens of both entities.</li> <li>• Work with and share training opportunities with MVFD to reduce training costs and increase use of standardized firefighting tactics.</li> <li>• Continue to assess the need for additional FF’s to improve staff and operational effectiveness.</li> <li>• Hire or designate 6 special assignment part-time Firefighters – non-Civil Service employees assigned to a specific rotating shift.</li> <li>• Create a working relationship with the new Fire Marshal to improve business inspections and customer service.</li> <li>• Assess our readiness for a re-rate from WSRB.</li> <li>• Plan the renovation of the fire station to meet the changing needs of the BFD as a 24/7 operation.</li> <li>• Evaluate the needs of BFD apparatus for refurbishment or replacement.</li> </ul>

### DEPARTMENT

Fire

2015 ACCOMPLISHMENTS (Cont.)	2016 GOALS & OBJECTIVES (Cont.)
<ul style="list-style-type: none"> <li>Division Chief Meek standardized radio terminology county-wide. This was a significant step toward operational unification of County and City Fire Service organizations.</li> </ul>	<ul style="list-style-type: none"> <li>To fill the Assistant Fire Chief position when it becomes vacant.</li> </ul>
<ul style="list-style-type: none"> <li>FEDEX Distribution building completed as to plan review, construction inspections and issuance of Certificate of Occupancy.</li> </ul>	<ul style="list-style-type: none"> <li>Enhance collaboration with restructured County Department of Emergency Management (DEM).</li> </ul>
<ul style="list-style-type: none"> <li>All Company Officers are trained to the Officer 1 level as well as Federally mandated ICS 300 &amp; 400.</li> </ul>	<ul style="list-style-type: none"> <li>On-going review of Standard Operating Guidelines and administrative policies.</li> </ul>

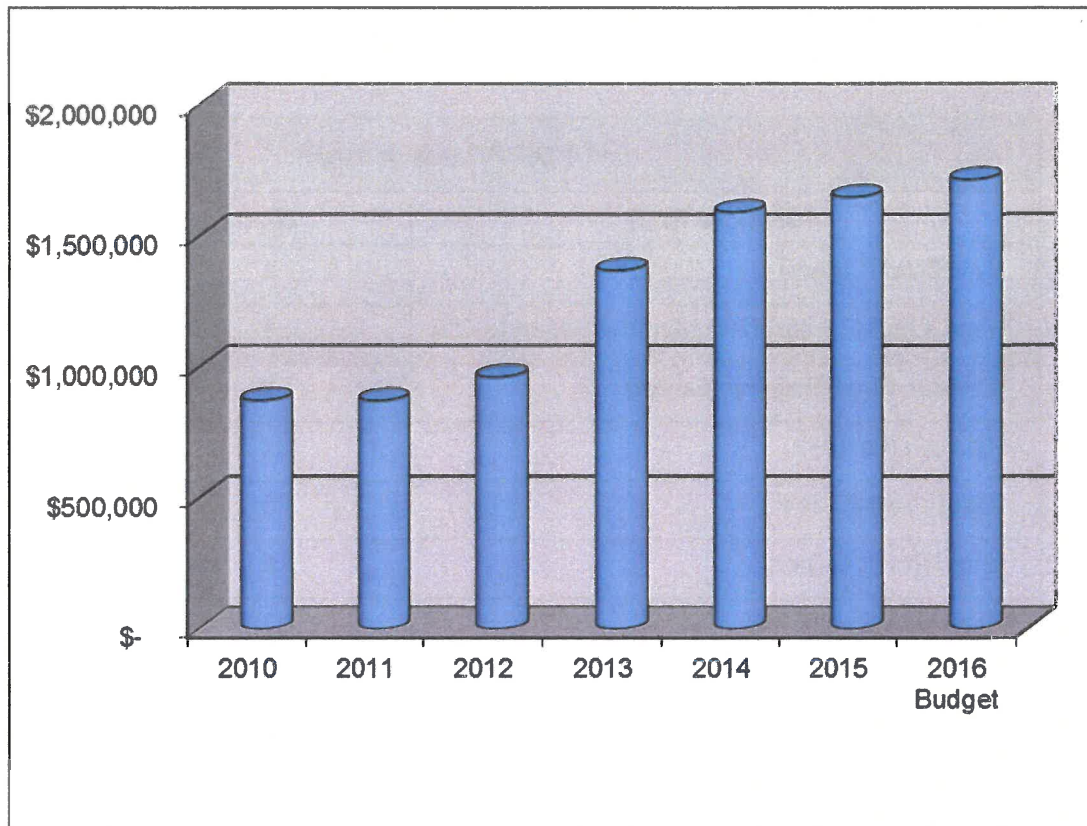
POSITION SUMMARY		
POSITION TITLE	2015	2016
Fire Chief (Career)	1	1
Asst. Chief (Career) (Fire Marshal moved to CD)	1	0
Division Chief-Training (Career)	1	1
Captain (Career)	1	1
Lieutenant (Career)	2	2
Firefighter (Career)	6	6
Volunteer Duty Chief	2	0
Part-time Firefighter (2 per shift)	0	17,472 hours
Volunteers		0

### DEPARTMENT

Fire

### OPERATIONS & MAINTENANCE HISTORY

2010	2011	2012	2013	2014	2015	2016 Budget
\$ 871,836	\$ 870,281	\$ 960,345	\$1,367,071	\$1,590,291	\$1,647,597	\$1,715,020



# General Ledger

## 2016 Expense Budget Adopted

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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
<b>100</b>	<b>Fire</b>					
<b>522</b>	<b>Fire &amp; Emergency Medical Salaries &amp; Wages</b>					
001-100-522-10-10-00	Fire Salaries & Wages	551,928.54	641,651.57	735,257.46	660,395.00	813,300.00
001-100-522-10-10-01	Salaries & Wages SAFER	136,521.31	240,281.82	124,900.07	248,930.00	0.00
001-100-522-10-10-10	Fire Part Time Wages	0.00	0.00	0.00	0.00	293,580.00
001-100-522-10-11-00	Fire Overtime	15,407.97	12,528.99	61,167.70	20,000.00	30,000.00
001-100-522-10-11-01	Fire Overtime - SAFER	2,135.09	9,440.33	6,433.94	5,000.00	0.00
001-100-522-10-11-02	Fire Overtime - Training	0.00	0.00	0.00	0.00	0.00
001-100-522-10-12-00	Holiday/Sick Pay	0.00	20,613.61	34,782.81	15,280.00	35,125.00
001-100-522-10-12-01	Fire SAFER Hol Pay	0.00	12,888.86	0.00	9,375.00	0.00
001-100-522-20-10-00	Vol Salaries & Wages	220,324.00	212,115.88	188,144.00	235,715.00	0.00
	<b>Salaries &amp; Wages</b>	<b>926,316.91</b>	<b>1,149,521.06</b>	<b>1,150,685.98</b>	<b>1,194,695.00</b>	<b>1,172,005.00</b>
<b>Personnel Benefits</b>						
001-100-522-10-21-00	Fire Retirement	32,442.97	41,327.56	41,159.13	35,655.00	77,000.00
001-100-522-10-21-01	Fire Retirement - SAFER	4,408.50	6,364.63	5,248.98	13,285.00	0.00
001-100-522-10-21-02	Fire Retirement - Training	0.00	0.00	0.00	0.00	0.00
001-100-522-10-22-00	Fire L & I	11,880.50	14,626.14	22,347.07	16,420.00	46,160.00
001-100-522-10-22-01	Fire L & I SAFER	3,350.78	7,370.69	3,890.07	8,770.00	0.00
001-100-522-10-22-02	Fire L & I - Training	0.00	0.00	0.00	0.00	0.00
001-100-522-10-23-00	Fire FICA	8,677.33	10,227.20	12,567.85	9,885.00	34,710.00
001-100-522-10-23-01	Fire FICA - SAFER	1,574.55	3,454.96	1,460.21	3,685.00	0.00
001-100-522-10-23-02	Fire FICA - Training	0.00	0.00	0.00	0.00	0.00
001-100-522-10-24-00	Fire Medical Insurance	155,286.10	148,299.17	164,872.22	157,175.00	198,115.00
001-100-522-10-24-01	Medical - SAFER	29,513.07	65,515.52	31,738.14	80,475.00	0.00
001-100-522-10-25-00	Fire Deferred Comp Match	8,444.49	10,405.92	11,104.48	10,790.00	19,430.00
001-100-522-10-25-01	Deferred Comp - SAFER	511.38	4,198.08	2,158.08	8,635.00	0.00
001-100-522-10-26-00	Fire Unemployment	0.00	0.00	11,285.87	0.00	0.00
001-100-522-10-27-00	Fire Uniform & Clothing	31,396.06	21,079.90	4,502.76	23,600.00	28,600.00
001-100-522-20-21-00	Vol Retirement	1,440.00	1,680.00	1,200.00	2,500.00	0.00
001-100-522-20-22-00	Vol Disability	464.33	619.74	652.48	560.00	0.00
001-100-522-20-23-00	Vol FICA	0.00	161.86	0.00	0.00	0.00
001-100-522-20-26-00	Vol Unemployment	4,459.34	320.06	903.46	0.00	0.00
	<b>Personnel Benefits</b>	<b>293,849.40</b>	<b>335,651.43</b>	<b>315,090.80</b>	<b>371,435.00</b>	<b>404,015.00</b>



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
<b>Supplies</b>						
001-100-522-10-31-00	Fire Office operating Supplies	3,973.18	2,816.33	7,373.35	4,000.00	6,000.00
001-100-522-10-31-05	Fire Operating Supplies	7,349.75	12,748.82	14,678.48	6,000.00	10,000.00
001-100-522-10-31-10	Fire Public Education Supplies	709.08	877.80	196.92	800.00	1,300.00
001-100-522-10-31-20	Fire Supplies EMS Grant	4,229.78	0.00	0.00	0.00	0.00
001-100-522-10-32-00	Fire Fuel Consumed	9,996.72	12,023.42	9,912.10	9,600.00	16,000.00
001-100-522-10-35-00	Fire Small Tools & Equip	6,379.16	7,353.99	21,213.19	6,000.00	6,000.00
	<b>Supplies</b>	<b>32,637.67</b>	<b>35,820.36</b>	<b>53,374.04</b>	<b>26,400.00</b>	<b>39,300.00</b>
<b>Services</b>						
001-100-522-10-41-00	Fire ProfesServices	8,416.31	2,352.81	26,089.04	4,500.00	9,000.00
001-100-522-10-41-01	Fire Advertising	1,374.26	750.75	432.86	1,200.00	1,200.00
001-100-522-10-42-00	Fire Communications	15,019.11	11,499.74	9,801.60	12,500.00	18,500.00
001-100-522-10-43-00	Fire Travel	861.06	2,235.87	3,194.42	2,000.00	3,500.00
001-100-522-10-45-00	Fire Rentals	1,058.97	1,773.16	1,468.59	2,000.00	2,000.00
001-100-522-10-48-00	Fire Repair & Maintenance	56,731.26	37,519.12	36,120.45	36,000.00	36,000.00
001-100-522-10-48-10	Fire Hydrant Repairs & Mtce	0.00	0.00	0.00	0.00	0.00
001-100-522-10-49-00	Fire Miscellaneous	21,015.10	3,559.11	2,805.56	3,000.00	3,000.00
001-100-522-10-49-10	Fire Training	9,735.46	7,072.44	22,543.73	26,500.00	26,500.00
001-100-522-10-49-20	Fire Uniform & Clothing	47.93	124.98	23,429.80	500.00	0.00
001-100-522-20-49-00	Vol Miscellaneous	0.00	2,410.00	0.00	0.00	0.00
	<b>Services</b>	<b>114,259.46</b>	<b>69,297.98</b>	<b>125,886.05</b>	<b>88,200.00</b>	<b>99,700.00</b>
<b>522</b>	<b>Fire &amp; Emergency Medical</b>	<b>1,367,063.44</b>	<b>1,590,290.83</b>	<b>1,645,036.87</b>	<b>1,680,730.00</b>	<b>1,715,020.00</b>
<b>Capital Expenditures</b>						
<b>594</b>	<b>Capital Outlay</b>					
001-100-594-22-64-00	Fire Machinery & Equipment	0.00	0.00	0.00	0.00	0.00
001-100-594-22-64-01	Fire Computer Systems	0.00	0.00	2,559.82	6,000.00	0.00
	<b>Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>2,559.82</b>	<b>6,000.00</b>	<b>0.00</b>
<b>594</b>	<b>Capital Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>2,559.82</b>	<b>6,000.00</b>	<b>0.00</b>
<b>100</b>	<b>Fire</b>	<b>1,367,063.44</b>	<b>1,590,290.83</b>	<b>1,647,596.69</b>	<b>1,686,730.00</b>	<b>1,715,020.00</b>

### DEPARTMENT

### Library

The Burlington Public Library provides programming and resources to support the educational, civic, and cultural activities of residents of the City of Burlington, and the greater Burlington community. Activities include:

- Collecting materials in a variety of formats and subject interests
- Providing free and equal access to information, public meeting space, and public forums to support citizens' engagement with our democratic society
- Facilitating life-long education for all ages through programming and resources
- Encouraging the use of library materials and services for recreation and social inclusion
- Developing early literacy skills for preschool children,
- Providing technology support and training to all ages

2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<b>Community Engagement, Outreach, and Marketing</b> <ul style="list-style-type: none"> <li>• Completed the Story Trail project in cooperating with the Burlington Rotary Club and the Port of Skagit. The trail connects families with recreation and reading, and directs people to the Burlington Library's Early Literacy Center</li> <li>• Improved access to the music collection by moving titles into a Dewey-Free shelving option based on the music store model</li> <li>• Created professionally-printed informational bookmarks to promote library use</li> <li>• Formed a committee to draft a proposal for a new lighted directional sign for Fairhaven Ave.</li> </ul>	<b>Increase Level of Service:</b>  <b>Staffing Adjustment</b> <ul style="list-style-type: none"> <li>• Increase librarian position from .5 FTE to 1 FTE to support demand for STEAM school-age programming</li> <li>• Create Senior Library Assistant Position</li> <li>• Provide new technology and maker-space programming for teens and adults</li> </ul> <b>Increase books and materials collection</b> <ul style="list-style-type: none"> <li>• Increase the materials budget to \$80,000 for improved access to new titles and formats as part of three-year plan to improve collections and increase circulation.</li> </ul>
<b>Revised/Updated Library Policies</b> <ul style="list-style-type: none"> <li>• Reduced the age of eligibility to register for a library card without parental signature</li> <li>• Reduced the age of eligibility to access Internet computers without parental signature</li> <li>• Eliminated overdue fines to reduce cash handling expenses and improve customer service</li> <li>• Began the strategic planning process by training the Board of Trustees and working with library staff and community leaders</li> </ul>	<b>Facilities and Equipment</b> <ul style="list-style-type: none"> <li>• Improve parking - install short-term parking signs and to improve access to parking area behind the Parks Dept. building</li> <li>• Complete RFP for new photocopier/scanner equipment lease for staff work area</li> <li>• Purchase 3D Printer to support Science, Technology, Engineering, Arts, Math (STEAM) programming</li> <li>• Purchase new chairs for the meeting room to replace worn and damaged chairs</li> </ul>
<b>Expanded hours and service to the public</b> <ul style="list-style-type: none"> <li>• Responded to public requests for an earlier open time by starting service one hours earlier each day.</li> <li>• Added additional staff hours to accommodate additional desk shifts with the earlier open time.</li> <li>• Introduced new school-age programming to provide additional programs each week during the Burlington-Edison School District's early release</li> </ul>	<b>Complete Strategic Plan</b> <ul style="list-style-type: none"> <li>• Connect with community leaders to obtain public input into community/library program and resources needs</li> <li>• Conduct community survey</li> <li>• Adopt a new strategic plan for 2016-2019</li> </ul>



### DEPARTMENT

Library

2015 ACCOMPLISHMENTS (Cont.)	2016 GOALS & OBJECTIVES (Cont.)
<ul style="list-style-type: none"> <li>• <b>Increased book budget led to increased circulation</b> <ul style="list-style-type: none"> <li>• Library circulation increased by 10% for the first six month of 2015 over the same period in 2014.</li> <li>• Library eliminated Interlibrary-Loan postage fees increasing access to materials for more people.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Community Engagement, Outreach, Marketing</b> <ul style="list-style-type: none"> <li>• Improve library inclusion through outreach and programming for the Spanish speaking community</li> <li>• Improve promotional and print materials with outsourced printing services and increased advertising</li> <li>• Evaluate and update library logo and branding for possible rebranding initiative</li> <li>• Complete the Lighted Readerboard sign project for Fairhaven Ave.</li> <li>• Review children's picture book and non-fiction collection for Dewey-free shelving</li> </ul> </li> </ul>

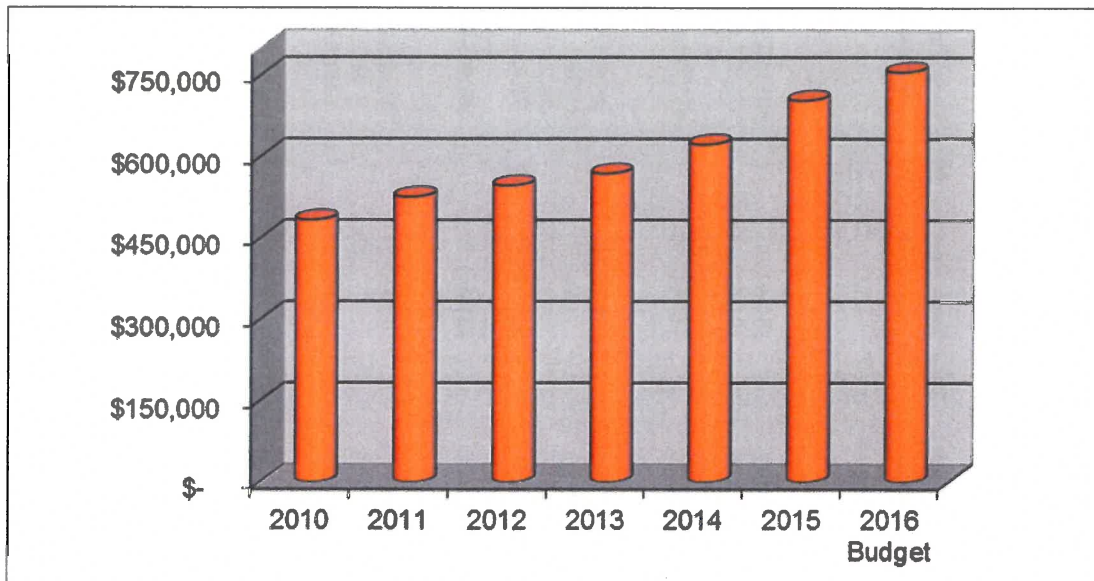
POSITION SUMMARY		
POSITION TITLE	2015	2016
Library Director	1.0 FTE	1.0 FTE
MLS Certified Librarian	2.25 FTE	2.75 FTE
Non-MLS Children's Librarian	1.0 FTE	1.0 FTE
Circulation Supervisor/Systems Admin	1.0 FTE	1.0 FTE
Senior Library Associate	2.0 FTE	2.0 FTE
Senior Library Assistant	.5 FTE	.5 FTE
Library Assistant	1.5 FTE	1.5 FTE
Library Page (shelvers)	.75 FTE	.75 FTE

DEPARTMENT

Library

### OPERATIONS & MAINTENANCE HISTORY

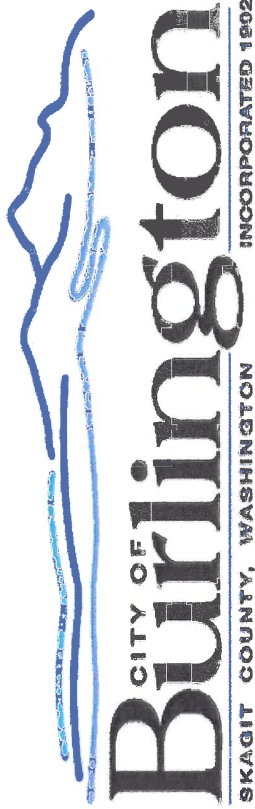
2010	2011	2012	2013	2014	2015	2016 Budget
\$ 482,362	\$ 524,987	\$ 546,027	\$ 568,387	\$ 621,893	\$ 702,679	\$ 754,890



# General Ledger

## 2016 Expense Budget Adopted

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Account Number	Description	2013 Year End		2014 Year End		2015 Year End		2015 Budget	2016 Budget
		Actuals		Actuals		Actuals			
<b>104</b>	<b>Library</b>								
<b>572</b>	<b>Libraries</b>								
	Salaries & Wages								
001-104-572-20-10-00	Library Salaries & Wages	246,907.12		252,648.45		305,988.35		310,870.00	349,615.00
001-104-572-20-10-10	Library Part Time Wages	162,716.44		191,468.94		171,803.49		177,660.00	145,815.00
001-104-572-20-11-00	Library Overtime	0.00		295.51		0.00		0.00	0.00
	Salaries & Wages	<b>409,623.56</b>		<b>444,412.90</b>		<b>477,791.84</b>		<b>488,530.00</b>	<b>495,430.00</b>
	<b>Personnel Benefits</b>								
001-104-572-20-21-00	Library Retirement	31,921.98		39,415.61		46,624.54		48,050.00	53,410.00
001-104-572-20-22-00	Library L & I	1,907.43		1,989.59		2,093.10		1,995.00	2,360.00
001-104-572-20-23-00	Library FICA	31,274.49		33,937.35		36,297.68		37,375.00	37,900.00
001-104-572-20-24-00	Library Medical Insurance	44,318.68		46,319.00		75,950.63		87,530.00	98,965.00
001-104-572-20-26-00	Library Unemployment	0.00		0.00		0.00		0.00	0.00
	<b>Personnel Benefits</b>	<b>109,422.58</b>		<b>121,661.55</b>		<b>160,965.95</b>		<b>174,950.00</b>	<b>192,635.00</b>
	<b>Supplies</b>								
001-104-572-20-31-00	Library Operating Supplies	9,091.22		10,662.21		12,102.39		13,210.00	13,660.00
001-104-572-20-35-00	Library Small Tools & Equip	314.13		0.00		922.70		800.00	825.00
	<b>Supplies</b>	<b>9,405.35</b>		<b>10,662.21</b>		<b>13,025.09</b>		<b>14,010.00</b>	<b>14,485.00</b>
	<b>Services</b>								
001-104-572-20-41-00	Library Profes Services	11,148.51		14,179.73		8,535.26		9,850.00	10,150.00
001-104-572-20-41-01	Library Advertising	323.25		0.00		1,602.01		1,000.00	1,265.00
001-104-572-20-42-00	Library Communications	3,124.00		3,444.64		4,763.70		4,600.00	6,100.00
001-104-572-20-43-00	Library Travel	3,152.26		937.07		2,492.54		2,800.00	2,650.00
001-104-572-20-45-00	Library Rentals	3,632.10		3,817.24		4,457.38		3,900.00	4,170.00
001-104-572-20-48-00	Library Repair & Maintenance	6,828.67		5,066.86		5,975.64		6,525.00	6,725.00
001-104-572-20-49-00	Library Miscellaneous	11,300.28		17,710.35		23,069.27		18,380.00	21,280.00
	<b>Services</b>	<b>39,509.07</b>		<b>45,155.89</b>		<b>50,895.80</b>		<b>47,055.00</b>	<b>52,340.00</b>
<b>572</b>	<b>Libraries</b>	<b>567,960.56</b>		<b>621,892.55</b>		<b>702,678.68</b>		<b>724,545.00</b>	<b>754,890.00</b>
<b>594</b>	<b>Capital Expenditures</b>								
	<b>Capital Outlay</b>								
001-104-594-72-64-00	Library Books & Materials	34,664.98		51,344.57		0.00		0.00	0.00

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
594	Capital Outlay	34,664.98	51,344.57	0.00	0.00	0.00
	Capital Expenditures	34,664.98	51,344.57	0.00	0.00	0.00
104	Library	602,625.54	673,237.12	702,678.68	724,545.00	754,890.00

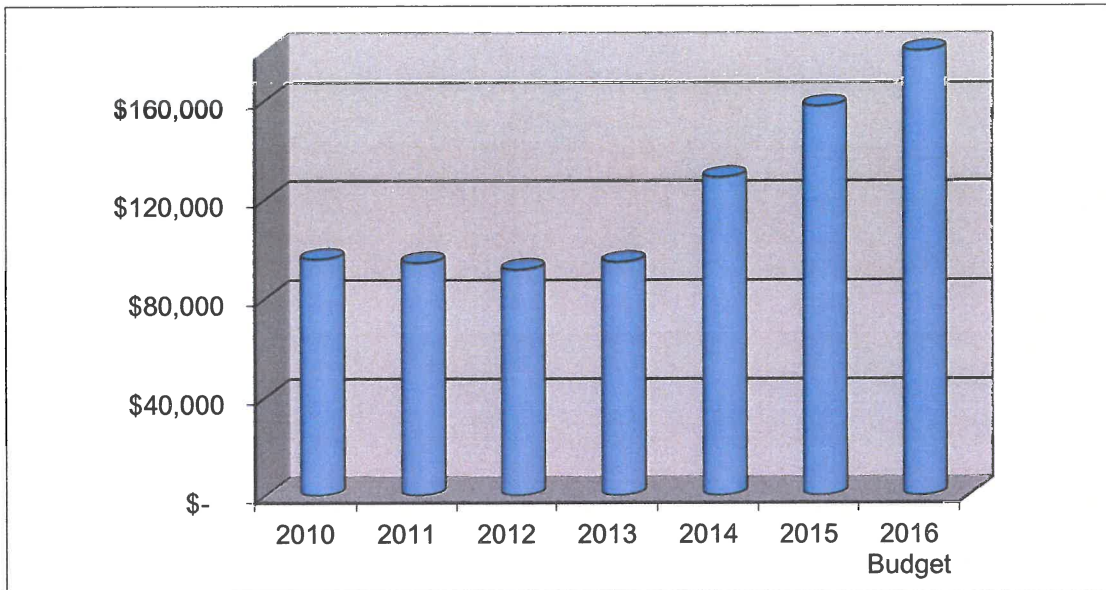
### DEPARTMENT

Emergency Management

This fund accounts for activities related to the preparation for, response to, and recovery from disasters, including communications, alarms and dispatch services.

### OPERATIONS & MAINTENANCE HISTORY

2010	2011	2012	2013	2014	2015	2016 Budget
\$ 95,804	\$ 94,351	\$ 91,576	\$ 94,663	\$ 128,904	\$ 157,592	\$182,244



# General Ledger

## 2016 Expense Budget Adopted

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Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
105	Emergency Services					
522	Fire & Emergency Medical					
	Intergovernmental Services					
	Enhanced 911	84,814.60	110,430.88	136,012.88	137,100.00	158,794.00
	Intergovernmental Services	84,814.60	110,430.88	136,012.88	137,100.00	158,794.00
522	Fire & Emergency Medical					
525	Disaster Services					
	Intergovernmental Services					
	Emergency Services	9,427.07	18,050.49	21,156.65	23,000.00	23,000.00
	NW Wash Incident Mgmt Team	421.75	422.25	422.25	425.00	450.00
	Intergovernmental Services	9,848.82	18,472.74	21,578.90	23,425.00	23,450.00
525	Disaster Services					
	Emergency Services	9,848.82	18,472.74	21,578.90	23,425.00	23,450.00
105	Emergency Services	94,663.42	128,903.62	157,591.78	160,525.00	182,244.00



#### DEPARTMENT

#### Engineering

The Engineering Department provides oversight of the Street, Sewer, Stormwater and Buildings and Grounds departments, and technical support for City departments. The department reviews all the site plans for development in Burlington, including parking lot areas, street and utility improvements and public assistance with private project developments and city-financed projects. The department is also responsible for capital facilities projects including streets, sewers, pump stations, sidewalks, and traffic signals.

2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<ul style="list-style-type: none"> <li>Applied for WA State Transportation Improvement Board Overlay Grant for 2016.</li> </ul>	<ul style="list-style-type: none"> <li>Establish footprint for east / west railroad overcrossing.</li> </ul>
<ul style="list-style-type: none"> <li>Met Stormwater NPDES Phase II program requirements. Ensured private development met new permit requirements for redevelopment and new development permits.</li> </ul>	<ul style="list-style-type: none"> <li>Develop plan and funding for city fiber optics network.</li> </ul>
<ul style="list-style-type: none"> <li>Applied for WA State Transportation Improvement Board Arterial Street Grant – Gilkey Roundabout.</li> </ul>	<ul style="list-style-type: none"> <li>Establish a format and outline of contents for city design standards.</li> </ul>
<ul style="list-style-type: none"> <li>Applied for WA State Transportation Improvement Board Arterial Street Grant – Pease Rd overlay &amp; sidewalks.</li> </ul>	<ul style="list-style-type: none"> <li>Complete design of federally funded intersection improvement project at Fairhaven Ave and Cherry St.</li> </ul>
<ul style="list-style-type: none"> <li>Completed construction of the federally funded Burlington Blvd Enhancement Project.</li> </ul>	<ul style="list-style-type: none"> <li>Secure Right of Way for Phase I improvements of George Hopper Interchange Project.</li> </ul>
<ul style="list-style-type: none"> <li>Completed construction of the federally funded Citywide Safety Improvement Project on Burlington Boulevard.</li> </ul>	<ul style="list-style-type: none"> <li>Find a funding source for construction of improvements for the Fairhaven and Cherry Street intersection.</li> </ul>
<ul style="list-style-type: none"> <li>Completed construction of the federally funded Gages Slough Trail Project.</li> </ul>	<ul style="list-style-type: none"> <li>Design improvements for east side of the George Hopper interchange which will incorporate the surplus WSDOT park &amp; ride.</li> </ul>
<ul style="list-style-type: none"> <li>Trained personnel on the new traffic management system for the Burlington Boulevard signal corridor.</li> </ul>	<ul style="list-style-type: none"> <li>Design and implement modifications to the signal at the Fairhaven/Spruce Streets intersection to enable unobstructed left turns for westbound traffic on Fairhaven.</li> </ul>
<ul style="list-style-type: none"> <li>Secured grant funding for procurement of property necessary for improvements at the George Hopper interchange.</li> </ul>	<ul style="list-style-type: none"> <li>Design shared use pedestrian / bicycle trail from Tammi Wilson trail to Pease Road.</li> </ul>
<ul style="list-style-type: none"> <li>Renewed the Sewer Plant's NPDES discharge permit.</li> </ul>	<ul style="list-style-type: none"> <li>Design new signal at Skagit Street and SR20</li> </ul>
<ul style="list-style-type: none"> <li>Initiated a design in-house for improving the intersection of Gilkey and Anacortes Streets.</li> </ul>	<ul style="list-style-type: none"> <li>Design and construct a roundabout and sidewalks at the intersection of Gilkey and Anacortes.</li> </ul>
<ul style="list-style-type: none"> <li>Completed a study in-house for updating traffic impact fees and established a new peak hour trip impact fee.</li> </ul>	<ul style="list-style-type: none"> <li>Construct pervious concrete shoulders on Hazel and Regent Streets.</li> </ul>

### DEPARTMENT

Engineering

2015 ACCOMPLISHMENTS (Cont.)	2016 GOALS & OBJECTIVES (Cont.)
<ul style="list-style-type: none"> <li>Completed design and construction oversight of two compact roundabouts in conjunction with the Federal Express site development</li> </ul>	<ul style="list-style-type: none"> <li>Construct pervious concrete parking lot south of Stowe's Department Store.</li> </ul>
<ul style="list-style-type: none"> <li>Secured grant funding for design of a traffic signal at the intersection of Skagit Street and SR20</li> </ul>	<ul style="list-style-type: none"> <li>Design replacement box culvert to convey Gages Slough under Fairhaven Avenue</li> </ul>
<ul style="list-style-type: none"> <li>Secured grant funding for redesign of the 5 way intersection downtown at Fairhaven and Cherry Street</li> </ul>	<ul style="list-style-type: none"> <li>Repave sections of George Hopper Boulevard</li> </ul>
<ul style="list-style-type: none"> <li>Secured grant funding to extend Tammi Wilson Memorial Trail to Pease Rd</li> </ul>	<ul style="list-style-type: none"> <li>Define scope of work for upgrading parks &amp; rec building.</li> </ul>

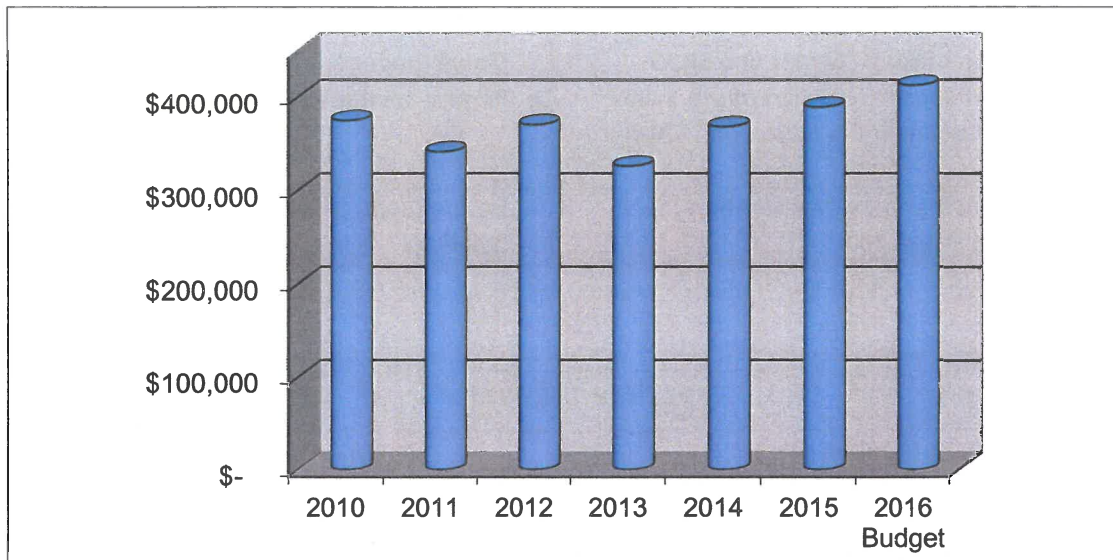
POSITION SUMMARY		
POSITION TITLE	2015	2016
Public Works Director/City Engineer	1	1
Assistant Public Works Director/City Engineer	1	1
Engineering Technician	1	1

DEPARTMENT

Engineering

### OPERATIONS & MAINTENANCE HISTORY

2010	2011	2012	2013	2014	2015	2016 Budget
\$ 375,039	\$ 341,575	\$ 370,433	\$ 326,205	\$ 368,282	\$ 389,340	\$ 412,645



# General Ledger

## 2016 Expense Budget Adopted

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Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
<b>110</b>	<b>Engineering</b>					
<b>558</b>	<b>Comm. Planning &amp; Economic Dev.</b>					
	<b>Salaries &amp; Wages</b>					
001-110-558-60-10-00	Eng Salaries & Wages	219,556.99	261,855.46	278,003.82	277,510.00	288,450.00
001-110-558-60-10-10	Eng Part Time Wages	0.00	0.00	0.00	0.00	0.00
001-110-558-60-11-00	Eng Overtime	0.00	0.00	0.00	0.00	0.00
	<b>Salaries &amp; Wages</b>	<b>219,556.99</b>	<b>261,855.46</b>	<b>278,003.82</b>	<b>277,510.00</b>	<b>288,450.00</b>
<b>Personnel Benefits</b>						
001-110-558-60-21-00	Eng Retirement	18,392.72	24,116.98	28,371.20	28,320.00	32,250.00
001-110-558-60-22-00	Eng L & I	1,463.28	1,771.47	1,579.38	1,625.00	1,675.00
001-110-558-60-23-00	Eng FICA	16,163.40	19,676.30	21,028.64	21,230.00	22,070.00
001-110-558-60-24-00	Eng Medical Insurance	39,682.18	40,254.74	42,702.58	42,690.00	43,800.00
001-110-558-60-26-00	Eng Unemployment	8,303.00	0.00	0.00	0.00	0.00
001-110-558-60-27-00	Eng Protective Clothing	0.00	129.07	297.19	200.00	200.00
	<b>Personnel Benefits</b>	<b>84,004.58</b>	<b>85,948.56</b>	<b>93,978.99</b>	<b>94,065.00</b>	<b>99,995.00</b>
<b>Supplies</b>						
001-110-558-60-31-00	Eng Office operating Supplies	7,306.01	7,879.90	7,241.47	7,000.00	7,000.00
001-110-558-60-32-00	Eng Fuel Consumed	1,301.46	1,175.82	731.93	1,500.00	1,500.00
001-110-558-60-35-00	Eng Small Tools & Equipment	715.16	0.00	0.00	1,000.00	1,000.00
	<b>Supplies</b>	<b>9,322.63</b>	<b>9,055.72</b>	<b>7,973.40</b>	<b>9,500.00</b>	<b>9,500.00</b>
<b>Services</b>						
001-110-558-60-41-00	Eng Professional Services	751.00	150.00	1,795.73	500.00	500.00
001-110-558-60-41-01	Eng Consultant Dev Review	0.00	0.00	0.00	1,000.00	1,000.00
001-110-558-60-41-02	Eng Advertising	255.00	2,158.70	0.00	1,000.00	1,000.00
001-110-558-60-42-00	Eng Communications	2,004.47	2,799.28	2,529.93	3,000.00	3,000.00
001-110-558-60-43-00	Eng Travel	452.81	0.00	13.02	2,000.00	2,000.00
001-110-558-60-45-00	Eng Rentals	97.36	70.84	53.14	200.00	200.00
001-110-558-60-48-00	Eng Repair & Maintenance	2,801.09	328.43	2,795.95	5,000.00	2,000.00
001-110-558-60-49-00	Eng Miscellaneous	6,958.83	5,915.42	2,196.21	2,000.00	5,000.00
	<b>Services</b>	<b>13,320.56</b>	<b>11,422.67</b>	<b>9,383.98</b>	<b>14,700.00</b>	<b>14,700.00</b>
<b>558</b>	<b>Comm. Planning &amp; Economic Dev.</b>	<b>326,204.76</b>	<b>368,282.41</b>	<b>389,340.19</b>	<b>395,775.00</b>	<b>412,645.00</b>

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
110	Engineering	326,204.76	368,282.41	389,340.19	395,775.00	412,645.00

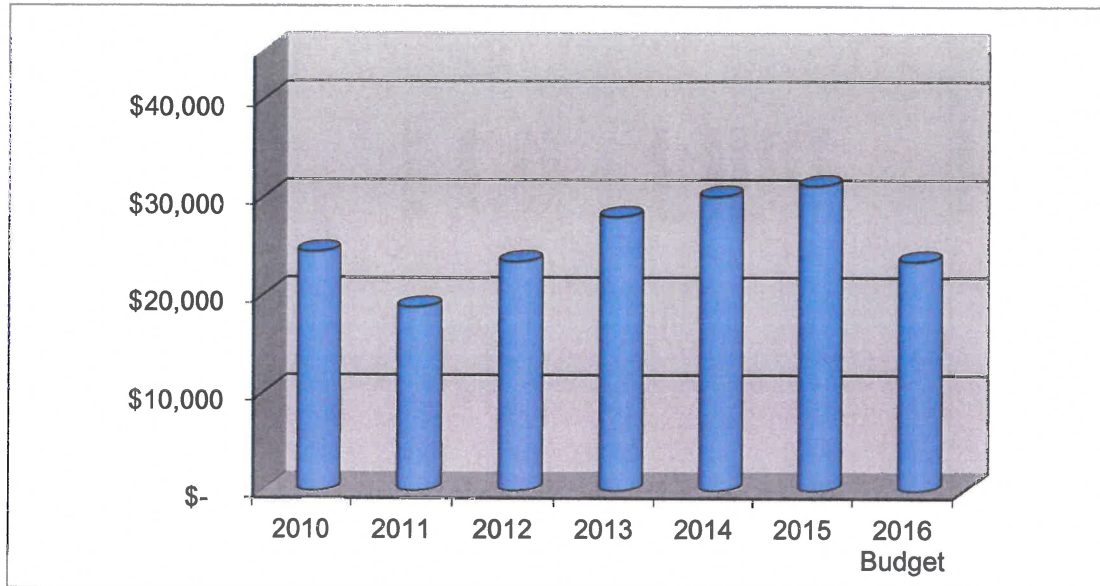
### DEPARTMENT

Mental Health

Services provided for the care, treatment and control of mental and physical illness. The Alcoholism Program is a contract held with Skagit County Services; it is supported by a portion of the city revenues from Liquor Excise Tax and Liquor Board Profits received from the State of Washington. Skagit Domestic Violence and Sexual Assault Services (SDV & SAS) are funded partially by a commitment for general support and 50% if the Criminal Justice Area #3 funding from the State of Washington.

### OPERATIONS & MAINTENANCE HISTORY

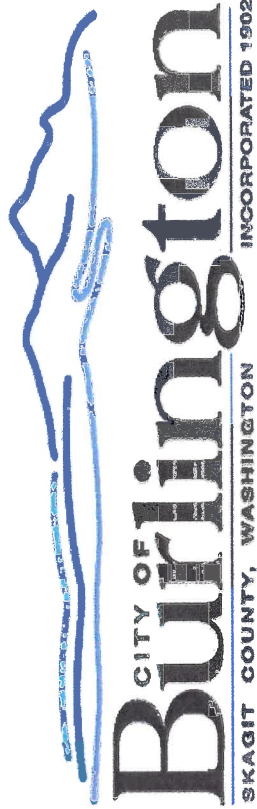
2010	2011	2012	2013	2014	2015	2016 Budget
\$ 24,455	\$ 18,795	\$ 23,451	\$ 28,041	\$ 30,127	\$ 31,224	\$ 23,500





# General Ledger 2016 Expense Budget Adopted

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Account Number	Description	2013 Year End		2014 Year End		2015 Year End		2015 Budget	2016 Budget
		Actuals		Actuals		Actuals			
<b>112</b>	<b>Mental Health</b>								
<b>564</b>	<b>Social Services</b>								
	Services								
001-112-564-41-41-00	Mental Health Sk Dom Violence	1,500.00		1,403.09		1,499.99		1,500.00	1,500.00
001-112-564-41-41-01	Mental Hea SDV & SAS Crim Just	1,948.84		2,046.91		3,000.00		3,000.00	3,000.00
001-112-564-41-41-02	Mental Health Sk Co. ComAction	7,000.00		7,000.00		7,000.00		7,000.00	7,000.00
001-112-564-41-41-03	Mental SkCo. Com. Action Mayor	10,000.00		10,000.00		10,000.00		10,000.00	0.00
	Services	<b>20,448.84</b>		<b>20,450.00</b>		<b>21,499.99</b>		<b>21,500.00</b>	<b>11,500.00</b>
<b>564</b>	<b>Social Services</b>	<b>20,448.84</b>		<b>20,450.00</b>		<b>21,499.99</b>		<b>21,500.00</b>	<b>11,500.00</b>
<b>566</b>	<b>Chemical Dependency Services</b>								
	Services								
001-112-566-41-41-00	Mental Health Alcohol Program	7,592.27		9,677.15		9,723.62		12,000.00	12,000.00
	Services	<b>7,592.27</b>		<b>9,677.15</b>		<b>9,723.62</b>		<b>12,000.00</b>	<b>12,000.00</b>
<b>566</b>	<b>Chemical Dependency Services</b>	<b>7,592.27</b>		<b>9,677.15</b>		<b>9,723.62</b>		<b>12,000.00</b>	<b>12,000.00</b>
<b>112</b>	<b>Mental Health</b>	<b>28,041.11</b>		<b>30,127.15</b>		<b>31,223.61</b>		<b>33,500.00</b>	<b>23,500.00</b>

### DEPARTMENT

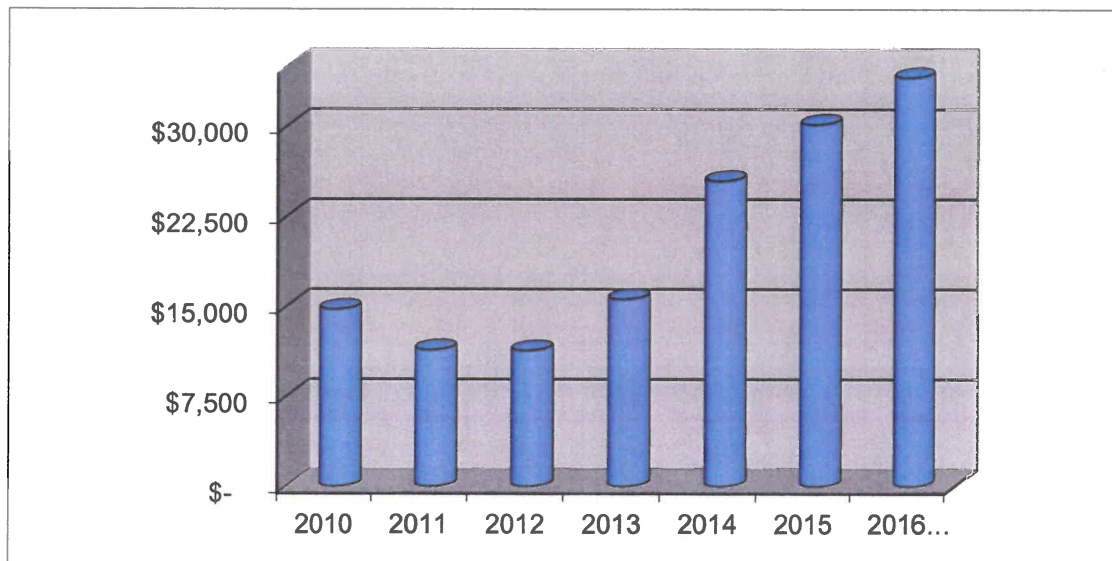
### Festivals

The Festivals Fund supports the expense of staffing and incidentals involved in supporting our local Berry Dairy Days Festival in the summer, the Harvest festival in the fall and most recently the summer nights concert series throughout the summer. This fund was created to cover the excess costs associated with running and/or supporting these local events.

2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<ul style="list-style-type: none"> <li>• Successful Fireworks show and band to kick off Berry Dairy Days</li> </ul>	<ul style="list-style-type: none"> <li>• Continue with the Fireworks show and band as planned.</li> </ul>
<ul style="list-style-type: none"> <li>• Summer Nights Concert Series. 8 consecutive Fridays July through August. Very well attended each of the first two year.</li> </ul>	<ul style="list-style-type: none"> <li>• The goal is to keep a good thing going. This adds to the uniqueness of our community and brings people to our downtown showcase.</li> </ul>
<ul style="list-style-type: none"> <li>• Successful Harvest Festival and Pumpkin Pitch that was well attended. Many departments worked together to create a very popular family friendly event. A band was added this year.</li> </ul>	<ul style="list-style-type: none"> <li>• Continue the Harvest Festival and Pumpkin Pitch as planned with suggested recommendations from wrap-up meeting.</li> </ul>

### OPERATIONS & MAINTENANCE HISTORY

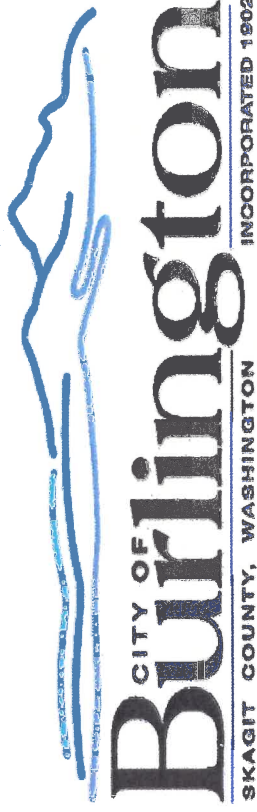
2010	2011	2012	2013	2014	2015	2016 Budget
\$ 14,763	\$ 11,379	\$ 11,333	\$ 15,609	\$ 25,445	\$ 30,167	\$ 34,070



# General Ledger

## 2016 Expense Budget Adopted

User: mlambert  
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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End		2014 Year End		2015 Year End		2015 Budget		2016 Budget	
		Actuals		Actuals		Actuals					
<b>114</b>	<b>Festivals</b>										
<b>573</b>	<b>Cultural &amp; Community Activity</b>										
	Salaries & Wages										
001-114-573-90-10-00	Festivals Salaries & Wages	746.42		347.10		395.24		0.00		650.00	
001-114-573-90-11-00	Festivals Overtime	7,152.07		6,377.90		6,062.43		3,960.00		6,850.00	
	Salaries & Wages	<b>7,898.49</b>		<b>6,725.00</b>		<b>6,457.67</b>		<b>3,960.00</b>		<b>7,500.00</b>	
	<b>Personnel Benefits</b>										
001-114-573-90-21-00	Festivals Retirement	403.75		420.05		472.77		530.00		550.00	
001-114-573-90-22-00	Festivals L & I	149.55		114.56		127.48		105.00		115.00	
001-114-573-90-23-00	Festivals FICA	536.64		476.81		487.52		400.00		450.00	
001-114-573-90-24-00	Festivals Medical Insurance	0.00		873.56		1,002.90		1,000.00		1,100.00	
001-114-573-90-25-00	Festivals Life Insurance	0.54		0.19		0.39		5.00		5.00	
	<b>Personnel Benefits</b>	<b>1,090.48</b>		<b>1,885.17</b>		<b>2,091.06</b>		<b>2,040.00</b>		<b>2,220.00</b>	
	<b>Supplies</b>										
001-114-573-90-31-00	Festivals Op Sup	660.03		736.17		1,068.14		400.00		700.00	
001-114-573-90-35-00	Festivals Small Tools & Equip	394.93		51.78		997.49		400.00		400.00	
	<b>Supplies</b>	<b>1,054.96</b>		<b>787.95</b>		<b>2,065.63</b>		<b>800.00</b>		<b>1,100.00</b>	
	<b>Services</b>										
001-114-573-90-41-00	Festivals Band/Prof Svcs	1,571.50		1,571.50		2,671.50		2,900.00		2,900.00	
001-114-573-90-41-01	Festivals Advertising	0.00		3,342.92		4,944.83		8,000.00		8,000.00	
001-114-573-90-45-00	Festivals Rentals	3,993.20		4,732.00		5,536.03		5,600.00		5,950.00	
001-114-573-90-49-00	Festivals Fireworks BDD	0.00		6,400.00		6,400.00		6,400.00		6,400.00	
	<b>Services</b>	<b>5,564.70</b>		<b>16,046.42</b>		<b>19,552.36</b>		<b>22,900.00</b>		<b>23,250.00</b>	
<b>573</b>	<b>Cultural &amp; Community Activity</b>	<b>15,608.63</b>		<b>25,444.54</b>		<b>30,166.72</b>		<b>29,700.00</b>		<b>34,070.00</b>	
<b>114</b>	<b>Festivals</b>	<b>15,608.63</b>		<b>25,444.54</b>		<b>30,166.72</b>		<b>29,700.00</b>		<b>34,070.00</b>	

#### DEPARTMENT

#### Parks & Recreation

<p>The Parks and recreation department provides leisure and recreational opportunities to the Burlington community through interactive programming and community networking. Our mission is a commitment to provide recreational and leisure opportunities and professional service. Together Parks &amp; Recreation provides recreational opportunities for all facets of our population.</p>	
2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<ul style="list-style-type: none"> <li>• Evaluate and institute new recreation fees to include sales tax and B&amp;O tax</li> </ul>	<ul style="list-style-type: none"> <li>• Continue with the success of the recreation programs by turning public input into more success.</li> </ul>
<ul style="list-style-type: none"> <li>• Completion of Maintenance Mgt. School for one FTE.</li> </ul>	<ul style="list-style-type: none"> <li>• Maintenance Mgt. School for another FTE.</li> </ul>
<ul style="list-style-type: none"> <li>• Smoke Damage Restoration to Whitmarsh Rental</li> </ul>	<ul style="list-style-type: none"> <li>• Streamline operations by hiring a Skagit River Park Manager and taking some of the responsibilities away from the office staff and parks staff.</li> </ul>
<ul style="list-style-type: none"> <li>• Our recreation programs have had outstanding attendance and continues to grow.</li> </ul>	<ul style="list-style-type: none"> <li>• Replace clutch on tractor</li> </ul>
<ul style="list-style-type: none"> <li>• HPA permit for boat ramp</li> </ul>	<ul style="list-style-type: none"> <li>• Purchase AV equipment for classes and programs.</li> </ul>
<ul style="list-style-type: none"> <li>• Re-vamped field use policy to be more understanding for users</li> </ul>	<ul style="list-style-type: none"> <li>• Re-integrate staff to training that has been gone for years. NRPA and WRPA conference.</li> </ul>
<ul style="list-style-type: none"> <li>• Portable restroom bid completed</li> </ul>	<ul style="list-style-type: none"> <li>• Replace trees at Rotary and Hwy 20 trail</li> </ul>
<ul style="list-style-type: none"> <li>• Staff training for Craig, Christi, Jim, David and Loren</li> </ul>	<ul style="list-style-type: none"> <li>• Replace torn nets at SRP</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Secure consultant and adopt plan for Maiben Park and SRP Amphitheater.</li> </ul>

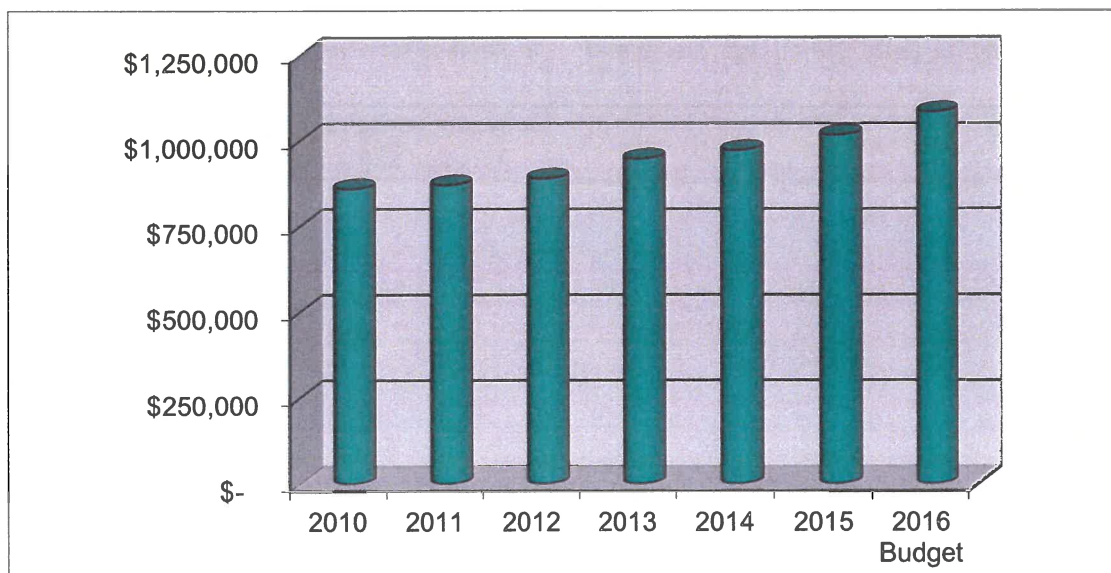
### DEPARTMENT

### Parks & Recreation

POSITION SUMMARY		
POSITION TITLE	2015	2016
Parks and Recreation Director	1	1
Parks Supervisor	1	1
Skagit River Park Manager (Proposed)	0	1
Recreation Coordinator	1	1
Parks and Recreation Secretary	1	1
Parks and Recreation Receptionist (.50 FTE)	.5	.5
Utility 1 Staff	4	4
Parks Seasonal Staff	1	1
Monitors On-Call	4	4
Recreation Part Time Staff	10	10

### OPERATIONS & MAINTENANCE HISTORY

2010	2011	2012	2013	2014	2015	2016 Budget
\$ 859,658	\$ 870,686	\$ 889,531	\$ 947,392	\$ 972,225	\$1,016,761	\$1,084,279

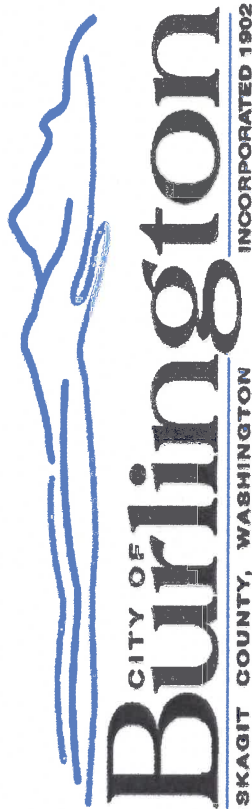




# General Ledger

## 2016 Expense Budget Adopted

User: mlambert  
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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End		2014 Year End		2015 Year End		2015 Budget	2016 Budget
		Actuals		Actuals		Actuals			
<b>115</b>	<b>Parks &amp; Recreation</b>								
<b>571</b>	<b>Culture &amp; Recreation</b>								
	Salaries & Wages								
001-115-571-20-10-00	Rec Salaries & Wages	156,364.53		158,878.54		162,251.33		162,275.00	165,715.00
001-115-571-20-10-10	Rec Part Time Wages	15,236.00		16,555.55		18,132.88		28,365.00	28,520.00
001-115-571-20-11-00	Rec Overtime	67.56		0.00		0.00		500.00	500.00
	Salaries & Wages	171,668.09		175,434.09		180,384.21		191,140.00	194,735.00
	<b>Personnel Benefits</b>								
001-115-571-20-21-00	Rec Retirement	12,841.26		14,632.84		17,306.99		17,755.00	20,690.00
001-115-571-20-22-00	Rec L & I	1,181.38		1,010.40		1,190.14		1,240.00	1,050.00
001-115-571-20-23-00	Rec FICA	12,836.43		13,153.17		13,597.00		14,625.00	13,760.00
001-115-571-20-24-00	Rec Medical Insurance	41,390.55		40,913.04		41,947.26		42,870.00	42,190.00
001-115-571-20-26-00	Rec Unemployment	0.00		11.11		17.88		0.00	0.00
001-115-571-20-27-00	Rec Uniform & Clothing	400.00		0.00		226.55		400.00	400.00
	<b>Personnel Benefits</b>	68,649.62		69,720.56		74,285.82		76,890.00	78,090.00
	<b>Supplies</b>								
001-115-571-20-31-00	Rec Operating Supplies	832.59		472.41		866.48		700.00	500.00
001-115-571-20-31-10	Rec Program Supplies & Fees	8,058.24		8,252.67		6,537.18		9,000.00	9,000.00
001-115-571-20-32-00	Rec Fuel Consumed	922.65		511.24		742.77		1,000.00	1,000.00
001-115-571-20-34-00	Rec Supplies Purchased resale	1,438.77		1,383.07		0.00		1,800.00	1,500.00
001-115-571-20-35-00	Rec Small Tools & Equipment	1,242.71		765.56		1,040.12		1,000.00	1,700.00
	<b>Supplies</b>	12,494.96		11,384.95		9,186.55		13,500.00	13,700.00
	<b>Services</b>								
001-115-571-20-41-00	Rec Professional Services	15,007.62		15,104.24		19,207.14		18,000.00	18,500.00
001-115-571-20-41-01	Rec Advertising	2,204.50		2,113.75		2,621.93		2,100.00	2,150.00
001-115-571-20-41-10	Rec Senior Services	16,646.42		16,973.00		12,842.25		17,123.00	13,079.00
001-115-571-20-42-00	Rec Communications	1,119.07		904.13		1,093.46		1,000.00	1,030.00
001-115-571-20-43-00	Rec Travel	521.62		182.00		639.26		1,100.00	1,100.00
001-115-571-20-45-00	Rec Rentals	79.64		70.80		8,696.11		100.00	100.00
001-115-571-20-48-00	Rec Repair & Maintenance	2,218.82		2,333.76		2,098.05		2,100.00	2,400.00
001-115-571-20-49-00	Rec Miscellaneous	1,695.75		2,126.64		1,710.42		2,800.00	2,850.00
	<b>Services</b>	39,493.44		39,808.32		48,908.62		44,323.00	41,209.00



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
001-115-571-20-53-00	Intergovernmental Services Rec Excise Tax	1,095.41 1,095.41	563.95 563.95	671.18 671.18	2,000.00 2,000.00	750.00 750.00
571	Culture & Recreation	293,401.52	296,911.87	313,436.38	327,853.00	328,484.00
576	Park Facilities					
	Salaries & Wages					
001-115-576-80-10-00	Parks Salaries & Wages	312,778.77	319,579.09	325,457.55	331,950.00	340,545.00
001-115-576-80-10-10	Parks Part Time Wages	13,096.81	15,359.56	18,406.10	15,810.00	15,820.00
001-115-576-80-11-00	Parks Overtime	705.29	695.09	1,213.63	2,000.00	2,000.00
001-115-576-80-11-10	Parks Part time OT	0.00	0.00	16.50	0.00	0.00
	Salaries & Wages	336,580.87	335,633.74	345,093.78	349,760.00	358,365.00
	Personnel Benefits					
001-115-576-80-21-00	Parks Retirement	25,725.99	29,497.12	34,642.41	34,080.00	39,145.00
001-115-576-80-22-00	Parks L & I	5,701.28	5,831.42	5,951.10	5,875.00	6,070.00
001-115-576-80-23-00	Parks FICA	24,697.78	25,418.55	26,551.34	26,750.00	27,415.00
001-115-576-80-24-00	Parks Medical Insurance	81,806.04	76,833.52	81,067.02	81,700.00	82,270.00
001-115-576-80-25-00	Parks Life Insurance	69.20	66.14	69.41	70.00	70.00
001-115-576-80-26-00	Parks Unemployment	0.00	0.00	0.00	0.00	0.00
001-115-576-80-26-00	Parks Protective Clothing	1,161.58	1,273.98	964.33	1,700.00	1,500.00
001-115-576-80-27-00	Personnel Benefits	139,161.87	138,920.73	149,245.61	150,175.00	156,470.00
	Supplies					
001-115-576-80-31-00	Parks Operating Supplies	13,213.96	13,825.42	24,192.24	20,000.00	32,950.00
001-115-576-80-32-00	Parks Fuel Consumed	14,261.96	16,149.44	9,090.07	15,000.00	15,400.00
001-115-576-80-35-00	Parks Small Tools & Equipment	8,069.34	2,728.18	8,724.66	6,200.00	10,850.00
	Supplies	35,545.26	32,703.04	42,006.97	41,200.00	59,200.00
	Services					
001-115-576-80-41-00	Parks Professional Service	4,127.55	0.00	1,072.43	1,000.00	2,000.00
001-115-576-80-41-01	Parks Advertising	92.57	269.63	234.02	300.00	300.00
001-115-576-80-42-00	Parks Communications	1,841.57	1,178.59	1,809.60	1,500.00	1,545.00
001-115-576-80-43-00	Parks Travel	906.98	637.42	1,023.36	1,600.00	1,600.00
001-115-576-80-45-00	Parks Rentals	20,837.47	20,883.10	24,376.83	24,000.00	24,000.00
001-115-576-80-46-00	Parks Liability Insurance	17,854.77	29,173.53	19,004.24	29,279.00	20,285.00
001-115-576-80-47-00	Parks Misc Utilities	9,538.75	10,245.85	9,131.87	10,000.00	10,000.00
001-115-576-80-47-01	Parks Com Hall Utilities	21,572.05	32,289.62	22,640.03	23,000.00	27,000.00
001-115-576-80-47-05	Parks Rotary Utilities	1,341.57	1,045.65	1,236.23	1,100.00	1,130.00
001-115-576-80-47-06	Parks Maiben Utilities	826.81	353.89	362.70	1,300.00	1,000.00
001-115-576-80-47-07	Parks River PK Utilities	32,066.17	30,833.70	36,960.99	38,000.00	35,000.00
001-115-576-80-47-09	Parks Horseshoe Pits	1,135.35	1,055.42	1,197.78	1,100.00	1,100.00
001-115-576-80-47-10	Parks Water Park	3,181.68	3,114.06	3,624.79	3,500.00	3,600.00
001-115-576-80-48-00	Parks Bldgs Repair & Maint	6,420.31	2,785.01	8,200.99	4,000.00	4,000.00
001-115-576-80-48-01	Parks Grds Repair & Maint	8,423.19	8,131.02	3,487.98	16,000.00	10,000.00
001-115-576-80-48-02	Parks Veh Eqpt Maint & Rep	2,480.78	1,829.09	3,771.15	1,000.00	5,100.00
001-115-576-80-48-03	Parks Equip Repair & Maint	876.05	5,677.86	6,665.61	1,000.00	9,650.00

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
001-115-576-80-48-04	Parks Mower Repair & Mtce	1,588.62	1,090.06	787.83	1,700.00	1,750.00
001-115-576-80-49-00	Parks Miscellaneous	4,511.64	4,985.06	7,753.29	10,200.00	10,500.00
001-115-576-80-49-01	Parks Property Taxes	9,755.22	10,618.99	10,156.11	12,000.00	10,200.00
	Services	149,379.10	166,197.55	163,497.83	181,579.00	179,760.00
	<b>Intergovernmental Services</b>					
001-115-576-80-53-00	Parks Excise Tax	3,323.65	1,858.13	3,480.04	3,500.00	2,000.00
	<b>Intergovernmental Services</b>	3,323.65	1,858.13	3,480.04	3,500.00	2,000.00
576	Park Facilities	653,990.75	675,313.19	703,324.23	726,214.00	755,795.00
115	Parks & Recreation	947,392.27	972,225.06	1,016,760.61	1,054,067.00	1,084,279.00

### DEPARTMENT

### Streets

<p>The purpose of the Streets department is to maintain the street transportation network system, including traveled way, signals, street markings, signs, and storm drainage and maintain vegetation and landscaping in the right of way. This department provides clean and well-maintained streets and public rights of way; provides a safe non-motorized network throughout the City and maintains, cleans and repairs all existing drainage systems.</p>	
2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<ul style="list-style-type: none"> <li>• Cleaned and replaced storm filters</li> </ul>	<ul style="list-style-type: none"> <li>• Develop Crack seal program</li> </ul>
<ul style="list-style-type: none"> <li>• Remove and Replace 400+ LF of Sidewalk at 1200 block E. Gilkey</li> </ul>	<ul style="list-style-type: none"> <li>• Hire additional FTE's in order to Keep up with Storm System Infrastructure and Street Cleaning while completing Street Maintenance and Repair Projects</li> </ul>
<ul style="list-style-type: none"> <li>• Paint Striping, Curb Painting</li> </ul>	<ul style="list-style-type: none"> <li>• Develop Street Sweep Schedule requires additional FTE with CDL</li> </ul>
<ul style="list-style-type: none"> <li>• Cleaned all storm structures on Burlington Blvd.</li> </ul>	<ul style="list-style-type: none"> <li>• Maintain streets, sidewalks, and storm drains</li> </ul>
<ul style="list-style-type: none"> <li>• Installed New sidewalks on Cedar Street approximately 200 LF</li> </ul>	<ul style="list-style-type: none"> <li>• Remove, Replace, Repair Sidewalks +/- 500LF</li> </ul>
<ul style="list-style-type: none"> <li>• Installation of new storm drain systems to take care of water problem areas (S. Walnut, Judy, Port Drive, Sunset) Approximately 500 LF</li> </ul>	<ul style="list-style-type: none"> <li>• Continue Cleaning, Upgrading and Repairing Storm System, Replace or add +/- 500LF</li> </ul>
<ul style="list-style-type: none"> <li>• Hot and cold asphalt repair to damaged roads throughout the City</li> </ul>	<ul style="list-style-type: none"> <li>• Certify all employees in CPR, flagging, and spill prevention training</li> </ul>
<ul style="list-style-type: none"> <li>• Vegetation spraying was completed for 2015. Mowing area constantly growing. Multiple trees and vegetation areas cleared trimmed and pruned.</li> </ul>	<ul style="list-style-type: none"> <li>• Develop/implement storm filter replacement program</li> </ul>
<ul style="list-style-type: none"> <li>• Maintaining gravel shoulders throughout road network</li> </ul>	<ul style="list-style-type: none"> <li>• Develop Alley Paving Program (One to Two per year)</li> </ul>
<ul style="list-style-type: none"> <li>• Hired new FTE</li> </ul>	<ul style="list-style-type: none"> <li>• Develop plan to re-do landscape at North Blvd.</li> </ul>
<ul style="list-style-type: none"> <li>• Projects:               <ul style="list-style-type: none"> <li>• Hopper Park and Ride Clean up</li> <li>• Jack n Box Alley Storm upgrade and overlay</li> <li>• Covered Salt Storage Bunker</li> <li>• Fiber Optics trench, pole bases, pole installation</li> <li>• Outfall Clean up and grade Gages Slough (Burl Blvd., Fairhaven)</li> <li>➤ Purchases:                   <ul style="list-style-type: none"> <li>✓ Street Sweeper</li> <li>✓ Front Mower &amp; Attachments</li> <li>✓ Crack Seal Machine</li> <li>✓ PCMS Boards</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Install, repair and replace projects and problems as needed or directed.</li> </ul> <p>Continue high quality, timely maintenance and upkeep of Public Works infrastructure.</p> <p>Continue to build comradery between all City Departments in order to enhance the working environment.</p>

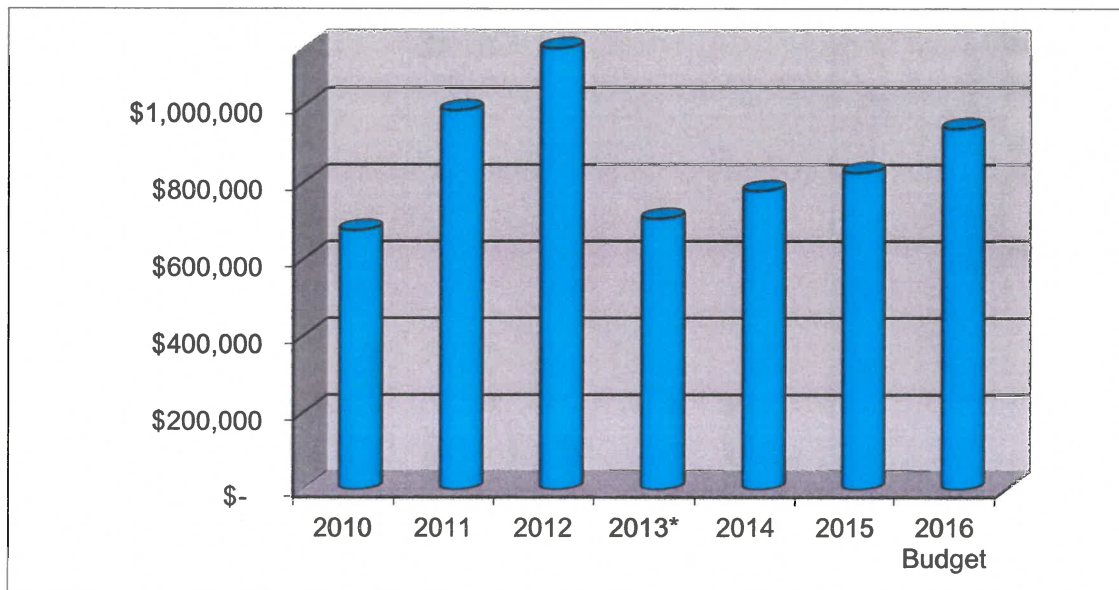
### DEPARTMENT

Streets

POSITION SUMMARY		
POSITION TITLE	2015	2016
Street Supervisor (Split 1/2 Streets 1/2 Storm Drain)	1	1
Lead (Split 1/2 Streets 1/2 Storm Drain)	1	2
Utility I (Split 1/2 Streets 1/2 Storm Drain)	2	2
Seasonal Temp	1, 040 hours	1,040 hours

### OPERATIONS & MAINTENANCE HISTORY

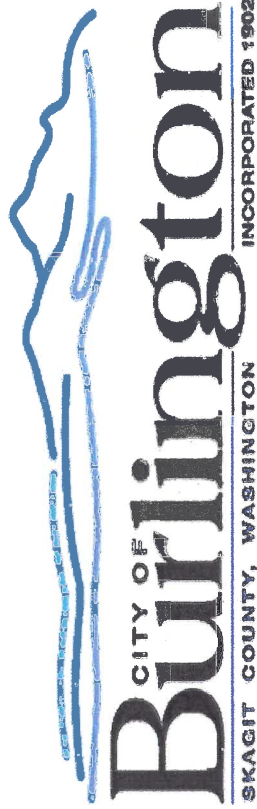
2010	2011	2012	2013*	2014	2015	2016 Budget
\$ 675,799	\$ 988,530	\$1,219,178	\$ 705,902	\$ 778,461	\$ 826,163	\$ 940,675



# General Ledger

## 2016 Revenue Budget Adopted

User: mlambert  
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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
<b>101</b>	<b>City Street Fund</b>					
	<b>Taxes</b>					
<b>313</b>	<b>Retail Sales &amp; Use Tax</b>					
101-000-313-11-00-00	Sales & Use Tax	0.00	322,500.00	750,000.01	750,000.00	780,000.00
<b>313</b>	<b>Retail Sales &amp; Use Tax</b>					
		0.00	322,500.00	750,000.01	750,000.00	780,000.00
	<b>Taxes</b>	0.00	322,500.00	750,000.01	750,000.00	780,000.00
	<b>Licenses &amp; Permits</b>					
<b>322</b>	<b>Non-Bus. Licenses &amp; Permits</b>					
101-000-322-40-00-00	Street & Curb Permits	16,533.56	36,395.83	21,165.00	20,000.00	20,000.00
<b>322</b>	<b>Non-Bus. Licenses &amp; Permits</b>					
		16,533.56	36,395.83	21,165.00	20,000.00	20,000.00
	<b>Licenses &amp; Permits</b>	16,533.56	36,395.83	21,165.00	20,000.00	20,000.00
	<b>Intergovernmental Revenues</b>					
<b>336</b>	<b>State Shared Revenues</b>					
101-000-336-00-71-00	Multimodal Transpo City	0.00	0.00	0.00	0.00	0.00
101-000-336-00-87-00	Motor Vehicle Fuel Tax	174,375.55	174,200.02	177,952.82	171,350.00	182,950.00
<b>336</b>	<b>State Shared Revenues</b>					
		174,375.55	174,200.02	177,952.82	171,350.00	182,950.00
	<b>Intergovernmental Revenues</b>	174,375.55	174,200.02	177,952.82	171,350.00	182,950.00
	<b>Charges for Services</b>					
<b>342</b>	<b>Public Safety</b>					
101-000-342-40-00-01	Street Plan Review Fees	3,773.00	406.50	3,539.00	1,000.00	2,000.00
<b>342</b>	<b>Public Safety</b>					
		3,773.00	406.50	3,539.00	1,000.00	2,000.00
	<b>Charges for Services</b>	3,773.00	406.50	3,539.00	1,000.00	2,000.00
	<b>Miscellaneous Revenues</b>					
<b>361</b>	<b>Interest &amp; Other Earnings</b>					
101-000-361-11-00-00	Investment Interest	22,299.65	22,668.75	2,912.76	10,000.00	3,000.00
101-000-361-40-00-00	Sales & Use Tax Interest	0.00	0.00	1,724.78	0.00	1,700.00
<b>361</b>	<b>Interest &amp; Other Earnings</b>					
		22,299.65	22,668.75	4,637.54	10,000.00	4,700.00

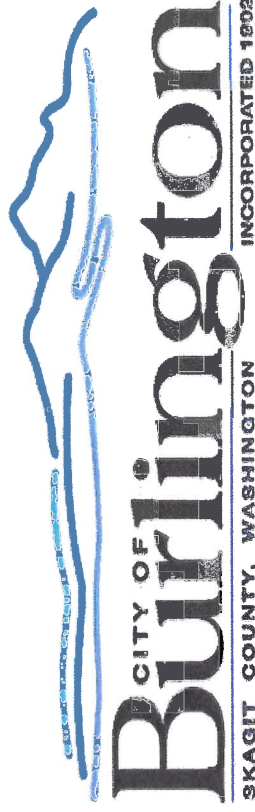
Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
362	Rents, Leases & Concessions					
101-000-362-50-00-00	Facility Rentals Long Term	29,244.93	31,903.56	7,975.89	35,000.00	35,000.00
362	Rents, Leases & Concessions	29,244.93	31,903.56	7,975.89	35,000.00	35,000.00
369	Other Miscellaneous Revenues					
101-000-369-40-00-00	Other Judgements & Settlements	0.00	0.00	400.00	0.00	0.00
101-000-369-90-00-00	Other Miscellaneous Revenue	119.93	8.48	0.00	0.00	0.00
101-000-369-91-00-00	Miscellaneous Other	0.00	0.00	0.00	0.00	0.00
369	Other Miscellaneous Revenues	119.93	8.48	400.00	0.00	0.00
	Miscellaneous Revenues	51,664.51	54,580.79	13,013.43	45,000.00	39,700.00
389	Nonrevenues					
101-000-389-00-00-00	Other Nonrevenues	0.00	0.00	0.00	0.00	0.00
389	Other Nonrevenues	0.00	0.00	0.00	0.00	0.00
	Nonrevenues	0.00	0.00	0.00	0.00	0.00
395	Other Financing Sources					
101-000-395-20-00-00	Disposition of Capital Assets	0.00	0.00	8,236.11	0.00	0.00
395	Comp on Capital Asset Loss	0.00	0.00	8,236.11	0.00	0.00
	Disposition of Capital Assets	0.00	0.00	8,236.11	0.00	0.00
101	City Street Fund	246,346.62	588,083.14	973,906.37	987,350.00	1,024,650.00



# General Ledger

## 2016 Expense Budget Adopted

User: mlambert  
 Printed: 04/22/16 13:05:07  
 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
<b>101</b>	<b>City Street Fund</b>					
<b>101</b>	<b>Streets Administration</b>					
<b>518</b>	<b>Centralized Services</b>					
	Fund Balance, Non-Exp & T.O.					
101-101-518-90-41-01	Transfer Out TO 001 Curr Exp	0.00	134,500.00	135,000.00	135,000.00	135,000.00
	Fund Balance, Non-Exp & T.O.	0.00	134,500.00	135,000.00	135,000.00	135,000.00
<b>518</b>	<b>Centralized Services</b>					
<b>542</b>	<b>Roads &amp; Streets Maintenance</b>					
	Salaries & Wages					
101-101-542-90-10-00	Street Salaries & Wage	160,638.04	187,032.33	207,069.68	211,485.00	230,545.00
101-101-542-90-10-10	Street Part Time Wages	23,212.49	14,925.00	11,772.18	12,135.00	18,200.00
101-101-542-90-11-00	Street Overtime	6,774.56	2,640.39	1,854.39	2,000.00	2,000.00
	Salaries & Wages	190,625.09	204,597.72	220,696.25	225,620.00	250,745.00
	Personnel Benefits					
101-101-542-90-21-00	Street Retirement	13,806.19	17,468.90	21,313.22	21,790.00	23,910.00
101-101-542-90-22-00	Street L & I	4,036.05	4,145.89	4,567.86	4,575.00	4,525.00
101-101-542-90-23-00	Street FICA	14,416.90	15,432.54	16,552.84	17,260.00	17,755.00
101-101-542-90-24-00	Street Medical Insurance	45,001.07	56,145.85	73,914.37	64,690.00	72,265.00
101-101-542-90-25-00	Street Life Insurance	63.91	54.47	52.25	55.00	55.00
101-101-542-90-26-00	Street Unemployment	534.74	1,902.23	523.95	0.00	0.00
101-101-542-90-27-00	Street Clothing	1,583.68	731.86	1,951.43	2,600.00	2,650.00
	Personnel Benefits	79,442.54	95,881.74	118,875.92	110,970.00	121,160.00
	Supplies					
101-101-542-90-31-00	Street Supplies	5,056.20	13,695.56	27,606.63	25,000.00	25,700.00
101-101-542-90-31-10	Street Vehicle Supplies	5,286.72	2,481.65	939.98	0.00	0.00
101-101-542-90-32-00	Street Fuel Consumed	17,844.75	18,920.08	15,224.35	22,000.00	22,600.00
101-101-542-90-32-01	Street Fuel Veg Control	0.00	0.00	0.00	0.00	0.00
101-101-542-90-35-00	Street Small Tools & Equipment	3,364.99	1,620.92	7,816.37	5,000.00	5,150.00
	Supplies	31,552.66	36,718.21	51,587.33	52,000.00	53,450.00
	Services					

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
101-101-542-90-41-00	Street Professional Services					
101-101-542-90-41-01	Street Advertising	2,400.08	180.00	992.89	1,000.00	1,000.00
101-101-542-90-42-00	Street Communications	296.81	1,172.18	1,130.12	1,000.00	1,000.00
101-101-542-90-42-01	Street Travel	1,662.24	1,317.63	2,723.81	2,000.00	2,000.00
101-101-542-90-43-00	Street Rentals	0.00	20.18	0.00	1,000.00	1,000.00
101-101-542-90-45-00	Street Insurance	0.00	902.99	1,589.47	1,000.00	1,000.00
101-101-542-90-46-00	Street Utilities	8,592.08	23,081.61	12,019.12	14,801.00	12,830.00
101-101-542-90-47-00	Street Repair & Maintenance	6,060.20	6,414.30	6,857.41	10,000.00	10,300.00
101-101-542-90-48-00	Street Veh Eqpt Maint & Rep	937.81	3,112.99	1,331.77	12,000.00	12,300.00
101-101-542-90-48-10	Street Miscellaneous	1,487.44	6,434.97	16,997.21	2,000.00	10,000.00
101-101-542-90-49-00	Street Property Taxes	2,332.64	2,935.53	9,268.82	5,000.00	5,100.00
101-101-542-90-49-01	Street Oil Disposal	2,589.57	3,920.77	2,532.30	4,000.00	4,120.00
101-101-542-90-49-10	Services	0.00	0.00	0.00	1,000.00	1,000.00
		26,358.87	49,493.15	55,442.92	54,801.00	61,650.00
542	Roads & Streets Maintenance					
		327,979.16	386,690.82	446,602.42	443,391.00	487,005.00
589	Other Nonexpenditures					
	Fund Balance, Non-Exp & T.O.					
101-101-589-00-00-00	Miscellaneous Refunds	0.00	0.00	0.00	0.00	0.00
	Fund Balance, Non-Exp & T.O.	0.00	0.00	0.00	0.00	0.00
589	Other Nonexpenditures	0.00	0.00	0.00	0.00	0.00
594	Capital Expenditures					
	Capital Outlay					
101-101-594-42-63-00	PW Complex Other Improv	0.00	977.60	0.00	2,500.00	2,500.00
101-101-594-42-64-00	Machinery & Equipment	0.00	4,680.67	0.00	0.00	0.00
101-101-594-42-64-01	Street Computer Systems	11,366.70	1,414.59	0.00	2,000.00	2,000.00
	Capital Outlay	11,366.70	7,072.86	0.00	4,500.00	4,500.00
594	Capital Expenditures	11,366.70	7,072.86	0.00	4,500.00	4,500.00
595	Street Capital Expenditures					
	Services					
101-101-595-10-41-00	Street Engineering	0.00	0.00	0.00	0.00	0.00
	Services	0.00	0.00	0.00	0.00	0.00
595	Street Capital Expenditures	0.00	0.00	0.00	0.00	0.00
597	Transfers Out					
	Fund Balance, Non-Exp & T.O.					
101-101-597-00-05-01	Street Transfer Out ER&R	0.00	50,250.00	50,250.00	50,250.00	50,250.00
	Fund Balance, Non-Exp & T.O.	0.00	50,250.00	50,250.00	50,250.00	50,250.00
597	Transfers Out	0.00	50,250.00	50,250.00	50,250.00	50,250.00
101	Streets Administration	339,345.86	578,513.68	631,852.42	633,141.00	676,755.00

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
117 542	Streets Travel Way Roads & Streets Maintenance Supplies					
101-117-542-31-31-00	Street Supplies Supplies	6,399.93 6,399.93	15,192.40 15,192.40	5,934.78 5,934.78	0.00 0.00	0.00 0.00
101-117-542-31-48-00	Services Street Maintenance Services	45,957.46 45,957.46	14,726.75 14,726.75	3,435.59 3,435.59	25,000.00 25,000.00	25,700.00 25,700.00
542	Roads & Streets Maintenance	52,357.39	29,919.15	9,370.37	25,000.00	25,700.00
117	Streets Travel Way	52,357.39	29,919.15	9,370.37	25,000.00	25,700.00
120 542	Streets Bridge Structures Roads & Streets Maintenance Services					
101-120-542-50-48-00	Street Bridge Structures Services	0.00 0.00	318.04 318.04	324.71 324.71	1,000.00 1,000.00	1,000.00 1,000.00
542	Roads & Streets Maintenance	0.00	318.04	324.71	1,000.00	1,000.00
120	Streets Bridge Structures	0.00	318.04	324.71	1,000.00	1,000.00
121 542	Streets Sidewalks Roads & Streets Maintenance Services					
101-121-542-61-48-00	Street Street Sidewalks Services	0.00 0.00	599.88 599.88	20,297.01 20,297.01	25,000.00 25,000.00	25,700.00 25,700.00
542	Roads & Streets Maintenance	0.00	599.88	20,297.01	25,000.00	25,700.00
121	Streets Sidewalks	0.00	599.88	20,297.01	25,000.00	25,700.00
122 542	Streets Lighting Roads & Streets Maintenance Services					
101-122-542-63-47-00	Street Lighting-Signals Services	147,685.20 147,685.20	134,985.01 134,985.01	135,435.83 135,435.83	140,000.00 140,000.00	144,420.00 144,420.00
542	Roads & Streets Maintenance	147,685.20	134,985.01	135,435.83	140,000.00	144,420.00
122	Streets Lighting	147,685.20	134,985.01	135,435.83	140,000.00	144,420.00
123 542	Streets Traffic Control Roads & Streets Maintenance					

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
101-123-542-64-48-00	Services StreetTraf Control Maintenance Services	15,680.59 15,680.59	14,385.81 14,385.81	1,495.59 1,495.59	20,000.00 20,000.00	20,600.00 20,600.00
542	Roads & Streets Maintenance	15,680.59	14,385.81	1,495.59	20,000.00	20,600.00
123	Streets Traffic Control	15,680.59	14,385.81	1,495.59	20,000.00	20,600.00
124	Streets Snow & Ice					
542	Roads & Streets Maintenance Supplies					
101-124-542-66-31-00	Street Supplies	391.57	5,463.27	105.11	6,000.00	6,000.00
101-124-542-66-31-10	Street Vehicle Supplies Supplies	0.00 391.57	252.27 5,715.54	0.00 105.11	6,000.00 12,000.00	6,000.00 12,000.00
101-124-542-66-45-00	Services Street Rentals Services	0.00 0.00	520.80 520.80	987.35 987.35	5,000.00 5,000.00	5,000.00 5,000.00
542	Roads & Streets Maintenance	391.57	6,236.34	1,092.46	17,000.00	17,000.00
124	Streets Snow & Ice	391.57	6,236.34	1,092.46	17,000.00	17,000.00
125	Streets Cleaning					
542	Roads & Streets Maintenance Services					
101-125-542-67-49-00	Street Debris Disposal Services	2,315.26 2,315.26	1,331.96 1,331.96	8,141.76 8,141.76	5,000.00 5,000.00	5,100.00 5,100.00
542	Roads & Streets Maintenance	2,315.26	1,331.96	8,141.76	5,000.00	5,100.00
125	Streets Cleaning	2,315.26	1,331.96	8,141.76	5,000.00	5,100.00
126	Streets Vegetation					
542	Roads & Streets Maintenance Supplies					
101-126-542-71-31-00	Street Supplies	513.26	468.83	3,830.42	6,000.00	6,100.00
101-126-542-71-31-10	Street Vehicle Supplies	496.13	0.00	480.37	0.00	0.00
101-126-542-71-32-00	Street Veg Fuel	0.00	1,840.28	0.00	2,000.00	0.00
101-126-542-71-35-00	Street Small Tools & Equipment Supplies	1,024.50 2,033.89	770.78 3,079.89	2,946.32 7,257.11	2,000.00 10,000.00	2,000.00 8,100.00
101-126-542-71-45-00	Services Street Rentals	0.00	206.15	0.00	2,000.00	2,000.00
101-126-542-71-48-00	Street Maintenance	11,484.06	13,135.31	4,447.42	10,000.00	10,300.00
101-126-542-71-48-10	Street Veh Eqpt Maint & Rep	107.93	430.73	2,041.92	2,000.00	2,000.00
101-126-542-71-49-10	Street Debris Disposal	0.00	0.00	4,406.39	2,000.00	2,000.00

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
	Services	11,591.99	13,772.19	10,895.73	16,000.00	16,300.00
542	Roads & Streets Maintenance	13,625.88	16,852.08	18,152.84	26,000.00	24,400.00
126	Streets Vegetation	13,625.88	16,852.08	18,152.84	26,000.00	24,400.00
101	City Street Fund	571,401.75	783,141.95	826,162.99	892,141.00	940,675.00

### DEPARTMENT

### Arterial Streets

This fund provides the administrative and accounting framework to design and construct complex City street projects which add transportation system capacity to the City's transportation network.	
2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<ul style="list-style-type: none"> <li>Completed design and construction for the federally funded Burlington Blvd Enhancement Project.</li> </ul>	<ul style="list-style-type: none"> <li>Resurface the sections of George Hopper and south Burlington Boulevard that were used as part of the detour route during the I-5 bridge collapse.</li> </ul>
<ul style="list-style-type: none"> <li>Completed design and construction for the federally funded Citywide Safety Improvement Project.</li> </ul>	<ul style="list-style-type: none"> <li>Design federally funded intersection modifications improvement project at Fairhaven Ave and Cherry St.</li> </ul>
<ul style="list-style-type: none"> <li>Completed design and construction for the federally funded Gages Slough Trail Project.</li> </ul>	<ul style="list-style-type: none"> <li>Secure Right of Way for Phase I improvements of George Hopper Interchange Project and/or modify the current design to improve mobility in this corridor.</li> </ul>
<ul style="list-style-type: none"> <li>Completed design and construction of the TIB funded Rio Vista Avenue Improvements from Section Street to Gardner Road.</li> </ul>	<ul style="list-style-type: none"> <li>Find a funding source for construction of intersection modifications at Fairhaven Avenue and Cherry Street.</li> </ul>
<ul style="list-style-type: none"> <li>Completed pavement overlay of several local streets.</li> </ul>	<ul style="list-style-type: none"> <li>Design interchange improvements on the east side of George Hopper.</li> </ul>
<ul style="list-style-type: none"> <li>Secured funding for design of traffic signal at Skagit St/SR20</li> </ul>	<ul style="list-style-type: none"> <li>Design traffic signal at Skagit Street and SR20.</li> </ul>
<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Design trail from Cascade Mall to Pease Road</li> </ul>
<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Construct a compact roundabout and sidewalk improvements at Anacortes Street/Gilkey Road</li> </ul>

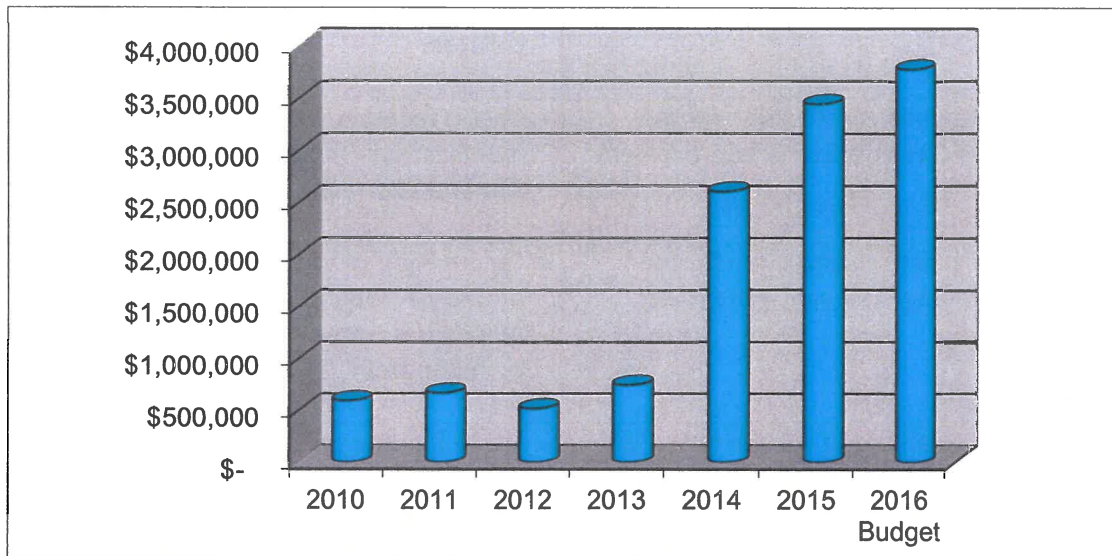


### DEPARTMENT

Arterial Streets

### CAPITAL EXPENDITURES HISTORY

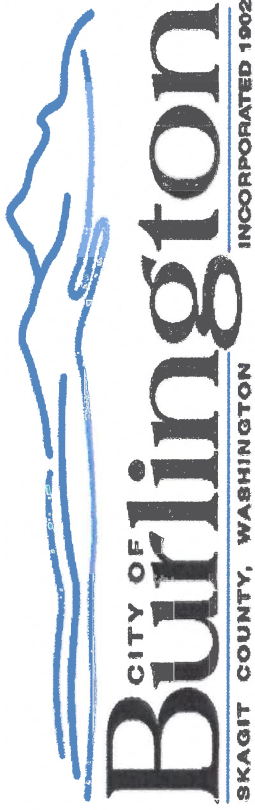
2010	2011	2012	2013	2014	2015	2016 Budget
\$ 592,614	\$ 668,909	\$ 517,423	\$ 745,965	\$2,607,812	\$3,447,608	\$3,781,302



# General Ledger

## 2016 Revenue Budget Adopted

User: mlambert  
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 Period 01 - 15  
 Fiscal Year 2016



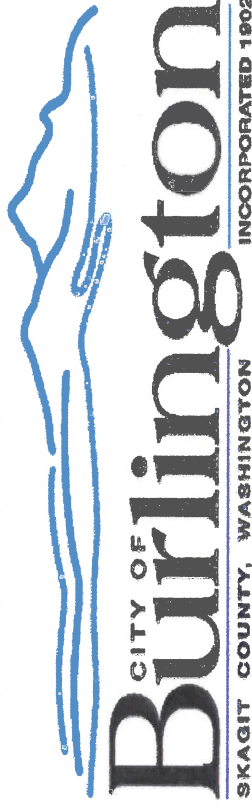
Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
102	Arterial Street Fund					
333	Intergovernmental Revenues					
	Indirect Federal Grants					
102-000-333-20-20-50	WSDOT FHWA NonMot.Path Gnt	59,665.31	22,906.96	481,265.11	850,000.00	0.00
102-000-333-20-20-51	WSDOT FHWA CherryFairhaven	0.00	0.00	2,285.68	86,500.00	0.00
102-000-333-20-20-52	WSDOTFHWA Skagit St Signal	0.00	0.00	0.00	0.00	147,266.00
102-000-333-20-20-53	WSDOT FHWA Pease Non Motor	0.00	0.00	0.00	0.00	69,200.00
102-000-333-20-21-51	WSDOT FHWA CitySafetySgnl Gnt	89,026.49	517,434.52	1,327,193.48	0.00	0.00
333	Indirect Federal Grants	148,691.80	540,341.48	1,810,744.27	936,500.00	216,466.00
334	State Grants					
102-000-334-03-60-00	I-5 Bridge Detour WSDOT	0.00	0.00	0.00	200,000.00	0.00
102-000-334-03-80-06	TIB Grant UAP Rio Vista	0.00	0.00	499,846.00	528,125.00	0.00
102-000-334-03-80-07	WSDOE Pine Pervious Grant	0.00	0.00	0.00	0.00	234,530.00
102-000-334-03-80-08	TIB Grant Gilke Roundabout	0.00	0.00	0.00	0.00	300,000.00
102-000-334-03-80-09	TIB Grant 2016 Overlay Project	0.00	0.00	0.00	0.00	163,474.00
334	State Grants	0.00	0.00	499,846.00	728,125.00	698,004.00
337	Interlocal Grants & Other					
102-000-337-00-00-00	George Hopper Interchange SCOG	0.00	0.00	0.00	1,816,500.00	1,816,500.00
102-000-337-00-00-01	CherryFairhaven Design SCOG	0.00	0.00	0.00	0.00	86,500.00
337	Interlocal Grants & Other	0.00	0.00	0.00	1,816,500.00	1,903,000.00
	Intergovernmental Revenues	148,691.80	540,341.48	2,310,590.27	3,481,125.00	2,817,470.00
345	Charges for Services					
	Natural & Economic Environment					
102-000-345-85-00-15	Traffic Impact Fees	135,327.45	220,343.64	558,330.16	150,000.00	250,000.00
345	Natural & Economic Environment	135,327.45	220,343.64	558,330.16	150,000.00	250,000.00
	Charges for Services	135,327.45	220,343.64	558,330.16	150,000.00	250,000.00
361	Miscellaneous Revenues					
102-000-361-11-00-00	Interest & Other Earnings	2,040.32	4,963.52	11,926.85	7,000.00	11,000.00
	Investment Interest					

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
361	Interest & Other Earnings	2,040.32	4,963.52	11,926.85	7,000.00	11,000.00
367	Private Contribution Donations					
102-000-367-00-20-15	PUD Rio Vista Design Reimb	0.00	0.00	11,963.75	0.00	0.00
367	Private Contribution Donations	0.00	0.00	11,963.75	0.00	0.00
369	Other Miscellaneous Revenues					
102-000-369-91-00-00	Miscellaneous Other	0.00	0.00	0.00	0.00	0.00
369	Other Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenues	2,040.32	4,963.52	23,890.60	7,000.00	11,000.00
397	Other Financing Sources					
102-000-397-00-00-01	Transfers In	0.00	0.00	0.00	0.00	1,000,000.00
397	Transfer In Current Expense	0.00	0.00	0.00	0.00	1,000,000.00
	Transfers In					
	Other Financing Sources	0.00	0.00	0.00	0.00	1,000,000.00
102	Arterial Street Fund	286,059.57	765,648.64	2,892,811.03	3,638,125.00	4,078,470.00

# General Ledger

## 2016 Expense Budget Adopted

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Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
102	Arterial Street Fund					
102	Arterial Streets					
589	Other Nonexpenditures					
	Fund Balance, Non-Exp & T.O.					
102-102-589-00-00-01	Impact Fee Refund	0.00	13,574.12	22,652.16	0.00	0.00
	Fund Balance, Non-Exp & T.O.	0.00	13,574.12	22,652.16	0.00	0.00
589	Other Nonexpenditures	0.00	13,574.12	22,652.16	0.00	0.00
591	Redemption of Debt					
	Debt Service Principal	206,806.77	234,965.20	237,558.12	237,854.00	240,467.00
102-102-591-95-71-00	Debt Service Principal	206,806.77	234,965.20	237,558.12	237,854.00	240,467.00
591	Redemption of Debt	206,806.77	234,965.20	237,558.12	237,854.00	240,467.00
592	Interest & Other Debt Service					
	Debt Service Interest & Other	67,964.71	39,806.28	37,213.36	36,918.00	34,305.00
102-102-592-95-83-00	Interest	67,964.71	39,806.28	37,213.36	36,918.00	34,305.00
592	Interest & Other Debt Service	67,964.71	39,806.28	37,213.36	36,918.00	34,305.00
594	Capital Expenditures					
	Capital Outlay	0.00	0.00	56,660.87	62,300.00	0.00
102-102-594-42-62-00	Art St. Buildings & Structures	0.00	0.00	56,660.87	62,300.00	0.00
594	Capital Expenditures	0.00	0.00	56,660.87	62,300.00	0.00
595	Street Capital Expenditures					
	Services	0.00	0.00	0.00	2,100,000.00	2,100,000.00
102-102-595-10-41-00	Art St. Hopper Interchange Eng	0.00	0.00	7.55	0.00	75,000.00
102-102-595-10-41-06	Arterial Street Engineering	25,110.86	46,967.43	63,909.43	110,000.00	0.00
102-102-595-10-41-08	Art St. Street Engineering					

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
102-102-595-10-41-09	CherryFairhaven Design	0.00	0.00	0.00	0.00	0.00
102-102-595-90-41-00	Arteral Streets Advertising Services	40.00 25,150.86	0.00 46,967.43	73.86 63,990.84	0.00 2,210,000.00	1,000.00 2,176,000.00
	<b>Capital Outlay</b>					
102-102-595-30-63-05	RIO Vista - TIB Grant	0.00	13,145.62	1,029,731.34	1,000,000.00	0.00
102-102-595-30-63-10	Art St. Travel Way Street Imp	297,303.66	198,662.03	230,215.39	400,000.00	350,000.00
102-102-595-30-63-18	Art St. Street Roadway	2,111.92	8,383.82	0.00	0.00	0.00
102-102-595-30-63-19	Fairhaven Cherry St Inter Mod	0.00	0.00	32,249.81	100,000.00	20,000.00
102-102-595-30-63-20	SR 20Skagit St. Signalization	0.00	0.00	0.00	0.00	171,000.00
102-102-595-61-63-00	Sidewalk Improvement Gilkey	0.00	0.00	15,215.00	150,000.00	434,000.00
102-102-595-61-63-01	2016 Pervious Shoulder DOE	0.00	0.00	0.00	0.00	234,530.00
102-102-595-62-63-00	ArtSt Gages Slough Ped Acc I 5	49,854.33	26,951.50	794,966.23	1,171,000.00	10,000.00
102-102-595-62-63-01	Pease Rd Non-Motorized Connect	0.00	0.00	908.08	0.00	81,000.00
102-102-595-64-63-01	Art St Costco Signal Relo	0.00	0.00	0.00	0.00	0.00
102-102-595-64-63-02	City Wide Signal Timing Optim.	0.00	0.00	0.00	0.00	0.00
102-102-595-64-63-16	City Traffic Safety Program Capital Outlay	96,772.45 446,042.36	2,025,355.80 2,272,498.77	926,247.24 3,029,533.09	0.00 2,821,000.00	30,000.00 1,330,530.00
595	<b>Street Capital Expenditures</b>	471,193.22	2,319,466.20	3,093,523.93	5,031,000.00	3,506,530.00
102	<b>Arterial Streets</b>	745,964.70	2,607,811.80	3,447,608.44	5,368,072.00	3,781,302.00
102	<b>Arterial Street Fund</b>	745,964.70	2,607,811.80	3,447,608.44	5,368,072.00	3,781,302.00

#### DEPARTMENT

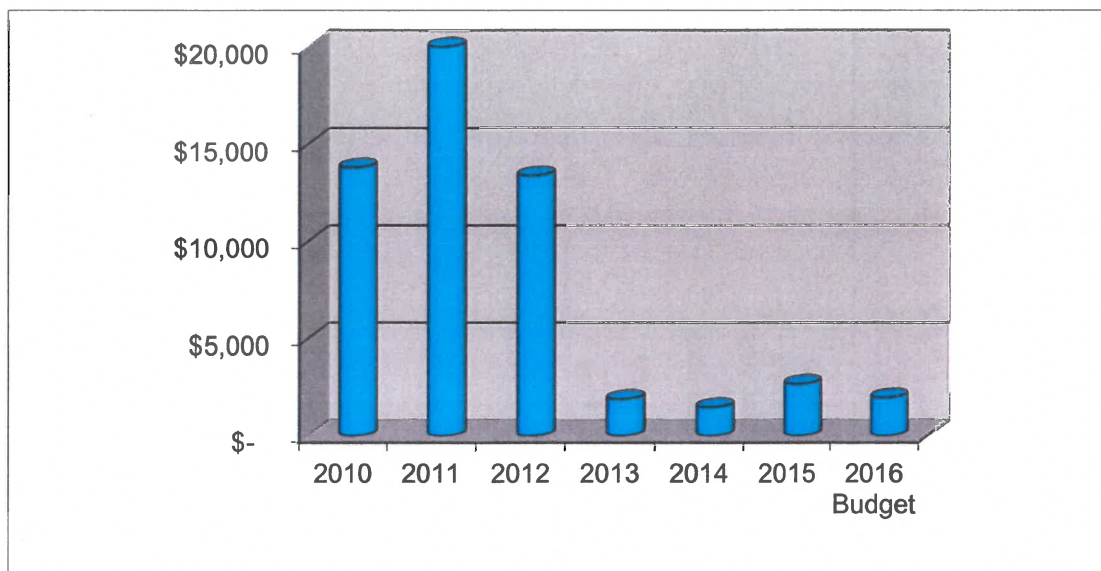
#### Parks Endowment

The Parks Endowment exists because of a generous donation from Carrie and Curly Grafton. Originally these funds were held to build a park. The Grafton park is now located on the corner of Lila Lane and South Burlington Boulevard. The endowment exists to fund the operation and maintenance of this park. When this fund is exhausted, the Parks Operating budget will assume those responsibilities.

2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<ul style="list-style-type: none"> <li>All capital projects have been completed. The fence and storage remodel has been complete. No other capital projects are planned.</li> </ul>	<ul style="list-style-type: none"> <li>Continue to maintain the park grounds.</li> </ul>

### FUND EXPENDITURE HISTORY

2010	2011	2012	2013	2014	2015	2016 Budget
\$ 13,788	\$ 138,493	\$ 13,375	\$ 1,872	\$ 1,454	\$ 2,649	\$ 1,950

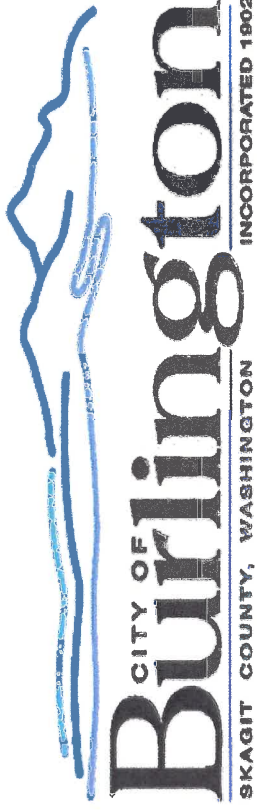




# General Ledger

## 2016 Revenue Budget Adopted

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Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
107	Park Endowment Fund					
361	Miscellaneous Revenues					
107-000-361-11-00-00	Interest & Other Earnings	53.14	57.29	179.61	40.00	150.00
361	Investment Interest	53.14	57.29	179.61	40.00	150.00
	Interest & Other Earnings					
	Miscellaneous Revenues	53.14	57.29	179.61	40.00	150.00
107	Park Endowment Fund	53.14	57.29	179.61	40.00	150.00

# General Ledger 2016 Expense Budget Adopted

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Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
107 000 576	Park Endowment Fund Department Park Facilities					
	Supplies					
107-000-576-10-31-00	Parks Endow Operating Supplies	0.00	0.00	0.00	0.00	0.00
107-000-576-80-31-00	Park Endow Operating Supplies	0.00	24.38	231.88	500.00	350.00
	Supplies	0.00	24.38	231.88	500.00	350.00
	Services					
107-000-576-10-47-00	Parks Endow Utilities	0.00	0.00	0.00	0.00	0.00
107-000-576-10-48-00	Parks Endow Repair & Maint	0.00	0.00	0.00	0.00	0.00
107-000-576-80-47-00	Park Endow Utilities	1,871.61	1,429.58	2,416.62	3,200.00	1,400.00
107-000-576-80-48-00	Park Endow Repair & Maint	0.00	0.00	0.00	300.00	200.00
	Services	1,871.61	1,429.58	2,416.62	3,500.00	1,600.00
576	Park Facilities	1,871.61	1,453.96	2,648.50	4,000.00	1,950.00
594	Capital Expenditures					
	Capital Outlay					
107-000-594-76-61-00	Parks Endow Land & Improv	0.00	0.00	0.00	0.00	0.00
107-000-594-76-62-00	Parks Endow Bldg & Structures	7,261.09	0.00	0.00	0.00	0.00
107-000-594-76-64-00	Parks Endow Machinery & Equip	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	7,261.09	0.00	0.00	0.00	0.00
594	Capital Expenditures	7,261.09	0.00	0.00	0.00	0.00
000	Department	9,132.70	1,453.96	2,648.50	4,000.00	1,950.00
107	Park Endowment Fund	9,132.70	1,453.96	2,648.50	4,000.00	1,950.00

### DEPARTMENT

Cemetery

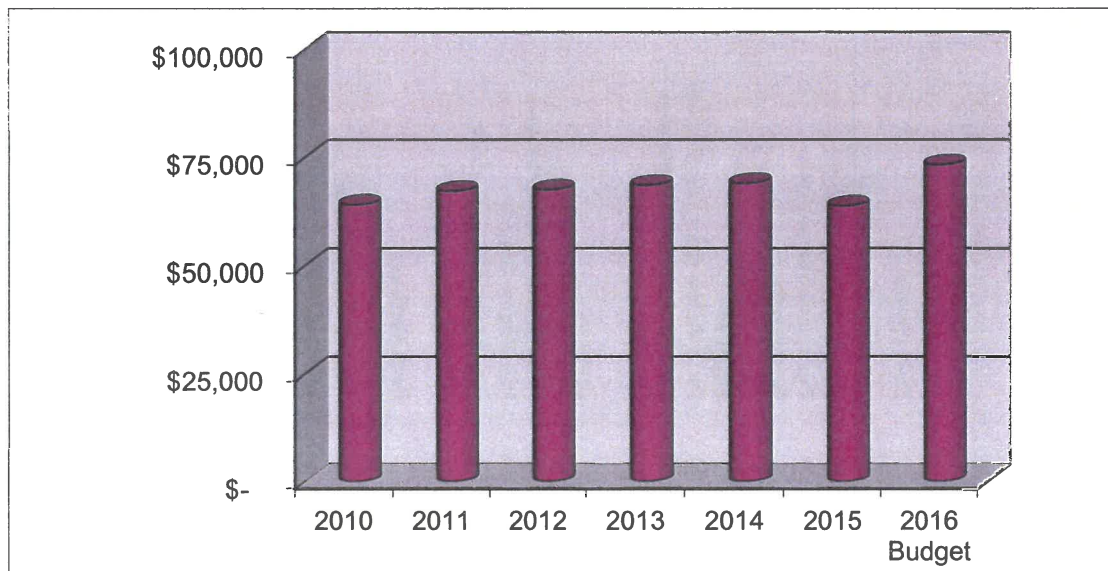
The Cemetery Department's primary function is to provide sites for the internment of the remains of deceased persons. The department maintains cemetery grounds and provides graveside services. Ten years ago, the ratio between caskets and urns was about 70/30. Today that has changed to around 40/60. For this reason, the cemetery has approximately 30 years left before it is at capacity. When this happens, it is recommended that the endowment fund be activated to maintain the cemetery rather than acquire more property.

2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<ul style="list-style-type: none"> <li>Continued to maintain cemetery grounds in a well-groomed condition.</li> </ul>	<ul style="list-style-type: none"> <li>Continue to deliver excellent graveside services in a timely manner.</li> </ul>

POSITION SUMMARY		
POSITION TITLE	2015	2016
Utility I	.6 FTE	.4 FTE
Part Time Staff	600 hours	600 hours

### OPERATIONS & MAINTENANCE HISTORY

2010	2011	2012	2013	2014	2015	2016 Budget
\$ 64,121	\$ 67,263	\$ 67,574	\$ 68,618	\$ 69,057	\$ 63,833	\$ 73,334



# General Ledger

## 2016 Revenue Budget Adopted

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 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
116	Cemetery Fund					
343	Charges for Services					
	Utilities					
	Grave Openings & Closings	51,685.78	38,407.00	33,919.00	33,000.00	30,000.00
	Marker Settings	5,743.37	6,336.84	5,514.65	7,600.00	6,000.00
	Lot Sales 60 Percent	3,189.00	13,416.00	6,756.00	9,000.00	5,000.00
	Liner & Urn Sales	0.00	5,117.00	4,932.00	7,000.00	3,000.00
	Lots Sold 25 Percent	1,397.25	5,590.00	2,815.02	3,750.00	2,100.00
343	Utilities	62,015.40	68,866.84	53,936.67	60,350.00	46,100.00
	Charges for Services	62,015.40	68,866.84	53,936.67	60,350.00	46,100.00
361	Miscellaneous Revenues					
	Interest & Other Earnings					
	Investment Interest	39.07	100.64	137.10	50.00	100.00
	Investment Interest	280.21	291.63	0.00	400.00	0.00
361	Interest & Other Earnings	319.28	392.27	137.10	450.00	100.00
369	Other Miscellaneous Revenues					
	Miscellaneous Other	0.00	0.00	0.00	0.00	0.00
369	Other Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenues	319.28	392.27	137.10	450.00	100.00
397	Other Financing Sources					
	Transfers In					
	Transfer In from Current Exp	0.00	0.00	0.00	0.00	50,000.00
397	Transfers In	0.00	0.00	0.00	0.00	50,000.00
	Other Financing Sources	0.00	0.00	0.00	0.00	50,000.00
116	Cemetery Fund	62,334.68	69,259.11	54,073.77	60,800.00	96,200.00

# General Ledger

## 2016 Expense Budget Adopted

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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
<b>116</b>	<b>Cemetery Fund</b>					
<b>116</b>	<b>Cemetery</b>					
<b>536</b>	<b>Cemetery</b>					
	<b>Salaries &amp; Wages</b>					
116-116-536-20-10-00	Cem Salaries & Wages	33,640.10	34,572.04	27,204.27	35,300.00	35,300.00
116-116-536-20-10-10	Cem Part Time Wages	5,148.00	5,646.50	5,760.00	7,500.00	7,800.00
116-116-536-20-11-00	Cem Overtime	206.60	146.54	511.50	500.00	500.00
	<b>Salaries &amp; Wages</b>	<b>38,994.70</b>	<b>40,365.08</b>	<b>33,475.77</b>	<b>43,300.00</b>	<b>43,600.00</b>
	<b>Personnel Benefits</b>					
116-116-536-20-21-00	Cem Retirement	2,775.78	3,197.56	3,655.78	3,655.00	4,050.00
116-116-536-20-22-00	Cem L & I	975.39	923.47	651.71	1,070.00	1,110.00
116-116-536-20-23-00	Cem FICA	2,945.62	3,051.10	3,141.61	3,315.00	3,335.00
116-116-536-20-24-00	Cem Medical Insurance	9,962.55	9,838.78	10,313.05	10,310.00	10,580.00
116-116-536-20-25-00	Cem Life Insurance	12.21	12.14	12.19	15.00	15.00
116-116-536-20-27-00	Cemetery Uniform & Clothing	250.00	0.00	0.00	250.00	250.00
	<b>Personnel Benefits</b>	<b>16,921.55</b>	<b>17,023.05</b>	<b>17,774.34</b>	<b>18,615.00</b>	<b>19,340.00</b>
	<b>Supplies</b>					
116-116-536-20-31-00	Cemetery Office OP Supplies	126.76	315.71	436.71	500.00	500.00
116-116-536-20-32-00	Cemetery Fuel Consumed	161.45	165.24	0.00	200.00	200.00
116-116-536-20-34-00	Cemetery Markers liners Resale	5,529.03	4,543.57	5,098.98	4,500.00	4,500.00
116-116-536-20-35-00	Cemetery Small Tools & Equip	251.34	0.00	561.47	300.00	300.00
	<b>Supplies</b>	<b>6,068.58</b>	<b>5,024.52</b>	<b>6,097.16</b>	<b>5,500.00</b>	<b>5,500.00</b>
	<b>Services</b>					
116-116-536-20-41-00	Cemetery Advertising	0.00	0.00	0.00	0.00	0.00
116-116-536-20-42-00	Cemetery Communications	196.93	35.91	19.55	250.00	250.00
116-116-536-20-43-00	Cemetery Travel	0.00	0.00	0.00	0.00	0.00
116-116-536-20-45-00	Cemetery Rentals	97.33	70.80	53.09	100.00	100.00
116-116-536-20-46-00	Cemetery Insurance	1,439.68	1,687.50	1,444.37	1,628.00	1,444.00
116-116-536-20-47-00	Cemetery Utilities	1,135.90	1,362.47	1,509.82	1,200.00	1,200.00
116-116-536-20-48-00	Cemetery Bldg & Grounds Maint	495.37	359.41	104.16	300.00	300.00
116-116-536-20-48-01	Cemetery Eqpt Repair Maint	115.15	527.94	1,842.46	500.00	1,000.00
116-116-536-20-49-00	Cemetery Misc	582.06	521.46	464.05	900.00	600.00



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
	Services	4,062.42	4,565.49	5,437.50	4,878.00	4,894.00
	Intergovernmental Services					
116-116-536-20-53-00	Cemetery Excise Taxes	1,381.15	1,047.98	783.67	1,000.00	0.00
	Intergovernmental Services	1,381.15	1,047.98	783.67	1,000.00	0.00
536	Cemetery	67,428.40	68,026.12	63,568.44	73,293.00	73,334.00
586	Agency Type Disbursements					
	Fund Balance, Non-Exp & T.O.					
116-116-586-00-00-00	Refund Lots	1,190.00	1,031.00	265.00	0.00	0.00
	Fund Balance, Non-Exp & T.O.	1,190.00	1,031.00	265.00	0.00	0.00
586	Agency Type Disbursements	1,190.00	1,031.00	265.00	0.00	0.00
594	Capital Expenditures					
	Capital Outlay					
116-116-594-36-64-17	Machinery & Equipment	594.85	44.49	0.00	0.00	0.00
	Capital Outlay	594.85	44.49	0.00	0.00	0.00
594	Capital Expenditures	594.85	44.49	0.00	0.00	0.00
116	Cemetery	69,213.25	69,101.61	63,833.44	73,293.00	73,334.00
116	Cemetery Fund	69,213.25	69,101.61	63,833.44	73,293.00	73,334.00



### DEPARTMENT

Substance Abuse

This fund shall be used for the purpose of funding activities intended to prevent or limit substance abuse, providing educational material and costs associated with educating the public regarding the dangers of substance abuse. The fund may also be used to acquire equipment necessary for the investigation of drug crimes.

#### 2015 ACCOMPLISHMENTS

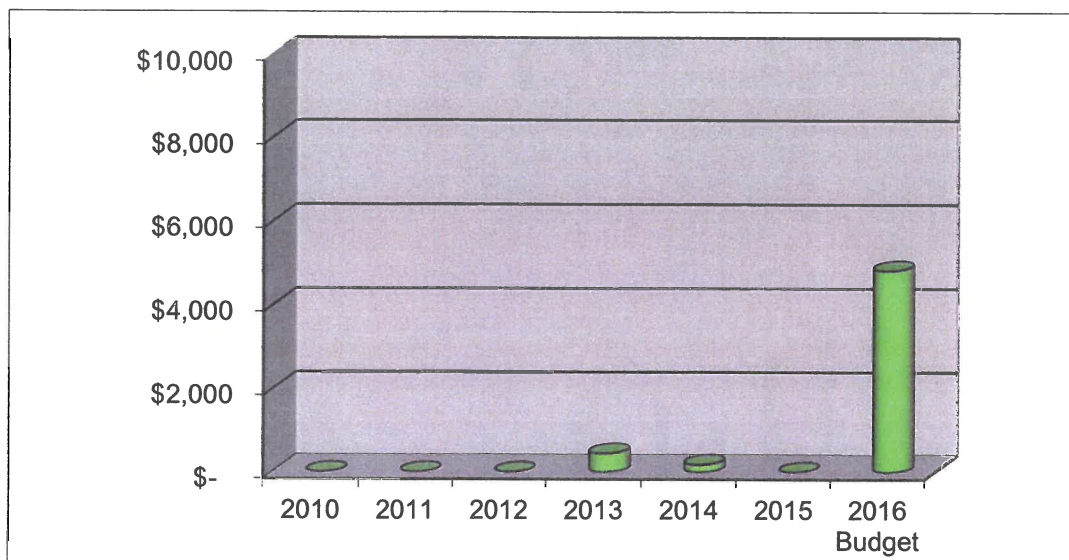
- Due to personnel shortage no progressive accomplishments' were obtained

#### 2016 GOALS & OBJECTIVES

- Develop and Present an updated condensed version of a drug and alcohol awareness program using handouts, goggles, and power point to the schools and civic groups.

### FUND EXPENDITURE HISTORY

2010	2011	2012	2013	2014	2015	2016 Budget
\$ -	\$ -	\$ -	\$ 448	\$ 179	\$ -	\$ 4,835



# General Ledger

## 2016 Revenue Budget Adopted

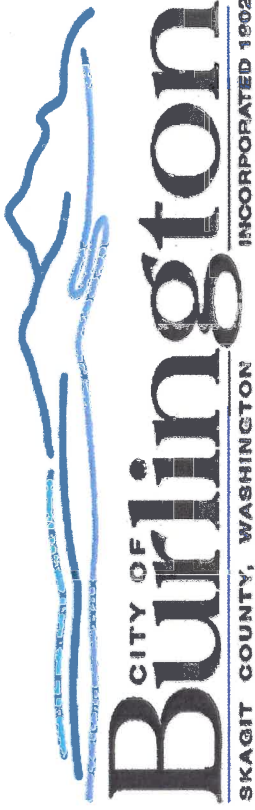
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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
119	Substance Abuse Fund					
361	Miscellaneous Revenues					
119-000-361-11-00-00	Interest & Other Earnings	6.32	9.18	38.68	0.00	0.00
361	Investment Interest	6.32	9.18	38.68	0.00	0.00
361	Interest & Other Earnings					
369	Other Miscellaneous Revenues					
119-000-369-30-00-00	Confiscated/Forfeited Property	324.00	0.00	1,404.86	0.00	0.00
119-000-369-40-00-00	Other Judgements & Settlements	832.30	102.82	703.03	0.00	0.00
369	Other Miscellaneous Revenues	1,156.30	102.82	2,107.89	0.00	0.00
	Miscellaneous Revenues	1,162.62	112.00	2,146.57	0.00	0.00
389	Nonrevenues					
119-000-389-00-00-00	Other Nonrevenues	300.00	0.00	0.00	0.00	0.00
389	Other Nonrevenues	300.00	0.00	0.00	0.00	0.00
	Nonrevenues	300.00	0.00	0.00	0.00	0.00
119	Substance Abuse Fund	1,462.62	112.00	2,146.57	0.00	0.00

# General Ledger 2016 Expense Budget Adopted

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Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
119 000 521	Substance Abuse Fund Department Law Enforcement Services					
119-000-521-21-49-00	Investigative Fund Misc Services	148.06 148.06	170.00 170.00	0.00 0.00	500.00 500.00	500.00 500.00
521	Law Enforcement	148.06	170.00	0.00	500.00	500.00
589	Other Nonexpenditures					
119-000-589-00-00-00	Fund Balance, Non-Exp & T.O. Other Non Expenditures Fund Balance, Non-Exp & T.O.	300.00 300.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
589	Other Nonexpenditures	300.00	0.00	0.00	0.00	0.00
594	Capital Expenditures					
119-000-594-21-64-00	Capital Outlay SAC Machinery & Equipment Capital Outlay	0.00 0.00	9.31 9.31	0.00 0.00	4,335.00 4,335.00	4,335.00 4,335.00
594	Capital Expenditures	0.00	9.31	0.00	4,335.00	4,335.00
000	Department	448.06	179.31	0.00	4,835.00	4,835.00
119	Substance Abuse Fund	448.06	179.31	0.00	4,835.00	4,835.00

#### DEPARTMENT

#### Lodging Tax

This fund was created by imposing a levy and special excise tax of 4% on the sale of or charge made for the furnishing of lodging by a hotel, rooming house, motel or trailer park. The taxes shall be levied for acquiring or constructing a stadium, convention center, performing arts and visual arts facilities, or advertising, publicizing and distributing information for the purpose of attracting visitors and encouraging tourist expansion.

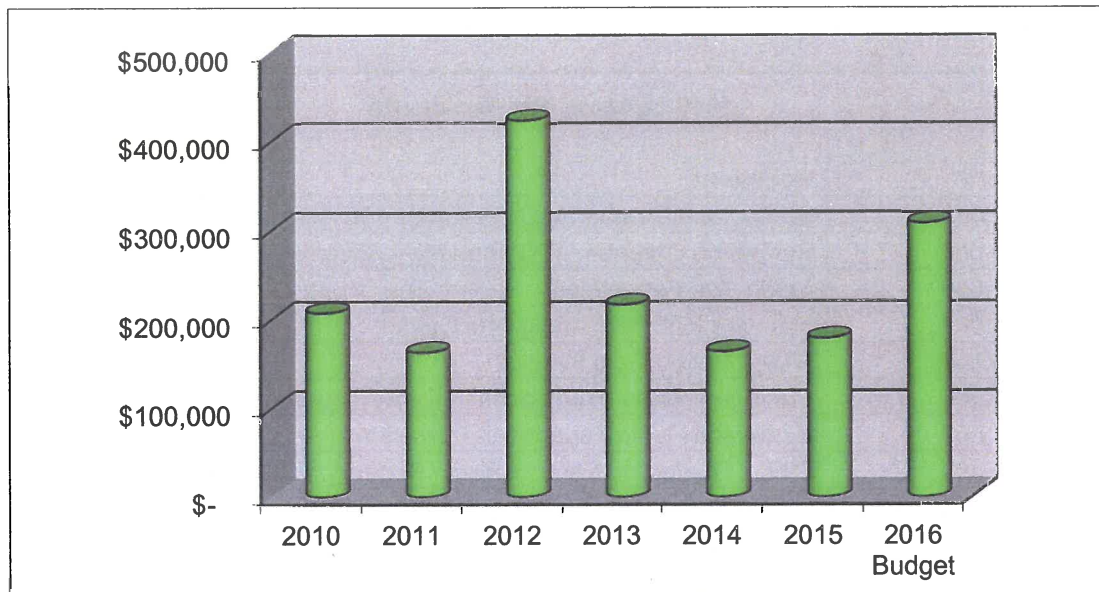
2016 Lodging Tax Recipients	
Amount	Recipient
\$ 117,000	Burlington Chamber of Commerce - VIC Operations
\$ 6,000	Burlington Chamber of Commerce - Advertising Harvest Festival
\$ 2,500	Celtic Arts Foundation
\$ 15,000	McIntyre Hall Performing Arts Center
\$ 5,500	Skagit Valley Tulip Festival
\$ 1,500	Burlington Parks Foundation - History Tour and Map Brochures
\$ 1,500	Burlington Parks Foundation - Downtown Art Walk
\$ 9,400	City of Burlington Parks & Rec. - Burlington Summer Nights
\$ 800	City of Burlington Parks & Rec. - Kiosk Panel
\$ 4,000	Skagit River Bald Eagle Awareness
\$ 3,500	Lincoln Theatre Center Foundation
\$ 1,750	Skagit Symphony
\$ 20,000	Children's Museum of Skagit County
\$ 20,200	Pacific Premier FC - Washington Rush Soccer Club
\$ 100,000	Unidentified New Programs
<b>\$ 308,650</b>	<b>Total</b>

## DEPARTMENT

Lodging Tax

## FUND EXPENDITURE HISTORY

2010	2011	2012	2013	2014	2015	2016 Budget
\$ 207,653	\$ 163,561	\$ 424,012	\$ 217,204	\$ 164,604	\$ 179,491	\$ 308,650



# General Ledger

## 2016 Revenue Budget Adopted

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 Period 01 - 15  
 Fiscal Year 2016



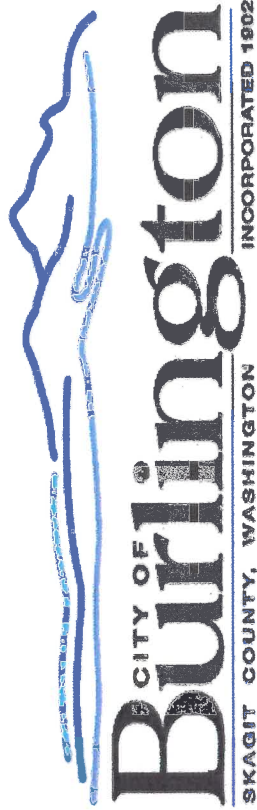
Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
197	Lodging Tax Fund					
313	Taxes					
197-000-313-31-00-00	Retail Sales & Use Tax	267,329.20	284,237.48	293,036.80	245,000.00	260,000.00
313	Hotel Motel Stadium Tax	267,329.20	284,237.48	293,036.80	245,000.00	260,000.00
	Retail Sales & Use Tax					
	Taxes	267,329.20	284,237.48	293,036.80	245,000.00	260,000.00
361	Miscellaneous Revenues					
197-000-361-11-00-00	Interest & Other Earnings	483.98	681.94	2,772.64	500.00	3,000.00
361	Investment Interest	483.98	681.94	2,772.64	500.00	3,000.00
	Interest & Other Earnings					
	Miscellaneous Revenues	483.98	681.94	2,772.64	500.00	3,000.00
197	Lodging Tax Fund	267,813.18	284,919.42	295,809.44	245,500.00	263,000.00



# General Ledger

## 2016 Expense Budget Adopted

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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
197 000 557	Lodging Tax Fund Department Community Services					
	Services					
197-000-557-30-49-00	Lodging Chamber Tourism Promo	68,252.57	0.00	113,779.76	117,000.00	117,000.00
197-000-557-30-49-02	Lodging Cham Harvest Festival	7,250.52	5,641.00	5,775.00	6,000.00	6,000.00
197-000-557-30-49-03	LodgingMcintyre Hall Perf Arts	10,000.00	12,000.00	12,500.00	12,500.00	15,000.00
197-000-557-30-49-04	Lodging Lincoln Theater Found	2,000.00	1,323.99	2,500.00	2,500.00	3,500.00
197-000-557-30-49-05	LodgingSkCounty Child's Museum	20,000.00	0.00	3,013.00	5,000.00	20,000.00
197-000-557-30-49-07	Lodging Skagit Symphony	2,300.00	1,000.00	1,500.00	1,500.00	1,750.00
197-000-557-30-49-09	Lodging B Parks Found Art Walk	2,900.00	999.75	992.30	1,200.00	1,500.00
197-000-557-30-49-10	Lodging City P&R Summer Nights	0.00	0.00	0.00	0.00	9,400.00
197-000-557-30-49-14	LodginAm Legion Baseball Tourn	0.00	0.00	2,000.00	2,000.00	0.00
197-000-557-30-49-16	Lodging Tulip Festival	5,000.00	5,000.00	5,500.00	5,500.00	5,500.00
197-000-557-30-49-19	Lodging Sk County Parks	0.00	900.00	0.00	900.00	0.00
197-000-557-30-49-22	Lodging B Parks Found TourMap	2,374.67	0.00	0.00	0.00	1,500.00
197-000-557-30-49-26	Lodging Celtic Arts Foundation	0.00	2,500.00	2,500.00	2,500.00	2,500.00
197-000-557-30-49-27	Burl. Parks Found VIC Events	0.00	18,000.42	26,499.87	49,800.00	0.00
197-000-557-30-49-28	Skagit Bald Eagle Awareness	0.00	0.00	2,931.28	3,000.00	4,000.00
197-000-557-30-49-29	Pac Prem FC WA Rush Soccer	0.00	0.00	0.00	0.00	20,200.00
197-000-557-30-49-30	Lodging City P&R Kiosk Panel	0.00	0.00	0.00	0.00	800.00
197-000-557-30-49-50	Unidentified New Programs Services	120,077.76	47,365.16	179,491.21	209,400.00	308,650.00
557	Community Services	120,077.76	47,365.16	179,491.21	209,400.00	308,650.00
000	Department	120,077.76	47,365.16	179,491.21	209,400.00	308,650.00
197	Lodging Tax Fund	120,077.76	47,365.16	179,491.21	209,400.00	308,650.00

### DEPARTMENT

General Obligation Debt Service

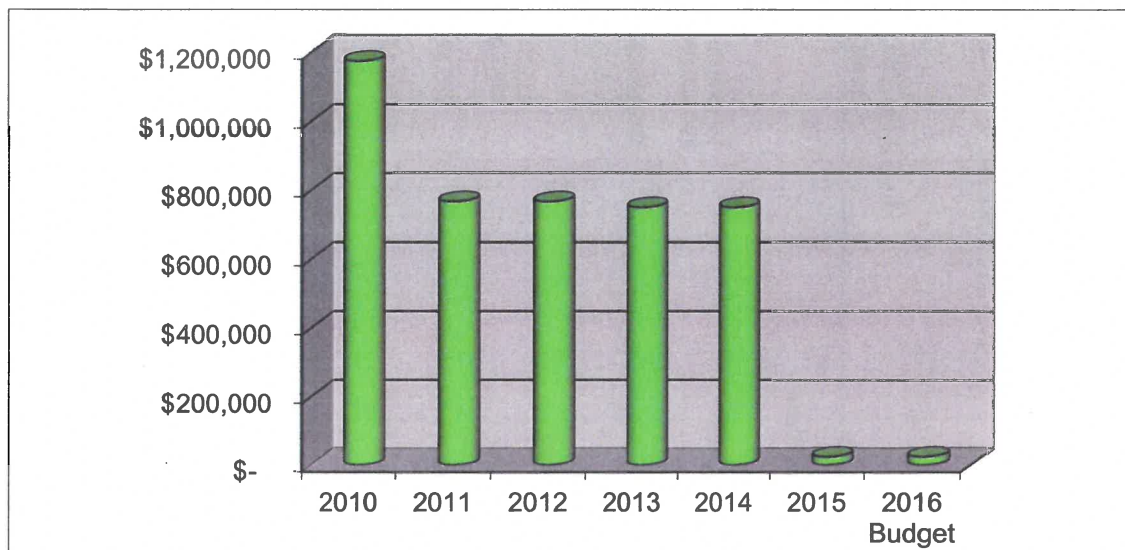
This fund was created to make payments on current General Obligation Bond Issues. The funding of these payments typically comes from a combination of sales and property tax revenues.

#### 2016 Debt Service

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>2008 LTGO Debt - Banner Bank<br/>Final Payment 2027</li> </ul> | <ul style="list-style-type: none"> <li>\$20,683 Principal<br/>\$ 3,211 Interest</li> </ul> |
|---|--|

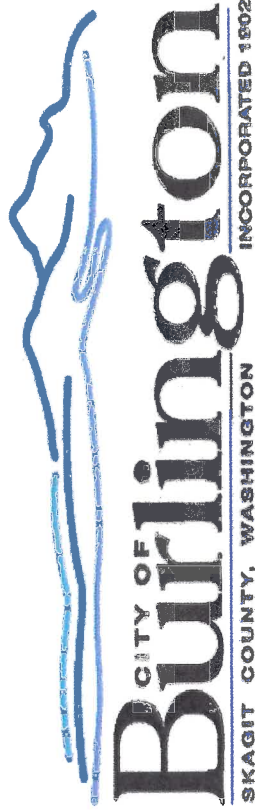
### FUND EXPENDITURE HISTORY

2010	2011	2012	2013	2014	2015	2016 Budget
\$ 1,174,412	\$ 767,246	\$ 767,246	\$ 750,462	\$ 750,311	\$ 23,894	\$ 23,894



# General Ledger 2016 Revenue Budget Adopted

User: mlambert  
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Period 01 - 15  
Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
201	General Obligation Bond Fund					
	Taxes					
311	General Property Tax					
201-000-311-10-00-00	Real & Personal Property Tax	100,000.00	100,000.00	24,999.98	25,000.00	25,000.00
311	General Property Tax	100,000.00	100,000.00	24,999.98	25,000.00	25,000.00
	Taxes	100,000.00	100,000.00	24,999.98	25,000.00	25,000.00
	Miscellaneous Revenues					
361	Interest & Other Earnings					
201-000-361-11-00-00	Investment Interest	255.12	231.11	1,152.10	120.00	1,000.00
361	Interest & Other Earnings	255.12	231.11	1,152.10	120.00	1,000.00
	Miscellaneous Revenues	255.12	231.11	1,152.10	120.00	1,000.00
201	General Obligation Bond Fund	100,255.12	100,231.11	26,152.08	25,120.00	26,000.00

# General Ledger

## 2016 Expense Budget Adopted

User: mlambert  
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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
201 000 591	General Obligation Bond Fund Department Redemption of Debt					
	Debt Service Principal					
201-000-591-19-71-01	Debt Serv 2008 LTGO Prin	17,983.20	0.00	20,657.23	20,683.00	20,911.00
	Debt Service Principal	17,983.20	0.00	20,657.23	20,683.00	20,911.00
591	Redemption of Debt	17,983.20	0.00	20,657.23	20,683.00	20,911.00
592	Interest & Other Debt Service					
	Debt Service Interest & Other					
201-000-592-18-83-01	Debt Serv 2008 LTGO Interest	5,909.98	3,461.42	3,235.95	3,211.00	2,983.00
	Debt Service Interest & Other	5,909.98	3,461.42	3,235.95	3,211.00	2,983.00
592	Interest & Other Debt Service	5,909.98	3,461.42	3,235.95	3,211.00	2,983.00
000	Department					
		23,893.18	3,461.42	23,893.18	23,894.00	23,894.00
201	General Obligation Bond Fund	23,893.18	3,461.42	23,893.18	23,894.00	23,894.00

### DEPARTMENT

### Current Expense Capital Reserve

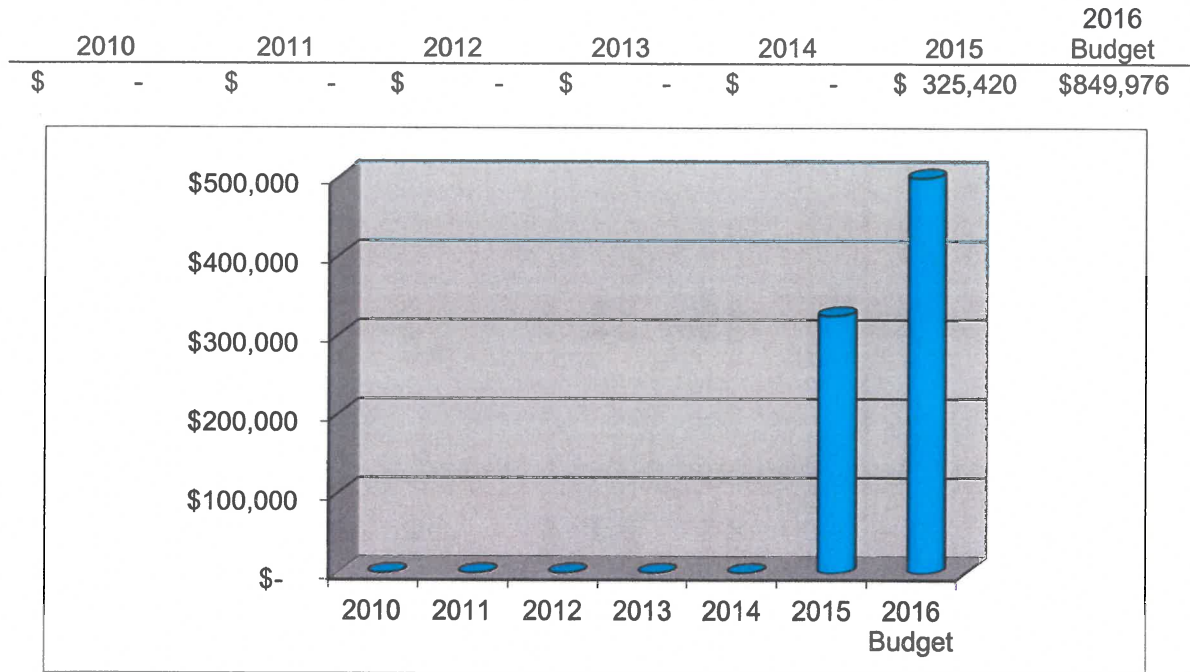
The Current Expense Capital Reserve fund allows Current Expense Departments to purchase machinery, equipment and various capital assets. These expenditures were previously included in the Current Expense Operating budget and have been separated beginning in 2015.

	2016 Capital Projects
\$150,000	Fire Hall Roof
\$ 19,500	Community Center Improvements (ADA Door and Entrance Improvements)
\$ 10,000	Hearing Loop – Council Chambers and Court Room
\$ 55,000	Public Safety Floor Replacement
\$ 5,000	City Hall Landscape Improvements
\$ 15,000	Display Cabinets Historical Society
<b>\$254,500</b>	<b>Total Buidling &amp; Grounds Capital Projects</b>
\$ 43,430	Software Subscriptions and Renewals
\$ 93,100	Computer and Equipment
\$ 58,500	Fiber Projects
<b>\$195,030</b>	<b>Total IT &amp; Fiber Capital Projects</b>
\$ 89,000	Books
\$ 25,000	Replace Chairs for Meeting Room
\$ 19,500	Wayfinding Sign
<b>\$133,500</b>	<b>Total Library Capital Projects</b>
\$101,400	Vehicle Replacement (2)
\$ 50,700	Vehicle Purchase – High Crime Funded
\$ 5,300	Replace Chairs in Squadroom
\$ 9,100	Cellebrite Mobile Forensic Software and Equipment – High Crime Funded
<b>\$166,500</b>	<b>Total Police Capital Projects</b>
\$100,446	Radio Replacement Project - \$94,846 FEMA Grant
<b>\$100,446</b>	<b>Total Fire Capital Projects</b>
<b>\$849,976</b>	<b>Total Current Expense Capital Reserve Projects</b>

### DEPARTMENT

Current Expense Capital Reserve

### CAPITAL EQUIPMENT EXPENDITURES





# General Ledger

## 2016 Revenue Budget Adopted

User: mlambert  
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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
300	Current Exp Capital Reserve					
	Intergovernmental Revenues					
331	Direct Federal Grants					
300-000-331-97-08-00	Fire FEMA AFG Grant Radio	0.00	0.00	0.00	0.00	94,846.00
331	Direct Federal Grants	0.00	0.00	0.00	0.00	94,846.00
337	Interlocal Grants & Other					
300-000-337-72-00-04	Skagit Co Contribution	0.00	0.00	0.00	0.00	0.00
337	Interlocal Grants & Other	0.00	0.00	0.00	0.00	0.00
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	94,846.00
	Miscellaneous Revenues					
361	Interest & Other Earnings					
300-000-361-11-00-00	Investment Interest	0.00	485.62	3,809.94	100.00	3,000.00
361	Interest & Other Earnings	0.00	485.62	3,809.94	100.00	3,000.00
369	Other Miscellaneous Revenues					
300-000-369-91-00-00	Miscellaneous Other	0.00	0.00	0.00	0.00	0.00
369	Other Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenues	0.00	485.62	3,809.94	100.00	3,000.00
	Other Financing Sources					
395	Disposition of Capital Assets					
300-000-395-10-00-00	Proceeds Sale of Capital Asset	0.00	0.00	700.01	0.00	0.00
395	Disposition of Capital Assets	0.00	0.00	700.01	0.00	0.00
397	Transfers In					
300-000-397-00-00-01	Transfer In Current Expense	0.00	740,000.00	450,000.00	450,000.00	850,000.00
397	Transfers In	0.00	740,000.00	450,000.00	450,000.00	850,000.00
	Other Financing Sources	0.00	740,000.00	450,700.01	450,000.00	850,000.00
300	Current Exp Capital Reserve	0.00	740,485.62	454,509.95	450,100.00	947,846.00

# General Ledger

## 2016 Expense Budget Adopted

User: mlambert  
 Printed: 04/22/16 13:25:11  
 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
<b>300</b>	<b>Current Exp Capital Reserve</b>					
<b>000</b>	<b>Department</b>					
<b>594</b>	<b>Capital Expenditures</b>					
	<b>Capital Outlay</b>					
300-000-594-18-62-00	Bldg & Grds Facility Improv	0.00	0.00	9,025.53	19,900.00	254,500.00
300-000-594-18-64-85	IT Computer Software	0.00	0.00	30,195.67	55,400.00	43,430.00
300-000-594-18-64-86	IT Mach & Equip	0.00	0.00	61,499.87	92,600.00	93,100.00
300-000-594-21-64-02	Police Machinery & Equip	0.00	0.00	66,228.62	67,550.00	106,700.00
300-000-594-21-64-08	Police High Crime Mach & Equip	0.00	0.00	41,617.11	40,000.00	59,800.00
300-000-594-22-64-00	Fire Machinery & Equipment	0.00	18,957.01	7,854.72	0.00	100,446.00
300-000-594-32-61-00	Fiber Land & Land Impr	0.00	0.00	2,649.58	2,000.00	0.00
300-000-594-32-62-00	Fiber Bldg & Structures	0.00	0.00	36,405.96	35,000.00	58,500.00
300-000-594-32-64-00	Fiber Machinery & Equipment	0.00	0.00	0.00	0.00	0.00
300-000-594-58-64-00	Engineering Machinery & Equip	0.00	0.00	8,891.58	18,000.00	0.00
300-000-594-72-64-00	Library Books & Materials	0.00	0.00	64,313.20	65,000.00	80,000.00
300-000-594-72-64-05	Library Machinery & Equipment	0.00	0.00	3,255.00	9,000.00	44,500.00
300-000-594-72-64-20	Lib Skagit Co Contrib Outlay	0.00	0.00	9,000.00	9,000.00	9,000.00
300-000-594-76-62-00	Senior Center Ceiling Security	0.00	0.00	0.00	0.00	0.00
300-000-594-76-64-00	VIC Mach & Equip	0.00	0.00	11,483.04	0.00	0.00
	<b>Capital Outlay</b>	<b>0.00</b>	<b>18,957.01</b>	<b>352,419.88</b>	<b>413,450.00</b>	<b>849,976.00</b>
<b>594</b>	<b>Capital Expenditures</b>	<b>0.00</b>	<b>18,957.01</b>	<b>352,419.88</b>	<b>413,450.00</b>	<b>849,976.00</b>
<b>000</b>	<b>Department</b>	<b>0.00</b>	<b>18,957.01</b>	<b>352,419.88</b>	<b>413,450.00</b>	<b>849,976.00</b>
<b>300</b>	<b>Current Exp Capital Reserve</b>	<b>0.00</b>	<b>18,957.01</b>	<b>352,419.88</b>	<b>413,450.00</b>	<b>849,976.00</b>

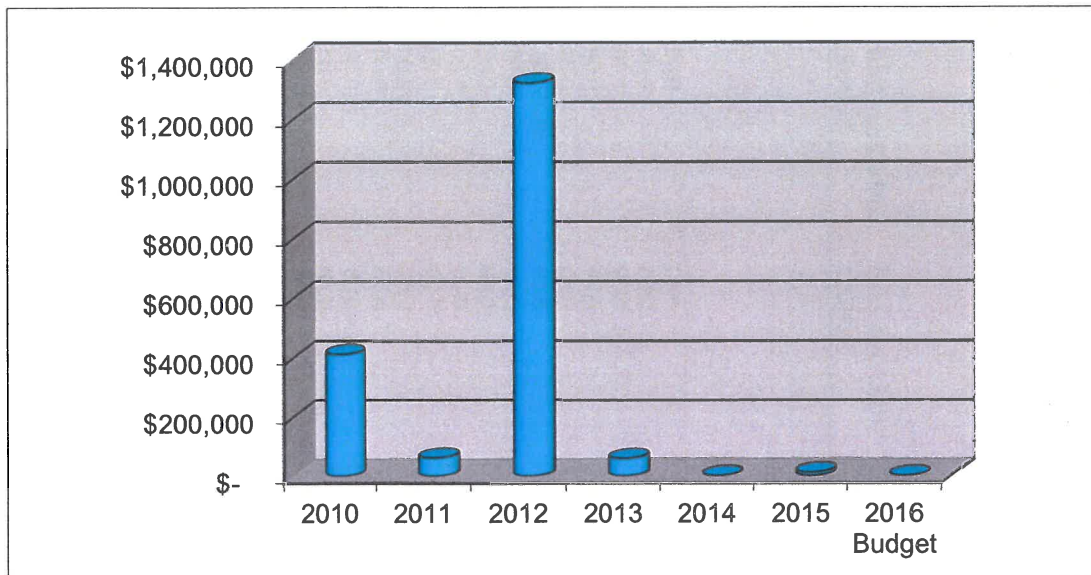
### DEPARTMENT

Capital Improvement Fund

Construct repairs or improvements to the City's long-term capital infrastructure systems or facilities.

### OPERATIONS & MAINTENANCE HISTORY

2010	2011	2012	2013	2014	2015	2016 Budget
\$ 412,090	\$ 61,586	\$1,321,631	\$ 58,765	\$ -	\$ 11,091	\$ -



# General Ledger

## 2016 Revenue Budget Adopted

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 Period 01 - 15  
 Fiscal Year 2016

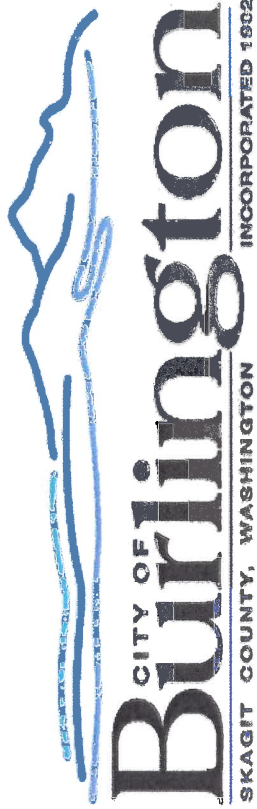


Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
301	Local Capital Improvement Fund					
	Taxes					
313	Retail Sales & Use Tax					
301-000-313-10-00-00	Sales & Use Tax	0.00	0.00	0.00	0.00	0.00
313	Retail Sales & Use Tax	0.00	0.00	0.00	0.00	0.00
318	Other Taxes					
301-000-318-34-00-00	Real Estate Excise Tax	163,412.51	159,491.27	195,875.01	125,000.00	125,000.00
318	Other Taxes	163,412.51	159,491.27	195,875.01	125,000.00	125,000.00
	Taxes	163,412.51	159,491.27	195,875.01	125,000.00	125,000.00
361	Miscellaneous Revenues					
301-000-361-11-00-00	Interest & Other Earnings	558.04	917.23	4,086.91	900.00	4,000.00
361	Investment Interest	558.04	917.23	4,086.91	900.00	4,000.00
367	Private Contribution Donations					
301-000-367-10-00-01	Private Donations	15,000.00	0.00	0.00	0.00	0.00
367	Private Contribution Donations	15,000.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenues	15,558.04	917.23	4,086.91	900.00	4,000.00
389	Nonrevenues					
301-000-389-00-00-00	Other Nonrevenues	0.00	0.00	0.00	0.00	0.00
389	Other Nonrevenues	0.00	0.00	0.00	0.00	0.00
	Nonrevenues	0.00	0.00	0.00	0.00	0.00
301	Local Capital Improvement Fund	178,970.55	160,408.50	199,961.92	125,900.00	129,000.00

# General Ledger

## 2016 Expense Budget Adopted

User: mlambert  
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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
301	Local Capital Improvement Fund					
000	Department					
594	Capital Expenditures					
	Capital Outlay					
301-000-594-76-62-03	Visitor Center Sign	0.00	0.00	11,090.56	11,091.00	0.00
	Capital Outlay	0.00	0.00	11,090.56	11,091.00	0.00
594	Capital Expenditures	0.00	0.00	11,090.56	11,091.00	0.00
000	Department	0.00	0.00	11,090.56	11,091.00	0.00
301	Local Capital Improvement Fund	0.00	0.00	11,090.56	11,091.00	0.00

### DEPARTMENT

### Parks Reserve

The Parks Reserve makes up the financial institution that covers revenue and expenditures for all park projects, capital equipment and improvements.

2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
• Purchased 8 soccer goals	• \$53,000 - Purchase 2 rec. vans to increase camp participation and come in compliance with WCIA
• Purchased 2 canopy tents	• \$27,000 - Purchase Top Dresser to sand fields
• Completed new playground in Country Aire	• \$3,500 - Purchase Broom Attachment for JD 23
• Purchased 8 folding tables	• \$15,000 - Add Outfield fencing to Rotary Park Baseball Field
•	• \$5,000 - Continue with Community Ctr. Improvements
•	• Add River Rock sign to Whitmarsh entrance at SRP
•	• \$35,000 - Complete Road Widening and Parking Project at SRP
•	• \$31,000 - Purchase 1570 mower to replace Equipment that has reached the end of its useful life.
•	• \$15,000 – Wayfinding Signs
•	• \$15,000 – Maiben Park and SRP Amphitheater Plan
•	• \$30,000 – Maiben Park Security Project
•	• <b>\$229,500 Total Park Reserve Capital Projects</b>

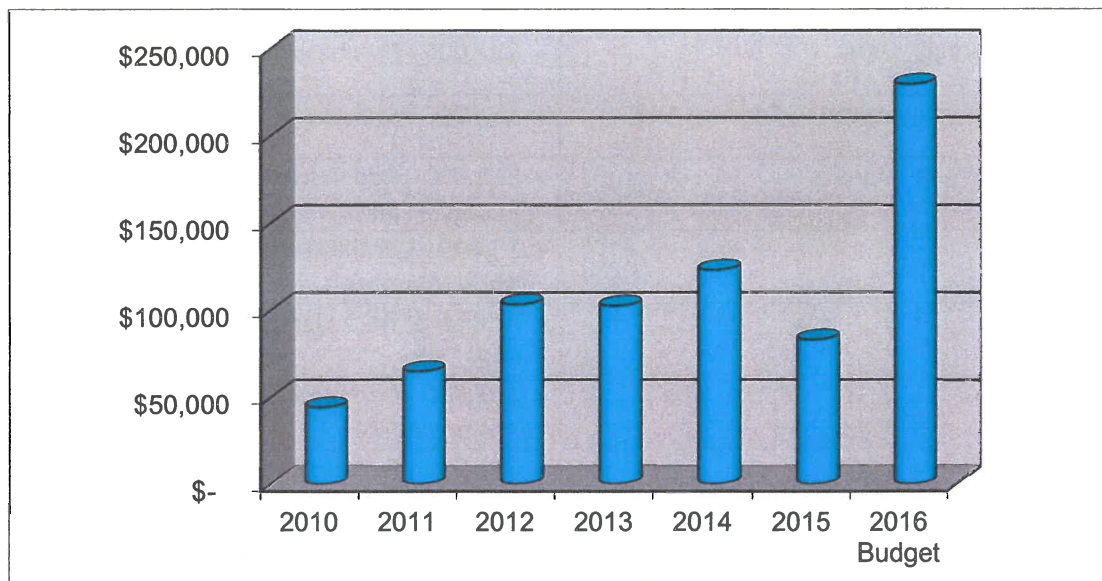


### DEPARTMENT

Parks Reserve

### CAPITAL EXPENDITURES

2010	2011	2012	2013	2014	2015	2016 Budget
\$ 44,268	\$ 64,970	\$ 103,311	\$ 102,475	\$ 123,103	\$ 83,144	\$ 229,500



# General Ledger

## 2016 Revenue Budget Adopted

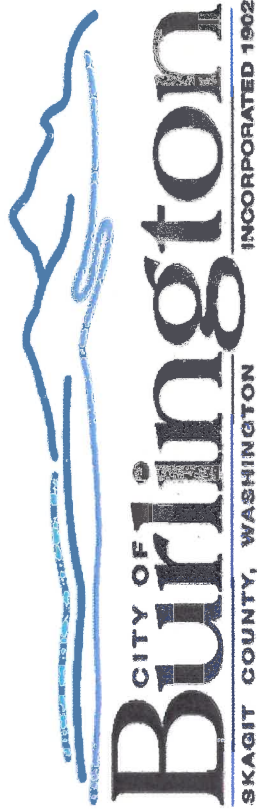
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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
311	Park & Rec. Reserve Fund					
	Taxes					
318	Other Taxes					
311-000-318-35-00-00	Real Estate Excise Tax	163,412.52	159,491.23	195,875.02	125,000.00	125,000.00
318	Other Taxes	163,412.52	159,491.23	195,875.02	125,000.00	125,000.00
	Taxes	163,412.52	159,491.23	195,875.02	125,000.00	125,000.00
	Charges for Services					
345	Natural & Economic Environment					
311-000-345-85-00-00	GMA Impact Fees Parks	54,182.50	46,784.50	137,654.50	30,000.00	90,000.00
345	Natural & Economic Environment	54,182.50	46,784.50	137,654.50	30,000.00	90,000.00
	Charges for Services	54,182.50	46,784.50	137,654.50	30,000.00	90,000.00
	Miscellaneous Revenues					
361	Interest & Other Earnings					
311-000-361-11-00-00	Investment Interest	846.39	1,245.21	5,305.79	1,200.00	4,500.00
361	Interest & Other Earnings	846.39	1,245.21	5,305.79	1,200.00	4,500.00
	Private Contribution Donations					
367	Gifts Pledges Grants	1,695.00	6,290.78	21,000.00	30,000.00	0.00
367	Private Contribution Donations	1,695.00	6,290.78	21,000.00	30,000.00	0.00
	Other Miscellaneous Revenues					
369	Other Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
311-000-369-90-00-00	Miscellaneous Other	0.00	0.00	0.00	0.00	0.00
369	Other Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenues	2,541.39	7,535.99	26,305.79	31,200.00	4,500.00
311	Park & Rec. Reserve Fund	220,136.41	213,811.72	359,835.31	186,200.00	219,500.00

# General Ledger 2016 Expense Budget Adopted

User: mlambert  
Printed: 04/22/16 13:31:55  
Period 01 - 15  
Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
<b>311</b>	<b>Park &amp; Rec. Reserve Fund</b>					
<b>000</b>	<b>Department</b>					
<b>589</b>	<b>Other Nonexpenditures</b>					
	<b>Fund Balance, Non-Exp &amp; T.O.</b>					
311-000-589-00-00-01	Park Impact Fee Refund	0.00	0.00	0.00	0.00	0.00
	<b>Fund Balance, Non-Exp &amp; T.O.</b>					
<b>589</b>	<b>Other Nonexpenditures</b>	0.00	0.00	0.00	0.00	0.00
<b>594</b>	<b>Capital Expenditures</b>					
	<b>Capital Outlay</b>					
311-000-594-76-61-00	Park REET land & Imp	0.00	20,166.50	1,069.40	0.00	50,000.00
311-000-594-76-61-10	Park Impact Fee Land & Improv	0.00	0.00	0.00	0.00	0.00
311-000-594-76-61-20	Park Land & Impr Unrestrict	0.00	2,265.71	0.00	0.00	0.00
311-000-594-76-62-00	Parks REET BLDG & Structures	35,194.21	54,118.21	47,533.63	88,000.00	20,000.00
311-000-594-76-62-20	Parks Buildings & Structures	18,692.20	0.00	2,923.46	0.00	15,000.00
311-000-594-76-64-01	Parks Computer Systems	0.00	0.00	0.00	0.00	0.00
311-000-594-76-64-10	Parks Im Fee Machinery & Eqpt	43,279.74	34,209.38	20,122.54	20,400.00	114,500.00
311-000-594-76-64-20	Parks Mach & Eqpt Unrestricted	5,308.49	12,343.69	1,188.27	2,000.00	30,000.00
	<b>Capital Outlay</b>	<b>102,474.64</b>	<b>123,103.49</b>	<b>72,837.30</b>	<b>110,400.00</b>	<b>229,500.00</b>
<b>594</b>	<b>Capital Expenditures</b>	<b>102,474.64</b>	<b>123,103.49</b>	<b>72,837.30</b>	<b>110,400.00</b>	<b>229,500.00</b>
<b>000</b>	<b>Department</b>	<b>102,474.64</b>	<b>123,103.49</b>	<b>72,837.30</b>	<b>110,400.00</b>	<b>229,500.00</b>
<b>200</b>	<b>Current Expense General</b>					
<b>589</b>	<b>Other Nonexpenditures</b>					
	<b>Fund Balance, Non-Exp &amp; T.O.</b>					
311-200-589-00-00-00	Parks MiscRefunds	0.00	0.00	10,306.66	0.00	0.00
	<b>Fund Balance, Non-Exp &amp; T.O.</b>					
<b>589</b>	<b>Other Nonexpenditures</b>	0.00	0.00	10,306.66	0.00	0.00
<b>200</b>	<b>Current Expense General</b>	0.00	0.00	10,306.66	0.00	0.00

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
311	Park & Rec. Reserve Fund	102,474.64	123,103.49	83,143.96	110,400.00	229,500.00

#### DEPARTMENT

Sewer

<p>The Sewer Department is a regional sewer utility and is responsible for the collection and treatment of all wastewater discharged to the Burlington sewer system. Sewer Department personnel operate and maintain the wastewater treatment plant, treatment processes, laboratory, and all collection system piping and pump stations.</p>	
2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<ul style="list-style-type: none"> <li>• 2014 Outstanding Performance Award</li> </ul>	<ul style="list-style-type: none"> <li>• Maintain lab accreditation</li> </ul>
<ul style="list-style-type: none"> <li>• D.O.E. Laboratory Accreditation</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to produce top quality effluent and meet all discharge permit parameters</li> </ul>
<ul style="list-style-type: none"> <li>• Successful day to day operation of a 3.79MGD WWTP with 21 pump stations, 336,000' of sewer mainline and 6 storm pump stations.</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to operate sewer system effectively and efficiently</li> </ul>
<ul style="list-style-type: none"> <li>• Met all of the Department of Ecology requirements 100% of the time.</li> </ul>	<ul style="list-style-type: none"> <li>• Continue ongoing program of cleaning and video-inspecting sewer lines</li> </ul>

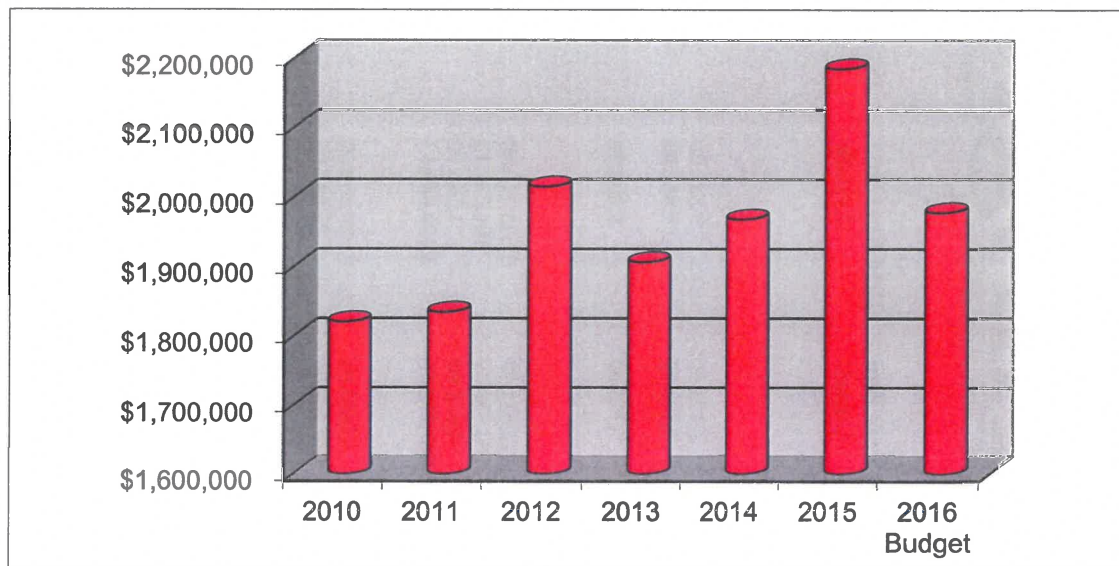
POSITION SUMMARY		
POSITION TITLE	2015	2016
Supervisor	1	1
WWTP Operators Class II	4	4
Laboratory Specialist	1	1
Electrician	0	1
WWTP Operators Class I	2	2
Lead Operator	1	1

### DEPARTMENT

Sewer

### OPERATIONS & MAINTENANCE HISTORY

2010	2011	2012	2013	2014	2015	2016 Budget
\$ 1,820,745	\$ ,834,758	\$ 2,015,173	\$ 1,906,676	\$ 1,967,975	\$ 1,960,588	\$ 1,977,919

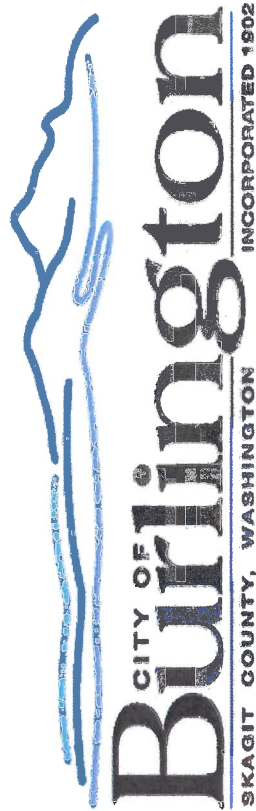




# General Ledger

## 2016 Revenue Budget Adopted

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 Fiscal Year 2016



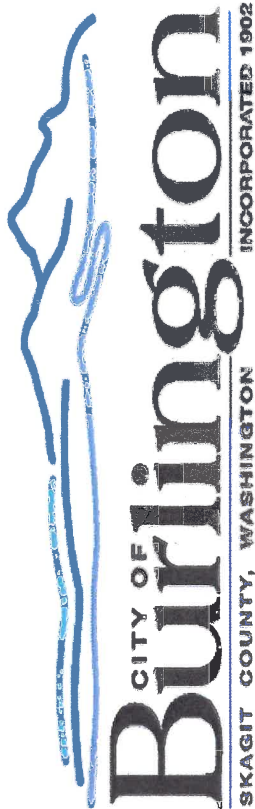
Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
401	Sewer Fund					
	Licenses & Permits					
322	Non-Bus. Licenses & Permits					
401-000-322-10-00-00	Sewer Permits	7,373.50	9,852.00	16,064.00	13,500.00	13,500.00
322	Non-Bus. Licenses & Permits	7,373.50	9,852.00	16,064.00	13,500.00	13,500.00
	Licenses & Permits	7,373.50	9,852.00	16,064.00	13,500.00	13,500.00
	Charges for Services					
	Utilities					
343	Sewer Service	2,973,631.59	3,085,113.40	3,044,132.08	3,090,000.00	3,100,000.00
401-000-343-50-00-00	Septage Disposal	109,528.59	104,031.13	114,189.86	105,000.00	105,000.00
401-000-343-50-00-01	Sewer Plan Review Fees	4,618.00	1,545.00	8,165.00	5,000.00	5,000.00
343	Utilities	3,087,778.18	3,190,689.53	3,166,486.94	3,200,000.00	3,210,000.00
	Internal Service Fund Services					
348	Transfer In 425 Storm Drain	30,860.00	30,860.00	31,000.00	31,000.00	31,000.00
348	Internal Service Fund Services	30,860.00	30,860.00	31,000.00	31,000.00	31,000.00
	Charges for Services	3,118,638.18	3,221,549.53	3,197,486.94	3,231,000.00	3,241,000.00
	Fines & Penalties					
359	Non-Court Fines & Penalties					
401-000-359-00-00-00	Fines & Penalties	5,308.45	24,076.29	26,909.71	20,000.00	20,000.00
359	Non-Court Fines & Penalties	5,308.45	24,076.29	26,909.71	20,000.00	20,000.00
	Fines & Penalties	5,308.45	24,076.29	26,909.71	20,000.00	20,000.00
	Miscellaneous Revenues					
361	Interest & Other Earnings					
401-000-361-11-00-00	Investment Interest	30,391.09	26,653.74	7,143.56	30,000.00	30,000.00
361	Interest & Other Earnings	30,391.09	26,653.74	7,143.56	30,000.00	30,000.00
	Other Miscellaneous Revenues					
369	Sale of Scrap and Junk	336.96	0.00	144.65	500.00	500.00
401-000-369-10-00-00						

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
401-000-369-90-00-00	Other Miscellaneous Revenues	4,202.99	4,539.37	1,551.55	5,000.00	5,000.00
401-000-369-91-00-00	Miscellaneous Other	0.00	0.00	0.00	0.00	0.00
369	Other Miscellaneous Revenues	4,539.95	4,539.37	1,696.20	5,500.00	5,500.00
	Miscellaneous Revenues	34,931.04	31,193.11	8,839.76	35,500.00	35,500.00
379	Proprietary Funds Revenues					
401-000-379-10-00-00	Capital Contributions					
379	Sewer Connection Fees	83,801.50	204,669.84	164,328.60	0.00	185,000.00
	Capital Contributions	83,801.50	204,669.84	164,328.60	0.00	185,000.00
	Proprietary Funds Revenues	83,801.50	204,669.84	164,328.60	0.00	185,000.00
389	Nonrevenues					
401-000-389-00-00-00	Other Nonrevenues	0.00	0.00	0.00	0.00	0.00
389	Other Non Revenues	0.00	0.00	0.00	0.00	0.00
	Other Nonrevenues					
	Nonrevenues	0.00	0.00	0.00	0.00	0.00
395	Other Financing Sources					
401-000-395-20-00-00	Disposition of Capital Assets					
395	Comp on Capital Asset Loss	0.00	0.00	0.00	0.00	0.00
	Disposition of Capital Assets	0.00	0.00	0.00	0.00	0.00
397	Transfers In					
401-000-397-00-00-03	Transfer In 425 Storm Drainage	0.00	0.00	0.00	0.00	0.00
397	Transfers In	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
401	Sewer Fund	3,250,052.67	3,491,340.77	3,413,629.01	3,300,000.00	3,495,000.00

# General Ledger

## 2016 Expense Budget Adopted

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 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
<b>401</b>	<b>Sewer Fund</b>					
<b>401</b>	<b>Sewer Administration</b>					
<b>518</b>	<b>Centralized Services</b>					
	Fund Balance, Non-Exp & T.O.					
401-401-518-90-41-01	Transfer Out TO 001 Curr Exp	216,300.00	216,300.00	217,000.00	217,000.00	0.00
	<b>Fund Balance, Non-Exp &amp; T.O.</b>	<b>216,300.00</b>	<b>216,300.00</b>	<b>217,000.00</b>	<b>217,000.00</b>	<b>0.00</b>
<b>518</b>	<b>Centralized Services</b>	<b>216,300.00</b>	<b>216,300.00</b>	<b>217,000.00</b>	<b>217,000.00</b>	<b>0.00</b>
<b>535</b>	<b>Sewer Utility</b>					
	<b>Salaries &amp; Wages</b>					
401-401-535-50-10-00	Sewer Salaries & Wages	631,972.42	680,569.57	683,368.24	703,495.00	677,766.00
401-401-535-50-10-10	Sewer Part Time Wages	0.00	0.00	0.00	0.00	0.00
401-401-535-50-11-00	Sewer Overtime	13,511.94	9,013.45	11,948.61	14,000.00	14,000.00
	<b>Salaries &amp; Wages</b>	<b>645,484.36</b>	<b>689,583.02</b>	<b>695,316.85</b>	<b>717,495.00</b>	<b>691,766.00</b>
	<b>Personnel Benefits</b>					
401-401-535-50-21-00	Sewer Retirement	53,310.95	63,510.35	70,492.13	73,220.00	77,340.00
401-401-535-50-22-00	Sewer L & I	10,871.56	11,652.60	11,283.48	12,785.00	13,215.00
401-401-535-50-23-00	Sewer FICA	48,450.42	51,746.03	52,134.65	54,890.00	52,920.00
401-401-535-50-24-00	Sewer Medical Insurance	199,346.88	210,342.84	216,924.58	222,910.00	241,910.00
401-401-535-50-25-00	Sewer Life Insurance	197.03	202.50	192.45	225.00	225.00
401-401-535-50-26-00	Sewer Unemployment	0.00	0.00	0.00	0.00	0.00
401-401-535-50-27-00	Sewer Prot Clothing WWTP	2,584.01	1,479.27	1,319.40	2,000.00	2,000.00
401-401-535-50-27-20	SewerProt Clothing COLL	335.29	103.06	648.47	2,250.00	2,000.00
	<b>Personnel Benefits</b>	<b>315,096.14</b>	<b>339,036.65</b>	<b>352,995.16</b>	<b>368,280.00</b>	<b>389,610.00</b>
	<b>Supplies</b>					
401-401-535-50-31-00	Sewer Op Supplies WWTP	55,647.17	60,590.08	82,927.62	64,100.00	65,000.00
401-401-535-50-31-01	Sewer Op Supplies ADMIN	2,806.47	1,880.78	1,342.71	2,500.00	3,000.00
401-401-535-50-31-20	Sewer Op Supplies COLL	4,186.40	13,153.43	26,646.79	15,000.00	20,000.00
401-401-535-50-32-00	Sewer Fuel Con WWTP	3,452.74	4,555.08	1,625.71	3,500.00	3,500.00
401-401-535-50-32-01	Sewer Fuel Con ADMIN	0.00	0.00	0.00	0.00	0.00
401-401-535-50-32-20	Sewer Fuel ConsCOLL	9,615.57	11,736.56	7,348.63	12,000.00	13,000.00
401-401-535-50-35-00	Sewer Small Tools & Equip WWTP	6,457.32	8,926.92	6,256.80	8,500.00	8,500.00

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
401-401-535-50-35-20	Sewer Small Tools & Equip COLL <b>Supplies</b>	6,091.81 <b>88,257.48</b>	4,477.06 <b>105,319.91</b>	4,481.58 <b>130,629.84</b>	8,000.00 <b>113,600.00</b>	8,000.00 <b>121,000.00</b>
	<b>Services</b>					
401-401-535-50-41-00	Sewer Prof Services WWTP	4,939.97	8,178.88	8,507.00	23,500.00	18,000.00
401-401-535-50-41-01	Sewer Advertising WWTP	359.47	2,836.09	407.63	1,200.00	1,200.00
401-401-535-50-41-10	Sewer Solids Disposal WWTP	0.00	0.00	0.00	1,000.00	1,000.00
401-401-535-50-41-20	SewerProf. Services COLL	0.00	180.00	2,753.50	1,000.00	2,500.00
401-401-535-50-41-21	Sewer Advertising COLL	1,231.80	281.88	274.30	1,500.00	1,500.00
401-401-535-50-42-00	Sewer Communications WWTP	6,478.74	5,291.99	5,207.56	5,500.00	5,500.00
401-401-535-50-42-01	Sewer Communications ADMIN	7,195.61	6,871.40	7,172.81	7,500.00	7,500.00
401-401-535-50-42-20	Sewer Communications COLL	7,183.41	8,213.52	7,844.93	8,500.00	9,000.00
401-401-535-50-43-00	Sewer Travel WWTP	117.00	0.00	0.00	1,500.00	1,000.00
401-401-535-50-43-20	Sewer Travel COLL	456.80	57.45	0.00	1,500.00	1,000.00
401-401-535-50-45-00	Sewer Rentals WWTP	1,137.37	5,824.16	7,933.72	4,000.00	4,000.00
401-401-535-50-45-20	Sewer Rentals COLL	1,060.36	909.44	0.00	2,000.00	2,000.00
401-401-535-50-46-00	Sewer Insurance WWTP	25,327.84	33,483.02	29,309.07	31,337.00	31,285.00
401-401-535-50-46-20	Sewer Insurance COLL	24,334.60	32,169.94	28,159.69	30,108.00	30,058.00
401-401-535-50-47-00	Sewer Utilities WWTP	208,993.66	198,312.58	159,088.47	220,000.00	220,000.00
401-401-535-50-47-20	Sewer Utilities COLL	34,440.08	33,933.12	62,699.23	40,000.00	40,000.00
401-401-535-50-48-00	Sewer Repair & Maint WWTP	103,480.49	111,348.66	80,779.43	130,000.00	130,000.00
401-401-535-50-48-20	Sewer Repair & Maint. COLL	106,515.20	60,665.31	65,740.14	130,000.00	130,000.00
401-401-535-50-49-00	Sewer Miscellaneous WWTP	30,977.01	41,480.39	30,506.42	55,000.00	60,000.00
401-401-535-50-49-20	Sewer Miscellaneous COLL	7,870.88	4,836.07	6,737.74	8,000.00	15,000.00
	<b>Services</b>	<b>572,100.29</b>	<b>554,873.90</b>	<b>503,121.64</b>	<b>703,145.00</b>	<b>710,543.00</b>
	<b>Intergovernmental Services</b>					
401-401-535-50-53-00	Sewer Excise Tax	68,902.50	62,861.33	61,524.33	65,000.00	65,000.00
	<b>Intergovernmental Services</b>	<b>68,902.50</b>	<b>62,861.33</b>	<b>61,524.33</b>	<b>65,000.00</b>	<b>65,000.00</b>
535	Sewer Utility	1,689,840.77	1,751,674.81	1,743,587.82	1,967,520.00	1,977,919.00
589	<b>Other Nonexpenditures</b>					
	<b>Fund Balance, Non-Exp &amp; T.O.</b>					
401-401-589-00-00-00	Sewer Refunds	535.72	0.00	0.00	0.00	0.00
	<b>Fund Balance, Non-Exp &amp; T.O.</b>	<b>535.72</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
589	<b>Other Nonexpenditures</b>	535.72	0.00	0.00	0.00	0.00
592	<b>Interest &amp; Other Debt Service</b>					
	<b>Debt Service Interest &amp; Other</b>					
401-401-592-35-83-02	Sewer Revenue Bond Interest	39,600.00	0.00	0.00	0.00	0.00
	<b>Debt Service Interest &amp; Other</b>	<b>39,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
592	<b>Interest &amp; Other Debt Service</b>	39,600.00	0.00	0.00	0.00	0.00
597	Transfers Out					

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
	<b>Fund Balance, Non-Exp &amp; T.O.</b>					
401-401-597-00-00-01	Transfer Out TO 001 Curr Exp	0.00	0.00	0.00	0.00	217,000.00
401-401-597-00-04-02	Transfer Out to Sewer Cap	0.00	0.00	3,700,000.00	3,700,000.00	1,600,000.00
401-401-597-00-05-01	Transfer Out TO 501 ER&R	536,640.00	96,000.00	96,000.00	96,000.00	96,000.00
	<b>Fund Balance, Non-Exp &amp; T.O.</b>	<b>536,640.00</b>	<b>96,000.00</b>	<b>3,796,000.00</b>	<b>3,796,000.00</b>	<b>1,913,000.00</b>
<b>597</b>	<b>Transfers Out</b>	<b>536,640.00</b>	<b>96,000.00</b>	<b>3,796,000.00</b>	<b>3,796,000.00</b>	<b>1,913,000.00</b>
<b>401</b>	<b>Sewer Administration</b>	<b>2,482,916.49</b>	<b>2,063,974.81</b>	<b>5,756,587.82</b>	<b>5,980,520.00</b>	<b>3,890,919.00</b>
<b>401</b>	<b>Sewer Fund</b>	<b>2,482,916.49</b>	<b>2,063,974.81</b>	<b>5,756,587.82</b>	<b>5,980,520.00</b>	<b>3,890,919.00</b>



### DEPARTMENT

### Sewer Cumulative Reserve

The Sewer Department operates a plant that services the city proper of Burlington plus limited areas of Skagit County to the west and north of the City. Under its current discharge permit limitation, the plant has the capabilities of treating 3.79 million gallons of wastewater per day. The wastewater collection system includes approximately 58 miles of gravity sewer pipes varying in size from 4 inch diameter local connections to 27 inch diameter interceptors. Because of the flat terrain in the Burlington area, sewage must be pumped via force mains to the treatment plant. There are a total of 21 pump stations within the system. The physical assets of the system are extensive and the environment for the equipment is harsh. This translates to a high investment in maintenance and capital projects to keep a critical service for the community fully operational at all times. The plant is fully staffed for a 24/7 operation.

2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<ul style="list-style-type: none"> <li>Started or completed all of the 2015 CIP projects</li> </ul>	<ul style="list-style-type: none"> <li>Upgrade Ultra Violet (UV) Disinfection System</li> </ul>
<ul style="list-style-type: none"> <li>2014 D.O.E. Outstanding Performance Award</li> </ul>	<ul style="list-style-type: none"> <li>Replacement of Belt Press on Sludge Dewatering Unit</li> </ul>
<ul style="list-style-type: none"> <li>2015 D.O.E. Accredited Laboratory</li> </ul>	<ul style="list-style-type: none"> <li>Upgrade Clarifier</li> </ul>
<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Upgrade Pump Station #6</li> </ul>
<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Repair &amp; Replace deteriorated runs of sewer main for infiltration and inflow reduction</li> </ul>

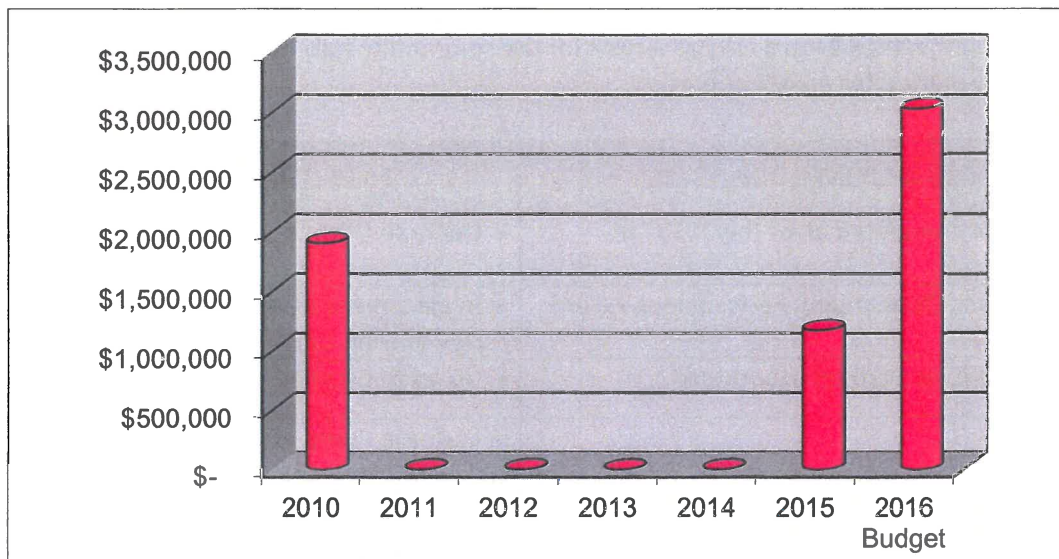


### DEPARTMENT

Sewer Cumulative Reserve

### CAPITAL EXPENDITURES

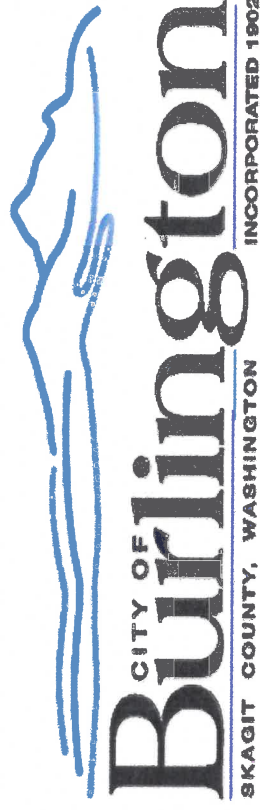
2010	2011	2012	2013	2014	2015	2016 Budget
\$ 1,905,154	\$ -	\$ -	\$ -	\$ -	\$ 1,175,693	\$ 3,030,000



# General Ledger

## 2016 Revenue Budget Adopted

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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
402	Sewer Cumulative Reserve					
361	Miscellaneous Revenues					
402-000-361-11-00-00	Interest & Other Earnings			14,516.60	0.00	15,000.00
361	Sewer Cap Invest Interest	0.00	0.00	14,516.60	0.00	15,000.00
	Interest & Other Earnings					
367	Private Contribution Donations					
402-000-367-00-20-14	Sewer Cap PSE Blower Grant	0.00	0.00	43,019.00	0.00	0.00
367	Private Contribution Donations	0.00	0.00	43,019.00	0.00	0.00
369	Other Miscellaneous Revenues					
402-000-369-90-00-00	Sewer Cap Misc Revenue	0.00	0.00	0.00	0.00	0.00
369	Other Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenues	0.00	0.00	57,535.60	0.00	15,000.00
379	Proprietary Funds Revenues					
402-000-379-10-00-00	Capital Contributions					
379	Sewer Connection Fees	0.00	0.00	79,812.09	160,000.00	0.00
	Capital Contributions	0.00	0.00	79,812.09	160,000.00	0.00
	Proprietary Funds Revenues	0.00	0.00	79,812.09	160,000.00	0.00
397	Other Financing Sources					
402-000-397-00-04-01	Transfers In	0.00	0.00	3,700,000.00	3,700,000.00	1,600,000.00
397	Transfer In from Sewer Oper	0.00	0.00	3,700,000.00	3,700,000.00	1,600,000.00
	Transfers In					
	Other Financing Sources	0.00	0.00	3,700,000.00	3,700,000.00	1,600,000.00
402	Sewer Cumulative Reserve	0.00	0.00	3,837,347.69	3,860,000.00	1,615,000.00

# General Ledger 2016 Expense Budget Adopted

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Period 01 - 15  
Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
402	Sewer Cumulative Reserve					
000	Department					
594	Capital Expenditures					
	Services					
402-000-594-35-41-02	Sewer Capital Engineering Services	0.00	0.00	90,238.54	140,000.00	140,000.00
		0.00	0.00	90,238.54	140,000.00	140,000.00
	Capital Outlay					
402-000-594-35-63-02	Sewer Improvements	0.00	0.00	710,186.31	953,000.00	1,100,000.00
402-000-594-35-63-10	Sewer I & I	0.00	0.00	59,114.00	75,000.00	50,000.00
402-000-594-35-64-02	Sewer Computer Systems	0.00	0.00	4,605.57	15,000.00	15,000.00
402-000-594-35-64-03	Sewer Machinery & Equipment	0.00	0.00	311,548.46	1,145,000.00	1,725,000.00
	Capital Outlay	0.00	0.00	1,085,454.34	2,188,000.00	2,890,000.00
594	Capital Expenditures	0.00	0.00	1,175,692.88	2,328,000.00	3,030,000.00
000	Department	0.00	0.00	1,175,692.88	2,328,000.00	3,030,000.00
402	Sewer Cumulative Reserve	0.00	0.00	1,175,692.88	2,328,000.00	3,030,000.00

#### DEPARTMENT

#### Storm Drainage

The Storm Drain Utility Fund was founded in 1997. The utility allows city staff to plan for and improve stormwater system function. It also finances water quality studies. We use the results of these studies to determine the best type of water quality improvements to help clean the stormwater entering Gages Slough and other tributaries.

2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
<ul style="list-style-type: none"> <li>• Permit and Construct Gages Slough Outfall Maintenance Project</li> <li>• Publish the NPDES annual report for surface water management</li> <li>• Receive grant for pervious concrete parking and road shoulders for 2016 construction</li> <li>• Complete Public and Private stormwater facility inspections and required maintenance</li> <li>• Photo inventory of all stormwater outfalls</li> </ul>	<ul style="list-style-type: none"> <li>• Future DOE grants for water quality / Low Impact Dev. Construction Projects</li> <li>Construct pervious concrete parking lot and road shoulders</li> <li>• Ensure 100% compliance with the City's NPDES permit</li> <li>• Update to Surface Water Comprehensive Plan</li> <li>•</li> </ul>

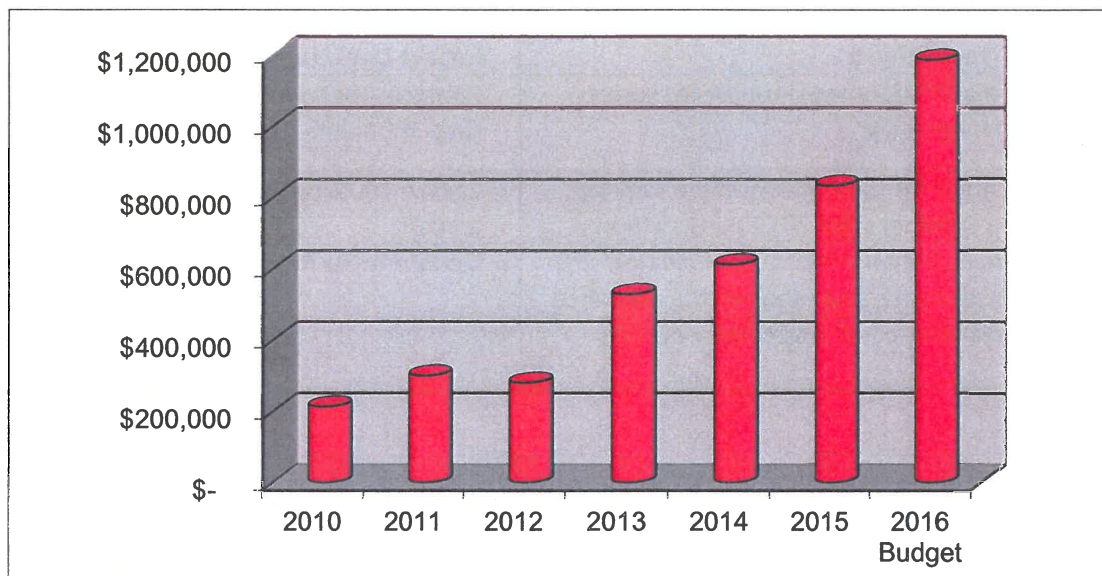
POSITION SUMMARY		
POSITION TITLE	2015	2016
Engineer I	1	1
Street Supervisor (Split 1/2 Storm Drain 1/2 Streets)	1	1
Lead (Split 1/2 Storm Drain 1/2 Streets)	1	2
Utility I (Split 1/2 Storm Drain 1/2 Streets)	2	2

### DEPARTMENT

Storm Drainage

### OPERATIONS & MAINTENANCE HISTORY

2010	2011	2012	2013	2014	2015	2016 Budget
\$ 212,894	\$ 299,832	\$ 279,861	\$ 528,109	\$ 611,627	\$ 832,971	\$1,185,809



# General Ledger

## 2016 Revenue Budget Adopted

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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
425	Drainage Fund					
	Intergovernmental Revenues					
334	State Grants					
425-000-334-03-10-01	DOE Storm Capacity Grant	0.00	0.00	116,799.65	0.00	0.00
425-000-334-03-10-02	WA State DOE Street Sweeper	0.00	50,000.00	1,117.18	0.00	0.00
425-000-334-03-10-04	WA State DOE Stormwater Impr	0.00	0.00	133,053.89	0.00	0.00
334	State Grants	0.00	50,000.00	250,970.72	0.00	0.00
	Intergovernmental Revenues	0.00	50,000.00	250,970.72	0.00	0.00
	Charges for Services					
342	Public Safety					
425-000-342-40-00-00	Storm Drain Inspection Fee	959.00	5,595.50	11,034.00	1,000.00	2,000.00
342	Public Safety	959.00	5,595.50	11,034.00	1,000.00	2,000.00
	Utilities					
343	Storm Drain Plan Review Fees	817.00	2,095.50	4,954.00	1,000.00	10,000.00
425-000-343-10-00-00	Storm Drainage Fees & Charges	1,025,364.80	1,059,491.38	1,077,004.94	1,025,000.00	1,000,000.00
343	Utilities	1,026,181.80	1,061,586.88	1,081,958.94	1,026,000.00	1,010,000.00
	Charges for Services	1,027,140.80	1,067,182.38	1,092,992.94	1,027,000.00	1,012,000.00
	Fines & Penalties					
359	Non-Court Fines & Penalties					
425-000-359-00-00-00	Fines & Penalties	0.00	0.00	0.00	0.00	0.00
359	Non-Court Fines & Penalties	0.00	0.00	0.00	0.00	0.00
	Fines & Penalties	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenues					
361	Interest & Other Earnings					
425-000-361-11-00-00	Investment Interest	11,698.56	10,046.87	2,643.83	10,000.00	2,000.00
361	Interest & Other Earnings	11,698.56	10,046.87	2,643.83	10,000.00	2,000.00
	Other Miscellaneous Revenues					
369						

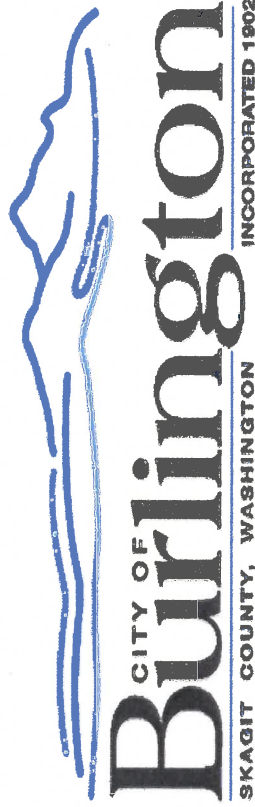


Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
425-000-369-91-00-00 369	Miscellaneous Other Other Miscellaneous Revenues	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
	Miscellaneous Revenues	11,698.56	10,046.87	2,643.83	10,000.00	2,000.00
379	Proprietary Funds Revenues					
425-000-379-10-00-00 379	Capital Contributions Storm Drain Connection Fees Capital Contributions	26,745.67 26,745.67	45,448.73 45,448.73	32,413.30 32,413.30	0.00 0.00	20,000.00 20,000.00
	Proprietary Funds Revenues	26,745.67	45,448.73	32,413.30	0.00	20,000.00
425	Drainage Fund	1,065,585.03	1,172,677.98	1,379,020.79	1,037,000.00	1,034,000.00

# General Ledger

## 2016 Expense Budget Adopted

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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
425 000 595	Drainage Fund Department Street Capital Expenditures					
425-000-595-40-63-05	Capital Outlay LID	0.00	0.00	1,117.18	0.00	0.00
	Capital Outlay	0.00	0.00	1,117.18	0.00	0.00
595	Street Capital Expenditures	0.00	0.00	1,117.18	0.00	0.00
597	Transfers Out					
425-000-597-15-05-01	Fund Balance, Non-Exp & T.O. Transfer Out to ER&R Fund 501	0.00	0.00	0.00	0.00	0.00
	Fund Balance, Non-Exp & T.O.	0.00	0.00	0.00	0.00	0.00
597	Transfers Out	0.00	0.00	0.00	0.00	0.00
000	Department	0.00	0.00	1,117.18	0.00	0.00
425 518	Strom Drain Administration Centralized Services					
425-425-518-90-41-01	Fund Balance, Non-Exp & T.O. Transfer Out TO 001 Curr Exp	153,000.00	153,000.00	153,500.00	153,500.00	153,500.00
425-425-518-90-41-40	Transfer Out TO 401 Sewer	30,860.00	30,860.00	31,000.00	31,000.00	31,000.00
	Fund Balance, Non-Exp & T.O.	183,860.00	183,860.00	184,500.00	184,500.00	184,500.00
518	Centralized Services	183,860.00	183,860.00	184,500.00	184,500.00	184,500.00
531	Storm Drainage					
425-425-531-50-10-00	Salaries & Wages SD Salaries & Wages	129,821.38	154,814.62	171,311.00	172,095.00	294,025.00
425-425-531-50-11-00	SD Overtime	3,630.70	1,479.28	1,043.16	1,000.00	1,000.00
	Salaries & Wages	133,452.08	156,293.90	172,354.16	173,095.00	295,025.00
425-425-531-50-21-00	Personnel Benefits SD Retirement	10,990.69	14,394.76	17,008.98	17,050.00	31,005.00

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
425-425-531-50-22-00	SD L & I	1,718.87	1,874.36	2,466.13	3,515.00	5,800.00
425-425-531-50-23-00	SD FICA	10,028.39	11,726.88	12,896.91	13,245.00	22,610.00
425-425-531-50-24-00	SD Medical Insurance	45,451.57	52,509.02	62,278.59	56,930.00	97,640.00
425-425-531-50-25-00	SD Life Insurance	17.69	28.44	27.10	30.00	55.00
425-425-531-50-26-00	SD Unemployment	0.00	0.00	0.00	0.00	0.00
	<b>Personnel Benefits</b>	<b>68,207.21</b>	<b>80,533.46</b>	<b>94,677.71</b>	<b>90,770.00</b>	<b>157,110.00</b>
	<b>Supplies</b>					
425-425-531-50-31-00	St Drain Supplies	7,865.73	4,484.59	5,651.26	7,500.00	7,500.00
425-425-531-50-35-00	St Drain Small Tools & Equip	882.46	1,732.68	542.40	5,000.00	5,000.00
	<b>Supplies</b>	<b>8,748.19</b>	<b>6,217.27</b>	<b>6,193.66</b>	<b>12,500.00</b>	<b>12,500.00</b>
	<b>Services</b>					
425-425-531-50-41-00	St Drain Professional Services	7,833.46	97,024.18	15,449.92	20,000.00	147,000.00
425-425-531-50-42-00	St Drain Communications	13,291.77	7,530.08	8,765.61	20,000.00	15,000.00
425-425-531-50-43-00	St Drain Travel	2,972.29	2,542.89	0.00	5,000.00	5,000.00
425-425-531-50-45-00	St Drain Rentals	67.36	267.50	2,039.80	2,000.00	2,000.00
425-425-531-50-46-00	St Drain Insurance	6,473.85	8,577.04	9,412.87	10,000.00	10,050.00
425-425-531-50-47-00	St Drain Utilities	21,400.37	21,088.07	19,538.76	23,000.00	23,000.00
425-425-531-50-48-00	St Drain Repair & Mainten.	54,768.95	20,419.98	4,530.05	30,000.00	30,000.00
425-425-531-50-48-01	St Drain Veh Eqpt Maint & Rep	3,669.92	3,912.85	381.61	3,000.00	3,000.00
425-425-531-50-49-01	St Drain Miscellaneous	1,742.23	2,552.02	9,996.28	10,000.00	10,000.00
425-425-531-50-49-10	St Drain Debris Disposal	3,312.05	5,314.63	7,082.28	4,000.00	4,000.00
	<b>Services</b>	<b>115,532.25</b>	<b>169,229.24</b>	<b>77,197.18</b>	<b>127,000.00</b>	<b>249,050.00</b>
	<b>Intergovernmental Services</b>					
425-425-531-50-53-00	St Drain Excise Tax	18,228.81	15,493.02	15,388.69	15,000.00	0.00
	<b>Intergovernmental Services</b>	<b>18,228.81</b>	<b>15,493.02</b>	<b>15,388.69</b>	<b>15,000.00</b>	<b>0.00</b>
531	<b>Storm Drainage</b>	<b>344,168.54</b>	<b>427,766.89</b>	<b>365,811.40</b>	<b>418,365.00</b>	<b>713,685.00</b>
591	<b>Redemption of Debt</b>					
	<b>Debt Service Principal</b>					
425-425-591-31-72-10	Drain 2007 Revenue Bond Prin	375,282.53	281,375.92	231,955.10	231,958.00	233,364.00
	<b>Debt Service Principal</b>	<b>375,282.53</b>	<b>281,375.92</b>	<b>231,955.10</b>	<b>231,958.00</b>	<b>233,364.00</b>
591	<b>Redemption of Debt</b>	<b>375,282.53</b>	<b>281,375.92</b>	<b>231,955.10</b>	<b>231,958.00</b>	<b>233,364.00</b>
592	<b>Interest &amp; Other Debt Service</b>					
	<b>Debt Service Interest &amp; Other</b>					
425-425-592-31-83-10	Drain 2007 Revenue Bond Int	60,498.79	22,300.52	5,668.90	5,667.00	4,260.00
	<b>Debt Service Interest &amp; Other</b>	<b>60,498.79</b>	<b>22,300.52</b>	<b>5,668.90</b>	<b>5,667.00</b>	<b>4,260.00</b>
592	<b>Interest &amp; Other Debt Service</b>	<b>60,498.79</b>	<b>22,300.52</b>	<b>5,668.90</b>	<b>5,667.00</b>	<b>4,260.00</b>
595	<b>Street Capital Expenditures</b>					
	<b>Services</b>					

Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
425-425-595-40-41-00	Drain Engineering	15,589.74	3,216.00	3,783.92	0.00	0.00
425-425-595-40-41-01	Drain NPDES Engineering Services	2,126.67 17,716.41	8,492.32 11,708.32	6,849.58 10,633.50	0.00 0.00	50,000.00 50,000.00
425-425-595-40-63-00	Capital Outlay					
425-425-595-40-63-01	Drain Storm Drainage Const Drain Flood Control Meas PSE Capital Outlay	0.00 103,101.27 103,101.27	4,344.00 27,932.99 32,276.99	7,094.81 26,190.27 33,285.08	0.00 0.00 0.00	0.00 0.00 0.00
595	Street Capital Expenditures	120,817.68	43,985.31	43,918.58	0.00	50,000.00
597	Transfers Out					
425-425-597-15-04-26	Fund Balance, Non-Exp & T.O.					
425-425-597-15-05-01	Transfer Out to Storm Capital Transfer Out to ER&R Fund 501 Fund Balance, Non-Exp & T.O.	0.00 0.00 0.00	0.00 16,750.00 16,750.00	2,100,000.00 16,750.00 2,116,750.00	2,100,000.00 16,750.00 2,116,750.00	125,000.00 16,750.00 141,750.00
597	Transfers Out	0.00	16,750.00	2,116,750.00	2,116,750.00	141,750.00
425	Strom Drain Administration	1,084,627.54	976,038.64	2,948,603.98	2,957,240.00	1,327,559.00
425	Drainage Fund	1,084,627.54	976,038.64	2,949,721.16	2,957,240.00	1,327,559.00

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#### DEPARTMENT

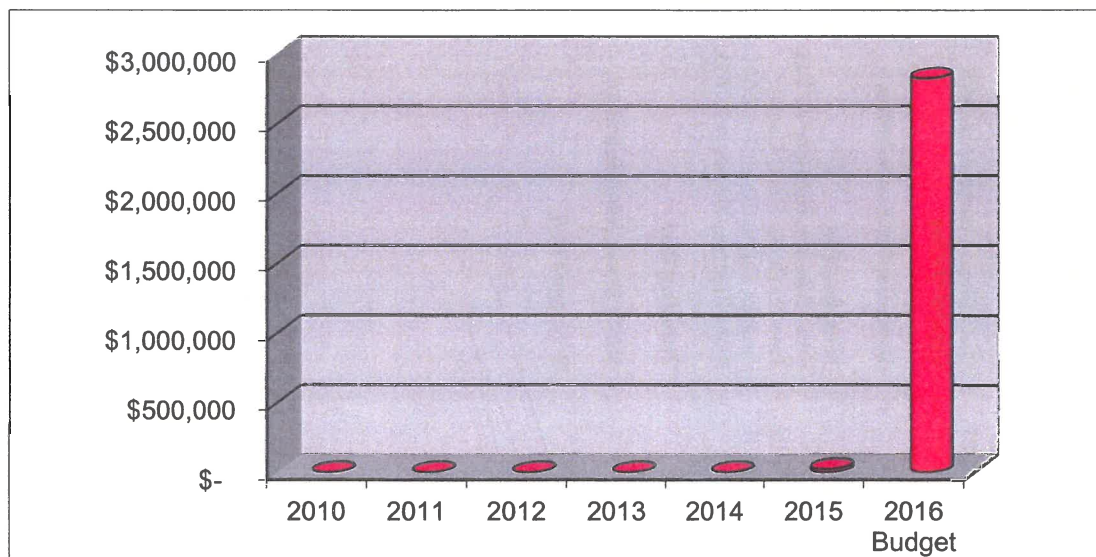
Storm Drainage Capital Reserve

The Drainage Utility currently provides capital project funding and partial maintenance of the existing storm drain system, including city-owned detention and conveyance facilities. The level of service for the installed system is to convey the 25-year storm event to receiving drainage basins without causing ponding or overflows into the system.

2015 ACCOMPLISHMENTS	2016 GOALS & OBJECTIVES
• Gages Slough Outfall Improvements	• Surface Water Management Plan Update
• Repair & replace deteriorated storm line near port drive to prevent flooding	• Pervious Concrete Construction-Phase 1
• Close out Ecology grant after 2014 Construction of bio retention cells	• Continue Gages Slough Restoration
• Participated with Dike 12 levee improvements	• Fairhaven/Gages Culvert Replacement
•	• Apply for DOE grant for design of additional gravel conversion to pervious concrete retrofit projects along City streets.

#### CAPITAL EXPENDITURES

2010	2011	2012	2013	2014	2015	2016 Budget
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,708	\$2,827,000



# General Ledger

## 2016 Revenue Budget Adopted

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 Fiscal Year 2016



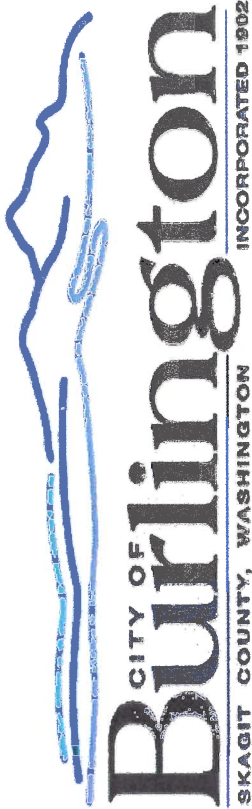
Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
426	Storm Drain Capital Reserve					
334	Intergovernmental Revenues					
	State Grants					
426-000-334-03-10-03	WA State DOE LID Grant	0.00	0.00	0.00	250,000.00	200,000.00
426-000-334-03-10-04	WA State DOE Storm Imp Grant	0.00	0.00	0.00	1,644,000.00	1,665,163.00
334	State Grants	0.00	0.00	0.00	1,894,000.00	1,865,163.00
	Intergovernmental Revenues	0.00	0.00	0.00	1,894,000.00	1,865,163.00
361	Miscellaneous Revenues					
	Interest & Other Earnings					
426-000-361-11-00-00	Storm Drain Invest Interest	0.00	0.00	10,156.72	0.00	7,800.00
361	Interest & Other Earnings	0.00	0.00	10,156.72	0.00	7,800.00
	Miscellaneous Revenues	0.00	0.00	10,156.72	0.00	7,800.00
379	Proprietary Funds Revenues					
	Capital Contributions					
426-000-379-10-00-00	Storm Drain Connection Fees	0.00	0.00	573.24	20,000.00	0.00
379	Capital Contributions	0.00	0.00	573.24	20,000.00	0.00
	Proprietary Funds Revenues	0.00	0.00	573.24	20,000.00	0.00
397	Other Financing Sources					
	Transfers In					
426-000-397-00-04-25	TI From Fund 425	0.00	0.00	2,100,000.00	2,100,000.00	125,000.00
397	Transfers In	0.00	0.00	2,100,000.00	2,100,000.00	125,000.00
	Other Financing Sources	0.00	0.00	2,100,000.00	2,100,000.00	125,000.00
426	Storm Drain Capital Reserve	0.00	0.00	2,110,729.96	4,014,000.00	1,997,963.00



# General Ledger

## 2016 Expense Budget Adopted

User: mlambert  
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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
426 000 594	Storm Drain Capital Reserve Department Capital Expenditures Capital Outlay					
426-000-594-31-62-00	Drain Buildings & Structures	0.00	0.00	0.00	30,000.00	30,000.00
426-000-594-31-64-00	Storm Drain Machinery & Equip	0.00	0.00	6,076.00	5,000.00	5,000.00
426-000-594-35-64-01	Storm Drain Computer Systems	0.00	0.00	0.00	2,000.00	2,000.00
	Capital Outlay	0.00	0.00	6,076.00	37,000.00	37,000.00
594	Capital Expenditures	0.00	0.00	6,076.00	37,000.00	37,000.00
595	Street Capital Expenditures Services					
426-000-595-40-41-00	Storm Capital Engineering	0.00	0.00	8,500.00	160,000.00	255,000.00
426-000-595-40-41-01	Storm Capital NPDES Engineer Services	0.00	0.00	0.00	20,000.00	0.00
		0.00	0.00	8,500.00	180,000.00	255,000.00
426-000-595-40-63-00	Capital Outlay Storm Drain Construction	0.00	0.00	8,131.59	10,000.00	535,000.00
426-000-595-40-63-01	Storm Flood Control Meas PSE	0.00	0.00	0.00	30,000.00	0.00
426-000-595-40-63-02	Storm Gages Slough Outfall	0.00	0.00	0.00	141,000.00	20,000.00
426-000-595-40-63-04	Storm Stormwater Quality	0.00	0.00	0.00	250,000.00	0.00
426-000-595-40-63-05	Storm LID Project DOE Grant Capital Outlay	0.00	0.00	0.00	1,644,000.00	1,980,000.00
		0.00	0.00	8,131.59	2,075,000.00	2,535,000.00
595	Street Capital Expenditures	0.00	0.00	16,631.59	2,255,000.00	2,790,000.00
000	Department	0.00	0.00	22,707.59	2,292,000.00	2,827,000.00
426	Storm Drain Capital Reserve	0.00	0.00	22,707.59	2,292,000.00	2,827,000.00

### DEPARTMENT

ER & R

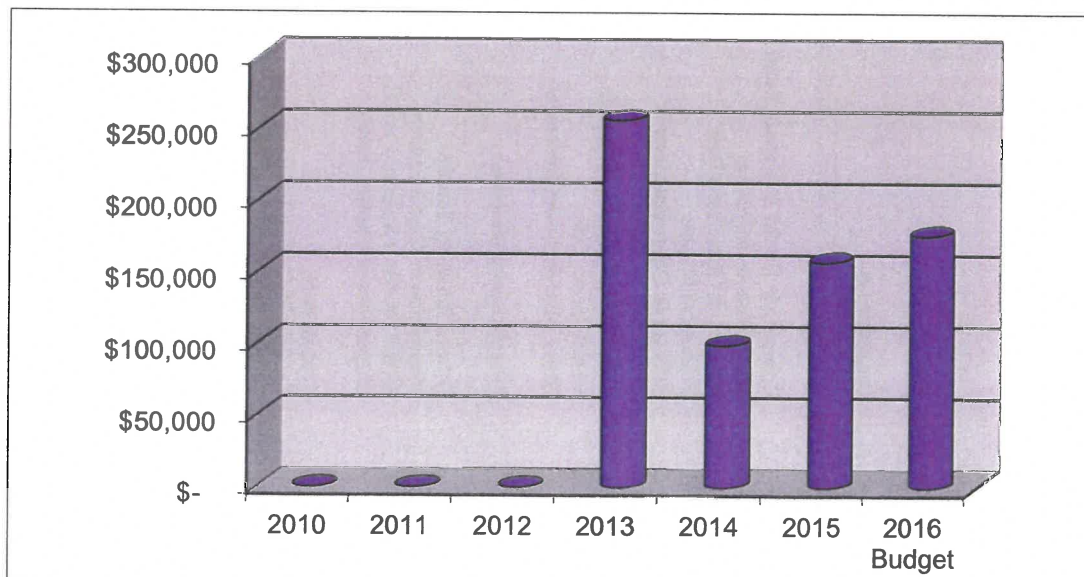
All counties and cities with a population over 8,000 are required to have and ER&R fund for operating county road and street departments per RCW 35.21.088. The City has started the process of establishing this fund and is striving to have policies and procedures in place by late 2015 or early 2016.

### 2016 ER&R

\$30,000	¾ Ton Pick-Up - Streets
\$5,000	Van w/ lift for large equipment transport – Bldg. & Grounds
\$37,000	¾ Ton Pick-Up - Sewer
\$34,000	Tractor Loader - Sewer
\$70,00	Mini Excavator - Streets
\$176,000	Total

### OPERATIONS & MAINTENANCE HISTORY

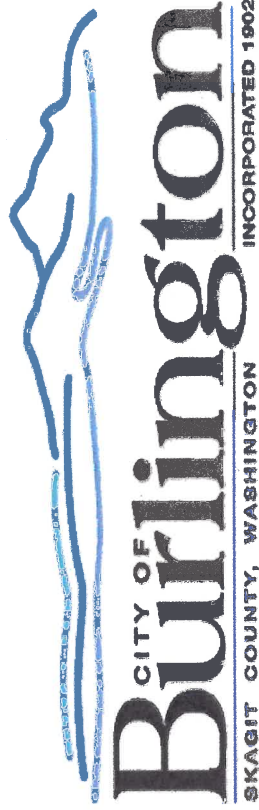
2010	2011	2012	2013	2014	2015	2016 Budget
\$ -	\$ -	\$ -	\$ 256,399	\$ 99,071	\$ 157,403	\$ 176,000



# General Ledger

## 2016 Revenue Budget Adopted

User: mlambert  
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 Period: 01 - 15  
 Fiscal Year 2016

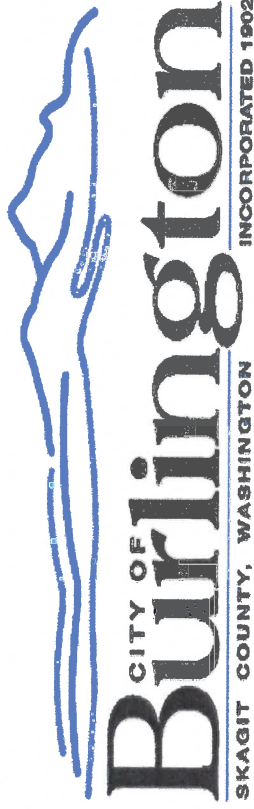


Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
501	Equipment Rental & Repair Fund					
	Miscellaneous Revenues					
361	Interest & Other Earnings					
501-000-361-11-00-00	Investment Interest	584.83	1,165.53	4,876.44	1,200.00	3,900.00
361	Interest & Other Earnings	584.83	1,165.53	4,876.44	1,200.00	3,900.00
369	Other Miscellaneous Revenues					
501-000-369-91-00-00	Miscellaneous Other	0.00	0.00	0.00	0.00	0.00
369	Other Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenues					
	Miscellaneous Revenues	584.83	1,165.53	4,876.44	1,200.00	3,900.00
395	Other Financing Sources					
	Disposition of Capital Assets					
501-000-395-10-00-00	ER&R Proceeds Sales of Capital	0.00	29,957.75	0.00	0.00	0.00
395	Disposition of Capital Assets	0.00	29,957.75	0.00	0.00	0.00
397	Transfers In					
501-000-397-00-00-01	Transfer In Current Expense	0.00	195,000.00	195,000.00	195,000.00	195,000.00
501-000-397-00-01-01	Transfer In Streets Fund 101	0.00	50,250.00	50,250.00	50,250.00	50,250.00
501-000-397-00-04-01	Transfer In 401 Sewer	536,640.00	96,000.00	96,000.00	96,000.00	96,000.00
501-000-397-00-04-25	Transfer In Storm Drainage	0.00	16,750.00	16,750.00	16,750.00	16,750.00
397	Transfers In	536,640.00	358,000.00	358,000.00	358,000.00	358,000.00
	Other Financing Sources					
	Other Financing Sources	536,640.00	387,957.75	358,000.00	358,000.00	358,000.00
501	Equipment Rental & Repair Fund					
	Equipment Rental & Repair Fund	537,224.83	389,123.28	362,876.44	359,200.00	361,900.00

# General Ledger

## 2016 Expense Budget Adopted

User: mlambert  
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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
501	Equipment Rental & Repair Fund					
000	Department					
548	Equipment Rental Services					
	Services					
501-000-548-60-48-00	ER&R PW Vehicle Rep & Maint	629.56	0.00	943.13	0.00	72,000.00
	Services	629.56	0.00	943.13	0.00	72,000.00
548	Equipment Rental Services	629.56	0.00	943.13	0.00	72,000.00
594	Capital Expenditures					
	Capital Outlay					
501-000-594-76-64-00	ER&R Machinery & Equipment	255,768.96	99,071.41	156,459.54	157,403.00	104,000.00
	Capital Outlay	255,768.96	99,071.41	156,459.54	157,403.00	104,000.00
594	Capital Expenditures	255,768.96	99,071.41	156,459.54	157,403.00	104,000.00
000	Department	256,398.52	99,071.41	157,402.67	157,403.00	176,000.00
501	Equipment Rental & Repair Fund	256,398.52	99,071.41	157,402.67	157,403.00	176,000.00



## Department Overview 2016 Budget

### DEPARTMENT

### Cemetery Endowment

The Cemetery Endowment is a permanent fund designed to hold an accumulated fifteen percent of lot sales to provide reasonable care to the plots and grounds in perpetuity. City code stipulates that no less than ten percent of lot sales will be allocated for this purpose. This fund cannot be used for maintenance of the cemetery until there are no plots left to sell. However, the fund can be used for property acquisition for expansion although there are no plans at this time.

# General Ledger

## 2016 Revenue Budget Adopted

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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Budget
701	Cemetery Endowment Fund					
343	Charges for Services					
701-000-343-60-00-00	Utilities	1,728.75	3,354.00	1,688.98	3,000.00	0.00
343	Lots Sold 15 Percent	1,728.75	3,354.00	1,688.98	3,000.00	0.00
	Utilities					
	Charges for Services	1,728.75	3,354.00	1,688.98	3,000.00	0.00
361	Miscellaneous Revenues					
701-000-361-11-00-00	Interest & Other Earnings	0.00	0.00	8,097.98	25.00	0.00
361	Investment Interest	0.00	0.00	8,097.98	25.00	0.00
	Interest & Other Earnings					
	Miscellaneous Revenues	0.00	0.00	8,097.98	25.00	0.00
701	Cemetery Endowment Fund	1,728.75	3,354.00	9,786.96	3,025.00	0.00



# General Ledger

## 2016 Expense Budget Adopted

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 Period 01 - 15  
 Fiscal Year 2016



Account Number	Description	2013 Year End Actuals	2014 Year End Actuals	2015 Year End Actuals	2015 Budget	2016 Adopted
701	Cemetery Endowment Fund					
000	Department					
508	Ending Fund Balance					
701-000-508-80-00-00	Fund Balance, Non-Exp & T.O. Ending Cash & Inv Unreserved	0.00	329,731.71	0.00	0.00	0.00
	Fund Balance, Non-Exp & T.O.	0.00	329,731.71	0.00	0.00	0.00
508	Ending Fund Balance	0.00	329,731.71	0.00	0.00	0.00
000	Department	0.00	329,731.71	0.00	0.00	0.00
701	Cemetery Endowment Fund	0.00	329,731.71	0.00	0.00	0.00