



Date: December 31, 2013

To: Citizens of the City of Burlington  
Burlington City Council  
Burlington City Employees

From: Steve Sexton, Mayor

Subject: 2014 Budget

I am submitting the final adopted City of Burlington 2013 budget document to you for your information. The 2014 Burlington budget reflects the cooperative efforts of the Mayor, Council, staff, and residents that provided hours of work and valuable input. I want to thank each of you for your help in constructing a budget that responds to the needs of City residents, businesses, and visitors alike. The final 2014 City of Burlington budget has been developed based upon the following projections and assumptions:

#### **Strategic Planning Model:**

This budget proposal reflects the ongoing implementation of a budget model that directs the investment of resources to achieving measurable outcomes. In each department's budget proposal, the department head was asked to summarize departmental services, to identify 2013 goals and accomplishments, to establish goals for 2014, and to tie requests for additional personnel and resources to achieving specific levels of service. The budget also responds to priorities identified during the Council goal setting sessions held in 2012 along with any updates made to date. I look forward to working with Council to implement an even more comprehensive strategic budget planning process for the 2015 budget.

#### **Resources**

The 2014 final budget projects \$22,887,293 in total revenues, including \$11,156,393 in the Current Expense Fund 001. This budget reflects continuation of recent sales tax trends (\$7 Million projected to be received in 2014), and responds to Council's desire to emphasize street and arterial maintenance and



repair. As such, the proposed budget directs a total transfer of \$300,000 to the Street Fund (101) from the current expense fund, and directs \$472,500 of sales tax revenues to the Arterial Street Fund (102). The budget preserves an estimated \$12,885,056 in ending net cash, including \$2,267,371 in the Current Expense Fund.

The budget includes conservative revenue estimates. It assumes a modest recovery in permit and development related revenue, continued low investment interest returns, continued discount of City impact fees, Council's continued forgoing of the allowed 1% annual increase in property taxes, and no increase in other taxes or fees other than those previously directed by ordinance or mandated by court action.

### **Expenditures**

The 2014 expenditure budget totals \$25,526,447 for all funds, including \$12,733,818 in the Current Expense Fund. The final 2014 budget maintains essential city services while complying with Council's policy to retain General Fund ending cash reserves equal to 20% of the operational budget. Proposed expenditure levels respond to negotiated wage adjustments included within existing collective bargaining agreements (police and teamsters), a significant anticipated increase in public defense costs, and nominal personnel enhancements. This budget reflects a significant change in the City's approach to professional services. Professional services budget line items were "zero-based", and where possible, have been redirected internally to staff resources where doing so would result in measurable cost savings (i.e. engineering and storm water).

This budget also meets the City's debt service obligations as follows:

- City Hall / Library LTGO bond: Principal and Interest: \$726,569  
Final Payment in 2014
- North Burlington Boulevard LTGO bond: Principal and Interest: \$508,458  
Final Payment in 2021 (Interest rate reset effective January 2013 from 4% to 1.12%)
- Storm Sewer Revenue bond: Principal and Interest: \$435,781  
Final Payment/Restructure in 2014
- Sewer Revenue bond: Principal and Interest: \$1,029,600  
Final Payment in 2013

## **City Policy Initiatives in 2014**

The 2014 budget initiates several important policy initiatives for the City of Burlington. These initiatives include the following:

- Design and initial implementation of an Equipment Rental and Revolving Fund for the maintenance and replacement of significant equipment in the Streets, Sewer, and Information Technology areas
- Development of an Indirect Cost Allocation model to better quantify and account for expenditures
- Updating of city personnel policies, procurement policies and contract administrative functions, including an enhanced role for the Finance Department
- Internalizing of functions previously performed by contract and/or professional service agreements including portions of payroll processing and engineering
- Implementation of a Level of Service budget development analysis model to identify and prioritize needs, and to evaluate optimal allocation of resources to meet these needs







## ELECTED OFFICIALS

		<u>TERM</u>	<u>TERM COMPLETED</u>
<b>MAYOR:</b>	Steve Sexton	4 years	December, 2015
<b>COUNCILORS:</b>			
N.W. Ward #1	Ted Montgomery	4 years	December, 2015
N.E. Ward #2	Edith Edmundson	4 years	December, 2015
Central Ward #3	Richard DeGloria	4 years	December, 2015
S.W. Ward #4	Tonya Bieche	4 years	December, 2017
S.E. Ward #5	Chris Loving	4 years	December, 2017
East Ward #6	Bill Aslett	4 years	December, 2017
At Large	Joe DeGloria	4 years	December, 2017

## EXECUTIVE STAFF

CITY ADMINISTRATOR	Bryan Harrison
INTERIM CITY ATTORNEY	Leif Johnson
FINANCE DIRECTOR	Crystil Robinson
FIRE CHIEF	David Nielson
LIBRARY DIRECTOR	Maggie Buckholz
PARKS DIRECTOR	Loren Cavanaugh
PLANNING DIRECTOR	Margaret Fleek
POLICE CHIEF	Bill VanWieringen
PUBLIC WORKS DIRECTOR	Marvin Pulst

## ORDINANCE NO. 1791

**AN ORDINANCE ADOPTING THE 2014 BUDGET OF THE CITY OF  
BURLINGTON, WASHINGTON AND SETTING FORTH IN SUMMARY  
FORM THE ESTIMATED REVENUE AND APPROPRIATED  
EXPENDITURE TOTALS**

THE CITY COUNCIL OF THE CITY OF BURLINGTON DO ORDAIN AS  
FOLLOWS:

SECTION I. The final budget for the calendar year 2014, entitled "CITY OF BURLINGTON 2014 BUDGET", approved by the Mayor and attested by the Finance Director, is hereby adopted by reference and shall constitute all of the appropriations of the City for the year 2014.

SECTION II. A summary of estimated revenues and appropriated expenditures for each separate fund and aggregate totals for all funds are as follows:

Fund No.	Fund Description	Beginning Net Cash and Revenues as per Current		
		Beginning Net Cash	Estimated Revenues	Total Resources
001	Current Expense	\$ 3,844,796	\$ 11,156,393	\$ 15,001,189
101	City Street	\$ 650,451	\$ 533,000	\$ 1,183,451
102	Arterial Street	\$ 2,790,778	\$ 4,209,000	\$ 6,999,778
116	Cemetery	\$ 23,277	\$ 50,240	\$ 73,517
119	Substance Abuse Control	\$ 2,699	\$ -	\$ 2,699
197	Lodging Tax	\$ 311,156	\$ 245,500	\$ 556,656
201	GO Bonds	\$ 224,796	\$ 750,200	\$ 974,996
300	Current Expense Capital Reserve	\$ -	\$ 740,000	\$ 740,000
301	Capital Improvement	\$ 487,828	\$ 80,500	\$ 568,328
311	Park & Rec Capital Reserve	\$ 717,799	\$ 110,500	\$ 828,299
401	Sewer	\$ 2,987,618	\$ 3,228,860	\$ 6,216,478
425	Storm Drainage	\$ 2,501,205	\$ 1,422,000	\$ 3,923,205
501	Equipment Rental & Reserve	\$ 612,633	\$ 358,600	\$ 971,233
601	Cemetery Endowment	\$ 327,149	\$ 2,500	\$ 329,649
602	Park Endowment	\$ 37,441	\$ -	\$ 37,441
621	LID Guarantee	\$ 4,584	\$ -	\$ 4,584
	Total All Funds	\$ 15,524,210	\$ 22,887,293	\$ 38,411,503


Fund No.	Fund Description	Ending Net Cash and Expenditures as per Current		
		Ending Net Cash	Estimated Expenditures	Total Uses
001	Current Expense	\$ 2,267,371	\$ 12,733,818	\$ 15,001,189
101	City Street	\$ 88,421	\$ 1,095,030	\$ 1,183,451
102	Arterial Street	\$ 2,269,007	\$ 4,730,771	\$ 6,999,778
116	Cemetery	\$ 2,397	\$ 71,120	\$ 73,517
119	Substance Abuse Control	\$ -	\$ 2,699	\$ 2,699
197	Lodging Tax	\$ 347,006	\$ 209,650	\$ 556,656
201	GO Bonds	\$ 224,684	\$ 750,312	\$ 974,996
300	Current Expense Capital Reserve	\$ 740,000	\$ -	\$ 740,000
301	Capital Improvement	\$ 558,328	\$ 10,000	\$ 568,328
311	Park & Rec Capital Reserve	\$ 677,299	\$ 151,000	\$ 828,299
401	Sewer	\$ 2,729,769	\$ 3,486,709	\$ 6,216,478
425	Storm Drainage	\$ 1,989,747	\$ 1,933,458	\$ 3,923,205
501	Equipment Rental & Reserve	\$ 626,233	\$ 345,000	\$ 971,233
601	Cemetery Endowment	\$ 329,649	\$ -	\$ 329,649
602	Park Endowment	\$ 35,141	\$ 2,300	\$ 37,441
621	LID Guarantee	\$ 4	\$ 4,580	\$ 4,584
	Total All Funds	\$ 12,885,056	\$ 25,526,447	\$ 38,411,503

SECTION III. The Finance Director is hereby directed to transmit the State Auditor's Office a copy of the final budget as adopted.

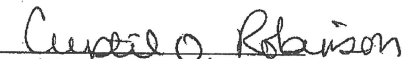
SECTION IV. This ordinance shall take effect December 7, 2013, five (5) days following its publication as required by law.

INTRODUCED, passed by the City Council, and approved by the Mayor of the City of Burlington, Washington, at an open public meeting this 26<sup>th</sup> day of November, 2013.

THE CITY OF BURLINGTON

  
Steve Sexton, Mayor

ATTEST:

  
Crystil Robinson, Finance Director

APPROVED AS TO FORM:

  
Scott G. Thomas, City Attorney

FILED WITH CITY CLERK:	11/25/2013
PASSED BY CITY COUNCIL:	11/26/2013
SIGNED BY THE MAYOR:	11/27/2013
PUBLISHED:	12/02/2013
EFFECTIVE DATE:	12/07/2013





## City of Burlington 2014 Budget Summary

FUND #	FUND NAME	2014 EST BNC	2014 EST REV	2014 TRANSFER IN	2014 EST TOTAL REV	2014 O & M EXP	2014 CAPITAL	2014 TRANSFER OUT	2014 TOTAL EXP	2014 EST ENC
001	CURRENT EXPENSE	\$ 3,844,796	\$ 10,648,013	\$ 508,380	\$ 11,156,393	\$ 11,343,668	\$ 455,150	\$ 935,000	\$ 12,733,818	\$ 2,267,371
101	STREET	\$ 650,451	\$ 533,000	\$ -	\$ 533,000	\$ 630,750	\$ 4,500	\$ 459,750	\$ 1,095,030	\$ 88,421
102	ARTERIAL STREET	\$ 2,790,778	\$ 3,934,000	\$ 275,000	\$ 4,209,000	\$ -	\$ 4,730,771	\$ -	\$ 4,730,771	\$ 2,269,007
116	CEMETERY	\$ 23,277	\$ 50,240	\$ -	\$ 50,240	\$ 71,120	\$ -	\$ -	\$ 71,120	\$ 2,397
119	DRUG ABUSE	\$ 2,699	\$ -	\$ -	\$ -	\$ 500	\$ 2,199	\$ -	\$ 2,699	\$ 0
197	LODGING TAX	\$ 311,156	\$ 245,500	\$ -	\$ 245,500	\$ 209,650	\$ -	\$ -	\$ 209,650	\$ 347,006
201	GO BONDS	\$ 224,796	\$ 750,200	\$ -	\$ 750,200	\$ 750,312	\$ -	\$ -	\$ 750,312	\$ 224,684
300	CURRENT EXP CAP RESERVE	\$ -	\$ -	\$ 740,000	\$ 740,000	\$ -	\$ -	\$ -	\$ -	\$ 740,000
301	CAPITAL IMP	\$ 487,828	\$ 80,500	\$ -	\$ 80,500	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 558,328
311	PARK RESERVE	\$ 717,799	\$ 110,500	\$ -	\$ 110,500	\$ -	\$ 151,000	\$ -	\$ 151,000	\$ 677,299
401	SEWER	\$ 2,987,618	\$ 3,198,000	\$ 30,860	\$ 3,228,860	\$ 1,916,558	\$ 1,257,851	\$ 312,300	\$ 3,486,709	\$ 2,729,769
425	STORM DRAINAGE	\$ 2,501,205	\$ 1,422,000	\$ -	\$ 1,422,000	\$ 883,448	\$ 849,400	\$ 200,610	\$ 1,933,458	\$ 1,989,747
501	ER&R FUND	\$ 612,633	\$ 600	\$ 358,000	\$ 358,600	\$ -	\$ 345,000	\$ -	\$ 345,000	\$ 626,233
701	CEMETERY ENDOWMENT	\$ 327,149	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ 329,649
702	PARK ENDOWMENT	\$ 37,441	\$ -	\$ -	\$ -	\$ 2,300	\$ -	\$ -	\$ 2,300	\$ 35,141
621	LID GUARANTEE	\$ 4,584	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,580	\$ 4,580	\$ 4
		\$ 15,524,210	\$ 20,975,053	\$ 1,912,240	\$ 22,887,293	\$ 15,808,336	\$ 7,805,871	\$ 1,912,240	\$ 25,526,447	\$ 12,885,056

RESOLUTION NO. 04 - 2014A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF BURLINGTON

**WHEREAS**, the City Council desires to establish the salary schedule for employees and elected officials of the City of Burlington, and

**WHEREAS**, the labor agreement between the City and the Burlington Police Employees' Guild provides for a 1.62% base wage rate increase effective January 1, 2014; and

**WHEREAS**, the labor agreement between the City and the International Association of Firefighters Local 4111 provides for a 2.62% base wage rate increase consisting of a 1.62% Cost of Living Adjustment and an additional 1.0% salary increase in response to an increase in annual hours worked as per the Collective Bargaining Agreement, effective January 1, 2014; and

**WHEREAS**, the labor agreements between the City and Teamsters Local Union No. 231 Public Works Division and Clerical Employees and Records Technicians expired December 31<sup>st</sup>, 2013 and are currently under negotiations; and

**WHEREAS**, it is the intent of the City Council to implement a 1.62% cost of living increase for its non-represented employees, which shall take effect on January 1, 2014; and

**WHEREAS**, an analysis of internal equity between positions of like skill requirements and level of responsibility supports realignment of several non-represented positions, and the elimination of several unused compensation categories effective March 1, 2014.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF BURLINGTON AS FOLLOWS:**

SECTION 1. That the monthly base compensation for City employees shall be paid in accordance with the following salary schedule, subject to adjustments as contained in collective bargaining agreements entered by the City, and subject further to Longevity adjustments set out below:

City Administrator	\$10,149.20 - \$11,423.01
Public Works Director-Engineer	\$8,499.79 - \$9,566.59
Police Chief	\$8,430.51 - \$9,522.85
City Attorney, Finance Director, Planning Director	\$8,011.86 - \$9,017.42
Assistant Police Chief	\$7,969.61 - \$8,969.88
Fire Chief, Police Lieutenant	\$7,551.95 - \$8,499.79
Assistant PW Director-Engineer, Assistant Fire Chief / Fire Marshal	\$7,118.44 - \$8,011.86
Park and Recreation Director	\$6,709.82 - \$7,551.95
Library Director	\$6,324.64 - \$7,118.44
Fire Division (Battalion) Chief, Information Technology Manager	\$6,140.43 - \$6,911.11
Police Sergeant	\$6,410.73 - \$7,066.41

Accounting Manager, Sewer Supervisor	\$5,961.58 - \$6,709.82
Fire Captain	\$6,417.96 - \$6,531.55
Building Official, Assistant City Attorney	\$5,787.94 - \$6,514.38
Buildings and Grounds Supervisor, Assistant City Engineer, Parks Supervisor, Streets Supervisor	\$5,619.36 - \$6,324.64
Fire Lieutenant	\$5,963.59 - \$6,247.57
Process Analyst	\$5,530.00 - \$6,224.00
Police Officer	\$5,168.96 - \$6,161.15
Interim Foreman - Plant Operations	\$5,383.00 - \$5,805.00
Interim Foreman - Streets I	\$5,235.00 - \$5,670.00
Interim Foreman - Collection System	\$5,151.00 - \$5,712.00
Court Administrator,	\$5,142.51 - \$5,787.94
Firefighter	\$4,543.69 - \$5,679.61
Building Inspector / Code Enforcement	\$5,024.53 - \$5,655.16
Information Systems Technician	\$4,878.19 - \$5,490.44
Administrative Assistant, Permit Center Manager	\$4,598.16 - \$5,175.27
Code Enforcement Officer, Engineer Technician, Engineer I, Police Administrative Secretary, Recreation Coordinator	\$4,464.23 - \$5,024.53
Sewer Lead Operator	\$4,899.00 - \$5,008.00
Street Lead Person, Park Lead Person	\$4,774.00 - \$4,930.00
Library Systems Administrator	\$4,334.21 - \$4,878.19
Sewer Class II Operator, Lab Specialist, Pretreatment Coordinator	\$4,435.00 - \$4,821.00
Children's Librarian	\$4,207.97 - \$4,736.10
Sewer Class I Operator	\$4,243.00 - \$4,617.00



Utility I	\$4,103.00 - \$4,616.00
Legal Secretary	\$3,966.41 - \$4,464.23
Librarian	\$3,738.72 - \$4,207.97
Accounting Specialist	\$3,456.00 - \$4,098.00
IS Technical Assistant	\$3,629.83 - \$4,085.41
Operator in Training	\$3,647.00 - \$4,026.00
Staff Assistant I	\$3,524.11 - \$3,966.41
Court Clerk	\$3,102.00 - \$3,832.00
Groundskeeper	\$3,229.00 - \$3,736.00
Accounting Technician II	\$3,155.00 - \$3,792.00
Work Crew Coordinator, Library	\$3,225.06 - \$3,629.83
Technical Services Coordinator	
Police Records Clerk	\$3,024.00 - \$3,682.00
Accounting Technician I	\$2,855.00 - \$3,487.00
Senior Library Clerk, Senior Library	\$3,039.93 - \$3,421.46
Associate	
Custodian	\$2,898.00 - \$3,410.00
Utility II	\$2,859.00 - \$2,994.00
Library Assistant	\$2,399.75 - \$2,700.94
Receptionist	\$2,338.00 - \$2,894.00
Mayor	\$4,241.53
City Councilmember	\$600.00 - \$800.00
Part-Time and Seasonal Employees	\$9.32/hr. - \$15.25/hr
Civil Service Secretary/Chief Examiner	\$20 - \$25 /hour

SECTION 2. Longevity. Longevity of \$5.00 per month shall be in addition to the base pay reflected in Section "1" above, for each year of service beginning the third year of employment for full-time, non-represented employees.

SECTION 3. Collective Bargaining Agreements. Compensation for positions covered by Collective Bargaining Agreements shall be as specified by the terms of the applicable collective bargaining agreement(s).

SECTION 4. Repealer. That resolution No. 22-2013 of the City of Burlington is hereby repealed.

SECTION 5. Effective Date. This resolution shall become effective at 12:01 a.m. on March 1, 2014 for non-represented positions, and retroactively to 12:01 a.m. on January 1, 2014 for represented positions.


**INTRODUCED AND PASSED** by the City Council of Burlington and approved by the Mayor this 25<sup>th</sup> day of February, 2014.

THE CITY OF BURLINGTON



Steve Sexton, Mayor

**ATTEST:**



Crystil Robinson, Finance Director

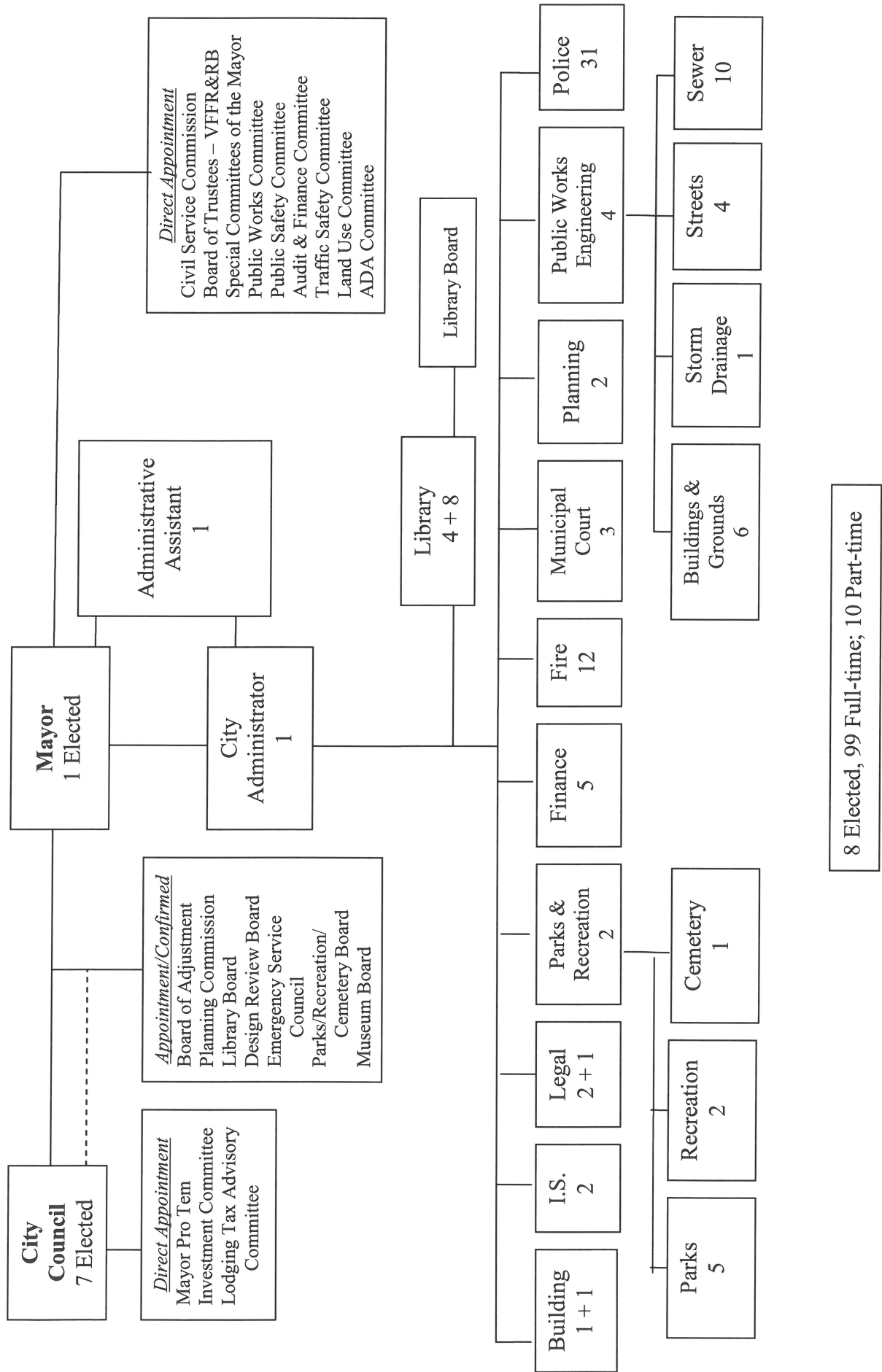
**APPROVED AS TO FORM:**



Scott G. Thomas, City Attorney

PUBLISHED: March 3, 2014

# City of Burlington Organizational Chart – 2014 Funded Positions





# City of Burlington

## 2014 Summary of Salaries, Benefits and Personnel

Department & Positions	Salaries	Medical	Other Benefits
Current Expense			
Legislative	62,400	-	4,905
<i>Council Members (7)</i>			
Judicial	163,050	55,950	28,290
<i>Court Administrator</i>			
<i>Court Clerk (2)</i>			
Executive	50,900	-	4,115
<i>Mayor</i>			
Admin/Finance	481,350	102,650	82,590
<i>City Administrator</i>			
<i>Administrative Assistant</i>			
<i>Finance Director</i>			
<i>Accounting Manager</i>			
<i>Accounting Technician (3)</i>			
Legal	177,330	39,700	29,290
<i>City Attorney</i>			
<i>Legal Secretary</i>			
<i>Part-time Paralegal</i>		-	
Planning	180,500	17,450	30,530
<i>Director</i>			
<i>Permit Center Manager</i>			
Building Inspection	117,050	16,350	21,850
<i>Building Official</i>			
<i>Building Inspector/Code Enforcement</i>			
Festivals	6,600	-	1,200
<i>As assigned from departments</i>			
Buildings & Grounds	331,618	103,900	62,902
<i>Supervisor</i>			
<i>Utility I (2)</i>			
<i>Custodian (3)</i>			
<i>Work Crew Coordinator (thru 3/31/14)</i>	11,900	2,380	2,780
<i>Seasonal 1,040 hrs (split with Storm)</i>			
Information Systems	118,350	43,900	20,400
<i>IS Technician</i>			
<i>IS Technician Assistant</i>			
Police	2,460,900	631,650	360,530
<i>Chief</i>			
<i>Assistant Chief</i>			
<i>Lieutenant</i>			
<i>Sergeant (3)</i>			
<i>Officer (17)</i>			
<i>Detective Sergeant</i>			
<i>Detective (2)</i>			
<i>Administrative Secretary</i>			
<i>Records Clerk (4)</i>			

# City of Burlington

## 2014 Summary of Salaries, Benefits and Personnel

Department & Positions	Salaries	Medical	Other Benefits
Fire	897,875	231,700	97,800
<i>Fire Chief</i>			
<i>Assistant Chief/Marshall</i>			
<i>Division Chief</i>			
<i>Captain</i>			
<i>Lieutenant (2)</i>			
<i>Firefighter (6)</i>			
<i>Volunteer (35)</i>	235,290	-	3,510
Engineering	262,500	37,800	46,050
<i>City Engineer/PW Director</i>			
<i>Asst. Engineer/Director</i>			
<i>Engineering Technician</i>			
Library	443,400	43,000	75,300
<i>Director</i>			
<i>Children's Librarian</i>			
<i>System Admin/Circulation Supervisor</i>			
<i>Librarian (2)</i>			
<i>Senior Library Clerk/Associate (1.5)</i>			
<i>Tech. Services Coordinator PT</i>			
<i>Library Assistant (3) PT (1.5)</i>			
<i>Library Paige PT (.75)</i>			
Parks & Recreation	525,270	121,300	93,070
<i>Director</i>			
<i>Parks Supervisor</i>			
<i>Recreation Coordinator</i>			
<i>Staff Assistant I</i>			
<i>Utility I (4)</i>			
Total Current Expense Fund	6,526,283	1,447,730	965,112
Streets (1/3 allocated to Storm Drain)	177,600	48,415	33,050
<i>Street Supervisor</i>			
<i>Lead (67%)</i>			
<i>Utility I (2) (67%)</i>			
<i>Seasonal 1,040 hrs.</i>			
Cemetery	41,700	10,000	7,515
<i>Utility I (60%)</i>			
<i>Seasonal 600 hrs</i>			
Sewer	692,850	205,000	130,350
<i>Sewer Supervisor</i>			
<i>Process Analyst</i>			
<i>Laboratory Specialist</i>			
<i>Operator II (5)</i>			
<i>Operator in Training</i>			
<i>Utility I, Maintenance</i>			
Storm Drainage	146,200	47,650	27,530
<i>Engineer</i>			
<i>1/3 Street Operations</i>			

ORDINANCE NO. 1790

**AN ORDINANCE OF THE CITY OF BURLINGTON  
FIXING THE AMOUNT OF PROPERTY TAXES TO BE  
LEVIED IN 2013 FOR COLLECTION IN 2014.**

**WHEREAS** the City Council has properly given notice of the public hearing held at 7:00 p.m., Thursday, November 14, 2013, to consider the City of Burlington tax revenues for the 2014 calendar year, and increases in property tax revenues, all pursuant to RCW 84.55.120; and

**WHEREAS** the City Council after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Burlington does require an increase in property tax revenue from the previous year as established below, and will also receive an increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of the City of Burlington and in its best interest; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURLINGTON DO ORDAIN AS FOLLOWS:**

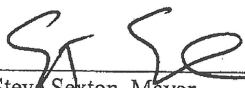
**SECTION I.** That an increase in the regular property tax levy, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, is hereby authorized for the 2014 levy in the amount of \$ 2,469,719 which is a percentage increase of 0 % from the previous year.

**SECTION II.** The Finance Director is hereby authorized and directed to transmit to the County Assessor copies of this ordinance which levies taxes for collection for the year 2014.

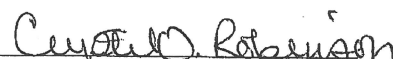
**SECTION III.** This ordinance shall be in full force and effect five (5) days from and after its passage, approval and publication as required by law.

**INTRODUCED AND PASSED** by the City Council of Burlington and approved by the Mayor this 14<sup>th</sup> day of November, 2013.


THE CITY OF BURLINGTON

  
\_\_\_\_\_  
Steve Sexton, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Crystil O. Robinson, Finance Director

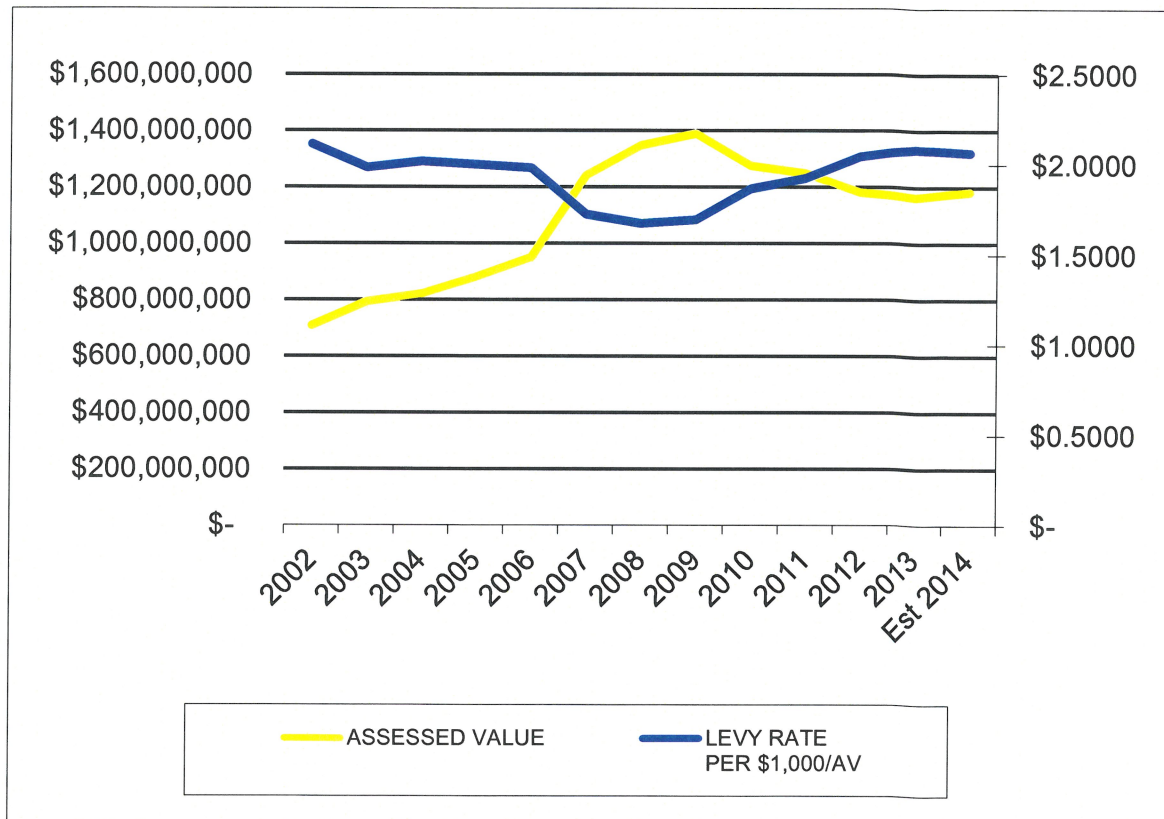
**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Scott G. Thomas, City Attorney

FILED WITH CITY CLERK:	11/08/2013
PASSED BY CITY COUNCIL:	11/14/2013
SIGNED BY THE MAYOR:	11/15/2013
PUBLISHED:	11/18/2013
EFFECTIVE DATE:	11/23/2013

# CITY OF BURLINGTON PROPERTY TAXES

	ASSESSED VALUE	LEVY RATE PER \$1,000/AV	CITY TAX LEVIED
2002	\$ 709,477,264	\$ 2.1127	\$ 1,498,913
2003	\$ 793,932,409	\$ 1.9845	\$ 1,590,536
2004	\$ 821,206,361	\$ 2.0179	\$ 1,657,112
2005	\$ 882,287,979	\$ 2.0003	\$ 1,764,841
2006	\$ 952,267,548	\$ 1.9827	\$ 1,888,061
2007	\$ 1,243,038,729	\$ 1.7270	\$ 2,149,918
2008	\$ 1,349,500,397	\$ 1.6750	\$ 2,260,413
2009	\$ 1,390,315,144	\$ 1.6943	\$ 2,355,611
2010	\$ 1,276,473,786	\$ 1.8661	\$ 2,382,031
2011	\$ 1,250,300,248	\$ 1.9248	\$ 2,406,523
2012	\$ 1,182,072,646	\$ 2.0453	\$ 2,417,693
2013	\$ 1,165,205,582	\$ 2.0855	\$ 2,430,067
Est 2014	\$ 1,184,625,131	\$ 2.0679	\$ 2,449,719

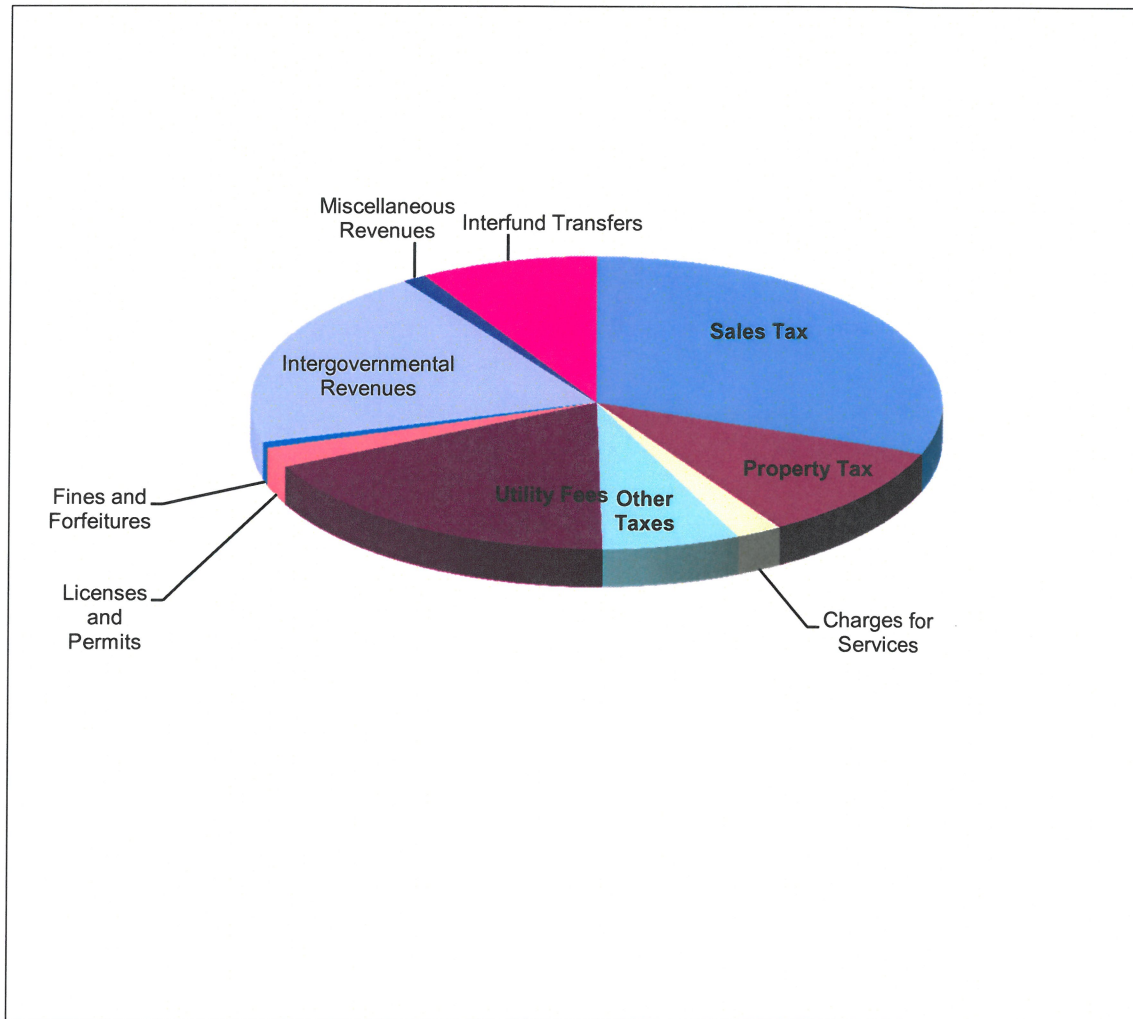


**CITY OF BURLINGTON**  
**KEY ECONOMIC INDICATORS**

Fund #	LINE ITEM	2007	2008	2009	2010	2011	2012	2013	2014
								YE Est	Budget
MISC	SALES TAX	\$ 7,591,253	#####	\$ 6,052,857	\$ 5,863,311	\$ 6,306,482	\$ 6,721,846	\$ 7,100,000	\$ 7,000,000
MISC	PROPERTY TAX	\$ 2,107,313	#####	\$ 2,309,936	\$ 2,318,016	\$ 2,403,865	\$ 2,414,748	\$ 2,417,693	\$ 2,417,693
001	BUSINESS LICENSES	\$ 110,819	\$ 110,030	\$ 102,650	\$ 125,552	\$ 149,724	\$ 154,139	\$ 104,800	\$ 104,500
001	BUILDING PERMITS	\$ 112,724	\$ 94,540	\$ 95,886	\$ 47,177	\$ 52,787	\$ 58,389	\$ 70,000	\$ 60,000
001	PLUMBING & MECH PERMITS	\$ 14,407	\$ 11,588	\$ 13,530	\$ 12,116	\$ 11,472	\$ 12,785	\$ 12,000	\$ 10,000
001	ENGIN. FEES & CHARGES	\$ 10,638	\$ 13,173	\$ 10,003	\$ 546	\$ 3,589	\$ 1,080	\$ -	\$ -
001	ZONING & SUBDIVISIONS	\$ 22,650	\$ 25,380	\$ 14,372	\$ 19,070	\$ 14,360	\$ 8,590	\$ 4,400	\$ 5,000
001	PLAN CHECK FEES	\$ 66,320	\$ 51,879	\$ 76,172	\$ 30,889	\$ 23,055	\$ 36,962	\$ 40,000	\$ 40,000
001	PLAN & DEVELOPMENT FEES	\$ 10,065	\$ 14,323	\$ 10,003	\$ 9,187	\$ 7,417	\$ 16,274	\$ 25,000	\$ 10,000
010	FIRE IMPACT FEES	\$ 24,587	\$ 103,833	\$ 6,199	\$ 6,660	\$ 979	\$ 16,086	\$ 25,000	\$ 10,000
101/102	STREET IMPACT FEES	\$ 74,594	\$ 300,602	\$ 88,815	\$ 243,208	\$ 56,857	\$ 85,230	\$ 100,000	\$ 80,000
311	PARK IMPACT FEES	\$ 25,644	\$ 125,678	\$ 6,844	\$ 13,048	\$ 24,437	\$ 31,110	\$ 55,000	\$ 30,000
401	SEWER SERVICE CHARGES	\$ 2,990,473	#####	\$ 2,963,993	\$ 3,133,026	\$ 3,039,058	\$ 3,072,150	\$ 3,070,000	\$ 3,070,000
402	SEWER CONNECTIONS	\$ 248,594	\$ 340,421	\$ 202,630	\$ 184,510	\$ 278,783	\$ 141,995	\$ 50,000	\$ 75,000
425	STORM DRAIN CONNECT FEES	\$ 29,808	\$ 23,871	\$ 23,550	\$ 194,850	\$ 16,049	\$ 44,771	\$ 26,000	\$ 20,000
425	STORM DRAIN FEES	\$ 483,305	\$ 633,050	\$ 789,559	\$ 942,113	\$ 1,163,363	\$ 1,022,908	\$ 1,023,000	\$ 1,023,000

## 2014 BUDGETED REVENUES

SALES TAX	\$ 7,000,000	30.58%
PROPERTY TAX	\$ 2,417,693	10.56%
CHARGES FOR SERVICES	\$ 488,800	2.14%
OTHER TAXES	\$ 1,473,000	6.44%
UTILITY FEES	\$ 4,113,000	17.97%
LICENSES & PERMITS	\$ 515,500	2.25%
FINES & FORFEITURES	\$ 144,720	0.63%
INTERGOVERNMENTAL REVENUES	\$ 4,573,400	19.98%
MISCELLANEOUS REVENUES	\$ 248,940	1.09%
INTERFUND TRANSFERS	\$ 1,912,240	8.36%
	<b>\$ 22,887,293</b>	<b>100.00%</b>





# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual	Year End Estimate	Budget Estimate	
<b>Current Expense</b>								
<b>Beginning Cash</b>								
001-000-308-10-00-00	Begin Cash Res Cur Exp 20%	\$0	\$2,037,805	\$2,791,112	\$701,434	\$701,434	\$3,844,796	
001-000-308-10-00-90	Begin Cash Res High Crime	\$0	\$101,844	\$0	\$85,600	\$85,600	\$0	
001-000-308-80-00-00	Begin Cash Unreserved	\$2,650,000	\$920,741	\$0	\$2,645,127	\$2,645,127	\$0	
<b>Total Beginning Cash</b>		<b>\$2,650,000</b>	<b>\$3,060,390</b>	<b>\$2,791,112</b>	<b>\$3,432,161</b>	<b>\$3,432,161</b>	<b>\$3,844,796</b>	
<b>Taxes</b>								
<b>General Property Taxes</b>								
001-000-311-10-00-00	Real & Personal Property Tax	\$2,317,693	\$2,317,693	\$2,317,693	\$2,317,693	\$2,317,693	\$2,317,693	
<b>Total General Property Taxes</b>		<b>\$2,317,693</b>	<b>\$2,317,693</b>	<b>\$2,317,693</b>	<b>\$2,317,693</b>	<b>\$2,317,693</b>	<b>\$2,317,693</b>	
<b>Retail Sales and Use Taxes</b>								
001-000-313-11-00-00	Sales & Use Tax	\$4,450,000	\$5,150,673	\$5,411,250	\$4,518,619	\$6,011,250	\$5,577,500	
001-000-313-61-00-00	Natural Gas Use Tax	\$15,000	\$9,653	\$13,500	\$8,067	\$9,900	\$9,800	
<b>Total Retail Sales and Use Taxes</b>		<b>\$4,465,000</b>	<b>\$5,160,326</b>	<b>\$5,424,750</b>	<b>\$4,526,686</b>	<b>\$6,021,150</b>	<b>\$5,587,300</b>	
<b>Local Retail Sales and Use Tax Public Safety</b>								
001-000-313-71-00-00	Local Sales Tax/Criminal Just	\$150,000	\$147,450	\$145,000	\$116,255	\$142,500	\$142,500	
<b>Total Local Retail Sales and Use Tax Public Safety</b>		<b>\$150,000</b>	<b>\$147,450</b>	<b>\$145,000</b>	<b>\$116,255</b>	<b>\$142,500</b>	<b>\$142,500</b>	
<b>Total Retail Sales and Use Taxes</b>		<b>\$4,615,000</b>	<b>\$5,307,776</b>	<b>\$5,569,750</b>	<b>\$4,642,941</b>	<b>\$6,163,650</b>	<b>\$5,729,800</b>	
<b>Business and Occupation Taxes</b>								
<b>Business and Occupation Taxes on Private Utilities</b>								
001-000-316-41-00-00	Electricity Utility Tax	\$400,000	\$356,377	\$365,000	\$282,578	\$376,771	\$380,000	
001-000-316-43-00-00	Natural Gas Utility Tax	\$175,000	\$87,942	\$100,000	\$67,452	\$89,935	\$90,000	
001-000-316-47-00-00	Telephone Utility Tax	\$325,000	\$255,267	\$340,000	\$192,587	\$256,783	\$256,800	
<b>Total Business and Occupation Taxes on Private Utilities</b>		<b>\$900,000</b>	<b>\$699,586</b>	<b>\$805,000</b>	<b>\$542,617</b>	<b>\$723,489</b>	<b>\$726,800</b>	
001-000-316-81-00-00	Punch Boards & Pull Tabs	\$20,000	\$17,912	\$15,000	\$14,926	\$19,900	\$17,000	
<b>Total Business and Occupation Taxes</b>		<b>\$920,000</b>	<b>\$717,498</b>	<b>\$820,000</b>	<b>\$557,543</b>	<b>\$743,389</b>	<b>\$743,800</b>	
<b>Excise Taxes</b>								
001-000-317-20-00-00	Local Leasehold Tax	\$2,000	\$1,880	\$2,000	\$1,460	\$1,950	\$1,900	
<b>Total Excise Taxes</b>		<b>\$2,000</b>	<b>\$1,880</b>	<b>\$2,000</b>	<b>\$1,460</b>	<b>\$1,950</b>	<b>\$1,900</b>	
<b>Other Taxes</b>								
<b>Tourism Promotion Charges</b>								
001-000-318-11-00-00	Admissions Tax	\$200,000	\$175,808	\$200,000	\$128,554	\$171,500	\$170,000	
<b>Total Tourism Promotion Charges</b>		<b>\$200,000</b>	<b>\$175,808</b>	<b>\$200,000</b>	<b>\$128,554</b>	<b>\$171,500</b>	<b>\$170,000</b>	
<b>Total Other Taxes</b>		<b>\$200,000</b>	<b>\$175,808</b>	<b>\$200,000</b>	<b>\$128,554</b>	<b>\$171,500</b>	<b>\$170,000</b>	
<b>Total Taxes</b>		<b>\$8,054,693</b>	<b>\$8,520,654</b>	<b>\$8,909,443</b>	<b>\$7,648,190</b>	<b>\$9,398,182</b>	<b>\$8,963,193</b>	

# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual	Year End Estimate	Budget Estimate	
<b>Licenses and Permits</b>								
<b>Business Licenses and Permits</b>								
<b>Amusements</b>								
001-000-321-70-00-15	Amusement Licenses	\$5,000	\$3,125	\$5,000	\$3,425	\$3,425	\$3,200	
<b>Total Amusements</b>		<b>\$5,000</b>	<b>\$3,125</b>	<b>\$5,000</b>	<b>\$3,425</b>	<b>\$3,425</b>	<b>\$3,200</b>	
<b>Other Business Licenses and Permits</b>								
001-000-321-91-00-00	Comcast/Blackrock Franchise	\$75,000	\$96,510	\$73,500	\$75,107	\$100,000	\$106,000	
001-000-321-91-00-05	Waste Mgmt Franchise Fee	\$125,000	\$124,316	\$129,000	\$81,736	\$110,000	\$112,000	
001-000-321-99-00-00	Business Licenses & Permits	\$150,000	\$154,139	\$150,000	\$96,733	\$100,000	\$100,000	
001-000-321-99-00-15	Vendor Licenses & Permits	\$5,000	\$4,520	\$5,000	\$3,120	\$4,800	\$4,500	
<b>Total Other Business Licenses and Permits</b>		<b>\$355,000</b>	<b>\$379,485</b>	<b>\$357,500</b>	<b>\$256,696</b>	<b>\$314,800</b>	<b>\$322,500</b>	
<b>Total Business Licenses and Permits</b>		<b>\$360,000</b>	<b>\$382,610</b>	<b>\$362,500</b>	<b>\$260,121</b>	<b>\$318,225</b>	<b>\$325,700</b>	
<b>Non-Business Licenses and Permits</b>								
001-000-322-10-00-00	Building Permits	\$85,000	\$58,389	\$75,000	\$57,371	\$70,000	\$60,000	
001-000-322-10-00-01	Plumbing & Mechanical Permits	\$8,000	\$12,785	\$5,000	\$9,530	\$12,000	\$10,000	
001-000-322-10-00-02	Miscellaneous Permits	\$10,000	\$7,976	\$5,000	\$3,755	\$5,000	\$5,000	
001-000-322-30-00-00	Animal License/Fees	\$1,500	\$730	\$800	\$1,585	\$1,600	\$800	
001-000-322-90-00-00	Gun Permits	\$1,000	\$1,234	\$1,000	\$1,721	\$2,000	\$1,500	
<b>Total Non-Business Licenses and Permits</b>		<b>\$105,500</b>	<b>\$81,113</b>	<b>\$86,800</b>	<b>\$73,961</b>	<b>\$90,600</b>	<b>\$77,300</b>	
<b>Total Licenses and Permits</b>		<b>\$465,500</b>	<b>\$463,723</b>	<b>\$449,300</b>	<b>\$334,082</b>	<b>\$408,825</b>	<b>\$403,000</b>	
<b>Intergovernmental Revenues</b>								
<b>Direct Federal Grants</b>								
001-000-331-16-60-02	Nat'l Inst of Justice/Vests	\$3,200	\$3,690	\$0	\$370	\$370	\$0	
001-000-331-16-71-00	COPS CHRP 2009-2011 Grant	\$45,000	\$57,235	\$0	\$0	\$0	\$0	
001-000-331-97-03-60	FEMA Disaster Assistance	\$0	\$0	\$0	\$0	\$0	\$0	
001-000-331-97-04-10	Afg/fema Grant	\$0	\$0	\$0	\$0	\$0	\$0	
001-000-331-97-08-00	FEMA/SAFER Grant 2013	\$0	\$0	\$0	\$26,343	\$158,000	\$324,500	
<b>Total Direct Federal Grants</b>		<b>\$48,200</b>	<b>\$60,924</b>	<b>\$0</b>	<b>\$26,713</b>	<b>\$158,370</b>	<b>\$324,500</b>	
<b>Indirect Federal Grants</b>								
001-000-333-20-60-02	WASPC/Traffic Safety/Intoximtr	\$1,000	\$0	\$0	\$0	\$1,000	\$1,000	
001-000-333-97-06-07	Skagit Co. DEM/Homeland Security Fire	\$0	\$2,524	\$0	\$0	\$0	\$0	
	WSDOT Bridge Emergency	\$0	\$0	\$0	\$138,034	\$112,656	\$0	
	ST DOC GMA Grant	\$0	\$0	\$0	\$0	\$0	\$8,000	
<b>Total Indirect Federal Grants</b>		<b>\$1,000</b>	<b>\$2,524</b>	<b>\$0</b>	<b>\$138,034</b>	<b>\$113,656</b>	<b>\$9,000</b>	



# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Actual YTD Sept 2013		
<b>State Grants</b>							
001-000-334-03-10-00	ST DOE/Shoreline Grant	\$40,000	\$40,000	\$0	\$0	\$0	\$0
001-000-334-04-90-10	WA State Trauma Care Grant	\$1,800	\$1,534	\$1,500	\$1,208	\$1,200	\$1,000
<b>Total State Grants</b>		<b>\$41,800</b>	<b>\$41,534</b>	<b>\$1,500</b>	<b>\$1,208</b>	<b>\$1,200</b>	<b>\$1,000</b>
<b>State Entitlements, Impact Payments and Taxes</b>							
<b>Judicial Salary Contribution - State</b>							
001-000-336-01-29-02	State Judicial Salary Contrib	\$5,000	\$5,540	\$5,000	\$2,790	\$5,580	\$5,600
<b>Total Judicial Salary Contribution - State</b>		<b>\$5,000</b>	<b>\$5,540</b>	<b>\$5,000</b>	<b>\$2,790</b>	<b>\$5,580</b>	<b>\$5,600</b>
<b>Crim Justice/Cities/High Crime</b>							
001-000-336-06-20-00	MVET/Crim Just/Vio Crim/Pop	\$40,000	\$42,241	\$39,500	\$34,627	\$45,800	\$45,000
001-000-336-06-21-00	Criminal Justice Special 63%	\$2,250	\$1,898	\$2,193	\$1,498	\$2,193	\$2,200
001-000-336-06-26-00	Criminal Justice Special 37%	\$4,800	\$5,786	\$4,730	\$5,587	\$7,508	\$7,350
001-000-336-06-26-15	DUI Cities	\$2,800	\$1,348	\$2,778	\$0	\$0	\$0
001-000-336-06-51-00	Liquor Excise Tax	\$2,000	\$1,574	\$1,500	\$1,137	\$1,500	\$1,500
001-000-336-06-94-00	Liquor Board Profits	\$45,000	\$31,012	\$0	\$0	\$0	\$10,050
001-000-336-06-95-00		\$56,000	\$83,990	\$94,300	\$56,867	\$75,850	\$75,100
<b>Total State Entitlements, Impact Payments and Taxes</b>		<b>\$152,850</b>	<b>\$167,849</b>	<b>\$145,001</b>	<b>\$99,715</b>	<b>\$132,851</b>	<b>\$141,200</b>
<b>Skagit Co Econ Dev Funding</b>							
001-000-337-00-00-00	Distressed Counties/Fiber	\$7,500	\$0	\$7,500	\$7,500	\$7,500	\$7,500
001-000-337-00-00-02	Interlocal Grant/EMS Council	\$0	\$0	\$7,500	\$0	\$0	\$0
001-000-337-00-00-10	Skagit CO Contribution	\$5,600	\$7,500	\$0	\$7,800	\$7,800	\$7,800
001-000-337-72-00-04	Evergreen Consortium Reimb	\$0	\$9,117	\$9,277	\$0	\$9,000	\$9,000
001-000-337-72-00-05	Skagit Co Public Safety Sales Tax	\$0	\$4,057	\$3,275	\$725	\$3,500	\$3,500
001-000-337-72-00-06	BTOP/NTIA/ARRA Grant	\$0	\$0	\$0	\$0	\$0	\$147,000
001-000-339-21-15-70		\$20,000	\$19,483	\$0	\$3,974	\$3,974	\$0
<b>Total Other Intergovernmental Revenues</b>		<b>\$33,100</b>	<b>\$40,157</b>	<b>\$27,552</b>	<b>\$19,999</b>	<b>\$31,774</b>	<b>\$174,800</b>
<b>Total Intergovernmental Revenues</b>		<b>\$281,950</b>	<b>\$318,528</b>	<b>\$179,053</b>	<b>\$288,459</b>	<b>\$443,431</b>	<b>\$656,100</b>
<b>Charges for Goods and Services</b>							
<b>General Government</b>							
<b>Records Services</b>							
001-000-341-32-00-00	Court Records Services	\$500	\$677	\$1,000	\$224	\$500	\$400
<b>Total Records Services</b>		<b>\$500</b>	<b>\$677</b>	<b>\$1,000</b>	<b>\$224</b>	<b>\$500</b>	<b>\$400</b>
<b>District/Municipal Court Administrative Fees</b>							
001-000-341-33-00-01	City Diversion Program	\$0	\$0	\$0	\$7,690	\$11,000.00	\$10,000
001-000-341-33-02-00	Warrant Admin Costs	\$20,000	\$13,728	\$18,000	\$8,986	\$12,300	\$12,000
001-000-341-33-03-00	Deferred Prosecution	\$0	\$749	\$100	\$946	\$1,200	\$1,000
001-000-341-33-06-00	IT Time Pay Fees	\$0	\$2,340	\$500	\$1,804	\$2,340	\$2,300
<b>Total District/Municipal Court Administrative Fees</b>		<b>\$20,000</b>	<b>\$16,817</b>	<b>\$18,600</b>	<b>\$19,426</b>	<b>\$26,840</b>	<b>\$25,300</b>
<b>Total Records Services</b>		<b>\$20,500</b>	<b>\$17,494</b>	<b>\$19,600</b>	<b>\$19,649</b>	<b>\$27,340</b>	<b>\$25,700</b>
<b>Word Processing, Printing &amp; Duplicating Services</b>							

# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD Sept 2013	Year End Estimate	Budget Estimate	
001-000-341-62-00-00	Copy/Tape Fees Court	\$0	\$526	\$500	\$302	\$350	\$400	
001-000-341-62-00-01	Printing & Duplication	\$500	\$663	\$750	\$604	\$650	\$600	
	<b>Total Word Processing, Printing &amp; Duplicating Services</b>	<b>\$500</b>	<b>\$1,388</b>	<b>\$1,250</b>	<b>\$906</b>	<b>\$1,000</b>	<b>\$1,000</b>	
	<b>Sales of Merchandise</b>							
001-000-341-70-00-15	Sales of Merchandise	\$500	\$910	\$500	\$425	\$500	\$500	
	<b>Total Sales of Merchandise</b>	<b>\$500</b>	<b>\$910</b>	<b>\$500</b>	<b>\$425</b>	<b>\$500</b>	<b>\$500</b>	
	<b>Data Processing Services</b>							
001-000-341-81-00-04	Printing & Duplication Library	\$4,000	\$3,933	\$4,000	\$3,331	\$5,200	\$4,000	
	<b>Total Data Processing Services</b>	<b>\$4,000</b>	<b>\$3,933</b>	<b>\$4,000</b>	<b>\$3,331</b>	<b>\$5,200</b>	<b>\$4,000</b>	
	<b>Other General Government Services</b>							
001-000-341-91-00-00	Election Candidate Filing Fees	\$1,000	\$0	\$1,000	\$432	\$432	\$0	
001-000-341-95-00-00	Legal Services-Application Fee	\$5,000	\$1,424	\$3,000	\$1,222	\$1,450	\$1,500	
001-000-341-99-00-00	Passport & Naturalization Fees	\$8,000	\$7,830	\$8,000	\$7,505	\$8,500	\$8,000	
	<b>Total Other General Government Services</b>	<b>\$14,000</b>	<b>\$9,254</b>	<b>\$12,000</b>	<b>\$9,159</b>	<b>\$10,382</b>	<b>\$9,500</b>	
	<b>Total General Government</b>	<b>\$39,500</b>	<b>\$32,978</b>	<b>\$37,350</b>	<b>\$33,470</b>	<b>\$44,422</b>	<b>\$40,700</b>	
	<b>Public Safety</b>							
001-000-342-10-00-00	Special Patrol Services	\$5,000	\$11,285	\$5,000	\$1,952	\$2,500	\$2,500	
	<b>Fire Protection Services</b>							
001-000-342-21-00-00	Fire Protect Service (Dist.6)	\$140,000	\$139,992	\$140,000	\$104,994	\$140,000	\$140,000	
001-000-342-21-00-10	Fire Protection Services	\$500	\$0	\$500	\$0	\$0	\$0	
	<b>Total Fire Protection Services</b>	<b>\$140,500</b>	<b>\$139,992</b>	<b>\$140,500</b>	<b>\$104,994</b>	<b>\$140,000</b>	<b>\$140,000</b>	
	<b>Charges For Det &amp; Corr Service</b>							
001-000-342-30-00-00	Charges For Det & Corr Service	\$1,000	\$0	\$200	\$0	\$0	\$0	
001-000-342-33-00-00	Adult Probation Services	\$6,000	\$7,087	\$8,500	\$1,338	\$1,650	\$1,500	
	<b>Pre-Conviction Supervision Costs</b>							
001-000-342-38-01-00	Pretrial Sup CLJ	\$0	\$784	\$0	\$363	\$600	\$600	
	<b>Total Pre-Conviction Supervision Costs</b>	<b>\$0</b>	<b>\$784</b>	<b>\$0</b>	<b>\$363</b>	<b>\$600</b>	<b>\$600</b>	
	<b>Protective Inspection Fees</b>							
001-000-342-40-00-00	Protective Inspection Fees	\$1,500	\$420	\$500	\$495	\$495	\$500	
001-000-342-40-00-04	Fire Plan Review	\$3,000	\$5,000	\$5,000	\$3,355	\$5,000	\$5,000	
	<b>Emergency Service Fees</b>							
001-000-342-50-00-01	Disaster Preparation Services	\$0	\$0	\$0	\$0	\$0	\$0	
	<b>Total Emergency Service Fees</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
	<b>Criminal Conviction Fee</b>							
001-000-342-90-00-00	Criminal Conviction Fee	\$7,500	\$0	\$0	\$0	\$0	\$0	
001-000-342-90-01-00	Criminal Conviction Fees DUI	\$0	\$322	\$0	\$0	\$0	\$0	
001-000-342-90-02-00	Criminal Conviction Fees CT	\$0	\$1,715	\$0	\$0	\$0	\$0	
001-000-342-90-03-00	Criminal Conviction Fees CN	\$0	\$2,635	\$0	\$0	\$0	\$0	
	<b>Total Public Safety</b>	<b>\$164,500</b>	<b>\$169,240</b>	<b>\$159,700</b>	<b>\$112,497</b>	<b>\$150,245</b>	<b>\$150,100</b>	

# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
<b>Physical Environment</b>							
001-000-343-20-00-00	Engineering Fees And Charges	\$5,000	\$1,080	\$3,500	\$0	\$0	\$0
	<b>Total Physical Environment</b>	<b>\$5,000</b>	<b>\$1,080</b>	<b>\$3,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Economic Environment</b>							
<b>Planning and Development Services</b>							
001-000-345-81-00-00	Zoning & Subdivision Fees	\$20,000	\$8,590	\$20,000	\$4,360	\$4,400	\$5,000
001-000-345-83-00-00	Plan Checking Fees	\$40,000	\$36,962	\$40,000	\$36,488	\$40,000	\$40,000
	<b>Impact Fees</b>						
001-000-345-85-00-10	GMA Impact Fees Fire	\$10,000	\$16,086	\$10,000	\$22,199	\$25,000	\$10,000
	<b>Total Impact Fees</b>	<b>\$10,000</b>	<b>\$16,086</b>	<b>\$10,000</b>	<b>\$22,199</b>	<b>\$25,000</b>	<b>\$10,000</b>
001-000-345-89-00-00	Other Planning & Development	\$10,000	\$16,274	\$10,000	\$20,774	\$25,000	\$10,000
001-000-345-89-01-00	Other Plan & Dev Mail/Adv Fees	\$500	\$640	\$800	\$0	\$0	\$500
	<b>Total Planning and Development Services</b>	<b>\$80,500</b>	<b>\$78,551</b>	<b>\$80,800</b>	<b>\$83,821</b>	<b>\$94,400</b>	<b>\$65,500</b>
	<b>Total Economic Environment</b>	<b>\$80,500</b>	<b>\$78,551</b>	<b>\$80,800</b>	<b>\$83,821</b>	<b>\$94,400</b>	<b>\$65,500</b>
<b>Culture and Recreation</b>							
<b>Library Use Fees</b>							
001-000-347-20-00-04	Library Use Fees	\$25,000	\$21,847	\$21,000	\$16,315	\$22,000	\$22,000
	<b>Total Library Use Fees</b>	<b>\$25,000</b>	<b>\$21,847</b>	<b>\$21,000</b>	<b>\$16,315</b>	<b>\$22,000</b>	<b>\$22,000</b>
<b>Program Fees</b>							
001-000-347-60-00-15	Program Fees	\$45,000	\$49,224	\$45,000	\$39,617	\$45,000	\$45,000
	<b>Total Program Fees</b>	<b>\$45,000</b>	<b>\$49,224</b>	<b>\$45,000</b>	<b>\$39,617</b>	<b>\$45,000</b>	<b>\$45,000</b>
	<b>Total Culture and Recreation</b>	<b>\$70,000</b>	<b>\$71,071</b>	<b>\$66,000</b>	<b>\$55,932</b>	<b>\$67,000</b>	<b>\$67,000</b>
<b>Total Charges for Goods and Services</b>		<b>\$359,500</b>	<b>\$352,920</b>	<b>\$347,350</b>	<b>\$285,719</b>	<b>\$356,067</b>	<b>\$323,300</b>
<b>Fines and Penalties</b>							
<b>Civil Penalties</b>							
001-000-352-30-00-00	Proof of MV Insurance	\$2,000	\$1,656	\$2,000	\$1,081	\$1,600	\$1,500
	<b>Total Civil Penalties</b>	<b>\$2,000</b>	<b>\$1,656</b>	<b>\$2,000</b>	<b>\$1,081</b>	<b>\$1,600</b>	<b>\$1,500</b>



# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD Sept 2013	Year End Estimate	Budget Estimate	
<b>Civil Infraction Penalties</b>								
001-000-353-10-00-00	Traffic Infraction Penalties	\$90,000	\$0	\$79,000	\$59,134	\$85,000	\$80,000	
001-000-353-10-02-00	Traffic Infraction Fees (to 4/07)	\$0	\$1,214	\$0	\$0	\$0	\$0	
001-000-353-10-03-00	Traffic Infraction Fees	\$0	\$67,125	\$0	\$0	\$0	\$0	
001-000-353-10-04-00	Legis. Assessment	\$0	\$5,092	\$10,000	\$435	\$500	\$500	
001-000-353-70-00-00	Non-Traffic Infractions	\$500	\$0	\$500	\$0	\$0	\$0	
001-000-353-70-04-00	Other Infractions	\$0	\$68	\$1,000	\$58	\$70	\$70	
<b>Total Civil Infraction Penalties</b>		<b>\$90,500</b>	<b>\$73,498</b>	<b>\$90,500</b>	<b>\$59,627</b>	<b>\$85,570</b>	<b>\$81,370</b>	
<b>Civil Parking Infrac Penalties</b>								
001-000-354-00-00-00	Civil Parking Infrac Penalties	\$2,500	\$721	\$2,500	\$1,169	\$2,500	\$2,500	
001-000-354-00-01-00	PR-Handicapped	\$6,000	\$200	\$4,000	\$0	\$0	\$0	
001-000-354-00-07-00	Parking in Disabled Zone	\$0	\$1,845	\$2,000	\$1,266	\$2,000	\$2,000	
<b>Criminal Traffic Misdemeanor Fines</b>								
001-000-355-20-00-00	D.U.I. Fines	\$10,000	\$6,220	\$10,500	\$3,799	\$6,000	\$6,000	
001-000-355-20-01-00	DUI DP Acct	\$0	\$375	\$5,000	\$632	\$800	\$500	
001-000-355-80-00-00	Other Crim Traffic Misdemeanor Fines	\$25,000	\$0	\$0	\$0	\$0	\$0	
001-000-355-80-01-00	Criminal Traffic Misd	\$0	\$16,098	\$22,500	\$10,171	\$14,000	\$14,000	
<b>Total Criminal Traffic Misdemeanor Fines</b>		<b>\$35,000</b>	<b>\$22,693</b>	<b>\$38,000</b>	<b>\$14,602</b>	<b>\$20,800</b>	<b>\$20,500</b>	
<b>Criminal Non Traffic Fines</b>								
001-000-356-90-00-00	Other Crim Non-Traffic Fines	\$35,000	\$0	\$39,000	\$2,027	\$3,000	\$2,000	
001-000-356-90-04-00	Other Non Traffic	\$0	\$22,477	\$0	\$11,620	\$20,000	\$20,000	
<b>Total Criminal Non Traffic Fines</b>		<b>\$35,000</b>	<b>\$22,477</b>	<b>\$39,000</b>	<b>\$13,648</b>	<b>\$23,000</b>	<b>\$22,000</b>	
<b>Criminal Costs</b>								
001-000-357-33-00-00	Public Defense Cost	\$0	\$0	\$0	\$0	\$0	\$0	
001-000-357-34-00-00	Law Enforcement Services	\$0	\$295	\$0	\$589	\$600	\$400	
001-000-357-37-00-00	Court Cost Recoupments	\$1,000	\$0	\$500	\$1,395	\$1,500	\$500	
<b>Total Criminal Costs</b>		<b>\$1,000</b>	<b>\$295</b>	<b>\$500</b>	<b>\$1,984</b>	<b>\$2,100</b>	<b>\$900</b>	
<b>Library Fines</b>								
001-000-359-70-00-04	Late Book Return	\$15,000	\$13,342	\$13,600	\$11,788	\$13,600	\$13,600	
<b>Total Library Fines</b>		<b>\$15,000</b>	<b>\$13,342</b>	<b>\$13,600</b>	<b>\$11,788</b>	<b>\$13,600</b>	<b>\$13,600</b>	
<b>Animal Distrain Penalties</b>								
001-000-359-80-00-00	Animal Distrain Penalties	\$500	\$525	\$500	\$0	\$0	\$250	
001-000-359-90-00-00	Miscellaneous Fines & Penalties	\$2,000	\$300	\$100	\$0	\$0	\$100	
<b>Total Fines and Penalties</b>		<b>\$189,500</b>	<b>\$137,551</b>	<b>\$192,700</b>	<b>\$105,164</b>	<b>\$151,170</b>	<b>\$144,720</b>	

# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD Sept 2013	Year End Estimate	Budget Estimate	
<b>Miscellaneous Revenues</b>								
<b>Interest and Other Earnings</b>								
<b>Total Investment Interest</b>								
001-000-361-11-00-00	Investment Interest	\$10,000	\$12,880	\$15,000	\$9,371	\$15,000	\$14,000	
001-000-361-11-00-02	Investment Interest	\$2,500	\$0	\$0	\$0	\$0	\$0	
001-000-361-11-00-04	Investment Interest	\$750	\$0	\$0	\$0	\$0	\$0	
001-000-361-11-00-05	Investment Interest	\$200	\$0	\$0	\$0	\$0	\$0	
001-000-361-11-00-10	Investment Interest	\$500	\$0	\$0	\$0	\$0	\$0	
001-000-361-11-00-15	Investment Interest	\$1,000	\$0	\$0	\$0	\$0	\$0	
<b>Total Total Investment Interest</b>		<b>\$14,950</b>	<b>\$12,880</b>	<b>\$15,000</b>	<b>\$9,371</b>	<b>\$15,000</b>	<b>\$14,000</b>	
001-000-361-30-00-00	Proceeds From Investment Sales	\$0	\$250,000	\$0	\$0	\$0	\$0	
001-000-361-40-00-00	Sales & Use Tax Interest	\$2,000	\$1,261	\$1,500	\$553	\$750	\$750	
001-000-361-40-00-01	Municipal Court Interest	\$4,000	\$2,898	\$4,000	\$3,228	\$4,000	\$4,000	
001-000-361-40-00-15	Sales Tax Interest	\$1,000	\$71	\$0	\$0	\$0	\$0	
<b>Total Interest and Other Earnings</b>		<b>\$21,950</b>	<b>\$267,110</b>	<b>\$20,500</b>	<b>\$13,153</b>	<b>\$19,750</b>	<b>\$18,750</b>	
<b>Rents, Leases and Concessions</b>								
001-000-362-40-00-00	Facility Rentals Short Term	\$1,000	\$0	\$0	\$0	\$0	\$0	
001-000-362-40-00-15	Facility Rentals/Short Term	\$110,000	\$111,092	\$125,000	\$87,302	\$112,000	\$112,000	
001-000-362-50-00-00	Facility Rentals Long Term	\$8,000	\$13,321	\$12,000	\$10,201	\$13,500	\$13,000	
001-000-362-50-00-15	Facility Rentals/Long Term	\$9,000	\$8,982	\$9,000	\$6,186	\$9,000	\$9,000	
<b>Concession Proceeds</b>								
001-000-362-80-00-15	Concession Proceeds	\$300	\$724	\$700	\$0	\$0	\$0	
<b>Total Concession Proceeds</b>		<b>\$300</b>	<b>\$724</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total Rents, Leases and Concessions</b>		<b>\$128,300</b>	<b>\$134,119</b>	<b>\$146,700</b>	<b>\$103,689</b>	<b>\$134,500</b>	<b>\$134,000</b>	
<b>Contributions and Donations From Private Sources</b>								
001-000-367-11-00-00	Gifts, Pledges & Grants	\$0	\$0	\$0	\$0	\$0	\$0	
001-000-367-11-00-02	Private Grant/Proj Lifesaver	\$2,000	\$631	\$0	\$1,872	\$2,000	\$0	
001-000-367-11-00-05	Early Literacy Coll/BESD/Gates	\$0	\$0	\$0	\$0	\$0	\$0	
001-000-367-11-00-10	Gifts, Pledges, Grants And Requests For	\$0	\$0	\$0	\$0	\$0	\$0	
001-000-367-11-00-15	Gifts, Pledges, Grants	\$5,000	\$2,000	\$0	\$0	\$0	\$0	
<b>Total Contributions and Donations From Private Sources</b>		<b>\$7,000</b>	<b>\$2,631</b>	<b>\$0</b>	<b>\$1,872</b>	<b>\$2,000</b>	<b>\$0</b>	
001-000-369-20-00-00	Unclaimed Cash	\$0	\$32	\$0	\$6	\$5	\$0	
001-000-369-30-00-00	Confiscated/Forfeited Property	\$500	\$0	\$0	\$0	\$0	\$0	
001-000-369-40-00-00	Other Judgements & Settlements	\$2,000	\$1,359	\$1,500	\$1,276	\$1,350	\$1,200	
001-000-369-40-00-01	Other Judgments/Graffiti Fines	\$500	\$250	\$500	\$0	\$0	\$0	
001-000-369-40-00-15	Other Judgements & Settlements	\$0	\$0	\$0	\$245	\$245	\$0	
<b>Cash Adjustments</b>								
001-000-369-81-00-00	Cash Over/Short	\$0	-\$10	\$0	\$25	\$0	\$0	
<b>Total Cash Adjustments</b>		<b>\$0</b>	<b>-\$10</b>	<b>\$0</b>	<b>\$25</b>	<b>\$0</b>	<b>\$0</b>	

# 2014 Budget - Estimated Revenue

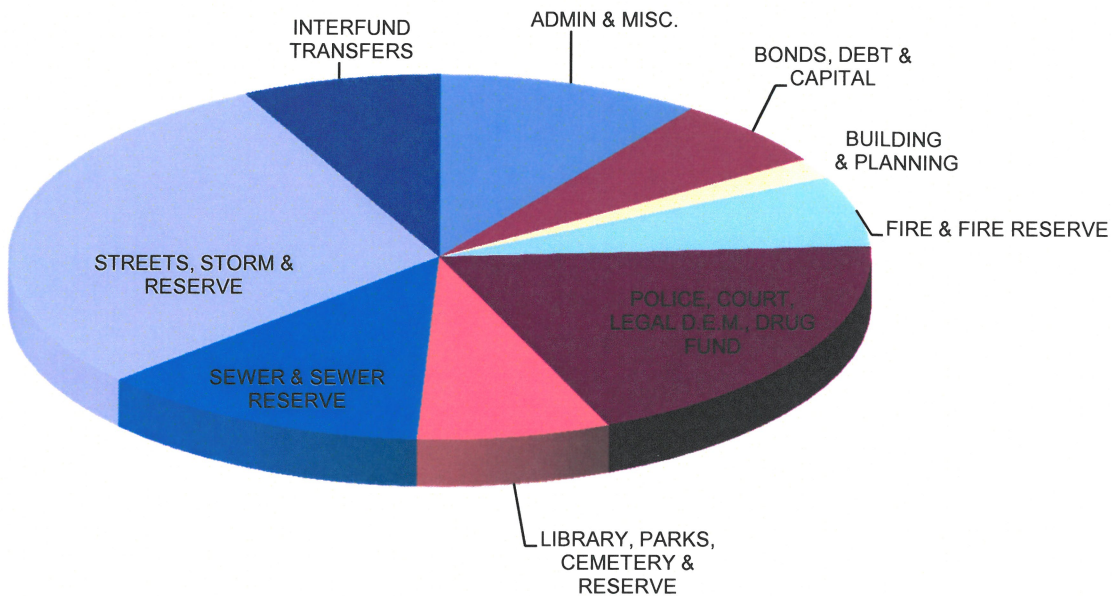


Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD	Year End	Budget	Estimate
001-000-369-90-00-00	Other Miscellaneous Revenues	\$5,000	\$2,439	\$2,500	\$4,336	\$5,000	\$2,500	\$2,500
001-000-369-90-00-02	Other Misc Revenues	\$0	\$18	\$100	\$1,356	\$1,500	\$1,000	\$1,000
001-000-369-90-00-04	Other Miscellaneous Revenue	\$1,000	\$307	\$1,000	\$180	\$200	\$200	\$200
001-000-369-90-00-15	Other Misc Revenue	\$500	\$1,344	\$1,000	\$25	\$50	\$50	\$50
001-000-369-90-03-00	NSF Revenues	\$0	\$129	\$100	\$36	\$60	\$60	\$60
<b>Total Miscellaneous Revenues</b>		<b>\$166,750</b>	<b>\$409,727</b>	<b>\$173,900</b>	<b>\$126,198</b>	<b>\$164,660</b>	<b>\$157,700</b>	<b>\$157,700</b>
<b>Proprietary Funds Revenues</b>								
<b>Insurance Recoveries</b>								
001-000-372-20-00-00	Insurance Recoveries	\$0	\$6,172	\$0	\$0	\$0	\$0	\$0
<b>Total Insurance Recoveries</b>		<b>\$0</b>	<b>\$6,172</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Gains (Losses)</b>								
001-000-373-10-00-02	Proceeds/Sale/Capital Assets	\$0	\$1,181	\$0	\$0	\$0	\$0	\$0
<b>Total Gains (Losses)</b>		<b>\$0</b>	<b>\$1,181</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Proprietary Funds Revenues</b>		<b>\$0</b>	<b>\$7,353</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revenues</b>		<b>\$9,517,893</b>	<b>\$10,210,458</b>	<b>\$10,251,746</b>	<b>\$8,787,814</b>	<b>\$10,922,335</b>	<b>\$10,648,013</b>	<b>\$10,648,013</b>
<b>Nonrevenues</b>								
001-000-389-00-00-00	Other Non-Revenues	\$0	\$12,904	\$0	\$65,706	\$70,000	\$0	\$0
001-000-389-00-00-01	Other Non-Rev ACH Recoveries	\$0	\$0	\$0	\$4,400	\$0	\$0	\$0
001-000-389-00-00-15	Damage Deposits/Misc Non Rev	\$0	\$21,594	\$0	\$0	\$0	\$0	\$0
<b>Total Nonrevenues</b>		<b>\$0</b>	<b>\$34,498</b>	<b>\$0</b>	<b>\$70,106</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>								
001-000-397-00-01-01	Transfer IN From 101 Street	\$48,000	\$48,000	\$134,500	\$67,250	\$134,500	\$134,500	\$134,500
001-000-397-00-01-02	Transfer IN From 102 Art Str	\$19,000	\$19,000	\$0	\$0	\$0	\$0	\$0
001-000-397-00-01-16	Transfer IN From 116 Cemetery	\$0	\$0	\$14,665	\$7,365	\$0	\$0	\$0
001-000-397-00-04-01	Transfer IN From 401 Sewer	\$209,480	\$209,480	\$216,300	\$108,150	\$216,300	\$216,300	\$216,300
001-000-397-00-04-25	Transfer IN From 425 Storm	\$135,000	\$135,000	\$153,000	\$76,500	\$153,000	\$153,000	\$153,000
001-000-397-00-06-21	Transfer In From 621 LID	\$0	\$0	\$0	\$0	\$0	\$4,580	\$4,580
001-000-398-00-00-01	ACH Fraud Insur Payment	\$0	\$0	\$0	\$302,550	\$306,750	\$0	\$0
<b>Total Other Financing Sources</b>		<b>\$411,480</b>	<b>\$411,480</b>	<b>\$518,465</b>	<b>\$561,815</b>	<b>\$810,550</b>	<b>\$508,380</b>	<b>\$508,380</b>
<b>Total Current Expense Revenue</b>		<b>\$9,929,373</b>	<b>\$10,656,435</b>	<b>\$10,770,211</b>	<b>\$9,419,735</b>	<b>\$11,802,885</b>	<b>\$11,156,393</b>	<b>\$11,156,393</b>
<b>Total Current Expense Available Resources</b>		<b>\$12,579,373</b>	<b>\$13,716,825</b>	<b>\$13,561,323</b>	<b>\$12,851,896</b>	<b>\$15,235,047</b>	<b>\$15,001,189</b>	<b>\$15,001,189</b>



## 2014 BUDGETED EXPENDITURES

ADMIN & MISC.	\$ 2,523,866	9.89%
BONDS, DEBT SERVICE & CAPITAL IMPROVEMENT	\$ 1,560,462	6.11%
BUILDING & PLANNING	\$ 446,325	1.75%
FIRE & FIRE RESERVE	\$ 1,599,475	6.27%
POLICE, COURT, LEGAL, D.E.M., DRUG FUND	\$ 4,989,021	19.54%
LIBRARY, PARKS & REC, PARKS RESERVE, CEMETERY	\$ 1,847,450	7.24%
SEWER & SEWER RESERVE	\$ 3,174,409	12.44%
STREETS, STORM, ENGINEERING & RESERVE	\$ 7,473,199	29.28%
INTERFUND TRANSFERS	\$ 1,912,240	7.49%
	\$ 25,526,448	100.00%



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	<b>Non-Expenditures</b>							
001-200-586-00-01-00	PSEA	\$0	\$13,005	\$0	\$0	\$0	\$0	\$0
001-200-586-00-02-00	County Crime Victims	\$0	\$229	\$0	\$0	\$0	\$0	\$0
001-200-586-00-06-00	State Building Code Fees	\$0	\$18	\$0	\$0	\$0	\$0	\$0
001-200-589-00-00-00	Refunds Miscellaneous	\$0	\$3,211	\$0	\$0	\$0	\$0	\$0
001-200-597-00-03-00	Trnsfr Out Cur Exp Cap Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$740,000
001-200-597-00-05-01	Transfer-Out to ER&R	\$0	\$0	\$0	\$0	\$0	\$0	\$195,000
001-200-597-00-01-01	Transfer-Out to Streets	\$0	\$0	\$367,000	\$183,500	\$0	\$367,000	\$0
	<b>Total Non-Expenditures</b>	<b>\$0</b>	<b>\$16,463</b>	<b>\$367,000</b>	<b>\$183,500</b>		<b>\$367,000</b>	<b>\$935,000</b>
								<b>\$0</b>





## Legislative 2014 Budget

The City Council establishes policy direction for the City organization by adopting ordinances, resolutions, programs, priorities and procedures. The Legislative Fund supports the functions of the City Council including Council Trainings, stipend and allocations to specific organizations such as EDASC, Association of Washington Cities, Skagit Council of Governments, and Northwest Clean Air Agency.

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### 2013 ACCOMPLISHMENTS

### 2014 GOALS & OBJECTIVES

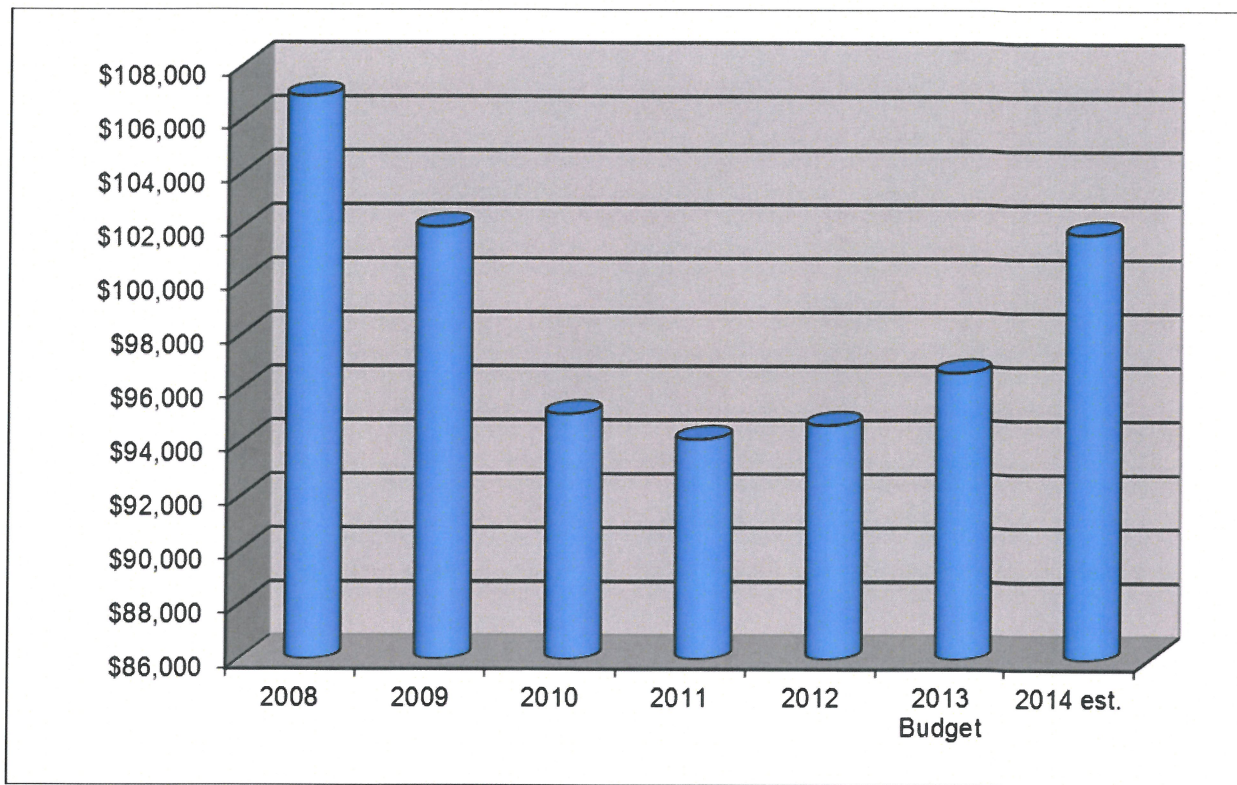
- Establish clear policy direction and priorities for City operation
  - Establish annual work plans for City commissions and boards
  - Pursue State and Federal legislation beneficial to the City of Burlington
- 

### Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Councilor	7	7

## OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est.
\$106,878	\$102,033	\$95,092	\$94,152	\$94,682	\$96,635	\$101,784



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget				
001-010-511-60-10-00	Legislative Services							
	Salaries And Wages	\$60,000	\$59,400	\$60,000		\$35,000	\$60,000	\$62,400
001-010-511-60-22-00	Total Salaries & Wages	\$60,000	\$59,400	\$60,000		\$35,000	\$60,000	\$62,400
	L&I	\$105	\$55	\$105		\$32	\$105	\$105
001-010-511-60-23-00	FICA	\$4,590	\$4,544	\$4,590		\$2,678	\$4,590	\$4,800
001-010-511-60-31-00	Total Personnel Benefits	\$4,695	\$4,599	\$4,695		\$2,710	\$4,695	\$4,905
	Supplies	\$600	\$613	\$600		\$416	\$800	\$600
001-010-511-60-35-00	Small Tools And Equipment	\$250	\$0	\$250		\$0	\$250	\$250
001-010-511-60-41-00	Total Supplies	\$850	\$613	\$850		\$416	\$1,050	\$850
	Professional Services	\$500	\$1,212	\$500		\$12	\$500	\$500
001-010-511-60-41-01	Advertising	\$400	\$645	\$400		\$200	\$400	\$400
001-010-511-60-42-00	Legislative Communications	\$450	\$33	\$450		\$12	\$450	\$450
001-010-511-60-43-00	Travel	\$750	\$0	\$750		\$0	\$750	\$750
001-010-511-60-45-00	Rentals	\$500	\$53	\$500		\$62	\$200	\$500
001-010-511-60-48-00	Repair/maintenance	\$300	\$170	\$300		\$83	\$200	\$300
001-010-511-60-49-00	Miscellaneous	\$1,000	\$1,279	\$1,000		\$341	\$1,000	\$1,000
001-010-511-60-49-02	E.D.A.S.C.	\$7,500	\$7,500	\$7,500		\$2,500	\$7,500	\$7,500
001-010-511-60-49-03	Association of Wash Cities	\$5,200	\$5,180	\$5,190		\$5,190	\$5,190	\$5,220
001-010-511-60-51-04	Total Services	\$16,600	\$16,073	\$16,590		\$8,399	\$16,190	\$16,620
	Skagit Council of Government	\$11,500	\$10,852	\$11,500		\$10,852	\$10,852	\$14,009
001-010-511-60-51-05	Northwest Clean Air Agency	\$3,200	\$3,145	\$3,000		\$2,947	\$2,947	\$3,000
	Total Intergovernmental	\$14,700	\$13,997	\$14,500		\$13,799	\$13,799	\$17,009
	Legislative Services	\$96,845	\$94,682	\$96,635		\$60,325	\$95,734	\$101,784
001-010-594-11-64-00	Capital Expenditures							
	Emergency Fund	\$40,000	\$29,379	\$40,000		\$13,100	\$40,000	\$40,000
001-010-594-11-64-01	Fiber Optics	\$0	\$0	\$0		\$0	\$0	\$0
	Capital Expenditures	\$40,000	\$29,379	\$40,000		\$13,100	\$40,000	\$40,000
	Total Legislative Expenditures	\$136,845	\$124,062	\$136,635		\$73,425	\$135,734	\$141,784





## MUNICIPAL COURT DEPARTMENT

Burlington Municipal Court was created as a sub-division of Skagit County District Court (RCW 3.46.040). As a municipal department, we have exclusive jurisdiction of civil, criminal, and traffic infraction matters arising from violation of city ordinances and State statutes adopted by Ordinance. The court provides the following services:

- |  |  |
|--|--|
| Maintain court records   | Collects fees/fines/bail                     |
| Trust Account  | Monitors defendants on probation             |
| Collect court ordered victim restitution                           | Monitors/declares potentially dangerous dogs |
| Prepare warrants of arrest   | Accepts applications for passports           |
| Provides interpreter for foreign languages                         | Assists public in locating various services  |
| Schedule court appearances   | Assist/protect victim rights                 |
| Process referrals to appropriate agencies                          | Telephone/counter public service             |
| Schedule jury trials, summons jurors and litigants                 |  |
| Prepare summons/subpoenas for Judge's signatures                   |  |
| Collects/shares data in the statewide-automated information system |  |

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### 2013 ACCOMPLISHMENTS

- Completed files reorganization project
- Relocated judges panic button
- Installed strobe light in clerk's office
- Installed jury light/switch notification system

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### 2014 GOALS & OBJECTIVES

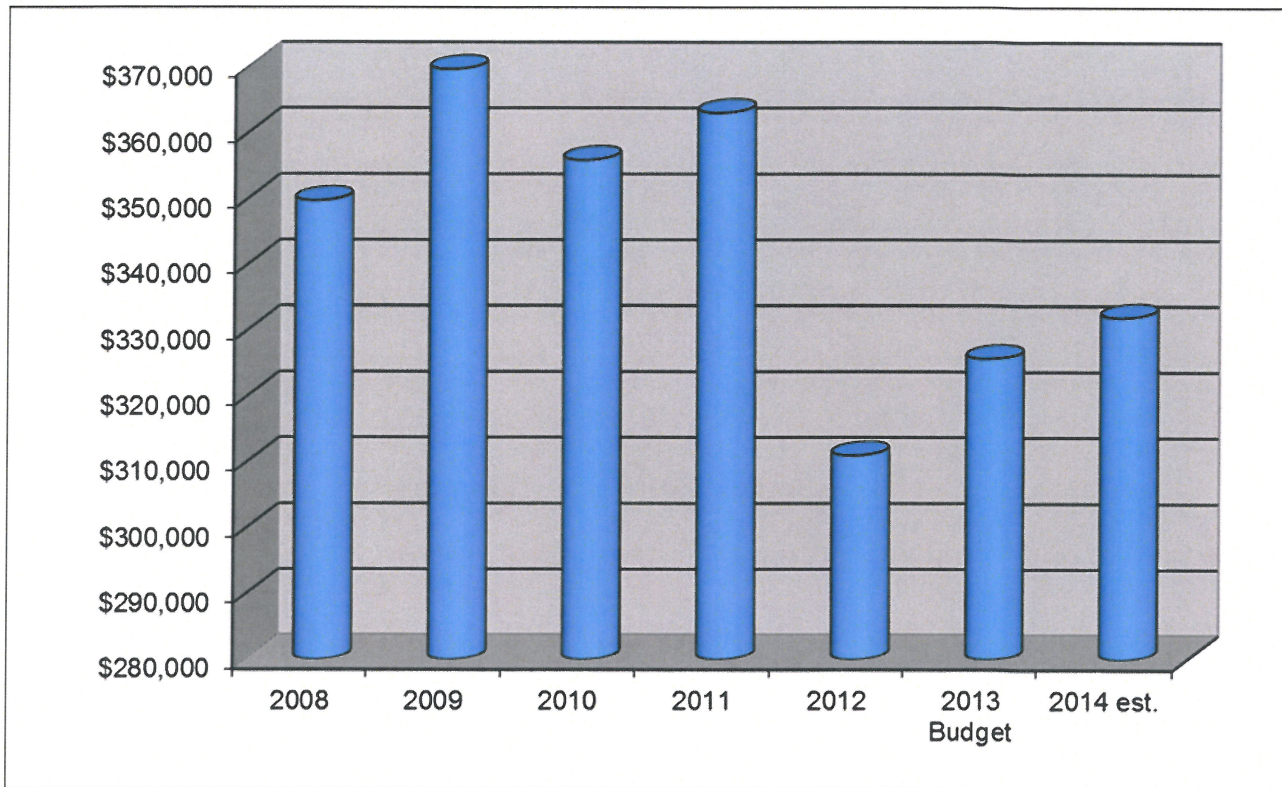
- Convert the city court process to paperless
  - Revamp Judges/Clerks bench  
(Buildings & Grounds Budget)
- 

### Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Court Clerk	2	2
Court Administrator	1	1

## OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est.
\$349,620	\$369,565	\$355,788	\$362,949	\$310,975	\$325,660	\$334,890



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	<b>Judicial Expenditures</b>							
	<b>Municipal Court Services</b>							
001-020-512-50-10-00	Salaries And Wages	\$143,365	\$148,577	\$155,500	\$89,656	\$153,697	\$162,900	\$150
001-020-512-50-11-00	Overtime	\$150	\$0	\$150	\$0	\$0	\$0	\$150
	<b>Total Salaries &amp; Wages</b>	<b>\$143,515</b>	<b>\$148,577</b>	<b>\$155,650</b>	<b>\$89,656</b>	<b>\$153,697</b>	<b>\$163,050</b>	
001-020-512-50-21-00	Retirement	\$10,730	\$10,680	\$12,650	\$6,721	\$11,521	\$15,100	\$650
001-020-512-50-22-00	L&I	\$935	\$571	\$665	\$354	\$606	\$650	\$650
001-020-512-50-23-00	FICA	\$10,920	\$11,076	\$11,950	\$6,695	\$11,477	\$12,500	\$12,500
001-020-512-50-24-00	Medical Insurance	\$47,480	\$54,462	\$57,100	\$33,234	\$56,973	\$55,950	\$55,950
001-020-512-50-25-00	Life Insurance	\$45	\$41	\$45	\$24	\$41	\$40	\$40
001-020-512-50-26-00	Unemployment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Personnel Benefits</b>	<b>\$70,110</b>	<b>\$76,830</b>	<b>\$82,410</b>	<b>\$47,027</b>	<b>\$80,618</b>	<b>\$84,240</b>	
001-020-512-50-31-00	Office Supplies	\$3,600	\$3,690	\$3,600	\$1,356	\$3,600	\$3,600	\$3,600
001-020-512-50-35-00	Small Tools & Equipment	\$1,150	\$740	\$1,150	\$197	\$1,150	\$1,150	\$1,150
	<b>Total Supplies</b>	<b>\$4,750</b>	<b>\$4,430</b>	<b>\$4,750</b>	<b>\$1,553</b>	<b>\$4,750</b>	<b>\$4,750</b>	
001-020-512-50-41-00	Professional Services	\$70,000	\$70,554	\$70,000	\$32,526	\$70,000	\$15,770	\$15,770
001-020-512-50-41-01	Advertising	\$100	\$0	\$0	\$0	\$0	\$0	\$0
001-020-512-50-42-00	Communications	\$4,500	\$5,186	\$5,500	\$2,823	\$5,500	\$5,500	\$5,500
001-020-512-50-43-00	Travel	\$750	\$549	\$750	\$0	\$0	\$750	\$750
001-020-512-50-45-00	Rentals	\$2,500	\$2,597	\$3,600	\$1,131	\$3,000	\$3,600	\$3,600
001-020-512-50-48-00	Repair/maintenance	\$1,000	\$965	\$500	\$83	\$500	\$500	\$500
001-020-512-50-49-00	Miscellaneous	\$1,300	\$1,287	\$1,500	\$515	\$1,500	\$1,500	\$1,500
001-020-512-50-49-01	Training	\$0	\$0	\$1,000	\$549	\$1,000	\$1,000	\$1,000
	<b>Total Services</b>	<b>\$80,150</b>	<b>\$81,139</b>	<b>\$82,850</b>	<b>\$37,627</b>	<b>\$81,500</b>	<b>\$28,620</b>	
001-020-512-50-51-00	Skagit County Dist Court	\$0	\$0	\$0	\$0	\$0	\$54,230	\$54,230
	<b>Total Municipal Court</b>	<b>\$298,525</b>	<b>\$310,975</b>	<b>\$325,660</b>	<b>\$175,863</b>	<b>\$320,565</b>	<b>\$334,890</b>	
	<b>Judicial Capital Expenditures</b>							
001-020-594-12-64-00	Machinery & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
001-020-594-12-64-01	Computer Systems	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Judicial Capital Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
	<b>Total Judicial Expenditures</b>	<b>\$298,525</b>	<b>\$310,975</b>	<b>\$325,660</b>	<b>\$175,863</b>	<b>\$320,565</b>	<b>\$334,890</b>	



# 2014 Budget - Appropriated Expenditures



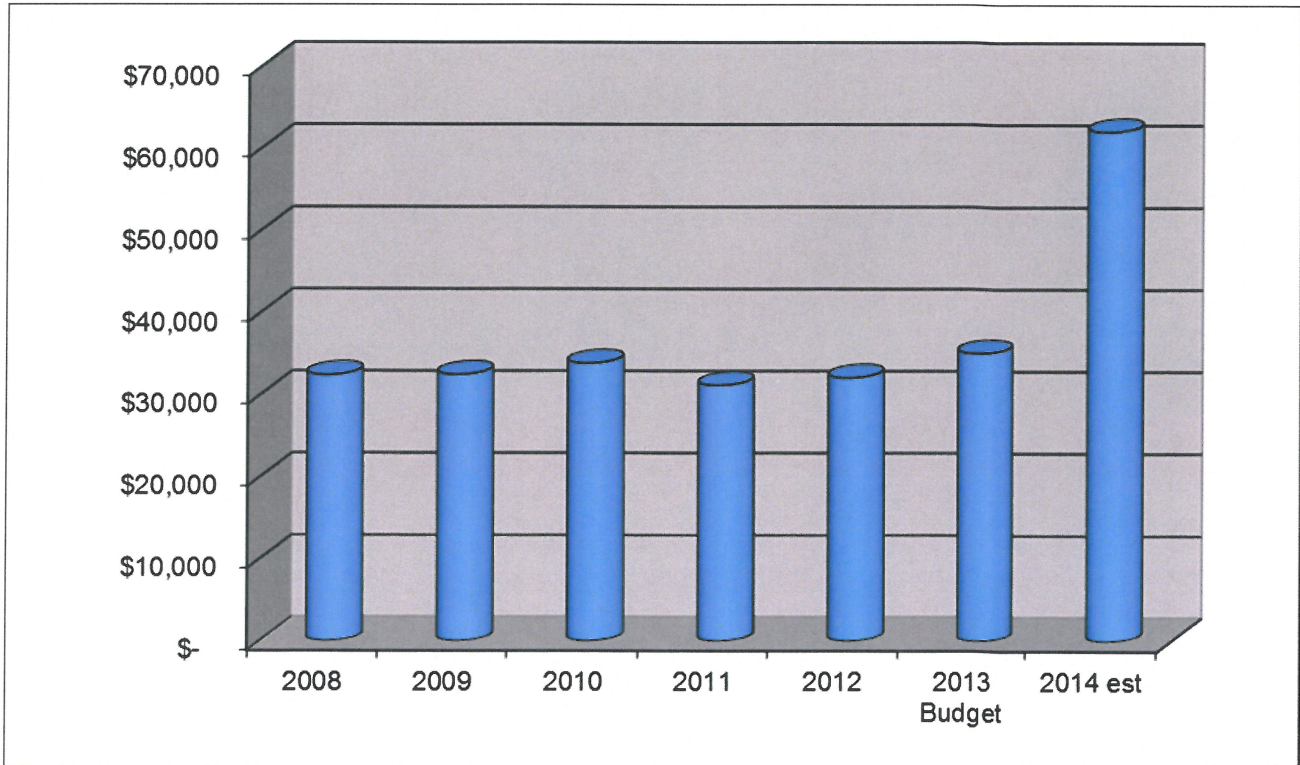
Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	<b>Indigent Defense Expenditures</b>							
001-025-512-50-41-00	Indigent Screening	\$15,000	\$10,637	\$15,000	\$4,160	\$11,000	\$12,000	
001-025-512-50-41-01	Public Defender	\$95,000	\$90,780	\$172,600	\$107,537	\$172,600	\$193,000	
001-025-512-50-41-02	Professional Services	\$0	\$17,782	\$10,000	\$591	\$20,000	\$0	
	<b>Total Indigent Defense Expenditures</b>	<b>\$110,000</b>	<b>\$119,199</b>	<b>\$197,600</b>	<b>\$112,288</b>	<b>\$203,600</b>	<b>\$205,000</b>	

## EXECUTIVE

This fund supports the office of the Mayor of Burlington and accounts for the cost of providing management and administration of the affairs of the government entity including coordination, guidance and support for the development of effective programs and the planning, evaluation, analysis, control and general management of programs. The Mayor is responsible for the management of staff and other special projects of the City and the maintenance of the City budget upon its approval by City Council.

## OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ 32,380	\$ 32,426	\$ 33,813	\$ 31,137	\$ 32,055	\$ 35,050	\$ 62,065





# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013	2014
		Budget	Actual	Budget			Year End Estimate	Appropriated
<b>Executive</b>								
001-030-513-10-10-00	Exec Salaries And Wages	\$25,140	\$25,349	\$25,900	\$15,107		\$25,900	\$50,900
	<b>Total Salaries &amp; Wages</b>	<b>\$25,140</b>	<b>\$25,349</b>	<b>\$25,900</b>	<b>\$15,107</b>		<b>\$25,900</b>	<b>\$50,900</b>
001-030-513-10-21-00	Retirement	\$0	\$0	\$0	\$0		\$0	\$0
001-030-513-10-22-00	L&I	\$100	\$45	\$100	\$27		\$50	\$215
001-030-513-10-23-00	FICA	\$1,925	\$1,939	\$2,000	\$1,156		\$2,000	\$3,900
001-030-513-10-24-00	Medical Insurance	\$0	\$0	\$0	\$0		\$0	\$0
	<b>Total Personnel Benefits</b>	<b>\$2,025</b>	<b>\$1,984</b>	<b>\$2,100</b>	<b>\$1,182</b>		<b>\$2,050</b>	<b>\$4,115</b>
001-030-513-10-31-00	Exec Office Supplies	\$500	\$115	\$500	\$74		\$500	\$500
001-030-513-10-32-00	Executive Fuel Consumed	\$250	\$0	\$250	\$0		\$250	\$250
001-030-513-10-35-00	Exec Small Tools & Equipment	\$300	\$270	\$300	\$0		\$300	\$300
	<b>Total Supplies</b>	<b>\$1,050</b>	<b>\$384</b>	<b>\$1,050</b>	<b>\$74</b>		<b>\$1,050</b>	<b>\$1,050</b>
001-030-513-10-41-00	Exec Prof Services	\$500	\$24	\$500	\$24		\$250	\$500
001-030-513-10-41-01	Exec Advertising	\$500	\$569	\$500	\$40		\$500	\$500
001-030-513-10-42-00	Exec Communications	\$1,000	\$869	\$1,000	\$344		\$600	\$1,000
001-030-513-10-43-00	Exec Travel	\$1,500	\$1,358	\$1,500	\$313		\$1,000	\$1,500
001-030-513-10-45-00	Exec Rentals	\$500	\$0	\$500	\$0		\$0	\$500
001-030-513-10-48-00	Exec Repair & Maintenance	\$500	\$0	\$500	\$71		\$500	\$500
001-030-513-10-49-00	Exec Miscellaneous	\$1,500	\$1,518	\$1,500	\$1,226		\$1,500	\$1,500
	<b>Total Services</b>	<b>\$6,000</b>	<b>\$4,338</b>	<b>\$6,000</b>	<b>\$2,017</b>		<b>\$4,350</b>	<b>\$6,000</b>
	<b>Total Executive Expenditures</b>	<b>\$34,215</b>	<b>\$32,055</b>	<b>\$35,050</b>	<b>\$18,381</b>		<b>\$33,350</b>	<b>\$62,065</b>



## ADMINISTRATION/FINANCE DEPARTMENT

The Finance Department fulfills all accounting/treasury functions, which include accounts payable, accounts receivable, payroll, cash management, auditing, job costing, budgeting, and financial reporting. The department also issues all business licenses and coordinates cemetery services. This department is responsible for coordinating the overall preparation and administration of the City's operating budget and capital improvements. The Finance staff also assist other department staff in identifying budget issues, formulating solutions, offering alternatives and implementing corrective actions.

### 2013 ACCOMPLISHMENTS

- Installation and conversion of new finance software
- Staff reorganization – Re-established in house payroll processing
- Finalized bank fraud claim and received reimbursement
- Submitted 2012 Annual Report
- Updated budget forms
- Established an indirect cost allocation (by year end)
- Established ER&R policies and procedures (by year end)

### 2014 GOALS & OBJECTIVES

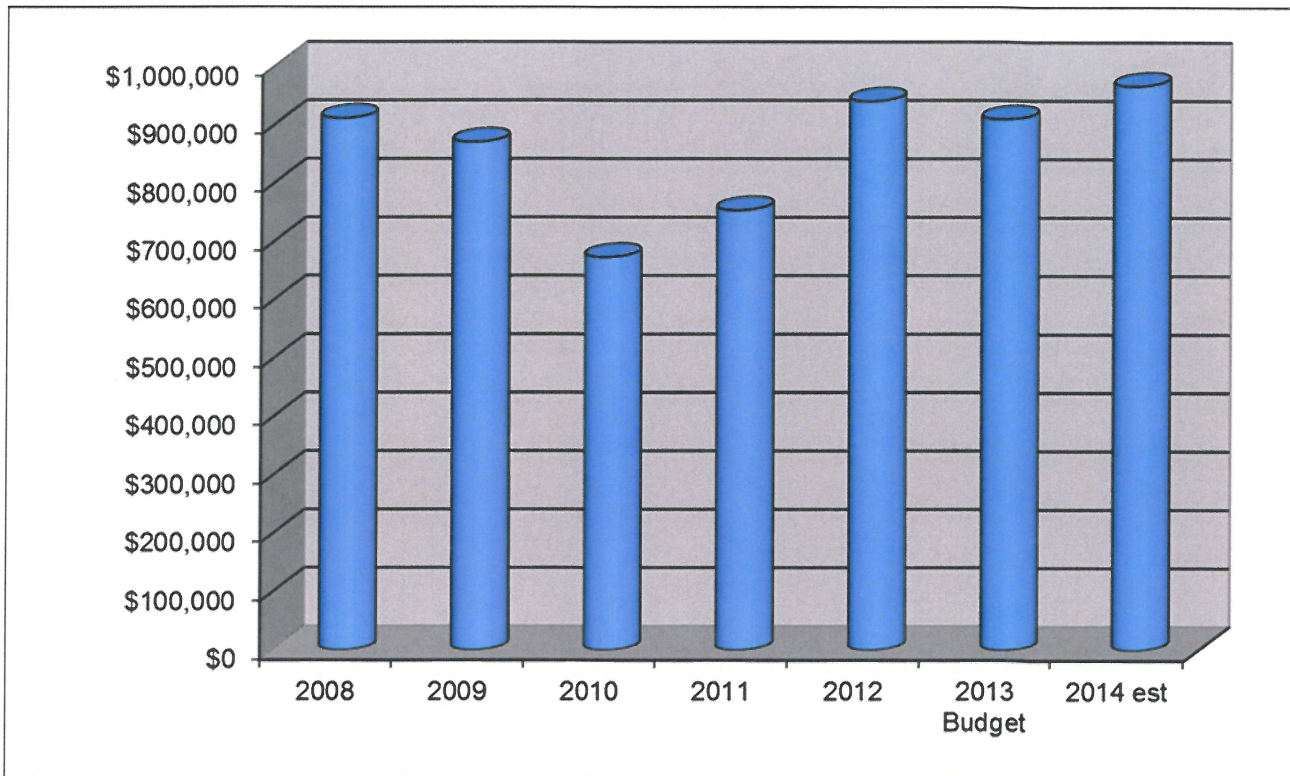
- Create written procedures for new finance software
- Review and rewrite office policies and procedures
- Implement ER&R policies and procedures
- Draft investment policy

### Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
City Administrator	1	1
Administrative Assistant	1	1
Finance Director	1	1
Accounting Manager	1	1
Accounting Technician II	1	1
Accounting Technician I	2	2

## OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$910,291	\$869,391	\$672,482	\$752,739	\$939,200	\$908,908	\$974,042





# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD July 2013	Year End Estimate	Appropriated	
<b>Admin &amp; Finance Services</b>								
001-040-514-20-10-00	Salaries & Wages	\$445,175	\$462,714	\$469,488	\$272,166	\$468,000	\$480,850	
001-040-514-20-11-00	Overtime	\$1,000	\$57	\$1,000	\$0	\$100	\$500	
001-040-514-20-21-00	<b>Total Salaries &amp; Wages</b>	<b>\$446,175</b>	<b>\$462,771</b>	<b>\$470,488</b>	<b>\$272,166</b>	<b>\$468,100</b>	<b>\$481,350</b>	
001-040-514-20-22-00	Retirement	\$33,530	\$31,352	\$37,850	\$20,394	\$37,900	\$44,400	
001-040-514-20-23-00	L&I	\$1,865	\$1,154	\$1,350	\$715	\$1,350	\$1,300	
001-040-514-20-23-00	FICA	\$34,135	\$34,161	\$35,650	\$20,338	\$35,650	\$36,850	
001-040-514-20-24-00	Medical Insurance	\$96,260	\$93,203	\$104,750	\$56,720	\$97,234	\$102,650	
001-040-514-20-25-00	Life Insurance	\$45	\$41	\$45	\$24	\$45	\$40	
001-040-514-20-26-00	Unemployment	\$0	\$5,830	\$25,000	\$0	\$0	\$25,000	
001-040-514-20-31-00	<b>Total Personnel Benefits</b>	<b>\$165,835</b>	<b>\$165,740</b>	<b>\$204,645</b>	<b>\$98,190</b>	<b>\$172,179</b>	<b>\$210,240</b>	
001-040-514-20-32-00	Office/Operat. Supplies	\$11,000	\$8,370	\$6,000	\$2,629	\$6,000	\$6,000	
001-040-514-20-32-00	Fuel Consumed	\$850	\$103	\$200	\$69	\$150	\$200	
001-040-514-20-35-00	Small Tools & Equipment	\$1,500	\$714	\$500	\$27	\$1,300	\$500	
001-040-514-20-41-00	<b>Total Supplies</b>	<b>\$13,350</b>	<b>\$9,187</b>	<b>\$6,700</b>	<b>\$2,725</b>	<b>\$7,450</b>	<b>\$6,700</b>	
001-040-514-20-41-00	Professional Services	\$31,000	\$92,245	\$11,600	\$7,350	\$12,000	\$25,500	
001-040-514-20-41-01	Advertising	\$1,500	\$2,320	\$1,500	\$810	\$1,500	\$1,500	
001-040-514-20-41-05	Labor Negotiations	\$5,000	\$5,000	\$5,000	\$0	\$5,000	\$0	
001-040-514-20-42-00	Communications	\$9,000	\$5,120	\$4,000	\$2,095	\$4,000	\$4,000	
001-040-514-20-43-00	Travel	\$2,000	\$2,210	\$3,000	\$1,586	\$2,000	\$3,000	
001-040-514-20-45-00	Rentals	\$142,200	\$3,033	\$3,000	\$1,572	\$3,000	\$5,000	
001-040-514-20-46-00	Insurance	\$4,000	\$141,485	\$144,325	\$158,230	\$158,230	\$185,252	
001-040-514-20-48-00	Repairs & Maintenance	\$8,000	\$1,409	\$2,000	\$914	\$2,000	\$2,000	
001-040-514-20-49-00	Miscellaneous	\$8,000	\$8,787	\$8,000	\$14,721	\$16,000	\$10,000	
001-040-514-20-51-01	<b>Total Services</b>	<b>\$207,700</b>	<b>\$261,609</b>	<b>\$182,425</b>	<b>\$187,278</b>	<b>\$203,730</b>	<b>\$236,252</b>	
001-040-514-20-51-01	State Auditor Charges	\$31,000	\$28,936	\$35,000	\$3,008	\$38,000	\$28,500	
001-040-514-20-51-02	Election Services	\$8,000	\$10,956	\$9,650	\$10,524	\$10,524	\$11,000	
001-040-514-20-51-02	<b>Total Intergovernmental</b>	<b>\$39,000</b>	<b>\$39,892</b>	<b>\$44,650</b>	<b>\$13,532</b>	<b>\$48,524</b>	<b>\$39,500</b>	
001-040-514-20-51-02	<b>Total Financial Services</b>	<b>\$872,060</b>	<b>\$939,200</b>	<b>\$908,908</b>	<b>\$573,891</b>	<b>\$899,983</b>	<b>\$974,042</b>	
001-040-517-90-28-00	<b>Employee Benefit Programs</b>							
001-040-517-90-28-00	AWC Wellness Program	\$1,000	\$288	\$1,000	\$914	\$2,000	\$2,500	
001-040-517-90-28-00	<b>Total Employee Benefit Programs</b>	<b>\$1,000</b>	<b>\$288</b>	<b>\$1,000</b>	<b>\$914</b>	<b>\$2,000</b>	<b>\$2,500</b>	
001-040-594-14-64-00	<b>Admin Capital Expenditures</b>							
001-040-594-14-64-00	Machinery & Eqpt	\$2,500	\$0	\$0	\$0	\$0	\$0	
001-040-594-14-64-01	Computer Systems	\$0	\$1,082	\$35,000	\$25,701	\$56,000	\$0	
001-040-594-14-64-01	<b>Total Administration Capital Expenditures</b>	<b>\$2,500</b>	<b>\$1,082</b>	<b>\$35,000</b>	<b>\$25,701</b>	<b>\$56,000</b>	<b>\$0</b>	
2014 Adopted Budget	<b>Total Admin &amp; Finance Expenditures</b>	<b>\$875,560</b>	<b>\$940,570</b>	<b>\$944,908</b>	<b>\$600,506</b>	<b>\$957,983</b>	<b>\$976,542</b>	



## LEGAL DEPARTMENT

Provide accurate and timely legal counsel to the Mayor, City Council, City departments, and advisory boards and commissions to improve and minimize risk of city operations. This department represents the City in all court proceedings, prosecutes criminal cases in municipal court and provides risk management services.

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### 2013 ACCOMPLISHMENTS

- Litigated over a dozen significant lawsuits in state and federal court.

### 2014 GOALS & OBJECTIVES

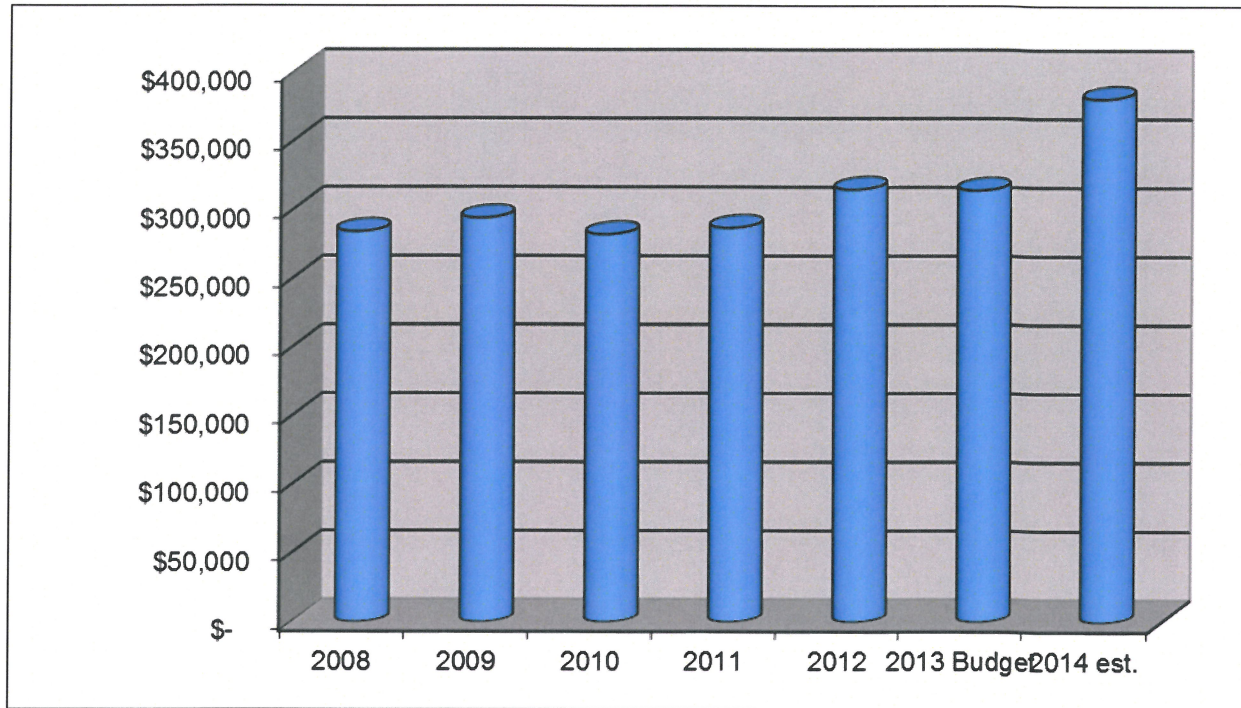
- Bring existing lawsuits to successful completion
  - Prosecute 4 additional nuisance lawsuits, and bring to successful conclusion.
  - Finalize City's flood mapping appeal.
  - Revise purchasing policy
  - Revise personnel policies.
- 

### Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
City Attorney	1	1
Paralegal	1	1
Legal Assistant	.5	.5

## OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est.
\$ 283,932	\$ 293,845	\$ 281,958	\$ 286,678	\$ 314,618	\$ 314,020	\$ 380,770





# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD July 2013	Year End Estimate	Appropriated	
	<b>Legal Services</b>							
001-050-515-30-10-00	Salaries & Wages	\$156,635	\$157,970	\$161,500	\$94,162	\$161,500	\$164,120	
001-050-515-30-10-10	Part Time Wages	\$0	\$0	\$0	\$0	\$4,700	\$13,210	
001-050-515-30-11-00	Overtime	\$0	\$890	\$0	\$1,764	\$2,500	\$0	
	<b>Total Salaries &amp; Wages</b>	<b>\$156,635</b>	<b>\$158,860</b>	<b>\$161,500</b>	<b>\$95,926</b>	<b>\$168,700</b>	<b>\$177,330</b>	
001-050-515-30-21-00	Retirement	\$11,775	\$11,402	\$13,150	\$7,177	\$13,150	\$15,150	
001-050-515-30-22-00	L&I	\$620	\$424	\$450	\$251	\$450	\$540	
001-050-515-30-23-00	FICA	\$11,985	\$11,956	\$12,350	\$7,234	\$13,000	\$13,600	
001-050-515-30-24-00	Medical Insurance	\$38,525	\$38,624	\$40,520	\$23,581	\$40,520	\$39,700	
001-050-515-30-26-00	Unemployment	\$0	\$0	\$0	\$0	\$0	\$0	
	<b>Total Personnel Benefits</b>	<b>\$62,905</b>	<b>\$62,406</b>	<b>\$66,470</b>	<b>\$38,243</b>	<b>\$67,120</b>	<b>\$68,990</b>	
001-050-515-30-31-00	Office Supplies	\$1,000	\$961	\$1,000	\$388	\$700	\$900	
001-050-515-30-32-00	Fuel Consumed	\$150	\$190	\$150	\$25	\$50	\$150	
001-050-515-30-35-00	Small Tools & Equipment	\$100	\$52	\$100	\$0	\$0	\$100	
	<b>Total Supplies</b>	<b>\$1,250</b>	<b>\$1,204</b>	<b>\$1,250</b>	<b>\$413</b>	<b>\$750</b>	<b>\$1,150</b>	
001-050-515-30-41-00	Professional Services	\$112,000	\$82,331	\$75,000	\$43,445	\$75,000	\$126,000	
001-050-515-30-41-01	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	
001-050-515-30-42-00	Communications	\$4,500	\$4,105	\$4,500	\$1,982	\$4,000	\$4,500	
001-050-515-30-43-00	Travel	\$1,000	\$2,087	\$1,000	\$3,792	\$5,000	\$1,000	
001-050-515-30-45-00	Rentals	\$100	\$53	\$100	\$62	\$100	\$100	
001-050-515-30-48-00	Repair & Maintenance	\$300	\$408	\$200	\$302	\$500	\$200	
001-050-515-30-49-00	Miscellaneous	\$4,000	\$3,165	\$4,000	\$2,175	\$4,000	\$4,000	
	<b>Total Services</b>	<b>\$121,900</b>	<b>\$92,148</b>	<b>\$84,800</b>	<b>\$51,757</b>	<b>\$88,600</b>	<b>\$135,800</b>	
	<b>Legal Capital Expenditures</b>							
001-050-594-15-64-00	Machinery & Eqpt	\$0	\$0	\$0	\$0	\$0	\$0	
001-050-594-15-64-01	Computer Systems	\$0	\$0	\$0	\$0	\$0	\$2,500	
	<b>Total Legal Capital Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,500</b>	
	<b>Total Legal Expenditures</b>	<b>\$342,690</b>	<b>\$314,618</b>	<b>\$314,020</b>	<b>\$186,340</b>	<b>\$325,170</b>	<b>\$385,770</b>	



## 2014 Annual Budget

### PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

The department is responsible for:

- ✓ Management and operation of the permit center, to provide a consolidated location for the issuance of all land use and construction-related permits.
- ✓ Administration of the land use permit process, as codified in Chapter 17.68 BMC.
- ✓ Maintenance and update of the city's comprehensive plan, comprehensive plan map, zoning ordinance, zoning map, critical areas ordinance, shoreline master program, environmental ordinance, and related land use regulations.
- ✓ Maintaining the city's land use permit records.
- ✓ Managing an ongoing citizen involvement process including publication of a land use information bulletin, conducting public meetings, setting up citizen advisory committees on land use issues and providing public notification of land use actions.
- ✓ Code compliance for zoning, nuisance, weeds and related codes.

### 2013 ACCOMPLISHMENTS

- Completed & adopted Shoreline Master Program
- Community Visioning process to update Comprehensive Plans
- Downtown Futures Task Force - projects & programs
- Complete Streets Community Task Force
- Success with Voluntary Code Compliance
- Severe nuisance problems persist; work on new tools
- Convert business license data to NAICS code
- Identify Economic Development data needs/strategy regional coordination
- Preparation for 5-year update of Natural Hazard Mitigation Plan
- Community Rating System goal to lower flood insurance rates- new manual
- Maintain excellent permit turnaround times

### 2014 GOALS & OBJECTIVES

- EIS planned on new Comp Plan & Zoning Code
- EIS to include develop vacant land to speed permit times
- History research to enhance Downtown goals
- Adopt Complete Streets Plan – coordinate Public Works on Street Standards
- Enhance follow up on code compliance cases
- Work with Finance on Business Survey & data access
- Coordinate – SCOG/Port/EDASC – regional Economic Development strategy
- Complete detailed process for Natural Hazard Mitigation Plan
- Complete CRS recertification under new Manual
- Improve interdepartmental SPEED on permits

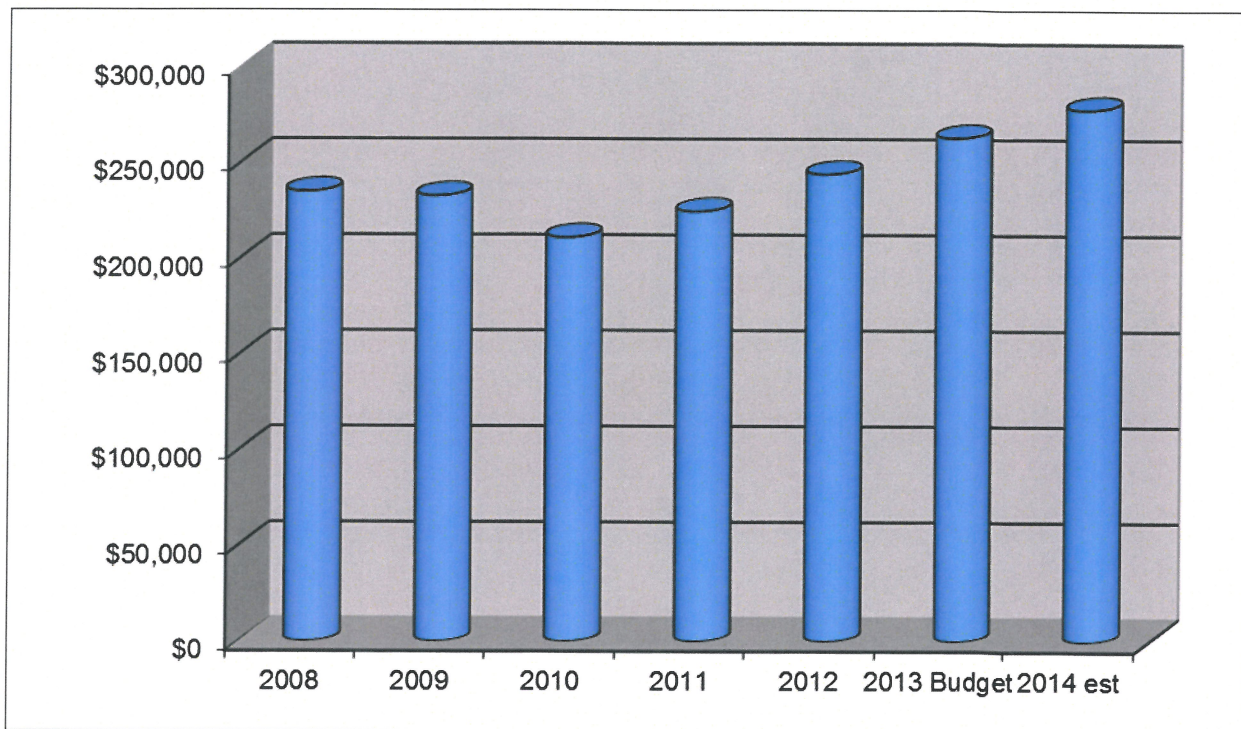
### Position Summary

Position Title	2013	2014
Planning & Com. Dev. Director	1	1
Permit Center Manager	1	1



## OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$234,779	\$232,593	\$210,869	\$224,490	\$243,961	\$262,900	\$277,819



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	<b>Planning</b>							
001-060-558-60-10-00	Salaries & Wages	\$167,455	\$168,270	\$172,200	\$100,075	\$175,200	\$172,200	\$175,200
001-060-558-60-10-10	Part Time Wages	\$0	\$0	\$0	\$0	\$4,300	\$0	\$4,300
001-060-558-60-11-00	Overtime	\$2,525	\$1,519	\$2,525	\$309	\$1,000	\$1,000	\$1,000
	<b>Total Salaries &amp; Wages</b>	<b>\$169,980</b>	<b>\$169,788</b>	<b>\$174,725</b>	<b>\$100,383</b>	<b>\$180,500</b>	<b>\$173,200</b>	<b>\$180,500</b>
001-060-558-60-21-00	Retirement	\$12,775	\$12,117	\$14,200	\$7,490	\$16,250	\$13,000	\$16,250
001-060-558-60-22-00	L&I	\$635	\$385	\$450	\$231	\$530	\$450	\$530
001-060-558-60-23-00	FICA	\$12,885	\$12,939	\$13,300	\$7,646	\$13,750	\$13,190	\$13,750
001-060-558-60-24-00	Medical Insurance	\$16,910	\$16,951	\$17,780	\$10,337	\$17,450	\$17,780	\$17,450
	<b>Total Personnel Benefits</b>	<b>\$43,205</b>	<b>\$42,391</b>	<b>\$45,730</b>	<b>\$25,705</b>	<b>\$47,980</b>	<b>\$44,420</b>	<b>\$47,980</b>
001-060-558-60-31-00	Office/operating Supplies	\$2,475	\$2,644	\$2,475	\$174	\$2,475	\$2,475	\$2,475
001-060-558-60-35-00	Small Tools & Equipment	\$1,350	\$1,043	\$1,350	\$240	\$1,350	\$1,350	\$1,350
	<b>Total Supplies</b>	<b>\$3,825</b>	<b>\$3,688</b>	<b>\$3,825</b>	<b>\$414</b>	<b>\$3,825</b>	<b>\$3,825</b>	<b>\$3,825</b>
001-060-558-60-41-00	Professional Services	\$20,000	\$13,943	\$20,000	\$48	\$30,000	\$20,000	\$30,000
001-060-558-60-41-01	Advertising	\$1,200	\$940	\$2,500	\$305	\$2,500	\$2,500	\$2,500
001-060-558-60-42-00	Communications	\$2,520	\$1,740	\$2,520	\$1,008	\$2,520	\$2,520	\$2,520
001-060-558-60-43-00	Travel	\$1,000	\$1,344	\$1,000	\$39	\$1,000	\$1,000	\$1,000
001-060-558-60-45-00	Rentals	\$2,000	\$2,540	\$2,000	\$2,197	\$2,000	\$2,500	\$2,000
001-060-558-60-48-00	Repair & Maintenance	\$6,000	\$3,700	\$6,000	\$963	\$6,000	\$6,000	\$6,000
001-060-558-60-49-00	Miscellaneous	\$4,600	\$3,887	\$4,600	\$2,963	\$4,600	\$4,600	\$4,600
	<b>Total Services</b>	<b>\$37,320</b>	<b>\$28,093</b>	<b>\$38,620</b>	<b>\$7,523</b>	<b>\$48,620</b>	<b>\$39,120</b>	<b>\$48,620</b>
	<b>Total Planning Expenditures</b>	<b>\$254,330</b>	<b>\$243,961</b>	<b>\$262,900</b>	<b>\$134,025</b>	<b>\$280,925</b>	<b>\$260,565</b>	<b>\$280,925</b>



## BUILDING DEPARTMENT

The Building Department's primary function is to ensure that buildings constructed today and in the future meet the required codes and standards as mandated by the State Legislature. Our department provides information to the public on building code requirements reviews and approves building plans and performs a wide range of building service to the general public, including plan check review, field inspections, code enforcement and interacting with other agencies. We have a strong commitment to working with FEMA to ensure that all Flood regulations are met and to participate in the Community Rating System program that delivers a 25% flood insurance rate reduction to property owners.

2013 ACCOMPLISHMENTS	2014 GOALS & OBJECTIVES
<ul style="list-style-type: none"><li>• Adopted the 2012 International Building Codes</li><li>• Reorganized files in numerical order by street name/block</li><li>• Cited Multiple Structures as Unsafe/ Legal Action to follow</li><li>• Updated Assessor Data Base/Permit Software</li></ul>	<ul style="list-style-type: none"><li>• Continued Professional Services</li><li>• Home Owners Flood Information</li><li>• Alternate Legal Options/Enforcement</li><li>• Update Permitting Software</li></ul>

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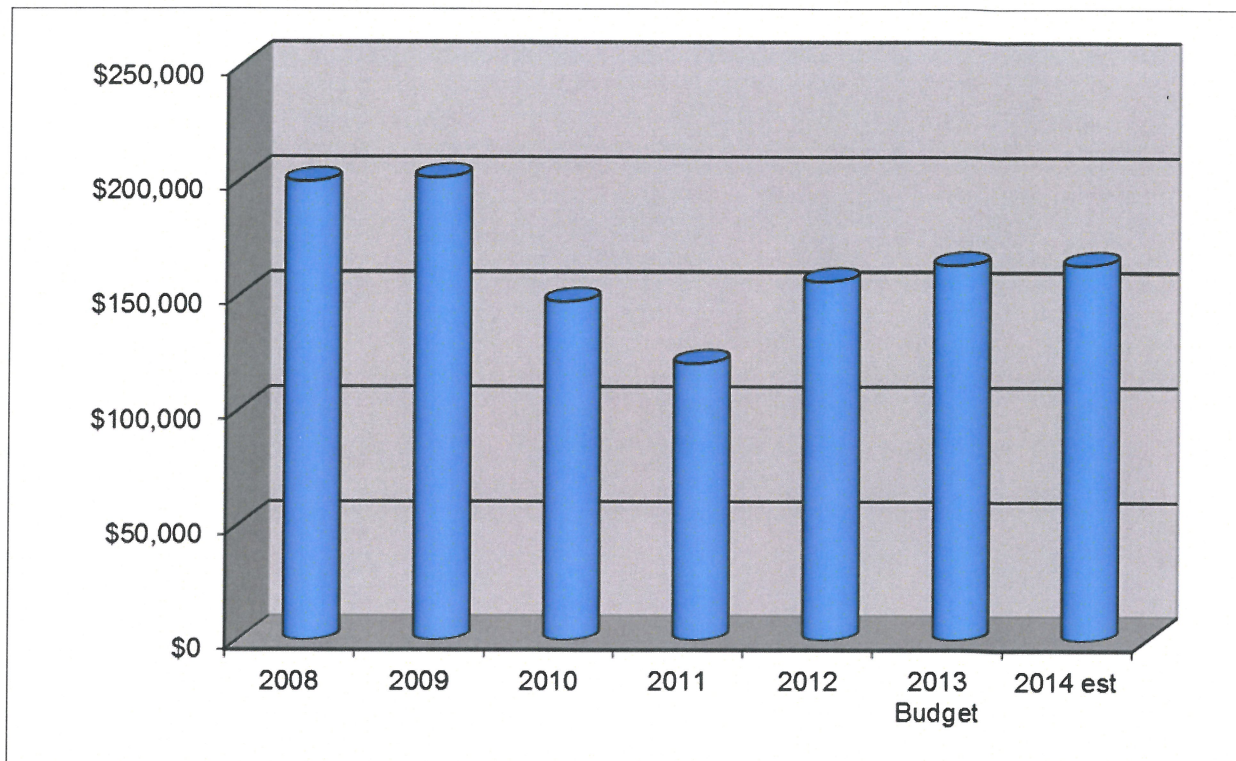
### Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Building Official	1	1
Code Compliance/Building Inspector	.55	.55



## OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$199,508	\$201,191	\$147,222	\$120,300	\$155,963	\$163,080	\$165,400



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013	2014
		Budget	Actual	Budget	Year End Estimate	Appropriated		
001-070-558-50-10-00	Building Inspection							
001-070-558-50-10-10	Salaries & Wages	\$76,055	\$76,674	\$78,500	\$45,714	\$79,700		
	Part Time Wages	\$37,805	\$35,768	\$36,400	\$23,171	\$37,350		
001-070-558-50-21-00	Total Salaries & Wages	\$113,860	\$112,441	\$114,900	\$68,885	\$117,050		
001-070-558-50-22-00	Retirement	\$8,560	\$8,081	\$9,350	\$5,164	\$10,800		
001-070-558-50-23-00	L&I	\$2,120	\$1,882	\$2,050	\$1,139	\$2,050		
001-070-558-50-24-00	FICA	\$8,710	\$8,544	\$8,800	\$5,234	\$9,000		
	Medical Insurance	\$15,855	\$15,895	\$16,680	\$9,701	\$16,350		
001-070-558-50-31-00	Total Personnel Benefits	\$35,245	\$34,401	\$36,880	\$21,238	\$38,200		
001-070-558-50-32-00	Office/Oper. Supplies	\$500	\$504	\$800	\$290	\$800		
001-070-558-50-33-00	Fuel Consumed	\$700	\$1,218	\$800	\$636	\$800		
001-070-558-50-34-00	Sm. Tools & Equip.	\$200	\$323	\$400	\$325	\$400		
001-070-558-50-41-00	Total Supplies	\$1,400	\$2,045	\$2,000	\$1,251	\$2,000		
001-070-558-50-42-00	Prof. Services	\$0	\$124	\$0	\$147	\$0		
001-070-558-50-43-00	Advertising	\$0	\$0	\$0	\$40	\$0		
001-070-558-50-44-00	Communications	\$700	\$482	\$500	\$161	\$350		
001-070-558-50-45-00	Travel	\$700	\$610	\$800	\$641	\$800		
001-070-558-50-46-00	Rentals	\$1,000	\$1,424	\$1,000	\$0	\$6,000		
001-070-558-50-47-00	Repair & Mtce.	\$6,000	\$3,530	\$6,000	\$71	\$6,000		
001-070-558-50-48-00	Miscellaneous	\$1,000	\$905	\$1,000	\$1,763	\$1,000		
001-070-558-50-49-00	Total Services	\$9,400	\$7,075	\$9,300	\$2,822	\$8,150		
	Total Building Inspection	\$159,905	\$155,963	\$163,080	\$94,196	\$165,400		



## FESTIVALS DEPARTMENT

The Festivals Fund supports the expense of staffing and incidentals involved in supporting our local Berry Dairy Days Festival in the summer and the Harvest festival in the fall. This fund was created to cover the excess costs associated with running and/or supporting these local events. Now that the lodging tax laws have allowed for maintenance and operations of events attracting tourists, the hopes are that this entire budget be supported by the lodging tax fund.

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### 2013 ACCOMPLISHMENTS

- Successful Berry Dairy Days Festival
- Successful Harvest Festival

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### 2014 GOALS & OBJECTIVES

- Continue to have successful Berry Dairy Days Festival and Harvest Festival.
  - Become fully funded by Lodging Tax Funds
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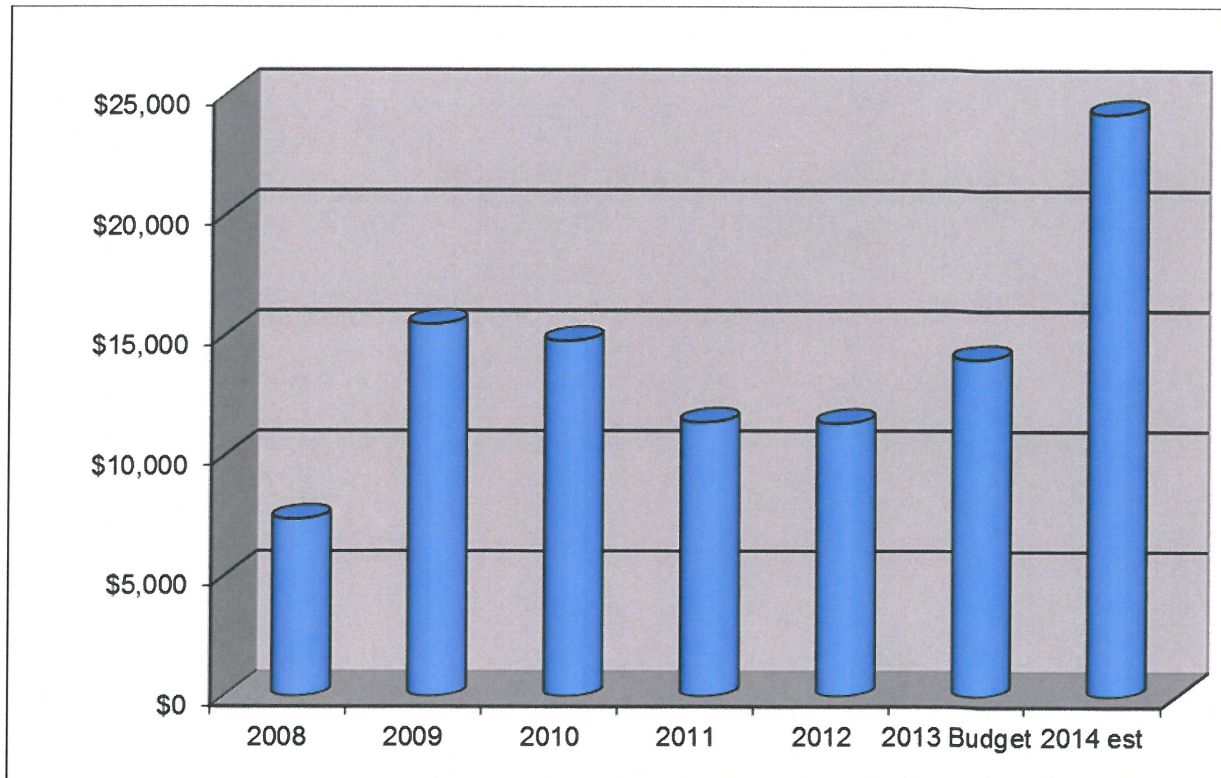
### Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Current available Staff if needed		
Based upon availability of volunteers		



## OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$7,356	\$15,455	\$14,763	\$11,379	\$11,333	\$14,000	\$24,200





# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013	2014
		Budget	Actual	Budget	Year End Estimate	Appropriated		
<b>Festivals</b>								
001-114-573-90-10-00	Salaries & Wages	\$1,450	\$465	\$1,450	\$0	\$600	\$600	\$600
001-114-573-90-11-00	Overtime	\$5,075	\$3,949	\$5,500	\$2,662	\$6,000	\$6,000	\$6,000
001-114-573-90-21-00	<b>Total Salaries &amp; Wages</b>	<b>\$6,525</b>	<b>\$4,414</b>	<b>\$6,950</b>	<b>\$2,662</b>	<b>\$6,600</b>	<b>\$6,600</b>	<b>\$6,600</b>
001-114-573-90-22-00	Retirement	\$425	\$170	\$425	\$74	\$600	\$600	\$600
001-114-573-90-23-00	L&I	\$100	\$110	\$100	\$43	\$100	\$100	\$100
	FICA	\$425	\$340	\$425	\$201	\$500	\$500	\$500
001-114-573-90-31-00	<b>Total Personnel Benefits</b>	<b>\$950</b>	<b>\$619</b>	<b>\$950</b>	<b>\$318</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>
001-114-573-90-35-00	Operating Supplies	\$400	\$689	\$300	\$0	\$700	\$400	\$400
	Small Tools & Equip	\$700	\$398	\$500	\$0	\$400	\$400	\$400
001-114-573-90-41-00	<b>Total Supplies</b>	<b>\$1,100</b>	<b>\$1,087</b>	<b>\$800</b>	<b>\$0</b>	<b>\$1,100</b>	<b>\$800</b>	<b>\$800</b>
001-114-573-90-41-01	Band (BDD)	\$1,400	\$1,472	\$1,300	\$1,300	\$1,400	\$1,400	\$1,400
001-114-573-90-45-00	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
001-114-573-90-49-00	Rentals	\$3,500	\$3,742	\$4,000	\$0	\$4,000	\$4,000	\$4,000
	Fireworks (BDD)	\$0	\$0	\$0	\$0	\$3,100	\$3,100	\$6,200
	<b>Total Services</b>	<b>\$4,900</b>	<b>\$5,214</b>	<b>\$5,300</b>	<b>\$1,300</b>	<b>\$8,400</b>	<b>\$8,400</b>	<b>\$15,600</b>
	<b>Total Festivals Expenditures</b>	<b>\$13,475</b>	<b>\$11,333</b>	<b>\$14,000</b>	<b>\$4,280</b>	<b>\$17,300</b>	<b>\$17,300</b>	<b>\$24,200</b>



## Buildings & Grounds

The Buildings and Grounds Department's purpose is to provide functional and clean facilities for Burlington residents, the general public, and city employees. Maintain appearance of facilities and grounds. Oversee facilities preventive maintenance actions and contracts. Respond to equipment breakdowns and ensure timely system repair. Provide support to the City's special events and projects. This fund pays property taxes and utility expenses for City general purpose facilities.

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### 2013 ACCOMPLISHMENTS

- Completed Byway Center as an addition to our City of Burlington facilities
- Increased staffing levels with one Utility 1 position and 2 seasonal work staff which allowed the completion of cleaning and extracting all carpets in City buildings, pressure wash the exterior of all buildings and sidewalks, clean gutters, and maintain flower baskets on Fairhaven.
- Maintained the appearance of the facilities and grounds
- Cleaned up and maintained pathway along Hwy. 20 from Burlington Blvd. to Garrett Rd.

### 2014 GOALS & OBJECTIVES

- Maintain our current level of service
- Continue to perform routine facilities and grounds maintenance
- Replace linoleum flooring with tile in Fire Department
- Replace main hallway carpeting in Police station and Fire Station
- Add sidewalk on the east side of the Fire hall entrance

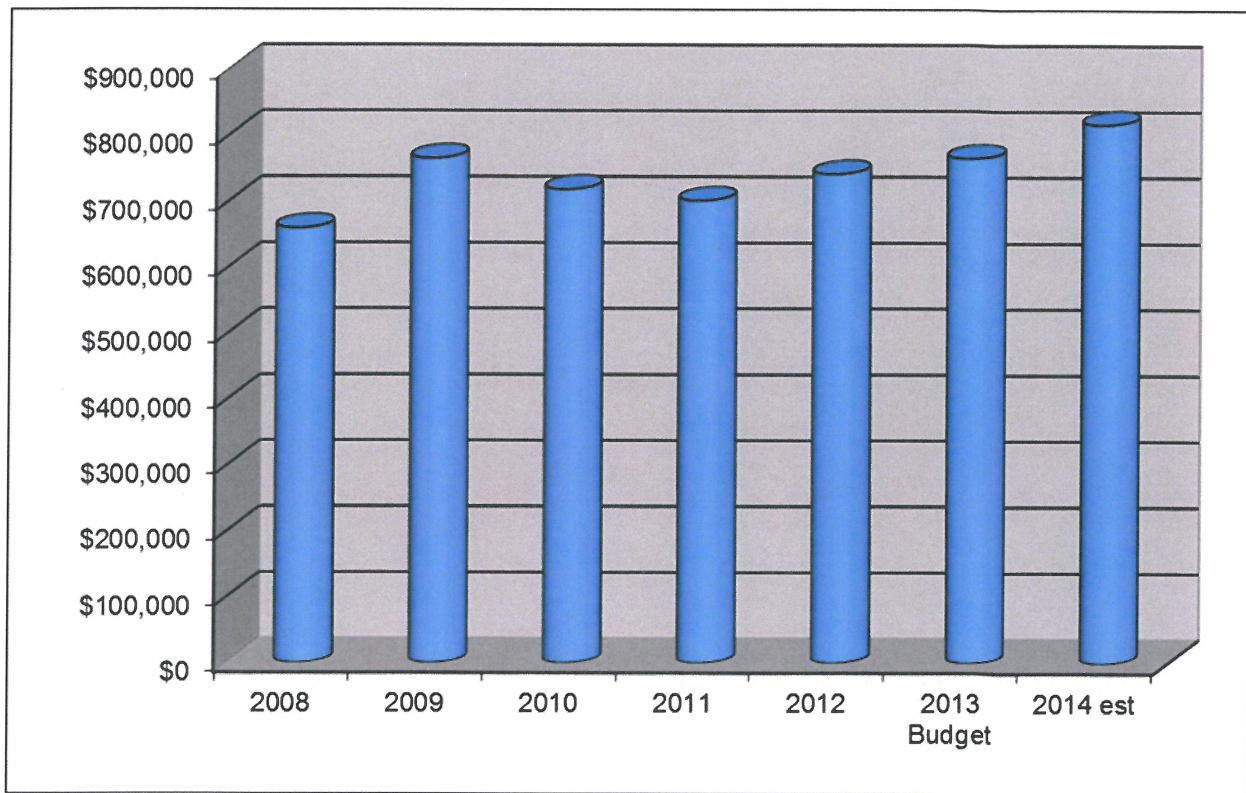
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### Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Supervisor	1	1
Utility 1	1.5	2
Custodians	3	3
Seasonal Worker	1,040 hrs	1,040 hrs
Work Crew Supervisor	1	1

## OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$658,570	\$764,336	\$717,584	\$700,625	\$740,985	\$765,035	\$822,205





# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	<b>Budget</b>		<b>Budget</b>		<b>Budget</b>			
	<b>Actual</b>							
<b>Bldings &amp; Grounds Services</b>								
001-080-518-31-10-00	Salaries & Wages	\$248,540	\$255,369	\$260,000	\$153,667	\$283,500	\$313,268	
001-080-518-31-10-10	Part Time Wages	\$0	\$9,308	\$0	\$15,213	\$9,600	\$18,200	
001-080-518-31-11-00	Overtime	\$150	\$2,212	\$150	\$20	\$150	\$150	
	<b>Total Salaries &amp; Wages</b>	<b>\$248,690</b>	<b>\$266,888</b>	<b>\$260,150</b>	<b>\$168,900</b>	<b>\$293,250</b>	<b>\$331,618</b>	
001-080-518-31-21-00	Retirement	\$18,690	\$18,515	\$21,150	\$11,585	\$25,000	\$28,900	
001-080-518-31-22-00	L&I	\$6,590	\$6,415	\$6,400	\$4,208	\$7,820	\$8,500	
001-080-518-31-23-00	FICA	\$19,025	\$20,080	\$19,900	\$12,700	\$23,000	\$25,400	
001-080-518-31-24-00	Medical Insurance	\$85,460	\$86,851	\$89,830	\$54,438	\$99,500	\$103,900	
001-080-518-31-25-00	Life Insurance	\$85	\$82	\$85	\$49	\$85	\$102	
001-080-518-31-26-00	Unemployment	\$0	\$0	\$0	\$0	\$0	\$0	
001-080-518-31-27-00	Protective Clothing	\$1,500	\$522	\$1,500	\$200	\$1,700	\$1,700	
	<b>Total Personnel Benefits</b>	<b>\$131,350</b>	<b>\$132,465</b>	<b>\$138,865</b>	<b>\$83,181</b>	<b>\$157,105</b>	<b>\$168,502</b>	
001-080-518-31-31-00	Operating Supplies	\$7,500	\$5,989	\$7,500	\$8,979	\$10,000	\$12,500	
001-080-518-31-31-01	Janitorial Supplies	\$17,500	\$17,857	\$17,500	\$8,576	\$17,000	\$17,500	
001-080-518-31-31-02	Mtce Supplies	\$5,500	\$4,328	\$5,000	\$1,350	\$2,500	\$0	
001-080-518-31-31-05	Flowers/Banners/X-Mas	\$5,500	\$1,890	\$6,000	\$3,029	\$4,000	\$6,000	
001-080-518-31-32-00	Fuel Consumed	\$4,000	\$3,471	\$4,000	\$2,915	\$4,000	\$4,000	
001-080-518-31-35-00	Small Tools & Equip	\$3,000	\$6,468	\$3,000	\$7,187	\$8,000	\$3,000	
	<b>Total Supplies</b>	<b>\$43,000</b>	<b>\$40,003</b>	<b>\$43,000</b>	<b>\$32,035</b>	<b>\$45,500</b>	<b>\$43,000</b>	
001-080-518-31-41-00	Professional Services	\$750	\$815	\$5,000	\$681	\$1,000	\$3,000	
001-080-518-31-41-01	Advertising	\$200	\$100	\$0	\$30	\$30	\$0	
001-080-518-31-42-00	Communications	\$6,500	\$6,931	\$6,500	\$3,076	\$6,500	\$6,500	
001-080-518-31-43-00	Travel	\$750	\$0	\$1,000	\$0	\$1,000	\$1,000	
001-080-518-31-45-00	Rentals	\$800	\$1,840	\$1,000	\$0	\$1,000	\$1,500	
001-080-518-31-47-00	Utilities City Hall	\$33,000	\$29,796	\$33,000	\$17,503	\$32,000	\$33,000	
001-080-518-31-47-01	Utilities Byways Center	\$0	\$82	\$0	\$4,137	\$7,500	\$11,000	
001-080-518-31-47-02	Utilities New Library	\$37,500	\$32,915	\$37,000	\$19,216	\$35,000	\$37,000	
001-080-518-31-47-03	Utilities P&R/Old CH	\$19,500	\$13,982	\$19,000	\$8,550	\$16,500	\$19,000	
001-080-518-31-47-04	Utilities Shop Office	\$2,300	\$518	\$2,000	\$105	\$200	\$2,000	
001-080-518-31-47-05	Utilities Police	\$38,000	\$36,297	\$35,000	\$20,569	\$36,000	\$38,000	
001-080-518-31-47-06	Utilities Storage Bldg	\$2,600	\$3,320	\$2,500	\$1,936	\$3,000	\$3,500	
001-080-518-31-47-07	Utilities Old Fire ST	\$300	\$324	\$0	\$0	\$0	\$0	
001-080-518-31-47-08	Utilities New Fire ST	\$31,500	\$24,721	\$26,000	\$13,582	\$26,000	\$26,000	
001-080-518-31-48-00	Repair & Maintenance	\$39,000	\$39,940	\$42,000	\$21,847	\$40,000	\$40,000	

# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget				
001-080-518-31-48-02	Mtce of Vehicles	\$3,000	\$472	\$3,000		\$464	\$3,000	\$3,500
001-080-518-31-49-00	Miscellaneous	\$8,000	\$10,961	\$8,000		\$2,596	\$6,000	\$8,000
001-080-518-31-49-01	Yard Waste Recycling	\$1,800	\$659	\$0		\$0	\$0	\$0
001-080-518-31-49-02	Property Taxes	\$27,700	\$26,334	\$27,000		\$26,336	\$26,336	\$27,000
	<b>Total Services</b>	<b>\$253,200</b>	<b>\$230,007</b>	<b>\$248,000</b>		<b>\$140,628</b>	<b>\$241,066</b>	<b>\$260,000</b>
	<b>Total Buildings &amp; Grounds</b>	<b>\$676,240</b>	<b>\$669,363</b>	<b>\$690,015</b>		<b>\$424,743</b>	<b>\$736,921</b>	<b>\$803,120</b>
	<b>Work Crew</b>							
001-080-518-35-10-00	Work Crew Salaries & Wages	\$45,335	\$45,622	\$47,000		\$27,256	\$47,000	\$11,900
001-080-518-35-10-10	Work Crew Part Time Wages	\$0	\$0	\$0		\$0	\$0	\$0
	<b>Total Salaries &amp; Wages</b>	<b>\$45,335</b>	<b>\$45,622</b>	<b>\$47,000</b>		<b>\$27,256</b>	<b>\$47,000</b>	<b>\$11,900</b>
001-080-518-35-21-00	Work Crew Retirement	\$3,410	\$3,279	\$3,850		\$2,042	\$3,600	\$1,100
001-080-518-35-22-00	Work Crew L&I	\$3,075	\$2,113	\$3,050		\$1,058	\$2,000	\$770
001-080-518-35-23-00	Work Crew FICA	\$3,470	\$3,490	\$3,600		\$2,085	\$3,600	\$910
001-080-518-35-24-00	Work Crew Medical	\$9,000	\$9,003	\$9,420		\$5,476	\$9,400	\$2,380
001-080-518-35-27-00	Work Crew Protective Clothing	\$600	\$195	\$600		\$0	\$600	\$150
	<b>Total Personnel Benefits</b>	<b>\$19,555</b>	<b>\$18,080</b>	<b>\$20,520</b>		<b>\$10,662</b>	<b>\$19,200</b>	<b>\$5,310</b>
001-080-518-35-31-00	Work Crew Oper Supplies	\$1,600	\$1,247	\$1,500		\$125	\$1,500	\$375
001-080-518-35-32-00	Work Crew Fuel Consumed	\$3,100	\$2,729	\$3,000		\$1,782	\$3,000	\$750
001-080-518-35-35-00	Work Crew Small Tools & Equip	\$2,700	\$1,063	\$1,500		\$0	\$1,500	\$375
	<b>Total Supplies</b>	<b>\$7,400</b>	<b>\$5,039</b>	<b>\$6,000</b>		<b>\$1,907</b>	<b>\$6,000</b>	<b>\$1,500</b>
001-080-518-35-41-00	Work Crew Professional Service	\$0	\$0	\$0		\$0	\$0	\$0
001-080-518-35-48-00	Work Crew Repair & Maintenance	\$1,000	\$2,881	\$1,500		\$287	\$1,500	\$375
001-080-518-35-48-01	Work Crew Mtce of Vehicles	\$1,200	\$0	\$0		\$0	\$0	\$0
001-080-518-35-49-00	Work Crew Miscellaneous	\$300	\$0	\$0		\$0	\$0	\$0
	<b>Total Services</b>	<b>\$2,500</b>	<b>\$2,881</b>	<b>\$1,500</b>		<b>\$287</b>	<b>\$1,500</b>	<b>\$375</b>
	<b>Total Work Crew</b>	<b>\$74,790</b>	<b>\$71,622</b>	<b>\$75,020</b>		<b>\$40,112</b>	<b>\$73,700</b>	<b>\$19,085</b>
	<b>B &amp; G/Work Crew Services</b>	<b>\$751,030</b>	<b>\$740,985</b>	<b>\$765,035</b>		<b>\$464,856</b>	<b>\$810,621</b>	<b>\$822,205</b>
	<b>Capital Expenditures</b>							
001-080-594-18-62-00	Facility Improvements	\$0	\$0	\$30,000		\$0	\$30,000	\$52,500
001-080-594-18-64-20	Machinery & Eqpt	\$0	\$0	\$0		\$0	\$0	\$0
001-080-594-18-64-21	Computer Systems	\$0	\$0	\$0		\$0	\$0	\$0
	<b>Total Buildings &amp; Grounds/Work Crew</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>		<b>\$0</b>	<b>\$30,000</b>	<b>\$52,500</b>
	<b>Capital Expenditures</b>							
	<b>Total Bldgs &amp; Grnds Expenditure</b>	<b>\$751,030</b>	<b>\$740,985</b>	<b>\$795,035</b>		<b>\$464,856</b>	<b>\$840,621</b>	<b>\$874,705</b>





## 2014 Annual Budget

### IT DEPARTMENT

The Information Technology Department provides IT and IS services to support all information systems to the City of Burlington users to accomplish their goals and perform the objectives outlined in the City's mission statement including procurement, structural maintenance and website support.

#### 2013 ACCOMPLISHMENTS

- Virtualized Exchange server 2010 upgrade
- Class server and SQL upgrade; SVR 2012 upgrades
- Burlingtonwa.gov Web site and Finance software upgrade
- HD video RFP
- Deployed 47 new Dell Optiplex desktops
- Deployed Office 2010 & 2013
- Vipre Enterprise premium AV
- Barracuda SPAM filtering and increased firewall protection/security
- Installed new HyperV host servers to replace standalone servers
- New Dell PV3220i iSCSI SAN storage array
- Upgraded Courts audio recording PC; PD and FD Spillman upgrade
- Library Evergreen upgrade
- Various Citywide application, printer and server upgrades

#### 2014 GOALS & OBJECTIVES

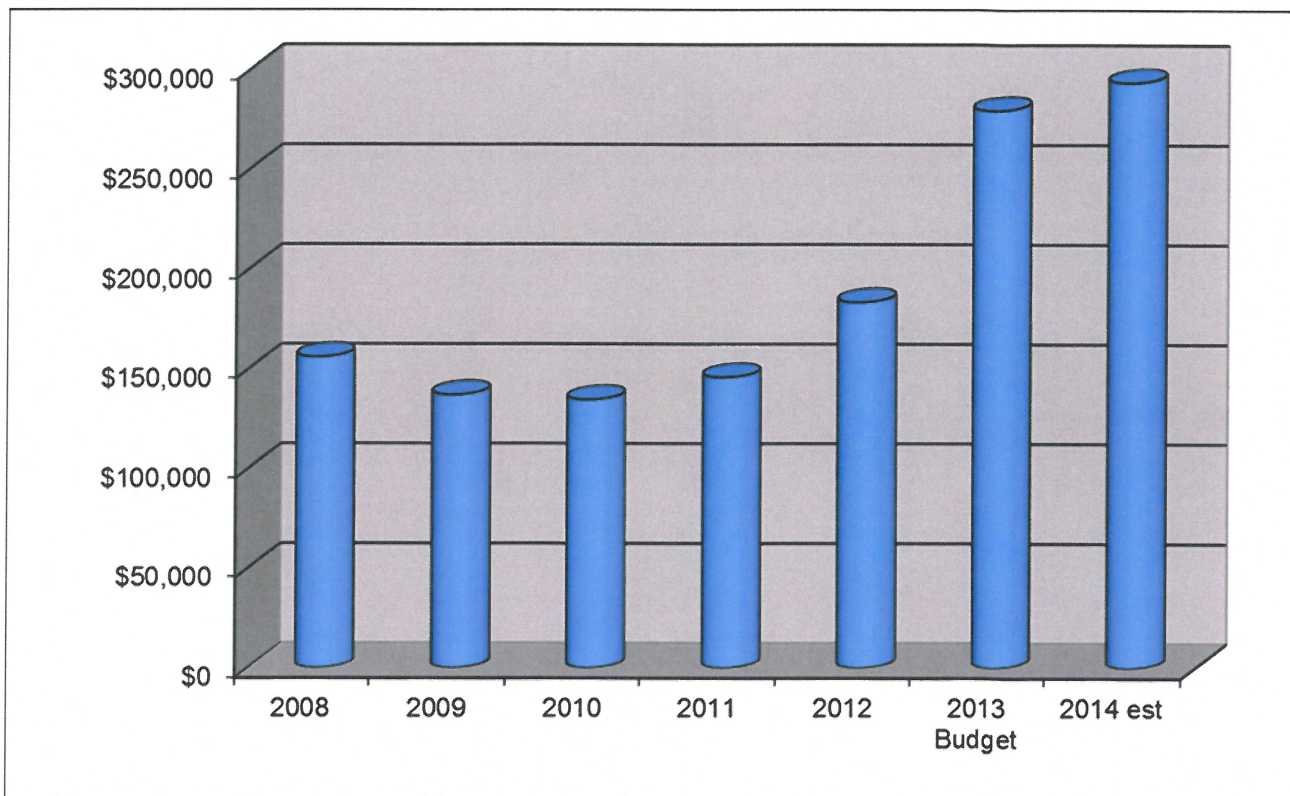
- Deploy remainder of the PC upgrades for XP
- Migrate city hall door security server (SMS) to a virtualized platform. (or WIN7)
- Virtualize and upgrade HVAC server
- Class software upgrades
- Library wireless access point and firewall upgrades, 2012 server upgrades, printer server upgrades, and PC upgrades and Library Evergreen application
- FD6 network and remote support
- Create virtualized terminals for dedicated web workstations, public access computers
- PD server room door control
- Mitel phone server upgrade
- Migrate Email to the new domain
- Migrate FTP servers, implement secure FTP, capture and streaming of council HD video recordings
- Replacement UPS and cabinet equipment
- Map out Burlington fiber and get proposals on how we can use it
- 2 factor authentication or Forti Token security for Finance

### Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
IS Technical Assistant	1	1
IS Technician	1	1

## OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$155,688	\$136,794	\$134,339	\$145,593	\$183,192	\$279,270	\$294,970





# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	<b>Information Technology</b>							
001-085-518-81-10-00	Salaries & Wages	\$63,655	\$84,191	\$109,000	\$63,279	\$923	\$109,000	\$117,850
001-085-518-81-11-00	Overtime	\$0	\$0	\$0	\$0	\$0	\$1,500	\$500
	<b>Total Salaries &amp; Wages</b>	<b>\$63,655</b>	<b>\$84,191</b>	<b>\$109,000</b>	<b>\$64,203</b>		<b>\$110,500</b>	<b>\$118,350</b>
001-085-518-81-21-00	Retirement	\$4,785	\$6,034	\$8,900	\$4,808		\$8,900	\$10,900
001-085-518-81-22-00	L&I	\$310	\$297	\$450	\$245		\$450	\$450
001-085-518-81-23-00	FICA	\$4,870	\$6,296	\$8,350	\$4,790		\$8,350	\$9,050
001-085-518-81-24-00	Medical Insurance	\$22,670	\$32,500	\$44,750	\$26,036		\$44,750	\$43,900
	<b>Total Personnel Benefits</b>	<b>\$32,635</b>	<b>\$45,128</b>	<b>\$62,450</b>	<b>\$35,879</b>		<b>\$62,450</b>	<b>\$64,300</b>
001-085-518-81-31-00	Office/operating Supplies	\$750	\$553	\$750	\$704		\$750	\$750
001-085-518-81-31-10	Computer Supplies	\$3,500	\$3,354	\$3,500	\$1,405		\$2,500	\$3,500
001-085-518-81-32-00	Fuel Consumed	\$100	\$105	\$150	\$93		\$135	\$150
001-085-518-81-35-00	Small Tools & Equipment	\$100	\$22	\$100	\$0		\$50	\$100
	<b>Total Supplies</b>	<b>\$4,450</b>	<b>\$4,034</b>	<b>\$4,500</b>	<b>\$2,203</b>		<b>\$3,435</b>	<b>\$4,500</b>
001-085-518-81-41-00	Professional Services	\$60,000	\$4,752	\$55,000	\$15,793		\$48,000	\$46,700
001-085-518-81-41-01	Professional Services-Fiber	\$15,000	\$15,000	\$15,000	\$0		\$15,000	\$15,000
001-085-518-81-42-00	Communications	\$1,100	\$1,235	\$2,000	\$688		\$2,000	\$2,600
001-085-518-81-42-01	Network Communications	\$15,000	\$13,398	\$15,500	\$7,464		\$15,000	\$16,000
001-085-518-81-43-00	Travel	\$200	\$1,548	\$1,500	\$849		\$1,000	\$1,500
001-085-518-81-45-00	Rentals	\$20	\$0	\$20	\$0		\$20	\$20
001-085-518-81-48-00	Repairs & Maintenance	\$3,500	\$348	\$3,500	\$1,963		\$3,500	\$3,500
001-085-518-81-49-00	Miscellaneous	\$3,000	\$1,387	\$3,000	\$2,326		\$3,000	\$6,000
001-085-518-81-49-01	Computer Lic & Related Item	\$7,625	\$10,807	\$7,800	\$2,957		\$7,000	\$16,500
	<b>Total Services</b>	<b>\$105,445</b>	<b>\$48,475</b>	<b>\$103,320</b>	<b>\$32,040</b>		<b>\$94,520</b>	<b>\$107,820</b>
001-085-518-81-53-00	Excise Taxes	\$0	\$1,364	\$0	\$227		\$0	\$0
	<b>Total Intergovernmental</b>	<b>\$0</b>	<b>\$1,364</b>	<b>\$0</b>	<b>\$227</b>		<b>\$0</b>	<b>\$0</b>
	<b>Total Information Technology</b>	<b>\$206,185</b>	<b>\$183,192</b>	<b>\$279,270</b>	<b>\$134,551</b>		<b>\$270,905</b>	<b>\$294,970</b>
	<b>IT Capital Expenditures</b>							
001-085-594-18-64-25	Computer Software	\$18,400	\$12,129	\$25,250	\$11,028		\$22,000	\$39,550
001-085-594-18-64-26	Computer Systems	\$38,700	\$35,119	\$113,900	\$69,491		\$110,000	\$85,600
	<b>Total IT Capital Expenditures</b>	<b>\$57,100</b>	<b>\$47,248</b>	<b>\$139,150</b>	<b>\$80,519</b>		<b>\$132,000</b>	<b>\$125,150</b>
	<b>Total Info Tech Expenditure</b>	<b>\$263,285</b>	<b>\$230,441</b>	<b>\$418,420</b>	<b>\$215,070</b>		<b>\$402,905</b>	<b>\$420,120</b>



## POLICE DEPARTMENT

The Police Department provides public safety through a number of divergent activities including the protection of persons and property; crime prevention; traffic safety and enforcement; safety education programs; and co-operative efforts with the commitment involving Community Resource Officer, Gang Task Force and Drug Task Force.

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### 2013 ACCOMPLISHMENTS

- Implemented a Multiple Agency Investigative Team with other County Departments
- Developed and Implemented a Strategic Plan for Dealing with Drug Houses
- Implemented Alternative Shifts for Patrol & Investigations
- Obtained & Equipped a Mobile Command Unit
- Updated Electronic Departmental Forms on the “H” drive

### 2014 GOALS & OBJECTIVES

- Hire/Train Officers Positions #26 & #27
  - 2014 WASPC Re-Accreditation
  - New Police Web Page Designed & Implemented
  - Re-Positioning of Civil Service Secretary
  - Records Retention Purging Up-To-Date
  - Evidence Room Purging Up-To-Date
  - Full Implementation of Dragon Speak Transcript by Officers
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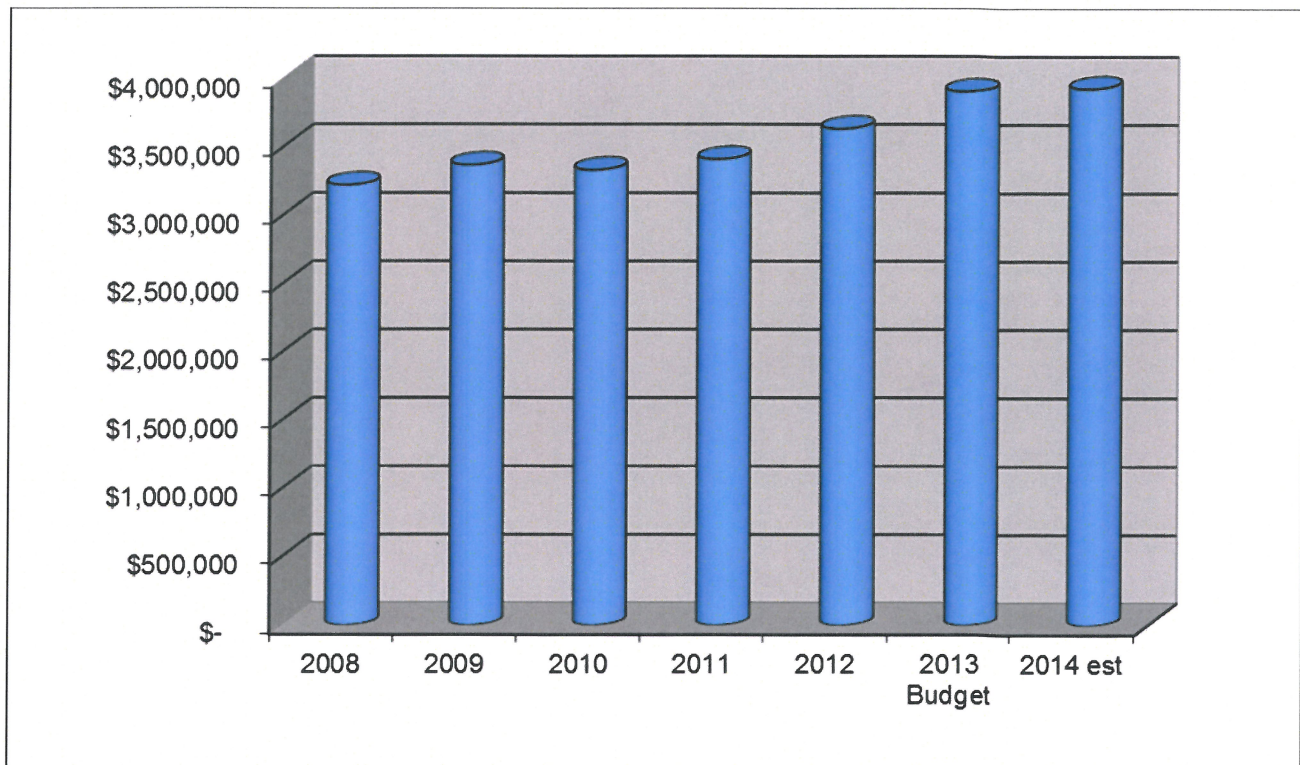
## Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Chief	1	1
Assistant Chief	1	1
Lieutenant	1	1
Sergeants	4	4
Officers	15	17
Detectives	2	2
Administrative Secretary	1	1
Records Technicians	4	4



## OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ 3,219,701	\$ 3,366,523	\$ 3,329,890	\$ 3,408,794	\$ 3,631,994	\$ 3,906,300	\$ 3,926,530



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012 Budget	Actual	2013 Budget	Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	<b>Police</b>						
	<b>Police Operations</b>						
001-090-521-20-10-00	Salaries & Wages	\$2,107,220	\$2,065,762	\$2,177,800	\$1,266,822	\$2,149,790	\$2,305,900
001--090-521-20-11-00	Overtime	\$70,000	\$66,898	\$70,000	\$33,096	\$70,000	\$70,000
001-090-521-20-11-01	Outside Overtime	\$5,000	\$8,588	\$5,000	\$1,171	\$5,000	\$5,000
001-090-521-20-12-00	Holiday/Vacation/Sick	\$76,765	\$63,834	\$73,750	\$37,251	\$73,750	\$80,000
	<b>Total Salaries &amp; Wages</b>	<b>\$2,258,985</b>	<b>\$2,205,081</b>	<b>\$2,326,550</b>	<b>\$1,338,340</b>	<b>\$2,298,540</b>	<b>\$2,460,900</b>
001-090-521-20-21-00	Retirement	\$128,650	\$119,552	\$125,000	\$72,981	\$123,800	\$138,000
001-090-521-20-22-00	L&I	\$31,280	\$26,160	\$28,800	\$17,726	\$30,185	\$34,750
001-090-521-20-23-00	FICA	\$172,815	\$166,576	\$178,000	\$101,087	\$174,100	\$187,700
001-090-521-20-24-00	Medical Insurance	\$542,910	\$518,996	\$559,700	\$335,185	\$568,850	\$578,300
001-090-521-20-24-10	Retired LEOFF I/Med Ins	\$70,000	\$68,057	\$70,590	\$29,240	\$50,200	\$53,350
001-090-521-20-25-00	Life Insurance	\$85	\$82	\$85	\$48	\$82	\$80
001-090-521-20-26-00	Unemployment	\$0	\$11,800	\$0	\$0	\$0	\$0
001-090-521-20-26-00	Uniform & Clothing	\$16,000	\$13,838	\$16,000	\$11,389	\$16,000	\$17,650
001-090-521-20-27-00	New Officer Uniform	\$4,500	\$9,125	\$4,500	\$20	\$200	\$13,500
	<b>Total Personnel Benefits</b>	<b>\$966,240</b>	<b>\$934,185</b>	<b>\$982,675</b>	<b>\$567,675</b>	<b>\$963,417</b>	<b>\$1,023,330</b>
001-090-521-20-31-00	Office/Oper. Supplies	\$15,600	\$12,782	\$15,600	\$6,871	\$15,600	\$15,600
001-090-521-20-31-10	Project Lifesaver Supplies	\$1,000	\$2,204	\$1,000	\$0	\$1,000	\$1,000
001-090-521-20-32-00	Fuel Consumed	\$52,000	\$51,664	\$60,000	\$36,955	\$65,000	\$65,000
001-090-521-20-35-00	Small Tools & Equipment	\$500	\$206	\$500	\$75	\$500	\$500
001-090-521-20-35-10	Eqpt Youth Res Officer	\$2,000	\$1,765	\$4,000	\$2,736	\$4,000	\$4,000
	<b>Total Supplies</b>	<b>\$71,100</b>	<b>\$68,621</b>	<b>\$81,100</b>	<b>\$46,637</b>	<b>\$86,100</b>	<b>\$86,100</b>
001-090-521-20-41-00	Professional Services	\$8,000	\$12,827	\$9,000	\$5,263	\$12,500	\$10,500
001-090-521-20-41-01	Advertising	\$750	\$0	\$750	\$50	\$500	\$1,000
001-090-521-20-42-00	Communications	\$20,000	\$17,643	\$20,500	\$9,349	\$20,500	\$21,000
001-090-521-20-43-00	Travel	\$6,000	\$7,066	\$6,000	\$2,881	\$7,000	\$6,500
001-090-521-20-45-00	Rentals	\$17,800	\$13,297	\$17,800	\$8,497	\$17,800	\$17,800
001-090-521-20-46-00	Insurance	\$0	\$0	\$0	\$0	\$0	\$0
001-090-521-20-46-10	Insurance Deductibles	\$0	\$0	\$0	\$0	\$0	\$0
001-090-521-20-47-00	Utilities	\$0	\$0	\$0	\$0	\$0	\$0
001-090-521-20-48-00	Eqpt Repair & Mtce	\$38,600	\$36,293	\$45,600	\$14,525	\$45,600	\$45,600
001-090-521-20-48-01	Vehicle Repair & Mtce	\$25,000	\$33,731	\$25,000	\$16,927	\$33,000	\$33,000
001-090-521-20-49-00	Miscellaneous	\$7,000	\$5,077	\$7,000	\$2,304	\$6,000	\$7,000
001-090-521-20-49-10	Training	\$15,500	\$18,927	\$15,500	\$4,494	\$15,500	\$25,000
	<b>Total Services</b>	<b>\$138,650</b>	<b>\$144,861</b>	<b>\$147,150</b>	<b>\$64,291</b>	<b>\$158,400</b>	<b>\$167,400</b>

# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		Actual	2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
001-090-521-20-53-00	Excise Taxes	\$0	\$744	\$744	\$0	\$163	\$163	\$0	\$0
	<b>Total Intergovernmental</b>	\$0	\$744	\$744	\$0	\$163	\$163	\$0	\$0
	<b>Total Police Operations</b>	\$3,434,975	\$3,353,492	\$3,353,492	\$3,537,475	\$2,017,105	\$2,017,105	\$3,506,457	\$3,737,730
001-090-523-60-51-00	Care And Custody Of Prisoners	\$335,000	\$275,891	\$275,891	\$365,000	\$120,572	\$120,572	\$300,000	\$185,000
	Care & Custody of Prisoners	\$335,000	\$275,891	\$275,891	\$365,000	\$120,572	\$120,572	\$300,000	\$185,000
	<b>Total Care And Custody Of Prisoners</b>	\$335,000	\$275,891	\$275,891	\$365,000	\$120,572	\$120,572	\$300,000	\$185,000
001-090-554-30-31-00	Animal Control	\$500	\$391	\$391	\$500	\$0	\$0	\$500	\$500
	Animal Control Supplies	\$500	\$391	\$391	\$500	\$0	\$0	\$500	\$500
	<b>Total Supplies</b>	\$500	\$391	\$391	\$500	\$0	\$0	\$500	\$500
001-090-554-30-41-00	Animal Control Profess.service	\$3,125	\$2,220	\$2,220	\$3,125	\$830	\$830	\$3,000	\$3,100
001-090-554-30-43-00	Animal Control Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
001-090-554-30-48-00	Animal Control Mtce	\$200	\$0	\$0	\$200	\$200	\$200	\$200	\$200
001-090-554-30-49-00	Animal Control Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Services</b>	\$3,325	\$2,220	\$2,220	\$3,325	\$1,030	\$1,030	\$3,200	\$3,300
	<b>Total Animal Control</b>	\$3,825	\$2,611	\$2,611	\$3,825	\$1,030	\$1,030	\$3,700	\$3,800
001-090-594-21-64-02	Police Capital Expenditures	\$91,900	\$94,228	\$94,228	\$100,300	\$79,101	\$79,101	\$97,000	\$106,500
001-090-594-21-64-04	Machinery & Eqpt	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$1,000	\$1,000
001-090-594-21-64-08	WASPC/Traffic Safety/Intoximtr	\$68,000	\$58,484	\$58,484	\$88,000	\$63,006	\$63,006	\$88,000	\$57,000
	High Crime Machinery & Equip.	\$160,900	\$152,712	\$152,712	\$189,300	\$142,106	\$142,106	\$186,000	\$164,500
	<b>Total Police Capital Expenditures</b>	\$3,934,700	\$3,784,706	\$3,784,706	\$4,095,600	\$2,280,813	\$2,280,813	\$3,996,157	\$4,091,030
	<b>Total Police Expenditure</b>								





## FIRE DEPARTMENT

The purpose of the Burlington Fire Department is to provide fire, EMS, and life safety services to the citizens and visitors to the City of Burlington. This department provides emergency response to fires, motor vehicle accidents, medical and rescue emergencies, and incident involving hazardous conditions. The Fire Department also provides a wide variety of non-emergency services including public education, fire safety inspections, business inspections, pre-incident planning, and continuous training to its members. The Fire Department utilizes a combination of volunteer and full-time staff to deliver service. Full-time members are assigned program management areas. Each member is responsible for specific responsibilities such as training, fire inspections, apparatus maintenance, EMS supplies, technical rescue, etc.

### 2013 ACCOMPLISHMENTS

- Filled Fire Chief position
- Completed Mobile Data Terminal program
- The FEMA /SAFER grant provided 4 new full-time firefighter positions filled mid-year
- Increased volunteer firefighters staffing by 5
- Implemented 48/96 work shift schedule
- Completed District 6 contract for services
- Established working relationships with other local emergency response entities
- Volunteer firefighter recruitment process continuing
- Performed Organizational Assessment
- Division Chief /Training Officer recruitment to be completed by end of November
- Continuous progress toward improving WSRB rating

### 2014 GOALS & OBJECTIVES

- Develop and implement a professional development program with a foundation in training to better prepare members for response
- Hire full-time office/staff assistant
- Continue development to improve WSRB rating
- Ensure members are trained to a minimum of a firefighter I or equivalent, E.M.T, and department minimum standards; provide training and evaluation of member proficiency
- Implementation of new records management system
- Enforce standards for training and participation
- Provide pre-fire planning and inspection of target hazards annually; businesses, bi-annually and provide pre-fire plan training to members
- Develop a staffing model that enhances volunteer participation and meets emergency performance standard objectives
- Ensure a minimum of four firefighters/ E.M.T.'s are immediately available for response.

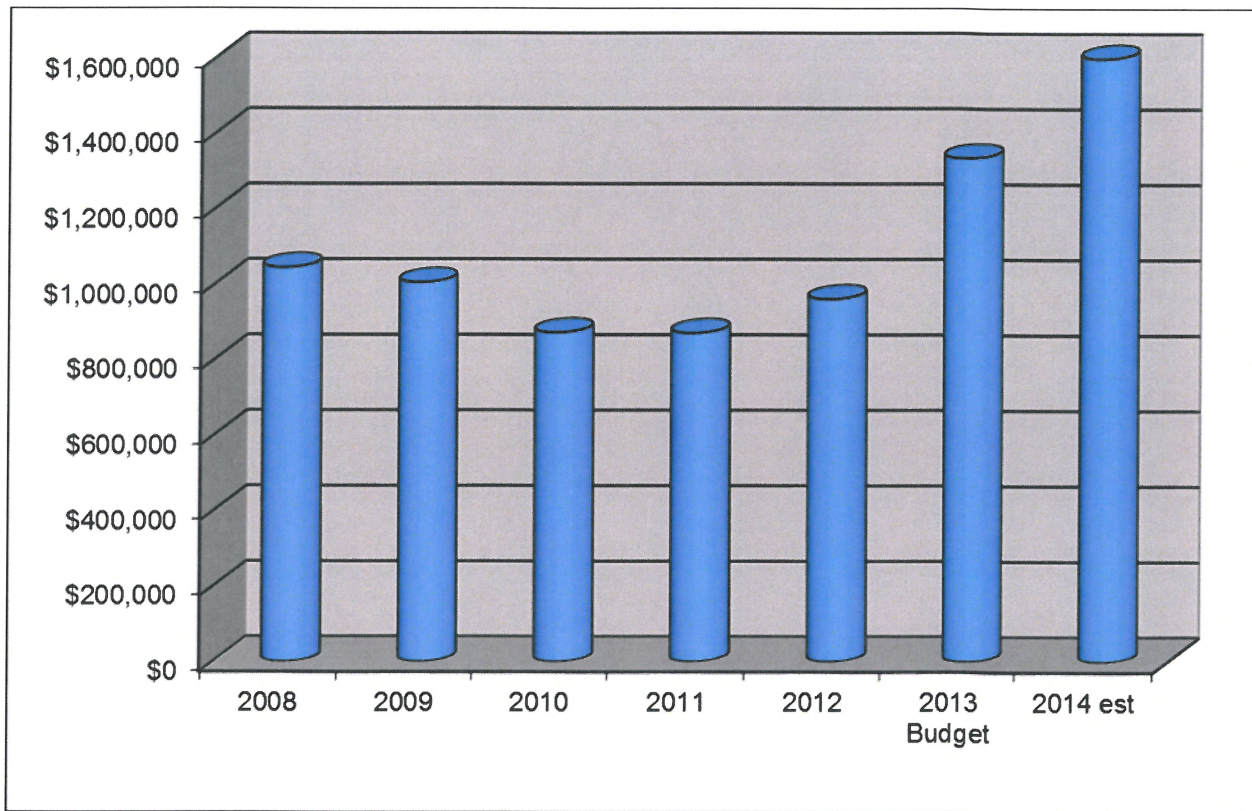
### Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Fire Chief	1	1
Asst. Chief / Fire Marshal	1	1
Division Chief	1	1
Captain	1	1
Lieutenant	2	2
Firefighter	6	6



## OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$1,043,831	\$1,004,504	\$871,836	\$870,281	\$960,345	\$1,334,400	\$1,599,475



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	<b>Fire</b>							
	<b>Fire Control</b>							
001-100-522-10-10-00	Salaries & Wages	\$461,050	\$493,541		\$695,100	\$311,918	\$540,000	\$635,875
001-100-522-10-10-01	Salaries & Wages - SAFER	\$0	\$0		\$0	\$37,142	\$130,500	\$237,000
001-100-522-10-10-10	Part Time Wages	\$0	\$0		\$0	\$0	\$0	\$0
001-100-522-10-11-00	Overtime	\$10,000	\$13,521		\$10,000	\$12,238	\$20,000	\$20,000
001-100-522-10-11-01	Overtime - SAFER	\$0	\$0		\$0	\$1,179	\$2,000	\$5,000
	<b>Total Salaries &amp; Wages</b>	<b>\$471,050</b>	<b>\$507,062</b>		<b>\$705,100</b>	<b>\$362,478</b>	<b>\$692,500</b>	<b>\$897,875</b>
001-100-522-10-21-00	Retirement	\$26,460	\$26,531		\$35,800	\$16,971	\$29,300	\$34,350
001-100-522-10-21-01	Retirement - SAFER	\$0	\$0		\$0	\$2,002	\$7,000	\$12,650
001-100-522-10-22-00	L&I	\$8,560	\$8,930		\$13,600	\$6,122	\$10,495	\$12,600
001-100-522-10-22-01	L & I - SAFER	\$0	\$0		\$0	\$1,052	\$3,650	\$6,300
001-100-522-10-23-00	FICA	\$7,580	\$7,415		\$10,200	\$4,745	\$8,120	\$9,500
001-100-522-10-23-01	FICA - SAFER	\$0	\$0		\$0	\$551	\$2,000	\$3,500
001-100-522-10-24-00	Medical Insurance	\$123,645	\$137,374		\$223,000	\$84,760	\$163,000	\$162,800
001-100-522-10-24-01	Medical Insurance - SAFER	\$0	\$0		\$0	\$11,982	\$40,200	\$68,900
001-100-522-10-25-00	Deferred Comp Match	\$10,045	\$9,937		\$10,045	\$5,889	\$10,500	\$10,500
001-100-522-10-25-01	Deferred Comp - SAFER	\$0	\$0		\$0	\$0	\$4,900	\$8,400
001-100-522-10-26-00	Unemployment	\$12,500	-\$12		\$0	\$0	\$0	\$0
001-100-522-10-27-00	Uniforms/clothing	\$7,000	\$7,621		\$22,000	\$8,507	\$22,000	\$22,000
	<b>Total Personnel Benefits</b>	<b>\$195,790</b>	<b>\$197,795</b>		<b>\$314,645</b>	<b>\$142,582</b>	<b>\$301,165</b>	<b>\$351,500</b>
001-100-522-10-31-00	Office Supplies	\$2,000	\$2,430		\$2,000	\$2,512	\$3,000	\$4,000
001-100-522-10-31-05	Operating Supplies	\$6,000	\$6,840		\$6,000	\$3,775	\$6,000	\$6,000
001-100-522-10-31-10	Public Education Supplies	\$400	\$512		\$800	\$197	\$800	\$800
001-100-522-10-31-20	Supplies/EMS Grant	\$0	\$0		\$0	\$3,537	\$0	\$0
001-100-522-10-32-00	Fuel Consumed	\$9,500	\$9,840		\$9,500	\$5,003	\$9,500	\$10,500
001-100-522-10-35-00	Small Tools & Minor Eqpt	\$1,000	\$8,387		\$5,000	\$875	\$5,000	\$6,000
	<b>Total Supplies</b>	<b>\$18,900</b>	<b>\$28,009</b>		<b>\$23,300</b>	<b>\$15,899</b>	<b>\$24,300</b>	<b>\$27,300</b>



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget				
001-100-522-10-41-00	Professional Services	\$2,500	\$4,982	\$2,500		\$4,034	\$2,500	\$4,500
001-100-522-10-41-01	Advertising	\$100	\$396	\$1,000		\$781	\$1,000	\$1,000
001-100-522-10-42-00	Communications	\$2,000	\$11,938	\$10,900		\$5,521	\$10,900	\$12,500
001-100-522-10-43-00	Travel	\$1,000	\$757	\$2,000		\$861	\$2,000	\$2,000
001-100-522-10-45-00	Rentals	\$2,000	\$1,003	\$2,000		\$247	\$2,000	\$2,000
001-100-522-10-48-00	Repair & Mtce	\$36,000	\$33,374	\$36,000		\$24,285	\$36,000	\$36,000
001-100-522-10-48-10	Hydrant Repairs & Mtce	\$1,000	\$631	\$6,000		\$0	\$6,000	\$6,000
001-100-522-10-49-00	Misc	\$2,500	\$3,532	\$2,500		\$11,568	\$12,500	\$3,000
001-100-522-10-49-10	Training	\$5,000	\$4,201	\$15,000		\$5,391	\$15,000	\$16,500
001-100-522-10-49-20	Uniform Cleaning	\$4,500	\$32	\$500		\$0	\$500	\$500
	<b>Total Services</b>	<b>\$56,600</b>	<b>\$60,845</b>	<b>\$78,400</b>		<b>\$52,688</b>	<b>\$88,400</b>	<b>\$84,000</b>
001-100-522-10-53-00	Excise Taxes	\$0	\$523	\$0		\$7	\$0	\$0
	<b>Total Intergovernmental</b>	<b>\$0</b>	<b>\$523</b>	<b>\$0</b>		<b>\$7</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Fire Control</b>	<b>\$742,340</b>	<b>\$794,235</b>	<b>\$1,121,445</b>		<b>\$573,654</b>	<b>\$1,106,365</b>	<b>\$1,360,675</b>
	<b>Fire Suppression</b>							
001-100-522-20-10-00	Volunteer Salaries & Wages	\$193,155	\$163,366	\$196,205		\$128,232	\$220,000	\$235,290
	<b>Total Salaries &amp; Wages</b>	<b>\$193,155</b>	<b>\$163,366</b>	<b>\$196,205</b>		<b>\$128,232</b>	<b>\$220,000</b>	<b>\$235,290</b>
001-100-522-20-21-00	Volunteer Retirement	\$2,500	\$1,620	\$2,100		\$1,440	\$2,500	\$3,060
001-100-522-20-22-00	Volunteer Disability	\$1,000	\$381	\$450		\$420	\$420	\$450
001-100-522-20-23-00	Volunteer FICA	\$14,780	\$0	\$14,200		\$0	\$0	\$0
001-100-522-20-26-00	Volunteer Unemployment	\$2,500	\$744	\$0		\$3,196	\$6,000	\$0
	<b>Total Personnel Benefits</b>	<b>\$20,780</b>	<b>\$2,745</b>	<b>\$16,750</b>		<b>\$5,056</b>	<b>\$8,920</b>	<b>\$3,510</b>
	<b>Total Fire Suppression</b>	<b>\$213,935</b>	<b>\$166,111</b>	<b>\$212,955</b>		<b>\$133,288</b>	<b>\$228,920</b>	<b>\$238,800</b>
	<b>Total Fire Services</b>	<b>\$956,275</b>	<b>\$960,345</b>	<b>\$1,334,400</b>		<b>\$706,942</b>	<b>\$1,335,285</b>	<b>\$1,599,475</b>
	<b>Fire Capital Expenditures</b>							
001-100-594-22-64-00	Mach & Equipment	\$30,000	\$39,832	\$0		\$0	\$0	\$0
001-100-594-22-64-01	Computer Systems	\$0	\$0	\$0		\$0	\$0	\$6,000
001-100-594-22-64-20	Mach & Equip/EMS Grant	\$5,500	\$12,015	\$0		\$1,797	\$1,800	\$0
001-100-594-22-64-25	SCBA/AFG/FEMA Equip Grant	\$0	\$193	\$0		\$0	\$0	\$0
	<b>Total Fire Capital Expenditures</b>	<b>\$35,500</b>	<b>\$52,039</b>	<b>\$0</b>		<b>\$1,797</b>	<b>\$1,800</b>	<b>\$6,000</b>
	<b>Total Fire Expenditures</b>	<b>\$991,775</b>	<b>\$1,012,385</b>	<b>\$1,334,400</b>		<b>\$708,739</b>	<b>\$1,337,085</b>	<b>\$1,605,475</b>



## LIBRARY DEPARTMENT

The Burlington Public Library provides programming and resources to support the educational, civic, and cultural, activities of residents of the City of Burlington, and the greater Burlington community. Activities include collecting materials supporting widely diverse interests, encouraging users to explore the diverse concepts on which a democratic society depends, facilitating life-long education for all ages through programming and resources, encouraging the use of library materials and services for recreation and social inclusion and developing early literacy skills for preschool children, and providing trans-literacy support and assistance to all ages

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### 2013 ACCOMPLISHMENTS

- Early Literacy – Joined State-wide cooperative Early Learning Public Library Partnership with Dept. of Early Learning; Installed Early Literacy computer workstations and provided child-safe browsers to the public; Increased outreach by delivering programs to preschool groups and youth organizations (YMCA, ECEAP, Migrant Council, etc.)
- Improved expertise with Evergreen Integrated Library System, including software upgrade and training; Increased access to new resources by bringing the Hospice of the Northwest collection into our Evergreen Catalog
- Launched the Paul G. Allen Family Foundation Grant which allowed recruitment of 20+ volunteers to assist with project for high school students in the 2013-14 school year and Presented a six-week series of in-depth genealogy basic training for the volunteers and the general public
- Improved purchasing procedures for magazines by conducting an RFQ and selecting a new vendor (this will result in savings of time and money)
- Increased programming for school-aged children (Books in Action) and for teens (TAG)

### 2014 GOALS & OBJECTIVES

- Conduct new Strategic Plan with Library Board of Trustees and input from community partners
- Implement new automated Acquisitions Systems allowing the utilization of a book vendor to save time and effort for library and Finance Dept. staff, Improve public access to materials on order and better control over materials budgets and tracking for items on order
- Staff training for increased public safety (first aid/CPR/AED, security response, etc.)
- Implement word-based classification/shelving; Test value of Dewey-free system on Spanish Language Collection, and improve displays; Measure circulation data and survey users for satisfaction feedback
- Develop cooperative relationship with new Central Skagit Library District
- Increase print and non-print materials collection; Set 2014 materials budget at 50% of the national average; Establish plan to bring materials budget to the national average within two-three years Cooperate with State Library by serving as a host site for the Microsoft IT Academy (funded by the state legislature); Conduct staff training; Install new software; Develop procedures for public access to training
- Restore staffing levels to pre-recession levels for increased building security.

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## Position Summary

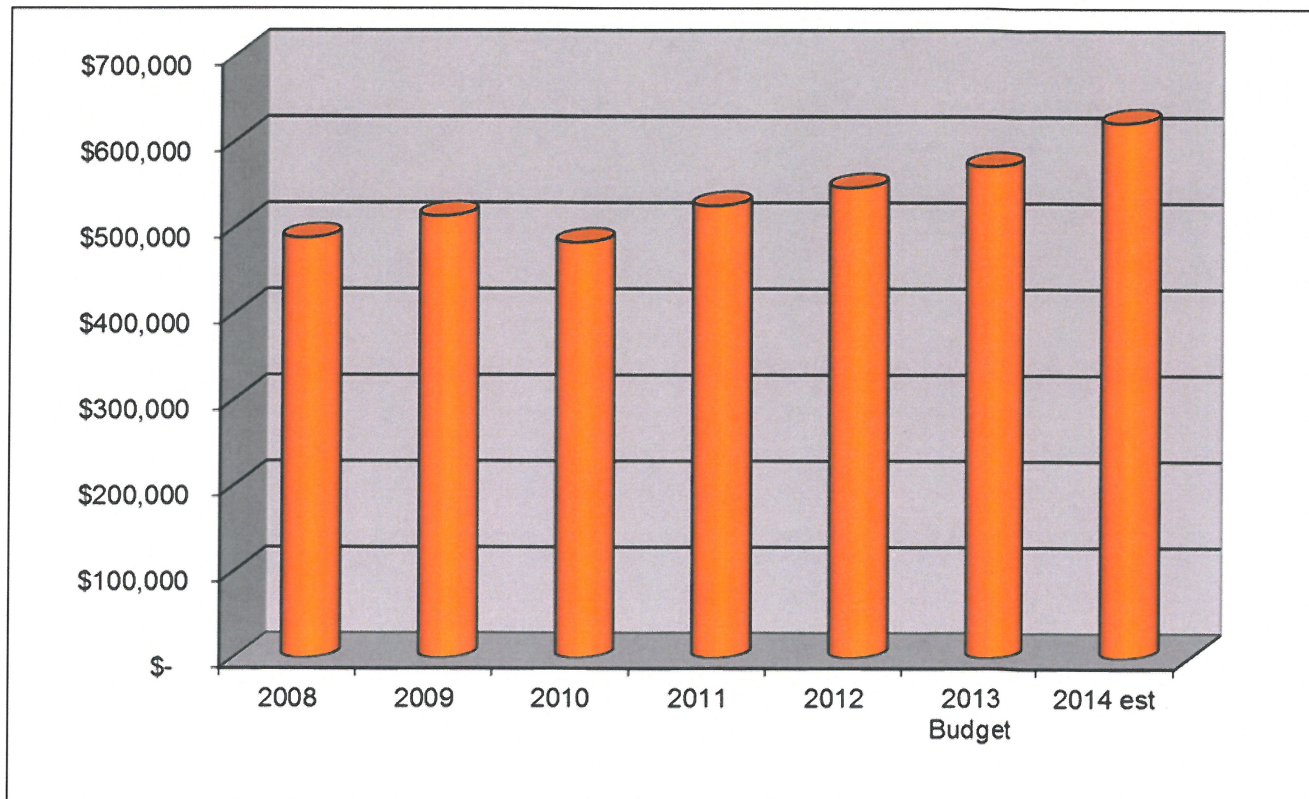


## 2014 Annual Budget

<b>Position Title</b>	<b>2013</b>	<b>2014</b>
Library Director	1.0	1.0
Circulation Supervisor/Systems Admin	1.0	1.0
Children's Librarian	1.0	1.0
Librarians (Reference & Teen)	1.25	2.0
Senior Library Associate	1.75	1.5
Technical Services Coordinator	.50	.50
Library Assistant	1.5	1.5
Library Page	.75	.75
<b>Total Staff</b>	<b>8.75 FTE</b>	<b>9.25 FTE</b>

## OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ 487,627	\$ 513,032	\$ 482,362	\$ 524,987	\$ 546,027	\$ 570,755	\$ 621,850



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD July 2013	Year End Estimate	Appropriated	
<b>Library Services</b>								
001-104-572-20-10-00	Salaries & Wages	\$238,230	\$241,484	\$246,500	\$144,259	\$246,500	\$250,400	
001-104-572-20-10-10	Part Time Wages	\$161,850	\$151,059	\$167,000	\$92,347	\$167,000	\$193,000	
001-104-572-20-11-00	Overtime	\$0	\$0	\$0	\$0	\$0	\$0	
	<b>Total Salaries &amp; Wages</b>	<b>\$400,080</b>	<b>\$392,543</b>	<b>\$413,500</b>	<b>\$236,605</b>	<b>\$413,500</b>	<b>\$443,400</b>	
001-104-572-20-21-00	Retirement	\$28,800	\$26,591	\$31,750	\$16,623	\$31,750	\$39,250	
001-104-572-20-22-00	L&I	\$2,945	\$2,167	\$2,050	\$1,124	\$2,050	\$2,100	
001-104-572-20-23-00	FICA	\$30,610	\$29,955	\$31,200	\$18,064	\$31,200	\$33,950	
001-104-572-20-24-00	Medical Insurance	\$46,340	\$44,422	\$44,550	\$25,891	\$44,550	\$43,000	
001-104-572-20-26-00	Unemployment	\$0	\$0	\$0	\$0	\$0	\$0	
	<b>Total Personnel Benefits</b>	<b>\$108,695</b>	<b>\$103,135</b>	<b>\$109,550</b>	<b>\$61,703</b>	<b>\$109,550</b>	<b>\$118,300</b>	
001-104-572-20-31-00	Operating Supplies	\$9,000	\$7,573	\$9,000	\$3,261	\$8,000	\$13,250	
001-104-572-20-35-00	Small Tools & Equip.	\$200	\$1,717	\$300	\$0	\$300	\$300	
	<b>Total Supplies</b>	<b>\$9,200</b>	<b>\$9,290</b>	<b>\$9,300</b>	<b>\$3,261</b>	<b>\$8,300</b>	<b>\$13,550</b>	
001-104-572-20-41-00	Professional Services	\$6,000	\$13,149	\$8,150	\$7,228	\$8,200	\$9,250	
001-104-572-20-41-01	Advertising	\$200	\$170	\$200	\$80	\$150	\$200	
001-104-572-20-42-00	Communications	\$4,600	\$4,178	\$4,600	\$1,194	\$4,600	\$5,800	
001-104-572-20-43-00	Travel	\$500	\$299	\$1,350	\$2,697	\$3,000	\$2,500	
001-104-572-20-45-00	Rentals	\$3,350	\$3,775	\$3,900	\$1,513	\$3,900	\$3,900	
001-104-572-20-48-00	Repair/Mtce	\$6,000	\$5,262	\$6,560	\$3,606	\$6,000	\$6,710	
001-104-572-20-49-00	Miscellaneous	\$12,000	\$12,683	\$13,645	\$8,840	\$13,000	\$18,240	
	<b>Total Services</b>	<b>\$32,650</b>	<b>\$39,515</b>	<b>\$38,405</b>	<b>\$25,157</b>	<b>\$38,850</b>	<b>\$46,600</b>	
001-104-572-20-53-00	Excise Taxes	\$0	\$1,544	\$0	\$426	\$0	\$0	
	<b>Total Intergovernmental</b>	<b>\$0</b>	<b>\$1,544</b>	<b>\$0</b>	<b>\$426</b>	<b>\$0</b>	<b>\$0</b>	
	<b>Total Library Services</b>	<b>\$550,625</b>	<b>\$546,027</b>	<b>\$570,755</b>	<b>\$327,153</b>	<b>\$570,150</b>	<b>\$621,850</b>	
<b>Library Capital Expenditures</b>								
001-104-594-72-64-00	Books & Materials	\$17,000	\$19,573	\$32,000	\$17,086	\$32,000	\$50,000	
001-104-594-72-64-05	Machinery & Equipment	\$0	-\$233	\$675	\$550	\$675	\$5,500	
001-104-594-72-64-06	Computer Systems	\$0	\$3,700	\$0	\$0	\$0	\$0	
001-104-594-72-64-11	Books & Materials	\$12,000	\$10,249	\$0	\$0	\$0	\$0	
001-104-594-72-64-20	Skagit Co Contribution-Outlay	\$0	\$8,991	\$0	\$0	\$9,000	\$9,000	
	<b>Total Library Capital Expenditures</b>	<b>\$29,000</b>	<b>\$42,280</b>	<b>\$32,675</b>	<b>\$17,636</b>	<b>\$41,675</b>	<b>\$64,500</b>	
	<b>Total Library Expenditures</b>	<b>\$579,625</b>	<b>\$588,307</b>	<b>\$603,430</b>	<b>\$344,789</b>	<b>\$611,825</b>	<b>\$686,350</b>	

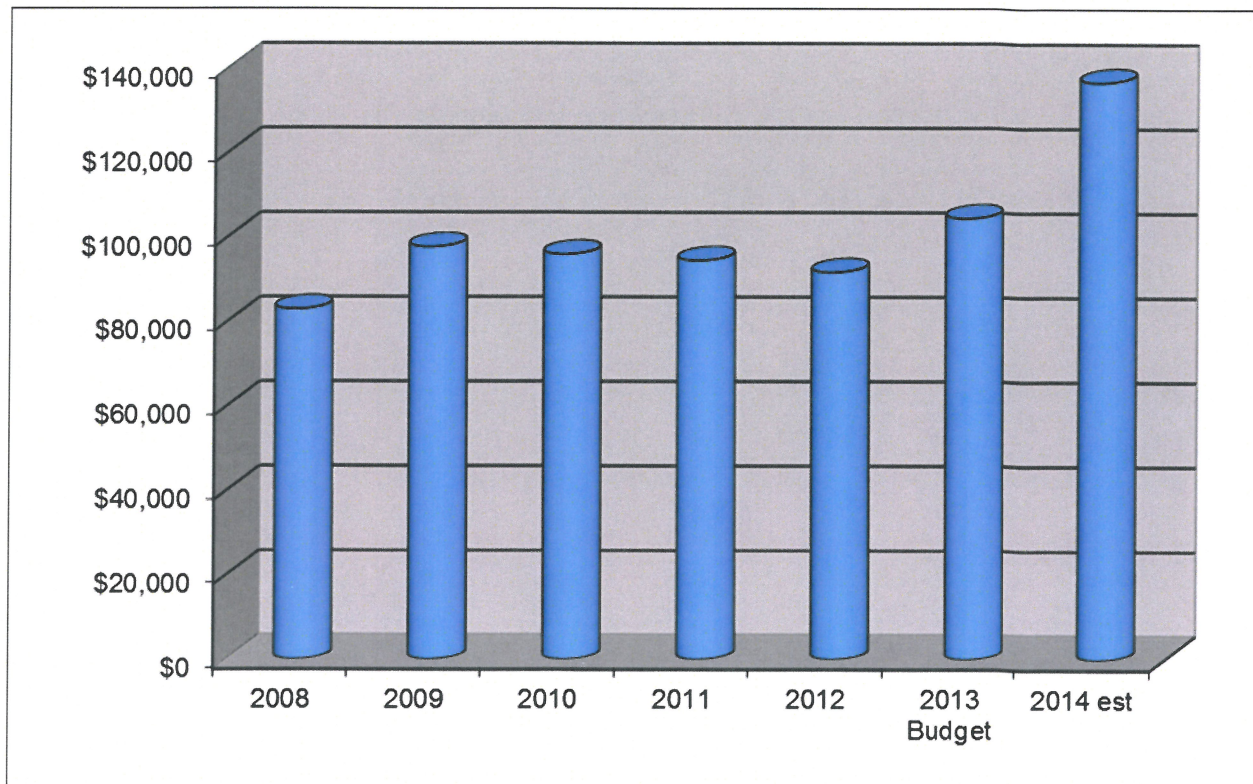


## DEPARTMENT OF EMERGENCY MANAGMENT

This fund accounts for activities related to the preparation for, response to, and recovery from disasters, including communications, alarms and dispatch services.

### OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$82,801	\$97,537	\$95,804	\$94,351	\$91,576	\$104,350	\$136,632



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	<b>Emergency Services</b>							
001-105-522-20-51-00	Enhanced 911	\$81,000	\$80,007	\$84,850	\$63,611	\$84,850	\$84,850	\$114,180
001-105-525-20-51-00	Emergency Services	\$19,000	\$11,147	\$19,000	\$4,876	\$19,000	\$19,000	\$21,952
001-105-525-60-51-00	NW Wash Incident Mgmt Team	\$500	\$421	\$500	\$422	\$500	\$500	\$500
	<b>Total Emergency Services</b>	<b>\$100,500</b>	<b>\$91,576</b>	<b>\$104,350</b>	<b>\$68,909</b>	<b>\$104,350</b>	<b>\$104,350</b>	<b>\$136,632</b>





## ENGINEERING DEPARTMENT

The Engineering Department provides oversight of the Street, Sewer and Buildings and Grounds departments, and technical support for City departments. The department reviews all the site plans for development in Burlington, including parking lot areas, street and utility improvements and public assistance with private project developments and city-financed projects. The department is also responsible for capital facilities projects including streets, sewers, pump stations, sidewalks, and traffic signals.

### 2013 ACCOMPLISHMENTS

- Constructed WA State Transportation Improvement Board Overlay Grant Project
- In compliance with NPDES Phase II storm water program requirements by ensuring private development met new permit requirements for redevelopment and new development permits
- Completed bid package for the federally funded Citywide Safety Improvement Project
- Completed bid package for the federally funded Burlington Blvd Enhancement Project
- Hired new Engineer I for design/storm water reporting tasks
- Renewed the Sewer Plant's NPDES discharge permit.
- Received acceptance from WSDOT highways & local programs and completed project close-out forms for the federally funded Regional Byway Center

### 2014 GOALS & OBJECTIVES

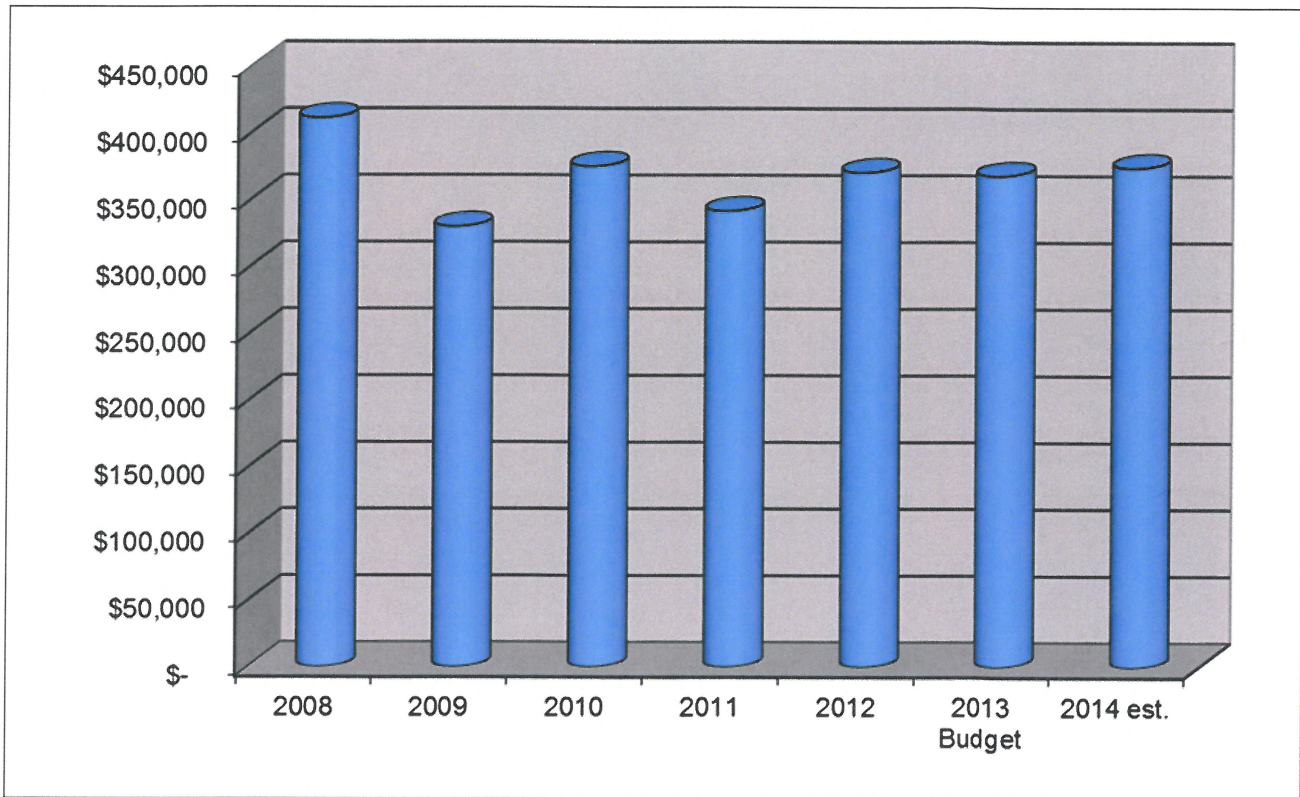
- Establish footprint for railroad overcrossing
- Develop preliminary plan for city fiber optics network
- Establish guidelines for processing of permit applications
- Publish a 10 year plan for overlay of city streets
- Get hydrology corrected for both the FEMA flood study and the COE GI study Scientific Review Panel (SRP)
- Get contract instruments/standard process in place to design and construct a certifiable levee segment, in partnership with Dike District 12

### Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Public Works Director/City Engineer	1	1
Assistant Public Works Director/City Engineer	1	1
Engineering Technician	1	1

## OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est.
\$ 411,129	\$ 329,809	\$ 375,039	\$ 341,575	\$ 370,433	\$ 368,050	\$ 374,300



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD July 2013	Year End Estimate	Appropriated	
001-110-558-60-10-00	Engineering							
001-110-558-60-11-00	Salaries & Wages	\$243,110	\$260,972	\$244,700	\$112,247	\$220,000	\$262,500	\$262,500
	Overtime	\$0	\$1,456	\$0	\$0	\$0	\$0	\$0
	<b>Total Salaries &amp; Wages</b>	<b>\$243,110</b>	<b>\$262,427</b>	<b>\$244,700</b>	<b>\$112,247</b>	<b>\$220,000</b>	<b>\$262,500</b>	<b>\$262,500</b>
001-110-558-60-21-00	Retirement	\$18,270	\$16,393	\$19,900	\$8,514	\$18,500	\$24,200	\$24,200
001-110-558-60-22-00	L&I	\$1,940	\$2,091	\$1,750	\$855	\$1,500	\$1,750	\$1,750
001-110-558-60-23-00	FICA	\$18,600	\$19,524	\$18,750	\$8,232	\$16,500	\$20,100	\$20,100
001-110-558-60-24-00	Medical Insurance	\$51,595	\$41,041	\$61,450	\$23,766	\$39,800	\$37,800	\$37,800
001-110-558-60-26-00	Unemployment	\$10,000	\$0	\$0	\$2,961	\$6,000	\$0	\$0
001-110-558-60-27-00	Protective Clothing	\$250	\$97	\$0	\$0	\$100	\$200	\$200
	<b>Total Personnel Benefits</b>	<b>\$100,655</b>	<b>\$79,147</b>	<b>\$101,850</b>	<b>\$44,327</b>	<b>\$82,400</b>	<b>\$84,050</b>	<b>\$84,050</b>
001-110-558-60-31-00	Office/oper.supplies	\$3,400	\$7,406	\$5,000	\$3,199	\$5,000	\$7,000	\$7,000
001-110-558-60-32-00	Fuel Consumed	\$1,100	\$1,278	\$1,000	\$688	\$1,000	\$1,500	\$1,500
001-110-558-60-35-00	Small Tools & Equip	\$495	\$833	\$1,000	\$233	\$500	\$1,000	\$1,000
	<b>Total Supplies</b>	<b>\$4,995</b>	<b>\$9,518</b>	<b>\$7,000</b>	<b>\$4,121</b>	<b>\$6,500</b>	<b>\$9,500</b>	<b>\$9,500</b>
001-110-558-60-41-00	Professional Services	\$600	\$272	\$500	\$293	\$500	\$550	\$550
001-110-558-60-41-01	Consultant Dev Review	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0
001-110-558-60-41-02	Advertising	\$450	\$4,372	\$3,000	\$180	\$2,000	\$3,000	\$3,000
001-110-558-60-42-00	Communications	\$2,100	\$2,522	\$2,000	\$908	\$2,000	\$2,500	\$2,500
001-110-558-60-43-00	Travel	\$4,200	\$1,517	\$2,000	\$26	\$1,000	\$5,000	\$5,000
001-110-558-60-45-00	Rentals	\$150	\$1,397	\$0	\$62	\$100	\$200	\$200
001-110-558-60-48-00	Repair & Mtce	\$6,500	\$7,914	\$5,000	\$2,288	\$5,000	\$5,000	\$5,000
001-110-558-60-49-00	Miscellaneous	\$2,800	\$1,347	\$2,000	\$1,101	\$2,000	\$2,000	\$2,000
	<b>Total Services</b>	<b>\$18,800</b>	<b>\$19,341</b>	<b>\$14,500</b>	<b>\$4,858</b>	<b>\$12,600</b>	<b>\$18,250</b>	<b>\$18,250</b>
	<b>Total Engineering</b>	<b>\$367,560</b>	<b>\$370,433</b>	<b>\$368,050</b>	<b>\$165,553</b>	<b>\$321,500</b>	<b>\$374,300</b>	<b>\$374,300</b>
	<b>Capital Expenditures</b>							
001-110-594-58-64-00	Machinery & Eqpt	\$0	\$8,867	\$0	\$0	\$0	\$0	\$0
	<b>Total Capital Expenditures</b>	<b>\$0</b>	<b>\$8,867</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Engineering Expenditures</b>	<b>\$367,560</b>	<b>\$379,300</b>	<b>\$368,050</b>	<b>\$165,553</b>	<b>\$321,500</b>	<b>\$374,300</b>	<b>\$374,300</b>

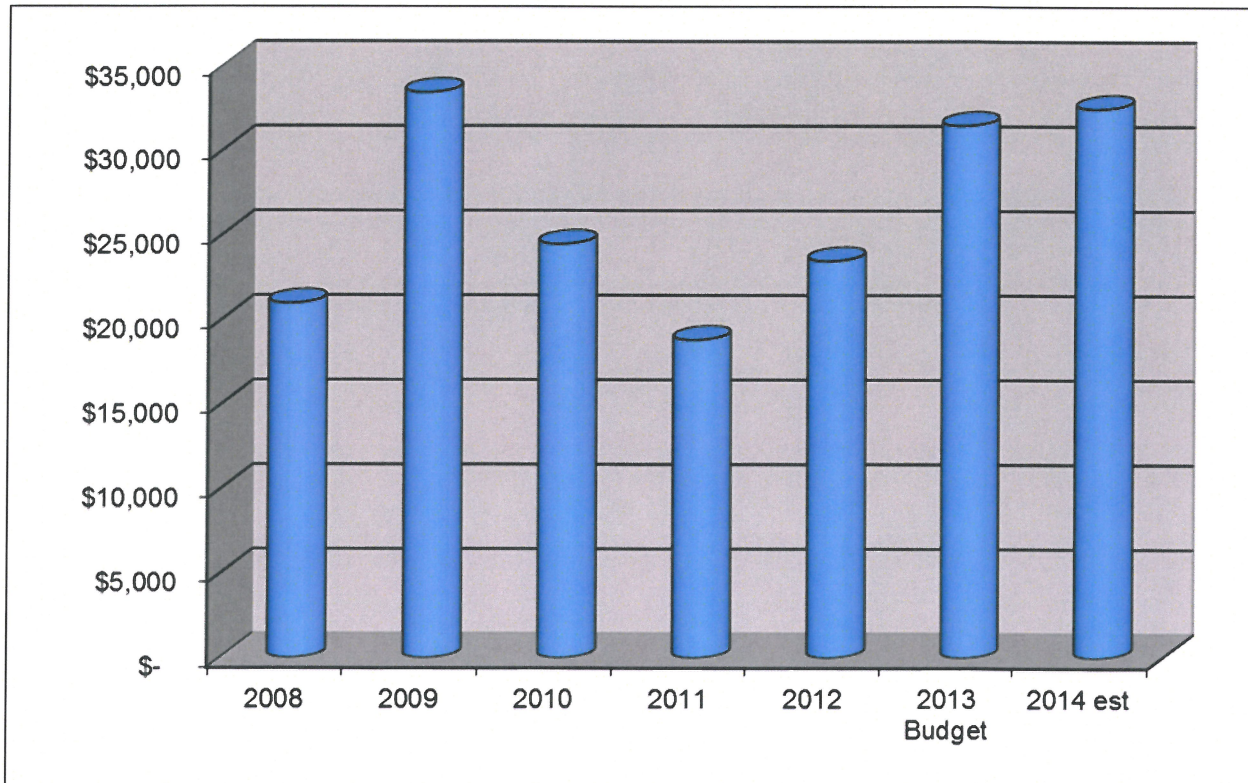


## Mental Health

Services provided for the care, treatment and control of mental and physical illness. The Alcoholism Program is a contract held with Skagit County Services; it is supported by a portion of the city revenues from Liquor Excise Tax and Liquor Board Profits received from the State of Washington. Skagit Domestic Violence and Sexual Assault Services (SDV & SAS) are funded partially by a commitment for general support and 50% if the Criminal Justice Area #3 funding from the State of Washington.

### OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ 20,955	\$ 33,402	\$ 24,455	\$ 18,795	\$ 23,451	\$ 31,450	\$ 32,450





# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013	Actual YTD July 2013	2013	2014
		Budget	Actual	Budget		Year End Estimate	Appropriated
<b>Mental Health Services</b>							
001-112-564-41-41-00	Skagit Domestic Vio/Sexual Assault	\$1,500	\$2,386	\$1,500	\$0	\$1,500	\$1,500
001-112-564-41-41-01	SDV & SAS/Crim Just Area #3	\$1,950	\$3,102	\$1,950	\$0	\$1,950	\$1,950
001-112-564-41-41-02	Skagit Co. Community Action	\$7,000	\$7,000	\$7,000	\$2,151	\$7,000	\$7,000
001-112-564-41-41-03	Skagit Co. Comm. Action - Mayor	\$0	\$0	\$10,000	\$0	\$10,000	\$10,000
001-112-564-41-41-XX	Boys & Girls Club	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Mental Health Services</b>							
001-112-566-00-00-00	Substance Abuse	\$10,450	\$12,487	\$20,450	\$2,151	\$20,450	\$20,450
001-112-566-41-41-00	Alcoholism Program	\$11,000	\$10,963	\$11,000	\$5,697	\$11,393	\$12,000
<b>Total Substance Abuse</b>							
		\$11,000	\$10,963	\$11,000	\$5,697	\$11,393	\$12,000
<b>Total Mental Health Expenditures</b>							
		\$21,450	\$23,451	\$31,450	\$7,848	\$31,843	\$32,450



## PARKS AND RECREATION DEPARTMENT

The parks and recreation department is the welcoming mat of the community. Parks and recreation is here to provide leisure and recreational opportunities to the community through interactive programming and community networking that will enable the citizens to form the foundation on which the Parks and Recreation Department will continue to grow. Our mission is a commitment to provide recreational and leisure opportunities and professional service. By banding together members of the community, we can create the backbone of support needed to develop a variety of recreational opportunities for all facets of our population.

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### 2013 ACCOMPLISHMENTS

- Completed inside Grafton Garage
- Keep up with maintenance of parks and cemetery
- Utility I Training - Maintenance Mgt. School
- Rotary Park Outfield Fencing
- Provided new Chairs for Community Building
- Purchase 1-Ton Flatbed Pick-Up
- Grafton Park Fence install

### 2014 GOALS & OBJECTIVES

- To maintain our park system and create recreation opportunities at a low cost to the best of our ability without going over budget.
- 

### Position Summary

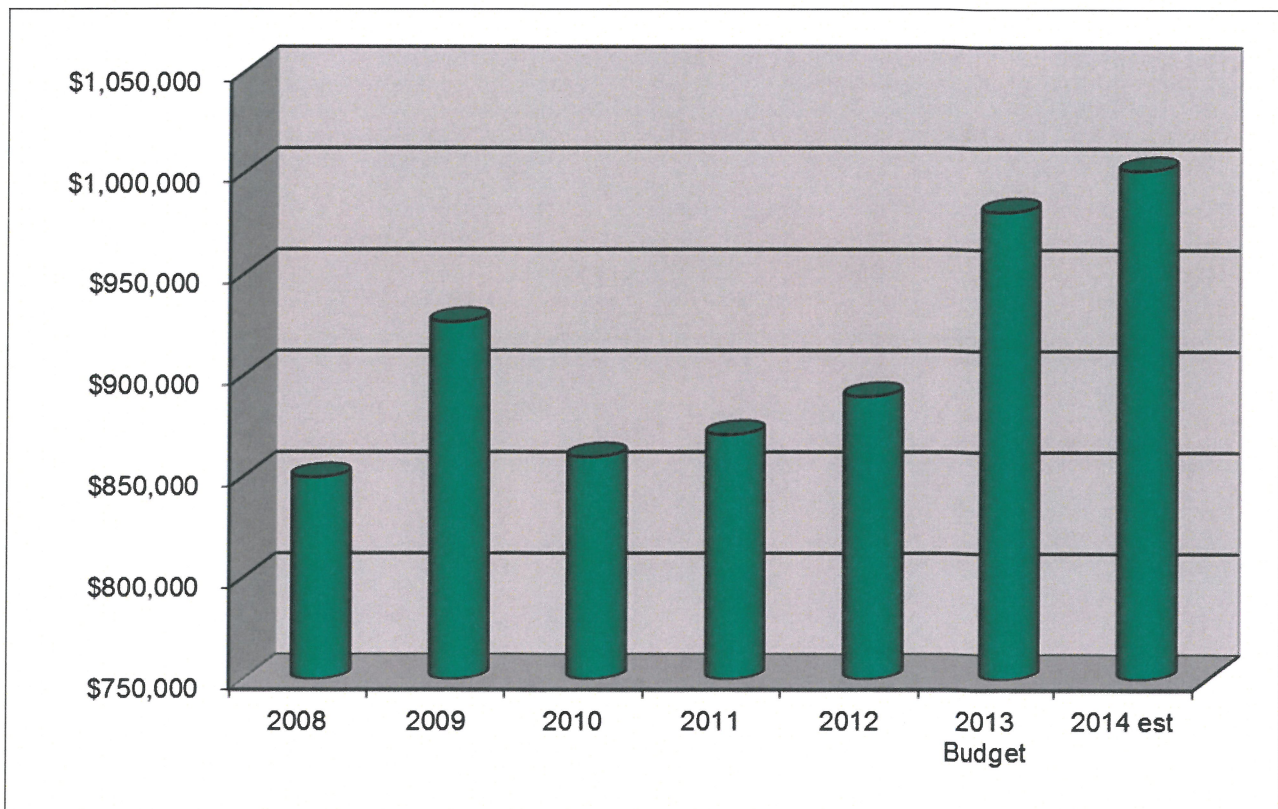
<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Director	1	1
Parks Supervisor	1	1
Utility Workers	4	4
Seasonal Workers	600 hrs	600 hrs
Recreation Coordinator	1	1
Staff Assistant	1	1
Receptionist	.33	.50



## 2014 Annual Budget

### OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ 849,676	\$ 926,310	\$ 859,658	\$ 870,686	\$ 889,531	\$ 980,696	\$ 1,001,180





# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD July 2013	Year End Estimate	Appropriated	
<b>Parks and Recreation</b>								
<b>Recreation</b>								
001-115-571-20-10-00	Salaries & Wages	\$151,600	\$152,845	\$155,800	\$91,189	\$155,800	\$158,900	
001-115-571-20-10-10	Part Time Wages	\$15,700	\$12,978	\$20,700	\$8,919	\$27,000	\$28,220	
001-115-571-20-11-00	Overtime	\$750	\$148	\$750	\$0	\$750	\$750	
	<b>Total Salaries &amp; Wages</b>	<b>\$168,050</b>	<b>\$165,971</b>	<b>\$177,250</b>	<b>\$100,108</b>	<b>\$183,550</b>	<b>\$187,870</b>	
001-115-571-20-21-00	Retirement	\$12,465	\$10,996	\$13,800	\$6,833	\$13,800	\$15,800	
001-115-571-20-22-00	L&I	\$780	\$1,232	\$550	\$717	\$1,400	\$1,200	
001-115-571-20-23-00	FICA	\$12,860	\$12,488	\$13,200	\$7,499	\$13,200	\$14,400	
001-115-571-20-24-00	Medical Insurance	\$39,575	\$39,651	\$42,450	\$24,182	\$42,450	\$40,800	
001-115-571-20-26-00	Unemployment	\$0	\$56	\$0	\$0	\$0	\$0	
001-115-571-20-27-00	Uniform & Clothing	\$0	\$0	\$400	\$0	\$400	\$400	
	<b>Total Personnel Benefits</b>	<b>\$65,680</b>	<b>\$64,424</b>	<b>\$70,400</b>	<b>\$39,231</b>	<b>\$71,250</b>	<b>\$72,600</b>	
001-115-571-20-31-00	Operating Supplies	\$1,100	\$765	\$1,200	\$375	\$700	\$900	
001-115-571-20-31-10	Program Supplies & Fees	\$8,500	\$8,196	\$9,000	\$3,220	\$9,000	\$8,500	
001-115-571-20-32-00	Fuel Consumed	\$1,000	\$1,088	\$1,100	\$127	\$1,000	\$1,100	
001-115-571-20-34-00	Supplies Purchased/resale	\$2,000	\$1,665	\$2,500	\$0	\$2,200	\$1,800	
001-115-571-20-35-00	Small Tools & Equipment	\$1,500	\$3,610	\$1,400	\$931	\$1,400	\$1,400	
	<b>Total Supplies</b>	<b>\$14,100</b>	<b>\$15,325</b>	<b>\$15,200</b>	<b>\$4,652</b>	<b>\$14,300</b>	<b>\$13,700</b>	
001-115-571-20-41-00	Professional Services	\$17,500	\$15,893	\$17,000	\$10,595	\$19,700	\$20,000	
001-115-571-20-41-01	Advertising	\$2,000	\$2,063	\$2,300	\$1,508	\$2,100	\$2,100	
001-115-571-20-41-10	Senior Services	\$16,174	\$12,093	\$16,646	\$0	\$16,646	\$16,974	
001-115-571-20-42-00	Communications	\$2,500	\$1,456	\$2,300	\$560	\$1,700	\$1,700	
001-115-571-20-43-00	Travel	\$0	\$0	\$500	\$522	\$600	\$600	
001-115-571-20-45-00	Rentals	\$250	\$53	\$200	\$62	\$100	\$100	
001-115-571-20-48-00	Repair & Maintenance	\$2,000	\$2,708	\$2,500	\$996	\$2,200	\$2,200	
001-115-571-20-49-00	Miscellaneous	\$2,300	\$1,149	\$2,500	\$1,152	\$2,000	\$2,200	
	<b>Total Services</b>	<b>\$42,724</b>	<b>\$35,416</b>	<b>\$43,946</b>	<b>\$15,395</b>	<b>\$45,046</b>	<b>\$45,874</b>	
001-115-571-20-53-00	Excise Taxes	\$0	\$1,031	\$0	\$373	\$0	\$0	
	<b>Total Intergovernmental</b>	<b>\$0</b>	<b>\$1,031</b>	<b>\$0</b>	<b>\$373</b>	<b>\$0</b>	<b>\$0</b>	
	<b>Total Recreation Services</b>	<b>\$290,554</b>	<b>\$282,167</b>	<b>\$306,796</b>	<b>\$159,759</b>	<b>\$314,146</b>	<b>\$320,044</b>	

# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget				
001-115-576-80-10-00	General Parks							
001-115-576-80-10-10	Salaries & Wages	\$297,380	\$307,009	\$313,700	\$182,269	\$313,700	\$320,180	
001-115-576-80-10-10	Park Part Time Wages	\$9,625	\$6,980	\$9,800	\$4,906	\$12,700	\$15,220	
001-115-576-80-11-00	Overtime	\$2,000	\$1,546	\$2,000	\$583	\$2,000	\$2,000	
	<b>Total Salaries &amp; Wages</b>	<b>\$309,005</b>	<b>\$315,535</b>	<b>\$325,500</b>	<b>\$187,757</b>	<b>\$328,400</b>	<b>\$337,400</b>	
001-115-576-80-21-00	Retirement	\$22,500	\$22,177	\$25,650	\$13,700	\$25,650	\$29,700	
001-115-576-80-22-00	L&I	\$6,480	\$5,719	\$6,000	\$3,287	\$6,000	\$6,050	
001-115-576-80-23-00	FICA	\$23,640	\$23,859	\$24,600	\$14,197	\$24,600	\$25,850	
001-115-576-80-24-00	Medical Insurance	\$91,255	\$78,283	\$83,000	\$47,795	\$82,000	\$80,500	
001-115-576-80-25-00	Life Insurance	\$70	\$69	\$70	\$40	\$70	\$70	
001-115-576-80-26-00	Unemployment	\$0	\$0	\$0	\$0	\$0	\$0	
001-115-576-80-27-00	Protective Clothing	\$1,700	\$713	\$1,700	\$615	\$1,700	\$1,700	
	<b>Total Personnel Benefits</b>	<b>\$145,645</b>	<b>\$130,820</b>	<b>\$141,020</b>	<b>\$79,634</b>	<b>\$140,020</b>	<b>\$143,870</b>	
001-115-576-80-31-00	Operating Supplies	\$17,000	\$16,240	\$17,500	\$5,648	\$17,000	\$20,000	
001-115-576-80-32-00	Fuel Consumed	\$12,000	\$13,021	\$13,000	\$6,790	\$14,500	\$14,500	
001-115-576-80-35-00	Small Tools & Equip	\$6,000	\$5,661	\$6,000	\$3,906	\$6,200	\$6,200	
	<b>Total Supplies</b>	<b>\$35,000</b>	<b>\$34,922</b>	<b>\$36,500</b>	<b>\$16,344</b>	<b>\$37,700</b>	<b>\$40,700</b>	
001-115-576-80-41-00	Pro. Services	\$4,000	\$701	\$4,000	\$1,723	\$2,000	\$2,000	
001-115-576-80-41-01	Advertising	\$200	\$416	\$200	\$93	\$300	\$300	
001-115-576-80-42-00	Communications	\$2,500	\$2,652	\$2,300	\$1,243	\$2,900	\$2,300	
001-115-576-80-43-00	Travel	\$1,800	\$782	\$1,300	\$44	\$1,000	\$1,000	
001-115-576-80-45-00	Rentals	\$22,000	\$16,974	\$23,000	\$3,889	\$18,000	\$19,000	
001-115-576-80-46-00	Liability Insurance	\$20,300	\$20,260	\$20,630	\$17,855	\$17,855	\$24,766	
001-115-576-80-47-00	Misc Utilities	\$10,300	\$8,694	\$10,000	\$5,500	\$9,100	\$9,500	
001-115-576-80-47-01	Com Hall Utilities	\$26,500	\$21,963	\$24,000	\$11,865	\$20,500	\$22,000	
001-115-576-80-47-03	Boerner Utilities	\$1,100	\$221	\$1,100	\$0	\$0	\$0	
001-115-576-80-47-05	Rotary Utilities	\$1,200	\$533	\$1,000	\$612	\$900	\$1,100	
001-115-576-80-47-06	Maiben Utilities	\$450	\$258	\$350	\$152	\$300	\$300	
001-115-576-80-47-07	River PK Utilities	\$30,500	\$21,705	\$30,500	\$5,352	\$30,000	\$30,000	
001-115-576-80-47-08	Grafton Utilities	\$0	\$110	\$0	\$34	\$34	\$0	
001-115-576-80-47-09	Horseshoe Pits	\$1,700	\$1,066	\$1,400	\$600	\$1,100	\$1,200	
001-115-576-80-47-10	Water Park	\$2,800	\$2,298	\$2,800	\$1,005	\$3,200	\$3,300	

# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013	Actual YTD July 2013	2013	2014
		Budget	Actual	Budget		Year End Estimate	Appropriated
001-115-576-80-48-00	Bldgs Repair & Mtce	\$4,000	\$1,637	\$4,500	\$560	\$2,000	\$3,000
001-115-576-80-48-01	Grds Repair & Mtce	\$16,000	\$5,487	\$16,000	\$7,440	\$15,000	\$16,000
001-115-576-80-48-02	Vehicle Repair/mtce	\$700	\$594	\$800	\$0	\$1,000	\$1,000
001-115-576-80-48-03	Equip Repair & Mtce	\$800	\$938	\$500	\$339	\$500	\$1,000
001-115-576-80-48-04	Mower Repair & Mtce	\$1,300	\$1,363	\$2,000	\$1,589	\$2,000	\$2,400
001-115-576-80-49-00	Misc	\$14,900	\$5,559	\$14,500	\$3,325	\$8,000	\$9,000
001-115-576-80-49-01	Property Taxes	\$10,300	\$9,617	\$10,000	\$9,755	\$9,755	\$10,000
001-115-576-80-49-10	Fire Works Show	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Services</b>	<b>\$173,350</b>	<b>\$123,826</b>	<b>\$170,880</b>	<b>\$72,974</b>	<b>\$145,444</b>	<b>\$159,166</b>
001-115-576-80-53-00	Excise Taxes	\$0	\$2,261	\$0	\$907	\$0	\$0
	<b>Total Intergovernmental</b>	<b>\$0</b>	<b>\$2,261</b>	<b>\$0</b>	<b>\$907</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Park Facilities</b>	<b>\$663,000</b>	<b>\$607,364</b>	<b>\$673,900</b>	<b>\$357,617</b>	<b>\$651,564</b>	<b>\$681,136</b>
	<b>Total Parks and Recreation Expenditures</b>	<b>\$953,554</b>	<b>\$889,531</b>	<b>\$980,696</b>	<b>\$517,376</b>	<b>\$965,710</b>	<b>\$1,001,180</b>



## STREET DEPARTMENT

The purpose of the Streets department maintain the street transportation network system, including traveled way, signals, street markings, signs, and storm drainage and maintain vegetation and landscaping in the right of way. This department provides clean and well-maintained streets and public rights of way; provides a safe non-motorized network throughout the City and maintains, cleans and repairs all existing drainage systems.

### 2013 ACCOMPLISHMENTS

- Upgrading and maintaining the 6 pump stations
- Maintaining the 36 major outfalls which need to be kept open
- Working year round to maintain the slough systems from over grown vegetation and 6 beaver dams
- Pavement markers and paint striping was completed for 2013
- Vegetation spraying was completed for 2012
- Vegetation removal, mowing and edging will continue into the fall months
- Hot and cold asphalt repair to damaged roads throughout the City
- Installation of new storm drain systems to take care of water problem areas
- Completed rebuild of alleys throughout the City
- Invasive weed removal – knotweed – various sites

### 2014 GOALS & OBJECTIVES

- Develop strategy for maintaining Gages Slough/Burlington Boulevard culverts due to beaver activity
- Continue street sweeping (up to twice weekly) and clean 50% of storm drain lines
- Develop recycling plan for disposal of street sweepings
- Continue button replacement program and crack sealing asphalt surfaces
- Provide training of pipe video camera and develop equipment service schedule
- Certify all employees in CPR, flagging, and spill prevention training
- Maintain grass mowing in summer
- Identify, mark, and grind all sidewalk trippers for pedestrian safety (1/4" high)
- Develop/implement storm filter replacement program
- Construct roof over existing sand/salt bunker
- Replace a 25 year old box sander
- Clean and maintain the entire storm drain system (pipes, structures, pump stations, outfalls, ponds and settling basins).
- Develop equipment rotation program to be more cost effective

# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013	2013	2014
		Budget	Actual	Budget	Year End Estimate	Budget Estimate
<b>City Street Fund</b>						
Begin Net Cash & Investments						
101-000-308-10-00-00	Begin Cash Reserved	\$0	\$3,315,516	\$0	\$0	\$0
101-000-308-80-00-00	Begin Cash Unreserved	\$3,221,000	\$0	\$2,630,516	\$2,678,822	\$650,451
	<b>Total Begin Net Cash &amp; Investments</b>	<b>\$3,221,000</b>	<b>\$3,315,516</b>	<b>\$2,630,516</b>	<b>\$2,678,822</b>	<b>\$650,451</b>
<b>Taxes</b>						
101-000-313-11-00-00	Sales & Use Tax	\$900,000	\$921,173	\$0	\$0	\$300,000
	<b>Total Taxes</b>	<b>\$900,000</b>	<b>\$921,173</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>
<b>Licenses and Permits</b>						
101-000-322-40-00-00	Street & Curb Permits	\$12,000	\$24,722	\$20,000	\$15,000	\$12,500
	<b>Total Licenses and Permits</b>	<b>\$12,000</b>	<b>\$24,722</b>	<b>\$20,000</b>	<b>\$15,000</b>	<b>\$12,500</b>
<b>Intergovernmental Revenues</b>						
<b>Indirect Federal Grants</b>						
101-000-333-20-20-50	DOT/FHWA Non Motor Path Grant	\$0	\$38,613	\$0	\$0	\$0
101-000-333-20-21-90	DOT/FHWA Scenic Byways Grant	\$1,040,000	\$0	\$0	\$0	\$0
	<b>Total Unit</b>	<b>\$1,040,000</b>	<b>\$38,613</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Indirect Federal Grants</b>	<b>\$1,040,000</b>	<b>\$38,613</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>State Grants</b>						
<b>Tib Grant/geo Hopper Intrchg</b>						
101-000-334-03-80-06	TIB Grant/Section Street	\$550,000	\$431,112	\$0	\$0	\$0
101-000-334-03-80-07	TIB Grant/Anacortes Street	\$70,000	\$76,303	\$0	\$0	\$0
	<b>Total Tib Grant/geo Hopper Intrchg</b>	<b>\$620,000</b>	<b>\$507,415</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
101-000-334-04-20-00	State of WA Doc - Traffic Sign	\$0	\$0	\$0	\$0	\$0
101-000-334-04-20-01	DOC EECBG Grant	\$24,933	\$0	\$0	\$0	\$0
	<b>Total State Grants</b>	<b>\$644,933</b>	<b>\$507,415</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>State Entitlements, Impact Payments and Taxes</b>						
101-000-336-00-87-00	Motor Vehicle Fuel Tax	\$190,000	\$172,065	\$174,100	\$170,000	\$172,300
	<b>Total State Entitlements, Impact Payments and Taxes</b>	<b>\$190,000</b>	<b>\$172,065</b>	<b>\$174,100</b>	<b>\$170,000</b>	<b>\$172,300</b>
	<b>Total Intergovernmental Revenues</b>	<b>\$1,874,933</b>	<b>\$718,093</b>	<b>\$174,100</b>	<b>\$170,000</b>	<b>\$172,300</b>
<b>Charges for Goods and Services</b>						
101-000-342-40-00-00	Storm Drain Inspection Fees	\$5,000	\$6,633	\$5,000	\$5,500	\$0
101-000-342-40-00-01	Street Plan Review Fees	\$2,000	\$6,372	\$5,000	\$3,524	\$3,000
	<b>Total Charges for Goods and Services</b>	<b>\$7,000</b>	<b>\$13,005</b>	<b>\$10,000</b>	<b>\$9,200</b>	<b>\$3,000</b>
	<b>Miscellaneous Revenues</b>					

# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
<b>Interest and Other Earnings</b>							
101-000-361-11-00-00	Investment Interest	\$12,500	\$27,292	\$15,000	\$22,300	\$29,000	\$10,000
101-000-361-40-00-00	Sales & Use Tax Interest	\$2,500	\$1,111	\$1,500	\$0	\$0	\$0
	<b>Total Interest and Other Earnings</b>	<b>\$15,000</b>	<b>\$28,403</b>	<b>\$16,500</b>	<b>\$22,300</b>	<b>\$29,000</b>	<b>\$10,000</b>
<b>Rents, Leases and Concessions</b>							
101-000-362-50-00-00	Facility Rentals/Long Term	\$30,000	\$34,562	\$30,000	\$23,928	\$35,000	\$35,000
	<b>Total Rents, Leases and Concessions</b>	<b>\$30,000</b>	<b>\$34,562</b>	<b>\$30,000</b>	<b>\$23,928</b>	<b>\$35,000</b>	<b>\$35,000</b>
101-000-369-40-00-00	Other Judgments & Settlements	\$500	\$3,800	\$0	\$0	\$0	\$0
101-000-369-90-00-00	Other Miscellaneous Revenue	\$500	\$75	\$500	\$120	\$200	\$200
	<b>Total Miscellaneous Revenues</b>	<b>\$46,000</b>	<b>\$66,841</b>	<b>\$47,000</b>	<b>\$46,347</b>	<b>\$64,200</b>	<b>\$45,200</b>
	<b>Total Revenues</b>	<b>\$2,839,933</b>	<b>\$1,743,833</b>	<b>\$251,100</b>	<b>\$196,404</b>	<b>\$258,400</b>	<b>\$533,000</b>
<b>Nonrevenues</b>							
101-000-389-00-00-00	Other Non-Revenues	\$0	\$25,738	\$0	\$0	\$0	\$0
	<b>Total Nonrevenues</b>	<b>\$0</b>	<b>\$25,738</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>							
<b>Disposition of Capital Assets</b>							
101-000-395-10-00-00	Proceeds/sale/capital Assets	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Disposition of Capital Assets</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
101-000-397-00-00-01	Transfer-In 001 Current Exp	\$0	\$0	\$367,000	\$183,500	\$367,000	\$0
101-000-397-00-04-25	Transfer-In 425 Storm DR	\$80,000	\$58,932	\$0	\$0	\$0	\$0
101-000-397-10-04-25	Transfer-In 425 SD NPDES	\$0	\$21,068	\$0	\$0	\$0	\$0
	<b>Total Other Financing Sources</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$367,000</b>	<b>\$183,500</b>	<b>\$367,000</b>	<b>\$0</b>
	<b>Total City Street Fund Revenue</b>	<b>\$2,919,933</b>	<b>\$1,849,571</b>	<b>\$618,100</b>	<b>\$379,904</b>	<b>\$625,400</b>	<b>\$533,000</b>
	<b>Total City Street Fund Available Resources</b>	<b>\$6,140,933</b>	<b>\$5,165,087</b>	<b>\$3,248,616</b>	<b>\$3,058,726</b>	<b>\$3,304,222</b>	<b>\$1,183,451</b>





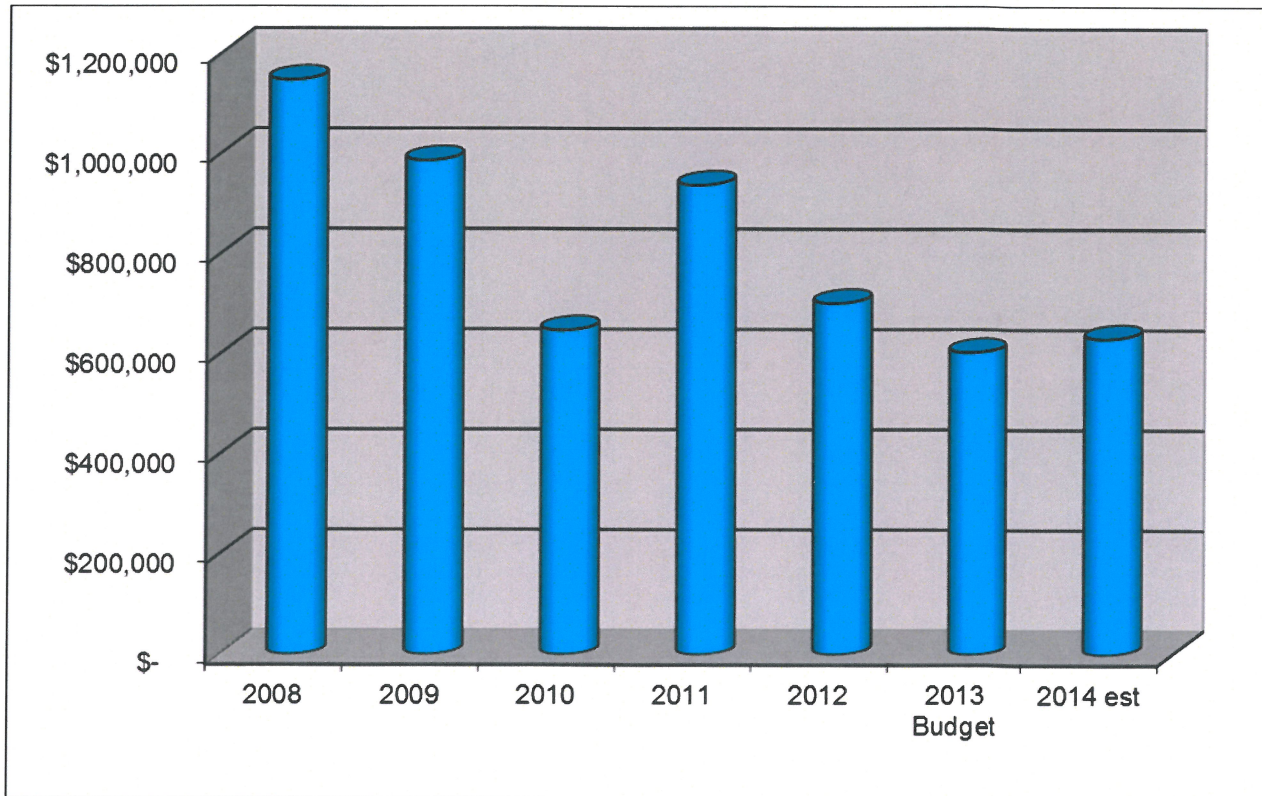
## 2014 Annual Budget

### Position Summary

Position Title	2013	2014
Interim Foreman	1	1 (Split 2/3 Streets 1/3 Storm Drainage)
Lead	0	1 (Split 2/3 Streets 1/3 Storm Drainage)
Utility I	3.5	2 (Split 2/3 Streets 1/3 Storm Drainage)
Seasonal Temp	1,040 hrs	1,040 hrs

### OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ 1,145,773	\$ 985,602	\$ 647,044	\$ 936,433	\$ 701,129	\$ 603,393	\$ 630,780



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	<b>City Street Fund</b>							
	<b>Road and Street Maint</b>							
	<b>Roadway</b>							
101-117-542-31-31-00	Travel Way Supplies	\$9,000	\$9,083	\$10,000	\$5,622	\$13,000	\$15,000	\$0
101-117-542-31-35-00	Travel Way Tools & Equip	\$300	\$9	\$0	\$0	\$0	\$0	\$0
	<b>Total Supplies</b>	<b>\$9,300</b>	<b>\$9,091</b>	<b>\$10,000</b>	<b>\$5,622</b>	<b>\$13,000</b>	<b>\$15,000</b>	<b>\$0</b>
101-117-542-31-45-00	Travel Way Rentals	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0
101-117-542-31-48-00	Travel Way Maintenance	\$45,000	\$27,246	\$45,000	\$33,994	\$45,000	\$45,000	\$0
101-117-542-31-48-01	Travel Way Street Impr	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0
101-117-542-31-49-00	Debris Disposal	\$6,000	\$0	\$0	\$0	\$0	\$0	\$0
101-118-542-32-31-00	Shoulders Supplies	\$5,000	\$1,617	\$0	\$0	\$0	\$0	\$0
101-118-542-32-35-00	Shoulders Tools & Equip	\$250	\$0	\$0	\$0	\$0	\$0	\$0
101-118-542-32-45-00	Shoulders Rentals	\$250	\$0	\$0	\$0	\$0	\$0	\$0
101-118-542-32-48-00	Shoulders Maintenance	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Services</b>	<b>\$358,500</b>	<b>\$28,863</b>	<b>\$45,000</b>	<b>\$33,994</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$0</b>
	<b>Total Roadway</b>	<b>\$367,800</b>	<b>\$37,954</b>	<b>\$55,000</b>	<b>\$39,615</b>	<b>\$58,000</b>	<b>\$60,000</b>	<b>\$0</b>
	<b>Drainage</b>							
101-119-542-40-31-00	Storm Drain Supplies	\$8,000	\$5,510	\$0	\$0	\$0	\$0	\$0
101-119-542-40-31-10	Storm Vehicle Supplies	\$1,200	\$1,401	\$0	\$0	\$0	\$0	\$0
101-119-542-40-35-00	Storm Drain Tools & Eqpt	\$300	\$468	\$0	\$0	\$0	\$0	\$0
	<b>Total Supplies</b>	<b>\$9,500</b>	<b>\$7,378</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
101-119-542-40-41-00	Storm Drain Prof. Serv.	\$250	\$0	\$0	\$0	\$0	\$0	\$0
101-119-542-40-42-00	Storm Drain Communications	\$850	\$2,724	\$0	\$0	\$0	\$0	\$0
101-119-542-40-45-00	Storm Drain Rentals	\$3,000	\$96	\$0	\$0	\$0	\$0	\$0
101-119-542-40-47-00	Storm Drain Utilities	\$23,000	\$21,151	\$0	\$0	\$0	\$0	\$0
101-119-542-40-48-00	Storm Drain Maintenance	\$20,000	\$17,607	\$0	\$0	\$0	\$0	\$0
101-119-542-40-48-10	Storm Vehicle Maintenance	\$3,600	\$415	\$0	\$0	\$0	\$0	\$0
101-119-542-40-49-00	Storm Drain Misc	\$500	\$300	\$0	\$0	\$0	\$0	\$0
101-119-542-40-49-10	Storm Drain Debris Disposal	\$4,000	\$2,189	\$0	\$0	\$0	\$0	\$0
	<b>Total Services</b>	<b>\$55,200</b>	<b>\$44,483</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Drainage</b>	<b>\$64,700</b>	<b>\$51,861</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Bridge Structures</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000</b>



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget				
<b>Traffic And Ped Services</b>								
101-121-542-61-48-00	Street Sidewalks	\$0	\$0	\$45,000	\$0	\$0	\$0	\$25,000
101-122-542-63-47-00	Street Lighting/Signals	\$140,000	\$119,682	\$140,000	\$60,755	\$140,000	\$140,000	\$140,000
	<b>Total Traffic And Ped Svcs</b>	<b>\$140,000</b>	<b>\$119,682</b>	<b>\$185,000</b>	<b>\$60,755</b>	<b>\$140,000</b>	<b>\$140,000</b>	<b>\$165,000</b>
<b>Traffic Control Devices</b>								
101-123-542-64-31-00	Traffic Control Supplies	\$18,000	\$7,116	\$0	\$0	\$0	\$0	\$0
101-123-542-64-35-00	Traffic Control Sm. Tools & Equip	\$200	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Supplies</b>	<b>\$18,200</b>	<b>\$7,116</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
101-123-542-64-45-00	Traffic Control Rentals	\$300	\$0	\$0	\$0	\$0	\$0	\$0
101-123-542-64-48-00	Traffic Control Maintenance	\$18,000	\$2,435	\$15,000	\$9,296	\$18,000	\$18,000	\$20,000
	<b>Total Services</b>	<b>\$18,300</b>	<b>\$2,435</b>	<b>\$15,000</b>	<b>\$9,296</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$20,000</b>
	<b>Total Traffic Control Devices</b>	<b>\$36,500</b>	<b>\$9,552</b>	<b>\$15,000</b>	<b>\$9,296</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$20,000</b>
<b>Snow And Ice Control</b>								
101-124-542-66-31-00	Snow & Ice Supplies	\$5,000	\$5,368	\$5,000	\$0	\$0	\$0	\$5,000
101-124-542-66-31-10	Snow & Ice Vehicle Supplies	\$1,000	\$65	\$1,000	\$0	\$0	\$0	\$1,000
	<b>Total Supplies</b>	<b>\$6,000</b>	<b>\$5,433</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,000</b>
101-124-542-66-45-00	Snow & Ice Rentals	\$5,000	\$4,737	\$5,000	\$0	\$0	\$0	\$6,000
101-124-542-66-48-10	Snow & Ice Vehicle Mtce	\$2,000	\$803	\$100	\$0	\$0	\$0	\$0
	<b>Total Services</b>	<b>\$7,000</b>	<b>\$5,540</b>	<b>\$5,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,000</b>
	<b>Total Snow And Ice Control</b>	<b>\$13,000</b>	<b>\$10,973</b>	<b>\$11,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,000</b>
<b>Street Cleaning</b>								
101-125-542-67-31-00	Street Cleaning Supplies	\$2,000	\$1,884	\$500	\$0	\$0	\$0	\$0
101-125-542-67-31-10	Street Cleaning Veh Supply	\$2,000	\$2,635	\$3,000	\$63	\$0	\$0	\$0
101-125-542-67-32-00	Street Cleaning Fuel	\$3,300	\$1,037	\$0	\$0	\$0	\$0	\$0
	<b>Total Supplies</b>	<b>\$7,300</b>	<b>\$5,556</b>	<b>\$3,500</b>	<b>\$63</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
101-125-542-67-48-00	Street Cleaning Maintenance	\$200	\$0	\$0	\$0	\$0	\$0	\$0
101-125-542-67-48-10	Street Cleaning Vehicle Mtce	\$3,000	\$15,916	\$5,000	\$2,311	\$5,000	\$5,000	\$5,000
101-125-542-67-49-00	Street Cleaning Debris Disp.	\$7,000	\$4,163	\$7,000	\$1,748	\$5,000	\$5,000	\$5,000
	<b>Total Services</b>	<b>\$10,200</b>	<b>\$20,078</b>	<b>\$12,000</b>	<b>\$4,060</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
	<b>Total Street Cleaning</b>	<b>\$17,500</b>	<b>\$25,634</b>	<b>\$15,500</b>	<b>\$4,123</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
	<b>Total Traffic And Ped Services</b>	<b>\$207,000</b>	<b>\$165,841</b>	<b>\$226,600</b>	<b>\$74,175</b>	<b>\$168,000</b>	<b>\$168,000</b>	<b>\$207,000</b>



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD July 2013	Year End Estimate	Appropriated	
<b>101-126-542-70-00-00</b>	<b>Roadside</b>							
101-126-542-71-31-00	Vegetation Supplies	\$2,000	\$4,029		\$317	\$317	\$1,125	
101-126-542-71-32-00	Vegetation Vehicle Supplies	\$150	\$996	\$2,000	\$420	\$420	\$0	
101-126-542-71-31-11	Vegetation Vehicle Fuel	\$0	\$0	\$0	\$0	\$0	\$2,250	
101-126-542-71-35-00	Vegetation Tools & Equip	\$200	\$1,640	\$2,000	\$944	\$944	\$1,125	
	<b>Total Supplies</b>	<b>\$2,350</b>	<b>\$6,665</b>	<b>\$6,000</b>	<b>\$1,681</b>	<b>\$1,681</b>	<b>\$4,500</b>	
101-126-542-71-45-00	Vegetation Rentals	\$250	\$3,285	\$0	\$0	\$0	\$2,000	
101-126-542-71-48-00	Vegetation Maintenance	\$10,000	\$13,912	\$10,000	\$7,428	\$15,000	\$16,125	
101-126-542-71-48-10	Vegetation Vehicle Mtce	\$300	\$377	\$1,000	\$108	\$1,000	\$1,000	
101-126-542-71-49-10	Veg Debris Disposal	\$250	\$0	\$0	\$0	\$0	\$0	
	<b>Total Services</b>	<b>\$10,800</b>	<b>\$17,575</b>	<b>\$11,000</b>	<b>\$7,536</b>	<b>\$16,000</b>	<b>\$19,125</b>	
101-127-542-72-31-00	Litter Supplies	\$100	\$0	\$0	\$0	\$0	\$0	
	<b>Total Supplies</b>	<b>\$100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
101-127-542-72-49-00	Litter Sweeping Disposal	\$200	\$0	\$0	\$0	\$0	\$0	
	<b>Total Services</b>	<b>\$200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
	<b>Total Roadside</b>	<b>\$13,450</b>	<b>\$24,239</b>	<b>\$17,000</b>	<b>\$9,217</b>	<b>\$17,681</b>	<b>\$23,625</b>	
	<b>Mainte Admin And Overhead</b>							
101-101-542-90-10-00	Salaries & Wage	\$226,795	\$231,237	\$158,912	\$92,908	\$159,300	\$157,400	
101-101-542-90-10-10	Street Part Time Wages	\$25,600	\$27,217	\$0	\$5,730	\$18,200	\$18,200	
101-101-542-90-11-00	Overtime	\$2,000	\$2,096	\$2,000	\$5,209	\$8,000	\$2,000	
	<b>Total Salaries &amp; Wages</b>	<b>\$254,395</b>	<b>\$260,549</b>	<b>\$160,912</b>	<b>\$103,847</b>	<b>\$185,500</b>	<b>\$177,600</b>	
101-101-542-90-21-00	Retirement	\$17,195	\$16,770	\$13,000	\$7,430	\$12,800	\$15,400	
101-101-542-90-22-00	L&I	\$6,195	\$5,637	\$3,481	\$2,071	\$3,550	\$3,900	
101-101-542-90-23-00	FICA	\$19,465	\$19,759	\$12,150	\$7,854	\$13,500	\$13,700	
101-101-542-90-24-00	Street Maint Medical Ins	\$67,450	\$57,036	\$39,630	\$25,500	\$43,800	\$48,415	
101-101-542-90-25-00	Life Insurance	\$85	\$82	\$60	\$41	\$71	\$50	
101-101-542-90-26-00	Unemployment	\$0	\$0	\$0	\$535	\$2,000	\$2,000	
101-101-542-90-27-00	Clothing	\$2,600	\$1,211	\$2,600	\$624	\$2,000	\$2,600	
	<b>Total Personnel Benefits</b>	<b>\$112,990</b>	<b>\$100,495</b>	<b>\$70,921</b>	<b>\$44,054</b>	<b>\$77,721</b>	<b>\$86,065</b>	
101-101-542-90-31-00	Supplies	\$8,000	\$3,472	\$5,000	\$4,829	\$6,000	\$8,000	
101-101-542-90-31-10	Vehicle Supplies	\$6,000	\$765	\$5,000	\$1,166	\$4,000	\$5,000	
101-101-542-90-32-00	Fuel Consumed	\$16,000	\$15,923	\$16,000	\$8,896	\$16,000	\$16,000	
101-101-542-90-35-00	Small Tools & Eqpt	\$5,000	\$1,254	\$5,000	\$2,515	\$5,000	\$5,000	
	<b>Total Supplies</b>	<b>\$35,000</b>	<b>\$21,414</b>	<b>\$31,000</b>	<b>\$17,406</b>	<b>\$31,000</b>	<b>\$34,000</b>	

# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
101-101-542-90-41-00	Prof. Serv.	\$1,000	\$1,135	\$1,000	\$2,547	\$2,547	\$1,000	\$1,000
101-101-542-90-41-01	Advertising	\$150	\$372	\$1,000	\$262	\$262	\$1,000	\$1,000
101-101-542-90-42-00	Communications	\$2,000	\$2,663	\$2,000	\$948	\$2,000	\$2,000	\$2,000
101-101-542-90-43-00	Travel	\$1,500	\$0	\$1,000	\$0	\$0	\$1,000	\$1,000
101-101-542-90-45-00	Rentals	\$600	\$0	\$1,000	\$0	\$0	\$1,000	\$1,000
101-101-542-90-46-00	Insurance	\$13,200	\$12,935	\$13,260	\$8,592	\$13,000	\$12,790	\$12,790
101-101-542-90-47-00	Utilities	\$10,000	\$9,864	\$10,000	\$3,815	\$10,000	\$10,000	\$10,000
101-101-542-90-48-00	Repair & Maint.	\$2,000	\$847	\$2,000	\$938	\$2,000	\$2,000	\$2,000
101-101-542-90-48-10	Veh/eq Mtc/rep	\$22,000	\$2,767	\$2,000	\$1,274	\$2,000	\$2,000	\$2,000
101-101-542-90-49-00	Miscellaneous	\$5,500	\$5,729	\$5,000	\$1,518	\$5,000	\$5,000	\$5,000
101-101-542-90-49-01	Property Taxes	\$2,700	\$2,464	\$2,700	\$2,590	\$2,590	\$2,590	\$2,700
101-101-542-90-49-10	Oil Disposal	\$500	\$0	\$1,000	\$0	\$1,000	\$1,000	\$1,000
	<b>Total Services</b>	<b>\$61,150</b>	<b>\$38,776</b>	<b>\$41,960</b>	<b>\$22,484</b>	<b>\$40,399</b>	<b>\$41,490</b>	<b>\$41,490</b>
101-101-542-90-53-00	Excise Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Intergovernmental</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Maint Admin And Overhead</b>	<b>\$463,535</b>	<b>\$421,234</b>	<b>\$304,793</b>	<b>\$187,791</b>	<b>\$334,620</b>	<b>\$339,155</b>	<b>\$339,155</b>
	<b>Total Road and Street Maint</b>	<b>\$1,117,485</b>	<b>\$701,129</b>	<b>\$603,393</b>	<b>\$310,798</b>	<b>\$578,301</b>	<b>\$630,780</b>	<b>\$630,780</b>
	<b>Nonexpenditures</b>							
101-101-589-00-00-00	Miscellaneous Refunds	\$0	\$2,048	\$0	\$0	\$0	\$0	\$0
	<b>Total Nonexpenditures</b>	<b>\$0</b>	<b>\$2,048</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Capital Expenditures</b>							
101-101-594-42-62-00	Buildings & Structures	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0
101-101-594-42-63-00	PW Complex/Other Improvements	\$2,500	\$0	\$2,500	\$0	\$2,500	\$2,500	\$2,500
101-101-594-42-64-00	Machinery & Equipment	\$32,000	\$9,047	\$0	\$0	\$16,000	\$0	\$0
101-101-594-42-64-01	Computer Systems	\$1,200	\$491	\$2,000	\$5,720	\$5,720	\$2,000	\$2,000
	<b>Total Capital Expenditures</b>	<b>\$37,700</b>	<b>\$9,539</b>	<b>\$4,500</b>	<b>\$5,720</b>	<b>\$24,220</b>	<b>\$4,500</b>	<b>\$4,500</b>
	<b>Roads/St Const &amp; Other Infra</b>							
101-101-595-10-41-00	Engineering	\$86,000	\$48,768	\$0	\$0	\$0	\$0	\$0
101-101-595-10-41-05	Stormwater Grant Prelim Engineering	\$0	\$8,303	\$0	\$0	\$0	\$0	\$0
101-101-595-10-41-06	Section St Grant Engineering	\$30,000	\$47,430	\$0	\$0	\$0	\$0	\$0
101-101-595-10-41-07	Anacortes St Grant Engin	\$15,000	\$11,737	\$0	\$0	\$0	\$0	\$0
101-101-595-30-63-00	Street Roadway	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0

2014 Adopted Budget

# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD July 2013	Year End Estimate	Appropriated	
101-101-595-30-63-03	Section Street Construction	\$631,725	\$600,097	\$0	\$0	\$0	\$0	\$0
101-101-595-30-63-04	Roundabout Center Island	\$65,000	\$49,157	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>Rds/St Const &amp; Other Infrs</b>	<b>\$897,725</b>	<b>\$765,492</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Traffic And Ped Services</b>								
<b>Sidewalks</b>								
101-101-595-61-63-01	Anacortes Street Sidewalk Construction	\$271,788	\$366,265	\$0	\$0	\$0	\$0	\$0
<b>Total Sidewalks</b>		<b>\$271,788</b>	<b>\$366,265</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Special Purpose Paths</b>								
101-101-595-62-63-01	Gages Slough Pedestrian Access I-5	\$1,300,000	\$103,539	\$0	\$0	\$0	\$0	\$0
101-101-595-62-63-02	Special Purpose Paths	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Special Purpose Paths</b>		<b>\$1,301,500</b>	<b>\$103,539</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Traffic Control Devices</b>								
101-101-595-64-63-00	Burl Blvd Signal Optim Pre-Eng	\$0	\$0	\$0	\$0	\$0	\$0	\$0
101-101-595-64-63-01	EECBG Ped Signal Replac	\$36,240	\$22,253	\$0	\$0	\$0	\$0	\$0
<b>Total Traffic Control Devices</b>		<b>\$36,240</b>	<b>\$22,253</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Traffic And Ped Svcs</b>		<b>\$2,507,253</b>	<b>\$1,257,549</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Rd/St Const &amp; Other Infrs</b>		<b>\$3,662,438</b>	<b>\$1,968,217</b>	<b>\$607,893</b>	<b>\$316,518</b>	<b>\$602,521</b>	<b>\$635,280</b>	
<b>Transfer Out</b>								
101-101-597-00-00-01	Transfer-Out TO 001 Curr Exp	\$48,000	\$48,000	\$134,500	\$67,250	\$134,500	\$134,500	
101-101-597-15-01-02	Transfer-Out TO 102 Debt	\$468,000	\$468,000	\$399,004	\$199,500	\$275,000	\$275,000	
101-101-597-15-91-01	Transfer-Out TO 102 Cap	\$0	\$0	\$1,641,750	\$820,870	\$1,641,750	\$0	
101-101-597-15-91-XX	Transfer-Out TO ER&R	\$0	\$0	\$0	\$0	\$0	\$50,250	
<b>Total Transfer-Out</b>		<b>\$516,000</b>	<b>\$516,000</b>	<b>\$2,175,254</b>	<b>\$1,087,620</b>	<b>\$2,051,250</b>	<b>\$459,750</b>	
<b>Total City Street Fund</b>		<b>\$4,178,438</b>	<b>\$2,486,265</b>	<b>\$2,783,147</b>	<b>\$1,404,138</b>	<b>\$2,653,771</b>	<b>\$1,095,030</b>	

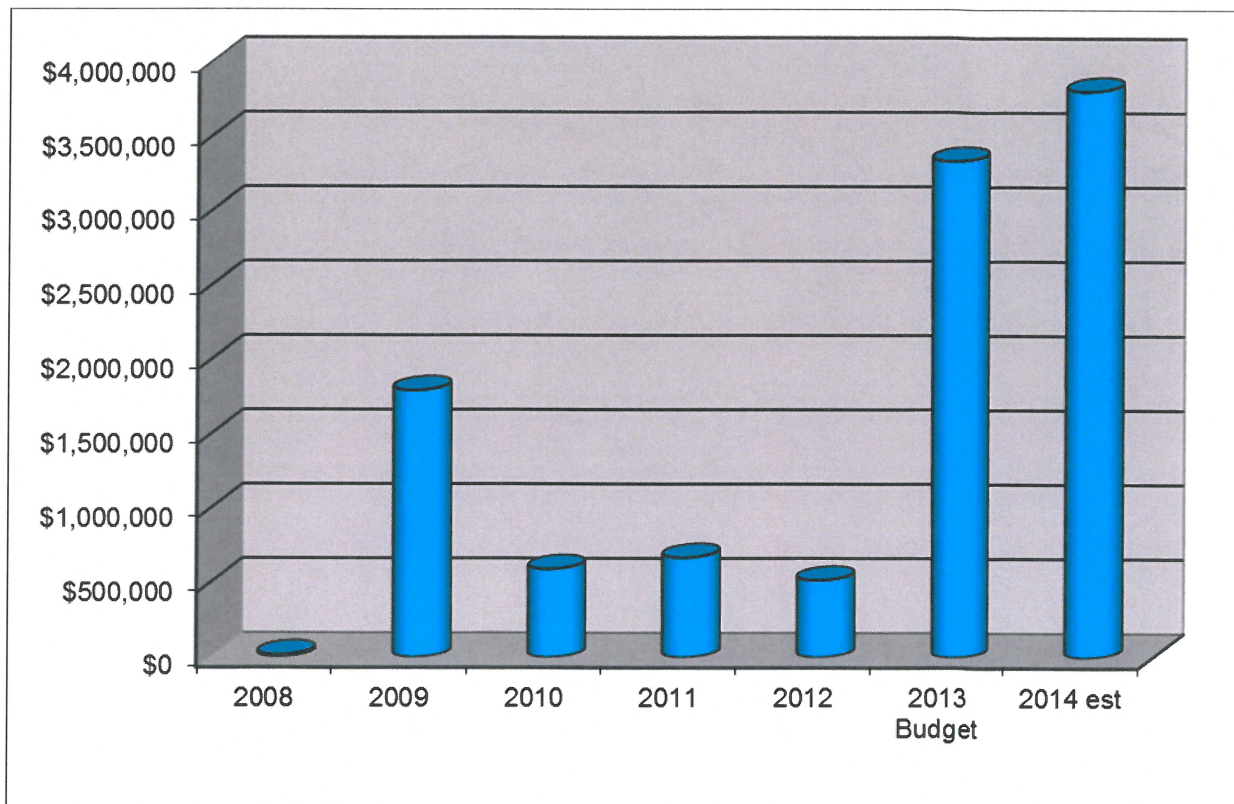


## ARTERIAL STREETS

This fund provides the administrative and accounting framework to design and construct complex City street projects which add transportation system capacity to the City's transportation network. purpose of the Streets department maintain the street transportation network system, including traveled way, signals, street markings, signs, and storm drainage and maintain vegetation and landscaping in the right of way. This department provides clean and well-maintained streets and public rights of way; provides a safe non-motorized network throughout the City and maintains, cleans and repairs all existing drainage systems.

## CAPITAL PROJECT HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$16,186	\$1,792,778	\$592,614	\$668,909	\$517,423	\$3,335,004	\$3,805,771



# 2014 Budget - Estimated Revenue



Account Number		Description	2012		2013		2013	2014
			Budget	Actual	Budget	Actual YTD Sept 2013	Year End Estimate	Budget Estimate
Arterial Street Fund								
Begin Net Cash & Investments								
102-000-308-10-00-00		Begin Cash Reserved	\$0	\$481,961	\$0	\$54,588	\$54,588	\$0
102-000-308-80-00-00		Begin Cash Unreserved	\$550,000	\$0	\$823,061	\$628,112	\$628,112	\$2,790,778
Total Begin Net Cash & Investments			\$550,000	\$481,961	\$823,061	\$682,700	\$682,700	\$2,790,778
Taxes								
Retail Sales and Use Taxes								
Local Retail Sales and Use Tax								
102-000-313-11-00-00		Sales & Use Tax	\$0	\$0	\$438,750	\$366,860	\$438,750	\$472,500
Total Local Retail Sales and Use Tax			\$0	\$0	\$438,750	\$366,860	\$438,750	\$472,500
Total Retail Sales and Use Taxes			\$0	\$0	\$438,750	\$366,860	\$438,750	\$472,500
Total Taxes			\$0	\$0	\$438,750	\$366,860	\$438,750	\$472,500
Intergovernmental Revenues								
Indirect Federal Grants								
Element								
102-000-333-20-20-50		DOT/FHWA Non Motor Path Grant	\$0	\$0	\$960,000	\$59,665	\$100,000	\$991,000
102-000-333-20-21-51		DOT/FHWA Cty Safety Signal Grant	\$0	\$0	\$1,331,300	\$35,923	\$100,000	\$1,340,000
Total Element			\$0	\$0	\$2,291,300	\$95,588	\$200,000	\$2,331,000
Total Indirect Federal Grants			\$0	\$0	\$2,291,300	\$95,588	\$200,000	\$2,331,000
State Grants								
102-000-334-03-80-02		TIB Grant Section Street	\$0	\$0	\$0	\$70,615		\$0
102-000-334-03-80-03		TIB Grant - Anacortes Street	\$0	\$0	\$0	\$4,227		\$0
102-000-334-03-80-04		TIB Grant - Overlay	\$0	\$0	\$250,000	\$0	\$250,000	\$400,000
102-000-334-03-80-05		TIB Grant - Sidewalks	\$0	\$0	\$0	\$0	\$0	\$100,000
102-000-334-03-80-06		TIB Grant - UAP Rio Vista	\$0	\$0	\$0	\$0	\$0	\$540,000
Total State Grants			\$0	\$0	\$250,000	\$74,842	\$250,000	\$1,040,000
Total Intergovernmental Revenues			\$0	\$0	\$2,541,300	\$170,430	\$450,000	\$3,371,000
Charges for Goods and Services								
GMA Impact Fees-Fire								
102-000-345-85-00-15		Traffic Impact Fees	\$100,000	\$85,230	\$70,000	\$96,617	\$100,000	\$80,000
Total GMA Impact Fees-Fire			\$100,000	\$85,230	\$70,000	\$96,617	\$100,000	\$80,000
Total Charges for Goods and Services			\$100,000	\$85,230	\$70,000	\$96,617	\$100,000	\$80,000

# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
<b>Miscellaneous Revenues</b>		<b>Budget</b>		<b>Budget</b>			
Total Investment Interest				Actual YTD Sept 2013			
102-000-361-11-00-00	Investment Interest	\$2,500	\$564	\$401	\$1,328	\$1,700	\$10,000
Total Total Investment Interest		\$2,500	\$564	\$401	\$1,328	\$1,700	\$10,000
102-000-361-40-00-00	Sales Tax Interest	\$0	\$0	\$0	\$501	\$650	\$500
Total Miscellaneous Revenues		\$2,500	\$564	\$401	\$1,830	\$2,350	\$10,500
Total Revenues		\$102,500	\$85,795	\$3,050,451	\$635,737	\$991,100	\$3,934,000
<b>Nonrevenues</b>							
102-000-389-00-00-00	Other Non-Revenues/Refunds	\$0	\$164,367	\$0	\$0	\$0	\$0
Total Nonrevenues		\$0	\$164,367	\$0	\$0	\$0	\$0
<b>Other Financing Sources</b>							
102-000-397-00-01-01	Transfer-In 101 Street (Debt)	\$468,000	\$468,000	\$399,004	\$199,500	\$275,000	\$275,000
102-000-397-00-03-01	Transfer-In 301 Cap Impr	\$0	\$0	\$0	\$0	\$0	\$0
102-000-397-10-01-01	Transfer-In 101 Street (Cap)	\$0	\$0	\$1,641,750	\$820,870	\$1,641,750	\$0
Total Transfer-IN		\$468,000	\$468,000	\$2,040,754	\$1,020,370	\$1,916,750	\$275,000
Total Other Financing Sources		\$468,000	\$468,000	\$2,040,754	\$1,020,370	\$1,916,750	\$275,000
Total Arterial Street Fund Revenue		\$570,500	\$718,162	\$5,091,205	\$1,656,107	\$2,907,850	\$4,209,000
Total Arterial Street Fund Available Resources		\$1,120,500	\$1,200,123	\$5,914,266	\$2,338,807	\$3,590,550	\$6,999,778



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012 Budget	Actual	2013 Budget	Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
<b>Arterial Street Fund</b>							
<b>Debt Service</b>							
<b>Redemption Of Long-Term Debt</b>							
102-102-591-95-71-00	Principal	\$305,400	\$305,339	\$357,839	\$103,345	\$219,880	\$235,176
	<b>Total</b>	<b>\$305,400</b>	<b>\$305,339</b>	<b>\$357,839</b>	<b>\$103,345</b>	<b>\$219,880</b>	<b>\$235,176</b>
<b>Interest And Other Debt Service</b>							
<b>Costs</b>							
102-102-592-95-83-00	Interest	\$162,500	\$162,443	\$41,165	\$34,041	\$54,891	\$39,596
	<b>Total</b>	<b>\$162,500</b>	<b>\$162,443</b>	<b>\$41,165</b>	<b>\$34,041</b>	<b>\$54,891</b>	<b>\$39,596</b>
<b>Capital Expenditures</b>							
<b>Buildings &amp; Structures</b>							
102-102-594-42-62-00		\$0	\$0	\$75,000	\$0	\$0	\$75,000
	<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>
<b>Roads/Streets Construction &amp; Other Infrastructure</b>							
<b>Street Roadway</b>							
102-102-595-10-41-06	Engineering	\$15,000	\$998	\$0	\$0	\$0	\$0
102-102-595-10-41-07	Preliminary Engineering Match	\$0	\$0	\$0	\$0	\$0	\$0
102-102-595-10-41-08	Street Engineering	\$0	\$0	\$50,000	\$14,913	\$50,000	\$105,000
102-102-595-30-41-03	Burl Blvd Intrsection Capacity	\$5,000	\$3,557	\$0	\$0	\$0	\$0
102-102-595-30-63-01	N Burl Blvd Construction	\$0	\$0	\$0	\$0	\$0	\$0
102-102-595-30-63-04	Chuckanut Roundabout Construct	\$5,000	\$2,350	\$0	\$0	\$0	\$0
102-000-595-64-63-05	Urban Arterial Project Rio Vista	\$0	\$0	\$0	\$0	\$0	\$805,000
102-000-595-64-63-06	Sidewalk Improvement Gilkey	\$0	\$0	\$0	\$0	\$0	\$120,000
102-102-595-30-63-10	Travel Way Street Improvement	\$0	\$0	\$300,000	\$2,078	\$250,000	\$500,000
102-102-595-30-63-18	Street Roadway	\$0	\$0	\$50,000	\$0	\$25,000	\$250,000
	<b>Total</b>	<b>\$25,000</b>	<b>\$6,905</b>	<b>\$400,000</b>	<b>\$16,991</b>	<b>\$325,000</b>	<b>\$1,780,000</b>
<b>Traffic And Pedestrian Services</b>							
<b>Special Purpose Paths</b>							
102-102-595-62-63-00	Gages Slough Pedestrian Access I-5	\$0	\$0	\$1,150,000	\$36,770	\$100,000	\$1,161,000
	<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,150,000</b>	<b>\$36,770</b>	<b>\$100,000</b>	<b>\$1,161,000</b>

# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
102-102-595-64-63-01	Costco Signal Relocation	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0
102-102-595-64-63-02	City-Wide Signal Timing Optim.	\$15,000	\$22,036	\$0	\$0	\$0	\$0	\$0
102-102-595-64-63-16	City Traffic Safety Program	\$0	\$0	\$1,311,000	\$90,610	\$90,610	\$100,000	\$1,440,000
	<b>Total Burl Blvd Signal Optim Pre-Eng</b>	<b>\$20,000</b>	<b>\$22,036</b>	<b>\$1,311,000</b>	<b>\$90,610</b>	<b>\$90,610</b>	<b>\$100,000</b>	<b>\$1,440,000</b>
102-102-595-90-41-00	Cons Admin And Overhaul	\$0	\$0	\$0	\$40	\$40	\$0	\$0
	Arteral Streets Advertising	\$0	\$0	\$0	\$40	\$40	\$0	\$0
	<b>Total Const Admin And Overhaul</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40</b>	<b>\$40</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Roads/Streets Construction &amp; Other Infrastructure</b>	<b>\$45,000</b>	<b>\$28,940</b>	<b>\$2,936,000</b>	<b>\$144,411</b>	<b>\$144,411</b>	<b>\$525,000</b>	<b>\$4,456,000</b>
	Transfer Out							
102-102-597-00-00-01	Transfer-Out to 001 Curr Exp	\$19,000	\$19,000	\$0	\$0	\$0	\$0	\$0
102-102-597-00-01-01	Transfer-Out to 101 Street	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Transfer-Out</b>	<b>\$19,000</b>	<b>\$19,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Expenditure</b>	<b>\$531,900</b>	<b>\$515,722</b>	<b>\$3,335,004</b>	<b>\$281,797</b>	<b>\$281,797</b>	<b>\$799,771</b>	<b>\$4,730,771</b>
	<b>Expenditure</b>							
	<b>Nonexpenditures</b>							
102-200-589-00-00-00	Miscellaneous Refunds	\$0	\$1,702	\$0	\$0	\$0	\$0	\$0
	<b>Total Nonexpenditures</b>	<b>\$0</b>	<b>\$1,702</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Arterial Street Fund</b>	<b>\$531,900</b>	<b>\$517,423</b>	<b>\$3,335,004</b>	<b>\$281,797</b>	<b>\$281,797</b>	<b>\$799,771</b>	<b>\$4,730,771</b>



## 2014 Annual Budget

### CEMETERY DEPARTMENT

The Cemetery Department's primary function is to provide sites for the interment of the remains of deceased persons in the community. This department maintains cemetery grounds and provides graveside services.

#### 2013 ACCOMPLISHMENTS

- Continue to beautify the property
- Provide equipment, supplies and labor necessary to conduct funeral, interment and graveside services for the public.
- Maintain current level of service

#### 2014 GOALS & OBJECTIVES

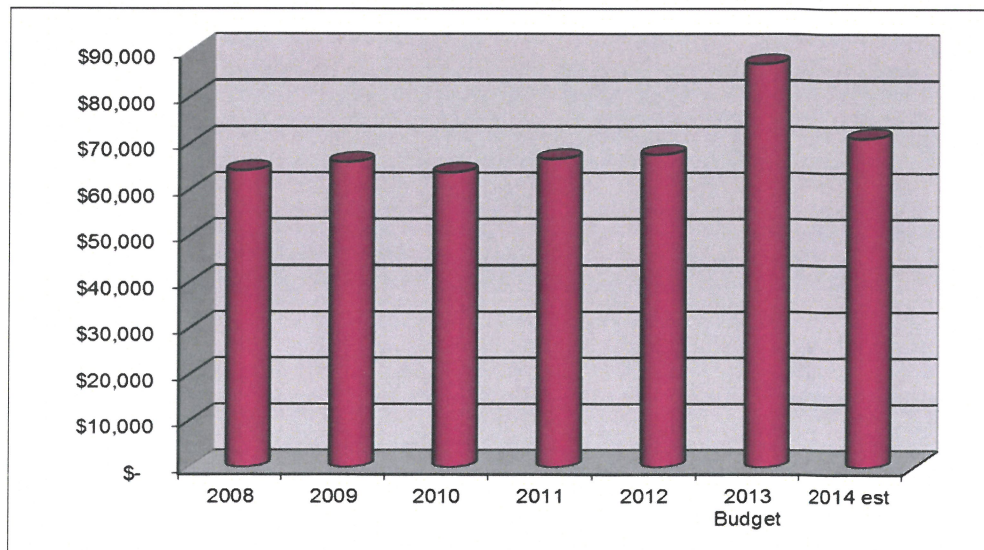
- To effectively maintain the beauty of the cemetery while providing a place for the deceased. Continue to provide equipment, supplies and graveside services for the public

#### Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Utility 1	.6 FTE	.6 FTE
Part Time Staff	545 hrs	600 hrs

#### OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ 64,128	\$ 65,952	\$ 63,721	\$ 66,633	\$ 67,574	\$ 87,190	\$ 71,120





# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Actual YTD Sept 2013	2013 Year End Estimate	2014 Budget Estimate
Budget	Actual	Budget						
Cemetery Fund								
Begin Net Cash & Investments								
116-000-308-10-00-00	Begin Cash Reserved - Cap	\$0	\$0	\$56,218	\$0	\$0	\$0	\$0
116-000-308-80-00-00	Begin Cash Unreserved	\$51,000	\$57,018	\$0	\$40,065	\$40,065	\$40,065	\$23,277
Total Begin Net Cash & Investments		\$51,000	\$57,018	\$56,218	\$40,065	\$40,065	\$40,065	\$23,277
Charges for Goods and Services								
Cemetery Services								
116-000-343-60-00-01	Grave Openings & Closings	\$34,000	\$35,102	\$34,000	\$31,319	\$37,000	\$37,000	\$35,000
116-000-343-60-00-02	Marker Settings	\$6,000	\$7,855	\$6,500	\$4,979	\$7,900	\$7,900	\$7,500
116-000-343-60-00-03	Lot Sales/60%	\$9,000	\$6,183	\$7,200	\$1,839	\$6,000	\$6,000	\$6,000
116-000-343-60-00-17	Portion of Lots Sold/15%	\$2,250	\$1,133	\$1,800	\$835	\$1,500	\$1,500	\$1,500
Total Cemetery Services		\$51,250	\$50,274	\$49,500	\$38,972	\$52,400	\$52,400	\$50,000
Total Charges for Goods and Services		\$51,250	\$50,274	\$49,500	\$38,972			\$50,000
Investment Interest								
116-000-361-11-00-00	Investment Interest	\$200	\$228	\$100	\$30	\$40	\$40	\$40
116-000-361-11-00-01	Investment Interest 601	\$100	\$120	\$30	\$214	\$250	\$250	\$200
116-000-361-11-00-17	Investment Interest	\$100	\$0	\$0	\$0	\$0	\$0	\$0
Total Miscellaneous Revenues		\$400	\$348	\$130	\$244	\$290	\$290	\$240
Gifts, Pledges, Grants And Requests From Private								
116-000-367-11-00-17	Contributions & Donations	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Gifts, Pledges, Grants And Requests From Private		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Gifts, Pledges, Grants And Requests From Private		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Miscellaneous Revenues		\$400	\$348	\$130	\$244	\$290	\$290	\$240
Total Cemetery Revenue		\$51,650	\$50,621	\$49,630	\$39,216	\$52,690	\$52,690	\$50,240
Total Cemetery Available Resources		\$102,650	\$107,639	\$105,848	\$79,280	\$92,755	\$92,755	\$73,517

# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	<b>Cemetery</b>							
	<b>Cemetery Services</b>							
116-116-536-20-10-00	Salaries & Wages	\$32,620	\$33,249	\$33,700	\$19,618	\$33,700	\$33,700	\$34,300
116-116-536-20-10-10	Part Time Wages	\$6,000	\$6,000	\$6,000	\$4,444	\$6,000	\$6,000	\$6,900
116-116-536-20-11-00	Overtime	\$500	\$0	\$500	\$207	\$500	\$500	\$500
	<b>Total Salaries &amp; Wages</b>	<b>\$39,120</b>	<b>\$39,249</b>	<b>\$40,200</b>	<b>\$24,269</b>	<b>\$40,200</b>	<b>\$40,200</b>	<b>\$41,700</b>
116-116-536-20-21-00	Retirement	\$2,490	\$2,390	\$2,800	\$1,485	\$2,800	\$2,600	\$3,200
116-116-536-20-22-00	L&I	\$1,090	\$1,029	\$1,060	\$668	\$1,060	\$1,150	\$1,100
116-116-536-20-23-00	FICA	\$2,995	\$2,968	\$3,100	\$1,834	\$3,100	\$3,150	\$3,200
116-116-536-20-24-00	Medical Insurance	\$9,515	\$9,537	\$10,050	\$5,821	\$10,050	\$10,000	\$10,000
116-116-536-20-25-00	Life Insurance	\$15	\$12	\$15	\$7	\$15	\$15	\$15
116-116-536-20-27-00	Uniform & Clothing	\$250	\$178	\$250	\$0	\$250	\$250	\$250
	<b>Total Personnel Benefits</b>	<b>\$16,355</b>	<b>\$16,114</b>	<b>\$17,275</b>	<b>\$9,815</b>	<b>\$17,165</b>	<b>\$17,165</b>	<b>\$17,765</b>
116-116-536-20-31-00	Supplies	\$500	\$473	\$700	\$615	\$700	\$750	\$750
116-116-536-20-32-00	Fuel Consumed	\$300	\$169	\$300	\$0	\$300	\$200	\$200
116-116-536-20-34-00	Markers/liners-Resale	\$6,000	\$4,571	\$6,500	\$473	\$6,500	\$5,500	\$5,500
116-116-536-20-35-00	Small Tools & Equip	\$300	\$237	\$200	\$104	\$200	\$350	\$300
	<b>Total Supplies</b>	<b>\$7,100</b>	<b>\$5,449</b>	<b>\$7,700</b>	<b>\$1,192</b>	<b>\$6,800</b>	<b>\$6,800</b>	<b>\$6,750</b>
116-116-536-20-41-00	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
116-116-536-20-42-00	Communications	\$350	\$256	\$300	\$156	\$300	\$300	\$300
116-116-536-20-43-00	Travel	\$100	\$0	\$100	\$0	\$100	\$0	\$0
116-116-536-20-45-00	Rentals	\$100	\$53	\$100	\$62	\$100	\$100	\$100
116-116-536-20-46-00	Insurance	\$1,900	\$1,829	\$1,860	\$1,440	\$1,860	\$1,440	\$1,305
116-116-536-20-47-00	Utilities	\$1,200	\$938	\$1,100	\$668	\$1,100	\$1,100	\$1,100
116-116-536-20-48-00	Bld/grounds Mtce	\$500	\$326	\$500	\$83	\$500	\$400	\$400
116-116-536-20-48-01	Eqpt Repair/mtce	\$1,000	\$578	\$800	\$115	\$800	\$700	\$700
116-116-536-20-49-00	Miscellaneous	\$2,700	\$1,214	\$2,500	\$464	\$2,500	\$1,000	\$1,000
	<b>Total Services</b>	<b>\$7,850</b>	<b>\$5,195</b>	<b>\$7,260</b>	<b>\$2,988</b>	<b>\$5,040</b>	<b>\$5,040</b>	<b>\$4,905</b>
116-116-536-20-53-00	Excise Taxes	\$0	\$1,107	\$0	\$233	\$0	\$0	\$0
	<b>Total Intergovernmental</b>	<b>\$0</b>	<b>\$1,107</b>	<b>\$0</b>	<b>\$233</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Cemetery Services</b>	<b>\$70,425</b>	<b>\$67,114</b>	<b>\$72,435</b>	<b>\$38,497</b>	<b>\$69,205</b>	<b>\$71,120</b>	
	<b>Nonexpenditures</b>							
116-116-586-00-00-00	Refund-Lots	\$0	\$460	\$0	\$1,190	\$0	\$0	\$0
	<b>Total Nonexpenditures</b>	<b>\$0</b>	<b>\$460</b>	<b>\$0</b>	<b>\$1,190</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012 Budget	Actual	2013 Budget	Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
<b>Capital Expenditures</b>							
116-116-594-36-64-17	Machinery & Equipment	\$0	\$0	\$0	\$273	\$273	\$0
	Machinery & Equipment	\$0	\$0	\$0	\$273	\$273	\$0
	<b>Total Machinery &amp; Equipment</b>	\$0	\$0	\$0	\$273	\$273	\$0
	<b>Total Capital Expenditures</b>						
<b>Transfer Out</b>							
116-116-597-00-00-01	Transfer-Out TO 001 Current Expense	\$0	\$0	\$14,755	\$7,365	\$0	\$0
	<b>Total Transfer Out</b>	\$0	\$0	\$14,755	\$7,365	\$0	\$0
	<b>Total Cemetery Fund</b>	\$70,425	\$67,574	\$87,190	\$47,325	\$69,478	\$71,120





## SUBSTANCE ABUSE FUND

This fund shall be used for the purpose of funding activities intended to prevent or limit substance abuse, providing educational material and costs associated with educating the public regarding the dangers of substance abuse. The fund may also be used to acquire equipment necessary for the investigation of drug crimes.

### 2013 ACCOMPLISHMENTS

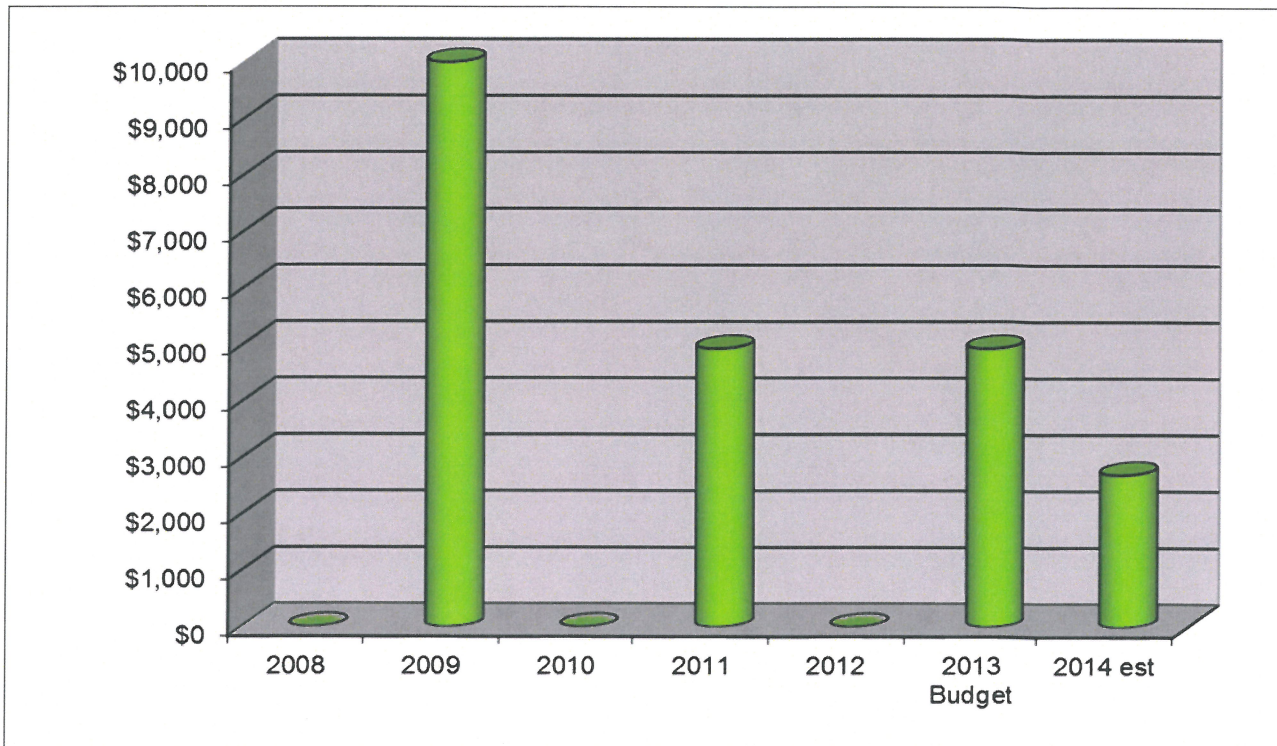
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### 2014 GOALS & OBJECTIVES

- Through a Community Resource Officer, training and equipment for school and community programs to combat the use of drugs and alcohol would be provided.

## OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$0	\$10,000	\$0	\$4,929	\$0	\$4,934	\$2,699



# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
<b>Substance Abuse Prevention</b>							
<b>Begin Net Cash &amp; Investments</b>							
119-000-308-10-00-00	Begin Cash Reserved	\$0	\$0	\$0	\$0	\$0	\$0
119-000-308-80-00-00	Begin Cash Unreserved	\$5,000	\$4,929	\$4,934	\$5,084	\$5,084	\$2,699
<b>Total Begin Net Cash &amp; Investments</b>		<b>\$5,000</b>	<b>\$4,929</b>	<b>\$4,934</b>	<b>\$5,084</b>	<b>\$5,084</b>	<b>\$0</b>
<b>Miscellaneous Revenues</b>							
119-000-361-11-00-00	Investment Interest	\$100	\$5	\$10	\$5	\$5	\$0
<b>Other Miscellaneous Revenues</b>							
119-000-369-30-00-00	Confiscated/forfeited Property	\$0	\$0	\$0	\$360	\$360	\$0
119-000-369-40-00-00	Other Judgments & Settlements	\$0	\$150	\$0	\$250	\$250	\$0
<b>Total Other Miscellaneous Revenues</b>		<b>\$0</b>	<b>\$150</b>	<b>\$0</b>	<b>\$610</b>	<b>\$610</b>	<b>\$0</b>
<b>Total Miscellaneous Revenues</b>		<b>\$100</b>	<b>\$155</b>	<b>\$10</b>	<b>\$615</b>	<b>\$615</b>	<b>\$0</b>
<b>Total Revenues</b>		<b>\$100</b>	<b>\$155</b>	<b>\$10</b>	<b>\$615</b>	<b>\$615</b>	<b>\$0</b>
<b>Nonrevenues</b>							
119-000-389-00-00-00	Other Non Revenues	\$0	\$0	\$0	\$600	\$0	\$0
<b>Total Nonrevenues</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Substance Abuse Prevention Revenue</b>		<b>\$100</b>	<b>\$155</b>	<b>\$10</b>	<b>\$1,215</b>	<b>\$615</b>	<b>\$0</b>
<b>Total Substance Abuse Prevention Available Resources</b>		<b>\$5,100</b>	<b>\$5,084</b>	<b>\$4,944</b>	<b>\$6,299</b>	<b>\$5,699</b>	<b>\$0</b>

# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	Substance Abuse Prevention Investigation							
119-000-521-21-49-00	Investigative Fund Misc	\$0	\$0	\$0	\$0	\$148	\$300	\$500
	Total Investigation	\$0	\$0	\$0	\$0	\$148	\$300	\$500
	Nonexpenditures							
119-000-589-00-00-00	Other Non Expenditures	\$0	\$0	\$0	\$0	\$300	\$300	\$0
	Total Nonexpenditures	\$0	\$0	\$0	\$0	\$300	\$300	\$0
	Capital Expenditures							
119-000-594-21-64-00	Machinery & Equipment	\$5,000	\$0	\$4,934	\$0	\$0	\$2,400	\$2,199
	Total Capital Expenditures	\$5,000	\$0	\$4,934	\$0	\$0	\$2,400	\$2,199
	Total Substance Abuse Prevention	\$5,000	\$0	\$4,934	\$0	\$448	\$3,000	\$2,699

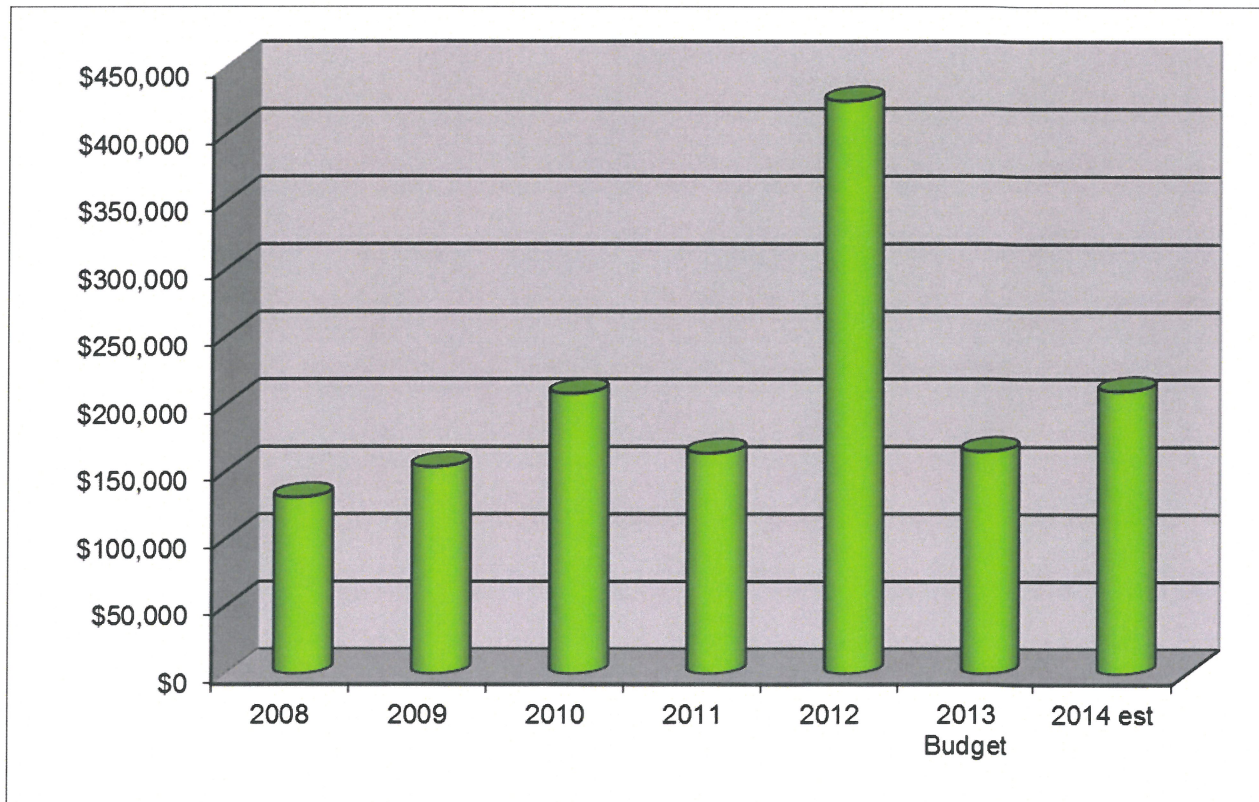


## Lodging Tax

This fund was created by imposing a levy and special excise tax of 4% on the sale of or charge made for the furnishing of lodging by a hotel, rooming house, motel or trailer park. The taxes shall be levied for acquiring or constructing a stadium, convention center, performing arts and visual arts facilities, or advertising, publicizing and distributing information for the purpose of attracting visitors and encouraging tourist expansion.

### OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$130,747	\$153,393	\$207,653	\$163,561	\$424,012	\$164,850	\$209,650



# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
<b>Lodging Tax Fund</b>							
Begin Net Cash & Investments							
197-000-308-10-00-00	Begin Cash Reserved	\$0	\$506,155	\$0	\$0	\$0	\$0
197-000-308-80-00-00	Begin Cash Unreserved	\$475,000	\$0	\$408,802	\$330,506	\$330,506	\$311,156
Total Begin Net Cash & Investments		\$475,000	\$506,155	\$408,802	\$330,506	\$330,506	\$311,156
<b>Taxes</b>							
Retail Sales and Use Taxes							
197-000-313-30-00-00	Hotel-Motel Transient Tax	\$248,000	\$247,787	\$0	\$0	\$0	\$0
197-000-313-31-00-00	Hotel/Motel Stadium Tax	\$0	\$0	\$225,000	\$184,975	\$245,000	\$245,000
Total Retail Sales and Use Taxes		\$248,000	\$247,787	\$225,000	\$184,975	\$245,000	\$245,000
Total Taxes		\$248,000	\$247,787	\$225,000	\$184,975	\$245,000	\$245,000
<b>Miscellaneous Revenues</b>							
197-000-361-11-00-00	Investment Interest	\$2,000	\$576	\$500	\$367	\$500	\$500
Total Miscellaneous Revenues		\$2,000	\$576	\$500	\$367	\$500	\$500
Total Lodging Tax Fund Revenue		\$250,000	\$248,363	\$225,500	\$185,342	\$245,500	\$245,500
Total Lodging Tax Fund Available Resources		\$725,000	\$754,518	\$634,302	\$515,848	\$576,006	\$556,656

# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD July 2013	Year End Estimate	Appropriated	
197-000-557-30-41-00	Lodging Tax Fund							
197-000-557-30-49-99	Community Services							
197-000-557-30-49-00	Advertising	\$0	\$0	\$0	\$0	\$0		
197-000-557-30-49-01	Budgeted 2014	\$0	\$0	\$0	\$0	\$0		
197-000-557-30-49-02	Chamber of Com Tourism Promo	\$48,000	\$42,222	\$98,000	\$33,167	\$96,036	\$117,000	
197-000-557-30-49-03	Chamber/visitor Info Center	\$50,000	\$30,741	\$0	\$1,964	\$1,964	\$6,000	
197-000-557-30-49-04	Chamber Harvest Festival	\$8,000	\$6,205	\$8,000	\$0	\$8,000	\$12,000	
197-000-557-30-49-05	McIntyre Hall Performing Arts	\$2,000	\$8,000	\$10,000	\$0	\$10,000	\$2,000	
197-000-557-30-49-06	Lincoln Theater Foundation	\$5,000	\$2,000	\$25,000	\$20,000	\$25,000	\$5,000	
197-000-557-30-49-07	Skagit County Child's Museum	\$2,250	\$2,250	\$2,300	\$0	\$2,300	\$1,000	
197-000-557-30-49-08	Skagit Symphony	\$9,200	\$9,200	\$0	\$0	\$0		
197-000-557-30-49-09	Soccer Goals For Srp	\$2,500	\$969	\$2,900	\$1,009	\$2,900	\$1,000	
197-000-557-30-49-10	Burl Parks Foundation - Art Walk	\$297,550	\$297,540	\$0	\$0	\$0		
197-000-557-30-49-11	Railroad Park Tourist Facility	\$5,500	\$5,500	\$0	\$0	\$0		
197-000-557-30-49-12	Skagit River Parks Gator (50%)	\$5,000	\$4,385	\$0	\$0	\$0		
197-000-557-30-49-13	American Legion Baseball							
197-000-557-30-49-14	Tournament							
197-000-557-30-49-15	Leadership Skagit Welcome Sign	\$0	\$5,000	\$0	\$0	\$0		
197-000-557-30-49-16	Tulip Festival	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	
197-000-557-30-49-17	Skagit Artists Together 09 Tou	\$2,000	\$0	\$0	\$0	\$0	\$900	
197-000-557-30-49-18	Skagit County Parks	\$0	\$0	\$500	\$0	\$500		
197-000-557-30-49-19	NW United Youth Soccer	\$0	\$0	\$3,000	\$0	\$3,000		
197-000-557-30-49-20	Skagit Art Association	\$0	\$0	\$1,500	\$0	\$1,500		
197-000-557-30-49-21	Burl Parks Foundation - Walking	\$0	\$0	\$2,650	\$33	\$2,650		
197-000-557-30-49-22	Skagit County Historical Museum	\$0	\$0	\$1,500	\$0	\$1,500	\$1,500	
197-000-557-30-49-23	Skagit River Salmon Festival	\$0	\$0	\$2,500	\$0	\$2,500	\$2,500	
197-000-557-30-49-24	Tourism Promotion	\$0	\$0	\$0	\$25,368	\$100,000	\$23,250	
197-000-557-30-49-25	Skagit Highland Games	\$0	\$0	\$0	\$0	\$0	\$2,500	
197-000-557-30-49-26	Burl Parks Found VIC Events	\$0	\$0	\$0	\$0	\$0	\$30,000	
197-000-557-30-49-27	Total Community Services	\$450,000	\$424,012	\$164,850	\$86,541	\$264,850	\$209,650	
197-000-597-00-00-00	Transfer-Out	\$0	\$0	\$0	\$0	\$0		
	Transfer-Out	\$0	\$0	\$0	\$0	\$0		
	Total Transfer-Out	\$450,000	\$424,012	\$164,850	\$86,541	\$264,850	\$209,650	
	Total Lodging Tax Fund							



## General Obligation Debt Service

This fund was created to make payments on current General Obligation Bond Issues. The funding of these payments comes from a combination of sales and property tax revenues.

### 2013 ACCOMPLISHMENTS

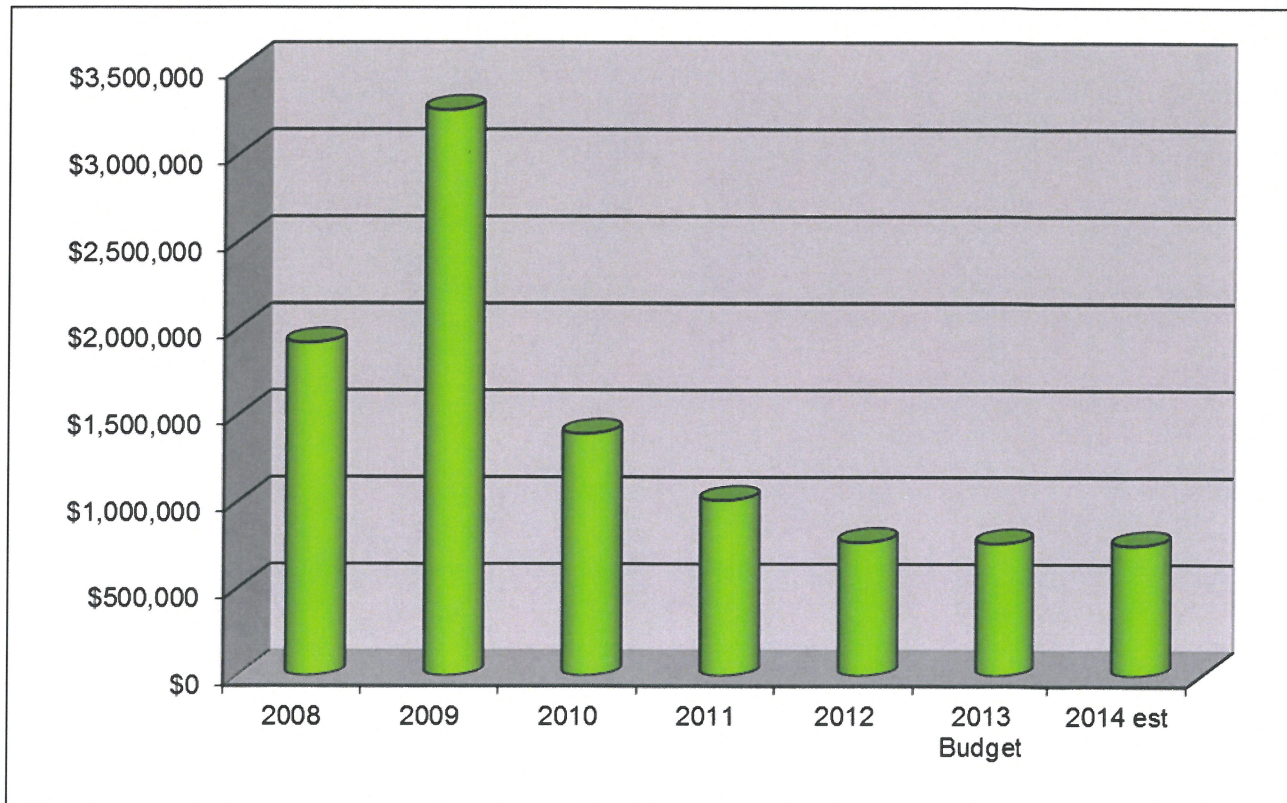
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### 2014 GOALS & OBJECTIVES

- Final 2009 Refunding GO Bond payment
  - \$726,419 Principal & Interest
- 2008 LTGO Bond (Bensen & RR Park)
  - \$23,893 Principal & Interest
  - Final payment in 2022

### DEBT SERVICE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$1,916,283	\$3,254,619	\$1,393,171	\$1,009,282	\$767,246	\$761,264	\$750,312



# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
<b>General Obligation Bond Fund</b>							
Begin Net Cash & Investments							
201-000-000-308-10-00-00	Begin Cash Reserved	\$0	\$242,037	\$0	\$0	\$0	\$0
201-000-000-308-80-00-00	Begin Cash Unreserved	\$240,000	\$0	\$224,187	\$225,060	\$225,060	\$224,796
<b>Total Begin Net Cash &amp; Investments</b>		<b>\$240,000</b>	<b>\$242,037</b>	<b>\$224,187</b>	<b>\$225,060</b>	<b>\$225,060</b>	<b>\$224,796</b>
<b>Taxes</b>							
201-000-311-10-00-00	Real & Personal Property Tax	\$100,000	\$100,000	\$100,000	\$59,802	\$100,000	\$100,000
201-000-313-11-00-00	Sales & Use Tax	\$650,000	\$650,000	\$650,000	\$543,300	\$650,000	\$650,000
<b>Total Taxes</b>		<b>\$750,000</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$603,102</b>	<b>\$750,000</b>	<b>\$750,000</b>
<b>Miscellaneous Revenues</b>							
201-000-361-11-00-00	Investment Interest	\$1,200	\$269	\$150	\$186	\$200	\$200
<b>Total Miscellaneous Revenues</b>		<b>\$1,200</b>	<b>\$269</b>	<b>\$150</b>	<b>\$186</b>	<b>\$200</b>	<b>\$200</b>
<b>Total General Obligation Bond Fund Revenue</b>		<b>\$751,200</b>	<b>\$750,269</b>	<b>\$750,150</b>	<b>\$603,289</b>	<b>\$750,200</b>	<b>\$750,200</b>
<b>Total General Obligation Bond Fund Available Resources</b>		<b>\$991,200</b>	<b>\$992,305</b>	<b>\$974,337</b>	<b>\$828,348</b>	<b>\$975,260</b>	<b>\$974,996</b>

# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012 Budget	Actual	2013 Budget	Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	General Obligation Bond Fund						
	Debt Service						
	Redemption Of Long-Term Debt -						
	Governmental Funds						
201-000-591-19-71-00	City Hall/library Principal	\$681,100	\$681,040	\$698,611	\$463,761	\$698,612	\$716,485
201-000-591-19-71-01	2008 LTGO Principal	\$26,600	\$26,551	\$31,116	\$8,987	\$19,120	\$20,450
	<b>Total Redemption Of Long-Term Debt -</b>	<b>\$707,700</b>	<b>\$707,592</b>	<b>\$729,727</b>	<b>\$472,747</b>	<b>\$717,732</b>	<b>\$736,935</b>
	Governmental Funds						
	Interest And Other Debt Service						
	Costs						
201-000-592-18-83-00	City Hall/library Interest	\$45,600	\$45,528	\$27,957	\$20,618	\$27,958	\$9,934
201-000-592-18-83-01	2008 LTGO Interest	\$14,200	\$14,125	\$3,580	\$2,960	\$4,773	\$3,443
	<b>Total Interest And Other Debt Service</b>	<b>\$59,800</b>	<b>\$59,654</b>	<b>\$31,537</b>	<b>\$23,578</b>	<b>\$32,731</b>	<b>\$13,377</b>
	Costs						
	Total Debt Service	<b>\$767,500</b>	<b>\$767,246</b>	<b>\$761,264</b>	<b>\$496,326</b>	<b>\$750,463</b>	<b>\$750,312</b>
	Total General Obligation Bond Fund	<b>\$767,500</b>	<b>\$767,246</b>	<b>\$761,264</b>	<b>\$496,326</b>	<b>\$750,463</b>	<b>\$750,312</b>

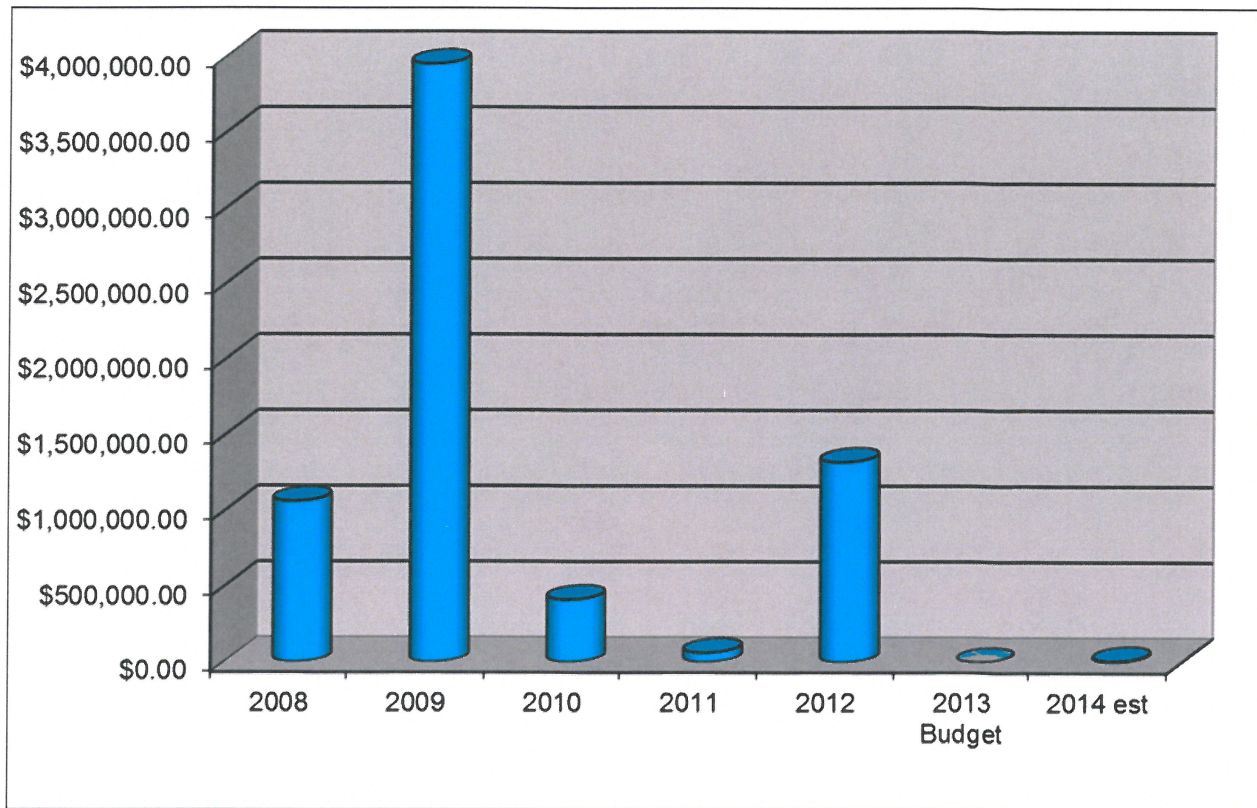


## Capital Improvement Fund

Construct repairs or improvements to the City's long-term capital infrastructure systems or facilities.

### CAPITAL PROJECT HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$1,061,552	\$3,950,123	\$412,090	\$61,586	\$1,321,631	\$0	\$10,000



# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD Sept 2013	Year End Estimate	Budget Estimate	Budget Estimate
<b>Local Capital Improvement Fund</b>								
<b>Begin Net Cash &amp; Investments</b>								
301-000-308-10-00-00	Begin Cash Reserved	\$0	\$31,080	\$0	\$154,387	\$154,387	\$0	\$0
301-000-308-80-00-00	Begin Cash Unreserved	\$450,000	\$424,461	\$90,955	\$256,941	\$256,941	\$487,828	\$487,828
	<b>Total Begin Net Cash &amp; Investments</b>	<b>\$450,000</b>	<b>\$455,541</b>	<b>\$90,955</b>	<b>\$411,328</b>	<b>\$411,328</b>	<b>\$487,828</b>	<b>\$487,828</b>
<b>Taxes</b>								
<b>Retail Sales and Use Taxes</b>								
301-000-313-10-00-00	Sales & Use Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Retail Sales and Use Taxes</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Taxes</b>								
301-000-318-34-00-00	1/4% Real Estate Excise Tax	\$50,000	\$126,220	\$75,000	\$96,767	\$120,000	\$80,000	\$80,000
	<b>Total Other Taxes</b>	<b>\$50,000</b>	<b>\$126,220</b>	<b>\$75,000</b>	<b>\$96,767</b>	<b>\$120,000</b>	<b>\$80,000</b>	<b>\$80,000</b>
	<b>Total Taxes</b>	<b>\$50,000</b>	<b>\$126,220</b>	<b>\$75,000</b>	<b>\$96,767</b>	<b>\$120,000</b>	<b>\$80,000</b>	<b>\$80,000</b>
<b>Intergovernmental Revenues</b>								
<b>Direct Federal Grants</b>								
301-000-331-20-20-50	SAFETEA-LU FHWA Grant	\$435,450	\$435,450	\$0	\$0	\$0	\$0	\$0
301-000-331-20-20-51	FHWA Scenic Byways Grant	\$480,747	\$512,083	\$0	\$0	\$0	\$0	\$0
	<b>Total Direct Federal Grants</b>	<b>\$916,197</b>	<b>\$947,533</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>State Grants</b>								
301-000-334-04-20-01	WA ST D.O.C./Energy Eff. Grant	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total State Grants</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Interlocal Grants and Agreements</b>								
301-000-337-00-00-01	Skagit County Distressed Co	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0
	<b>Total Interlocal Grants and Agreements</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>ARRA Grants</b>								
301-000-339-28-12-80	ARRA/WA DOC/Energy Eff Gmt	\$65,867	\$103,153	\$0	\$0	\$0	\$0	\$0
	<b>Total Intergovernmental Revenues</b>	<b>\$1,122,064</b>	<b>\$1,150,686</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
<b>Miscellaneous Revenues</b>							
301-000-361-11-00-00	Investment Interest	\$1,250	\$512	\$300	\$403	\$500	\$500
<b>Contributions and Donations From Private Sources</b>							
301-000-367-10-00-01	Private Donations	\$0	\$0	\$0	\$15,000	\$15,000	\$0
301-000-367-11-00-00	PSE Small Bus. Lighting Rebate	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Contrib and Donations From Private Sources</b>		\$0	\$0	\$0	\$15,000	\$15,000	\$0
<b>Total Miscellaneous Revenues</b>		\$1,250	\$512	\$300	\$15,403	\$15,500	\$500
<b>Total Revenues</b>		\$1,173,314	\$1,277,418	\$75,300	\$112,171	\$135,500	\$80,500
<b>Nonrevenues</b>							
301-000-389-00-00-00	Other Non-Revenues	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Nonrevenues</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Financing Sources</b>							
<b>Transfers-In</b>							
301-000-397-00-00-01	Transfer-IN From 001 Cur Exp	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Transfers-In</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Other Financing Sources</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Local Capital Improvement Fund Revenues</b>		\$1,173,314	\$1,277,418	\$75,300	\$112,171	\$135,500	\$80,500
<b>Total Local Capital Improvement Fund Available Resources</b>		\$1,623,314	\$1,732,959	\$166,255	\$523,498	\$546,828	\$568,328



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	<b>Local Cap Improvement Fund</b>							
	<b>Capital Expenditures</b>							
301-000-594-19-62-06	Energy Upgrades	\$15,000	\$7,804	\$0	\$0	\$0	\$0	\$0
301-000-594-19-62-10	Facility Improvements	\$5,000	\$8,365	\$0	\$0	\$0	\$0	\$0
301-000-594-19-62-17	EECBG Public Safety Building	\$101,760	\$113,062	\$0	\$0	\$0	\$0	\$0
301-000-594-19-62-18	Energy Upgrades NW Clean Air Authority Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0
301-000-594-19-63-02	B-E Track - City Share	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0
301-000-594-76-61-20	Engin/design of RR Plaza	\$435,450	\$609,644	\$0	\$0	\$0	\$0	\$0
301-000-594-76-62-02	B-SCRB Visitor Ctr Const	\$980,747	\$572,756	\$0	\$58,765	\$59,000	\$59,000	\$0
301-000-594-76-62-03	Visitor Center Sign	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
	<b>Total Capital Expenditures</b>	<b>\$1,537,957</b>	<b>\$1,321,631</b>	<b>\$0</b>	<b>\$58,765</b>	<b>\$59,000</b>	<b>\$59,000</b>	<b>\$10,000</b>
	<b>Total Local Cap Improvement Fund</b>	<b>\$1,537,957</b>	<b>\$1,321,631</b>	<b>\$0</b>	<b>\$58,765</b>	<b>\$59,000</b>	<b>\$59,000</b>	<b>\$10,000</b>



## 2014 Annual Budget

### PARKS RESERVE

The Parks Reserve makes up the financial institution that covers revenue and expenditures for all park projects, capital equipment and improvements.

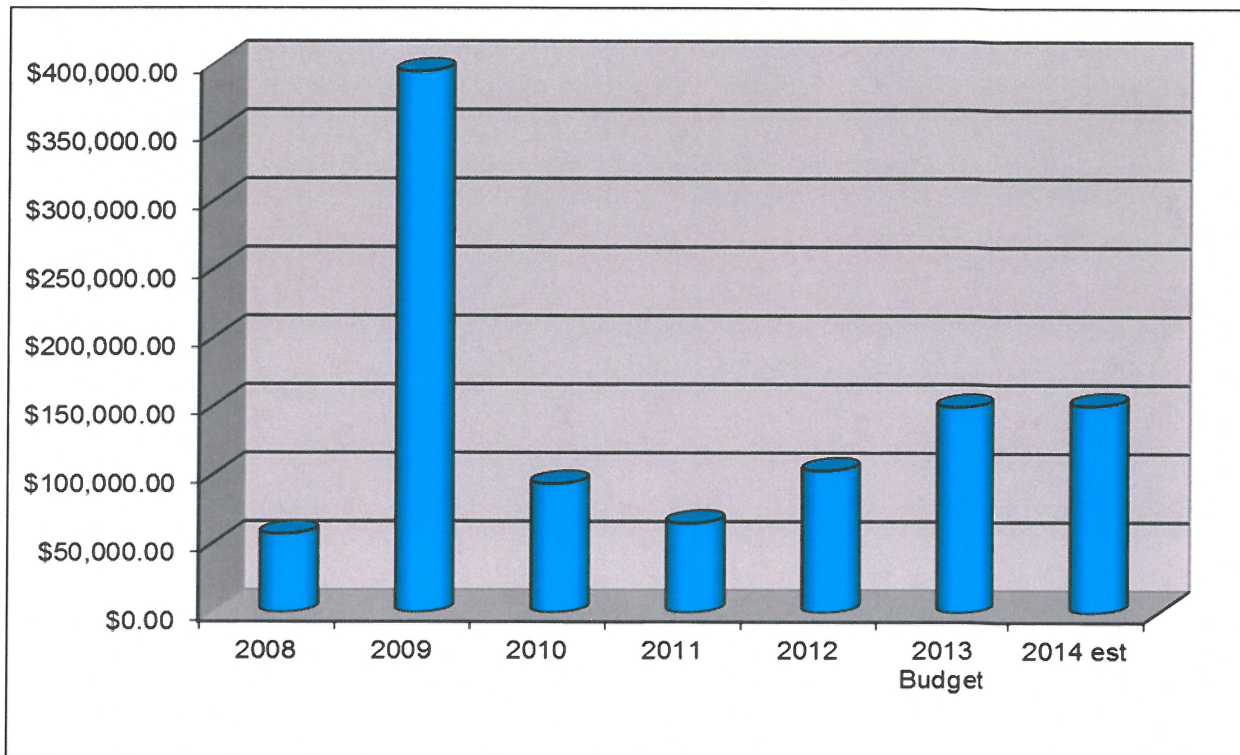
#### 2013 ACCOMPLISHMENTS

#### 2014 GOALS & OBJECTIVES

- Purchase Aerator.
- Purchase Turf Top Dresser.
- Expand parking and widen road between maple tree and tank at SRP.
- Replace Basketball Courts in Maiben Park
- Replace the roof at 219 S. Skagit Street
- Park Signage

### CAPITAL PROJECT HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$57,034	\$394,094	\$93,646	\$64,969	\$103,311	\$150,000	\$151,000



# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD Sept 2013	Year End Estimate	Budget Estimate	
<b>Park &amp; Rec Reserve</b>								
<b>Begin Net Cash &amp; Investments</b>								
311-000-308-10-00-00	Begin Cash Reserved	\$0	\$439,493	\$0	\$310,981	\$310,981	\$0	\$0
311-000-308-80-00-00	Begin CashUnreserved	\$500,000	\$147,659	\$566,453	\$334,318	\$334,318	\$717,799	\$717,799
	<b>Total Begin Net Cash &amp; Investments</b>	<b>\$500,000</b>	<b>\$587,153</b>	<b>\$566,453</b>	<b>\$645,298</b>	<b>\$645,299</b>		
<b>Taxes</b>								
<b>Other Taxes</b>								
311-000-318-35-00-00	1/4% Real Estate Excise Tax	\$50,000	\$126,220	\$75,000	\$96,767	\$120,000	\$80,000	\$80,000
	<b>Total Other Taxes</b>	<b>\$50,000</b>	<b>\$126,220</b>	<b>\$75,000</b>	<b>\$96,767</b>	<b>\$120,000</b>		<b>\$80,000</b>
	<b>Total Taxes</b>	<b>\$50,000</b>	<b>\$126,220</b>	<b>\$75,000</b>	<b>\$96,767</b>	<b>\$120,000</b>		<b>\$80,000</b>
<b>Charges for Goods and Services</b>								
311-000-345-85-00-00	GMA Impact Fees-Parks	\$0	\$31,110	\$25,000	\$49,193	\$55,000	\$30,000	\$30,000
	<b>Total Charges for Goods and Services</b>	<b>\$0</b>	<b>\$31,110</b>	<b>\$25,000</b>	<b>\$49,193</b>	<b>\$55,000</b>		<b>\$30,000</b>
<b>Miscellaneous Revenues</b>								
311-000-361-11-00-00	Investment Interest	\$0	\$1,747	\$500	\$620	\$700	\$500	\$500
	<b>Rents, Leases and Concessions</b>							
311-000-362-50-00-00	Housing Rental/Leasing	\$0	\$787	\$1,200	\$0	\$0	\$0	\$0
	<b>Total Rents, Leases and Concessions</b>	<b>\$0</b>	<b>\$787</b>	<b>\$1,200</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>
<b>Contributions and Donations From Private Sources</b>								
311-000-367-11-00-00	Gifts, Pledges, Grants	\$0	\$1,591	\$0	\$0	\$0	\$0	\$0
	<b>Total Contributions / Donations From Private Sources</b>	<b>\$0</b>	<b>\$1,591</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>
	<b>Total Miscellaneous Revenues</b>	<b>\$0</b>	<b>\$4,126</b>	<b>\$1,700</b>	<b>\$620</b>	<b>\$700</b>		<b>\$500</b>
	<b>Total Park &amp; Rec Reserve Revenue</b>	<b>\$50,000</b>	<b>\$161,456</b>	<b>\$101,700</b>	<b>\$146,580</b>	<b>\$175,700</b>		<b>\$110,500</b>
	<b>Total Park &amp; Rec Reserve Available Resources</b>	<b>\$550,000</b>	<b>\$748,609</b>	<b>\$668,153</b>	<b>\$791,878</b>	<b>\$820,999</b>		<b>\$828,299</b>



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013	Actual YTD July 2013	2013	2014
		Budget	Actual	Budget		Year End Estimate	Appropriated
311-000-589-00-00-01	Park & Rec Reserve						
	Nonexpenditures						
	Other Nonexpenditures						
	Impact Fee Refund	\$0	\$1,075	\$0	\$0	\$0	\$0
	<b>Total Other Nonexpenditures</b>	<b>\$0</b>	<b>\$1,075</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Nonexpenditures</b>						
311-000-594-76-61-00	Capital Expenditures						
	Land & Land Improvements						
	REET/land & Improvements	\$38,500	\$3,000	\$10,000	\$0	\$0	\$0
	Impact Fee/land & Imprvmnts	\$0	\$0	\$0	\$0	\$0	\$0
311-000-594-76-61-20	Land & Imprvmnts/unrestrict	\$15,000	\$11,145	\$10,000	\$0	\$5,000	\$10,000
<b>Total</b>	<b>Land &amp; Land Improvements</b>	<b>\$53,500</b>	<b>\$14,146</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$10,000</b>
311-000-594-76-62-00	Buildings & Structures						
	REET/buildings & Structures	\$20,000	\$19,684	\$55,000	\$24,278	\$34,650	\$66,000
	Impact Fee/buildings & Struct	\$0	\$0	\$0	\$0		
	Buildings & Structures	\$10,000	\$750	\$10,000	\$0	\$5,000	\$10,000
<b>Total</b>	<b>Buildings &amp; Structures</b>	<b>\$30,000</b>	<b>\$20,434</b>	<b>\$65,000</b>	<b>\$24,278</b>	<b>\$39,650</b>	<b>\$76,000</b>
311-000-594-76-64-01	Machinery & Equipment						
	Park & Rec Computer Systems	\$0	\$0	\$0	\$0	\$0	\$0
	Impact Fee/machinery & Eqpt	\$94,500	\$66,576	\$45,000	\$4,986	\$43,250	\$45,000
	Machinery & Eqpt/unrestricted	\$20,000	\$1,081	\$20,000	\$1,762	\$15,300	\$20,000
	<b>Total Machinery &amp; Equipment</b>	<b>\$114,500</b>	<b>\$67,657</b>	<b>\$65,000</b>	<b>\$6,747</b>	<b>\$58,550</b>	<b>\$65,000</b>
	<b>Total Capital Expenditures</b>	<b>\$198,000</b>	<b>\$103,311</b>	<b>\$150,000</b>	<b>\$31,025</b>	<b>\$103,200</b>	<b>\$151,000</b>
	<b>Total Park &amp; Rec Reserve</b>	<b>\$198,000</b>	<b>\$103,311</b>	<b>\$150,000</b>	<b>\$31,025</b>	<b>\$103,200</b>	<b>\$151,000</b>



## SEWER DEPARTMENT

The Sewer Department is a regional sewer utility and is responsible for the collection and treatment of all wastewater discharged to the Burlington sewer system. Sewer Department personnel operate and maintain the wastewater treatment plant, treatment processes, laboratory, and all collection system piping and pump stations.

### 2013 ACCOMPLISHMENTS

- Produced an effluent that meets and/or exceeds the Department of Ecology requirements 100% of the time; continued providing outstanding value to the ratepayers while protecting the environment
- Replaced the 1975 Dump Truck
- Replaced the 1978 Boom Truck
- Upgraded the Digester Boiler Burner and gas piping
- Replaced 770' of Sewer Mainline
- Reduced infiltration and inflow into the Sewer collection system

### 2014 GOALS & OBJECTIVES

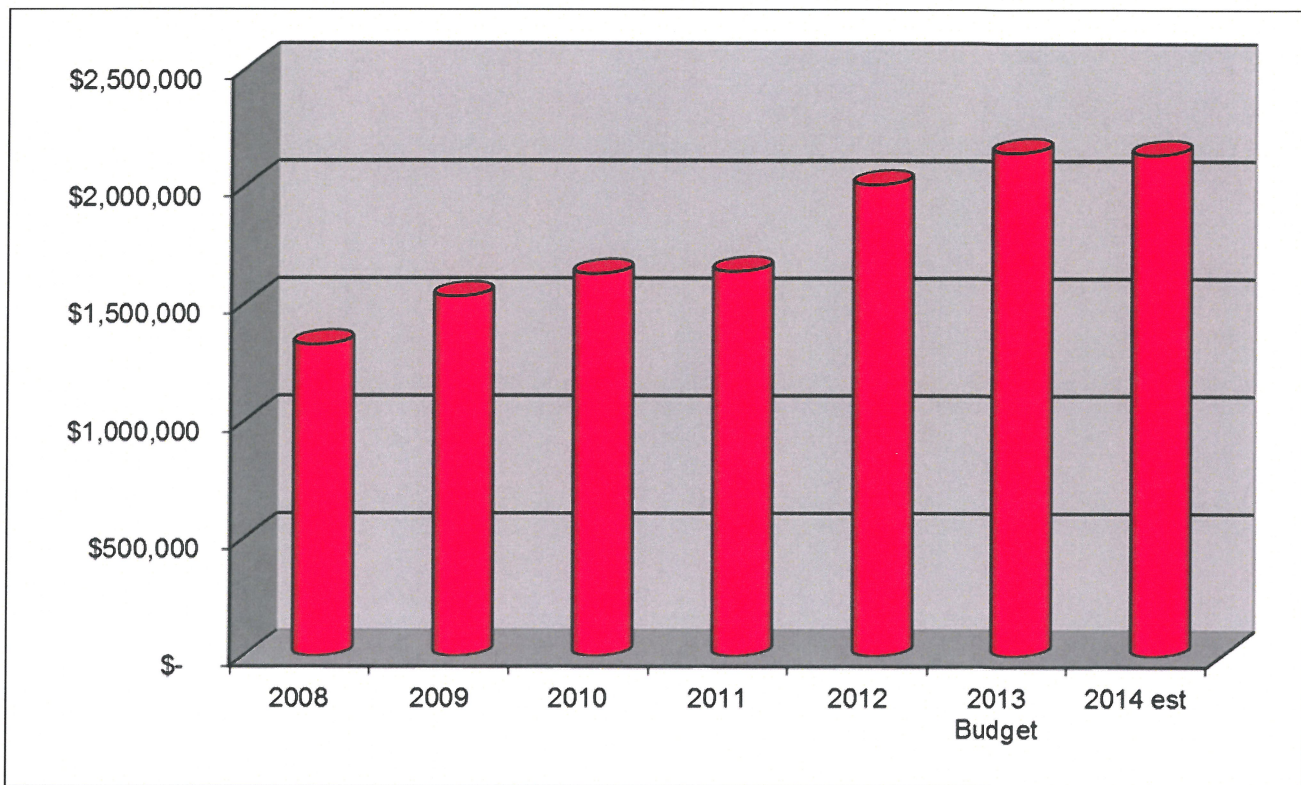
- Day to Day operation of a 3.79MGD WWTP with 21 Pump Stations and 336,000' of sewer mainline
- Lab/Admin. Building Upgrade
- Replace Rio Vista Sewer Mainline
- WWTP Equipment Storage Building
- Complete 2014 CIP Projects
- Continue to meet DOE Requirements
- Address a Sewer Rate Increase

### Position Summary

Position Title	2013	2014
Supervisor	1	1
WWTP Operators	5	5
Laboratory Specialist	1	1
Utility I, Maintenance	1	1
Process Analyst	1	1
Operator in Training	1	1

## OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ 1,324,451	\$ 1,529,428	\$ 1,625,601	\$ 1,636,558	\$ 2,005,144	\$ 2,141,150	\$ 2,132,858





# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
<b>Sewer Fund</b>							
Begin Net Cash & Investments							
401-000-308-10-00-00	Begin Cash Reserved	\$0	\$855,000	\$0	\$0	\$0	\$0
401-000-308-80-00-00	Begin Cash Unreserved	\$4,223,500	\$3,493,611	\$3,375,131	\$3,698,801	\$3,698,801	\$2,987,618
	<b>Total Begin Net Cash &amp; Investments</b>	<b>\$4,223,500</b>	<b>\$4,348,611</b>	<b>\$3,375,131</b>	<b>\$3,698,801</b>	<b>\$3,698,801</b>	<b>\$2,987,618</b>
Licenses and Permits							
401-000-322-10-00-00	Sewer Permits	\$9,000	\$6,338	\$5,000	\$5,774	\$6,000	\$5,000
	<b>Total Licenses and Permits</b>	<b>\$9,000</b>	<b>\$6,338</b>	<b>\$5,000</b>	<b>\$5,774</b>	<b>\$6,000</b>	<b>\$5,000</b>
Charges for Goods and Services							
401-000-343-50-00-00	Sewer Service	\$3,050,800	\$3,072,150	\$3,050,800	\$2,001,859	\$3,070,000.00	\$3,070,000
401-000-343-50-00-01	Septage Disposal	\$60,000	\$73,140	\$65,000	\$88,696	\$100,000	\$10,000
401-000-343-50-00-02	Sewer Plan Review Fees	\$3,000	\$1,957	\$2,500	\$4,191	\$6,000	\$5,000
	<b>Total Charges for Goods and Services</b>	<b>\$3,113,800</b>	<b>\$3,147,248</b>	<b>\$3,118,300</b>	<b>\$2,094,746</b>	<b>\$3,176,000</b>	<b>\$3,085,000</b>
Miscellaneous Revenues							
Investment Interest							
401-000-361-11-00-00	Investment Interest	\$6,500	\$32,407	\$15,000	\$29,936	\$39,000	\$30,000
401-000-361-11-00-02	Investment Interest	\$13,500	\$4,642	\$6,000	\$0	\$0	\$0
	<b>Total Investment Interest</b>	<b>\$20,000</b>	<b>\$37,049</b>	<b>\$21,000</b>	<b>\$29,936</b>	<b>\$39,000</b>	<b>\$30,000</b>
Investment Sales Proceeds							
401-000-361-30-00-00	Investment Sales Proceeds	\$0	\$2,725,000	\$0	\$580,000	\$580,000	\$0
Other Miscellaneous Revenues							
401-000-369-10-00-00	Sale of Scrap and Junk	\$0	\$452	\$0	\$337	\$400	\$0
401-000-369-90-00-00	Other Miscellaneous Revenues	\$2,500	\$9,559	\$8,000	\$2,746	\$4,500	\$3,000
	<b>Total Other Miscellaneous Revenues</b>	<b>\$2,500</b>	<b>\$10,011</b>	<b>\$8,000</b>	<b>\$3,083</b>	<b>\$4,900</b>	<b>\$3,000</b>
	<b>Total Miscellaneous Revenues</b>	<b>\$22,500</b>	<b>\$47,060</b>	<b>\$29,000</b>	<b>\$33,019</b>	<b>\$43,900</b>	<b>\$33,000</b>
Capital Contributions							
401-000-379-10-00-00	Sewer Connection Fees	\$180,000	\$141,995	\$180,000	\$45,304	\$50,000	\$75,000
	<b>Total Capital Contributions</b>	<b>\$180,000</b>	<b>\$141,995</b>	<b>\$180,000</b>	<b>\$45,304</b>	<b>\$50,000</b>	<b>\$75,000</b>
	<b>Total Capital Contributions</b>	<b>\$180,000</b>	<b>\$141,995</b>	<b>\$180,000</b>	<b>\$45,304</b>	<b>\$50,000</b>	<b>\$75,000</b>
	<b>Total Revenues</b>	<b>\$3,325,300</b>	<b>\$3,342,641</b>	<b>\$3,332,300</b>	<b>\$2,176,842</b>	<b>\$3,275,900</b>	<b>\$3,198,000</b>

# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Actual YTD Sept 2013		
<b>Nonrevenues</b>							
401-000-389-00-00-00	Other Non-Revenues	\$0	\$1,221	\$0	\$0	\$0	\$0
<b>Total Nonrevenues</b>		<b>\$0</b>	<b>\$1,221</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>							
<b>Disposition of Capital Assets</b>							
Proceeds From Sales of Capital Assets		\$0	\$0	\$0	\$0	\$0	\$0
401-000-395-10-00-02	Proceeds/sale/capital Assets	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proceeds From Sales of Capital Assets</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Disposition of Capital Assets</b>							
<b>Transfers-In</b>							
401-000-397-00-00-03	Transfer-In 425 Storm Drainage	\$0	\$0	\$30,860	\$15,430	\$30,860	\$30,860
401-000-397-00-04-02	Transfer-In 402 Sewer Reserve	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Transfers-In</b>		<b>\$0</b>	<b>\$0</b>	<b>\$30,860</b>	<b>\$15,430</b>	<b>\$30,860</b>	<b>\$30,860</b>
<b>Total Other Financing Sources</b>		<b>\$0</b>	<b>\$0</b>	<b>\$30,860</b>	<b>\$15,430</b>	<b>\$30,860</b>	<b>\$30,860</b>
<b>Total Sewer Fund Revenue</b>		<b>\$3,325,300</b>	<b>\$3,343,862</b>	<b>\$3,363,160</b>	<b>\$2,194,272</b>	<b>\$3,306,760</b>	<b>\$3,228,860</b>
<b>Total Sewer Fund Available Resources</b>		<b>\$7,548,800</b>	<b>\$7,692,474</b>	<b>\$6,738,291</b>	<b>\$5,893,073</b>	<b>\$7,005,561</b>	<b>\$6,216,478</b>

# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	<b>Sewer Fund</b>							
	<b>Sewer Utilities</b>							
	<b>Maintenance</b>							
401-401-535-50-10-00	Salaries & Wages	\$633,720	\$643,547	\$660,400	\$360,929	\$645,000	\$674,850	\$674,850
401-401-535-50-11-00	Overtime	\$18,000	\$13,614	\$18,000	\$5,995	\$18,000	\$18,000	\$18,000
	<b>Total Salaries &amp; Wages</b>	<b>\$651,720</b>	<b>\$657,161</b>	<b>\$678,400</b>	<b>\$366,924</b>	<b>\$663,000</b>	<b>\$692,850</b>	<b>\$692,850</b>
401-401-535-50-21-00	Retirement	\$48,980	\$47,099	\$55,100	\$27,512	\$54,000	\$63,850	\$63,850
401-401-535-50-22-00	L&I	\$13,790	\$11,269	\$13,300	\$6,233	\$11,000	\$13,300	\$13,300
401-401-535-50-23-00	FICA	\$49,860	\$49,113	\$51,900	\$27,542	\$50,000	\$53,000	\$53,000
401-401-535-50-24-00	Medical Insurance	\$198,865	\$202,469	\$216,350	\$112,752	\$200,000	\$205,000	\$205,000
401-401-535-50-25-00	Life Insurance	\$225	\$224	\$225	\$112	\$200	\$200	\$200
401-401-535-50-27-00	Prot Clothing WWTP	\$1,500	\$1,465	\$2,500	\$1,436	\$2,500	\$2,500	\$2,500
401-401-535-50-27-20	Protective Clothing COLL	\$1,300	\$863	\$2,250	\$142	\$2,250	\$2,250	\$2,250
	<b>Total Personnel Benefits</b>	<b>\$314,520</b>	<b>\$312,503</b>	<b>\$341,625</b>	<b>\$175,729</b>	<b>\$319,950</b>	<b>\$340,100</b>	<b>\$340,100</b>
401-401-535-50-31-00	Operating Supplies WWTP	\$66,000	\$58,652	\$69,300	\$40,561	\$70,000	\$74,000	\$74,000
401-401-535-50-31-01	Operating Supplies ADMIN	\$2,500	\$1,455	\$2,500	\$1,691	\$2,500	\$2,500	\$2,500
401-401-535-50-31-20	Operating Supplies COLL	\$15,000	\$13,932	\$15,750	\$1,522	\$3,500	\$15,000	\$15,000
401-401-535-50-32-00	Fuel Consumed WWTP	\$6,500	\$4,923	\$6,825	\$681	\$4,500	\$5,500	\$5,500
401-401-535-50-32-01	Fuel Consumed ADMIN	\$100	\$0	\$100	\$0	\$0	\$0	\$0
401-401-535-50-32-20	Fuel Consumed COLL	\$7,000	\$10,323	\$7,350	\$4,999	\$10,000	\$12,000	\$12,000
401-401-535-50-35-00	Small Tools & Equip WWTP	\$7,000	\$7,054	\$7,350	\$3,893	\$7,000	\$8,500	\$8,500
401-401-535-50-35-20	Small Tools & Equip COLL	\$3,000	\$3,219	\$4,500	\$5,867	\$6,500	\$8,500	\$8,500
	<b>Total Supplies</b>	<b>\$107,100</b>	<b>\$99,558</b>	<b>\$113,675</b>	<b>\$59,214</b>	<b>\$104,000</b>	<b>\$126,000</b>	<b>\$126,000</b>
401-401-535-50-41-00	Prof Services WWTP	\$15,000	\$17,454	\$16,500	\$3,012	\$6,300	\$21,500	\$21,500
401-401-535-50-41-01	Advertising WWTP	\$600	\$140	\$1,000	\$359	\$750	\$1,000	\$1,000
401-401-535-50-41-10	Solids Disposal	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	\$1,000
401-401-535-50-41-20	Prof. Services COLL	\$0	\$590	\$2,500	\$0	\$0	\$1,000	\$1,000
401-401-535-50-41-21	Advertising COLL	\$500	\$0	\$1,000	\$1,232	\$1,232	\$1,000	\$1,000
401-401-535-50-42-00	Communications WWTP	\$6,000	\$6,160	\$6,500	\$3,896	\$8,000	\$8,500	\$8,500
401-401-535-50-42-01	Communications ADMIN	\$7,000	\$7,609	\$7,000	\$3,906	\$7,000	\$7,000	\$7,000
401-401-535-50-42-20	Communications COLL	\$9,500	\$9,030	\$9,500	\$3,631	\$8,000	\$9,500	\$9,500
401-401-535-50-43-00	Travel WWTP	\$1,500	\$274	\$1,500	\$117	\$500	\$1,500	\$1,500
401-401-535-50-43-20	Travel COLL	\$0	\$0	\$1,500	\$457	\$1,000	\$1,500	\$1,500
401-401-535-50-45-00	Rentals WWTP	\$3,000	\$554	\$3,250	\$119	\$500	\$3,000	\$3,000
401-401-535-50-45-20	Rentals COLL	\$2,000	\$473	\$2,500	\$0	\$500	\$2,500	\$2,500
401-401-535-50-46-00	Insurance WWTP	\$34,800	\$57,672	\$35,265	\$25,328	\$25,328	\$35,165	\$35,165
401-401-535-50-46-20	Insurance COLL	\$23,200	\$0	\$23,510	\$24,335	\$24,335	\$23,443	\$23,443

2014 Adopted Budget



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
401-401-535-50-47-00	Utilities WWTP	\$262,000	\$213,297	\$275,100	\$122,419	\$285,000		\$285,000
401-401-535-50-47-20	Utilities COLL	\$37,500	\$33,280	\$39,375	\$21,567	\$45,000		\$45,000
401-401-535-50-48-00	Repair & Maint WWTP	\$115,000	\$104,269	\$120,750	\$65,800	\$125,000		\$125,000
401-401-535-50-48-20	Repair & Maint. COLL	\$115,000	\$116,712	\$120,750	\$74,199	\$125,000		\$125,000
401-401-535-50-49-00	Miscellaneous WWTP	\$10,000	\$86,936	\$20,000	\$44,312	\$52,500		\$52,500
401-401-535-50-49-20	Miscellaneous COLL	\$10,000	\$11,094	\$15,000	\$3,556	\$7,500		\$7,500
	<b>Total Services</b>	<b>\$653,600</b>	<b>\$665,543</b>	<b>\$703,500</b>	<b>\$398,244</b>	<b>\$757,608</b>		<b>\$757,608</b>
401-401-535-50-53-00	Excise Taxes	\$100,000	\$60,899	\$85,000	\$18,496			
	<b>Total Intergovernmental</b>	<b>\$100,000</b>	<b>\$60,899</b>	<b>\$85,000</b>	<b>\$18,496</b>			
	<b>Total Maintenance</b>	<b>\$1,826,940</b>	<b>\$1,795,664</b>	<b>\$1,922,200</b>	<b>\$1,018,608</b>		<b>\$1,780,395</b>	<b>\$1,916,558</b>
	<b>Nonexpenditures</b>							
401-401-582-00-00-02	Bond Reserve Acct	\$950,000	\$0	\$0	\$0	\$0		\$0
401-401-582-35-72-02	Revenue Bond Principal	\$950,000	\$950,000	\$950,000	\$31,337	\$990,000		\$0
401-401-589-00-00-00	Refunds	\$0	\$10,030	\$0	\$0	\$0		\$0
	<b>Total Nonexpenditures</b>	<b>\$1,900,000</b>	<b>\$960,030</b>	<b>\$950,000</b>	<b>\$31,337</b>	<b>\$990,000</b>		<b>\$0</b>
	<b>Debt Service</b>							
	<b>Interest &amp; Other Debt Svc Costs</b>							
	<b>Sewer Revenue Bond Interest</b>							
401-401-592-35-83-02	Revenue Bond Interest	\$77,600	\$77,600	\$39,600	\$24,778	\$39,600		\$0
	<b>Total Sewer Revenue Bond Interest</b>	<b>\$77,600</b>	<b>\$77,600</b>	<b>\$39,600</b>	<b>\$24,778</b>	<b>\$39,600</b>		<b>\$0</b>
	<b>Total Interest And Other Debt Service Costs</b>	<b>\$77,600</b>	<b>\$77,600</b>	<b>\$39,600</b>	<b>\$24,778</b>	<b>\$39,600</b>		<b>\$0</b>
	<b>Capital Expenditures</b>							
	<b>Engineering</b>							
401-401-594-35-41-02		\$25,000	\$23,773	\$35,000	\$12,227	\$55,000		\$55,000
	<b>Total Services</b>	<b>\$25,000</b>	<b>\$23,773</b>	<b>\$35,000</b>	<b>\$12,227</b>	<b>\$55,000</b>		<b>\$55,000</b>
	<b>Buildings &amp; Structures</b>							
401-401-594-35-62-02	Plant Phase II Const. Reserve	\$0	\$0	\$0	\$0	\$0		\$0
	<b>Total Buildings &amp; Structures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>

# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013	Actual YTD July 2013	2013	2014
		Budget	Actual	Budget		Year End Estimate	Appropriated
401-401-594-35-63-02	Sewer Improvements						
401-401-594-35-63-10	Improvements I & I	\$420,000	\$425,609	\$701,000	\$0	\$292,000	\$872,851
		\$150,000	\$108,218	\$150,000	\$0	\$100,000	\$50,000
	<b>Total Sewer Improvements</b>	<b>\$570,000</b>	<b>\$533,827</b>	<b>\$851,000</b>	<b>\$0</b>	<b>\$392,000</b>	<b>\$922,851</b>
401-401-594-35-64-02	Machinery & Equipment						
401-401-594-35-64-03	Computer Systems	\$35,000	\$2,716	\$25,000	\$14,345	\$20,000	\$35,000
	Machinery & Equipment	\$398,000	\$390,583	\$65,000	\$576	\$8,000	\$245,000
	<b>Total Machinery &amp; Equipment</b>	<b>\$433,000</b>	<b>\$393,299</b>	<b>\$90,000</b>	<b>\$14,921</b>	<b>\$28,000</b>	<b>\$280,000</b>
	<b>Total Capital Expenditures</b>	<b>\$1,028,000</b>	<b>\$950,899</b>	<b>\$976,000</b>	<b>\$27,147</b>	<b>\$455,000</b>	<b>\$1,257,851</b>
401-401-597-00-00-01	Transfers-Out						
401-401-597-00-00-01	Transfer-Out TO 001 Curr Exp	\$209,480	\$209,480	\$218,950	\$108,150	\$216,300	\$216,300
401-401-597-00-05-01	Transfer-Out TO 501 ER&R	\$0	\$0	\$536,648	\$288,320	\$636,648	\$96,000
	<b>Total Transfers-Out</b>	<b>\$209,480</b>	<b>\$209,480</b>	<b>\$755,598</b>	<b>\$376,470</b>	<b>\$752,948</b>	<b>\$312,300</b>
	<b>Total Sewer Fund</b>	<b>\$5,042,020</b>	<b>\$3,993,673</b>	<b>\$4,643,398</b>	<b>\$1,478,340</b>	<b>\$4,017,943</b>	<b>\$3,486,709</b>



## STORM DRAINAGE UTILITY DEPARTMENT

The Storm Drain Utility Fund was founded in 1997. The utility allows city staff to plan for and improve stormwater system function. It also finances water quality studies. We use the results of these studies to determine the best type of water quality improvements to help clean the stormwater entering Gages Slough and other tributaries.

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### 2013 ACCOMPLISHMENTS

- Full Compliance with NPDES Phase 2 Municipal Storm water Permit
- Mosquito Control
- Added Staff to better support program goals
- Begin work on Gilkey Outfall Project

### 2014 GOALS & OBJECTIVES

- Update the 2005 stormwater comp plan along with update to CIP.
  - Retrofit Gilkey Outfall (75% grant funded)
- 

### Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Engineer I	1	1
Interim Foreman	1	1 (Split 1/3 Storm Drainage 2/3 Streets)
Lead	0	1 (Split 1/3 Storm Drainage 2/3 Streets)
Utility I	3	2 (Split 1/3 Storm Drainage 2/3 Streets)



# 2014 Budget - Estimated Revenue

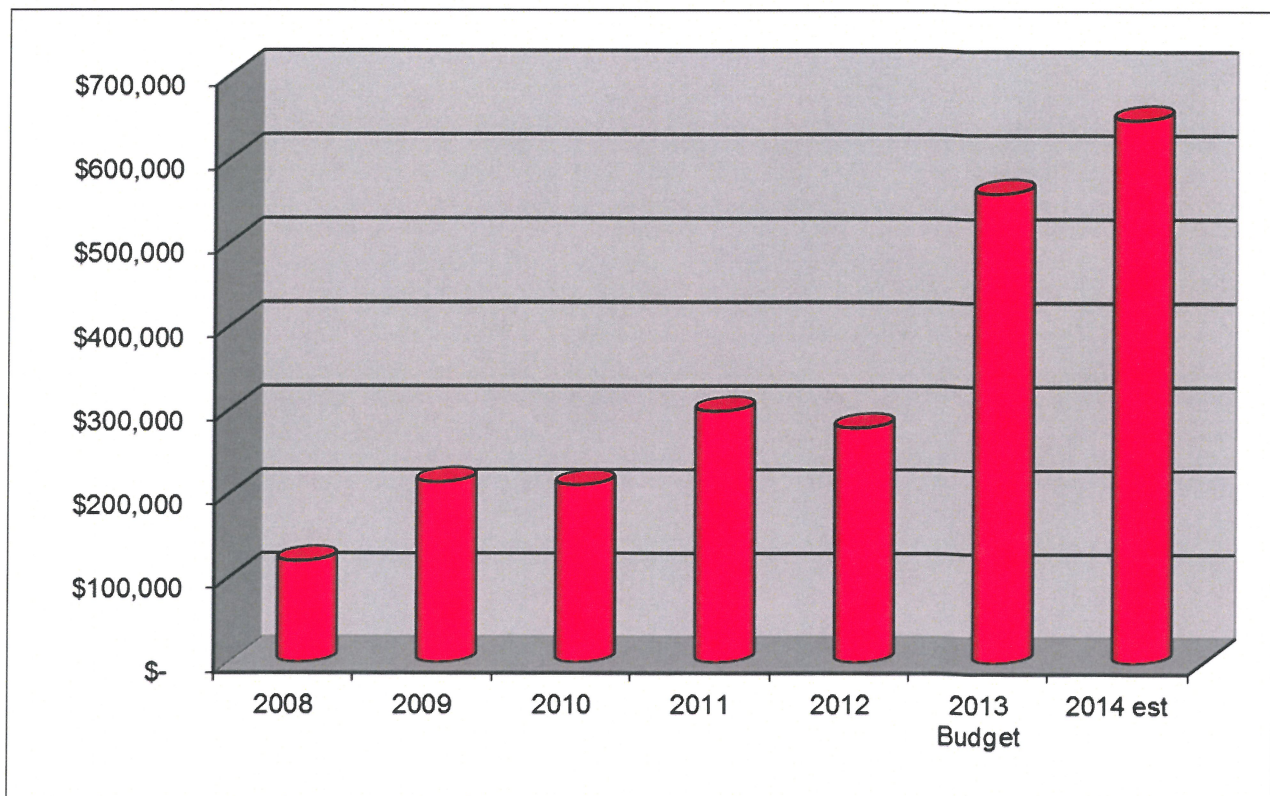


Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual	Year End Estimate	Budget Estimate	
<b>Storm Drainage Utility</b>								
<b>Begin Net Cash &amp; Investments</b>								
425-000-308-10-00-00	Begin Cash Reserved	\$0	\$350,000	\$2,255,606	\$0	\$0	\$0	\$0
425-000-308-80-00-00	Begin Cash Unreserved	\$2,116,000	\$1,844,606	\$0	\$2,536,684	\$2,536,684	\$2,501,205	\$2,501,205
	<b>Total Begin Net Cash &amp; Investments</b>	<b>\$2,116,000</b>	<b>\$2,194,606</b>	<b>\$2,255,606</b>	<b>\$2,536,684</b>	<b>\$2,536,684</b>	<b>\$2,501,205</b>	<b>\$2,501,205</b>
<b>Intergovernmental Revenues</b>								
<b>State Grants</b>								
425-000-334-03-10-00	DOE Grant NPDES Phase II	\$93,669	\$143,751	\$0	\$0	\$0	\$0	\$0
425-000-334-03-10-01	DOE Storm Capacity LID Grant	\$105,000	\$100,207	\$10,000	\$0	\$0	\$0	\$0
425-000-334-03-10-02	WA State DOE Street Sweeper	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
425-000-334-03-10-04	WA State DOE Stormwater Imp.	\$0	\$0	\$0	\$0	\$0	\$0	\$204,000
425-000-334-03-10-03	WA State DOE LID	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000
	<b>Total State Grants</b>	<b>\$198,669</b>	<b>\$243,958</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$374,000</b>
425-000-337-00-00-00	Skagit County Econ Dev Grant	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0
425-000-337-00-00-01	Interlocal-Dike 12 Levee Cert	\$10,000	\$37,730	\$0	\$0	\$0	\$0	\$0
	<b>Total Intergovernmental Revenues</b>	<b>\$358,669</b>	<b>\$281,688</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$374,000</b>
<b>Charges for Goods and Services</b>								
425-000-343-10-00-00	Storm Drain Inspection Fees	\$0	\$0	\$0	\$0	\$0	\$5,000	\$5,000
425-000-343-10-00-01	Drainage Fees & Charges	\$1,000,000	\$1,022,908	\$1,160,000	\$694,181	\$1,023,000	\$1,023,000	\$1,023,000
	<b>Total Charges for Goods and Services</b>	<b>\$1,000,000</b>	<b>\$1,022,908</b>	<b>\$1,160,000</b>	<b>\$694,181</b>	<b>\$1,023,000</b>	<b>\$1,023,000</b>	<b>\$1,028,000</b>
<b>Miscellaneous Revenues</b>								
425-000-361-11-00-00	Investment Interest	\$7,500	\$15,273	\$15,000	\$6,528	\$10,000	\$0	\$0
425-000-361-30-00-00	Investment Sales Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Miscellaneous Revenues</b>	<b>\$7,500</b>	<b>\$15,273</b>	<b>\$15,000</b>	<b>\$6,528</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Proprietary Funds Revenues</b>								
<b>Equity in Income of Joint Venture and Subsidiaries</b>								
425-000-371-15-00-01	Flood Study - MV Share	\$25,000	\$805	\$0	\$136	\$150	\$0	\$0
425-000-371-15-00-02	Flood Study - Dike Dist Share	\$0	\$1,379	\$0	\$0	\$0	\$0	\$0
	<b>Total Equity in Income of Joint Venture and Subsidiaries</b>	<b>\$25,000</b>	<b>\$2,184</b>	<b>\$0</b>	<b>\$136</b>	<b>\$150</b>	<b>\$0</b>	<b>\$0</b>
<b>Capital Contributions</b>								
425-000-379-10-00-00	Storm Drain Connection Fees	\$5,000	\$44,771	\$15,000	\$25,633	\$26,000	\$20,000	\$20,000
	<b>Total Capital Contributions</b>	<b>\$5,000</b>	<b>\$44,771</b>	<b>\$15,000</b>	<b>\$25,633</b>	<b>\$26,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
	<b>Total Storm Drainage Utility Revenue</b>	<b>\$1,396,169</b>	<b>\$1,366,825</b>	<b>\$1,200,000</b>	<b>\$726,479</b>	<b>\$1,059,150</b>	<b>\$1,422,000</b>	<b>\$1,422,000</b>
	<b>Total Storm Drainage Utility Available Resources</b>	<b>\$3,512,169</b>	<b>\$3,561,430</b>	<b>\$3,455,606</b>	<b>\$3,263,163</b>	<b>\$3,595,834</b>	<b>\$3,923,205</b>	<b>\$3,923,205</b>

## 2014 Annual Budget

### OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ 120,725	\$ 215,206	\$ 212,023	\$ 299,832	\$ 279,861	\$ 560,145	\$ 648,275





# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	<b>Storm Drainage Utility</b>							
	<b>Drainage Service</b>							
425-425-531-50-10-00	Salaries & Wages	\$0	\$0	\$131,073	\$73,505	\$128,000	\$146,200	\$0
425-425-531-50-11-00	Overtime	\$0	\$0	\$0	\$2,904	\$6,000	\$0	\$0
	<b>Total Salaries &amp; Wages</b>	\$0	\$0	\$131,073	\$76,409	\$134,000	\$146,200	\$0
425-425-531-50-21-00	Retirement	\$0	\$0	\$10,700	\$5,737	\$10,000	\$13,000	\$0
425-425-531-50-22-00	L&I	\$0	\$0	\$2,997	\$1,016	\$1,800	\$3,250	\$0
425-425-531-50-23-00	FICA	\$0	\$0	\$10,050	\$5,751	\$10,000	\$11,250	\$0
425-425-531-50-24-00	Medical Insurance	\$0	\$0	\$41,620	\$25,972	\$45,000	\$47,650	\$0
425-425-531-50-25-00	Life Insurance	\$0	\$0	\$25	\$6	\$25	\$30	\$0
425-425-531-50-26-00	Unemployment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Personnel Benefits</b>	\$0	\$0	\$65,392	\$38,481	\$66,825	\$75,180	\$0
425-425-531-50-31-00	Supplies	\$3,600	\$1,525	\$13,000	\$2,020	\$5,000	\$10,000	\$0
425-425-531-50-35-00	SM Tools & EQ	\$400	\$57	\$5,500	\$371	\$1,000	\$5,000	\$0
	<b>Total Supplies</b>	\$4,000	\$1,582	\$18,500	\$2,390	\$6,000	\$15,000	\$0
425-425-531-50-41-00	Professional Services	\$0	\$0	\$0	\$0	\$0	\$75,000	\$0
425-425-531-50-42-00	Communications	\$25,500	\$11,538	\$29,500	\$7,984	\$20,000	\$25,500	\$0
425-425-531-50-43-00	Travel	\$5,200	\$4,331	\$5,000	\$0	\$5,000	\$5,000	\$0
425-425-531-50-45-00	Rentals	\$0	\$0	\$1,000	\$67	\$1,000	\$2,000	\$0
425-425-531-50-46-00	Insurance	\$0	\$0	\$0	\$6,474	\$6,474	\$4,785	\$0
425-425-531-50-47-00	Utilities	\$0	\$0	\$23,000	\$12,748	\$23,000	\$23,000	\$0
425-425-531-50-48-00	Repair & Maint	\$69,800	\$30,063	\$70,000	\$26,330	\$50,000	\$50,000	\$0
425-425-531-50-48-01	Vehicle Maint.	\$0	\$0	\$3,000	\$0	\$3,000	\$3,000	\$0
425-425-531-50-49-00	Dike District 14 Service	\$6,520	\$0	\$6,520	\$0	\$0	\$0	\$0
425-425-531-50-49-01	Miscellaneous	\$1,000	\$1,088	\$1,000	\$10,164	\$10,164	\$2,000	\$0
425-425-531-50-49-10	Debris Disposal	\$0	\$0	\$4,000	\$1,933	\$4,000	\$4,000	\$0
	<b>Total Services</b>	\$108,020	\$47,020	\$143,020	\$65,700	\$122,638	\$194,285	\$0
425-425-531-50-53-00	Excise Taxes	\$17,410	\$16,259	\$17,500	\$4,873	\$10,000	\$17,000	\$0
	<b>Total Intergovernmental</b>	\$17,410	\$16,259	\$17,500	\$4,873	\$10,000	\$17,000	\$0
	<b>Total Drainage Service</b>	\$129,430	\$64,861	\$375,485	\$187,853	\$339,463	\$447,665	\$0
	<b>Nonexpenditures</b>							
425-425-582-00-00-00	Bond Reserve Acct	\$435,800	\$0	\$0	\$0	\$0	\$0	\$0
425-425-589-00-00-00	Misc Refunds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
425-425-589-00-00-01	Other Non-Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Nonexpenditures</b>	\$435,800	\$0	\$0	\$0	\$0	\$0	\$0

2014 Adopted Budget



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	<b>Debt Service</b>							
	<b>Redemption Of Long-Term Debt</b>							
425-425-591-31-72-10	2007 Revenue Bond Principal	\$360,600	\$360,372	\$375,320	\$217,267	\$375,311	\$390,521	
	<b>Total Redemption Of Long-Term Debt - Governmental Funds</b>	<b>\$360,600</b>	<b>\$360,372</b>	<b>\$375,320</b>	<b>\$217,267</b>	<b>\$375,311</b>	<b>\$390,521</b>	
	<b>Int &amp; Other Dbt Svc Cost</b>							
425-425-592-31-83-10	2007 Revenue Bond Interest	\$75,300	\$75,409	\$60,461	\$36,939	\$60,475	\$45,262	
	<b>Total Int &amp; Other Dbt Svc Cost</b>	<b>\$75,300</b>	<b>\$75,409</b>	<b>\$60,461</b>	<b>\$36,939</b>	<b>\$60,475</b>	<b>\$45,262</b>	
	<b>Capital Expenditures</b>							
425-425-594-31-62-00	Buildings & Structures	\$0	\$0	\$30,000	\$0	\$0	\$30,000	
425-425-594-31-64-00	Machinery & Equipment	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	
425-425-594-35-64-01	Computer Systems	\$7,000	\$82	\$2,000	\$8,401	\$8,401	\$2,000	
	<b>Total Capital Expenditures</b>	<b>\$12,000</b>	<b>\$82</b>	<b>\$37,000</b>	<b>\$8,401</b>	<b>\$8,401</b>	<b>\$37,000</b>	
	<b>Capital Expenditures</b>							
	<b>Right-Of-Way</b>							
425-425-595-20-61-00	Right of Way/Gages Slough	\$15,000	\$0	\$25,000	\$0	\$0	\$25,000	
	<b>Total Right-Of-Way</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	
	<b>Other Improvements</b>							
425-425-595-40-41-00	Engineering	\$209,200	\$39,417	\$16,200	\$6,589	\$15,000	\$105,000	
425-425-595-40-41-01	NPDES Engineering	\$71,800	\$75,057	\$23,000	\$1,039	\$2,000	\$20,000	
425-425-595-40-61-00	BNSF PE/MEPA Match	\$100,000	\$0	\$0	\$0	\$0	\$0	
425-425-595-40-63-00	Drainage Construction	\$120,000	\$167,934	\$10,000	\$0	\$0	\$10,000	
425-425-595-40-63-01	Flood Control Measures (PSE)	\$215,600	\$23,657	\$165,600	\$75,182	\$100,000	\$20,400	
425-425-595-40-63-02	Gages Slough Stormwater Outfall	\$0	\$0	\$10,000	\$0	\$10,000	\$0	
425-425-595-40-63-03	Flood Study	\$55,000	\$2,956	\$55,000	\$119	\$119	\$10,000	
425-425-595-40-63-XX	Stormwater Quality	\$0	\$0	\$0	\$0	\$0	\$272,000	
425-425-595-40-63-XX	LID	\$0	\$0	\$0	\$0	\$0	\$120,000	
425-425-595-40-63-XX	Street Sweeper	\$0	\$0	\$0	\$0	\$0	\$230,000	
	<b>Total Other Improvements</b>	<b>\$771,600</b>	<b>\$309,022</b>	<b>\$279,800</b>	<b>\$82,930</b>	<b>\$127,119</b>	<b>\$787,400</b>	
	<b>Total Capital Expenditures</b>	<b>\$798,600</b>	<b>\$309,104</b>	<b>\$341,800</b>	<b>\$91,330</b>	<b>\$135,520</b>	<b>\$849,400</b>	

# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013	Actual YTD July 2013	2013	2014
		Budget	Actual	Budget		Year End Estimate	Appropriated
425-425-597-15-00-01	Transfer Out						
425-425-597-15-01-01	Transfer-Out TO 001 Curr Exp	\$135,000	\$135,000	\$153,800	\$76,500	\$153,000	\$153,000
425-425-597-15-04-01	Transfer-Out TO 101 Street	\$80,000	\$80,000	\$0	\$0	\$0	\$0
425-425-597-15-04-01	Transfer-Out TO 401 Sewer	\$0	\$0	\$30,860	\$15,430	\$30,860	\$30,860
425-425-597-15-04-01	Transfer-Out TOER&R	\$0	\$0	\$0	\$0	\$0	\$16,750
Total Transfer Out		\$215,000	\$215,000	\$184,660	\$91,930	\$183,860	\$200,610
Total Storm Drainage Utility		\$2,014,730	\$1,024,746	\$1,337,726	\$625,319	\$1,094,629	\$1,933,458

## Equipment Rental & Repair

All counties and cities with a population over 8,000 are required to have an ER&R fund for operating county road and street departments per RCW 35.21.088. The City has started the process of establishing this fund and is striving to have policies and procedures in place by the end of 2014.

It is anticipated that this fund will have a 2014 ending cash balance of \$612,000.

### 2013 ACCOMPLISHMENTS

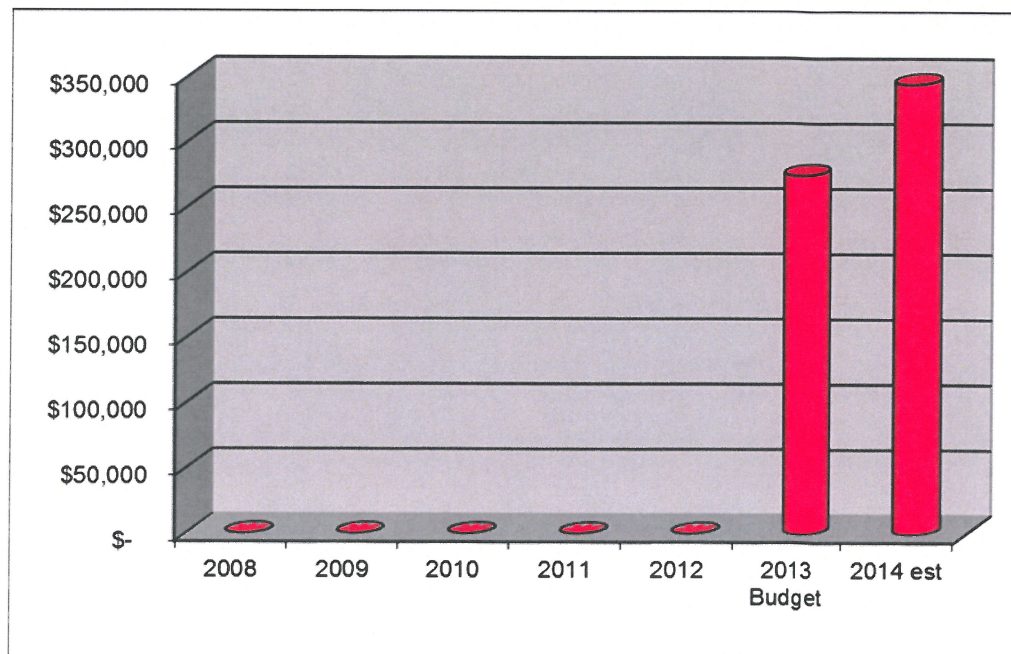
- Establishment and Funding from Public Works Departments

### 2014 GOALS & OBJECTIVES

- Develop policies and procedures for operations, use and maintenance of fund

### OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000	\$ 345,000





# 2014 Budget - Estimated Revenue



Account Number		Description	2012		2013		2013	2014
			Budget	Actual	Budget	Actual YTD Sept 2013	Year End Estimate	Budget Estimate
Equipment Rental and Repair								
Begin Net Cash & Investments								
501-000-308-10-00-00		Begin Cash Reserved	\$0	\$0	\$350,000	\$0	\$0	\$0
501-000-308-80-00-00		Begin Cash Unreserved	\$350,000	\$350,000	\$0	\$350,385	\$350,385	\$612,633
Total Begin Net Cash & Investments			\$350,000	\$350,000	\$350,000	\$350,385	\$350,385	\$612,633
Taxes								
Retail Sales and Use Taxes								
501-000-313-10-00-00		Sales & Use Tax	\$0	\$0	\$0	\$0	\$0	\$0
Total Retail Sales and Use Taxes			\$0	\$0	\$0	\$0	\$0	\$0
Total Taxes			\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenues								
501-000-361-11-00-00		Investment Interest	\$0	\$385	\$250	\$422	\$600	\$600
Total Miscellaneous Revenues			\$0	\$385	\$250	\$422	\$600	\$600
Total Revenues			\$0	\$385	\$250	\$422	\$600	\$600
Other Financing Sources								
Transfers-In								
501-000-397-00-04-01		Transfer-IN From Sewer	\$0	\$0	\$536,648	\$268,320	\$536,648	\$96,000
501-000-397-00-00-01		Transfer-IN From Current Exp	\$0	\$0	\$0	\$0	\$0	\$195,000
501-000-397-00-04-25		Transfer-IN From Storm	\$0	\$0	\$0	\$0	\$0	\$16,750
501-000-397-00-01-01		Transfer-IN From Street	\$0	\$0	\$0	\$0	\$0	\$50,250
Total Transfers-In			\$0	\$0	\$536,648	\$268,320	\$536,648	\$358,000
Total Other Financing Sources			\$0	\$0	\$536,648	\$268,320	\$536,648	\$358,000
Total Equipment Rental and Repair Revenue			\$0	\$385	\$536,898	\$268,742	\$537,248	\$358,600
Total Equipment Rental and Repair Available Resources			\$350,000	\$350,385	\$886,898	\$619,127	\$887,633	\$971,233

# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012 Budget	Actual	2013 Budget	Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
501-000-548-60-48-00	Equipment Rental and Repair PW Vehicle Repair and Maintenance	\$0	\$0	\$0	\$630		
	<b>Total Equipment Rental Services</b>	\$0	\$0	\$0	\$630	\$0	\$0
501-000-594-76-61-00	Capital Expenditures Land & Improvements	\$0	\$0	\$0	\$0		
501-000-594-76-62-00	Buildings & Structures	\$0	\$0	\$0	\$0		
501-000-594-76-64-00	Machinery & Equipment	\$0	\$0	\$275,000	\$26,924	\$275,000	\$345,000
	<b>Total Capital Expenditures</b>	\$0	\$0	\$275,000	\$26,924	\$275,000	\$345,000
	<b>Total Equipment Rental and Repair</b>	\$0	\$0	\$275,000	\$27,554	\$275,000	\$345,000



## CEMETERY ENDOWMENT

The Cemetery Endowment a permanent fund designed to hold an accumulated twenty-five percent of lot sales to provide reasonable care to the plots and grounds in perpetuity. 2014 estimated revenues \$2,500.

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# 2014 Budget - Estimated Revenue



Account Number	Description	2012		2013	2013	2014
		Budget	Actual	Budget	Actual YTD Sept 2013	Budget Year End Estimate
Cemetery Endowment Fund						
Begin Net Cash & Investments						
701-000-308-10-00-00	Begin Cash Reserved	\$0	\$0	\$350,200	\$0	\$0
701-000-308-80-00-00	Begin Cash Unreserved	\$320,000	\$316,978	\$0	\$324,649	\$327,149
	Total Begin Net Cash & Investments	\$320,000	\$316,978	\$350,200	\$324,649	\$327,149
Charges for Goods and Services						
701-000-343-60-00-00	Portion of Lots Sold/25%	\$3,750	\$1,889	\$3,000	\$1,391	\$2,500
	Total Charges for Goods and Services	\$3,750	\$1,889	\$3,000	\$1,391	\$2,500
Miscellaneous Revenues						
701-000-361-11-00-00	Investment Interest	\$1,600	\$5,782	\$7,500	\$0	\$0
701-000-361-30-00-00	Investment Sales Proceeds	\$0	\$199,000	\$0	\$0	\$0
	Total Miscellaneous Revenues	\$1,600	\$204,782	\$7,500	\$0	\$0
Total Cemetery Endowment Fund Revenue						
		\$5,350	\$206,671	\$10,500	\$1,391	\$2,500
Total Cemetery Endowment Fund Available Resources						
		\$325,350	\$523,649	\$360,700	\$326,040	\$329,649

## PARK ENDOWMENT DEPARTMENT

The Parks Endowment exists because of a generous donation from Carrie and Curly Grafton. Originally these funds were held to build a park. The Grafton park is now located on the corner of Lila Lane and South Burlington Boulevard. The endowment now exists to fund the operation and maintenance of the new park. When this fund is exhausted, the parks operating budget will take assume those responsibilities.

### 2013 ACCOMPLISHMENTS

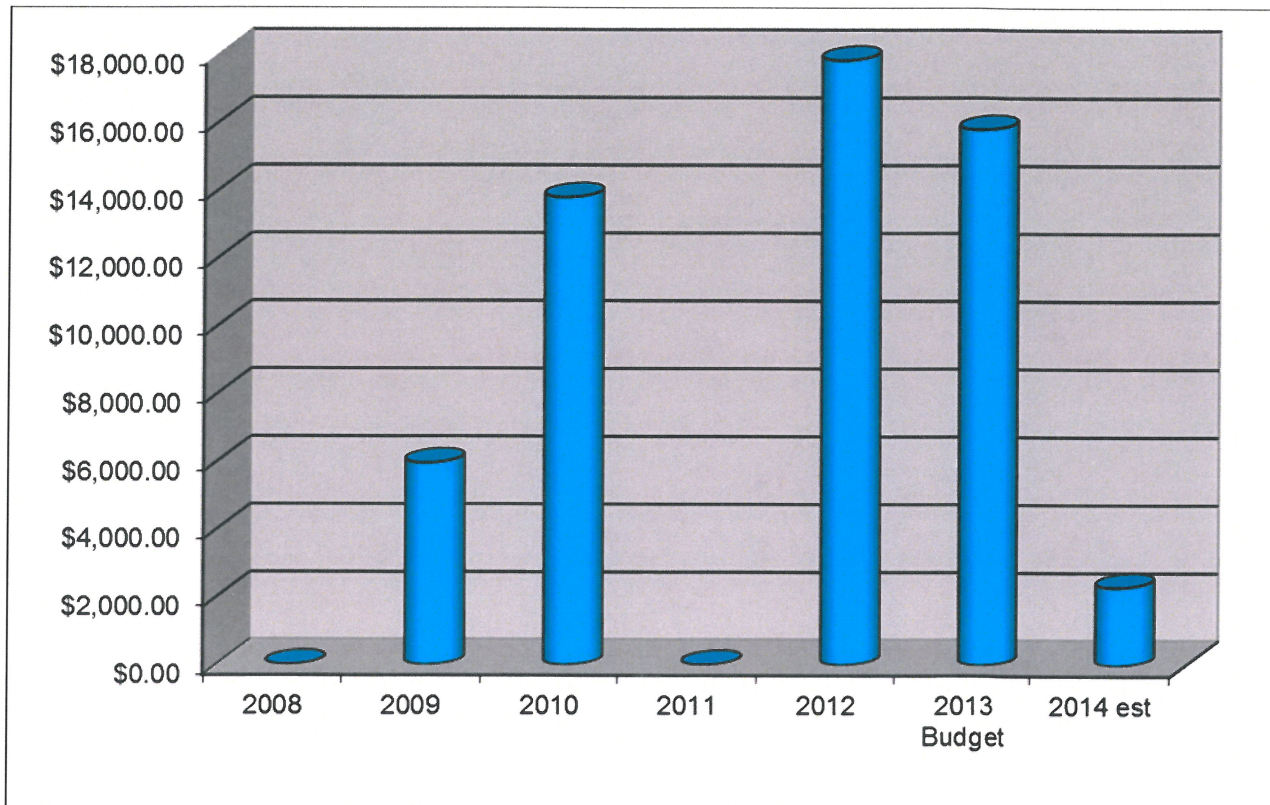
- Remodel Garage to include heat, drywall and insulation
- Installed split-rail fence on the south side

### 2014 GOALS & OBJECTIVES

- Maintain building, landscape and art exhibit for the enjoyment of the public.

### OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$0	\$5,951	\$13,787	\$0	\$17,832	\$15,800	\$2,300



# 2014 Budget - Estimated Revenue



Account Number		Description	2012		2013		2013	2013	2014
			Budget	Actual	Budget	Actual YTD Sept 2013	Year End Estimate	Budget Estimate	
Park Endowment Fund									
Begin Net Cash & Investments									
702-000-308-80-00-00		Begin Cash Unreserved	\$50,000	\$64,763	\$45,613	\$47,002	\$47,002	\$37,441	
Total Begin Net Cash & Investments			\$50,000	\$64,763	\$45,613	\$47,002	\$47,002	\$37,441	
Miscellaneous Revenues									
702-000-361-11-00-00		Investment Interest	\$65	\$71	\$50	\$41	\$0	\$0	
Total Miscellaneous Revenues			\$65	\$71	\$50	\$41	\$0	\$0	
Total Park Endowment Fund Revenue									
			\$65	\$71	\$50	\$41	\$0	\$0	
Total Park Endowment Fund Available Resources									
			\$50,065	\$64,834	\$45,663	\$47,043	\$47,002	\$37,441	



# 2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	<b>Park Endowment Fund</b>							
	<b>Administration</b>							
702-000-576-10-31-00	Grafton Operating Supplies	\$300	\$100	\$300	\$0	\$0	\$100	\$100
	<b>Total Supplies</b>	<b>\$300</b>	<b>\$100</b>	<b>\$300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100</b>	<b>\$100</b>
702-000-576-10-47-00	Grafton Utilities	\$3,000	\$1,540	\$1,500	\$114	\$114	\$1,700	\$1,700
702-000-576-10-48-00	Grafton Repair & Maint	\$7,400	\$11,734	\$2,000	\$0	\$0	\$500	\$500
	<b>Total Services</b>	<b>\$10,400</b>	<b>\$13,275</b>	<b>\$3,500</b>	<b>\$114</b>	<b>\$114</b>	<b>\$2,200</b>	<b>\$2,200</b>
	<b>Total Administration</b>	<b>\$10,700</b>	<b>\$13,375</b>	<b>\$3,800</b>	<b>\$114</b>	<b>\$114</b>	<b>\$2,300</b>	<b>\$2,300</b>
	<b>Capital Expenditures</b>							
702-000-594-76-61-00	Land & Improvements	\$7,800	\$4,458	\$2,000	\$0	\$0	\$0	\$0
702-000-594-76-62-00	Buildings & Structures	\$0	\$0	\$10,000	\$7,261	\$7,261	\$7,261	\$0
702-000-594-76-64-00	Machinery & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Capital Expenditures</b>	<b>\$7,800</b>	<b>\$4,458</b>	<b>\$12,000</b>	<b>\$7,261</b>	<b>\$7,261</b>	<b>\$7,261</b>	<b>\$0</b>
	<b>Total Park Endowment Fund</b>	<b>\$18,500</b>	<b>\$17,832</b>	<b>\$15,800</b>	<b>\$7,375</b>	<b>\$7,375</b>	<b>\$9,561</b>	<b>\$2,300</b>