



Date: December 31, 2013

To: Citizens of the City of Burlington
Burlington City Council
Burlington City Employees

From: Steve Sexton, Mayor

Subject: 2014 Budget

I am submitting the final adopted City of Burlington 2013 budget document to you for your information. The 2014 Burlington budget reflects the cooperative efforts of the Mayor, Council, staff, and residents that provided hours of work and valuable input. I want to thank each of you for your help in constructing a budget that responds to the needs of City residents, businesses, and visitors alike. The final 2014 City of Burlington budget has been developed based upon the following projections and assumptions:

Strategic Planning Model:

This budget proposal reflects the ongoing implementation of a budget model that directs the investment of resources to achieving measurable outcomes. In each department's budget proposal, the department head was asked to summarize departmental services, to identify 2013 goals and accomplishments, to establish goals for 2014, and to tie requests for additional personnel and resources to achieving specific levels of service. The budget also responds to priorities identified during the Council goal setting sessions held in 2012 along with any updates made to date. I look forward to working with Council to implement an even more comprehensive strategic budget planning process for the 2015 budget.

Resources

The 2014 final budget projects \$22,887,293 in total revenues, including \$11,156,393 in the Current Expense Fund 001. This budget reflects continuation of recent sales tax trends (\$7 Million projected to be received in 2014), and responds to Council's desire to emphasize street and arterial maintenance and

repair. As such, the proposed budget directs a total transfer of \$300,000 to the Street Fund (101) from the current expense fund, and directs \$472,500 of sales tax revenues to the Arterial Street Fund (102). The budget preserves an estimated \$12,885,056 in ending net cash, including \$2,267,371 in the Current Expense Fund.

The budget includes conservative revenue estimates. It assumes a modest recovery in permit and development related revenue, continued low investment interest returns, continued discount of City impact fees, Council's continued forgoing of the allowed 1% annual increase in property taxes, and no increase in other taxes or fees other than those previously directed by ordinance or mandated by court action.

Expenditures

The 2014 expenditure budget totals \$25,526,447 for all funds, including \$12,733,818 in the Current Expense Fund. The final 2014 budget maintains essential city services while complying with Council's policy to retain General Fund ending cash reserves equal to 20% of the operational budget. Proposed expenditure levels respond to negotiated wage adjustments included within existing collective bargaining agreements (police and teamsters), a significant anticipated increase in public defense costs, and nominal personnel enhancements. This budget reflects a significant change in the City's approach to professional services. Professional services budget line items were "zero-based", and where possible, have been redirected internally to staff resources where doing so would result in measurable cost savings (i.e. engineering and storm water).

This budget also meets the City's debt service obligations as follows:

- City Hall / Library LTGO bond: Principal and Interest: \$726,569
Final Payment in 2014
- North Burlington Boulevard LTGO bond: Principal and Interest: \$508,458
Final Payment in 2021 (Interest rate reset effective January 2013 from 4% to 1.12%)
- Storm Sewer Revenue bond: Principal and Interest: \$435,781
Final Payment/Restructure in 2014
- Sewer Revenue bond: Principal and Interest: \$1,029,600
Final Payment in 2013

City Policy Initiatives in 2014

The 2014 budget initiates several important policy initiatives for the City of Burlington. These initiatives include the following:

- Design and initial implementation of an Equipment Rental and Revolving Fund for the maintenance and replacement of significant equipment in the Streets, Sewer, and Information Technology areas
- Development of an Indirect Cost Allocation model to better quantify and account for expenditures
- Updating of city personnel policies, procurement policies and contract administrative functions, including an enhanced role for the Finance Department
- Internalizing of functions previously performed by contract and/or professional service agreements including portions of payroll processing and engineering
- Implementation of a Level of Service budget development analysis model to identify and prioritize needs, and to evaluate optimal allocation of resources to meet these needs



ELECTED OFFICIALS

		<u>TERM</u>	<u>TERM COMPLETED</u>
MAYOR:	Steve Sexton	4 years	December, 2015
COUNCILORS:			
N.W. Ward #1	Ted Montgomery	4 years	December, 2015
N.E. Ward #2	Edith Edmundson	4 years	December, 2015
Central Ward #3	Richard DeGloria	4 years	December, 2015
S.W. Ward #4	Tonya Bieche	4 years	December, 2017
S.E. Ward #5	Chris Loving	4 years	December, 2017
East Ward #6	Bill Aslett	4 years	December, 2017
At Large	Joe DeGloria	4 years	December, 2017

EXECUTIVE STAFF

CITY ADMINISTRATOR	Bryan Harrison
INTERIM CITY ATTORNEY	Leif Johnson
FINANCE DIRECTOR	Crystil Robinson
FIRE CHIEF	David Nielson
LIBRARY DIRECTOR	Maggie Buckholz
PARKS DIRECTOR	Loren Cavanaugh
PLANNING DIRECTOR	Margaret Fleek
POLICE CHIEF	Bill VanWieringen
PUBLIC WORKS DIRECTOR	Marvin Pulst

ORDINANCE NO. 1791

**AN ORDINANCE ADOPTING THE 2014 BUDGET OF THE CITY OF
BURLINGTON, WASHINGTON AND SETTING FORTH IN SUMMARY
FORM THE ESTIMATED REVENUE AND APPROPRIATED
EXPENDITURE TOTALS**

THE CITY COUNCIL OF THE CITY OF BURLINGTON DO ORDAIN AS
FOLLOWS:

SECTION I. The final budget for the calendar year 2014, entitled "CITY OF BURLINGTON 2014 BUDGET", approved by the Mayor and attested by the Finance Director, is hereby adopted by reference and shall constitute all of the appropriations of the City for the year 2014.

SECTION II. A summary of estimated revenues and appropriated expenditures for each separate fund and aggregate totals for all funds are as follows:

Fund No.	Fund Description	Beginning Net Cash and Revenues as per Current		
		Beginning Net Cash	Estimated Revenues	Total Resources
001	Current Expense	\$ 3,844,796	\$ 11,156,393	\$ 15,001,189
101	City Street	\$ 650,451	\$ 533,000	\$ 1,183,451
102	Arterial Street	\$ 2,790,778	\$ 4,209,000	\$ 6,999,778
116	Cemetery	\$ 23,277	\$ 50,240	\$ 73,517
119	Substance Abuse Control	\$ 2,699	\$ -	\$ 2,699
197	Lodging Tax	\$ 311,156	\$ 245,500	\$ 556,656
201	GO Bonds	\$ 224,796	\$ 750,200	\$ 974,996
300	Current Expense Capital Reserve	\$ -	\$ 740,000	\$ 740,000
301	Capital Improvement	\$ 487,828	\$ 80,500	\$ 568,328
311	Park & Rec Capital Reserve	\$ 717,799	\$ 110,500	\$ 828,299
401	Sewer	\$ 2,987,618	\$ 3,228,860	\$ 6,216,478
425	Storm Drainage	\$ 2,501,205	\$ 1,422,000	\$ 3,923,205
501	Equipment Rental & Reserve	\$ 612,633	\$ 358,600	\$ 971,233
601	Cemetery Endowment	\$ 327,149	\$ 2,500	\$ 329,649
602	Park Endowment	\$ 37,441	\$ -	\$ 37,441
621	LID Guarantee	\$ 4,584	\$ -	\$ 4,584
	Total All Funds	\$ 15,524,210	\$ 22,867,293	\$ 38,411,503

Fund No.	Fund Description	Ending Net Cash and Expenditures as per Current		
		Ending Net Cash	Estimated Expenditures	Total Uses
001	Current Expense	\$ 2,267,371	\$ 12,733,818	\$ 15,001,189
101	City Street	\$ 88,421	\$ 1,095,030	\$ 1,183,451
102	Arterial Street	\$ 2,269,007	\$ 4,730,771	\$ 6,999,778
116	Cemetery	\$ 2,397	\$ 71,120	\$ 73,517
119	Substance Abuse Control	\$ -	\$ 2,699	\$ 2,699
197	Lodging Tax	\$ 347,006	\$ 209,650	\$ 556,656
201	GO Bonds	\$ 224,684	\$ 750,312	\$ 974,996
300	Current Expense Capital Reserve	\$ 740,000	\$ -	\$ 740,000
301	Capital Improvement	\$ 558,328	\$ 10,000	\$ 568,328
311	Park & Rec Capital Reserve	\$ 677,299	\$ 151,000	\$ 828,299
401	Sewer	\$ 2,729,769	\$ 3,486,709	\$ 6,216,478
425	Storm Drainage	\$ 1,989,747	\$ 1,933,458	\$ 3,923,205
501	Equipment Rental & Reserve	\$ 626,233	\$ 345,000	\$ 971,233
601	Cemetery Endowment	\$ 329,649	\$ -	\$ 329,649
602	Park Endowment	\$ 35,141	\$ 2,300	\$ 37,441
621	LID Guarantee	\$ 4	\$ 4,580	\$ 4,584
	Total All Funds	\$ 12,885,056	\$ 25,526,447	\$ 38,411,503

SECTION III. The Finance Director is hereby directed to transmit the State Auditor's Office a copy of the final budget as adopted.

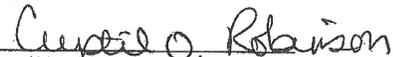
SECTION IV. This ordinance shall take effect December 7, 2013, five (5) days following its publication as required by law.

INTRODUCED, passed by the City Council, and approved by the Mayor of the City of Burlington, Washington, at an open public meeting this 26th day of November, 2013.

THE CITY OF BURLINGTON


Steve Sexton, Mayor

ATTEST:


Crystil Robinson, Finance Director

APPROVED AS TO FORM:


Scott G. Thomas, City Attorney

FILED WITH CITY CLERK:	11/25/2013
PASSED BY CITY COUNCIL:	11/26/2013
SIGNED BY THE MAYOR:	11/27/2013
PUBLISHED:	12/02/2013
EFFECTIVE DATE:	12/07/2013



City of Burlington
2014 Budget Summary

FUND #	FUND NAME	2014 EST BNC	2014 EST REV	2014 TRANSFER IN	2014 EST TOTAL REV	2014 O & M EXP	2014 CAPITAL	2014 TRANSFER OUT	2014 TOTAL EXP	2014 EST ENC
001	CURRENT EXPENSE	\$ 3,844,796	\$ 10,648,013	\$ 508,380	\$ 11,343,668	\$ 11,343,668	\$ 455,150	\$ 935,000	\$ 12,733,818	\$ 2,267,371
101	STREET	\$ 650,451	\$ 533,000	-	\$ 533,000	\$ 630,780	\$ 4,500	\$ 459,750	\$ 1,095,030	\$ 88,421
102	ARTERIAL STREET	\$ 2,790,778	\$ 3,934,000	\$ 275,000	\$ 4,209,000	-	\$ 4,730,771	-	\$ 4,730,771	\$ 2,269,007
116	CEMETERY	\$ 23,277	\$ 50,240	-	\$ 50,240	\$ 71,120	-	-	\$ 71,120	\$ 2,397
119	DRUG ABUSE	\$ 2,699	-	-	\$ -	\$ 500	\$ 2,199	-	\$ 2,699	\$ 0
197	LODGING TAX	\$ 311,156	\$ 245,500	-	\$ 245,500	\$ 209,650	-	-	\$ 209,650	\$ 347,006
201	GO BONDS	\$ 224,796	\$ 750,200	-	\$ 750,200	\$ 750,312	-	-	\$ 750,312	\$ 224,684
300	CURRENT EXP CAP RESERVE	\$ -	\$ -	\$ 740,000	\$ 740,000	-	\$ -	-	\$ -	\$ 740,000
301	CAPITAL IMP	\$ 487,828	\$ 80,500	-	\$ 80,500	-	\$ 10,000	-	\$ 10,000	\$ 558,328
311	PARK RESERVE	\$ 717,799	\$ 110,500	-	\$ 110,500	-	\$ 151,000	-	\$ 151,000	\$ 677,299
401	SEWER	\$ 2,987,618	\$ 3,198,000	\$ 30,860	\$ 3,228,860	\$ 1,916,558	\$ 1,257,851	\$ 312,300	\$ 3,486,709	\$ 2,729,769
425	STORM DRAINAGE	\$ 2,501,205	\$ 1,422,000	-	\$ 1,422,000	\$ 883,448	\$ 849,400	\$ 200,610	\$ 1,933,458	\$ 1,989,747
501	ER&R FUND	\$ 612,633	\$ 600	\$ 358,000	\$ 358,600	-	\$ 345,000	-	\$ 345,000	\$ 626,233
701	CEMETERY ENDOWMENT	\$ 327,149	\$ 2,500	-	\$ 2,500	-	-	-	\$ -	\$ 329,649
702	PARK ENDOWMENT	\$ 37,441	-	-	\$ -	\$ 2,300	-	-	\$ 2,300	\$ 35,141
621	LID GUARANTEE	\$ 4,584	-	\$ -	\$ -	-	\$ -	\$ 4,580	\$ 4,580	\$ 4
		\$ 15,524,210	\$ 20,975,053	\$ 1,912,240	\$ 22,887,293	\$ 15,808,336	\$ 7,805,871	\$ 1,912,240	\$ 25,526,447	\$ 12,885,056

RESOLUTION NO. 04 - 2014A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF BURLINGTON

WHEREAS, the City Council desires to establish the salary schedule for employees and elected officials of the City of Burlington, and

WHEREAS, the labor agreement between the City and the Burlington Police Employees' Guild provides for a 1.62% base wage rate increase effective January 1, 2014; and

WHEREAS, the labor agreement between the City and the International Association of Firefighters Local 4111 provides for a 2.62% base wage rate increase consisting of a 1.62% Cost of Living Adjustment and an additional 1.0% salary increase in response to an increase in annual hours worked as per the Collective Bargaining Agreement, effective January 1, 2014; and

WHEREAS, the labor agreements between the City and Teamsters Local Union No. 231 Public Works Division and Clerical Employees and Records Technicians expired December 31st, 2013 and are currently under negotiations; and

WHEREAS, it is the intent of the City Council to implement a 1.62% cost of living increase for its non-represented employees, which shall take effect on January 1, 2014; and

WHEREAS, an analysis of internal equity between positions of like skill requirements and level of responsibility supports realignment of several non-represented positions, and the elimination of several unused compensation categories effective March 1, 2014.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURLINGTON AS FOLLOWS:

SECTION 1. That the monthly base compensation for City employees shall be paid in accordance with the following salary schedule, subject to adjustments as contained in collective bargaining agreements entered by the City, and subject further to Longevity adjustments set out below:

City Administrator	\$10,149.20 - \$11,423.01
Public Works Director-Engineer	\$8,499.79 - \$9,566.59
Police Chief	\$8,430.51 - \$9,522.85
City Attorney, Finance Director, Planning Director	\$8,011.86 - \$9,017.42
Assistant Police Chief	\$7,969.61 - \$8,969.88
Fire Chief, Police Lieutenant	\$7,551.95 - \$8,499.79
Assistant PW Director-Engineer, Assistant Fire Chief / Fire Marshal	\$7,118.44 - \$8,011.86
Park and Recreation Director	\$6,709.82 - \$7,551.95
Library Director	\$6,324.64 - \$7,118.44
Fire Division (Battalion) Chief, Information Technology Manager	\$6,140.43 - \$6,911.11
Police Sergeant	\$6,410.73 - \$7,066.41

Accounting Manager, Sewer Supervisor	\$5,961.58 - \$6,709.82
Fire Captain	\$6,417.96 - \$6,531.55
Building Official, Assistant City Attorney	\$5,787.94 - \$6,514.38
Buildings and Grounds Supervisor, Assistant City Engineer, Parks Supervisor, Streets Supervisor	\$5,619.36 - \$6,324.64
Fire Lieutenant	\$5,963.59 - \$6,247.57
Process Analyst	\$5,530.00 - \$6,224.00
Police Officer	\$5,168.96 - \$6,161.15
Interim Foreman - Plant Operations	\$5,383.00 - \$5,805.00
Interim Foreman - Streets I	\$5,235.00 - \$5,670.00
Interim Foreman - Collection System	\$5,151.00 - \$5,712.00
Court Administrator,	\$5,142.51 - \$5,787.94
Firefighter	\$4,543.69 - \$5,679.61
Building Inspector / Code Enforcement	\$5,024.53 - \$5,655.16
Information Systems Technician	\$4,878.19 - \$5,490.44
Administrative Assistant, Permit Center Manager	\$4,598.16 - \$5,175.27
Code Enforcement Officer, Engineer Technician, Engineer I, Police Administrative Secretary, Recreation Coordinator	\$4,464.23 - \$5,024.53
Sewer Lead Operator	\$4,899.00 - \$5,008.00
Street Lead Person, Park Lead Person	\$4,774.00 - \$4,930.00
Library Systems Administrator	\$4,334.21 - \$4,878.19
Sewer Class II Operator, Lab Specialist, Pretreatment Coordinator	\$4,435.00 - \$4,821.00
Children's Librarian	\$4,207.97 - \$4,736.10
Sewer Class I Operator	\$4,243.00 - \$4,617.00

Utility I	\$4,103.00 - \$4,616.00
Legal Secretary	\$3,966.41 - \$4,464.23
Librarian	\$3,738.72 - \$4,207.97
Accounting Specialist	\$3,456.00 - \$4,098.00
IS Technical Assistant	\$3,629.83 - \$4,085.41
Operator in Training	\$3,647.00 - \$4,026.00
Staff Assistant I	\$3,524.11 - \$3,966.41
Court Clerk	\$3,102.00 - \$3,832.00
Groundskeeper	\$3,229.00 - \$3,736.00
Accounting Technician II	\$3,155.00 - \$3,792.00
Work Crew Coordinator, Library Technical Services Coordinator	\$3,225.06 - \$3,629.83
Police Records Clerk	\$3,024.00 - \$3,682.00
Accounting Technician I	\$2,855.00 - \$3,487.00
Senior Library Clerk, Senior Library Associate	\$3,039.93 - \$3,421.46
Custodian	\$2,898.00 - \$3,410.00
Utility II	\$2,859.00 - \$2,994.00
Library Assistant	\$2,399.75 - \$2,700.94
Receptionist	\$2,338.00 - \$2,894.00
Mayor	\$4,241.53
City Councilmember	\$600.00 - \$800.00
Part-Time and Seasonal Employees	\$9.32/hr. - \$15.25/hr
Civil Service Secretary/Chief Examiner	\$20 - \$25 /hour

SECTION 2. Longevity. Longevity of \$5.00 per month shall be in addition to the base pay reflected in Section "1" above, for each year of service beginning the third year of employment for full-time, non-represented employees.

SECTION 3. Collective Bargaining Agreements. Compensation for positions covered by Collective Bargaining Agreements shall be as specified by the terms of the applicable collective bargaining agreement(s).

SECTION 4. Repealer. That resolution No. 22-2013 of the City of Burlington is hereby repealed.

SECTION 5. Effective Date. This resolution shall become effective at 12:01 a.m. on March 1, 2014 for non-represented positions, and retroactively to 12:01 a.m. on January 1, 2014 for represented positions.

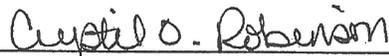
INTRODUCED AND PASSED by the City Council of Burlington and approved by the Mayor this 25th day of February, 2014.

THE CITY OF BURLINGTON



Steve Sexton, Mayor

ATTEST:



Crystil Robinson, Finance Director

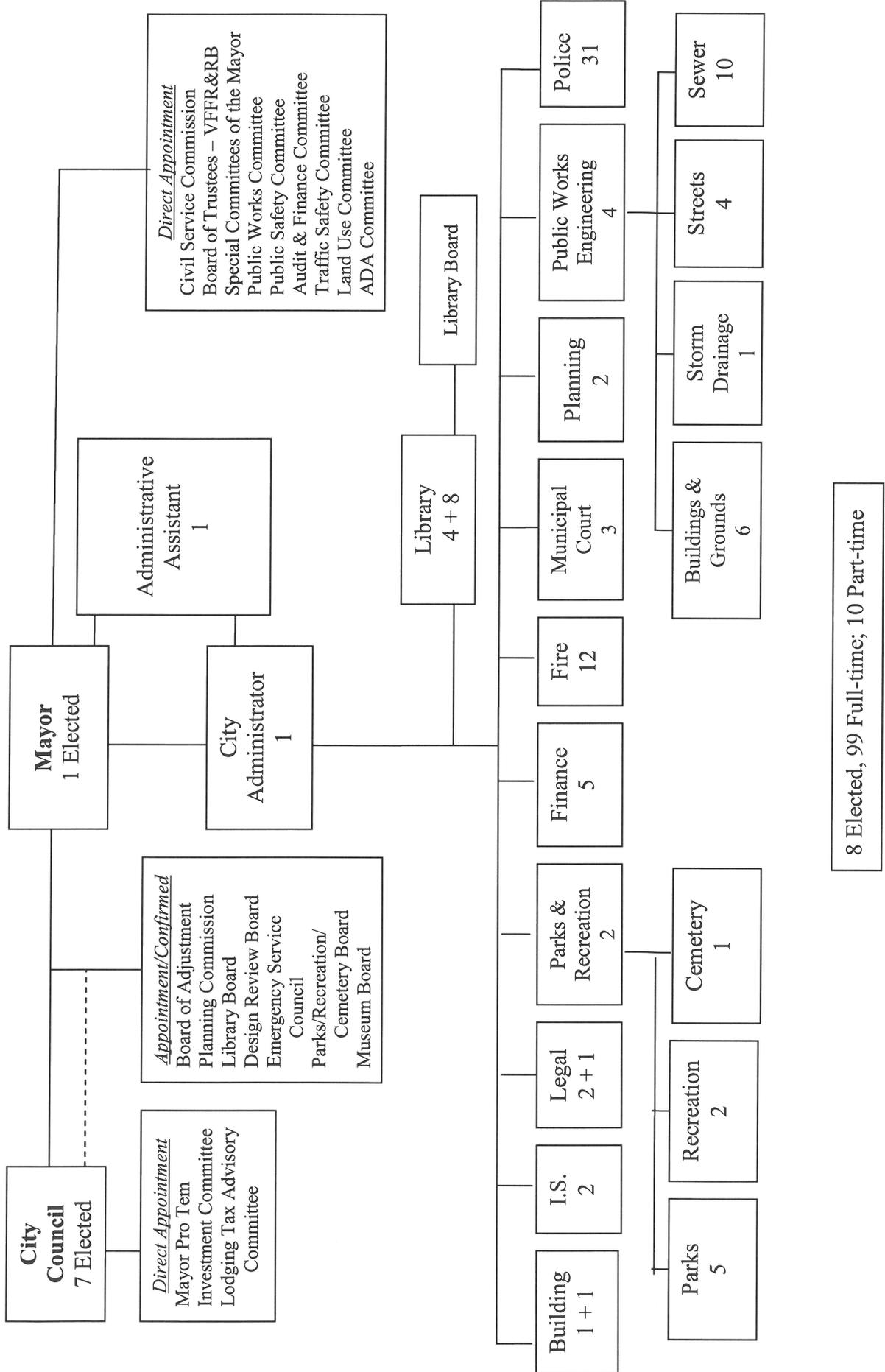
APPROVED AS TO FORM:



Scott G. Thomas, City Attorney

PUBLISHED: March 3, 2014

City of Burlington Organizational Chart – 2014 Funded Positions



8 Elected, 99 Full-time; 10 Part-time

City of Burlington

2014 Summary of Salaries, Benefits and Personnel

Department & Positions	Salaries	Medical	Other Benefits
Current Expense			
Legislative	62,400	-	4,905
<i>Council Members (7)</i>			
Judicial	163,050	55,950	28,290
<i>Court Administrator</i>			
<i>Court Clerk (2)</i>			
Executive	50,900	-	4,115
<i>Mayor</i>			
Admin/Finance	481,350	102,650	82,590
<i>City Administrator</i>			
<i>Administrative Assistant</i>			
<i>Finance Director</i>			
<i>Accounting Manager</i>			
<i>Accounting Technician (3)</i>			
Legal	177,330	39,700	29,290
<i>City Attorney</i>			
<i>Legal Secretary</i>			
<i>Part-time Paralegal</i>		-	
Planning	180,500	17,450	30,530
<i>Director</i>			
<i>Permit Center Manager</i>			
Building Inspection	117,050	16,350	21,850
<i>Building Official</i>			
<i>Building Inspector/Code Enforcement</i>			
Festivals	6,600	-	1,200
<i>As assigned from departments</i>			
Buildings & Grounds	331,618	103,900	62,902
<i>Supervisor</i>			
<i>Utility I (2)</i>			
<i>Custodian (3)</i>			
<i>Work Crew Coordinator (thru 3/31/14)</i>	11,900	2,380	2,780
<i>Seasonal 1,040 hrs (split with Storm)</i>			
Information Systems	118,350	43,900	20,400
<i>IS Technician</i>			
<i>IS Technician Assistant</i>			
Police	2,460,900	631,650	360,530
<i>Chief</i>			
<i>Assistant Chief</i>			
<i>Lieutenant</i>			
<i>Sergeant (3)</i>			
<i>Officer (17)</i>			
<i>Detective Sergeant</i>			
<i>Detective (2)</i>			
<i>Administrative Secretary</i>			
<i>Records Clerk (4)</i>			

City of Burlington

2014 Summary of Salaries, Benefits and Personnel

Department & Positions	Salaries	Medical	Other Benefits
Fire	897,875	231,700	97,800
<i>Fire Chief</i>			
<i>Assistant Chief/Marshall</i>			
<i>Division Chief</i>			
<i>Captain</i>			
<i>Lieutenant (2)</i>			
<i>Firefighter (6)</i>			
<i>Volunteer (35)</i>	235,290	-	3,510
Engineering	262,500	37,800	46,050
<i>City Engineer/PW Director</i>			
<i>Asst. Engineer/Director</i>			
<i>Engineering Technician</i>			
Library	443,400	43,000	75,300
<i>Director</i>			
<i>Children's Librarian</i>			
<i>System Admin/Circulation Supervisor</i>			
<i>Librarian (2)</i>			
<i>Senior Library Clerk/Associate (1.5)</i>			
<i>Tech. Services Coordinator PT</i>			
<i>Library Assistant (3) PT (1.5)</i>			
<i>Library Paige PT (.75)</i>			
Parks & Recreation	525,270	121,300	93,070
<i>Director</i>			
<i>Parks Supervisor</i>			
<i>Recreation Coordinator</i>			
<i>Staff Assistant I</i>			
<i>Utility I (4)</i>			
Total Current Expense Fund	6,526,283	1,447,730	965,112
Streets (1/3 allocated to Storm Drain)	177,600	48,415	33,050
<i>Street Supervisor</i>			
<i>Lead (67%)</i>			
<i>Utility I (2) (67%)</i>			
<i>Seasonal 1,040 hrs.</i>			
Cemetery	41,700	10,000	7,515
<i>Utility I (60%)</i>			
<i>Seasonal 600 hrs</i>			
Sewer	692,850	205,000	130,350
<i>Sewer Supervisor</i>			
<i>Process Analyst</i>			
<i>Laboratory Specialist</i>			
<i>Operator II (5)</i>			
<i>Operator in Training</i>			
<i>Utility I, Maintenance</i>			
Storm Drainage	146,200	47,650	27,530
<i>Engineer</i>			
<i>1/3 Street Operations</i>			

**AN ORDINANCE OF THE CITY OF BURLINGTON
FIXING THE AMOUNT OF PROPERTY TAXES TO BE
LEVIED IN 2013 FOR COLLECTION IN 2014.**

WHEREAS the City Council has properly given notice of the public hearing held at 7:00 p.m., Thursday, November 14, 2013, to consider the City of Burlington tax revenues for the 2014 calendar year, and increases in property tax revenues, all pursuant to RCW 84.55.120; and

WHEREAS the City Council after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Burlington does require an increase in property tax revenue from the previous year as established below, and will also receive an increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of the City of Burlington and in its best interest; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURLINGTON
DO ORDAIN AS FOLLOWS:**

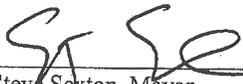
SECTION I. That an increase in the regular property tax levy, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, is hereby authorized for the 2014 levy in the amount of \$ 2,469,719 which is a percentage increase of 0 % from the previous year.

SECTION II. The Finance Director is hereby authorized and directed to transmit to the County Assessor copies of this ordinance which levies taxes for collection for the year 2014.

SECTION III. This ordinance shall be in full force and effect five (5) days from and after its passage, approval and publication as required by law.

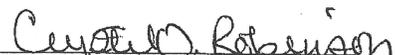
INTRODUCED AND PASSED by the City Council of Burlington and approved by the Mayor this 14th day of November, 2013.

THE CITY OF BURLINGTON



Steve Sexton, Mayor

ATTEST:



Crystil O. Robinson, Finance Director

APPROVED AS TO FORM:

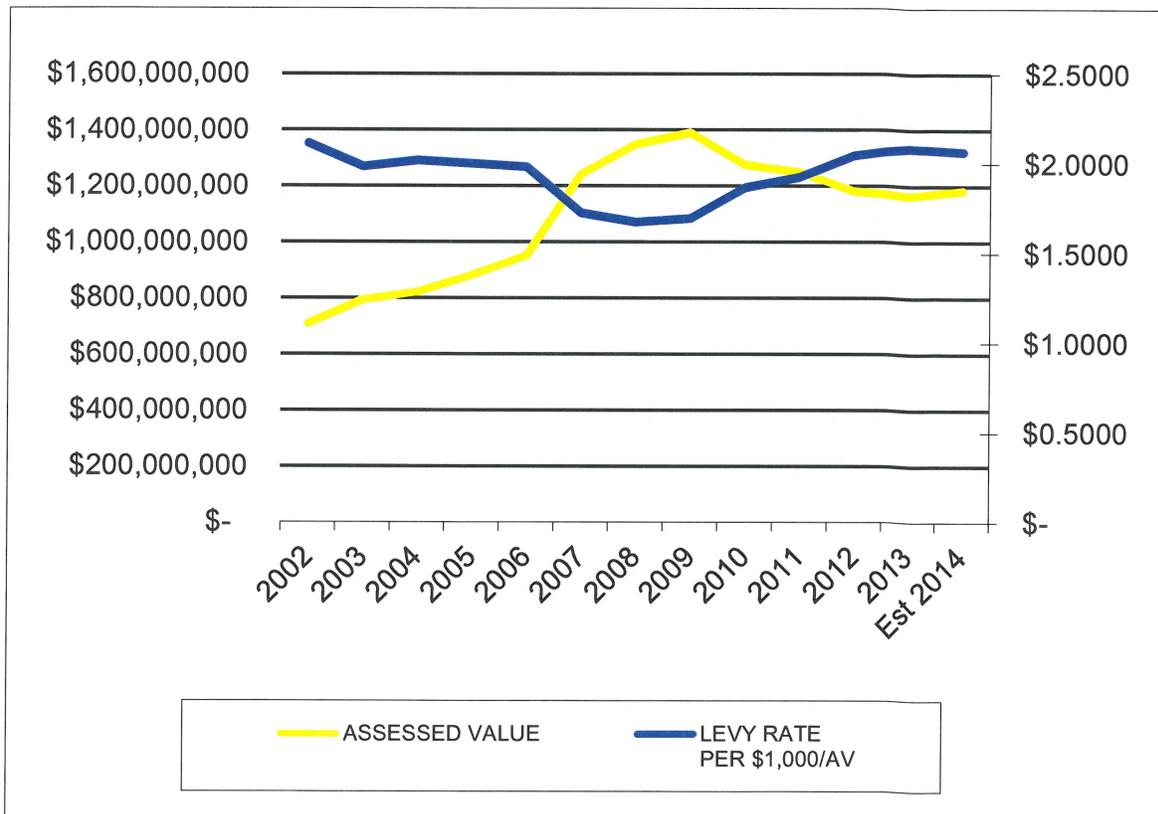


Scott G. Thomas, City Attorney

FILED WITH CITY CLERK: 11/08/2013
PASSED BY CITY COUNCIL: 11/14/2013
SIGNED BY THE MAYOR: 11/15/2013
PUBLISHED: 11/18/2013
EFFECTIVE DATE: 11/23/2013

CITY OF BURLINGTON PROPERTY TAXES

	ASSESSED VALUE	LEVY RATE PER \$1,000/AV	CITY TAX LEVIED
2002	\$ 709,477,264	\$ 2.1127	\$ 1,498,913
2003	\$ 793,932,409	\$ 1.9845	\$ 1,590,536
2004	\$ 821,206,361	\$ 2.0179	\$ 1,657,112
2005	\$ 882,287,979	\$ 2.0003	\$ 1,764,841
2006	\$ 952,267,548	\$ 1.9827	\$ 1,888,061
2007	\$ 1,243,038,729	\$ 1.7270	\$ 2,149,918
2008	\$ 1,349,500,397	\$ 1.6750	\$ 2,260,413
2009	\$ 1,390,315,144	\$ 1.6943	\$ 2,355,611
2010	\$ 1,276,473,786	\$ 1.8661	\$ 2,382,031
2011	\$ 1,250,300,248	\$ 1.9248	\$ 2,406,523
2012	\$ 1,182,072,646	\$ 2.0453	\$ 2,417,693
2013	\$ 1,165,205,582	\$ 2.0855	\$ 2,430,067
Est 2014	\$ 1,184,625,131	\$ 2.0679	\$ 2,449,719

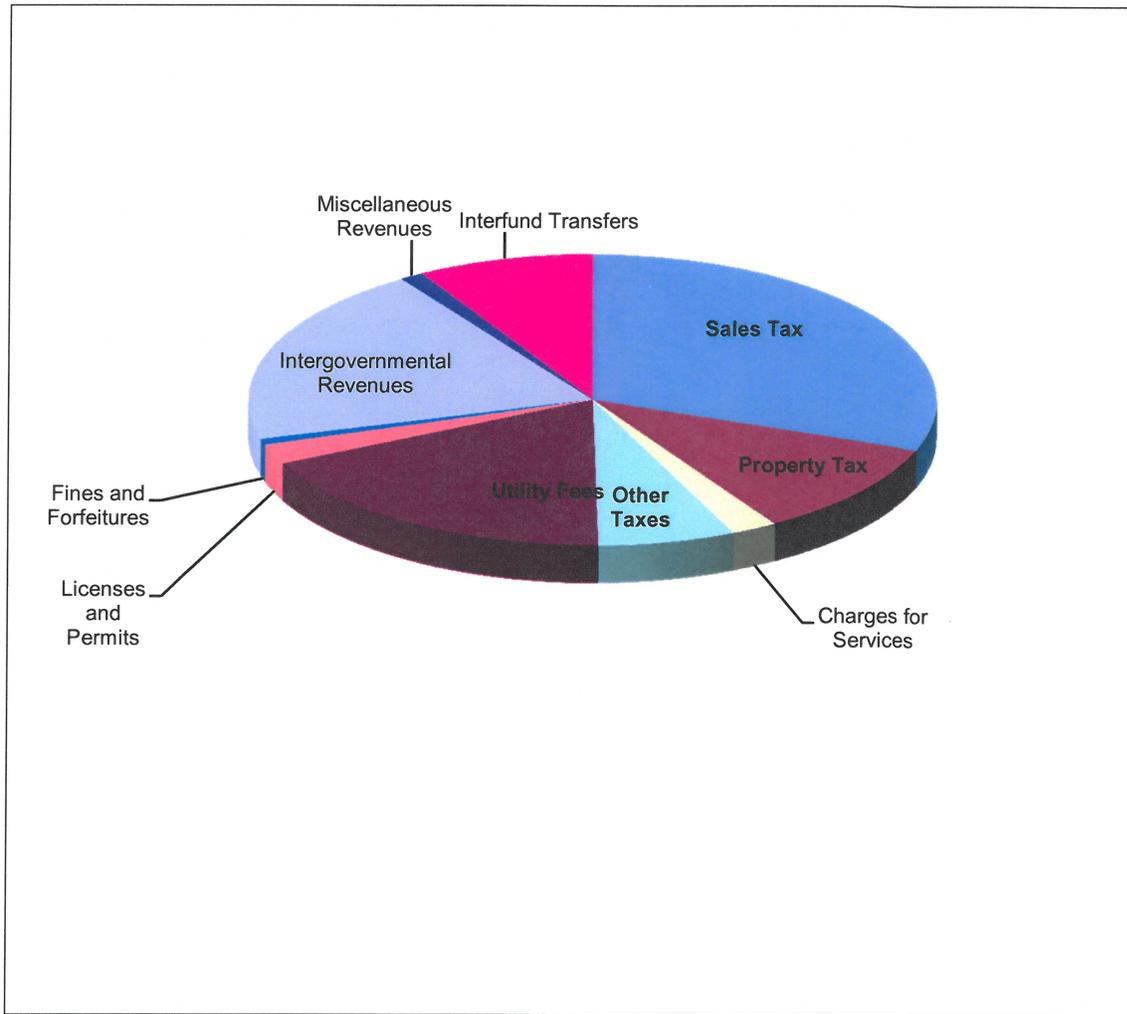


CITY OF BURLINGTON
KEY ECONOMIC INDICATORS

Fund #	LINE ITEM	2007	2008	2009	2010	2011	2012	2013	2014
								YE Est	Budget
MISC	SALES TAX	\$ 7,591,253	#####	\$ 6,052,857	\$ 5,863,311	\$ 6,306,482	\$ 6,721,846	\$ 7,100,000	\$ 7,000,000
MISC	PROPERTY TAX	\$ 2,107,313	#####	\$ 2,309,936	\$ 2,318,016	\$ 2,403,865	\$ 2,414,748	\$ 2,417,693	\$ 2,417,693
001	BUSINESS LICENSES	\$ 110,819	\$ 110,030	\$ 102,650	\$ 125,552	\$ 149,724	\$ 154,139	\$ 104,800	\$ 104,500
001	BUILDING PERMITS	\$ 112,724	\$ 94,540	\$ 95,886	\$ 47,177	\$ 52,787	\$ 58,389	\$ 70,000	\$ 60,000
001	PLUMBING & MECH PERMITS	\$ 14,407	\$ 11,588	\$ 13,530	\$ 12,116	\$ 11,472	\$ 12,785	\$ 12,000	\$ 10,000
001	ENGIN. FEES & CHARGES	\$ 10,638	\$ 13,173	\$ 10,003	\$ 546	\$ 3,589	\$ 1,080	\$ -	\$ -
001	ZONING & SUBDIVISIONS	\$ 22,650	\$ 25,380	\$ 14,372	\$ 19,070	\$ 14,360	\$ 8,590	\$ 4,400	\$ 5,000
001	PLAN CHECK FEES	\$ 66,320	\$ 51,879	\$ 76,172	\$ 30,889	\$ 23,055	\$ 36,962	\$ 40,000	\$ 40,000
001	PLAN & DEVELOPMENT FEES	\$ 10,065	\$ 14,323	\$ 10,003	\$ 9,187	\$ 7,417	\$ 16,274	\$ 25,000	\$ 10,000
010	FIRE IMPACT FEES	\$ 24,587	\$ 103,833	\$ 6,199	\$ 6,660	\$ 979	\$ 16,086	\$ 25,000	\$ 10,000
101/102	STREET IMPACT FEES	\$ 74,594	\$ 300,602	\$ 88,815	\$ 243,208	\$ 56,857	\$ 85,230	\$ 100,000	\$ 80,000
311	PARK IMPACT FEES	\$ 25,644	\$ 125,678	\$ 6,844	\$ 13,048	\$ 24,437	\$ 31,110	\$ 55,000	\$ 30,000
401	SEWER SERVICE CHARGES	\$ 2,990,473	#####	\$ 2,963,993	\$ 3,133,026	\$ 3,039,058	\$ 3,072,150	\$ 3,070,000	\$ 3,070,000
402	SEWER CONNECTIONS	\$ 248,594	\$ 340,421	\$ 202,630	\$ 184,510	\$ 278,783	\$ 141,995	\$ 50,000	\$ 75,000
425	STORM DRAIN CONNECT FEES	\$ 29,808	\$ 23,871	\$ 23,550	\$ 194,850	\$ 16,049	\$ 44,771	\$ 26,000	\$ 20,000
425	STORM DRAIN FEES	\$ 483,305	\$ 633,050	\$ 789,559	\$ 942,113	\$ 1,163,363	\$ 1,022,908	\$ 1,023,000	\$ 1,023,000

2014 BUDGETED REVENUES

SALES TAX	\$ 7,000,000	30.58%
PROPERTY TAX	\$ 2,417,693	10.56%
CHARGES FOR SERVICES	\$ 488,800	2.14%
OTHER TAXES	\$ 1,473,000	6.44%
UTILITY FEES	\$ 4,113,000	17.97%
LICENSES & PERMITS	\$ 515,500	2.25%
FINES & FORFEITURES	\$ 144,720	0.63%
INTERGOVERNMENTAL REVENUES	\$ 4,573,400	19.98%
MISCELLANEOUS REVENUES	\$ 248,940	1.09%
INTERFUND TRANSFERS	\$ 1,912,240	8.36%
	\$ 22,887,293	100.00%



2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Actual YTD Sept 2013		
Current Expense							
Beginning Cash							
001-000-308-10-00-00	Begin Cash Res Cur Exp 20%	\$0	\$2,037,805	\$2,791,112	\$701,434	\$701,434	\$3,844,796
001-000-308-10-00-90	Begin Cash Res High Crime	\$0	\$101,844	\$0	\$85,600	\$85,600	\$0
001-000-308-80-00-00	Begin Cash Unreserved	\$2,650,000	\$920,741	\$0	\$2,645,127	\$2,645,127	\$0
	Total Beginning Cash	\$2,650,000	\$3,060,390	\$2,791,112	\$3,432,161	\$3,432,161	\$3,844,796
Taxes							
General Property Taxes							
001-000-311-10-00-00	Real & Personal Property Tax	\$2,317,693	\$2,317,693	\$2,317,693	\$2,317,693	\$2,317,693	\$2,317,693
	Total General Property Taxes	\$2,317,693	\$2,317,693	\$2,317,693	\$2,317,693	\$2,317,693	\$2,317,693
Retail Sales and Use Taxes							
001-000-313-11-00-00	Sales & Use Tax	\$4,450,000	\$5,150,673	\$5,411,250	\$4,518,619	\$6,011,250	\$5,577,500
001-000-313-61-00-00	Natural Gas Use Tax	\$15,000	\$9,653	\$13,500	\$8,067	\$9,900	\$9,800
	Total Retail Sales and Use Taxes	\$4,465,000	\$5,160,326	\$5,424,750	\$4,526,686	\$6,021,150	\$5,587,300
Local Retail Sales and Use Tax Public Safety							
001-000-313-71-00-00	Local Sales Tax/Criminal Just	\$150,000	\$147,450	\$145,000	\$116,255	\$142,500	\$142,500
	Total Local Retail Sales and Use Tax Public Safety	\$150,000	\$147,450	\$145,000	\$116,255	\$142,500	\$142,500
	Total Retail Sales and Use Taxes	\$4,615,000	\$5,307,776	\$5,569,750	\$4,642,941	\$6,163,650	\$5,729,800
Business and Occupation Taxes							
Business and Occupation Taxes on Private Utilities							
001-000-316-41-00-00	Electricity Utility Tax	\$400,000	\$356,377	\$365,000	\$282,578	\$376,771	\$380,000
001-000-316-43-00-00	Natural Gas Utility Tax	\$175,000	\$87,942	\$100,000	\$67,452	\$89,935	\$90,000
001-000-316-47-00-00	Telephone Utility Tax	\$325,000	\$255,267	\$340,000	\$192,587	\$256,783	\$256,800
	Total Business and Occupation Taxes on Private Utilities	\$900,000	\$699,586	\$805,000	\$542,617	\$723,489	\$726,800
001-000-316-81-00-00	Punch Boards & Pull Tabs	\$20,000	\$17,912	\$15,000	\$14,926	\$19,900	\$17,000
	Total Business and Occupation Taxes	\$920,000	\$717,498	\$820,000	\$557,543	\$743,389	\$743,800
Excise Taxes							
001-000-317-20-00-00	Local Leasehold Tax	\$2,000	\$1,880	\$2,000	\$1,460	\$1,950	\$1,900
	Total Excise Taxes	\$2,000	\$1,880	\$2,000	\$1,460	\$1,950	\$1,900
Other Taxes							
Tourism Promotion Charges							
001-000-318-11-00-00	Admissions Tax	\$200,000	\$175,808	\$200,000	\$128,554	\$171,500	\$170,000
	Total Tourism Promotion Charges	\$200,000	\$175,808	\$200,000	\$128,554	\$171,500	\$170,000
	Total Other Taxes	\$200,000	\$175,808	\$200,000	\$128,554	\$171,500	\$170,000
	Total Taxes	\$8,054,693	\$8,520,654	\$8,909,443	\$7,648,190	\$9,398,182	\$8,963,193

2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Actual YTD Sept 2013	2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Actual			
Licenses and Permits								
Business Licenses and Permits								
Amusements								
001-000-321-70-00-15	Amusement Licenses	\$5,000	\$3,125	\$5,000	\$3,425	\$3,425	\$3,425	\$3,200
	Total Amusements	\$5,000	\$3,125	\$5,000	\$3,425	\$3,425	\$3,425	\$3,200
Other Business Licenses and Permits								
001-000-321-91-00-00	Comcast/Blackrock Franchise	\$75,000	\$96,510	\$73,500	\$75,107	\$75,107	\$100,000	\$106,000
001-000-321-91-00-05	Waste Mgmt Franchise Fee	\$125,000	\$124,316	\$129,000	\$81,736	\$81,736	\$110,000	\$112,000
001-000-321-99-00-00	Business Licenses & Permits	\$150,000	\$154,139	\$150,000	\$96,733	\$96,733	\$100,000	\$100,000
001-000-321-99-00-15	Vendor Licenses & Permits	\$5,000	\$4,520	\$5,000	\$3,120	\$3,120	\$4,800	\$4,500
	Total Other Business Licenses and Permits	\$355,000	\$379,485	\$357,500	\$256,696	\$256,696	\$314,800	\$322,500
	Total Business Licenses and Permits	\$360,000	\$382,610	\$362,500	\$260,121	\$260,121	\$318,225	\$325,700
Non-Business Licenses and Permits								
001-000-322-10-00-00	Building Permits	\$85,000	\$58,389	\$75,000	\$57,371	\$57,371	\$70,000	\$60,000
001-000-322-10-00-01	Plumbing & Mechanical Permits	\$8,000	\$12,785	\$5,000	\$9,530	\$9,530	\$12,000	\$10,000
001-000-322-10-00-02	Miscellaneous Permits	\$10,000	\$7,976	\$5,000	\$3,755	\$3,755	\$5,000	\$5,000
001-000-322-30-00-00	Animal License/Fees	\$1,500	\$730	\$800	\$1,585	\$1,585	\$1,600	\$800
001-000-322-90-00-00	Gun Permits	\$1,000	\$1,234	\$1,000	\$1,721	\$1,721	\$2,000	\$1,500
	Total Non-Business Licenses and Permits	\$105,500	\$81,113	\$86,800	\$73,961	\$73,961	\$90,600	\$77,300
	Total Licenses and Permits	\$465,500	\$463,723	\$449,300	\$334,082	\$334,082	\$408,825	\$403,000
Intergovernmental Revenues								
Direct Federal Grants								
001-000-331-16-60-02	Nat'l Inst of Justice/Vests	\$3,200	\$3,690	\$0	\$370	\$370	\$370	\$0
001-000-331-16-71-00	COPS CHRP 2009-2011 Grant	\$45,000	\$57,235	\$0	\$0	\$0	\$0	\$0
001-000-331-97-03-60	FEMA Disaster Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
001-000-331-97-04-10	A/g/fema Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0
001-000-331-97-08-00	FEMA/SAFER Grant 2013	\$0	\$0	\$0	\$26,343	\$26,343	\$158,000	\$324,500
	Total Direct Federal Grants	\$48,200	\$60,924	\$0	\$26,713	\$26,713	\$158,370	\$324,500
Indirect Federal Grants								
001-000-333-20-60-02	WASPC/Traffic Safety/Intoximtr	\$1,000	\$0	\$0	\$0	\$0	\$1,000	\$1,000
001-000-333-97-06-07	Skagit Co. DEM/Homeland Security Fire	\$0	\$2,524	\$0	\$0	\$0	\$0	\$0
	WSDOT Bridge Emergency	\$0	\$0	\$0	\$138,034	\$138,034	\$112,656	\$0
	ST DOC GMA Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$8,000
	Total Indirect Federal Grants	\$1,000	\$2,524	\$0	\$138,034	\$138,034	\$113,656	\$9,000

2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Actual YTD Sept 2013	2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Budget			
State Grants								
001-000-334-03-10-00	ST DOE/Shoreline Grant	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$0
001-000-334-04-90-10	WA State Trauma Care Grant	\$1,800	\$1,534	\$1,500	\$1,208	\$1,208	\$1,200	\$1,000
	Total State Grants	\$41,800	\$41,534	\$1,500	\$1,208	\$1,208	\$1,200	\$1,000
State Entitlements, Impact Payments and Taxes								
Judicial Salary Contribution - State								
001-000-338-01-29-02	State Judicial Salary Contrib	\$5,000	\$5,540	\$5,000	\$2,790	\$5,580	\$5,580	\$5,600
	Total Judicial Salary Contribution - State	\$5,000	\$5,540	\$5,000	\$2,790	\$5,580	\$5,580	\$5,600
001-000-336-06-20-00	Crim Justice/Cities/High Crime	\$40,000	\$42,241	\$39,500	\$34,627	\$45,800	\$45,800	\$45,000
001-000-336-06-21-00	MVET/Crim Just/Vio Crim/Pop	\$2,250	\$1,898	\$2,193	\$1,498	\$2,193	\$2,193	\$2,200
001-000-336-06-26-00	Criminal Justice Special 63%	\$4,800	\$5,786	\$4,730	\$5,587	\$7,508	\$7,508	\$7,350
001-000-336-06-26-15	Criminal Justice Special 37%	\$2,800	\$1,348	\$2,778	\$0	\$0	\$0	\$0
001-000-336-06-51-00	DUI Cities	\$2,000	\$1,574	\$1,500	\$1,137	\$1,500	\$1,500	\$1,500
001-000-336-06-94-00	Liquor Excise Tax	\$45,000	\$31,012	\$0	\$0	\$0	\$0	\$10,050
001-000-336-06-95-00	Liquor Board Profits	\$56,000	\$83,990	\$94,300	\$56,867	\$75,850	\$75,100	\$75,100
	Total State Entitlements, Impact Payments and Taxes	\$152,850	\$167,849	\$145,001	\$99,715	\$132,851	\$132,851	\$141,200
Total Intergovernmental Revenues								
001-000-337-00-00-00	Skagit Co Econ Dev Funding	\$7,500	\$0	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
001-000-337-00-00-02	Distressed Counties/Fiber	\$0	\$0	\$7,500	\$0	\$0	\$0	\$0
001-000-337-00-00-10	Interlocal Grant/EMS Council	\$5,600	\$7,500	\$0	\$7,800	\$7,800	\$7,800	\$7,800
001-000-337-72-00-04	Skagit CO Contribution	\$0	\$9,117	\$9,277	\$0	\$9,000	\$9,000	\$9,000
001-000-337-72-00-05	Evergreen Consortium Reimb	\$0	\$4,057	\$3,275	\$725	\$3,500	\$3,500	\$3,500
001-000-337-72-00-06	Skagit Co Public Safety Sales Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$147,000
001-000-339-21-15-70	BTOP/NTIA/ARRA Grant	\$20,000	\$19,483	\$0	\$3,974	\$3,974	\$3,974	\$0
	Total Other Intergovernmental Revenues	\$33,100	\$40,157	\$27,552	\$19,999	\$31,774	\$31,774	\$174,800
	Total Intergovernmental Revenues	\$281,950	\$318,528	\$179,053	\$288,459	\$443,431	\$443,431	\$656,100
Charges for Goods and Services								
General Government								
Records Services								
001-000-341-32-00-00	Court Records Services	\$500	\$677	\$1,000	\$224	\$500	\$500	\$400
	Total Records Services	\$500	\$677	\$1,000	\$224	\$500	\$500	\$400
District/Municipal Court Administrative Fees								
001-000-341-33-00-01	City Diversion Program	\$0	\$0	\$0	\$7,690	\$11,000.00	\$11,000.00	\$10,000
001-000-341-33-02-00	Warrant Admin Costs	\$20,000	\$13,728	\$18,000	\$8,986	\$12,300	\$12,300	\$12,000
001-000-341-33-03-00	Deferred Prosecution	\$0	\$749	\$100	\$946	\$1,200	\$1,200	\$1,000
001-000-341-33-06-00	IT Time Pay Fees	\$0	\$2,340	\$500	\$1,804	\$2,340	\$2,340	\$2,300
	Total District/Municipal Court Administrative Fees	\$20,000	\$16,817	\$18,600	\$19,426	\$26,840	\$26,840	\$25,300
	Total Records Services	\$20,500	\$17,494	\$19,600	\$19,649	\$27,340	\$27,340	\$25,700
Word Processing, Printing & Duplicating Services								

2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Actual YTD Sept 2013	2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Budget			
001-000-341-62-00-00	Copy/Tape Fees Court	\$0	\$526	\$500	\$302	\$350	\$400	\$400
001-000-341-62-00-01	Printing & Duplication	\$500	\$863	\$750	\$604	\$650	\$600	\$600
	Total Word Processing, Printing & Duplicating Services	\$500	\$1,388	\$1,250	\$906	\$1,000	\$1,000	\$1,000
	Sales of Merchandise							
001-000-341-70-00-15	Sales of Merchandise	\$500	\$910	\$500	\$425	\$500	\$500	\$500
	Total Sales of Merchandise	\$500	\$910	\$500	\$425	\$500	\$500	\$500
	Data Processing Services							
001-000-341-81-00-04	Printing & Duplication Library	\$4,000	\$3,933	\$4,000	\$3,331	\$5,200	\$4,000	\$4,000
	Total Data Processing Services	\$4,000	\$3,933	\$4,000	\$3,331	\$5,200	\$4,000	\$4,000
	Other General Government Services							
001-000-341-91-00-00	Election Candidate Filing Fees	\$1,000	\$0	\$1,000	\$432	\$432	\$0	\$0
001-000-341-95-00-00	Legal Services-Application Fee	\$5,000	\$1,424	\$3,000	\$1,222	\$1,450	\$1,500	\$1,500
001-000-341-99-00-00	Passport & Naturalization Fees	\$8,000	\$7,830	\$8,000	\$7,505	\$8,500	\$8,000	\$8,000
	Total Other General Government Services	\$14,000	\$9,254	\$12,000	\$9,159	\$10,382	\$9,500	\$9,500
	Total General Government	\$39,500	\$32,978	\$37,350	\$33,470	\$44,422	\$40,700	\$40,700
	Public Safety							
001-000-342-10-00-00	Special Patrol Services	\$5,000	\$11,285	\$5,000	\$1,952	\$2,500	\$2,500	\$2,500
	Fire Protection Services							
001-000-342-21-00-00	Fire Protect Service (Dist.6)	\$140,000	\$139,992	\$140,000	\$104,994	\$140,000	\$140,000	\$140,000
001-000-342-21-00-10	Fire Protection Services	\$500	\$0	\$500	\$0	\$0	\$0	\$0
	Total Fire Protection Services	\$140,500	\$139,992	\$140,500	\$104,994	\$140,000	\$140,000	\$140,000
	Charges For Det & Corr Service							
001-000-342-30-00-00	Charges For Det & Corr Service	\$1,000	\$0	\$200	\$0	\$0	\$0	\$0
001-000-342-33-00-00	Adult Probation Services	\$6,000	\$7,087	\$8,500	\$1,338	\$1,650	\$1,500	\$1,500
	Pre-Conviction Supervision Costs							
001-000-342-38-01-00	Pretrial Sup CLJ	\$0	\$784	\$0	\$363	\$600	\$600	\$600
	Total Pre-Conviction Supervision Costs	\$0	\$784	\$0	\$363	\$600	\$600	\$600
	Protective Inspection Fees							
001-000-342-40-00-00	Protective Inspection Fees	\$1,500	\$420	\$500	\$495	\$495	\$500	\$500
001-000-342-40-00-04	Fire Plan Review	\$3,000	\$5,000	\$5,000	\$3,355	\$5,000	\$5,000	\$5,000
	Emergency Service Fees							
001-000-342-50-00-01	Disaster Preparation Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Emergency Service Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Criminal Conviction Fees							
001-000-342-90-00-00	Criminal Conviction Fee	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0
001-000-342-90-01-00	Criminal Conviction Fees DUI	\$0	\$322	\$0	\$0	\$0	\$0	\$0
001-000-342-90-02-00	Criminal Conviction Fees CT	\$0	\$1,715	\$0	\$0	\$0	\$0	\$0
001-000-342-90-03-00	Criminal Conviction Fees CN	\$0	\$2,635	\$0	\$0	\$0	\$0	\$0
	Total Public Safety	\$164,500	\$169,240	\$169,700	\$112,497	\$150,245	\$150,100	\$150,100

2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Actual YTD Sept 2013		
Physical Environment							
001-000-343-20-00-00	Engineering Fees And Charges	\$5,000	\$1,080	\$3,500	\$0	\$0	\$0
	Total Physical Environment	\$5,000	\$1,080	\$3,500	\$0	\$0	\$0
Economic Environment							
Planning and Development Services							
001-000-345-81-00-00	Zoning & Subdivision Fees	\$20,000	\$8,590	\$20,000	\$4,360	\$4,400	\$5,000
001-000-345-83-00-00	Plan Checking Fees	\$40,000	\$36,962	\$40,000	\$36,488	\$40,000	\$40,000
Impact Fees							
001-000-345-85-00-10	GMA Impact Fees Fire	\$10,000	\$16,086	\$10,000	\$22,199	\$25,000	\$10,000
	Total Impact Fees	\$10,000	\$16,086	\$10,000	\$22,199	\$25,000	\$10,000
001-000-345-89-00-00	Other Planning & Development	\$10,000	\$16,274	\$10,000	\$20,774	\$25,000	\$10,000
001-000-345-89-01-00	Other Plan & Dev Mail/Adv Fees	\$500	\$640	\$800	\$0	\$0	\$500
	Total Planning and Development Services	\$80,500	\$78,551	\$80,800	\$83,821	\$94,400	\$65,500
	Total Economic Environment	\$80,500	\$78,551	\$80,800	\$83,821	\$94,400	\$65,500
Culture and Recreation							
Library Use Fees							
001-000-347-20-00-04	Library Use Fees	\$25,000	\$21,847	\$21,000	\$16,315	\$22,000	\$22,000
	Total Library Use Fees	\$25,000	\$21,847	\$21,000	\$16,315	\$22,000	\$22,000
Program Fees							
001-000-347-60-00-15	Program Fees	\$45,000	\$49,224	\$45,000	\$39,617	\$45,000	\$45,000
	Total Program Fees	\$45,000	\$49,224	\$45,000	\$39,617	\$45,000	\$45,000
	Total Culture and Recreation	\$70,000	\$71,071	\$66,000	\$55,932	\$67,000	\$67,000
Total Charges for Goods and Services							
		\$359,500	\$352,920	\$347,350	\$285,719	\$356,067	\$323,300
Fines and Penalties							
Civil Penalties							
001-000-352-30-00-00	Proof of MV Insurance	\$2,000	\$1,656	\$2,000	\$1,081	\$1,600	\$1,500
	Total Civil Penalties	\$2,000	\$1,656	\$2,000	\$1,081	\$1,600	\$1,500

2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Actual YTD Sept 2013		
Civil Infraction Penalties							
001-000-353-10-00-00	Traffic Infraction Penalties	\$90,000	\$0	\$79,000	\$59,134	\$85,000	\$80,000
001-000-353-10-02-00	Traffic Infraction Fees (to 4/07)	\$0	\$1,214	\$0	\$0	\$0	\$0
001-000-353-10-03-00	Traffic Infraction Fees	\$0	\$67,125	\$0	\$0	\$0	\$0
001-000-353-10-04-00	Legis. Assessment	\$0	\$5,092	\$10,000	\$435	\$500	\$500
001-000-353-70-00-00	Non-Traffic Infractions	\$500	\$0	\$500	\$0	\$0	\$0
001-000-353-70-04-00	Other Infractions	\$0	\$68	\$1,000	\$58	\$70	\$370
	Total Civil Infraction Penalties	\$90,500	\$73,498	\$90,500	\$59,627	\$85,570	\$81,370
Criminal Traffic Misdemeanor Fines							
001-000-354-00-00-00	Civil Parking Infrac Penalties	\$2,500	\$721	\$2,500	\$1,169	\$2,500	\$2,500
001-000-354-00-01-00	PR-Handicapped	\$6,000	\$200	\$4,000	\$0	\$0	\$0
001-000-354-00-07-00	Parking in Disabled Zone	\$0	\$1,845	\$2,000	\$1,266	\$2,000	\$2,000
Criminal Traffic Misdemeanor Fines							
001-000-355-20-00-00	D.U.I. Fines	\$10,000	\$6,220	\$10,500	\$3,799	\$6,000	\$6,000
001-000-355-20-01-00	DUI DP Acct	\$0	\$375	\$5,000	\$632	\$800	\$500
001-000-355-80-00-00	Other Crim Traffic Misdemeanor Fines	\$25,000	\$0	\$0	\$0	\$0	\$0
001-000-355-80-01-00	Criminal Traffic Misd	\$0	\$16,098	\$22,500	\$10,171	\$14,000	\$14,000
	Total Criminal Traffic Misdemeanor Fines	\$35,000	\$22,693	\$38,000	\$14,602	\$20,800	\$20,500
Criminal Non Traffic Fines							
001-000-356-90-00-00	Other Crim Non-Traffic Fines	\$35,000	\$0	\$39,000	\$2,027	\$3,000	\$2,000
001-000-356-90-04-00	Other Non Traffic	\$0	\$22,477	\$0	\$11,620	\$20,000	\$20,000
	Total Criminal Non Traffic Fines	\$35,000	\$22,477	\$39,000	\$13,648	\$23,000	\$22,000
Criminal Costs							
001-000-357-33-00-00	Public Defense Cost	\$0	\$0	\$0	\$0	\$0	\$0
001-000-357-34-00-00	Law Enforcement Services	\$0	\$295	\$0	\$589	\$600	\$400
001-000-357-37-00-00	Court Cost Recoupments	\$1,000	\$0	\$500	\$1,395	\$1,500	\$500
	Total Criminal Costs	\$1,000	\$295	\$500	\$1,984	\$2,100	\$900
Library Fines							
001-000-359-70-00-04	Late Book Return	\$15,000	\$13,342	\$13,600	\$11,788	\$13,600	\$13,600
	Total Library Fines	\$15,000	\$13,342	\$13,600	\$11,788	\$13,600	\$13,600
Total Fines and Penalties							
001-000-359-80-00-00	Animal Distrain Penalties	\$500	\$525	\$500	\$0	\$0	\$250
001-000-359-90-00-00	Miscellaneous Fines & Penalties	\$2,000	\$300	\$100	\$0	\$0	\$100
	Total Fines and Penalties	\$189,500	\$137,551	\$192,700	\$105,164	\$151,170	\$144,720

2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013	2014
		Budget	Actual	Budget	Actual YTD Sept 2013	Year End Estimate	Budget Estimate
Miscellaneous Revenues							
Interest and Other Earnings							
Total Investment Interest							
001-000-361-11-00-00	Investment Interest	\$10,000	\$12,880	\$15,000	\$9,371	\$15,000	\$14,000
001-000-361-11-00-02	Investment Interest	\$2,500	\$0	\$0	\$0	\$0	\$0
001-000-361-11-00-04	Investment Interest	\$750	\$0	\$0	\$0	\$0	\$0
001-000-361-11-00-05	Investment Interest	\$200	\$0	\$0	\$0	\$0	\$0
001-000-361-11-00-10	Investment Interest	\$500	\$0	\$0	\$0	\$0	\$0
001-000-361-11-00-15	Investment Interest	\$1,000	\$0	\$0	\$0	\$0	\$0
	Total Total Investment Interest	\$14,950	\$12,880	\$15,000	\$9,371	\$15,000	\$14,000
001-000-361-30-00-00	Proceeds From Investment Sales	\$0	\$250,000	\$0	\$0	\$0	\$0
001-000-361-40-00-00	Sales & Use Tax Interest	\$2,000	\$1,261	\$1,500	\$653	\$750	\$750
001-000-361-40-00-01	Municipal Court Interest	\$4,000	\$2,898	\$4,000	\$3,228	\$4,000	\$4,000
001-000-361-40-00-15	Sales Tax Interest	\$1,000	\$71	\$0	\$0	\$0	\$0
	Total Interest and Other Earnings	\$21,950	\$267,110	\$20,500	\$13,153	\$19,750	\$18,750
Rents, Leases and Concessions							
001-000-362-40-00-00	Facility Rentals Short Term	\$1,000	\$0	\$0	\$0	\$0	\$0
001-000-362-40-00-15	Facility Rentals/Short Term	\$110,000	\$111,092	\$125,000	\$87,302	\$112,000	\$112,000
001-000-362-50-00-00	Facility Rentals Long Term	\$8,000	\$13,321	\$12,000	\$10,201	\$13,500	\$13,000
001-000-362-50-00-15	Facility Rentals/Long Term	\$9,000	\$8,982	\$9,000	\$6,186	\$9,000	\$9,000
001-000-362-80-00-15	Concession Proceeds	\$300	\$724	\$700	\$0	\$0	\$0
	Total Concession Proceeds	\$300	\$724	\$700	\$0	\$0	\$0
	Total Rents, Leases and Concessions	\$128,300	\$134,119	\$146,700	\$103,689	\$134,500	\$134,000
Contributions and Donations From Private Sources							
001-000-367-11-00-00	Gifts, Pledges & Grants	\$0	\$0	\$0	\$0	\$0	\$0
001-000-367-11-00-02	Private Grant/Proj Lifesaver	\$2,000	\$631	\$0	\$1,872	\$2,000	\$0
001-000-367-11-00-05	Early Literacy Coll/BESD/Gates	\$0	\$0	\$0	\$0	\$0	\$0
001-000-367-11-00-10	Gifts, Pledges, Grants And Requests For	\$0	\$0	\$0	\$0	\$0	\$0
001-000-367-11-00-15	Gifts, Pledges, Grants	\$5,000	\$2,000	\$0	\$0	\$0	\$0
	Total Contributions and Donations From Private Sources	\$7,000	\$2,631	\$0	\$1,872	\$2,000	\$0
001-000-369-20-00-00	Unclaimed Cash	\$0	\$32	\$0	\$6	\$5	\$0
001-000-369-30-00-00	Confiscated/Forfeited Property	\$500	\$0	\$0	\$0	\$0	\$0
001-000-369-40-00-00	Other Judgements & Settlements	\$2,000	\$1,359	\$1,500	\$1,276	\$1,350	\$1,200
001-000-369-40-00-01	Other Judgments/Graffiti Fines	\$500	\$250	\$500	\$0	\$0	\$0
001-000-369-40-00-15	Other Judgements & Settlements	\$0	\$0	\$0	\$245	\$245	\$0
001-000-369-81-00-00	Cash Over/Short	\$0	-\$10	\$0	\$25	\$0	\$0
	Total Cash Adjustments	\$0	-\$10	\$0	\$25	\$0	\$0

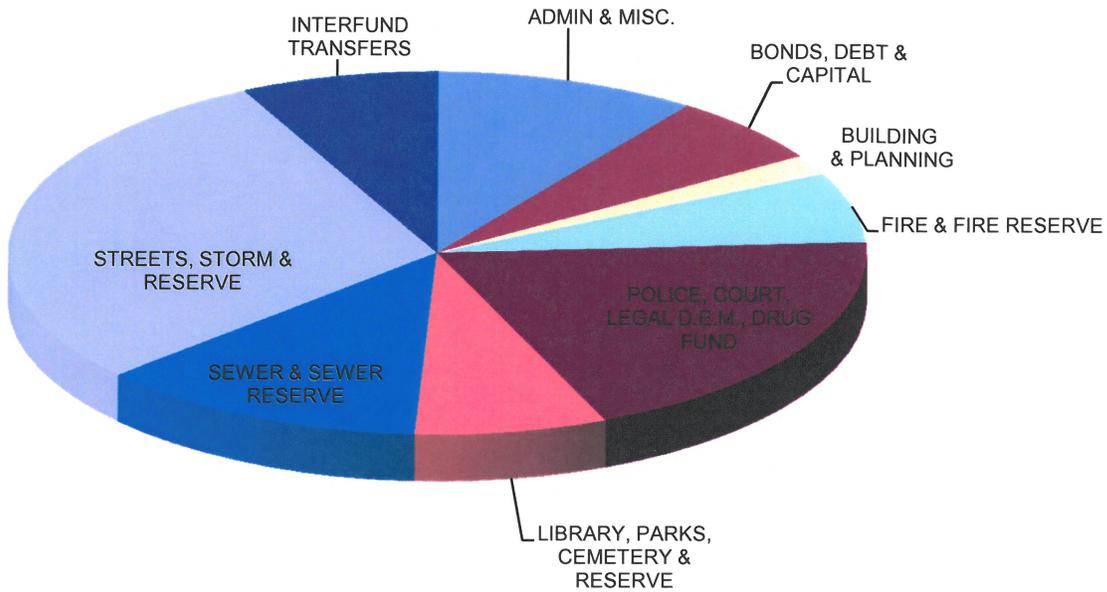
2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Actual YTD Sept 2013	2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Budget			
001-000-369-90-00-00	Other Miscellaneous Revenues	\$5,000	\$2,439	\$2,500	\$4,336	\$4,336	\$5,000	\$2,500
001-000-369-90-00-02	Other Misc Revenues	\$0	\$18	\$100	\$1,356	\$1,356	\$1,500	\$1,000
001-000-369-90-00-04	Other Miscellaneous Revenue	\$1,000	\$307	\$1,000	\$180	\$180	\$200	\$200
001-000-369-90-00-15	Other Misc Revenue	\$500	\$1,344	\$1,000	\$25	\$25	\$50	\$50
001-000-369-90-03-00	NSF Revenues	\$0	\$129	\$100	\$36	\$36	\$60	\$0
Total Miscellaneous Revenues		\$166,750	\$409,727	\$173,900	\$126,198	\$126,198	\$164,660	\$157,700
Proprietary Funds Revenues								
Insurance Recoveries								
001-000-372-20-00-00	Insurance Recoveries	\$0	\$6,172	\$0	\$0	\$0	\$0	\$0
Total Insurance Recoveries		\$0	\$6,172	\$0	\$0	\$0	\$0	\$0
Gains (Losses)								
001-000-373-10-00-02	Proceeds/Sale/Capital Assets	\$0	\$1,181	\$0	\$0	\$0	\$0	\$0
Total Gains (Losses)		\$0	\$1,181	\$0	\$0	\$0	\$0	\$0
Total Proprietary Funds Revenues		\$0	\$7,353	\$0	\$0	\$0	\$0	\$0
Total Revenues		\$9,517,893	\$10,210,458	\$10,251,746	\$8,787,814	\$8,787,814	\$10,922,335	\$10,648,013
Nonrevenues								
001-000-389-00-00-00	Other Non-Revenues	\$0	\$12,904	\$0	\$65,706	\$65,706	\$70,000	\$0
001-000-389-00-00-01	Other Non-Rev ACH Recoveries	\$0	\$0	\$0	\$4,400	\$4,400	\$0	\$0
001-000-389-00-00-15	Damage Deposits/Misc Non Rev	\$0	\$21,594	\$0	\$0	\$0	\$0	\$0
Total Nonrevenues		\$0	\$34,498	\$0	\$70,106	\$70,106	\$70,000	\$0
Other Financing Sources								
001-000-397-00-01-01	Transfer IN From 101 Street	\$48,000	\$48,000	\$134,500	\$67,250	\$67,250	\$134,500	\$134,500
001-000-397-00-01-02	Transfer IN From 102 Art Str	\$19,000	\$19,000	\$0	\$0	\$0	\$0	\$0
001-000-397-00-01-16	Transfer IN From 116 Cemetery	\$0	\$0	\$14,665	\$7,365	\$7,365	\$0	\$0
001-000-397-00-04-01	Transfer IN From 401 Sewer	\$209,480	\$209,480	\$216,300	\$108,150	\$108,150	\$216,300	\$216,300
001-000-397-00-04-25	Transfer IN From 425 Storm	\$135,000	\$135,000	\$153,000	\$76,500	\$76,500	\$153,000	\$153,000
001-000-397-00-06-21	Transfer In From 621 LID	\$0	\$0	\$0	\$0	\$0	\$0	\$4,580
001-000-398-00-00-01	ACH Fraud Insur Payment	\$0	\$0	\$0	\$302,550	\$302,550	\$306,750	\$0
Total Other Financing Sources		\$411,480	\$411,480	\$518,465	\$561,815	\$561,815	\$810,550	\$508,380
Total Current Expense Revenue		\$9,929,373	\$10,656,435	\$10,770,211	\$9,419,735	\$9,419,735	\$11,802,885	\$11,156,393
Total Current Expense Available Resources		\$12,579,373	\$13,716,825	\$13,561,323	\$12,851,896	\$12,851,896	\$15,235,047	\$15,001,189

2014 BUDGETED EXPENDITURES

ADMIN & MISC.	\$ 2,523,866	9.89%
BONDS, DEBT SERVICE & CAPITAL IMPROVEMENT	\$ 1,560,462	6.11%
BUILDING & PLANNING	\$ 446,325	1.75%
FIRE & FIRE RESERVE	\$ 1,599,475	6.27%
POLICE, COURT, LEGAL, D.E.M., DRUG FUND	\$ 4,989,021	19.54%
LIBRARY, PARKS & REC, PARKS RESERVE, CEMETERY	\$ 1,847,450	7.24%
SEWER & SEWER RESERVE	\$ 3,174,409	12.44%
STREETS, STORM, ENGINEERING & RESERVE	\$ 7,473,199	29.28%
INTERFUND TRANSFERS	\$ 1,912,240	7.49%
	\$ 25,526,448	100.00%



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Budget			
	Non-Expenditures							
001-200-586-00-01-00	PSEA	\$0	\$13,005	\$0	\$0	\$0	\$0	\$0
001-200-586-00-02-00	County Crime Victims	\$0	\$229	\$0	\$0	\$0	\$0	\$0
001-200-586-00-06-00	State Building Code Fees	\$0	\$18	\$0	\$0	\$0	\$0	\$0
001-200-589-00-00-00	Refunds Miscellaneous	\$0	\$3,211	\$0	\$0	\$0	\$0	\$0
001-200-597-00-03-00	Trnsfr Out Cur Exp Cap Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$740,000
001-200-597-00-05-01	Transfer-Out to ER&R	\$0	\$0	\$0	\$0	\$0	\$0	\$195,000
001-200-597-00-01-01	Transfer-Out to Streets	\$0	\$0	\$367,000	\$183,500	\$0	\$367,000	\$0
	Total Non-Expenditures	\$0	\$16,463	\$367,000	\$183,500	\$183,500	\$367,000	\$935,000
								\$0



Legislative 2014 Budget

The City Council establishes policy direction for the City organization by adopting ordinances, resolutions, programs, priorities and procedures. The Legislative Fund supports the functions of the City Council including Council Trainings, stipend and allocations to specific organizations such as EDASC, Association of Washington Cities, Skagit Council of Governments, and Northwest Clean Air Agency.

2013 ACCOMPLISHMENTS

2014 GOALS & OBJECTIVES

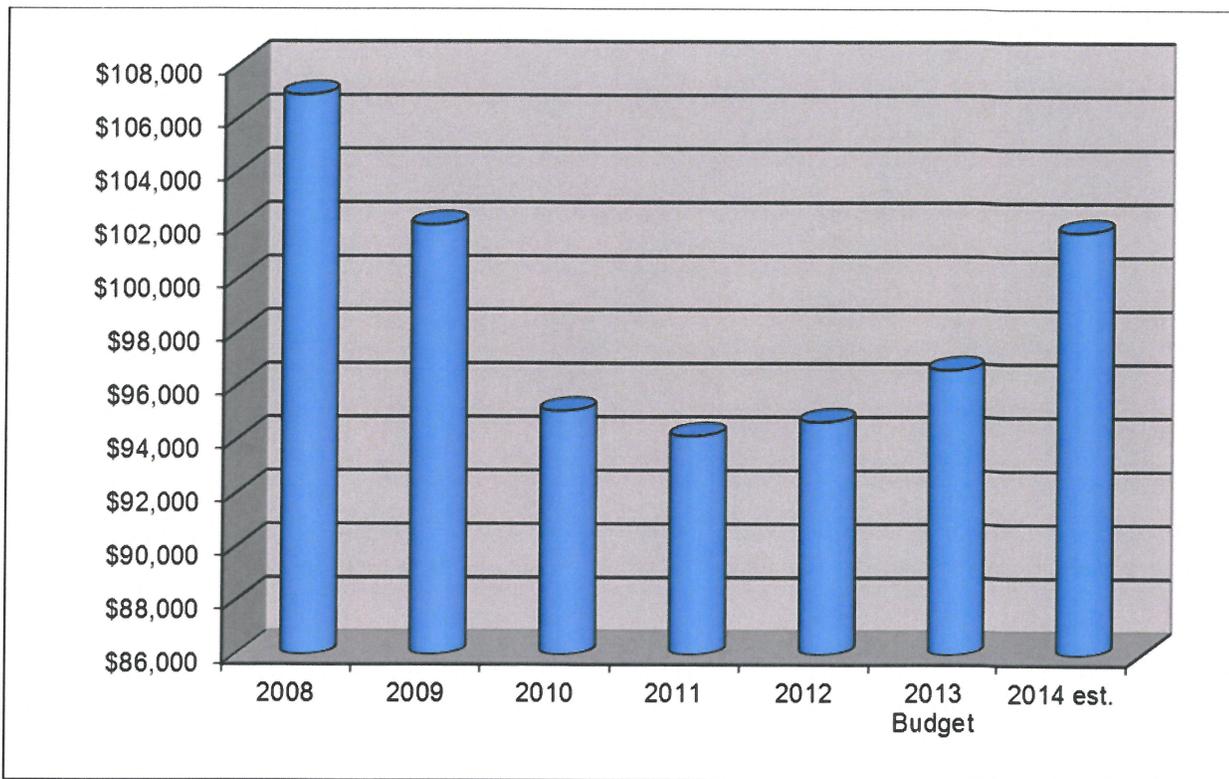
- Establish clear policy direction and priorities for City operation
 - Establish annual work plans for City commissions and boards
 - Pursue State and Federal legislation beneficial to the City of Burlington
-

Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Councilor	7	7

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est.
\$106,878	\$102,033	\$95,092	\$94,152	\$94,682	\$96,635	\$101,784



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Budget			
001-010-511-60-10-00	Legislative Services							
	Salaries And Wages	\$60,000	\$59,400	\$60,000	\$60,000	\$35,000	\$60,000	\$62,400
001-010-511-60-22-00	Total Salaries & Wages	\$60,000	\$59,400	\$60,000	\$60,000	\$35,000	\$60,000	\$62,400
	L&I	\$105	\$55	\$105	\$105	\$32	\$105	\$105
001-010-511-60-23-00	FICA	\$4,590	\$4,544	\$4,590	\$4,590	\$2,678	\$4,590	\$4,800
	Total Personnel Benefits	\$4,695	\$4,599	\$4,695	\$4,695	\$2,710	\$4,695	\$4,905
001-010-511-60-31-00	Supplies	\$600	\$613	\$600	\$600	\$416	\$800	\$600
001-010-511-60-35-00	Small Tools And Equipment	\$250	\$0	\$250	\$250	\$0	\$250	\$250
	Total Supplies	\$850	\$613	\$850	\$850	\$416	\$1,050	\$850
001-010-511-60-41-00	Professional Services	\$500	\$1,212	\$500	\$500	\$12	\$500	\$500
001-010-511-60-41-01	Advertising	\$400	\$645	\$400	\$400	\$200	\$400	\$400
001-010-511-60-42-00	Legislative Communications	\$450	\$33	\$450	\$450	\$12	\$450	\$450
001-010-511-60-43-00	Travel	\$750	\$0	\$750	\$750	\$0	\$750	\$750
001-010-511-60-45-00	Rentals	\$500	\$53	\$500	\$500	\$62	\$200	\$500
001-010-511-60-48-00	Repair/maintenance	\$300	\$170	\$300	\$300	\$83	\$200	\$300
001-010-511-60-49-00	Miscellaneous	\$1,000	\$1,279	\$1,000	\$1,000	\$341	\$1,000	\$1,000
001-010-511-60-49-02	E.D.A.S.C.	\$7,500	\$7,500	\$7,500	\$7,500	\$2,500	\$7,500	\$7,500
001-010-511-60-49-03	Association of Wash Cities	\$5,200	\$5,180	\$5,200	\$5,200	\$5,190	\$5,190	\$5,220
	Total Services	\$16,600	\$16,073	\$16,590	\$16,590	\$8,399	\$16,190	\$16,620
001-010-511-60-51-04	Skagit Council of Government	\$11,500	\$10,852	\$11,500	\$11,500	\$10,852	\$10,852	\$14,009
001-010-511-60-51-05	Northwest Clean Air Agency	\$3,200	\$3,145	\$3,200	\$3,200	\$2,947	\$2,947	\$3,000
	Total Intergovernmental	\$14,700	\$13,997	\$14,500	\$14,500	\$13,799	\$13,799	\$17,009
	Legislative Services	\$96,845	\$94,682	\$96,635	\$96,635	\$60,325	\$95,734	\$101,784
	Capital Expenditures							
001-010-594-11-64-00	Emergency Fund	\$40,000	\$29,379	\$40,000	\$40,000	\$13,100	\$40,000	\$40,000
001-010-594-11-64-01	Fiber Optics	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Capital Expenditures	\$40,000	\$29,379	\$40,000	\$40,000	\$13,100	\$40,000	\$40,000
	Total Legislative Expenditures	\$136,845	\$124,062	\$136,635	\$136,635	\$73,425	\$135,734	\$141,784



MUNICIPAL COURT DEPARTMENT

Burlington Municipal Court was created as a sub-division of Skagit County District Court (RCW 3.46.040). As a municipal department, we have exclusive jurisdiction of civil, criminal, and traffic infraction matters arising from violation of city ordinances and State statutes adopted by Ordinance. The court provides the following services:

- | | |
|--|--|
| Maintain court records | Collects fees/fines/bail |
| Trust Account | Monitors defendants on probation |
| Collect court ordered victim restitution | Monitors/declares potentially dangerous dogs |
| Prepare warrants of arrest | Accepts applications for passports |
| Provides interpreter for foreign languages | Assists public in locating various services |
| Schedule court appearances | Assist/protect victim rights |
| Process referrals to appropriate agencies | Telephone/counter public service |
| Schedule jury trials, summons jurors and litigants | |
| Prepare summons/subpoenas for Judge's signatures | |
| Collects/shares data in the statewide-automated information system | |

2013 ACCOMPLISHMENTS

- Completed files reorganization project
- Relocated judges panic button
- Installed strobe light in clerk's office
- Installed jury light/switch notification system

2014 GOALS & OBJECTIVES

- Convert the city court process to paperless
- Revamp Judges/Clerks bench
(Buildings & Grounds Budget)

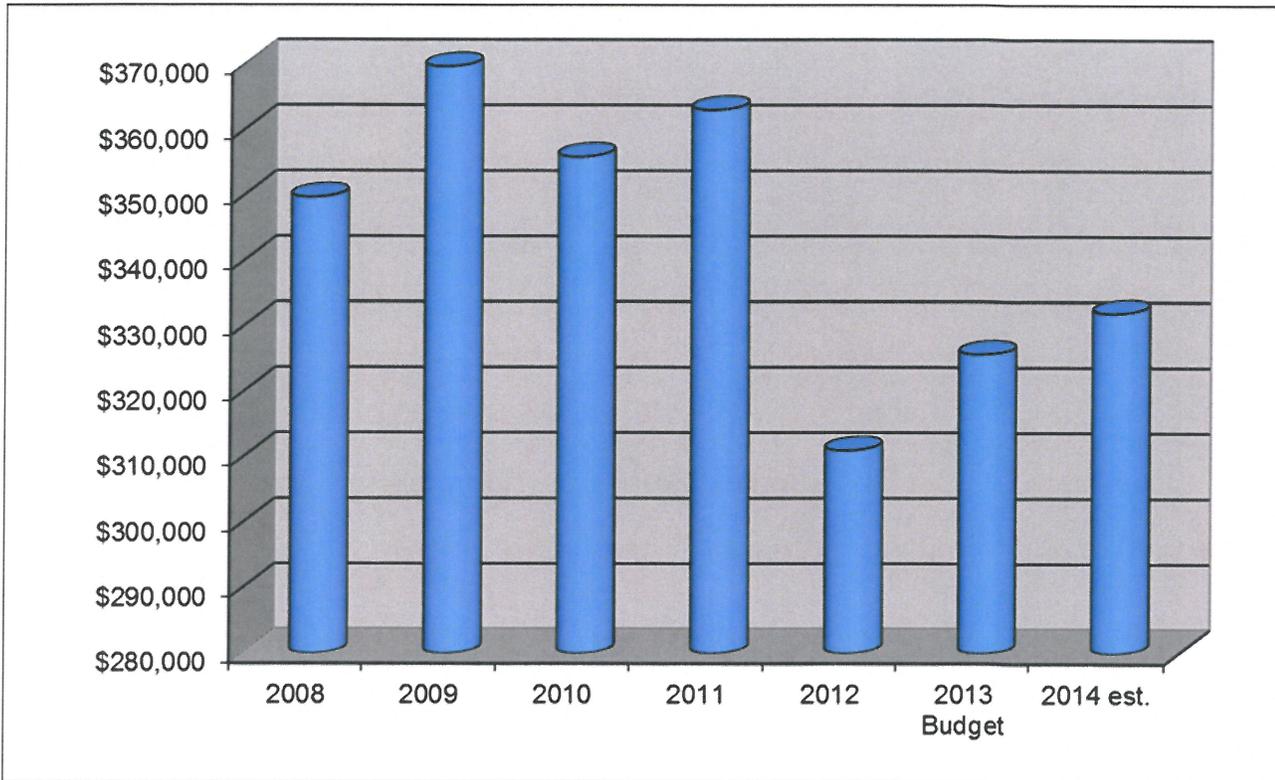
Position Summary

Position Title	2013	2014
Court Clerk	2	2
Court Administrator	1	1



OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est.
\$349,620	\$369,565	\$355,788	\$362,949	\$310,975	\$325,660	\$334,890



2014 Budget - Appropriated Expenditures



Account Number	Description	2012 Budget	Actual	2013 Budget	Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
Judicial Expenditures							
Municipal Court Services							
001-020-512-50-10-00	Salaries And Wages	\$143,365	\$148,577	\$155,500	\$89,656	\$153,697	\$162,900
001-020-512-50-11-00	Overtime	\$150	\$0	\$150	\$0	\$0	\$150
001-020-512-50-21-00	Total Salaries & Wages	\$143,515	\$148,577	\$155,650	\$89,656	\$153,697	\$163,050
001-020-512-50-22-00	Retirement	\$10,730	\$10,680	\$12,650	\$6,721	\$11,521	\$15,100
001-020-512-50-22-00	L&I	\$935	\$571	\$665	\$354	\$606	\$650
001-020-512-50-23-00	FICA	\$10,920	\$11,076	\$11,950	\$6,695	\$11,477	\$12,500
001-020-512-50-24-00	Medical Insurance	\$47,480	\$54,462	\$57,100	\$33,234	\$56,973	\$55,950
001-020-512-50-25-00	Life Insurance	\$45	\$41	\$45	\$24	\$41	\$40
001-020-512-50-26-00	Unemployment	\$0	\$0	\$0	\$0	\$0	\$0
001-020-512-50-31-00	Total Personnel Benefits	\$70,110	\$76,830	\$82,410	\$47,027	\$80,618	\$84,240
001-020-512-50-31-00	Office Supplies	\$3,600	\$3,690	\$3,600	\$1,356	\$3,600	\$3,600
001-020-512-50-35-00	Small Tools & Equipment	\$1,150	\$740	\$1,150	\$197	\$1,150	\$1,150
001-020-512-50-41-00	Total Supplies	\$4,750	\$4,430	\$4,750	\$1,553	\$4,750	\$4,750
001-020-512-50-41-00	Professional Services	\$70,000	\$70,554	\$70,000	\$32,526	\$70,000	\$15,770
001-020-512-50-41-01	Advertising	\$100	\$0	\$0	\$0	\$0	\$0
001-020-512-50-42-00	Communications	\$4,500	\$5,186	\$5,500	\$2,823	\$5,500	\$5,500
001-020-512-50-43-00	Travel	\$750	\$549	\$750	\$0	\$0	\$750
001-020-512-50-45-00	Rentals	\$2,500	\$2,597	\$3,600	\$1,131	\$3,000	\$3,600
001-020-512-50-48-00	Repair/maintenance	\$1,000	\$965	\$500	\$83	\$500	\$500
001-020-512-50-49-00	Miscellaneous	\$1,300	\$1,287	\$1,500	\$515	\$1,500	\$1,500
001-020-512-50-49-01	Training	\$0	\$0	\$1,000	\$549	\$1,000	\$1,000
001-020-512-50-51-00	Total Services	\$80,150	\$81,139	\$82,850	\$37,627	\$81,500	\$28,620
001-020-512-50-51-00	Skagit County Dist Court	\$0	\$0	\$0	\$0	\$0	\$54,230
001-020-512-50-51-00	Total Municipal Court	\$298,525	\$310,975	\$325,660	\$175,863	\$320,565	\$334,890
Judicial Capital Expenditures							
001-020-594-12-64-00	Machinery & Equipment	\$0	\$0	\$0	\$0	\$0	\$0
001-020-594-12-64-01	Computer Systems	\$0	\$0	\$0	\$0	\$0	\$0
001-020-512-50-51-00	Total Judicial Capital Expenditures	\$0	\$0	\$0	\$0	\$0	\$0
001-020-512-50-51-00	Total Judicial Expenditures	\$298,525	\$310,975	\$325,660	\$175,863	\$320,565	\$334,890

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Budget			
	Indigent Defense Expenditures							
001-025-512-50-41-00	Indigent Screening	\$15,000	\$10,637	\$15,000	\$4,160	\$11,000	\$11,000	\$12,000
001-025-512-50-41-01	Public Defender	\$95,000	\$90,780	\$172,600	\$107,537	\$172,600	\$172,600	\$193,000
001-025-512-50-41-02	Professional Services	\$0	\$17,782	\$10,000	\$591	\$20,000	\$20,000	\$0
	Total Indigent Defense Expenditures	\$110,000	\$119,199	\$197,600	\$112,288	\$203,600	\$203,600	\$205,000

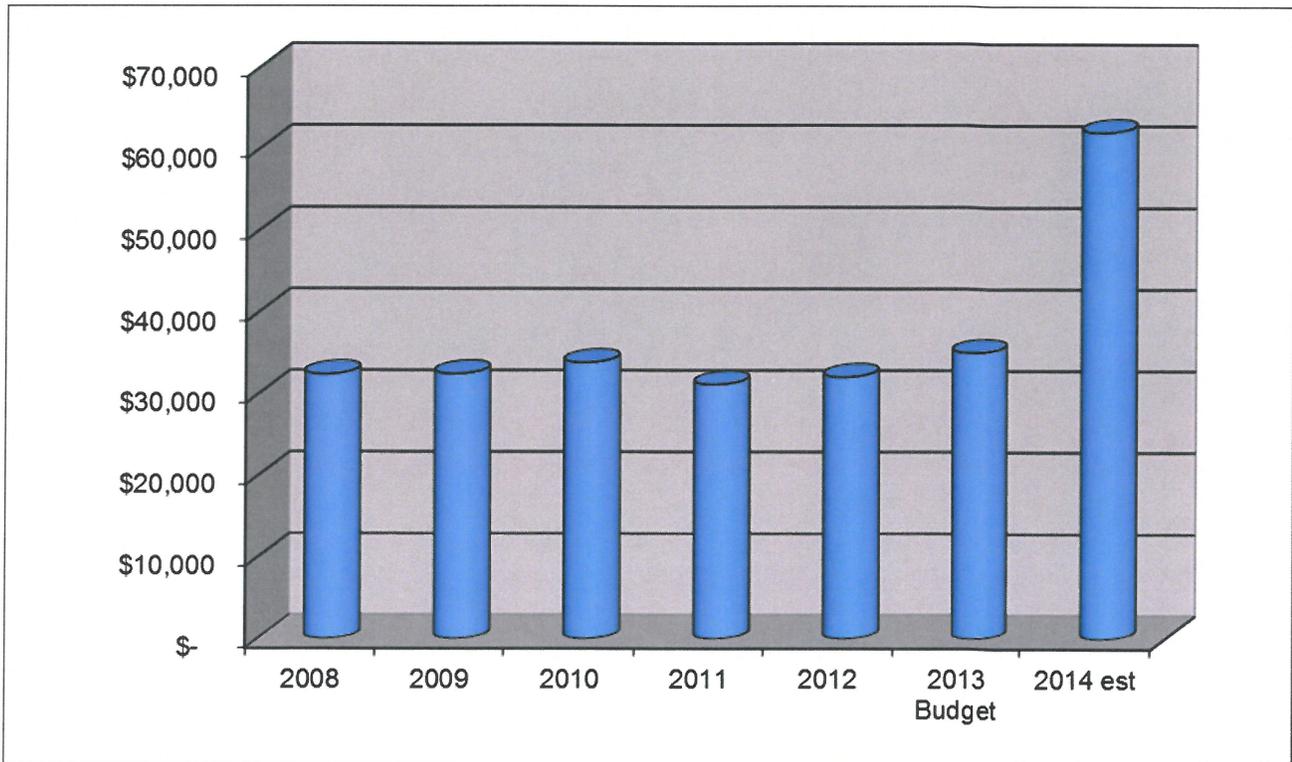


EXECUTIVE

This fund supports the office of the Mayor of Burlington and accounts for the cost of providing management and administration of the affairs of the government entity including coordination, guidance and support for the development of effective programs and the planning, evaluation, analysis, control and general management of programs. The Mayor is responsible for the management of staff and other special projects of the City and the maintenance of the City budget upon its approval by City Council.

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ 32,380	\$ 32,426	\$ 33,813	\$ 31,137	\$ 32,055	\$ 35,050	\$ 62,065



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Budget			
	Executive							
001-030-513-10-10-00	Exec Salaries And Wages	\$25,140	\$25,349	\$25,900	\$25,900	\$15,107	\$25,900	\$50,900
	Total Salaries & Wages	\$25,140	\$25,349	\$25,900	\$25,900	\$15,107	\$25,900	\$50,900
001-030-513-10-21-00	Retirement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
001-030-513-10-22-00	L&I	\$100	\$45	\$100	\$100	\$27	\$50	\$215
001-030-513-10-23-00	FICA	\$1,925	\$1,939	\$2,000	\$2,000	\$1,156	\$2,000	\$3,900
001-030-513-10-24-00	Medical Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personnel Benefits	\$2,025	\$1,984	\$2,100	\$2,100	\$1,182	\$2,050	\$4,115
001-030-513-10-31-00	Exec Office Supplies	\$500	\$115	\$500	\$500	\$74	\$500	\$500
001-030-513-10-32-00	Executive Fuel Consumed	\$250	\$0	\$250	\$250	\$0	\$250	\$250
001-030-513-10-35-00	Exec Small Tools & Equipment	\$300	\$270	\$300	\$300	\$0	\$300	\$300
	Total Supplies	\$1,050	\$384	\$1,050	\$1,050	\$74	\$1,050	\$1,050
001-030-513-10-41-00	Exec Prof Services	\$500	\$24	\$500	\$500	\$24	\$250	\$500
001-030-513-10-41-01	Exec Advertising	\$500	\$569	\$500	\$500	\$40	\$500	\$500
001-030-513-10-42-00	Exec Communications	\$1,000	\$869	\$1,000	\$1,000	\$344	\$600	\$1,000
001-030-513-10-43-00	Exec Travel	\$1,500	\$1,358	\$1,500	\$1,500	\$313	\$1,000	\$1,500
001-030-513-10-45-00	Exec Rentals	\$500	\$0	\$500	\$500	\$0	\$0	\$500
001-030-513-10-48-00	Exec Repair & Maintenance	\$500	\$0	\$500	\$500	\$71	\$500	\$500
001-030-513-10-49-00	Exec Miscellaneous	\$1,500	\$1,518	\$1,500	\$1,500	\$1,226	\$1,500	\$1,500
	Total Services	\$6,000	\$4,338	\$6,000	\$6,000	\$2,017	\$4,350	\$6,000
	Total Executive Expenditures	\$34,215	\$32,055	\$35,050	\$35,050	\$18,381	\$33,350	\$62,065



ADMINISTRATION/FINANCE DEPARTMENT

The Finance Department fulfills all accounting/treasury functions, which include accounts payable, accounts receivable, payroll, cash management, auditing, job costing, budgeting, and financial reporting. The department also issues all business licenses and coordinates cemetery services. This department is responsible for coordinating the overall preparation and administration of the City's operating budget and capital improvements. The Finance staff also assist other department staff in identifying budget issues, formulating solutions, offering alternatives and implementing corrective actions.

2013 ACCOMPLISHMENTS

- Installation and conversion of new finance software
- Staff reorganization – Re-established in house payroll processing
- Finalized bank fraud claim and received reimbursement
- Submitted 2012 Annual Report
- Updated budget forms
- Established an indirect cost allocation (by year end)
- Established ER&R policies and procedures (by year end)

2014 GOALS & OBJECTIVES

- Create written procedures for new finance software
- Review and rewrite office policies and procedures
- Implement ER&R policies and procedures
- Draft investment policy

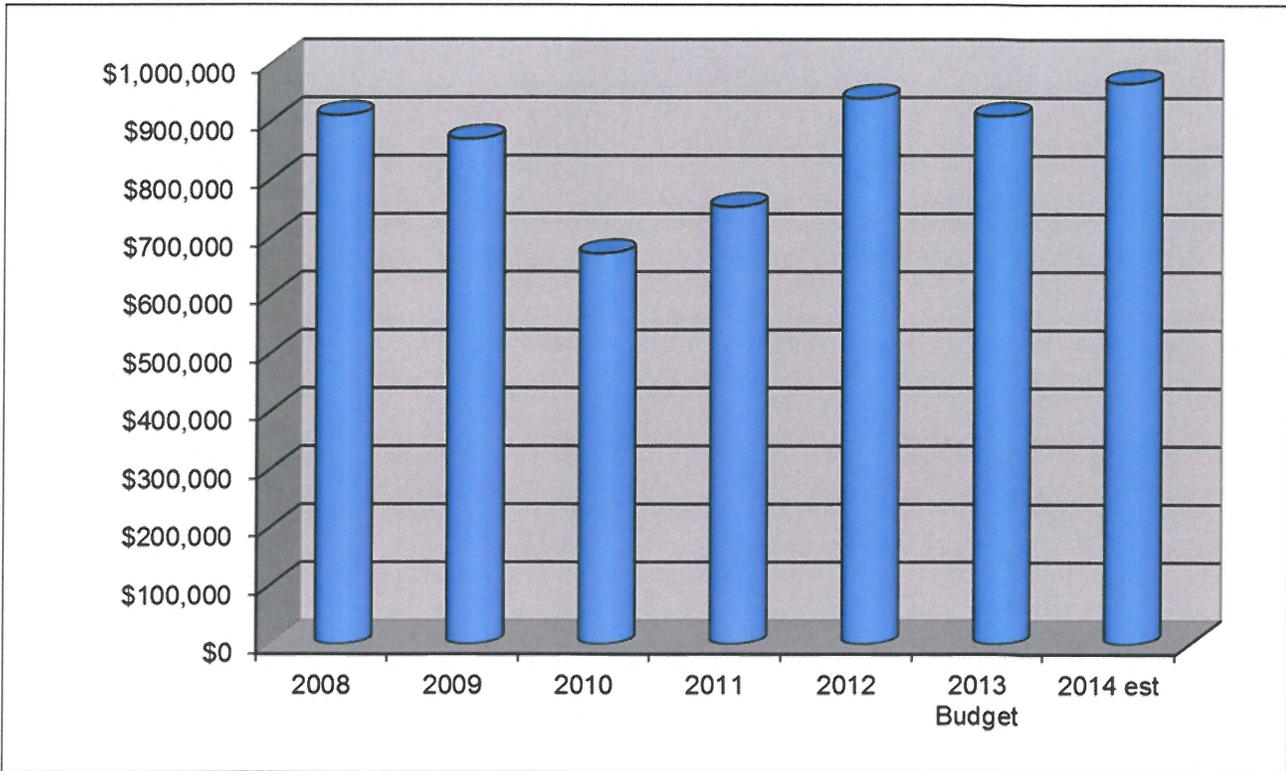
Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
City Administrator	1	1
Administrative Assistant	1	1
Finance Director	1	1
Accounting Manager	1	1
Accounting Technician II	1	1
Accounting Technician I	2	2



OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$910,291	\$869,391	\$672,482	\$752,739	\$939,200	\$908,908	\$974,042



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget				
Admin & Finance Services								
001-040-514-20-10-00	Salaries & Wages	\$445,175	\$462,714	\$469,488	\$272,166	\$468,000	\$468,000	\$480,850
001-040-514-20-11-00	Overtime	\$1,000	\$57	\$1,000	\$0	\$100	\$100	\$500
Total Salaries & Wages		\$446,175	\$462,771	\$470,488	\$272,166	\$468,100	\$468,100	\$481,350
001-040-514-20-21-00	Retirement	\$33,530	\$31,352	\$37,850	\$20,394	\$37,900	\$37,900	\$44,400
001-040-514-20-22-00	L&I	\$1,865	\$1,154	\$1,350	\$715	\$1,350	\$1,350	\$1,300
001-040-514-20-23-00	FICA	\$34,135	\$34,161	\$35,650	\$20,338	\$35,650	\$35,650	\$36,850
001-040-514-20-24-00	Medical Insurance	\$96,260	\$93,203	\$104,750	\$56,720	\$97,234	\$97,234	\$102,650
001-040-514-20-25-00	Life Insurance	\$45	\$41	\$45	\$24	\$45	\$45	\$40
001-040-514-20-26-00	Unemployment	\$0	\$5,830	\$25,000	\$0	\$0	\$0	\$25,000
Total Personnel Benefits		\$165,835	\$165,740	\$204,645	\$98,190	\$98,190	\$172,179	\$210,240
001-040-514-20-31-00	Office/Operat. Supplies	\$11,000	\$8,370	\$6,000	\$2,629	\$6,000	\$6,000	\$6,000
001-040-514-20-32-00	Fuel Consumed	\$850	\$103	\$200	\$69	\$150	\$150	\$200
001-040-514-20-35-00	Small Tools & Equipment	\$1,500	\$714	\$500	\$27	\$1,300	\$1,300	\$500
Total Supplies		\$13,350	\$9,187	\$6,700	\$2,725	\$7,450	\$7,450	\$6,700
001-040-514-20-41-00	Professional Services	\$31,000	\$92,245	\$11,600	\$7,350	\$12,000	\$12,000	\$25,500
001-040-514-20-41-01	Advertising	\$1,500	\$2,320	\$1,500	\$810	\$1,500	\$1,500	\$1,500
001-040-514-20-41-05	Labor Negotiations	\$5,000	\$5,000	\$5,000	\$0	\$5,000	\$5,000	\$0
001-040-514-20-42-00	Communications	\$9,000	\$5,120	\$4,000	\$2,095	\$4,000	\$4,000	\$4,000
001-040-514-20-43-00	Travel	\$5,000	\$2,210	\$3,000	\$1,586	\$2,000	\$2,000	\$3,000
001-040-514-20-45-00	Rentals	\$2,000	\$3,033	\$3,000	\$1,572	\$3,000	\$3,000	\$5,000
001-040-514-20-46-00	Insurance	\$142,200	\$141,485	\$144,325	\$158,230	\$158,230	\$158,230	\$185,252
001-040-514-20-48-00	Repairs & Maintenance	\$4,000	\$1,409	\$2,000	\$914	\$2,000	\$2,000	\$2,000
001-040-514-20-49-00	Miscellaneous	\$8,000	\$8,787	\$8,000	\$14,721	\$16,000	\$16,000	\$10,000
Total Services		\$207,700	\$261,609	\$182,425	\$187,278	\$203,730	\$203,730	\$236,252
001-040-514-20-51-01	State Auditor Charges	\$31,000	\$28,936	\$35,000	\$3,008	\$38,000	\$38,000	\$28,500
001-040-514-20-51-02	Election Services	\$8,000	\$10,956	\$9,650	\$10,524	\$10,524	\$10,524	\$11,000
Total Intergovernmental		\$39,000	\$39,892	\$44,650	\$13,532	\$48,524	\$48,524	\$39,500
Total Financial Services		\$872,060	\$939,200	\$908,908	\$573,891	\$899,983	\$899,983	\$974,042
Employee Benefit Programs								
001-040-517-90-28-00	AWC Wellness Program	\$1,000	\$288	\$1,000	\$914	\$2,500	\$2,000	\$2,500
Total Employee Benefit Programs		\$1,000	\$288	\$1,000	\$914	\$2,500	\$2,000	\$2,500
Admin Capital Expenditures								
001-040-594-14-64-00	Machinery & Eqpt	\$2,500	\$0	\$0	\$0	\$0	\$0	\$0
001-040-594-14-64-01	Computer Systems	\$0	\$1,082	\$35,000	\$25,701	\$56,000	\$56,000	\$0
Total Administration Capital Expenditures		\$2,500	\$1,082	\$35,000	\$25,701	\$56,000	\$56,000	\$0
Total Admin & Finance Expenditures		\$875,560	\$940,570	\$944,908	\$600,506	\$957,983	\$957,983	\$976,542
2014 Adopted Budget								



LEGAL DEPARTMENT

Provide accurate and timely legal counsel to the Mayor, City Council, City departments, and advisory boards and commissions to improve and minimize risk of city operations. This department represents the City in all court proceedings, prosecutes criminal cases in municipal court and provides risk management services.

2013 ACCOMPLISHMENTS

- Litigated over a dozen significant lawsuits in state and federal court.

2014 GOALS & OBJECTIVES

- Bring existing lawsuits to successful completion
 - Prosecute 4 additional nuisance lawsuits, and bring to successful conclusion.
 - Finalize City's flood mapping appeal.
 - Revise purchasing policy
 - Revise personnel policies.
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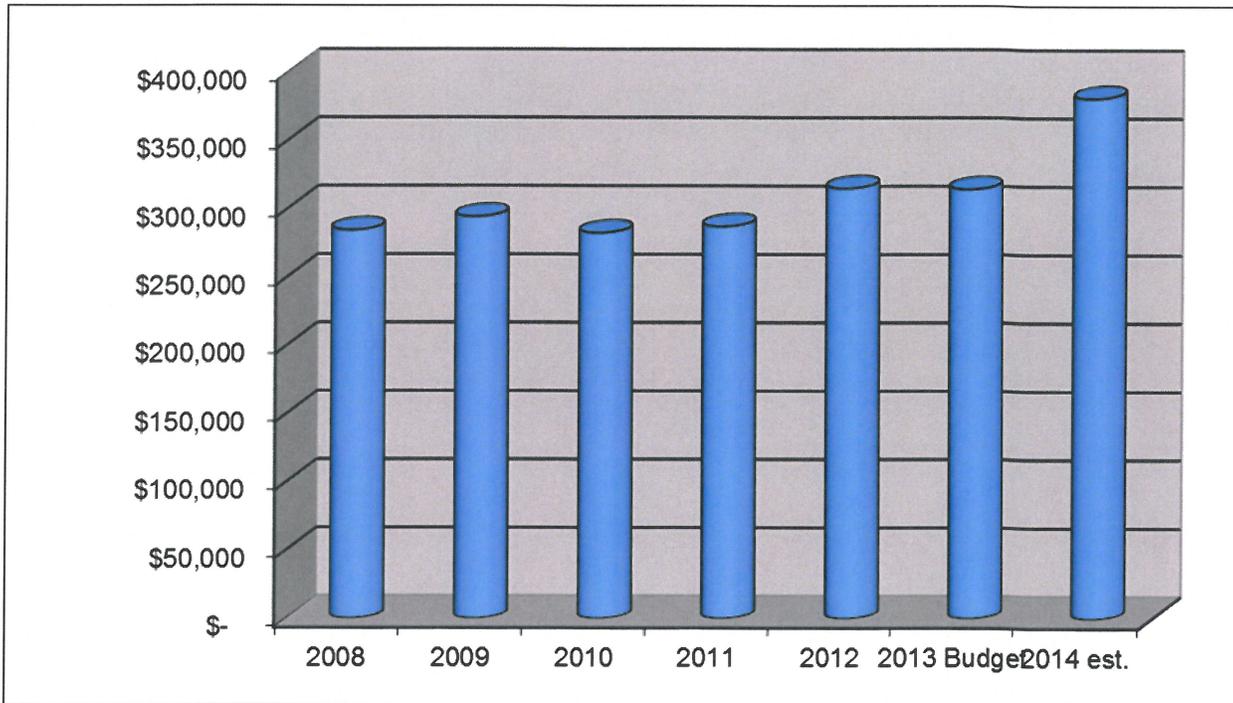
Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
City Attorney	1	1
Paralegal	1	1
Legal Assistant	.5	.5



OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est.
\$ 283,932	\$ 293,845	\$ 281,958	\$ 286,678	\$ 314,618	\$ 314,020	\$ 380,770



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Actual YTD July 2013		
001-050-515-30-10-00	Legal Services						
001-050-515-30-10-10	Salaries & Wages	\$156,635	\$157,970	\$161,500	\$94,162	\$161,500	\$164,120
001-050-515-30-11-00	Part Time Wages	\$0	\$0	\$0	\$0	\$4,700	\$13,210
	Overtime	\$0	\$890	\$0	\$1,764	\$2,500	\$0
	Total Salaries & Wages	\$156,635	\$158,860	\$161,500	\$95,926	\$168,700	\$177,330
001-050-515-30-21-00	Retirement	\$11,775	\$11,402	\$13,150	\$7,177	\$13,150	\$15,150
001-050-515-30-22-00	L&I	\$620	\$424	\$450	\$251	\$450	\$540
001-050-515-30-23-00	FICA	\$11,985	\$11,956	\$12,350	\$7,234	\$13,000	\$13,600
001-050-515-30-24-00	Medical Insurance	\$38,525	\$38,624	\$40,520	\$23,581	\$40,520	\$39,700
001-050-515-30-26-00	Unemployment	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personnel Benefits	\$62,905	\$62,406	\$66,470	\$38,243	\$67,120	\$68,990
001-050-515-30-31-00	Office Supplies	\$1,000	\$961	\$1,000	\$388	\$700	\$900
001-050-515-30-32-00	Fuel Consumed	\$150	\$190	\$150	\$25	\$50	\$150
001-050-515-30-35-00	Small Tools & Equipment	\$100	\$52	\$100	\$0	\$0	\$100
	Total Supplies	\$1,250	\$1,204	\$1,250	\$413	\$750	\$1,150
001-050-515-30-41-00	Professional Services	\$112,000	\$82,331	\$75,000	\$43,445	\$75,000	\$126,000
001-050-515-30-41-01	Advertising	\$0	\$0	\$0	\$0	\$0	\$0
001-050-515-30-42-00	Communications	\$4,500	\$4,105	\$4,500	\$1,982	\$4,000	\$4,500
001-050-515-30-43-00	Travel	\$1,000	\$2,087	\$1,000	\$3,792	\$5,000	\$1,000
001-050-515-30-45-00	Rentals	\$100	\$53	\$100	\$62	\$100	\$100
001-050-515-30-48-00	Repair & Maintenance	\$300	\$408	\$200	\$302	\$500	\$200
001-050-515-30-49-00	Miscellaneous	\$4,000	\$3,165	\$4,000	\$2,175	\$4,000	\$4,000
	Total Services	\$121,900	\$92,148	\$84,800	\$51,757	\$88,600	\$135,600
	Legal Capital Expenditures						
001-050-594-15-64-00	Machinery & Eqpt	\$0	\$0	\$0	\$0	\$0	\$0
001-050-594-15-64-01	Computer Systems	\$0	\$0	\$0	\$0	\$0	\$2,500
	Total Legal Capital Expenditures	\$0	\$0	\$0	\$0	\$0	\$2,500
	Total Legal Expenditures	\$342,690	\$314,618	\$314,020	\$186,340	\$325,170	\$385,770



PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

The department is responsible for:

- ✓ Management and operation of the permit center, to provide a consolidated location for the issuance of all land use and construction-related permits.
- ✓ Administration of the land use permit process, as codified in Chapter 17.68 BMC.
- ✓ Maintenance and update of the city’s comprehensive plan, comprehensive plan map, zoning ordinance, zoning map, critical areas ordinance, shoreline master program, environmental ordinance, and related land use regulations.
- ✓ Maintaining the city’s land use permit records.
- ✓ Managing an ongoing citizen involvement process including publication of a land use information bulletin, conducting public meetings, setting up citizen advisory committees on land use issues and providing public notification of land use actions.
- ✓ Code compliance for zoning, nuisance, weeds and related codes.

2013 ACCOMPLISHMENTS

- Completed & adopted Shoreline Master Program
- Community Visioning process to update Comprehensive Plans
- Downtown Futures Task Force - projects & programs
- Complete Streets Community Task Force
- Success with Voluntary Code Compliance
- Severe nuisance problems persist; work on new tools
- Convert business license data to NAICS code
- Identify Economic Development data needs/strategy regional coordination
- Preparation for 5-year update of Natural Hazard Mitigation Plan
- Community Rating System goal to lower flood insurance rates- new manual
- Maintain excellent permit turnaround times

2014 GOALS & OBJECTIVES

- EIS planned on new Comp Plan & Zoning Code
- EIS to include develop vacant land to speed permit times
- History research to enhance Downtown goals
- Adopt Complete Streets Plan – coordinate Public Works on Street Standards
- Enhance follow up on code compliance cases
- Work with Finance on Business Survey & data access
- Coordinate – SCOG/Port/EDASC – regional Economic Development strategy
- Complete detailed process for Natural Hazard Mitigation Plan
- Complete CRS recertification under new Manual
- Improve interdepartmental SPEED on permits

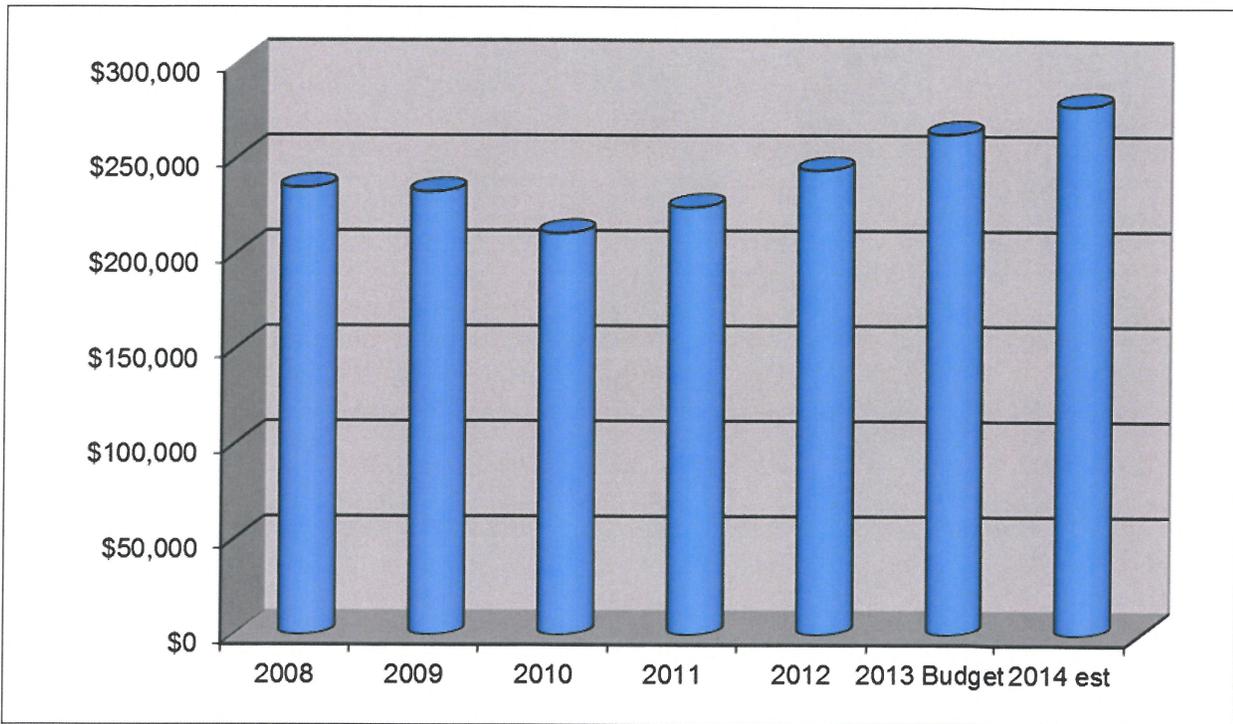
Position Summary

Position Title	2013	2014
Planning & Com. Dev. Director	1	1
Permit Center Manager	1	1



OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$234,779	\$232,593	\$210,869	\$224,490	\$243,961	\$262,900	\$277,819



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Budget			
	Planning							
001-060-558-60-10-00	Salaries & Wages	\$167,455	\$168,270	\$172,200	\$172,200	\$100,075	\$172,200	\$175,200
001-060-558-60-10-10	Part Time Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$4,300
001-060-558-60-11-00	Overtime	\$2,525	\$1,519	\$2,525	\$2,525	\$309	\$1,000	\$1,000
	Total Salaries & Wages	\$169,980	\$169,788	\$174,725	\$174,725	\$100,383	\$173,200	\$180,500
001-060-558-60-21-00	Retirement	\$12,775	\$12,117	\$14,200	\$14,200	\$7,490	\$13,000	\$16,250
001-060-558-60-22-00	L&I	\$635	\$385	\$450	\$450	\$231	\$450	\$530
001-060-558-60-23-00	FICA	\$12,885	\$12,939	\$13,300	\$13,300	\$7,646	\$13,190	\$13,750
001-060-558-60-24-00	Medical Insurance	\$16,910	\$16,951	\$17,780	\$17,780	\$10,337	\$17,780	\$17,450
	Total Personnel Benefits	\$43,205	\$42,391	\$45,730	\$45,730	\$25,705	\$44,420	\$47,980
001-060-558-60-31-00	Office/operating Supplies	\$2,475	\$2,644	\$2,475	\$2,475	\$174	\$2,475	\$2,475
001-060-558-60-35-00	Small Tools & Equipment	\$1,350	\$1,043	\$1,350	\$1,350	\$240	\$1,350	\$1,350
	Total Supplies	\$3,825	\$3,688	\$3,825	\$3,825	\$414	\$3,825	\$3,825
001-060-558-60-41-00	Professional Services	\$20,000	\$13,943	\$20,000	\$20,000	\$48	\$20,000	\$30,000
001-060-558-60-41-01	Advertising	\$1,200	\$940	\$2,500	\$2,500	\$305	\$2,500	\$2,500
001-060-558-60-42-00	Communications	\$2,520	\$1,740	\$2,520	\$2,520	\$1,008	\$2,520	\$2,520
001-060-558-60-43-00	Travel	\$1,000	\$1,344	\$1,000	\$1,000	\$39	\$1,000	\$1,000
001-060-558-60-45-00	Rentals	\$2,000	\$2,540	\$2,000	\$2,000	\$2,197	\$2,500	\$2,000
001-060-558-60-48-00	Repair & Maintenance	\$6,000	\$3,700	\$6,000	\$6,000	\$963	\$6,000	\$6,000
001-060-558-60-49-00	Miscellaneous	\$4,600	\$3,887	\$4,600	\$4,600	\$2,963	\$4,600	\$4,600
	Total Services	\$37,320	\$28,093	\$38,620	\$38,620	\$7,523	\$39,120	\$48,620
	Total Planning Expenditures	\$254,330	\$243,961	\$262,900	\$262,900	\$134,025	\$260,565	\$280,925



BUILDING DEPARTMENT

The Building Department’s primary function is to ensure that buildings constructed today and in the future meet the required codes and standards as mandated by the State Legislature. Our department provides information to the public on building code requirements reviews and approves building plans and performs a wide range of building service to the general public, including plan check review, field inspections, code enforcement and interacting with other agencies. We have a strong commitment to working with FEMA to ensure that all Flood regulations are met and to participate in the Community Rating System program that delivers a 25% flood insurance rate reduction to property owners.

2013 ACCOMPLISHMENTS

- Adopted the 2012 International Building Codes
- Reorganized files in numerical order by street name/block
- Cited Multiple Structures as Unsafe/ Legal Action to follow
- Updated Assessor Data Base/Permit Software

2014 GOALS & OBJECTIVES

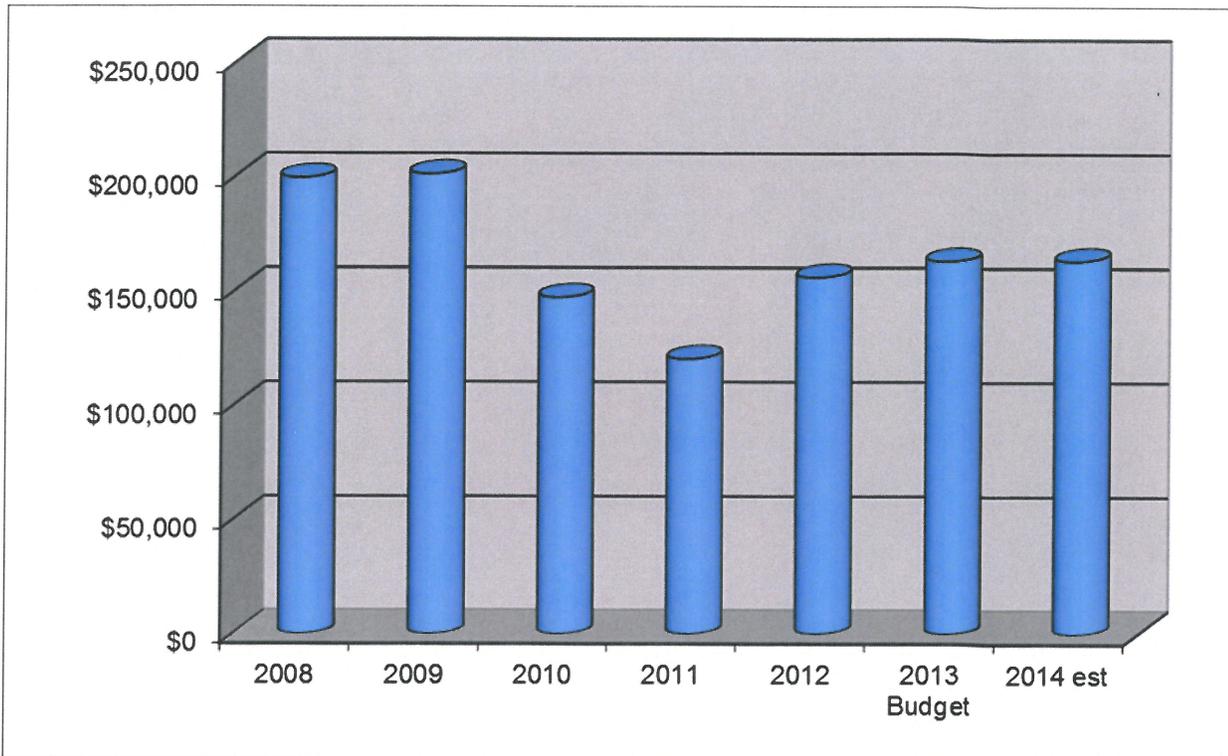
- Continued Professional Services
- Home Owners Flood Information
- Alternate Legal Options/Enforcement
- Update Permitting Software

Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Building Official	1	1
Code Compliance/Building Inspector	.55	.55

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$199,508	\$201,191	\$147,222	\$120,300	\$155,963	\$163,080	\$165,400



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Budget			
	Building Inspection							
001-070-558-50-10-00	Salaries & Wages	\$76,055	\$76,674	\$78,500	\$45,714	\$78,500	\$79,700	\$79,700
001-070-558-50-10-10	Part Time Wages	\$37,805	\$35,768	\$36,400	\$23,171	\$36,400	\$37,350	\$37,350
	Total Salaries & Wages	\$113,860	\$112,441	\$114,900	\$68,885	\$114,900	\$117,050	\$117,050
001-070-558-50-21-00	Retirement	\$8,560	\$8,081	\$9,350	\$5,164	\$8,900	\$10,800	\$10,800
001-070-558-50-22-00	L&I	\$2,120	\$1,882	\$2,050	\$1,139	\$2,000	\$2,050	\$2,050
001-070-558-50-23-00	FICA	\$8,710	\$8,544	\$8,800	\$5,234	\$9,000	\$9,000	\$9,000
001-070-558-50-24-00	Medical Insurance	\$15,855	\$15,895	\$16,680	\$9,701	\$16,680	\$16,350	\$16,350
	Total Personnel Benefits	\$35,245	\$34,401	\$36,880	\$21,238	\$36,580	\$38,200	\$38,200
001-070-558-50-31-00	Office/Oper. Supplies	\$500	\$504	\$800	\$290	\$800	\$800	\$800
001-070-558-50-32-00	Fuel Consumed	\$700	\$1,218	\$800	\$636	\$800	\$800	\$800
001-070-558-50-35-00	Sm. Tools & Equip.	\$200	\$323	\$400	\$325	\$400	\$400	\$400
	Total Supplies	\$1,400	\$2,045	\$2,000	\$1,251	\$2,000	\$2,000	\$2,000
001-070-558-50-41-00	Prof. Services	\$0	\$124	\$0	\$147	\$147	\$0	\$0
001-070-558-50-41-01	Advertising	\$0	\$0	\$0	\$40	\$40	\$0	\$0
001-070-558-50-42-00	Communications	\$700	\$482	\$500	\$161	\$250	\$350	\$350
001-070-558-50-43-00	Travel	\$700	\$610	\$800	\$641	\$1,000	\$800	\$800
001-070-558-50-45-00	Rentals	\$1,000	\$1,424	\$1,000	\$0	\$0	\$0	\$0
001-070-558-50-48-00	Repair & Mtce.	\$6,000	\$3,530	\$6,000	\$71	\$71	\$6,000	\$6,000
001-070-558-50-49-00	Miscellaneous	\$1,000	\$905	\$1,000	\$1,763	\$2,000	\$1,000	\$1,000
	Total Services	\$9,400	\$7,075	\$9,300	\$2,822	\$3,508	\$8,150	\$8,150
	Total Building Inspection	\$159,905	\$155,963	\$163,080	\$94,196	\$156,988	\$165,400	\$165,400



FESTIVALS DEPARTMENT

The Festivals Fund supports the expense of staffing and incidentals involved in supporting our local Berry Dairy Days Festival in the summer and the Harvest festival in the fall. This fund was created to cover the excess costs associated with running and/or supporting these local events. Now that the lodging tax laws have allowed for maintenance and operations of events attracting tourists, the hopes are that this entire budget be supported by the lodging tax fund.

2013 ACCOMPLISHMENTS

- Successful Berry Dairy Days Festival
- Successful Harvest Festival

2014 GOALS & OBJECTIVES

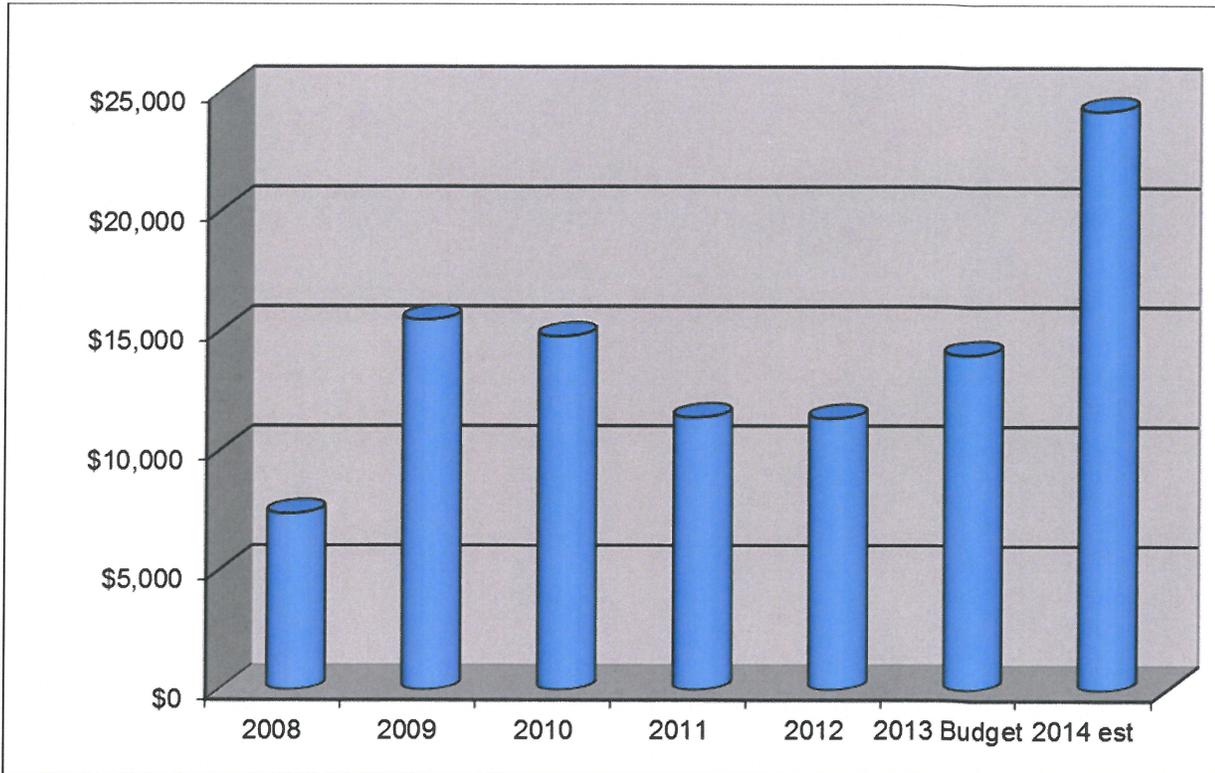
- Continue to have successful Berry Dairy Days Festival and Harvest Festival.
 - Become fully funded by Lodging Tax Funds
-

Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Current available Staff if needed		
Based upon availability of volunteers		

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$7,356	\$15,455	\$14,763	\$11,379	\$11,333	\$14,000	\$24,200



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget				
	Festivals							
001-114-573-90-10-00	Salaries & Wages	\$1,450	\$465	\$1,450	\$0	\$0	\$600	\$600
001-114-573-90-11-00	Overtime	\$5,075	\$3,949	\$5,500	\$2,662	\$2,662	\$6,000	\$6,000
	Total Salaries & Wages	\$6,525	\$4,414	\$6,950	\$2,662	\$2,662	\$6,600	\$6,600
001-114-573-90-21-00	Retirement	\$425	\$170	\$425	\$74	\$74	\$600	\$600
001-114-573-90-22-00	L&I	\$100	\$110	\$100	\$43	\$43	\$100	\$100
001-114-573-90-23-00	FICA	\$425	\$340	\$425	\$201	\$201	\$500	\$500
	Total Personnel Benefits	\$950	\$619	\$950	\$318	\$318	\$1,200	\$1,200
001-114-573-90-31-00	Operating Supplies	\$400	\$689	\$300	\$0	\$0	\$700	\$400
001-114-573-90-35-00	Small Tools & Equip	\$700	\$398	\$500	\$0	\$0	\$400	\$400
	Total Supplies	\$1,100	\$1,087	\$800	\$0	\$0	\$1,100	\$800
001-114-573-90-41-00	Band (BDD)	\$1,400	\$1,472	\$1,300	\$1,300	\$1,300	\$1,400	\$1,400
001-114-573-90-41-01	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000
001-114-573-90-45-00	Rentals	\$3,500	\$3,742	\$4,000	\$0	\$0	\$4,000	\$4,000
001-114-573-90-49-00	Fireworks (BDD)	\$0	\$0	\$0	\$0	\$0	\$3,100	\$6,200
	Total Services	\$4,900	\$5,214	\$5,300	\$1,300	\$1,300	\$8,400	\$15,600
	Total Festivals Expenditures	\$13,475	\$11,333	\$14,000	\$4,280	\$4,280	\$17,300	\$24,200



Buildings & Grounds

The Buildings and Grounds Department's purpose is to provide functional and clean facilities for Burlington residents, the general public, and city employees. Maintain appearance of facilities and grounds. Oversee facilities preventive maintenance actions and contracts. Respond to equipment breakdowns and ensure timely system repair. Provide support to the City's special events and projects. This fund pays property taxes and utility expenses for City general purpose facilities.

2013 ACCOMPLISHMENTS

- Completed Byway Center as an addition to our City of Burlington facilities
- Increased staffing levels with one Utility 1 position and 2 seasonal work staff which allowed the completion of cleaning and extracting all carpets in City buildings, pressure wash the exterior of all buildings and sidewalks, clean gutters, and maintain flower baskets on Fairhaven.
- Maintained the appearance of the facilities and grounds
- Cleaned up and maintained pathway along Hwy. 20 from Burlington Blvd. to Garrett Rd.

2014 GOALS & OBJECTIVES

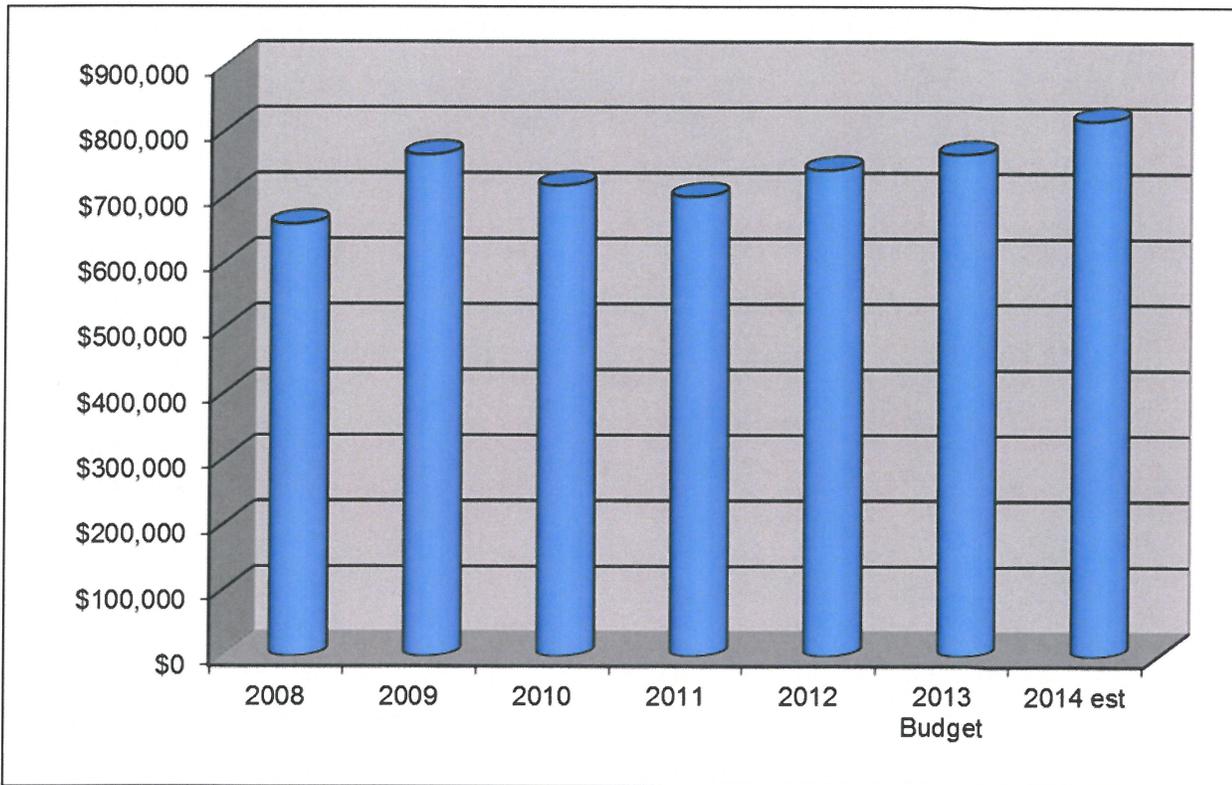
- Maintain our current level of service
- Continue to perform routine facilities and grounds maintenance
- Replace linoleum flooring with tile in Fire Department
- Replace main hallway carpeting in Police station and Fire Station
- Add sidewalk on the east side of the Fire hall entrance

Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Supervisor	1	1
Utility 1	1.5	2
Custodians	3	3
Seasonal Worker	1,040 hrs	1,040 hrs
Work Crew Supervisor	1	1

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$658,570	\$764,336	\$717,584	\$700,625	\$740,985	\$765,035	\$822,205



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Actual YTD July 2013		
Buildings & Grounds Services							
001-080-518-31-10-00	Salaries & Wages	\$248,540	\$255,369	\$260,000	\$153,667	\$283,500	\$313,268
001-080-518-31-10-10	Part Time Wages	\$0	\$9,308	\$0	\$15,213	\$9,600	\$18,200
001-080-518-31-11-00	Overtime	\$150	\$2,212	\$150	\$20	\$150	\$150
	Total Salaries & Wages	\$248,690	\$266,888	\$260,150	\$168,900	\$293,250	\$331,618
001-080-518-31-21-00	Retirement	\$18,690	\$18,515	\$21,150	\$11,585	\$25,000	\$28,900
001-080-518-31-22-00	L&I	\$6,590	\$6,415	\$6,400	\$4,208	\$7,820	\$8,500
001-080-518-31-23-00	FICA	\$19,025	\$20,080	\$19,900	\$12,700	\$23,000	\$25,400
001-080-518-31-24-00	Medical Insurance	\$85,460	\$86,851	\$89,830	\$54,438	\$99,500	\$103,900
001-080-518-31-25-00	Life Insurance	\$85	\$82	\$85	\$49	\$85	\$102
001-080-518-31-26-00	Unemployment	\$0	\$0	\$0	\$0	\$0	\$0
001-080-518-31-27-00	Protective Clothing	\$1,500	\$522	\$1,500	\$200	\$1,700	\$1,700
	Total Personnel Benefits	\$131,350	\$132,465	\$138,865	\$83,181	\$157,105	\$168,502
001-080-518-31-31-00	Operating Supplies	\$7,500	\$5,989	\$7,500	\$8,979	\$10,000	\$12,500
001-080-518-31-31-01	Janitorial Supplies	\$17,500	\$17,857	\$17,500	\$8,576	\$17,000	\$17,500
001-080-518-31-31-02	Mice Supplies	\$5,500	\$4,328	\$5,500	\$1,350	\$2,500	\$0
001-080-518-31-31-05	Flowers/Banners/X-Mas	\$5,500	\$1,890	\$6,000	\$3,029	\$4,000	\$6,000
001-080-518-31-32-00	Fuel Consumed	\$4,000	\$3,471	\$4,000	\$2,915	\$4,000	\$4,000
001-080-518-31-35-00	Small Tools & Equip	\$3,000	\$6,468	\$3,000	\$7,187	\$8,000	\$3,000
	Total Supplies	\$43,000	\$40,003	\$43,000	\$32,035	\$45,500	\$43,000
001-080-518-31-41-00	Professional Services	\$750	\$815	\$5,000	\$681	\$1,000	\$3,000
001-080-518-31-41-01	Advertising	\$200	\$100	\$0	\$30	\$30	\$0
001-080-518-31-42-00	Communications	\$6,500	\$6,931	\$6,500	\$3,076	\$6,500	\$6,500
001-080-518-31-43-00	Travel	\$750	\$0	\$1,000	\$0	\$1,000	\$1,000
001-080-518-31-45-00	Rentals	\$800	\$1,840	\$1,000	\$0	\$1,000	\$1,500
001-080-518-31-47-00	Utilities City Hall	\$33,000	\$29,796	\$33,000	\$17,503	\$32,000	\$33,000
001-080-518-31-47-01	Utilities Byways Center	\$0	\$82	\$0	\$4,137	\$7,500	\$11,000
001-080-518-31-47-02	Utilities New Library	\$37,500	\$32,915	\$37,000	\$19,216	\$35,000	\$37,000
001-080-518-31-47-03	Utilities P&R/Old CH	\$19,500	\$13,982	\$19,000	\$8,550	\$16,500	\$19,000
001-080-518-31-47-04	Utilities Shop Office	\$2,300	\$518	\$2,000	\$105	\$200	\$2,000
001-080-518-31-47-05	Utilities Police	\$38,000	\$36,297	\$35,000	\$20,569	\$36,000	\$38,000
001-080-518-31-47-06	Utilities Storage Bldg	\$2,600	\$3,320	\$2,500	\$1,936	\$3,000	\$3,500
001-080-518-31-47-07	Utilities Old Fire ST	\$300	\$324	\$0	\$0	\$0	\$0
001-080-518-31-47-08	Utilities New Fire ST	\$31,500	\$24,721	\$26,000	\$13,582	\$26,000	\$26,000
001-080-518-31-48-00	Repair & Maintenance	\$39,000	\$39,940	\$42,000	\$21,847	\$40,000	\$40,000

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Budget			
001-080-518-31-48-02	Mtce of Vehicles	\$3,000	\$472	\$3,000	\$3,000	\$464	\$3,000	\$3,500
001-080-518-31-49-00	Miscellaneous	\$8,000	\$10,961	\$8,000	\$8,000	\$2,596	\$6,000	\$8,000
001-080-518-31-49-01	Yard Waste Recycling	\$1,800	\$659	\$0	\$0	\$0	\$0	\$0
001-080-518-31-49-02	Property Taxes	\$27,700	\$26,334	\$27,700	\$27,000	\$26,336	\$26,336	\$27,000
	Total Services	\$253,200	\$230,007	\$248,000	\$248,000	\$140,628	\$241,066	\$260,000
	Total Buildings & Grounds	\$676,240	\$669,363	\$690,015	\$690,015	\$424,743	\$736,921	\$803,120
	Work Crew							
001-080-518-35-10-00	Work Crew Salaries & Wages	\$45,335	\$45,622	\$47,000	\$47,000	\$27,256	\$47,000	\$11,900
001-080-518-35-10-10	Work Crew Part Time Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Salaries & Wages	\$45,335	\$45,622	\$47,000	\$47,000	\$27,256	\$47,000	\$11,900
001-080-518-35-21-00	Work Crew Retirement	\$3,410	\$3,279	\$3,850	\$3,850	\$2,042	\$3,600	\$1,100
001-080-518-35-22-00	Work Crew L&I	\$3,075	\$2,113	\$3,050	\$3,050	\$1,058	\$2,000	\$770
001-080-518-35-23-00	Work Crew FICA	\$3,470	\$3,490	\$3,600	\$3,600	\$2,085	\$3,600	\$910
001-080-518-35-24-00	Work Crew Medical	\$9,000	\$9,003	\$9,420	\$9,420	\$5,476	\$9,400	\$2,380
001-080-518-35-27-00	Work Crew Protective Clothing	\$600	\$195	\$600	\$600	\$0	\$600	\$150
	Total Personnel Benefits	\$19,555	\$18,080	\$20,520	\$20,520	\$10,662	\$19,200	\$5,310
001-080-518-35-31-00	Work Crew Oper Supplies	\$1,600	\$1,247	\$1,500	\$1,500	\$125	\$1,500	\$375
001-080-518-35-32-00	Work Crew Fuel Consumed	\$3,100	\$2,729	\$3,000	\$3,000	\$1,782	\$3,000	\$750
001-080-518-35-35-00	Work Crew Small Tools & Equip	\$2,700	\$1,063	\$1,500	\$1,500	\$0	\$1,500	\$375
	Total Supplies	\$7,400	\$5,039	\$6,000	\$6,000	\$1,907	\$6,000	\$1,500
001-080-518-35-41-00	Work Crew Professional Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0
001-080-518-35-48-00	Work Crew Repair & Maintenance	\$1,000	\$2,881	\$1,500	\$1,500	\$287	\$1,500	\$375
001-080-518-35-48-01	Work Crew Mtce of Vehicles	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0
001-080-518-35-49-00	Work Crew Miscellaneous	\$300	\$0	\$0	\$0	\$0	\$0	\$0
	Total Services	\$2,500	\$2,881	\$1,500	\$1,500	\$287	\$1,500	\$375
	Total Work Crew	\$74,790	\$71,622	\$75,020	\$75,020	\$40,112	\$73,700	\$19,085
	B & G/Work Crew Services	\$751,030	\$740,985	\$765,035	\$765,035	\$464,856	\$810,621	\$822,205
	Capital Expenditures							
001-080-594-18-62-00	Facility Improvements	\$0	\$0	\$30,000	\$30,000	\$0	\$30,000	\$52,500
001-080-594-18-64-20	Machinery & Eqpt	\$0	\$0	\$0	\$0	\$0	\$0	\$0
001-080-594-18-64-21	Computer Systems	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Buildings & Grounds/Work Crew	\$0	\$0	\$30,000	\$30,000	\$0	\$30,000	\$52,500
	Capital Expenditures							
	Total Bldgs & Grnds Expenditure	\$751,030	\$740,985	\$795,035	\$795,035	\$464,856	\$840,621	\$874,705



IT DEPARTMENT

The Information Technology Department provides IT and IS services to support all information systems to the City of Burlington users to accomplish their goals and perform the objectives outlined in the City's mission statement including procurement, structural maintenance and website support.

2013 ACCOMPLISHMENTS

- Virtualized Exchange server 2010 upgrade
- Class server and SQL upgrade; SVR 2012 upgrades
- Burlingtonwa.gov Web site and Finance software upgrade
- HD video RFP
- Deployed 47 new Dell Optiplex desktops
- Deployed Office 2010 & 2013
- Vibre Enterprise premium AV
- Barracuda SPAM filtering and increased firewall protection/security
- Installed new HyperV host servers to replace standalone servers
- New Dell PV3220i iSCSI SAN storage array
- Upgraded Courts audio recording PC; PD and FD Spillman upgrade
- Library Evergreen upgrade
- Various Citywide application, printer and server upgrades

2014 GOALS & OBJECTIVES

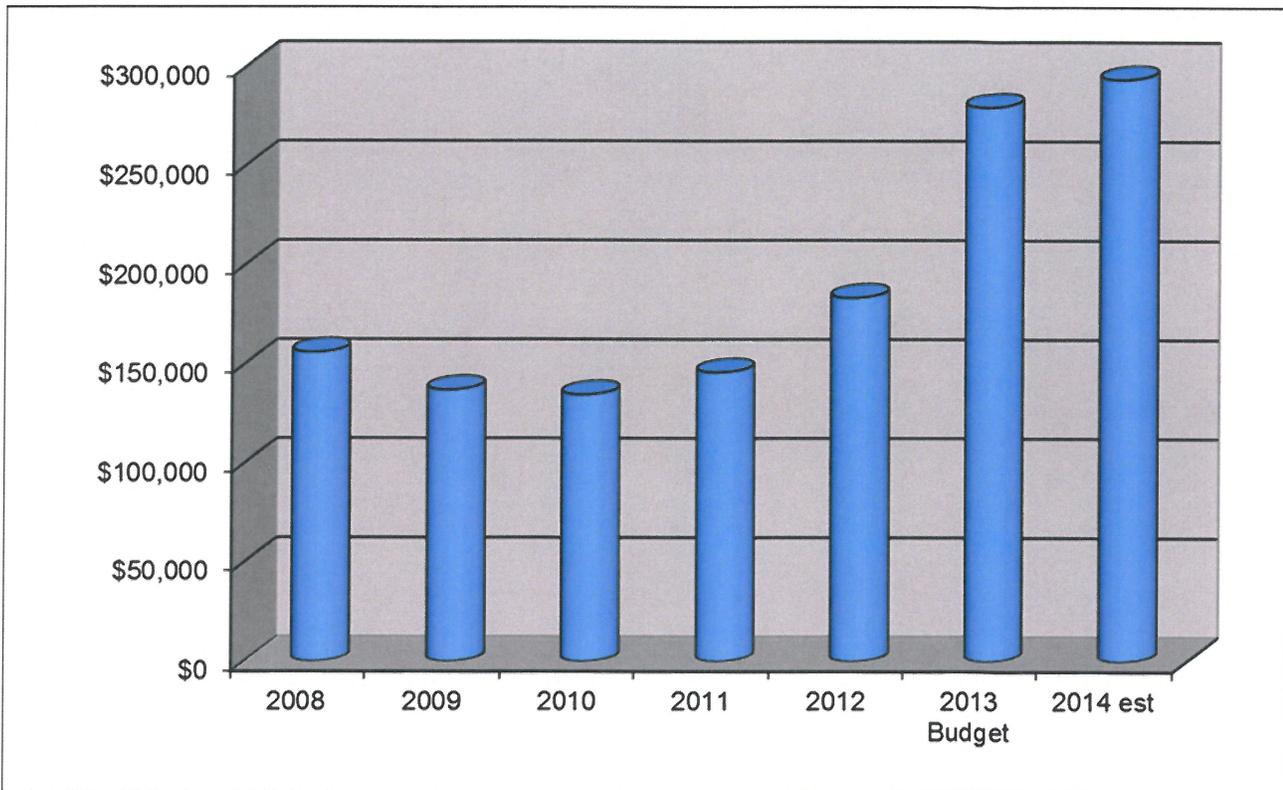
- Deploy remainder of the PC upgrades for XP
- Migrate city hall door security server (SMS) to a virtualized platform. (or WIN7)
- Virtualize and upgrade HVAC server
- Class software upgrades
- Library wireless access point and firewall upgrades, 2012 server upgrades, printer server upgrades, and PC upgrades and Library Evergreen application
- FD6 network and remote support
- Create virtualized terminals for dedicated web workstations, public access computers
- PD server room door control
- Mitel phone server upgrade
- Migrate Email to the new domain
- Migrate FTP servers, implement secure FTP, capture and streaming of council HD video recordings
- Replacement UPS and cabinet equipment
- Map out Burlington fiber and get proposals on how we can use it
- 2 factor authentication or Forti Token security for Finance

Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
IS Technical Assistant	1	1
IS Technician	1	1

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$155,688	\$136,794	\$134,339	\$145,593	\$183,192	\$279,270	\$294,970



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget				
001-085-518-81-10-00	Information Technology							
001-085-518-81-11-00	Salaries & Wages	\$63,655	\$84,191	\$109,000	\$63,279	\$109,000	\$109,000	\$117,850
	Overtime	\$0	\$0	\$0	\$923	\$0	\$1,500	\$500
	Total Salaries & Wages	\$63,655	\$84,191	\$109,000	\$64,203	\$64,203	\$110,500	\$118,350
001-085-518-81-21-00	Retirement	\$4,785	\$6,034	\$8,900	\$4,808	\$8,900	\$8,900	\$10,900
001-085-518-81-22-00	L&I	\$310	\$297	\$450	\$245	\$450	\$450	\$450
001-085-518-81-23-00	FICA	\$4,870	\$6,296	\$8,350	\$4,790	\$8,350	\$8,350	\$9,050
001-085-518-81-24-00	Medical Insurance	\$22,670	\$32,500	\$44,750	\$26,036	\$44,750	\$44,750	\$43,900
	Total Personnel Benefits	\$32,635	\$45,128	\$62,450	\$35,879	\$62,450	\$62,450	\$64,300
001-085-518-81-31-00	Office/operating Supplies	\$750	\$553	\$750	\$704	\$750	\$750	\$750
001-085-518-81-31-10	Computer Supplies	\$3,500	\$3,354	\$3,500	\$1,405	\$3,500	\$2,500	\$3,500
001-085-518-81-32-00	Fuel Consumed	\$100	\$105	\$150	\$93	\$150	\$135	\$150
001-085-518-81-35-00	Small Tools & Equipment	\$100	\$22	\$100	\$0	\$100	\$50	\$100
	Total Supplies	\$4,450	\$4,034	\$4,500	\$2,203	\$4,500	\$3,435	\$4,500
001-085-518-81-41-00	Professional Services	\$60,000	\$4,752	\$55,000	\$15,793	\$55,000	\$48,000	\$46,700
001-085-518-81-41-01	Professional Services-Fiber	\$15,000	\$15,000	\$15,000	\$0	\$15,000	\$15,000	\$15,000
001-085-518-81-42-00	Communications	\$1,100	\$1,235	\$2,000	\$688	\$2,000	\$2,000	\$2,600
001-085-518-81-42-01	Network Communications	\$15,000	\$13,398	\$15,500	\$7,464	\$15,500	\$15,000	\$16,000
001-085-518-81-43-00	Travel	\$200	\$1,548	\$1,500	\$849	\$1,500	\$1,000	\$1,500
001-085-518-81-45-00	Rentals	\$20	\$0	\$20	\$0	\$20	\$20	\$20
001-085-518-81-48-00	Repairs & Maintenance	\$3,500	\$348	\$3,500	\$1,963	\$3,500	\$3,500	\$3,500
001-085-518-81-49-00	Miscellaneous	\$3,000	\$1,387	\$3,000	\$2,326	\$3,000	\$3,000	\$6,000
001-085-518-81-49-01	Computer Lic & Related Item	\$7,625	\$10,807	\$7,800	\$2,957	\$7,800	\$7,000	\$16,500
	Total Services	\$105,445	\$48,475	\$103,320	\$32,040	\$94,520	\$94,520	\$107,820
001-085-518-81-53-00	Excise Taxes	\$0	\$1,364	\$0	\$227	\$0	\$0	\$0
	Total Intergovernmental	\$0	\$1,364	\$0	\$227	\$0	\$0	\$0
	Total Information Technology	\$206,185	\$183,192	\$279,270	\$134,551	\$279,270	\$270,905	\$294,970
	IT Capital Expenditures							
001-085-594-18-64-25	Computer Software	\$18,400	\$12,129	\$25,250	\$11,028	\$25,250	\$22,000	\$39,550
001-085-594-18-64-26	Computer Systems	\$38,700	\$35,119	\$113,900	\$69,491	\$113,900	\$110,000	\$85,600
	Total IT Capital Expenditures	\$57,100	\$47,248	\$139,150	\$80,519	\$139,150	\$132,000	\$125,150
	Total Info Tech Expenditure	\$263,285	\$230,441	\$418,420	\$215,070	\$418,420	\$402,905	\$420,120



POLICE DEPARTMENT

The Police Department provides public safety through a number of divergent activities including the protection of persons and property; crime prevention; traffic safety and enforcement; safety education programs; and co-operative efforts with the commitment involving Community Resource Officer, Gang Task Force and Drug Task Force.

2013 ACCOMPLISHMENTS

- Implemented a Multiple Agency Investigative Team with other County Departments
- Developed and Implemented a Strategic Plan for Dealing with Drug Houses
- Implemented Alternative Shifts for Patrol & Investigations
- Obtained & Equipped a Mobile Command Unit
- Updated Electronic Departmental Forms on the “H” drive

2014 GOALS & OBJECTIVES

- Hire/Train Officers Positions #26 & #27
- 2014 WASPC Re-Accreditation
- New Police Web Page Designed & Implemented
- Re-Positioning of Civil Service Secretary
- Records Retention Purging Up-To-Date
- Evidence Room Purging Up-To-Date
- Full Implementation of Dragon Speak Transcript by Officers

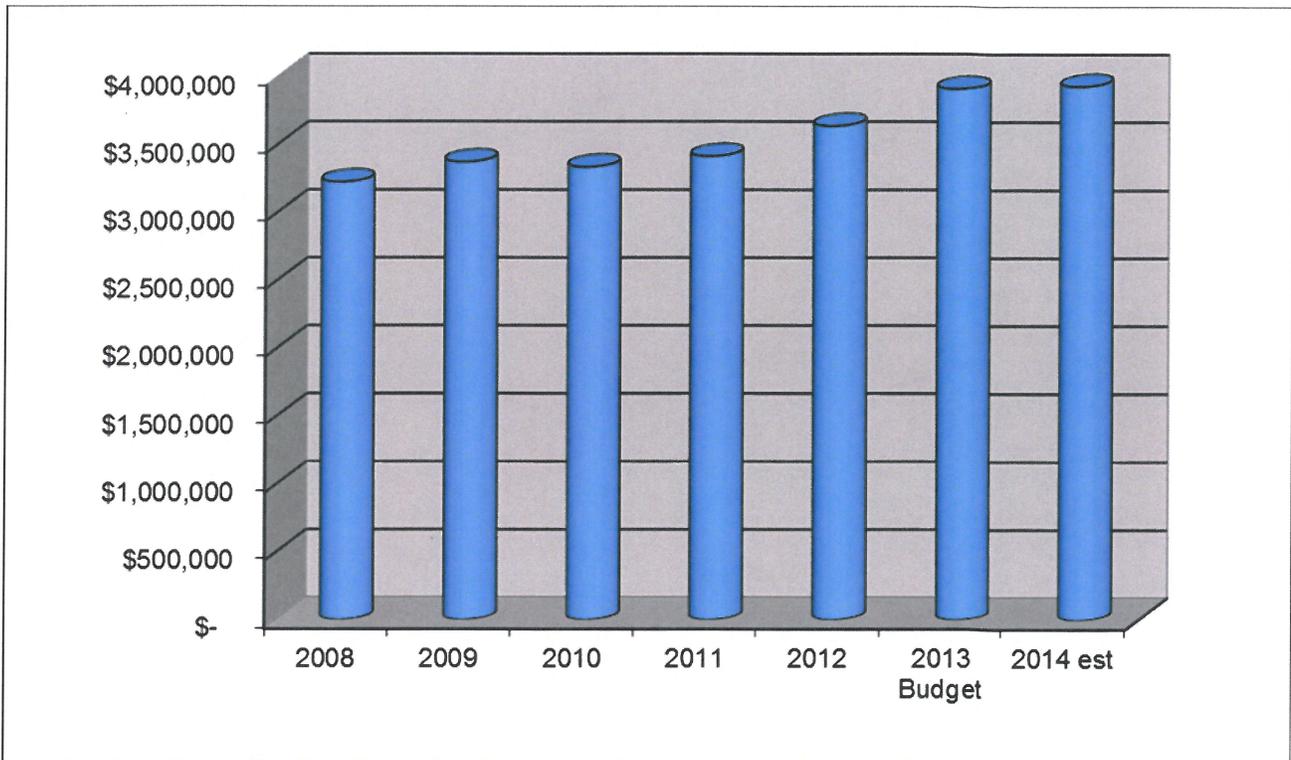
Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Chief	1	1
Assistant Chief	1	1
Lieutenant	1	1
Sergeants	4	4
Officers	15	17
Detectives	2	2
Administrative Secretary	1	1
Records Technicians	4	4



OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ 3,219,701	\$ 3,366,523	\$ 3,329,890	\$ 3,408,794	\$ 3,631,994	\$ 3,906,300	\$ 3,926,530



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD July 2013	Year End Estimate	Appropriated	
	Police							
	Police Operations							
001-090-521-20-10-00	Salaries & Wages	\$2,107,220	\$2,065,762	\$2,177,800	\$1,266,822	\$2,149,790	\$2,305,900	
001-090-521-20-11-00	Overtime	\$70,000	\$66,898	\$70,000	\$33,096	\$70,000	\$70,000	
001-090-521-20-11-01	Outside Overtime	\$5,000	\$8,588	\$5,000	\$1,171	\$5,000	\$5,000	
001-090-521-20-12-00	Holiday/Vacation/Sick	\$76,765	\$63,834	\$73,750	\$37,251	\$73,750	\$80,000	
	Total Salaries & Wages	\$2,258,985	\$2,205,081	\$2,326,550	\$1,338,340	\$2,298,540	\$2,460,900	
001-090-521-20-21-00	Retirement	\$128,650	\$119,552	\$125,000	\$72,981	\$123,800	\$138,000	
001-090-521-20-22-00	L&I	\$31,280	\$26,160	\$28,800	\$17,726	\$30,185	\$34,750	
001-090-521-20-23-00	FICA	\$172,815	\$166,576	\$178,000	\$101,087	\$174,100	\$187,700	
001-090-521-20-24-00	Medical Insurance	\$542,910	\$518,996	\$559,700	\$335,185	\$568,850	\$578,300	
001-090-521-20-24-10	Retired LEOFF I/Med Ins	\$70,000	\$68,057	\$70,590	\$29,240	\$50,200	\$53,350	
001-090-521-20-25-00	Life Insurance	\$85	\$82	\$85	\$48	\$82	\$80	
001-090-521-20-26-00	Unemployment	\$0	\$11,800	\$0	\$0	\$0	\$0	
001-090-521-20-26-00	Uniform & Clothing	\$16,000	\$13,838	\$16,000	\$11,389	\$16,000	\$17,650	
001-090-521-20-27-00	New Officer Uniform	\$4,500	\$9,125	\$4,500	\$20	\$200	\$13,500	
	Total Personnel Benefits	\$966,240	\$934,185	\$982,675	\$567,675	\$963,417	\$1,023,330	
001-090-521-20-31-00	Office/Oper. Supplies	\$15,600	\$12,782	\$15,600	\$6,871	\$15,600	\$15,600	
001-090-521-20-31-10	Project Lifesaver Supplies	\$1,000	\$2,204	\$1,000	\$0	\$1,000	\$1,000	
001-090-521-20-32-00	Fuel Consumed	\$52,000	\$51,664	\$60,000	\$36,955	\$65,000	\$65,000	
001-090-521-20-35-00	Small Tools & Equipment	\$500	\$206	\$500	\$75	\$500	\$500	
001-090-521-20-35-10	Eqpt Youth Res Officer	\$2,000	\$1,765	\$4,000	\$2,736	\$4,000	\$4,000	
	Total Supplies	\$71,100	\$68,621	\$81,100	\$46,637	\$86,100	\$86,100	
001-090-521-20-41-00	Professional Services	\$8,000	\$12,827	\$9,000	\$5,263	\$12,500	\$10,500	
001-090-521-20-41-01	Advertising	\$750	\$0	\$750	\$50	\$500	\$1,000	
001-090-521-20-42-00	Communications	\$20,000	\$17,643	\$20,500	\$9,349	\$20,500	\$21,000	
001-090-521-20-43-00	Travel	\$6,000	\$7,066	\$6,000	\$2,881	\$7,000	\$6,500	
001-090-521-20-45-00	Rentals	\$17,800	\$13,297	\$17,800	\$8,497	\$17,800	\$17,800	
001-090-521-20-46-00	Insurance	\$0	\$0	\$0	\$0	\$0	\$0	
001-090-521-20-46-10	Insurance Deductibles	\$0	\$0	\$0	\$0	\$0	\$0	
001-090-521-20-47-00	Utilities	\$0	\$0	\$0	\$0	\$0	\$0	
001-090-521-20-48-00	Eqpt Repair & Mtce	\$38,600	\$36,293	\$45,600	\$14,525	\$45,600	\$45,600	
001-090-521-20-48-01	Vehicle Repair & Mtce	\$25,000	\$33,731	\$25,000	\$16,927	\$33,000	\$33,000	
001-090-521-20-49-00	Miscellaneous	\$7,000	\$5,077	\$7,000	\$2,304	\$6,000	\$7,000	
001-090-521-20-49-10	Training	\$15,500	\$18,927	\$15,500	\$4,494	\$15,500	\$25,000	
	Total Services	\$138,650	\$144,861	\$147,150	\$64,291	\$158,400	\$167,400	

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Budget			
001-090-521-20-53-00	Excise Taxes	\$0	\$744	\$0	\$0	\$163	\$0	\$0
	Total Intergovernmental	\$0	\$744	\$0	\$0	\$163	\$0	\$0
	Total Police Operations	\$3,434,975	\$3,353,492	\$3,537,475	\$3,506,457	\$2,017,105	\$3,506,457	\$3,737,730
001-090-523-60-51-00	Care And Custody Of Prisoners	\$335,000	\$275,891	\$365,000	\$300,000	\$120,572	\$300,000	\$185,000
	Care & Custody of Prisoners	\$335,000	\$275,891	\$365,000	\$300,000	\$120,572	\$300,000	\$185,000
	Total Care And Custody Of Prisoners	\$335,000	\$275,891	\$365,000	\$300,000	\$120,572	\$300,000	\$185,000
001-090-554-30-31-00	Animal Control	\$500	\$391	\$500	\$500	\$0	\$500	\$500
	Animal Control Supplies	\$500	\$391	\$500	\$500	\$0	\$500	\$500
	Total Supplies	\$500	\$391	\$500	\$500	\$0	\$500	\$500
001-090-554-30-41-00	Animal Control Profess.service	\$3,125	\$2,220	\$3,125	\$3,000	\$830	\$3,000	\$3,100
001-090-554-30-43-00	Animal Control Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
001-090-554-30-48-00	Animal Control Mitce	\$200	\$0	\$200	\$200	\$200	\$200	\$200
001-090-554-30-49-00	Animal Control Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Services	\$3,325	\$2,220	\$3,325	\$3,200	\$1,030	\$3,200	\$3,300
	Total Animal Control	\$3,825	\$2,611	\$3,825	\$3,700	\$1,030	\$3,700	\$3,800
	Police Capital Expenditures							
001-090-594-21-64-02	Machinery & Eqpt	\$91,900	\$94,228	\$100,300	\$97,000	\$79,101	\$97,000	\$106,500
001-090-594-21-64-04	WASPC/Traffic Safety/Intoximtr	\$1,000	\$0	\$1,000	\$1,000	\$0	\$1,000	\$1,000
001-090-594-21-64-08	High Crime Machinery & Equip.	\$68,000	\$58,484	\$88,000	\$88,000	\$63,006	\$88,000	\$57,000
	Total Police Capital Expenditures	\$160,900	\$152,712	\$189,300	\$186,000	\$142,106	\$186,000	\$164,500
	Total Police Expenditure	\$3,934,700	\$3,784,706	\$4,095,600	\$3,996,157	\$2,280,813	\$3,996,157	\$4,091,030



FIRE DEPARTMENT

The purpose of the Burlington Fire Department is to provide fire, EMS, and life safety services to the citizens and visitors to the City of Burlington. This department provides emergency response to fires, motor vehicle accidents, medical and rescue emergencies, and incident involving hazardous conditions. The Fire Department also provides a wide variety of non-emergency services including public education, fire safety inspections, business inspections, pre-incident planning, and continuous training to its members. The Fire Department utilizes a combination of volunteer and full-time staff to deliver service. Full-time members are assigned program management areas. Each member is responsible for specific responsibilities such as training, fire inspections, apparatus maintenance, EMS supplies, technical rescue, etc.

2013 ACCOMPLISHMENTS

- Filled Fire Chief position
- Completed Mobile Data Terminal program
- The FEMA /SAFER grant provided 4 new full-time firefighter positions filled mid-year
- Increased volunteer firefighters staffing by 5
- Implemented 48/96 work shift schedule
- Completed District 6 contract for services
- Established working relationships with other local emergency response entities
- Volunteer firefighter recruitment process continuing
- Performed Organizational Assessment
- Division Chief /Training Officer recruitment to be completed by end of November
- Continuous progress toward improving WSRB rating

2014 GOALS & OBJECTIVES

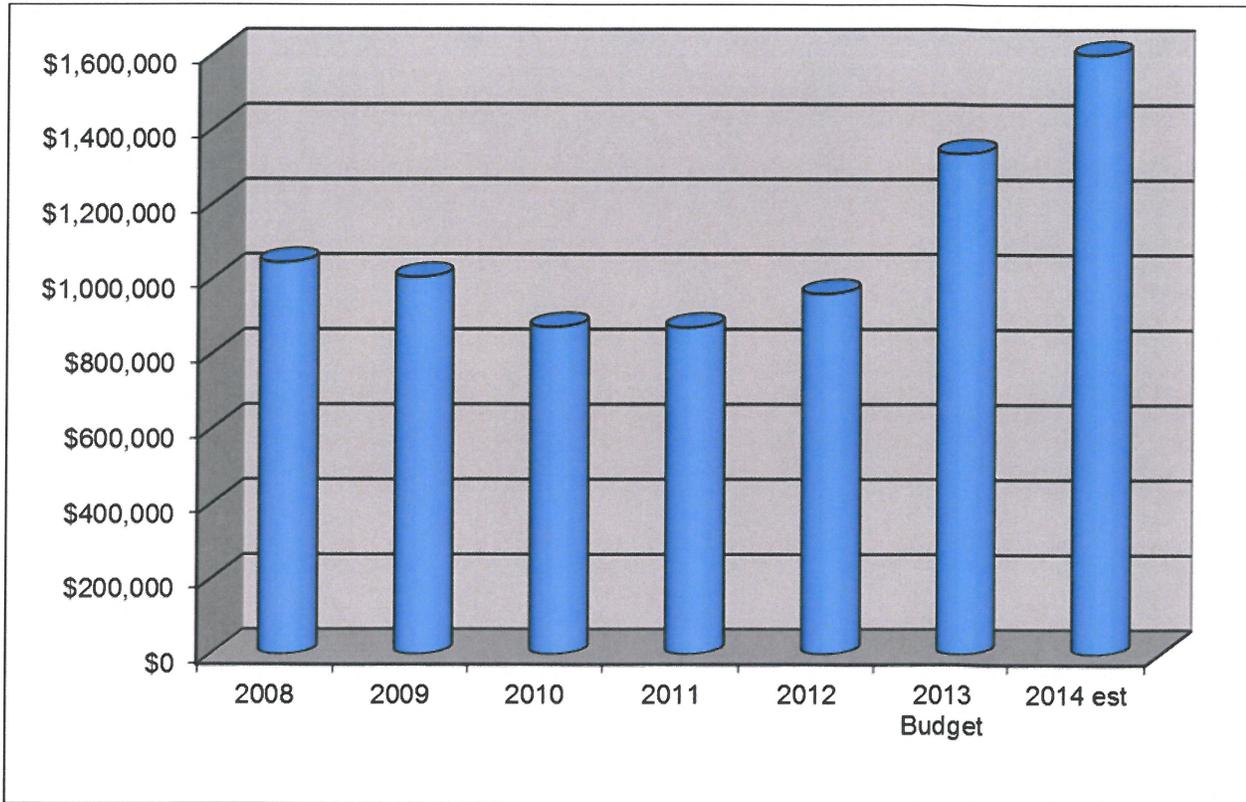
- Develop and implement a professional development program with a foundation in training to better prepare members for response
- Hire full-time office/staff assistant
- Continue development to improve WSRB rating
- Ensure members are trained to a minimum of a firefighter I or equivalent, E.M.T, and department minimum standards; provide training and evaluation of member proficiency
- Implementation of new records management system
- Enforce standards for training and participation
- Provide pre-fire planning and inspection of target hazards annually; businesses, bi-annually and provide pre-fire plan training to members
- Develop a staffing model that enhances volunteer participation and meets emergency performance standard objectives
- Ensure a minimum of four firefighters/ E.M.T.'s are immediately available for response.

Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Fire Chief	1	1
Asst. Chief / Fire Marshal	1	1
Division Chief	1	1
Captain	1	1
Lieutenant	2	2
Firefighter	6	6

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$1,043,831	\$1,004,504	\$871,836	\$870,281	\$960,345	\$1,334,400	\$1,599,475



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Actual YTD July 2013		
	Fire						
	Fire Control						
001-100-522-10-10-00	Salaries & Wages	\$461,050	\$493,541	\$695,100	\$311,918	\$540,000	\$635,875
001-100-522-10-10-01	Salaries & Wages - SAFER	\$0	\$0	\$0	\$37,142	\$130,500	\$237,000
001-100-522-10-10-10	Part Time Wages	\$0	\$0	\$0	\$0	\$0	\$0
001-100-522-10-11-00	Overtime	\$10,000	\$13,521	\$10,000	\$12,238	\$20,000	\$20,000
001-100-522-10-11-01	Overtime - SAFER	\$0	\$0	\$0	\$1,179	\$2,000	\$5,000
	Total Salaries & Wages	\$471,050	\$507,062	\$705,100	\$362,478	\$692,500	\$897,875
001-100-522-10-21-00	Retirement	\$26,460	\$26,531	\$35,800	\$16,971	\$29,300	\$34,350
001-100-522-10-21-01	Retirement - SAFER	\$0	\$0	\$0	\$2,002	\$7,000	\$12,650
001-100-522-10-22-00	L&I	\$8,560	\$8,930	\$13,600	\$6,122	\$10,495	\$12,600
001-100-522-10-22-01	L & I - SAFER	\$0	\$0	\$0	\$1,052	\$3,650	\$6,300
001-100-522-10-23-00	FICA	\$7,580	\$7,415	\$10,200	\$4,745	\$8,120	\$9,500
001-100-522-10-23-01	FICA - SAFER	\$0	\$0	\$0	\$551	\$2,000	\$3,500
001-100-522-10-24-00	Medical Insurance	\$123,645	\$137,374	\$223,000	\$84,760	\$163,000	\$162,800
001-100-522-10-24-01	Medical Insurance - SAFER	\$0	\$0	\$0	\$11,982	\$40,200	\$68,900
001-100-522-10-25-00	Deferred Comp Match	\$10,045	\$9,937	\$10,045	\$5,889	\$10,500	\$10,500
001-100-522-10-25-01	Deferred Comp - SAFER	\$0	\$0	\$0	\$0	\$4,900	\$8,400
001-100-522-10-26-00	Unemployment	\$12,500	-\$12	\$0	\$0	\$0	\$0
001-100-522-10-27-00	Uniforms/clothing	\$7,000	\$7,621	\$22,000	\$8,507	\$22,000	\$22,000
	Total Personnel Benefits	\$195,790	\$197,795	\$314,645	\$142,582	\$301,165	\$351,500
001-100-522-10-31-00	Office Supplies	\$2,000	\$2,430	\$2,000	\$2,512	\$3,000	\$4,000
001-100-522-10-31-05	Operating Supplies	\$6,000	\$6,840	\$6,000	\$3,775	\$6,000	\$6,000
001-100-522-10-31-10	Public Education Supplies	\$400	\$512	\$800	\$197	\$800	\$800
001-100-522-10-31-20	Supplies/EMS Grant	\$0	\$0	\$0	\$3,537	\$0	\$0
001-100-522-10-32-00	Fuel Consumed	\$9,500	\$9,840	\$9,500	\$5,003	\$9,500	\$10,500
001-100-522-10-35-00	Small Tools & Minor Eqpt	\$1,000	\$8,387	\$5,000	\$875	\$5,000	\$6,000
	Total Supplies	\$18,900	\$28,009	\$23,300	\$15,899	\$24,300	\$27,300

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Actual YTD July 2013		
001-100-522-10-41-00	Professional Services	\$2,500	\$4,982	\$2,500	\$4,034	\$2,500	\$4,500
001-100-522-10-41-01	Advertising	\$100	\$396	\$1,000	\$781	\$1,000	\$1,000
001-100-522-10-42-00	Communications	\$2,000	\$11,938	\$10,900	\$5,521	\$10,900	\$12,500
001-100-522-10-43-00	Travel	\$1,000	\$757	\$2,000	\$861	\$2,000	\$2,000
001-100-522-10-45-00	Rentals	\$2,000	\$1,003	\$2,000	\$247	\$2,000	\$2,000
001-100-522-10-48-00	Repair & Mtce	\$36,000	\$33,374	\$36,000	\$24,285	\$36,000	\$36,000
001-100-522-10-48-10	Hydrant Repairs & Mtce	\$1,000	\$631	\$6,000	\$0	\$6,000	\$6,000
001-100-522-10-49-00	Misc	\$2,500	\$3,532	\$2,500	\$11,568	\$12,500	\$3,000
001-100-522-10-49-10	Training	\$5,000	\$4,201	\$15,000	\$5,391	\$15,000	\$16,500
001-100-522-10-49-20	Uniform Cleaning	\$4,500	\$32	\$500	\$0	\$500	\$500
	Total Services	\$56,600	\$60,845	\$78,400	\$52,688	\$88,400	\$84,000
001-100-522-10-53-00	Excise Taxes	\$0	\$523	\$0	\$7	\$0	\$0
	Total Intergovernmental	\$0	\$523	\$0	\$7	\$0	\$0
	Total Fire Control	\$742,340	\$794,235	\$1,121,445	\$573,654	\$1,106,365	\$1,360,675
	Fire Suppression						
001-100-522-20-10-00	Volunteer Salaries & Wages	\$193,155	\$163,366	\$196,205	\$128,232	\$220,000	\$235,290
	Total Salaries & Wages	\$193,155	\$163,366	\$196,205	\$128,232	\$220,000	\$235,290
001-100-522-20-21-00	Volunteer Retirement	\$2,500	\$1,620	\$2,100	\$1,440	\$2,500	\$3,060
001-100-522-20-22-00	Volunteer Disability	\$1,000	\$381	\$450	\$420	\$420	\$450
001-100-522-20-23-00	Volunteer FICA	\$14,780	\$0	\$14,200	\$0	\$0	\$0
001-100-522-20-26-00	Volunteer Unemployment	\$2,500	\$744	\$0	\$3,196	\$6,000	\$0
	Total Personnel Benefits	\$20,780	\$2,745	\$16,750	\$5,056	\$8,920	\$3,510
	Total Fire Suppression	\$213,935	\$166,111	\$212,955	\$133,288	\$228,920	\$238,800
	Total Fire Services	\$956,275	\$960,345	\$1,334,400	\$706,942	\$1,335,285	\$1,599,475
	Fire Capital Expenditures						
001-100-594-22-64-00	Mach & Equipment	\$30,000	\$39,832	\$0	\$0	\$0	\$0
001-100-594-22-64-01	Computer Systems	\$0	\$0	\$0	\$0	\$0	\$6,000
001-100-594-22-64-20	Mach & Equip/EMS Grant	\$5,500	\$12,015	\$0	\$1,797	\$1,800	\$0
001-100-594-22-64-25	SCBA/AFG/FEMA Equip Grant	\$0	\$193	\$0	\$0	\$0	\$0
	Total Fire Capital Expenditures	\$35,500	\$52,039	\$0	\$1,797	\$1,800	\$6,000
	Total Fire Expenditures	\$991,775	\$1,012,385	\$1,334,400	\$708,739	\$1,337,085	\$1,605,475



LIBRARY DEPARTMENT

The Burlington Public Library provides programming and resources to support the educational, civic, and cultural, activities of residents of the City of Burlington, and the greater Burlington community. Activities include collecting materials supporting widely diverse interests, encouraging users to explore the diverse concepts on which a democratic society depends, facilitating life-long education for all ages through programming and resources, encouraging the use of library materials and services for recreation and social inclusion and developing early literacy skills for preschool children, and providing trans-literacy support and assistance to all ages

2013 ACCOMPLISHMENTS

- Early Literacy – Joined State-wide cooperative Early Learning Public Library Partnership with Dept. of Early Learning; Installed Early Literacy computer workstations and provided child-safe browsers to the public; Increased outreach by delivering programs to preschool groups and youth organizations (YMCA, ECEAP, Migrant Council, etc.)
- Improved expertise with Evergreen Integrated Library System, including software upgrade and training; Increased access to new resources by bringing the Hospice of the Northwest collection into our Evergreen Catalog
- Launched the Paul G. Allen Family Foundation Grant which allowed recruitment of 20+ volunteers to assist with project for high school students in the 2013-14 school year and Presented a six-week series of in-depth genealogy basic training for the volunteers and the general public
- Improved purchasing procedures for magazines by conducting an RFQ and selecting a new vendor (this will result in savings of time and money)
- Increased programming for school-aged children (Books in Action) and for teens (TAG)

2014 GOALS & OBJECTIVES

- Conduct new Strategic Plan with Library Board of Trustees and input from community partners
- Implement new automated Acquisitions Systems allowing the utilization of a book vendor to save time and effort for library and Finance Dept. staff, Improve public access to materials on order and better control over materials budgets and tracking for items on order
- Staff training for increased public safety (first aid/CPR/AED, security response, etc.)
- Implement word-based classification/shelving; Test value of Dewey-free system on Spanish Language Collection, and improve displays; Measure circulation data and survey users for satisfaction feedback
- Develop cooperative relationship with new Central Skagit Library District
- Increase print and non-print materials collection; Set 2014 materials budget at 50% of the national average; Establish plan to bring materials budget to the national average within two-three years Cooperate with State Library by serving as a host site for the Microsoft IT Academy (funded by the state legislature); Conduct staff training; Install new software; Develop procedures for public access to training
- Restore staffing levels to pre-recession levels for increased building security.

Position Summary

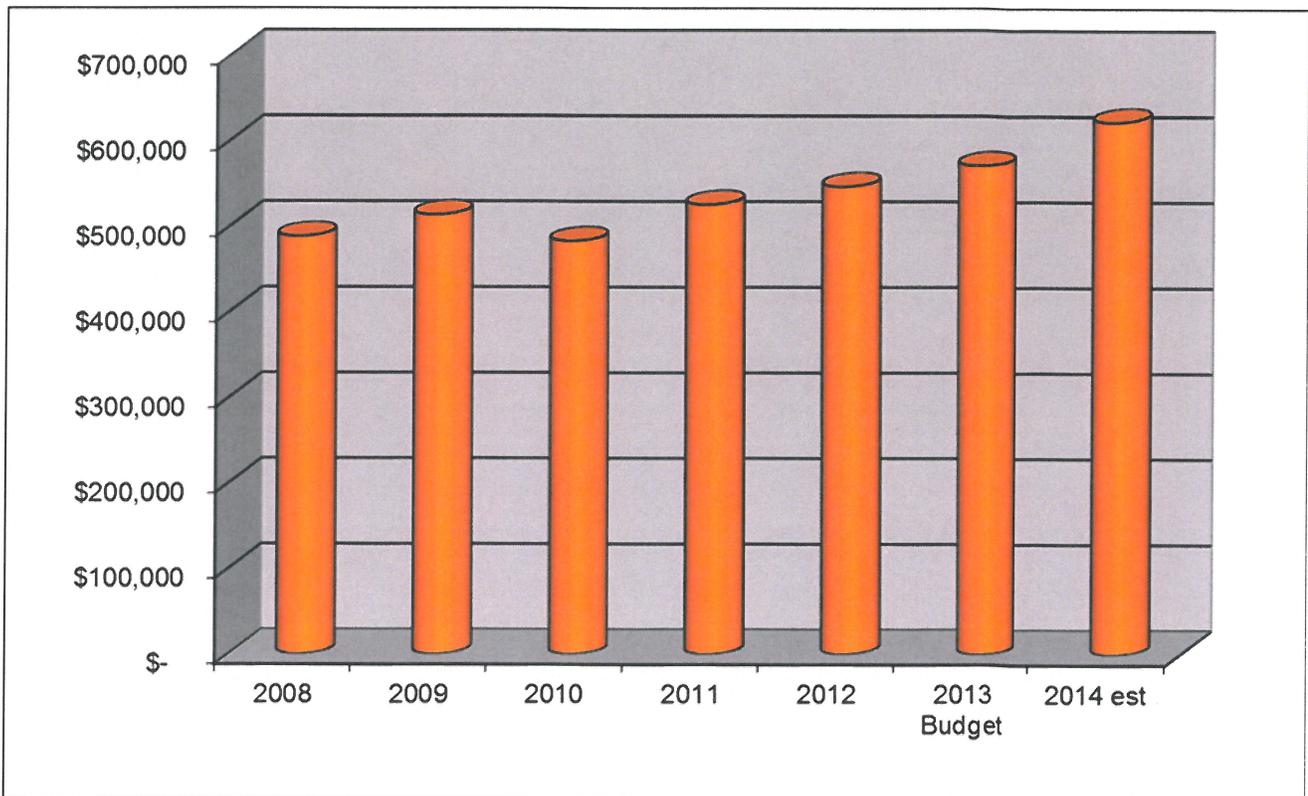


2014 Annual Budget

Position Title	2013	2014
Library Director	1.0	1.0
Circulation Supervisor/Systems Admin	1.0	1.0
Children's Librarian	1.0	1.0
Librarians (Reference & Teen)	1.25	2.0
Senior Library Associate	1.75	1.5
Technical Services Coordinator	.50	.50
Library Assistant	1.5	1.5
Library Page	.75	.75
Total Staff	8.75 FTE	9.25 FTE

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ 487,627	\$ 513,032	\$ 482,362	\$ 524,987	\$ 546,027	\$ 570,755	\$ 621,850



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD July 2013	Year End Estimate	Appropriated	
Library Services								
001-104-572-20-10-00	Salaries & Wages	\$238,230	\$241,484	\$246,500	\$144,259	\$246,500	\$250,400	
001-104-572-20-10-10	Part Time Wages	\$161,850	\$151,059	\$167,000	\$92,347	\$167,000	\$193,000	
001-104-572-20-11-00	Overtime	\$0	\$0	\$0	\$0	\$0	\$0	
	Total Salaries & Wages	\$400,080	\$392,543	\$413,500	\$236,605	\$413,500	\$443,400	
001-104-572-20-21-00	Retirement	\$28,800	\$26,591	\$31,750	\$16,623	\$31,750	\$39,250	
001-104-572-20-22-00	L&I	\$2,945	\$2,167	\$2,050	\$1,124	\$2,050	\$2,100	
001-104-572-20-23-00	FICA	\$30,610	\$29,955	\$31,200	\$18,064	\$31,200	\$33,950	
001-104-572-20-24-00	Medical Insurance	\$46,340	\$44,422	\$44,550	\$25,891	\$44,550	\$43,000	
001-104-572-20-26-00	Unemployment	\$0	\$0	\$0	\$0	\$0	\$0	
	Total Personnel Benefits	\$108,695	\$103,135	\$109,550	\$61,703	\$109,550	\$118,300	
001-104-572-20-31-00	Operating Supplies	\$9,000	\$7,573	\$9,000	\$3,261	\$8,000	\$13,250	
001-104-572-20-35-00	Small Tools & Equip.	\$200	\$1,717	\$300	\$0	\$300	\$300	
	Total Supplies	\$9,200	\$9,290	\$9,300	\$3,261	\$8,300	\$13,550	
001-104-572-20-41-00	Professional Services	\$6,000	\$13,149	\$8,150	\$7,228	\$8,200	\$9,250	
001-104-572-20-41-01	Advertising	\$200	\$170	\$200	\$80	\$150	\$200	
001-104-572-20-42-00	Communications	\$4,600	\$4,178	\$4,600	\$1,194	\$4,600	\$5,800	
001-104-572-20-43-00	Travel	\$500	\$299	\$1,350	\$2,697	\$3,000	\$2,500	
001-104-572-20-45-00	Rentals	\$3,350	\$3,775	\$3,900	\$1,513	\$3,900	\$3,900	
001-104-572-20-48-00	Repair/Mtce	\$6,000	\$5,262	\$6,560	\$3,606	\$6,000	\$6,710	
001-104-572-20-49-00	Miscellaneous	\$12,000	\$12,683	\$13,645	\$8,840	\$13,000	\$18,240	
	Total Services	\$32,650	\$39,515	\$38,405	\$25,157	\$38,850	\$46,600	
001-104-572-20-53-00	Excise Taxes	\$0	\$1,544	\$0	\$426	\$0	\$0	
	Total Intergovernmental	\$0	\$1,544	\$0	\$426	\$0	\$0	
	Total Library Services	\$550,625	\$546,027	\$570,755	\$327,153	\$570,150	\$621,850	
Library Capital Expenditures								
001-104-594-72-64-00	Books & Materials	\$17,000	\$19,573	\$32,000	\$17,086	\$32,000	\$50,000	
001-104-594-72-64-05	Machinery & Equipment	\$0	-\$233	\$675	\$550	\$675	\$5,500	
001-104-594-72-64-06	Computer Systems	\$0	\$3,700	\$0	\$0	\$0	\$0	
001-104-594-72-64-11	Books & Materials	\$12,000	\$10,249	\$0	\$0	\$0	\$0	
001-104-594-72-64-20	Skagit Co Contribution-Outlay	\$0	\$8,991	\$0	\$0	\$9,000	\$9,000	
	Total Library Capital Expenditures	\$29,000	\$42,280	\$32,675	\$17,636	\$41,675	\$64,500	
	Total Library Expenditures	\$579,625	\$588,307	\$603,430	\$344,789	\$611,825	\$686,350	

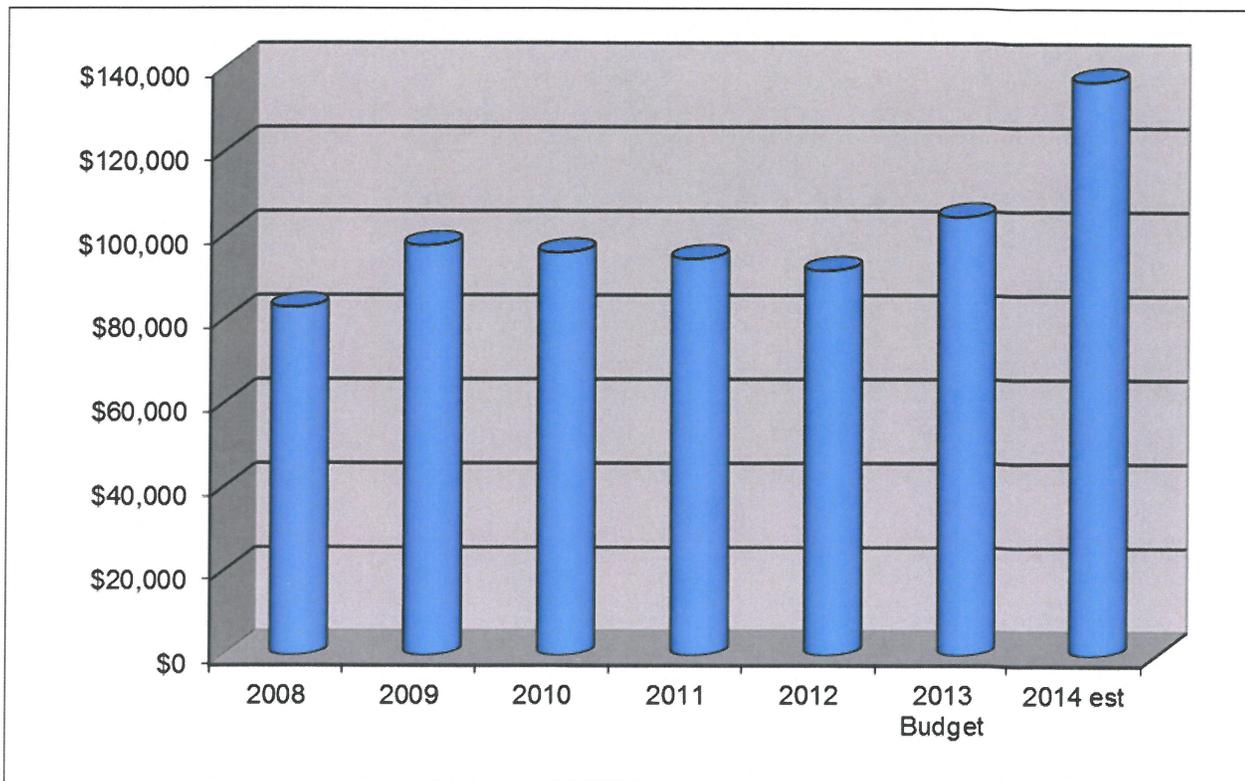


DEPARTMENT OF EMERGENCY MANAGEMENT

This fund accounts for activities related to the preparation for, response to, and recovery from disasters, including communications, alarms and dispatch services.

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$82,801	\$97,537	\$95,804	\$94,351	\$91,576	\$104,350	\$136,632



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Budget			
001-105-522-20-51-00	Emergency Services Enhanced 911	\$81,000	\$80,007	\$84,850	\$84,850	\$63,611	\$84,850	\$114,180
001-105-525-20-51-00	Emergency Services	\$19,000	\$11,147	\$19,000	\$19,000	\$4,876	\$19,000	\$21,952
001-105-525-60-51-00	NW Wash Incident Mgmt Team	\$500	\$421	\$500	\$500	\$422	\$500	\$500
	Total Emergency Services	\$100,500	\$91,576	\$104,350	\$104,350	\$68,909	\$104,350	\$136,632



ENGINEERING DEPARTMENT

The Engineering Department provides oversight of the Street, Sewer and Buildings and Grounds departments, and technical support for City departments. The department reviews all the site plans for development in Burlington, including parking lot areas, street and utility improvements and public assistance with private project developments and city-financed projects. The department is also responsible for capital facilities projects including streets, sewers, pump stations, sidewalks, and traffic signals.

2013 ACCOMPLISHMENTS

- Constructed WA State Transportation Improvement Board Overlay Grant Project
- In compliance with NPDES Phase II storm water program requirements by ensuring private development met new permit requirements for redevelopment and new development permits
- Completed bid package for the federally funded Citywide Safety Improvement Project
- Completed bid package for the federally funded Burlington Blvd Enhancement Project
- Hired new Engineer I for design/storm water reporting tasks
- Renewed the Sewer Plant's NPDES discharge permit.
- Received acceptance from WSDOT highways & local programs and completed project close-out forms for the federally funded Regional Byway Center

2014 GOALS & OBJECTIVES

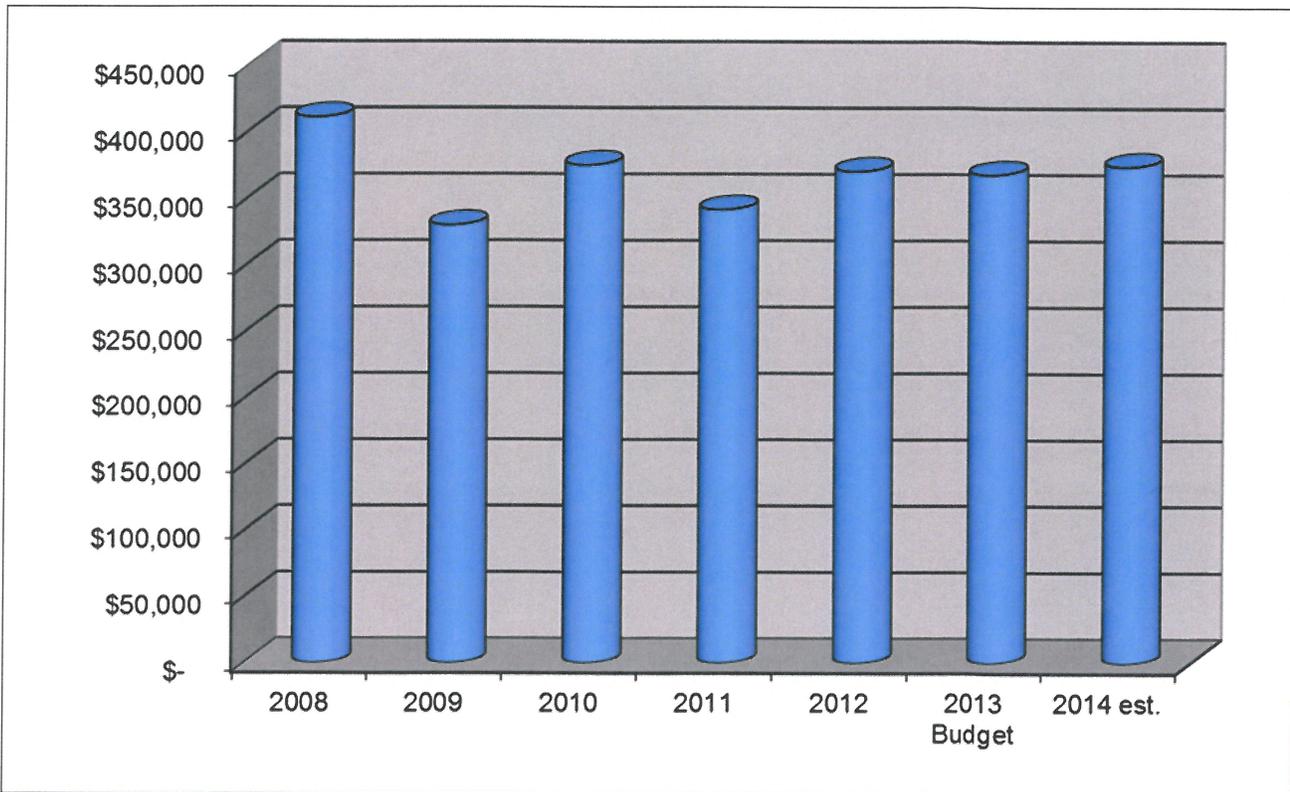
- Establish footprint for railroad overcrossing
- Develop preliminary plan for city fiber optics network
- Establish guidelines for processing of permit applications
- Publish a 10 year plan for overlay of city streets
- Get hydrology corrected for both the FEMA flood study and the COE GI study Scientific Review Panel (SRP)
- Get contract instruments/standard process in place to design and construct a certifiable levee segment, in partnership with Dike District 12

Position Summary

Position Title	2013	2014
Public Works Director/City Engineer	1	1
Assistant Public Works Director/City Engineer	1	1
Engineering Technician	1	1

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est.
\$ 411,129	\$ 329,809	\$ 375,039	\$ 341,575	\$ 370,433	\$ 368,050	\$ 374,300



2014 Budget - Appropriated Expenditures



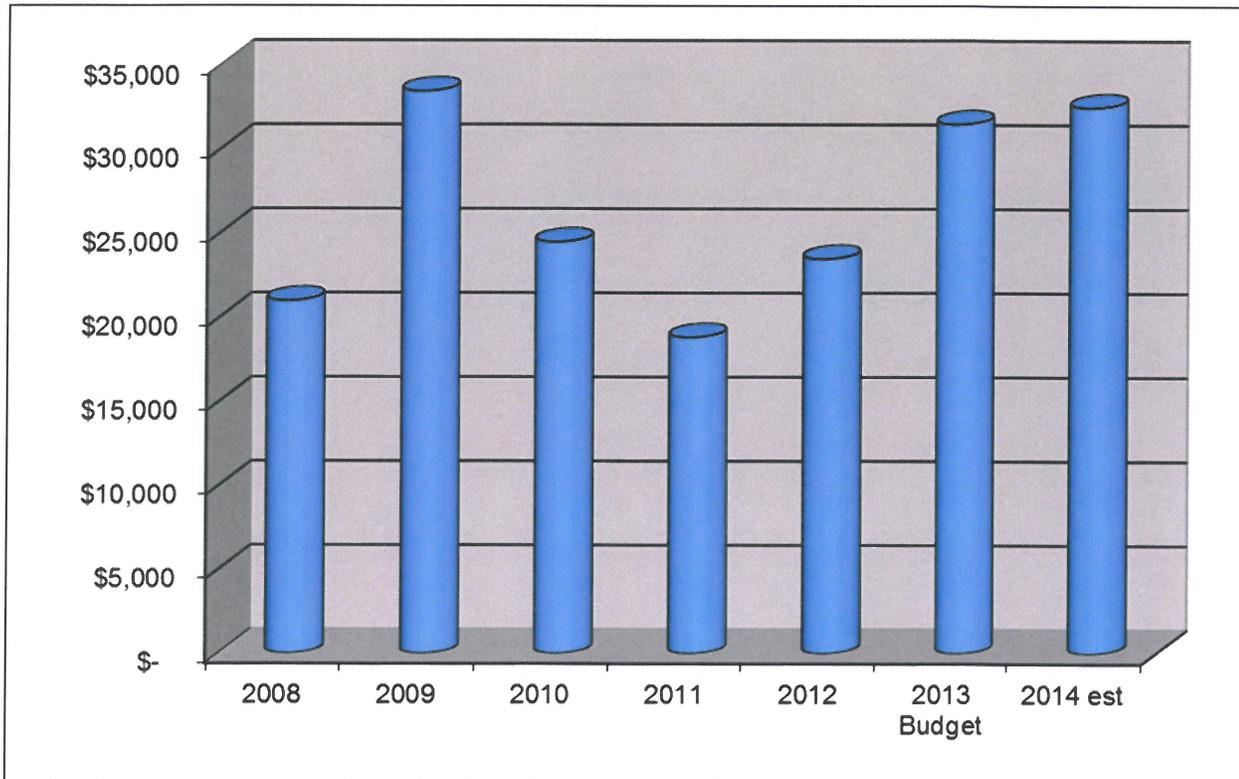
Account Number	Description	2012		2013		2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Actual YTD July 2013		
001-110-558-60-10-00	Engineering						
001-110-558-60-11-00	Salaries & Wages	\$243,110	\$260,972	\$244,700	\$112,247	\$220,000	\$262,500
	Overtime	\$0	\$1,456	\$0	\$0	\$0	\$0
	Total Salaries & Wages	\$243,110	\$262,427	\$244,700	\$112,247	\$220,000	\$262,500
001-110-558-60-21-00	Retirement	\$18,270	\$16,393	\$19,900	\$8,514	\$18,500	\$24,200
001-110-558-60-22-00	L&I	\$1,940	\$2,091	\$1,750	\$855	\$1,500	\$1,750
001-110-558-60-23-00	FICA	\$18,600	\$19,524	\$18,750	\$8,232	\$16,500	\$20,100
001-110-558-60-24-00	Medical Insurance	\$51,595	\$41,041	\$61,450	\$23,766	\$39,800	\$37,800
001-110-558-60-26-00	Unemployment	\$10,000	\$0	\$0	\$2,961	\$6,000	\$0
001-110-558-60-27-00	Protective Clothing	\$250	\$97	\$0	\$0	\$100	\$200
	Total Personnel Benefits	\$100,655	\$79,147	\$101,850	\$44,327	\$82,400	\$84,050
001-110-558-60-31-00	Office/oper.supplies	\$3,400	\$7,406	\$5,000	\$3,199	\$5,000	\$7,000
001-110-558-60-32-00	Fuel Consumed	\$1,100	\$1,278	\$1,000	\$688	\$1,000	\$1,500
001-110-558-60-35-00	Small Tools & Equip	\$495	\$833	\$1,000	\$233	\$500	\$1,000
	Total Supplies	\$4,995	\$9,518	\$7,000	\$4,121	\$6,500	\$9,500
001-110-558-60-41-00	Professional Services	\$600	\$272	\$500	\$293	\$500	\$550
001-110-558-60-41-01	Consultant Dev Review	\$2,000	\$0	\$0	\$0	\$0	\$0
001-110-558-60-41-02	Advertising	\$450	\$4,372	\$3,000	\$180	\$2,000	\$3,000
001-110-558-60-42-00	Communications	\$2,100	\$2,522	\$2,000	\$908	\$2,000	\$2,500
001-110-558-60-43-00	Travel	\$4,200	\$1,517	\$2,000	\$26	\$1,000	\$5,000
001-110-558-60-45-00	Rentals	\$150	\$1,397	\$0	\$62	\$100	\$200
001-110-558-60-48-00	Repair & Mtce	\$6,500	\$7,914	\$5,000	\$2,288	\$5,000	\$5,000
001-110-558-60-49-00	Miscellaneous	\$2,800	\$1,347	\$2,000	\$1,101	\$2,000	\$2,000
	Total Services	\$18,800	\$19,341	\$14,500	\$4,858	\$12,600	\$18,250
	Total Engineering	\$367,560	\$370,433	\$368,050	\$165,553	\$321,500	\$374,300
	Capital Expenditures						
001-110-594-58-64-00	Machinery & Eqpt	\$0	\$8,867	\$0	\$0	\$0	\$0
	Total Capital Expenditures	\$0	\$8,867	\$0	\$0	\$0	\$0
	Total Engineering Expenditures	\$367,560	\$379,300	\$368,050	\$165,553	\$321,500	\$374,300

Mental Health

Services provided for the care, treatment and control of mental and physical illness. The Alcoholism Program is a contract held with Skagit County Services; it is supported by a portion of the city revenues from Liquor Excise Tax and Liquor Board Profits received from the State of Washington. Skagit Domestic Violence and Sexual Assault Services (SDV & SAS) are funded partially by a commitment for general support and 50% if the Criminal Justice Area #3 funding from the State of Washington.

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ 20,955	\$ 33,402	\$ 24,455	\$ 18,795	\$ 23,451	\$ 31,450	\$ 32,450



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget				
Mental Health Services								
001-112-564-41-41-00	Skagit Domestic Vio/Sexual Assault	\$1,500	\$2,386	\$1,500	\$0	\$0	\$1,500	\$1,500
001-112-564-41-41-01	SDV & SAS/Crim Just Area #3	\$1,950	\$3,102	\$1,950	\$0	\$0	\$1,950	\$1,950
001-112-564-41-41-02	Skagit Co. Community Action	\$7,000	\$7,000	\$7,000	\$2,151	\$7,000	\$7,000	\$7,000
001-112-564-41-41-03	Skagit Co. Comm. Action - Mayor	\$0	\$0	\$10,000	\$0	\$0	\$10,000	\$10,000
001-112-564-41-41-XX	Boys & Girls Club	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Mental Health Services								
		\$10,450	\$12,487	\$20,450	\$2,151	\$20,450	\$20,450	\$20,450
Substance Abuse								
001-112-566-41-41-00	Alcoholism Program	\$11,000	\$10,963	\$11,000	\$5,697	\$11,393	\$11,393	\$12,000
Total Substance Abuse								
		\$11,000	\$10,963	\$11,000	\$5,697	\$11,393	\$11,393	\$12,000
Total Mental Health Expenditures								
		\$21,450	\$23,451	\$31,450	\$7,848	\$31,843	\$31,843	\$32,450



PARKS AND RECREATION DEPARTMENT

The parks and recreation department is the welcoming mat of the community. Parks and recreation is here to provide leisure and recreational opportunities to the community through interactive programming and community networking that will enable the citizens to form the foundation on which the Parks and Recreation Department will continue to grow. Our mission is a commitment to provide recreational and leisure opportunities and professional service. By banding together members of the community, we can create the backbone of support needed to develop a variety of recreational opportunities for all facets of our population.

2013 ACCOMPLISHMENTS

- Completed inside Grafton Garage
- Keep up with maintenance of parks and cemetery
- Utility I Training - Maintenance Mgt. School
- Rotary Park Outfield Fencing
- Provided new Chairs for Community Building
- Purchase 1-Ton Flatbed Pick-Up
- Grafton Park Fence install

2014 GOALS & OBJECTIVES

- To maintain our park system and create recreation opportunities at a low cost to the best of our ability without going over budget.

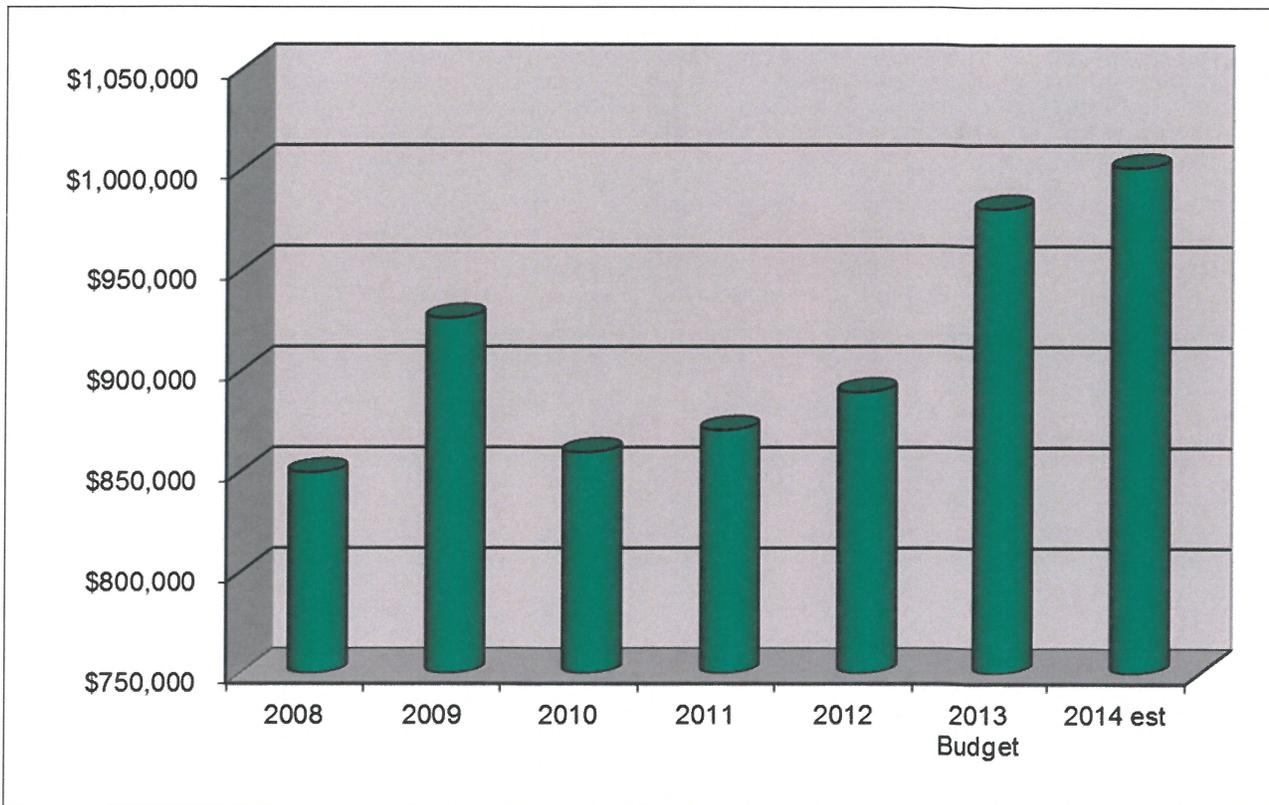
Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Director	1	1
Parks Supervisor	1	1
Utility Workers	4	4
Seasonal Workers	600 hrs	600 hrs
Recreation Coordinator	1	1
Staff Assistant	1	1
Receptionist	.33	.50



OPERATIONS & MAINTENANCE HISTORY

	2008	2009	2010	2011	2012	2013 Budget	2014 est
\$	849,676	926,310	859,658	870,686	889,531	980,696	1,001,180



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Budget			
Parks and Recreation								
Recreation								
001-115-571-20-10-00	Salaries & Wages	\$151,600	\$152,845	\$155,800	\$91,189	\$155,800	\$155,800	\$158,900
001-115-571-20-10-10	Part Time Wages	\$15,700	\$12,978	\$20,700	\$8,919	\$27,000	\$27,000	\$28,220
001-115-571-20-11-00	Overtime	\$750	\$148	\$750	\$0	\$750	\$750	\$750
	Total Salaries & Wages	\$168,050	\$165,971	\$177,250	\$100,108	\$183,550	\$183,550	\$187,870
001-115-571-20-21-00	Retirement	\$12,465	\$10,996	\$13,800	\$6,833	\$13,800	\$13,800	\$15,800
001-115-571-20-22-00	L&I	\$780	\$1,232	\$550	\$717	\$1,400	\$1,400	\$1,200
001-115-571-20-23-00	FICA	\$12,860	\$12,488	\$13,200	\$7,499	\$13,200	\$13,200	\$14,400
001-115-571-20-24-00	Medical Insurance	\$39,575	\$39,651	\$42,450	\$24,182	\$42,450	\$42,450	\$40,800
001-115-571-20-26-00	Unemployment	\$0	\$56	\$0	\$0	\$0	\$0	\$0
001-115-571-20-27-00	Uniform & Clothing	\$0	\$0	\$400	\$0	\$400	\$400	\$400
	Total Personnel Benefits	\$65,680	\$64,424	\$70,400	\$39,231	\$71,250	\$71,250	\$72,600
001-115-571-20-31-00	Operating Supplies	\$1,100	\$765	\$1,200	\$375	\$700	\$700	\$900
001-115-571-20-31-10	Program Supplies & Fees	\$8,500	\$8,196	\$9,000	\$3,220	\$9,000	\$9,000	\$8,500
001-115-571-20-32-00	Fuel Consumed	\$1,000	\$1,088	\$1,100	\$127	\$1,000	\$1,000	\$1,100
001-115-571-20-34-00	Supplies Purchased/resale	\$2,000	\$1,665	\$2,500	\$0	\$2,200	\$2,200	\$1,800
001-115-571-20-35-00	Small Tools & Equipment	\$1,500	\$3,610	\$1,400	\$931	\$1,400	\$1,400	\$1,400
	Total Supplies	\$14,100	\$15,325	\$15,200	\$4,652	\$14,300	\$14,300	\$13,700
001-115-571-20-41-00	Professional Services	\$17,500	\$15,893	\$17,000	\$10,595	\$19,700	\$19,700	\$20,000
001-115-571-20-41-01	Advertising	\$2,000	\$2,063	\$2,300	\$1,508	\$2,100	\$2,100	\$2,100
001-115-571-20-41-10	Senior Services	\$16,174	\$12,093	\$16,646	\$0	\$16,646	\$16,646	\$16,974
001-115-571-20-42-00	Communications	\$2,500	\$1,456	\$2,300	\$560	\$1,700	\$1,700	\$1,700
001-115-571-20-43-00	Travel	\$0	\$0	\$500	\$522	\$600	\$600	\$600
001-115-571-20-45-00	Rentals	\$250	\$53	\$200	\$62	\$100	\$100	\$100
001-115-571-20-48-00	Repair & Maintenance	\$2,000	\$2,708	\$2,500	\$996	\$2,200	\$2,200	\$2,200
001-115-571-20-49-00	Miscellaneous	\$2,300	\$1,149	\$2,500	\$1,152	\$2,000	\$2,000	\$2,200
	Total Services	\$42,724	\$35,416	\$43,946	\$15,395	\$45,046	\$45,046	\$45,874
001-115-571-20-53-00	Excise Taxes	\$0	\$1,031	\$0	\$373	\$0	\$0	\$0
	Total Intergovernmental	\$0	\$1,031	\$0	\$373	\$0	\$0	\$0
	Total Recreation Services	\$290,554	\$282,167	\$306,796	\$159,759	\$314,146	\$314,146	\$320,044

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Actual YTD July 2013		
001-115-576-80-10-00	General Parks						
001-115-576-80-10-10	Salaries & Wages	\$297,380	\$307,009	\$313,700	\$182,269	\$313,700	\$320,180
001-115-576-80-10-10	Park Part Time Wages	\$9,625	\$6,980	\$9,800	\$4,906	\$12,700	\$15,220
001-115-576-80-11-00	Overtime	\$2,000	\$1,546	\$2,000	\$583	\$2,000	\$2,000
	Total Salaries & Wages	\$309,005	\$315,535	\$325,500	\$187,757	\$328,400	\$337,400
001-115-576-80-21-00	Retirement	\$22,500	\$22,177	\$25,650	\$13,700	\$25,650	\$29,700
001-115-576-80-22-00	L&I	\$6,480	\$5,719	\$6,000	\$3,287	\$6,000	\$6,050
001-115-576-80-23-00	FICA	\$23,640	\$23,859	\$24,600	\$14,197	\$24,600	\$25,850
001-115-576-80-24-00	Medical Insurance	\$91,255	\$78,283	\$83,000	\$47,795	\$82,000	\$80,500
001-115-576-80-25-00	Life Insurance	\$70	\$69	\$70	\$40	\$70	\$70
001-115-576-80-26-00	Unemployment	\$0	\$0	\$0	\$0	\$0	\$0
001-115-576-80-27-00	Protective Clothing	\$1,700	\$713	\$1,700	\$615	\$1,700	\$1,700
	Total Personnel Benefits	\$145,645	\$130,820	\$141,020	\$79,634	\$140,020	\$143,870
001-115-576-80-31-00	Operating Supplies	\$17,000	\$16,240	\$17,500	\$5,648	\$17,000	\$20,000
001-115-576-80-32-00	Fuel Consumed	\$12,000	\$13,021	\$13,000	\$6,790	\$14,500	\$14,500
001-115-576-80-35-00	Small Tools & Equip	\$6,000	\$5,661	\$6,000	\$3,906	\$6,200	\$6,200
	Total Supplies	\$35,000	\$34,922	\$36,500	\$16,344	\$37,700	\$40,700
001-115-576-80-41-00	Pro. Services	\$4,000	\$701	\$4,000	\$1,723	\$2,000	\$2,000
001-115-576-80-41-01	Advertising	\$200	\$416	\$200	\$93	\$300	\$300
001-115-576-80-42-00	Communications	\$2,500	\$2,652	\$2,300	\$1,243	\$2,900	\$2,300
001-115-576-80-43-00	Travel	\$1,800	\$782	\$1,300	\$44	\$1,000	\$1,000
001-115-576-80-45-00	Rentals	\$22,000	\$16,974	\$23,000	\$3,889	\$18,000	\$19,000
001-115-576-80-46-00	Liability Insurance	\$20,300	\$20,260	\$20,630	\$17,855	\$17,855	\$24,766
001-115-576-80-47-00	Misc Utilities	\$10,300	\$8,694	\$10,000	\$5,500	\$9,100	\$9,500
001-115-576-80-47-01	Com Hall Utilities	\$26,500	\$21,963	\$24,000	\$11,865	\$20,500	\$22,000
001-115-576-80-47-03	Boerner Utilities	\$1,100	\$221	\$1,100	\$0	\$0	\$0
001-115-576-80-47-05	Rotary Utilities	\$1,200	\$533	\$1,000	\$612	\$900	\$1,100
001-115-576-80-47-06	Maiben Utilities	\$450	\$258	\$350	\$152	\$300	\$300
001-115-576-80-47-07	River PK Utilities	\$30,500	\$21,705	\$30,500	\$5,352	\$30,000	\$30,000
001-115-576-80-47-08	Grafton Utilities	\$0	\$110	\$0	\$34	\$34	\$0
001-115-576-80-47-09	Horseshoe Pits	\$1,700	\$1,066	\$1,400	\$600	\$1,100	\$1,200
001-115-576-80-47-10	Water Park	\$2,800	\$2,298	\$2,800	\$1,005	\$3,200	\$3,300

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Budget			
001-115-576-80-48-00	Bldgs Repair & Mtce	\$4,000	\$1,637	\$4,500	\$560	\$2,000	\$3,000	
001-115-576-80-48-01	Grds Repair & Mtce	\$16,000	\$5,487	\$16,000	\$7,440	\$15,000	\$16,000	
001-115-576-80-48-02	Vehicle Repair/mtce	\$700	\$594	\$800	\$0	\$1,000	\$1,000	
001-115-576-80-48-03	Equip Repair & Mtce	\$800	\$938	\$500	\$339	\$500	\$1,000	
001-115-576-80-48-04	Mower Repair & Mtce	\$1,300	\$1,363	\$2,000	\$1,589	\$2,000	\$2,400	
001-115-576-80-49-00	Misc	\$14,900	\$5,559	\$14,500	\$3,325	\$8,000	\$9,000	
001-115-576-80-49-01	Property Taxes	\$10,300	\$9,617	\$10,000	\$9,755	\$9,755	\$10,000	
001-115-576-80-49-10	Fire Works Show	\$0	\$0	\$0	\$0	\$0	\$0	
	Total Services	\$173,350	\$123,826	\$170,880	\$72,974	\$145,444	\$159,166	
001-115-576-80-53-00	Excise Taxes	\$0	\$2,261	\$0	\$907	\$0	\$0	
	Total Intergovernmental	\$0	\$2,261	\$0	\$907	\$0	\$0	
	Total Park Facilities	\$663,000	\$607,364	\$673,900	\$357,617	\$651,564	\$681,136	
	Total Parks and Recreation Expenditures	\$953,554	\$889,531	\$980,696	\$517,376	\$965,710	\$1,001,180	



STREET DEPARTMENT

The purpose of the Streets department maintain the street transportation network system, including traveled way, signals, street markings, signs, and storm drainage and maintain vegetation and landscaping in the right of way. This department provides clean and well-maintained streets and public rights of way; provides a safe non-motorized network throughout the City and maintains, cleans and repairs all existing drainage systems.

2013 ACCOMPLISHMENTS

- Upgrading and maintaining the 6 pump stations
- Maintaining the 36 major outfalls which need to be kept open
- Working year round to maintain the slough systems from over grown vegetation and 6 beaver dams
- Pavement markers and paint striping was completed for 2013
- Vegetation spraying was completed for 2012
- Vegetation removal, mowing and edging will continue into the fall months
- Hot and cold asphalt repair to damaged roads throughout the City
- Installation of new storm drain systems to take care of water problem areas
- Completed rebuild of alleys throughout the City
- Invasive weed removal – knotweed – various sites

2014 GOALS & OBJECTIVES

- Develop strategy for maintaining Gages Slough/Burlington Boulevard culverts due to beaver activity
- Continue street sweeping (up to twice weekly) and clean 50% of storm drain lines
- Develop recycling plan for disposal of street sweepings
- Continue button replacement program and crack sealing asphalt surfaces
- Provide training of pipe video camera and develop equipment service schedule
- Certify all employees in CPR, flagging, and spill prevention training
- Maintain grass mowing in summer
- Identify, mark, and grind all sidewalk trippers for pedestrian safety (1/4" high)
- Develop/implement storm filter replacement program
- Construct roof over existing sand/salt bunker
- Replace a 25 year old box sander
- Clean and maintain the entire storm drain system (pipes, structures, pump stations, outfalls, ponds and settling basins).
- Develop equipment rotation program to be more cost effective

2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Actual YTD Sept 2013		
City Street Fund							
Begin Net Cash & Investments							
101-000-308-10-00-00	Begin Cash Reserved	\$0	\$3,315,516	\$0	\$0	\$0	\$0
101-000-308-80-00-00	Begin Cash Unreserved	\$3,221,000	\$0	\$2,630,516	\$2,678,822	\$2,678,822	\$650,451
	Total Begin Net Cash & Investments	\$3,221,000	\$3,315,516	\$2,630,516	\$2,678,822	\$2,678,822	\$650,451
Taxes							
101-000-313-11-00-00	Sales & Use Tax	\$900,000	\$921,173	\$0	\$0	\$0	\$300,000
	Total Taxes	\$900,000	\$921,173	\$0	\$0	\$0	\$300,000
Licenses and Permits							
101-000-322-40-00-00	Street & Curb Permits	\$12,000	\$24,722	\$20,000	\$12,956	\$15,000	\$12,500
	Total Licenses and Permits	\$12,000	\$24,722	\$20,000	\$12,956	\$15,000	\$12,500
Intergovernmental Revenues							
Indirect Federal Grants							
101-000-333-20-20-50	DOT/FHWA Non Motor Path Grant	\$0	\$38,613	\$0	\$0	\$0	\$0
101-000-333-20-21-90	DOT/FHWA Scenic Byways Grant	\$1,040,000	\$0	\$0	\$0	\$0	\$0
	Total Unit	\$1,040,000	\$38,613	\$0	\$0	\$0	\$0
	Total Indirect Federal Grants	\$1,040,000	\$38,613	\$0	\$0	\$0	\$0
State Grants							
Tib Grant/geo Hopper Intrchg							
101-000-334-03-80-06	TIB Grant/Section Street	\$550,000	\$431,112	\$0	\$0	\$0	\$0
101-000-334-03-80-07	TIB Grant/Anacortes Street	\$70,000	\$76,303	\$0	\$0	\$0	\$0
	Total Tib Grant/geo Hopper Intrchg	\$620,000	\$507,415	\$0	\$0	\$0	\$0
101-000-334-04-20-00	State of WA Doc - Traffic Sign	\$0	\$0	\$0	\$0	\$0	\$0
101-000-334-04-20-01	DOC EECBG Grant	\$24,933	\$0	\$0	\$0	\$0	\$0
	Total State Grants	\$644,933	\$507,415	\$0	\$0	\$0	\$0
State Entitlements, Impact Payments and Taxes							
101-000-336-00-87-00	Motor Vehicle Fuel Tax	\$190,000	\$172,065	\$174,100	\$128,438	\$170,000	\$172,300
	Total State Entitlements, Impact Payments and Taxes	\$190,000	\$172,065	\$174,100	\$128,438	\$170,000	\$172,300
	Total Intergovernmental Revenues	\$1,874,933	\$718,093	\$174,100	\$128,438	\$170,000	\$172,300
Charges for Goods and Services							
101-000-342-40-00-00	Storm Drain Inspection Fees	\$5,000	\$6,633	\$5,000	\$5,140	\$5,500	\$0
101-000-342-40-00-01	Street Plan Review Fees	\$2,000	\$6,372	\$5,000	\$3,524	\$3,700	\$3,000
	Total Charges for Goods and Services	\$7,000	\$13,005	\$10,000	\$8,664	\$9,200	\$3,000
	Miscellaneous Revenues						

2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2014 Budget Estimate
		Budget	Actual	Budget	Actual YTD Sept 2013	
Interest and Other Earnings						
101-000-361-11-00-00	Investment Interest	\$12,500	\$27,292	\$15,000	\$22,300	\$10,000
101-000-361-40-00-00	Sales & Use Tax Interest	\$2,500	\$1,111	\$1,500	\$0	\$0
	Total Interest and Other Earnings	\$15,000	\$28,403	\$16,500	\$22,300	\$10,000
Rents, Leases and Concessions						
101-000-362-50-00-00	Facility Rentals/Long Term	\$30,000	\$34,562	\$30,000	\$23,928	\$35,000
	Total Rents, Leases and Concessions	\$30,000	\$34,562	\$30,000	\$23,928	\$35,000
Other Judgments & Settlements						
101-000-369-40-00-00	Other Judgments & Settlements	\$500	\$3,800	\$0	\$0	\$0
101-000-369-90-00-00	Other Miscellaneous Revenue	\$500	\$75	\$500	\$120	\$200
	Total Miscellaneous Revenues	\$46,000	\$66,841	\$47,000	\$46,347	\$45,200
	Total Revenues	\$2,839,933	\$1,743,833	\$251,100	\$196,404	\$533,000
Nonrevenues						
101-000-389-00-00-00	Other Non-Revenues	\$0	\$25,738	\$0	\$0	\$0
	Total Nonrevenues	\$0	\$25,738	\$0	\$0	\$0
Other Financing Sources						
Disposition of Capital Assets						
101-000-395-10-00-00	Proceeds/sale/capital Assets	\$0	\$0	\$0	\$0	\$0
	Total Disposition of Capital Assets	\$0	\$0	\$0	\$0	\$0
Transfer-In						
101-000-397-00-00-01	Transfer-In 001 Current Exp	\$0	\$0	\$367,000	\$183,500	\$0
101-000-397-00-04-25	Transfer-In 425 Storm DR	\$80,000	\$58,932	\$0	\$0	\$0
101-000-397-10-04-25	Transfer-In 425 SD NPDES	\$0	\$21,068	\$0	\$0	\$0
	Total Other Financing Sources	\$80,000	\$80,000	\$367,000	\$183,500	\$0
	Total City Street Fund Revenue	\$2,919,933	\$1,849,571	\$618,100	\$379,904	\$533,000
	Total City Street Fund Available Resources	\$6,140,933	\$5,165,087	\$3,248,616	\$3,058,726	\$1,183,451



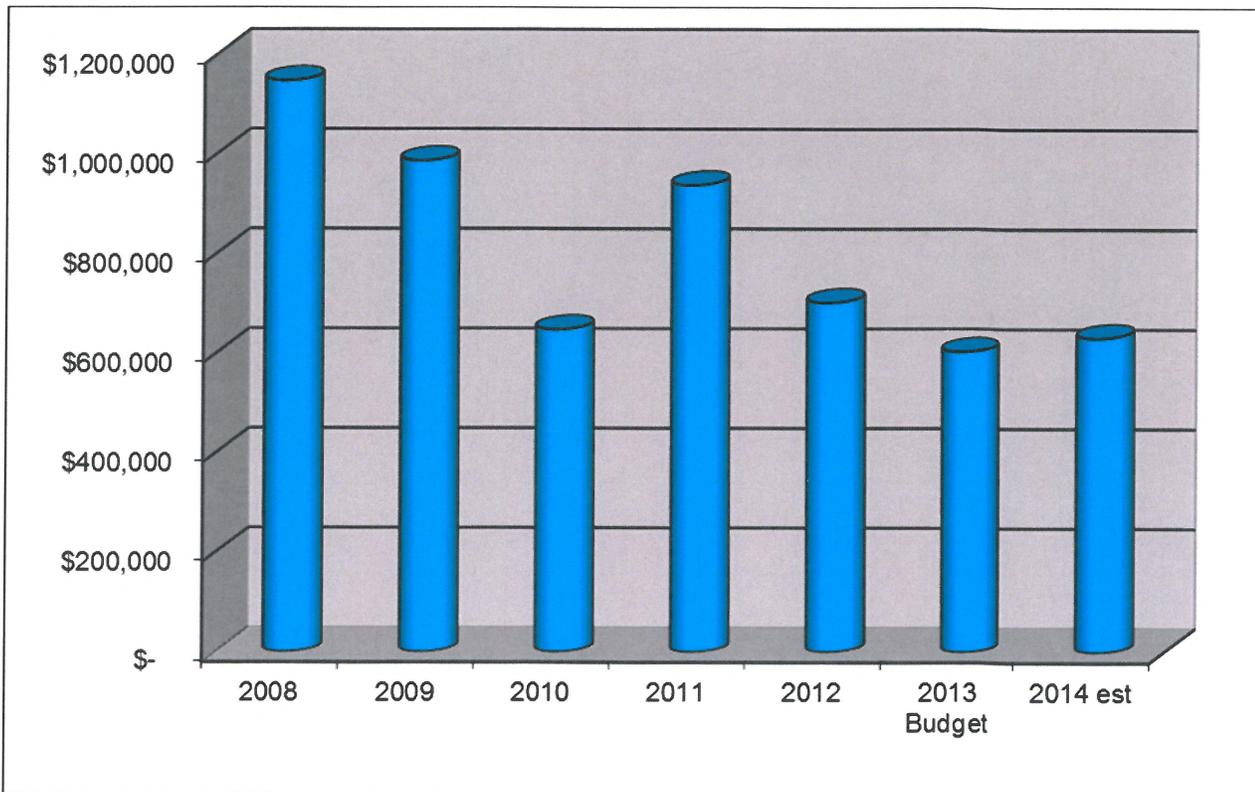
2014 Annual Budget

Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Interim Foreman	1	1 (Split 2/3 Streets 1/3 Storm Drainage)
Lead	0	1 (Split 2/3 Streets 1/3 Storm Drainage)
Utility I	3.5	2 (Split 2/3 Streets 1/3 Storm Drainage)
Seasonal Temp	1,040 hrs	1,040 hrs

OPERATIONS & MAINTENANCE HISTORY

<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013 Budget</u>	<u>2014 est</u>
\$ 1,145,773	\$ 985,602	\$ 647,044	\$ 936,433	\$ 701,129	\$ 603,393	\$ 630,780



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013	2014
		Budget	Actual	Budget	Actual YTD July 2013	Year End Estimate	Appropriated
	City Street Fund						
	Road and Street Maint						
	Roadway						
101-117-542-31-31-00	Travel Way Supplies	\$9,000	\$9,083	\$10,000	\$5,622	\$13,000	\$15,000
101-117-542-31-35-00	Travel Way Tools & Equip	\$300	\$9	\$0	\$0	\$0	\$0
	Total Supplies	\$9,300	\$9,091	\$10,000	\$5,622	\$13,000	\$15,000
101-117-542-31-45-00	Travel Way Rentals	\$1,000	\$0	\$0	\$0	\$0	\$0
101-117-542-31-48-00	Travel Way Maintenance	\$45,000	\$27,246	\$45,000	\$33,994	\$45,000	\$45,000
101-117-542-31-48-01	Travel Way Street Impr	\$300,000	\$0	\$0	\$0	\$0	\$0
101-117-542-31-49-00	Debris Disposal	\$6,000	\$0	\$0	\$0	\$0	\$0
101-118-542-32-31-00	Shoulders Supplies	\$5,000	\$1,617	\$0	\$0	\$0	\$0
101-118-542-32-35-00	Shoulders Tools & Equip	\$250	\$0	\$0	\$0	\$0	\$0
101-118-542-32-45-00	Shoulders Rentals	\$250	\$0	\$0	\$0	\$0	\$0
101-118-542-32-48-00	Shoulders Maintenance	\$1,000	\$0	\$0	\$0	\$0	\$0
	Total Services	\$358,500	\$28,863	\$45,000	\$33,994	\$45,000	\$45,000
	Total Roadway	\$367,800	\$37,954	\$55,000	\$39,615	\$58,000	\$60,000
	Drainage						
101-119-542-40-31-00	Storm Drain Supplies	\$8,000	\$5,510	\$0	\$0	\$0	\$0
101-119-542-40-31-10	Storm Vehicle Supplies	\$1,200	\$1,401	\$0	\$0	\$0	\$0
101-119-542-40-35-00	Storm Drain Tools & Eqpt	\$300	\$468	\$0	\$0	\$0	\$0
	Total Supplies	\$9,500	\$7,378	\$0	\$0	\$0	\$0
101-119-542-40-41-00	Storm Drain Prof. Serv.	\$250	\$0	\$0	\$0	\$0	\$0
101-119-542-40-42-00	Storm Drain Communications	\$850	\$2,724	\$0	\$0	\$0	\$0
101-119-542-40-45-00	Storm Drain Rentals	\$3,000	\$96	\$0	\$0	\$0	\$0
101-119-542-40-47-00	Storm Drain Utilities	\$23,000	\$21,151	\$0	\$0	\$0	\$0
101-119-542-40-48-00	Storm Drain Maintenance	\$20,000	\$17,607	\$0	\$0	\$0	\$0
101-119-542-40-48-10	Storm Vehicle Maintenance	\$3,600	\$415	\$0	\$0	\$0	\$0
101-119-542-40-49-00	Storm Drain Misc	\$500	\$300	\$0	\$0	\$0	\$0
101-119-542-40-49-10	Storm Drain Debris Disposal	\$4,000	\$2,189	\$0	\$0	\$0	\$0
	Total Services	\$55,200	\$44,483	\$0	\$0	\$0	\$0
	Total Drainage	\$64,700	\$51,861	\$0	\$0	\$0	\$0
101-120-542-50-48-00	Bridge Structures	\$1,000	\$0	\$0	\$0	\$0	\$1,000

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD July 2013	Year End Estimate	Appropriated	
Traffic And Ped Services								
101-121-542-61-48-00	Street Sidewalks	\$0	\$0	\$45,000	\$0	\$0	\$25,000	
101-122-542-63-47-00	Street Lighting/Signals	\$140,000	\$119,682	\$140,000	\$60,755	\$140,000	\$140,000	
	Total Traffic And Ped Svcs	\$140,000	\$119,682	\$185,000	\$60,755	\$140,000	\$165,000	
Traffic Control Devices								
101-123-542-64-31-00	Traffic Control Supplies	\$18,000	\$7,116	\$0	\$0	\$0	\$0	
101-123-542-64-35-00	Traffic Control Sm. Tools & Equip	\$200	\$0	\$0	\$0	\$0	\$0	
	Total Supplies	\$18,200	\$7,116	\$0	\$0	\$0	\$0	
101-123-542-64-45-00	Traffic Control Rentals	\$300	\$0	\$0	\$0	\$0	\$0	
101-123-542-64-48-00	Traffic Control Maintenance	\$18,000	\$2,435	\$15,000	\$9,296	\$18,000	\$20,000	
	Total Services	\$18,300	\$2,435	\$15,000	\$9,296	\$18,000	\$20,000	
	Total Traffic Control Devices	\$36,500	\$9,552	\$15,000	\$9,296	\$18,000	\$20,000	
Snow And Ice Control								
101-124-542-66-31-00	Snow & Ice Supplies	\$5,000	\$5,368	\$5,000	\$0	\$0	\$5,000	
101-124-542-66-31-10	Snow & Ice Vehicle Supplies	\$1,000	\$65	\$1,000	\$0	\$0	\$1,000	
	Total Supplies	\$6,000	\$5,433	\$6,000	\$0	\$0	\$6,000	
101-124-542-66-45-00	Snow & Ice Rentals	\$5,000	\$4,737	\$5,000	\$0	\$0	\$6,000	
101-124-542-66-48-10	Snow & Ice Vehicle Mtce	\$2,000	\$803	\$100	\$0	\$0	\$0	
	Total Services	\$7,000	\$5,540	\$5,100	\$0	\$0	\$6,000	
	Total Snow And Ice Control	\$13,000	\$10,973	\$11,100	\$0	\$0	\$12,000	
Street Cleaning								
101-125-542-67-31-00	Street Cleaning Supplies	\$2,000	\$1,884	\$500	\$0	\$0	\$0	
101-125-542-67-31-10	Street Cleaning Veh Supply	\$2,000	\$2,635	\$3,000	\$63	\$0	\$0	
101-125-542-67-32-00	Street Cleaning Fuel	\$3,300	\$1,037	\$0	\$0	\$0	\$0	
	Total Supplies	\$7,300	\$5,556	\$3,500	\$63	\$0	\$0	
101-125-542-67-48-00	Street Cleaning Maintenance	\$200	\$0	\$0	\$0	\$0	\$0	
101-125-542-67-48-10	Street Cleaning Vehicle Mtce	\$3,000	\$15,916	\$5,000	\$2,311	\$5,000	\$5,000	
101-125-542-67-49-00	Street Cleaning Debris Disp.	\$7,000	\$4,163	\$7,000	\$1,748	\$5,000	\$5,000	
	Total Services	\$10,200	\$20,078	\$12,000	\$4,060	\$10,000	\$10,000	
	Total Street Cleaning	\$17,500	\$25,634	\$15,500	\$4,123	\$10,000	\$10,000	
	Total Traffic And Ped Services	\$207,000	\$165,841	\$226,600	\$74,175	\$168,000	\$207,000	

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Actual YTD July 2013		
101-126-542-70-00-00	Roadside						
101-126-542-71-31-00	Vegetation Supplies	\$2,000	\$4,029	\$2,000	\$317	\$317	\$1,125
101-126-542-71-32-00	Vegetation Vehicle Supplies	\$150	\$996	\$2,000	\$420	\$420	\$0
101-126-542-71-31-11	Vegetation Vehicle Fuel	\$0	\$0	\$0	\$0	\$0	\$2,250
101-126-542-71-35-00	Vegetation Tools & Equip	\$200	\$1,640	\$2,000	\$944	\$944	\$1,125
	Total Supplies	\$2,350	\$6,665	\$6,000	\$1,681	\$1,681	\$4,500
101-126-542-71-45-00	Vegetation Rentals	\$250	\$3,285	\$0	\$0	\$0	\$2,000
101-126-542-71-48-00	Vegetation Maintenance	\$10,000	\$13,912	\$10,000	\$7,428	\$15,000	\$16,125
101-126-542-71-48-10	Vegetation Vehicle Mtce	\$300	\$377	\$1,000	\$108	\$1,000	\$1,000
101-126-542-71-49-10	Veg Debris Disposal	\$250	\$0	\$0	\$0	\$0	\$0
	Total Services	\$10,800	\$17,575	\$11,000	\$7,536	\$16,000	\$19,125
101-127-542-72-31-00	Litter Supplies	\$100	\$0	\$0	\$0	\$0	\$0
	Total Supplies	\$100	\$0	\$0	\$0	\$0	\$0
101-127-542-72-49-00	Litter Sweeping Disposal	\$200	\$0	\$0	\$0	\$0	\$0
	Total Services	\$200	\$0	\$0	\$0	\$0	\$0
	Total Roadside	\$13,450	\$24,239	\$17,000	\$9,217	\$17,681	\$23,625
	Mainte Admin And Overhead						
101-101-542-90-10-00	Salaries & Wage	\$226,795	\$231,237	\$158,912	\$92,908	\$159,300	\$157,400
101-101-542-90-10-10	Street Part Time Wages	\$25,600	\$27,217	\$0	\$5,730	\$18,200	\$18,200
101-101-542-90-11-00	Overtime	\$2,000	\$2,096	\$2,000	\$5,209	\$8,000	\$2,000
	Total Salaries & Wages	\$254,395	\$260,549	\$160,912	\$103,847	\$185,500	\$177,600
101-101-542-90-21-00	Retirement	\$17,195	\$16,770	\$13,000	\$7,430	\$12,800	\$15,400
101-101-542-90-22-00	L&I	\$6,195	\$5,637	\$3,481	\$2,071	\$3,550	\$3,900
101-101-542-90-23-00	FICA	\$19,465	\$19,759	\$12,150	\$7,854	\$13,500	\$13,700
101-101-542-90-24-00	Street Maint Medical Ins	\$67,450	\$57,036	\$39,630	\$25,500	\$43,800	\$48,415
101-101-542-90-25-00	Life Insurance	\$85	\$82	\$60	\$41	\$71	\$50
101-101-542-90-26-00	Unemployment	\$0	\$0	\$0	\$535	\$2,000	\$2,000
101-101-542-90-27-00	Clothing	\$2,600	\$1,211	\$2,600	\$624	\$2,000	\$2,600
	Total Personnel Benefits	\$112,990	\$100,495	\$70,921	\$44,054	\$77,721	\$86,065
101-101-542-90-31-00	Supplies	\$8,000	\$3,472	\$5,000	\$4,829	\$6,000	\$8,000
101-101-542-90-31-10	Vehicle Supplies	\$6,000	\$765	\$5,000	\$1,166	\$4,000	\$5,000
101-101-542-90-32-00	Fuel Consumed	\$16,000	\$15,923	\$16,000	\$8,896	\$16,000	\$16,000
101-101-542-90-35-00	Small Tools & Eqpt	\$5,000	\$1,254	\$5,000	\$2,515	\$5,000	\$5,000
	Total Supplies	\$35,000	\$21,414	\$31,000	\$17,406	\$31,000	\$34,000

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget				
101-101-542-90-41-00	Prof. Serv.	\$1,000	\$1,135	\$1,000	\$2,547	\$1,000	\$2,547	\$1,000
101-101-542-90-41-01	Advertising	\$150	\$372	\$1,000	\$262	\$1,000	\$262	\$1,000
101-101-542-90-42-00	Communications	\$2,000	\$2,663	\$2,000	\$948	\$2,000	\$2,000	\$2,000
101-101-542-90-43-00	Travel	\$1,500	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000
101-101-542-90-45-00	Rentals	\$600	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000
101-101-542-90-46-00	Insurance	\$13,200	\$12,935	\$13,260	\$8,592	\$13,000	\$13,000	\$12,790
101-101-542-90-47-00	Utilities	\$10,000	\$9,864	\$10,000	\$3,815	\$10,000	\$10,000	\$10,000
101-101-542-90-48-00	Repair & Maint.	\$2,000	\$847	\$2,000	\$938	\$2,000	\$2,000	\$2,000
101-101-542-90-48-10	Veh/eq Mtc/rep	\$22,000	\$2,767	\$2,000	\$1,274	\$2,000	\$2,000	\$2,000
101-101-542-90-49-00	Miscellaneous	\$5,500	\$5,729	\$5,000	\$1,518	\$5,000	\$5,000	\$5,000
101-101-542-90-49-01	Property Taxes	\$2,700	\$2,464	\$2,700	\$2,590	\$2,700	\$2,590	\$2,700
101-101-542-90-49-10	Oil Disposal	\$500	\$0	\$1,000	\$0	\$1,000	\$1,000	\$1,000
	Total Services	\$61,150	\$38,776	\$41,960	\$22,484	\$41,960	\$40,399	\$41,490
101-101-542-90-53-00	Excise Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Intergovernmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Maint Admin And Overhead	\$463,535	\$421,234	\$304,793	\$187,791	\$304,793	\$334,620	\$339,155
	Total Road and Street Maint	\$1,117,485	\$701,129	\$603,393	\$310,798	\$603,393	\$578,301	\$630,780
	Nonexpenditures	\$0	\$2,048	\$0	\$0	\$0	\$0	\$0
101-101-589-00-00-00	Miscellaneous Refunds	\$0	\$2,048	\$0	\$0	\$0	\$0	\$0
	Total Nonexpenditures	\$0	\$2,048	\$0	\$0	\$0	\$0	\$0
	Capital Expenditures	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0
101-101-594-42-62-00	Buildings & Structures	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0
101-101-594-42-63-00	PW Complex/Other Improvements	\$2,500	\$0	\$2,500	\$0	\$2,500	\$2,500	\$2,500
101-101-594-42-64-00	Machinery & Equipment	\$32,000	\$9,047	\$0	\$0	\$0	\$16,000	\$0
101-101-594-42-64-01	Computer Systems	\$1,200	\$491	\$2,000	\$5,720	\$2,000	\$5,720	\$2,000
	Total Capital Expenditures	\$37,700	\$9,539	\$4,500	\$5,720	\$4,500	\$24,220	\$4,500
	Roads/St Const & Other Infra	\$86,000	\$48,768	\$0	\$0	\$0	\$0	\$0
101-101-595-10-41-00	Engineering	\$0	\$8,303	\$0	\$0	\$0	\$0	\$0
101-101-595-10-41-05	Stormwater Grant Prelim Engineering	\$0	\$8,303	\$0	\$0	\$0	\$0	\$0
101-101-595-10-41-06	Section St Grant Engineering	\$30,000	\$47,430	\$0	\$0	\$0	\$0	\$0
101-101-595-10-41-07	Anacortes St Grant Engin	\$15,000	\$11,737	\$0	\$0	\$0	\$0	\$0
101-101-595-30-63-00	Street Roadway	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0

2014 Budget - Appropriated Expenditures



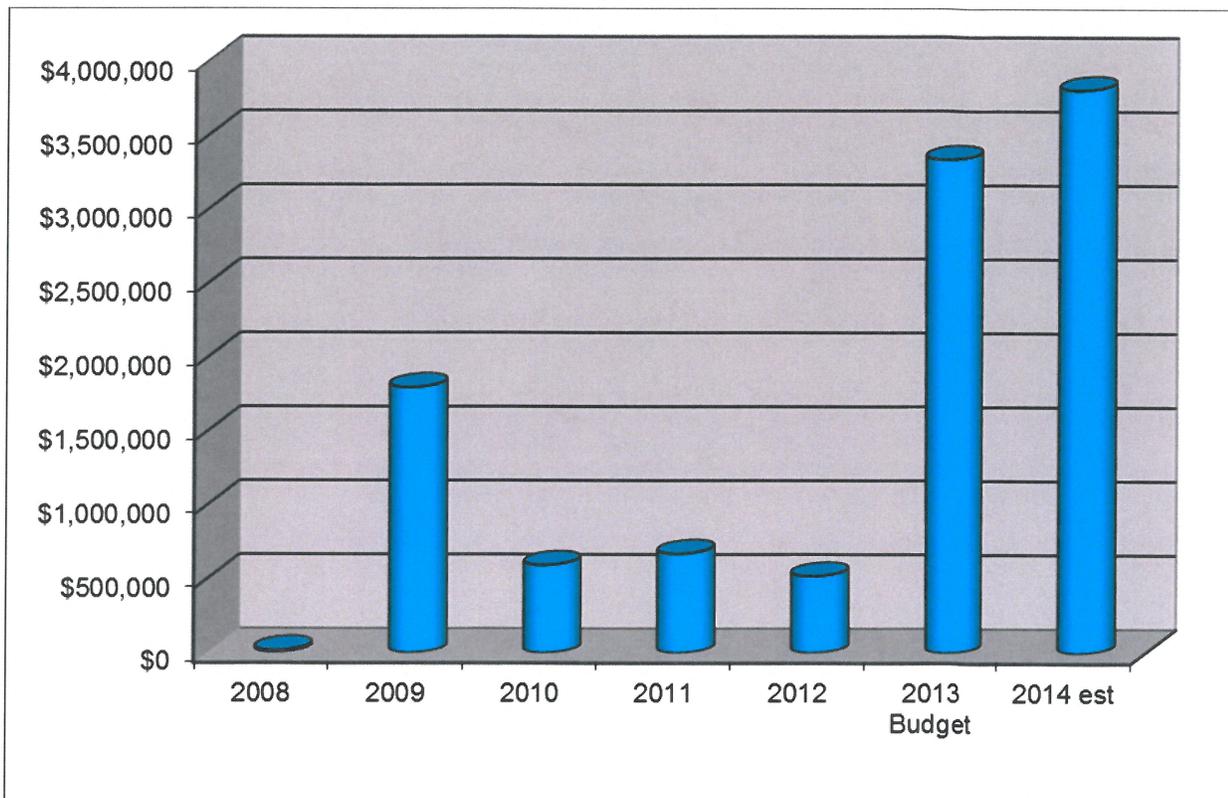
Account Number	Description	2012		2013		2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Actual YTD July 2013		
101-101-595-30-63-03	Section Street Construction	\$631,725	\$600,097		\$0	\$0	\$0
101-101-595-30-63-04	Roundabout Center Island	\$65,000	\$49,157		\$0	\$0	\$0
Total	Rds/St Const & Other Infrs	\$897,725	\$765,492		\$0	\$0	\$0
Traffic And Ped Services							
Sidewalks							
101-101-595-61-63-01	Anacortes Street Sidewalk Construction	\$271,788	\$366,265		\$0	\$0	\$0
	Total Sidewalks	\$271,788	\$366,265		\$0	\$0	\$0
Special Purpose Paths							
101-101-595-62-63-01	Gages Slough Pedestrian Access I-5	\$1,300,000	\$103,539		\$0	\$0	\$0
101-101-595-62-63-02	Special Purpose Paths	\$1,500	\$0		\$0	\$0	\$0
	Total Special Purpose Paths	\$1,301,500	\$103,539		\$0	\$0	\$0
Traffic Control Devices							
101-101-595-64-63-00	Burl Blvd Signal Optim Pre-Eng	\$0	\$0		\$0	\$0	\$0
101-101-595-64-63-01	EECBG Ped Signal Replac	\$36,240	\$22,253		\$0	\$0	\$0
	Total Traffic Control Devices	\$36,240	\$22,253		\$0	\$0	\$0
	Total Traffic And Ped Svcs	\$2,507,253	\$1,257,549		\$0	\$0	\$0
	Total Rd/St Const & Other Infrs	\$3,662,438	\$1,968,217		\$316,518	\$602,521	\$635,280
Transfer Out							
101-101-597-00-00-01	Transfer-Out TO 001 Curr Exp	\$48,000	\$48,000	\$134,500	\$67,250	\$134,500	\$134,500
101-101-597-15-01-02	Transfer-Out TO 102 Debt	\$468,000	\$468,000	\$399,004	\$199,500	\$275,000	\$275,000
101-101-597-15-91-01	Transfer-Out TO 102 Cap	\$0	\$0	\$1,641,750	\$820,870	\$1,641,750	\$0
101-101-597-15-91-XX	Transfer-Out TO ER&R	\$0	\$0	\$0	\$0	\$0	\$50,250
	Total Transfer-Out	\$516,000	\$516,000	\$2,175,254	\$1,087,620	\$2,051,250	\$459,750
	Total City Street Fund	\$4,178,438	\$2,486,265	\$2,783,147	\$1,404,138	\$2,653,771	\$1,095,030

ARTERIAL STREETS

This fund provides the administrative and accounting framework to design and construct complex City street projects which add transportation system capacity to the City's transportation network. purpose of the Streets department maintain the street transportation network system, including traveled way, signals, street markings, signs, and storm drainage and maintain vegetation and landscaping in the right of way. This department provides clean and well-maintained streets and public rights of way; provides a safe non-motorized network throughout the City and maintains, cleans and repairs all existing drainage systems.

CAPITAL PROJECT HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$16,186	\$1,792,778	\$592,614	\$668,909	\$517,423	\$3,335,004	\$3,805,771



2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Actual YTD Sept 2013	2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Budget			
Arterial Street Fund								
Begin Net Cash & Investments								
102-000-308-10-00-00	Begin Cash Reserved	\$0	\$481,961	\$0	\$54,588	\$54,588	\$54,588	\$0
102-000-308-80-00-00	Begin Cash Unreserved	\$550,000	\$0	\$823,061	\$628,112	\$628,112	\$628,112	\$2,790,778
	Total Begin Net Cash & Investments	\$550,000	\$481,961		\$682,700	\$682,700	\$682,700	\$2,790,778
Taxes								
Retail Sales and Use Taxes								
Local Retail Sales and Use Tax								
102-000-313-11-00-00	Sales & Use Tax	\$0	\$0	\$438,750	\$366,860	\$366,860	\$438,750	\$472,500
	Total Local Retail Sales and Use Tax	\$0	\$0	\$438,750	\$366,860	\$366,860	\$438,750	\$472,500
Total Retail Sales and Use Taxes								
	Total Taxes	\$0	\$0	\$438,750	\$366,860	\$366,860	\$438,750	\$472,500
Intergovernmental Revenues								
Indirect Federal Grants								
Element								
102-000-333-20-20-50	DOT/FHWA Non Motor Path Grant	\$0	\$0	\$960,000	\$59,665	\$59,665	\$100,000	\$991,000
102-000-333-20-21-51	DOT/FHWA City Safety Signal Grant	\$0	\$0	\$1,331,300	\$35,923	\$35,923	\$100,000	\$1,340,000
	Total Element	\$0	\$0	\$2,291,300	\$95,588	\$95,588	\$200,000	\$2,331,000
	Total Indirect Federal Grants	\$0	\$0	\$2,291,300	\$95,588	\$95,588	\$200,000	\$2,331,000
State Grants								
102-000-334-03-80-02	TIB Grant Section Street	\$0	\$0	\$0	\$70,615	\$70,615	\$0	\$0
102-000-334-03-80-03	TIB Grant - Anacortes Street	\$0	\$0	\$0	\$4,227	\$4,227	\$0	\$0
102-000-334-03-80-04	TIB Grant - Overlay	\$0	\$0	\$250,000	\$0	\$0	\$250,000	\$400,000
102-000-334-03-80-05	TIB Grant - Sidewalks	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
102-000-334-03-80-06	TIB Grant - UAP Rio Vista	\$0	\$0	\$0	\$0	\$0	\$0	\$540,000
	Total State Grants	\$0	\$0	\$250,000	\$74,842	\$74,842	\$250,000	\$1,040,000
Total Intergovernmental Revenues								
	Total Intergovernmental Revenues	\$0	\$0	\$2,541,300	\$170,430	\$170,430	\$450,000	\$3,371,000
Charges for Goods and Services								
GMA Impact Fees-Fire								
102-000-345-85-00-15	Traffic Impact Fees	\$100,000	\$85,230	\$70,000	\$96,617	\$96,617	\$100,000	\$80,000
	Total GMA Impact Fees-Fire	\$100,000	\$85,230	\$70,000	\$96,617	\$96,617	\$100,000	\$80,000
Total Charges for Goods and Services								
	Total Charges for Goods and Services	\$100,000	\$85,230	\$70,000	\$96,617	\$96,617	\$100,000	\$80,000

2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Actual YTD Sept 2013	2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Budget			
Miscellaneous Revenues								
Total Investment Interest								
102-000-361-11-00-00	Investment Interest	\$2,500	\$564	\$401	\$1,328	\$1,700	\$10,000	\$10,000
Total Total Investment Interest		\$2,500	\$564	\$401	\$1,328	\$1,700	\$10,000	\$10,000
Sales Tax Interest								
102-000-361-40-00-00	Sales Tax Interest	\$0	\$0	\$0	\$501	\$650	\$500	\$500
Total Miscellaneous Revenues		\$2,500	\$564	\$401	\$1,830	\$2,350	\$10,500	\$10,500
Total Revenues		\$102,500	\$85,795	\$3,050,451	\$635,737	\$991,100	\$3,934,000	\$3,934,000
Nonrevenues								
Other Non-Revenues/Refunds								
102-000-389-00-00-00	Other Non-Revenues/Refunds	\$0	\$164,367	\$0	\$0	\$0	\$0	\$0
Total Nonrevenues		\$0	\$164,367	\$0	\$0	\$0	\$0	\$0
Other Financing Sources								
Transfer-In 101 Street (Debt)								
102-000-397-00-01-01	Transfer-In 101 Street (Debt)	\$468,000	\$468,000	\$399,004	\$199,500	\$275,000	\$275,000	\$275,000
Transfer-In 301 Cap Impr								
102-000-397-00-03-01	Transfer-In 301 Cap Impr	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer-In 101 Street (Cap)								
102-000-397-10-01-01	Transfer-In 101 Street (Cap)	\$0	\$0	\$1,641,750	\$820,870	\$1,641,750	\$0	\$0
Total Transfer-IN		\$468,000	\$468,000	\$2,040,754	\$1,020,370	\$1,916,750	\$275,000	\$275,000
Total Other Financing Sources		\$468,000	\$468,000	\$2,040,754	\$1,020,370	\$1,916,750	\$275,000	\$275,000
Total Arterial Street Fund Revenue								
Total Arterial Street Fund Revenue		\$570,500	\$718,162	\$5,091,205	\$1,656,107	\$2,907,850	\$4,209,000	\$4,209,000
Total Arterial Street Fund Available Recourses								
Total Arterial Street Fund Available Recourses		\$1,120,500	\$1,200,123	\$5,914,266	\$2,338,807	\$3,590,550	\$6,999,778	\$6,999,778

2014 Budget - Appropriated Expenditures



Account Number	Description	2012 Budget	Actual	2013 Budget	Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	Arterial Street Fund						
	Debt Service						
	Redemption Of Long-Term Debt						
102-102-591-95-71-00	Principal	\$305,400	\$305,339	\$357,839	\$103,345	\$219,880	\$235,176
	Total Redemption Of Long-Term Debt	\$305,400	\$305,339	\$357,839	\$103,345	\$219,880	\$235,176
	Interest And Other Debt Service						
	Costs						
102-102-592-95-83-00	Interest	\$162,500	\$162,443	\$41,165	\$34,041	\$54,891	\$39,596
	Total Interest And Other Debt Service	\$162,500	\$162,443	\$41,165	\$34,041	\$54,891	\$39,596
	Capital Expenditures						
102-102-594-42-62-00	Buildings & Structures	\$0	\$0	\$75,000	\$0	\$0	\$75,000
	Total Capital Expenditures	\$0	\$0	\$75,000	\$0	\$0	\$75,000
	Roads/Streets Construction & Other Infrastructure						
	Street Roadway						
102-102-595-10-41-06	Engineering	\$15,000	\$998	\$0	\$0	\$0	\$0
102-102-595-10-41-07	Preliminary Engineering Match	\$0	\$0	\$0	\$0	\$0	\$0
102-102-595-10-41-08	Street Engineering	\$0	\$0	\$50,000	\$14,913	\$50,000	\$105,000
102-102-595-30-41-03	Burl Blvd Intrsrction Capacity	\$5,000	\$3,557	\$0	\$0	\$0	\$0
102-102-595-30-63-01	N Burl Blvd Construction	\$0	\$0	\$0	\$0	\$0	\$0
102-102-595-30-63-04	Chuckanut Roundabout Construct	\$5,000	\$2,350	\$0	\$0	\$0	\$0
102-000-595-64-63-05	Urban Arterial Project Rio Vista	\$0	\$0	\$0	\$0	\$0	\$805,000
102-000-595-64-63-06	Sidewalk Improvement Gilkey	\$0	\$0	\$0	\$0	\$0	\$120,000
102-102-595-30-63-10	Travel Way Street Improvement	\$0	\$0	\$300,000	\$2,078	\$250,000	\$500,000
102-102-595-30-63-18	Street Roadway	\$0	\$0	\$50,000	\$0	\$25,000	\$250,000
	Total Street Roadway	\$25,000	\$6,905	\$400,000	\$16,991	\$325,000	\$1,780,000
	Traffic And Pedestrian Services						
	Special Purpose Paths						
102-102-595-62-63-00	Gages Slough Pedestrian Access I-5	\$0	\$0	\$1,150,000	\$36,770	\$100,000	\$1,161,000
	Total Special Purpose Paths	\$0	\$0	\$1,150,000	\$36,770	\$100,000	\$1,161,000
	Burl Blvd Signal Optim Pre-Eng						

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Actual YTD July 2013		
102-102-595-64-63-01	Costco Signal Relocation	\$5,000	\$0	\$0	\$0	\$0	\$0
102-102-595-64-63-02	City-Wide Signal Timing Optim.	\$15,000	\$22,036	\$0	\$0	\$0	\$0
102-102-595-64-63-16	City Traffic Safety Program	\$0	\$0	\$1,311,000	\$90,610	\$100,000	\$1,440,000
	Total Burl Blvd Signal Optim Pre-Eng	\$20,000	\$22,036	\$1,311,000	\$90,610	\$100,000	\$1,440,000
102-102-595-90-41-00	Cons Admin And Overhaul	\$0	\$0	\$0	\$40	\$0	\$0
	Arteral Streets Advertising	\$0	\$0	\$0	\$40	\$0	\$0
	Total Const Admin And Overhaul	\$0	\$0	\$0	\$40	\$0	\$0
	Total Roads/Streets Construction & Other Infrastructure	\$45,000	\$28,940	\$2,936,000	\$144,411	\$525,000	\$4,456,000
	Transfer Out	\$0	\$0	\$0	\$0	\$0	\$0
102-102-597-00-00-01	Transfer-Out to 001 Curr Exp	\$19,000	\$19,000	\$0	\$0	\$0	\$0
102-102-597-00-01-01	Transfer-Out to 101 Street	\$0	\$0	\$0	\$0	\$0	\$0
	Total Transfer-Out	\$19,000	\$19,000	\$0	\$0	\$0	\$0
	Total Expenditure	\$531,900	\$515,722	\$3,335,004	\$281,797	\$799,771	\$4,730,771
	Expenditure						
	Nonexpenditures						
102-200-589-00-00-00	Miscellaneous Refunds	\$0	\$1,702	\$0	\$0	\$0	\$0
	Total Nonexpenditures	\$0	\$1,702	\$0	\$0	\$0	\$0
	Total Arterial Street Fund	\$531,900	\$517,423	\$3,335,004	\$281,797	\$799,771	\$4,730,771



CEMETERY DEPARTMENT

The Cemetery Department's primary function is to provide sites for the interment of the remains of deceased persons in the community. This department maintains cemetery grounds and provides graveside services.

2013 ACCOMPLISHMENTS

- Continue to beautify the property
- Provide equipment, supplies and labor necessary to conduct funeral, interment and graveside services for the public.
- Maintain current level of service

2014 GOALS & OBJECTIVES

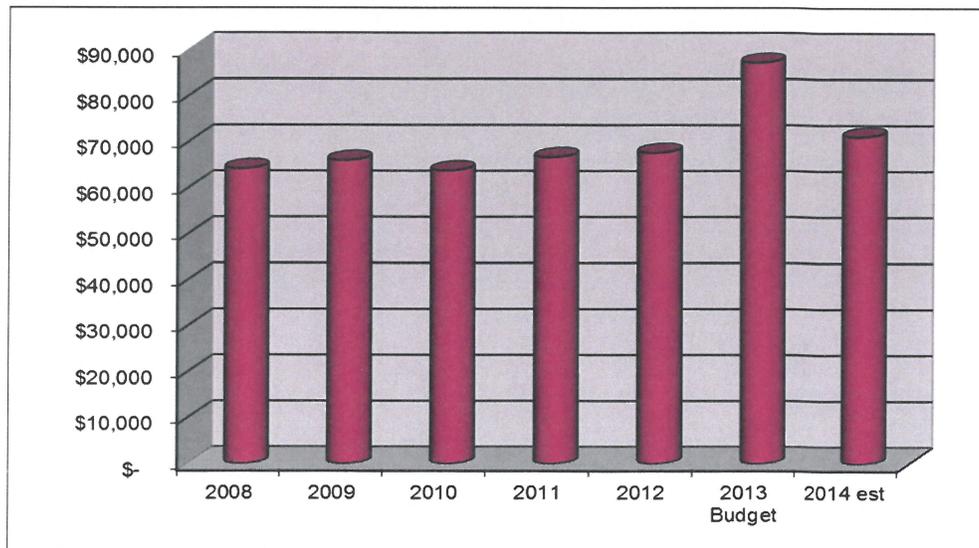
- To effectively maintain the beauty of the cemetery while providing a place for the deceased. Continue to provide equipment, supplies and graveside services for the public

Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Utility 1	.6 FTE	.6 FTE
Part Time Staff	545 hrs	600 hrs

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ 64,128	\$ 65,952	\$ 63,721	\$ 66,633	\$ 67,574	\$ 87,190	\$ 71,120



2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013	2014
		Budget	Actual	Budget	Actual YTD Sept 2013	Year End Estimate	Budget Estimate
Cemetery Fund							
Begin Net Cash & Investments							
116-000-308-10-00-00	Begin Cash Reserved - Cap	\$0	\$0	\$56,218	\$0	\$0	\$0
116-000-308-80-00-00	Begin Cash Unreserved	\$51,000	\$57,018	\$0	\$40,065	\$40,065	\$23,277
	Total Begin Net Cash & Investments	\$51,000	\$57,018	\$56,218	\$40,065	\$40,065	\$23,277
Charges for Goods and Services							
Cemetery Services							
116-000-343-60-00-01	Grave Openings & Closings	\$34,000	\$35,102	\$34,000	\$31,319	\$37,000	\$35,000
116-000-343-60-00-02	Marker Settings	\$6,000	\$7,855	\$6,500	\$4,979	\$7,900	\$7,500
116-000-343-60-00-03	Lot Sales/60%	\$9,000	\$6,183	\$7,200	\$1,839	\$6,000	\$6,000
116-000-343-60-00-17	Portion of Lots Sold/15%	\$2,250	\$1,133	\$1,800	\$835	\$1,500	\$1,500
	Total Cemetery Services	\$51,250	\$50,274	\$49,500	\$38,972	\$52,400	\$50,000
	Total Charges for Goods and Services	\$51,250	\$50,274	\$49,500	\$38,972	\$52,400	\$50,000
Miscellaneous Revenues							
116-000-361-11-00-00	Investment Interest	\$200	\$228	\$100	\$30	\$40	\$40
116-000-361-11-00-01	Investment Interest 601	\$100	\$120	\$30	\$214	\$250	\$200
116-000-361-11-00-17	Investment Interest	\$100	\$0	\$0	\$0	\$0	\$0
	Total Miscellaneous Revenues	\$400	\$348	\$130	\$244	\$290	\$240
Gifts, Pledges, Grants And Requests From Private							
116-000-367-11-00-17	Contributions & Donations	\$0	\$0	\$0	\$0	\$0	\$0
	Total Gifts, Pledges, Grants And Requests From Private	\$0	\$0	\$0	\$0	\$0	\$0
	Total Gifts, Pledges, Grants And Requests From Private	\$0	\$0	\$0	\$0	\$0	\$0
Total Miscellaneous Revenues							
		\$400	\$348	\$130	\$244	\$290	\$240
Total Cemetery Revenue							
		\$51,650	\$50,621	\$49,630	\$39,216	\$52,690	\$50,240
Total Cemetery Available Resources							
		\$102,650	\$107,639	\$105,848	\$79,280	\$92,755	\$73,517

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD July 2013	Year End Estimate	Appropriated	
	Cemetery							
	Cemetery Services							
116-116-536-20-10-00	Salaries & Wages	\$32,620	\$33,249	\$33,700	\$19,618	\$33,700	\$34,300	
116-116-536-20-10-10	Part Time Wages	\$6,000	\$6,000	\$6,000	\$4,444	\$6,000	\$6,900	
116-116-536-20-11-00	Overtime	\$500	\$0	\$500	\$207	\$500	\$500	
	Total Salaries & Wages	\$39,120	\$39,249	\$40,200	\$24,269	\$40,200	\$41,700	
116-116-536-20-21-00	Retirement	\$2,490	\$2,390	\$2,800	\$1,485	\$2,600	\$3,200	
116-116-536-20-22-00	L&I	\$1,090	\$1,029	\$1,060	\$668	\$1,150	\$1,100	
116-116-536-20-23-00	FICA	\$2,995	\$2,968	\$3,100	\$1,834	\$3,150	\$3,200	
116-116-536-20-24-00	Medical Insurance	\$9,515	\$9,537	\$10,050	\$5,821	\$10,000	\$10,000	
116-116-536-20-25-00	Life Insurance	\$15	\$12	\$15	\$7	\$15	\$15	
116-116-536-20-27-00	Uniform & Clothing	\$250	\$178	\$250	\$0	\$250	\$250	
	Total Personnel Benefits	\$16,355	\$16,114	\$17,275	\$9,815	\$17,165	\$17,765	
116-116-536-20-31-00	Supplies	\$500	\$473	\$700	\$615	\$750	\$750	
116-116-536-20-32-00	Fuel Consumed	\$300	\$169	\$300	\$0	\$200	\$200	
116-116-536-20-34-00	Markers/liners-Resale	\$6,000	\$4,571	\$6,500	\$473	\$5,500	\$5,500	
116-116-536-20-35-00	Small Tools & Equip	\$300	\$237	\$200	\$104	\$350	\$300	
	Total Supplies	\$7,100	\$5,449	\$7,700	\$1,192	\$6,800	\$6,750	
116-116-536-20-41-00	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	
116-116-536-20-42-00	Communications	\$350	\$256	\$300	\$156	\$300	\$300	
116-116-536-20-43-00	Travel	\$100	\$0	\$100	\$0	\$0	\$0	
116-116-536-20-45-00	Rentals	\$100	\$53	\$100	\$62	\$100	\$100	
116-116-536-20-46-00	Insurance	\$1,900	\$1,829	\$1,860	\$1,440	\$1,440	\$1,305	
116-116-536-20-47-00	Utilities	\$1,200	\$938	\$1,100	\$668	\$1,100	\$1,100	
116-116-536-20-48-00	Bld/grounds Mtce	\$500	\$326	\$500	\$83	\$400	\$400	
116-116-536-20-48-01	Eqpt Repair/mtce	\$1,000	\$578	\$800	\$115	\$700	\$700	
116-116-536-20-49-00	Miscellaneous	\$2,700	\$1,214	\$2,500	\$464	\$1,000	\$1,000	
	Total Services	\$7,850	\$5,195	\$7,260	\$2,988	\$5,040	\$4,905	
116-116-536-20-53-00	Excise Taxes	\$0	\$1,107	\$0	\$233	\$0	\$0	
	Total Intergovernmental	\$0	\$1,107	\$0	\$233	\$0	\$0	
	Total Cemetery Services	\$70,425	\$67,114	\$72,435	\$38,497	\$69,205	\$71,120	
	Nonexpenditures							
116-116-586-00-00-00	Refund-Lots	\$0	\$460	\$0	\$1,190	\$0	\$0	
	Total Nonexpenditures	\$0	\$460	\$0	\$1,190	\$0	\$0	

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Budget			
	Capital Expenditures							
	Machinery & Equipment							
116-116-594-36-64-17	Machinery & Equipment	\$0	\$0	\$0	\$273	\$273	\$273	\$0
	Total Machinery & Equipment	\$0	\$0	\$0	\$273	\$273	\$273	\$0
	Total Capital Expenditures							
	Transfer Out							
116-116-597-00-00-01	Transfer-Out TO 001 Current Expense	\$0	\$0	\$14,755	\$7,365	\$7,365	\$0	\$0
	Total Transfer Out	\$0	\$0	\$14,755	\$7,365	\$7,365	\$0	\$0
	Total Cemetery Fund	\$70,425	\$67,574	\$87,190	\$47,325	\$47,325	\$69,478	\$71,120



SUBSTANCE ABUSE FUND

This fund shall be used for the purpose of funding activities intended to prevent or limit substance abuse, providing educational material and costs associated with educating the public regarding the dangers of substance abuse. The fund may also be used to acquire equipment necessary for the investigation of drug crimes.

2013 ACCOMPLISHMENTS

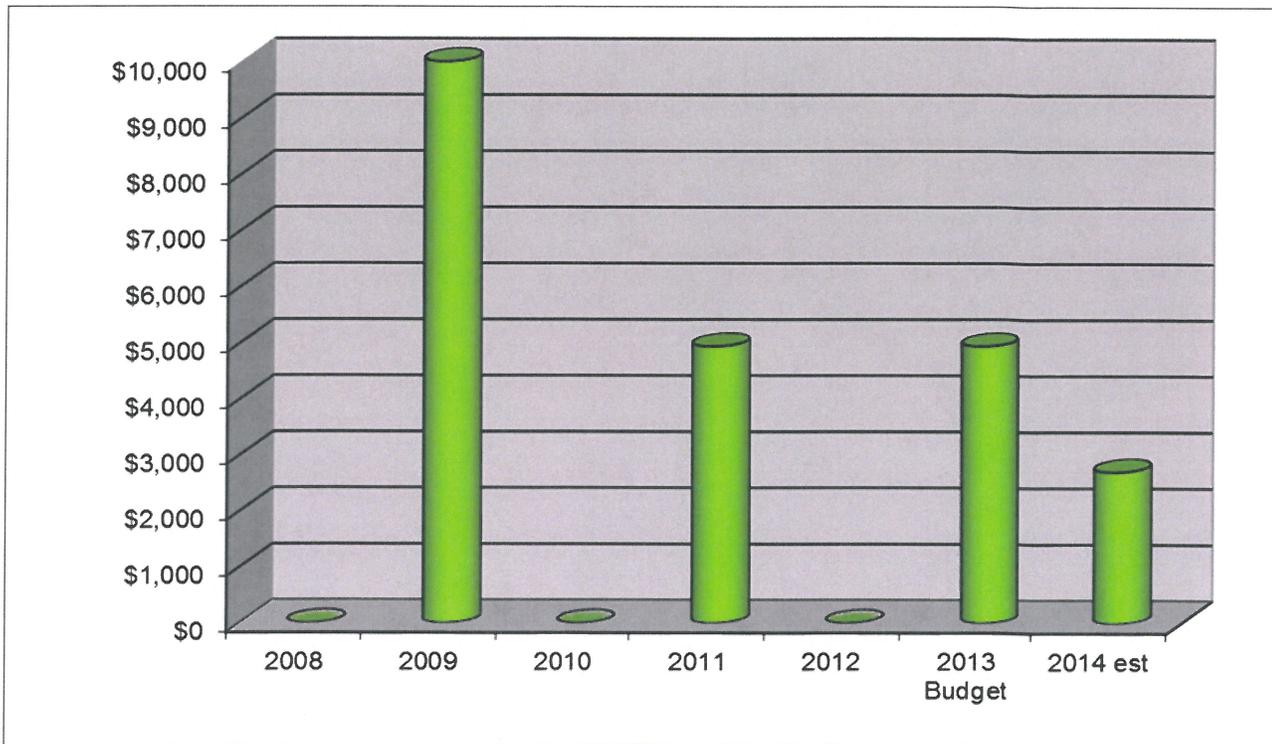
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2014 GOALS & OBJECTIVES

- Through a Community Resource Officer, training and equipment for school and community programs to combat the use of drugs and alcohol would be provided.

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$0	\$10,000	\$0	\$4,929	\$0	\$4,934	\$2,699



2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Actual YTD Sept 2013		
Substance Abuse Prevention							
Begin Net Cash & Investments							
119-000-308-10-00-00	Begin Cash Reserved	\$0	\$0	\$0	\$0	\$0	\$0
119-000-308-80-00-00	Begin Cash Unreserved	\$5,000	\$4,929	\$4,934	\$5,084	\$5,084	\$2,699
	Total Begin Net Cash & Investments	\$5,000	\$4,929	\$4,934	\$5,084	\$5,084	\$0
Miscellaneous Revenues							
119-000-361-11-00-00	Investment Interest	\$100	\$5	\$10	\$5	\$5	\$0
Other Miscellaneous Revenues							
119-000-369-30-00-00	Confiscated/forfeited Property	\$0	\$0	\$0	\$360	\$360	\$0
119-000-369-40-00-00	Other Judgments & Settlements	\$0	\$150	\$0	\$250	\$250	\$0
	Total Other Miscellaneous Revenues	\$0	\$150	\$0	\$610	\$610	\$0
	Total Miscellaneous Revenues	\$100	\$155	\$10	\$615	\$615	\$0
	Total Revenues	\$100	\$155	\$10	\$615	\$615	\$0
Nonrevenues							
119-000-389-00-00-00	Other Non Revenues	\$0	\$0	\$0	\$600	\$0	\$0
	Total Nonrevenues	\$0	\$0	\$0	\$600	\$0	\$0
	Total Substance Abuse Prevention Revenue	\$100	\$155	\$10	\$1,215	\$615	\$0
	Total Substance Abuse Prevention Available Resources	\$5,100	\$5,084	\$4,944	\$6,299	\$5,699	\$0

2014 Budget - Appropriated Expenditures



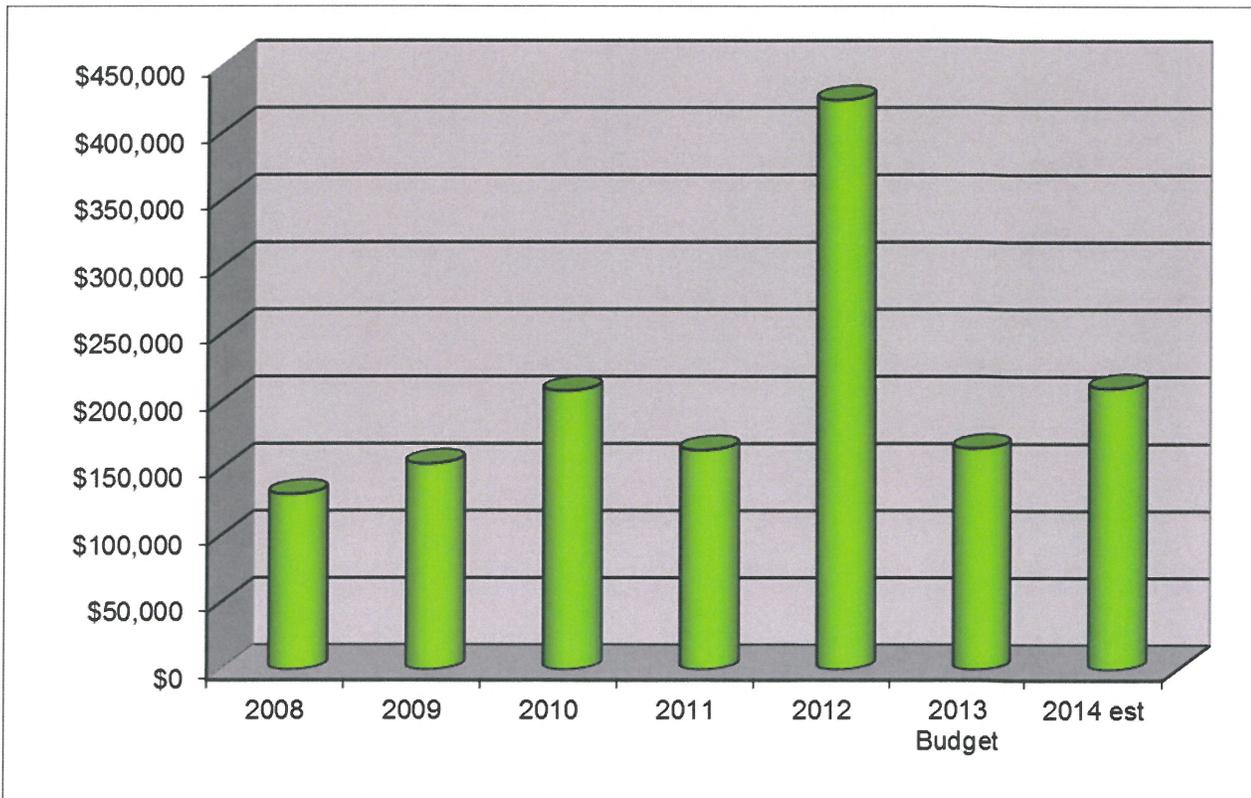
Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget				
	Substance Abuse Prevention Investigation							
119-000-521-21-49-00	Investigative Fund Misc	\$0	\$0	\$0	\$148	\$148	\$300	\$500
	Total Investigation	\$0	\$0	\$0	\$148	\$148	\$300	\$500
	Nonexpenditures							
119-000-589-00-00-00	Other Non Expenditures	\$0	\$0	\$0	\$300	\$300	\$300	\$0
	Total Nonexpenditures	\$0	\$0	\$0	\$300	\$300	\$300	\$0
	Capital Expenditures							
119-000-594-21-64-00	Machinery & Equipment	\$5,000	\$0	\$4,934	\$0	\$0	\$2,400	\$2,199
	Total Capital Expenditures	\$5,000	\$0	\$4,934	\$0	\$0	\$2,400	\$2,199
	Total Substance Abuse Prevention	\$5,000	\$0	\$4,934	\$448	\$448	\$3,000	\$2,699

Lodging Tax

This fund was created by imposing a levy and special excise tax of 4% on the sale of or charge made for the furnishing of lodging by a hotel, rooming house, motel or trailer park. The taxes shall be levied for acquiring or constructing a stadium, convention center, performing arts and visual arts facilities, or advertising, publicizing and distributing information for the purpose of attracting visitors and encouraging tourist expansion.

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$130,747	\$153,393	\$207,653	\$163,561	\$424,012	\$164,850	\$209,650



2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Actual YTD Sept 2013	2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Estimate			
Lodging Tax Fund								
Begin Net Cash & Investments								
197-000-308-10-00-00	Begin Cash Reserved	\$0	\$506,155	\$0	\$0	\$0	\$0	\$0
197-000-308-80-00-00	Begin Cash Unreserved	\$475,000	\$0	\$408,802	\$330,506	\$330,506	\$330,506	\$311,156
	Total Begin Net Cash & Investments	\$475,000	\$506,155	\$408,802	\$330,506	\$330,506	\$330,506	\$311,156
Taxes								
Retail Sales and Use Taxes								
197-000-313-30-00-00	Hotel-Motel Transient Tax	\$248,000	\$247,787	\$0	\$0	\$0	\$0	\$0
197-000-313-31-00-00	Hotel/Motel Stadium Tax	\$0	\$0	\$225,000	\$184,975	\$245,000	\$245,000	\$245,000
	Total Retail Sales and Use Taxes	\$248,000	\$247,787	\$225,000	\$184,975	\$184,975	\$245,000	\$245,000
	Total Taxes	\$248,000	\$247,787	\$225,000	\$184,975	\$184,975	\$245,000	\$245,000
Miscellaneous Revenues								
197-000-361-11-00-00	Investment Interest	\$2,000	\$576	\$500	\$367	\$500	\$500	\$500
	Total Miscellaneous Revenues	\$2,000	\$576	\$500	\$367	\$500	\$500	\$500
	Total Lodging Tax Fund Revenue	\$250,000	\$248,363	\$225,500	\$185,342	\$245,500	\$245,500	\$245,500
	Total Lodging Tax Fund Available Resources	\$725,000	\$754,518	\$634,302	\$515,848	\$576,006	\$556,656	\$556,656

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Budget			
Lodging Tax Fund								
Community Services								
197-000-557-30-41-00	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	
197-000-557-30-49-99	Budgeted 2014	\$0	\$0	\$0	\$0	\$0	\$0	
197-000-557-30-49-00	Chamber of Com Tourism Promo	\$48,000	\$42,222	\$98,000	\$33,167	\$96,036	\$96,036	
197-000-557-30-49-01	Chamber/visitor Info Center	\$50,000	\$30,741	\$0	\$1,964	\$1,964	\$1,964	\$117,000
197-000-557-30-49-02	Chamber Harvest Festival	\$8,000	\$6,205	\$8,000	\$0	\$8,000	\$8,000	\$6,000
197-000-557-30-49-03	McIntyre Hall Performing Arts	\$8,000	\$8,000	\$10,000	\$0	\$10,000	\$10,000	\$12,000
197-000-557-30-49-04	Lincoln Theater Foundation	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$2,000	\$2,000
197-000-557-30-49-05	Skagit County Child's Museum	\$5,000	\$5,000	\$25,000	\$20,000	\$25,000	\$25,000	\$5,000
197-000-557-30-49-07	Skagit Symphony	\$2,250	\$2,250	\$2,300	\$0	\$2,300	\$2,300	\$1,000
197-000-557-30-49-08	Soccer Goals For Srp	\$9,200	\$9,200	\$0	\$0	\$0	\$0	
197-000-557-30-49-09	Burl Parks Foundation - Art Walk	\$2,500	\$969	\$2,900	\$1,009	\$2,900	\$2,900	\$1,000
197-000-557-30-49-11	Railroad Park Tourist Facility	\$297,550	\$297,540	\$0	\$0	\$0	\$0	
197-000-557-30-49-13	Skagit River Parks Gator (50%)	\$5,500	\$5,500	\$0	\$0	\$0	\$0	
197-000-557-30-49-14	American Legion Baseball Tournament	\$5,000	\$4,385	\$0	\$0	\$0	\$0	
197-000-557-30-49-15	Leadership Skagit Welcome Sign	\$0	\$5,000	\$0	\$0	\$0	\$0	
197-000-557-30-49-16	Tulip Festival	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
197-000-557-30-49-18	Skagit Artists Together 09 Tou	\$2,000	\$0	\$0	\$0	\$0	\$0	\$900
197-000-557-30-49-19	Skagit County Parks	\$0	\$0	\$500	\$0	\$500	\$500	
197-000-557-30-49-20	NW United Youth Soccer	\$0	\$0	\$3,000	\$0	\$3,000	\$3,000	
197-000-557-30-49-21	Skagit Art Association	\$0	\$0	\$1,500	\$0	\$1,500	\$1,500	
197-000-557-30-49-22	Burl Parks Foundation - Walking	\$0	\$0	\$2,650	\$33	\$2,650	\$2,650	
197-000-557-30-49-23	Skagit County Historical Museum	\$0	\$0	\$1,500	\$0	\$1,500	\$1,500	\$1,500
197-000-557-30-49-24	Skagit River Salmon Festival	\$0	\$0	\$2,500	\$0	\$2,500	\$2,500	\$2,500
197-000-557-30-49-25	Tourism Promotion	\$0	\$0	\$0	\$25,368	\$100,000	\$100,000	\$23,250
197-000-557-30-49-26	Skagit Highland Games	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500
197-000-557-30-49-27	Burl Parks Found VIC Events	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
Total Community Services		\$450,000	\$424,012	\$164,850	\$86,541	\$264,850	\$264,850	\$209,650
Transfer-Out								
197-000-597-00-00-00	Transfer-Out	\$0	\$0	\$0	\$0	\$0	\$0	
Total Transfer-Out		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Lodging Tax Fund		\$450,000	\$424,012	\$164,850	\$86,541	\$264,850	\$264,850	\$209,650



General Obligation Debt Service

This fund was created to make payments on current General Obligation Bond Issues. The funding of these payments comes from a combination of sales and property tax revenues.

2013 ACCOMPLISHMENTS

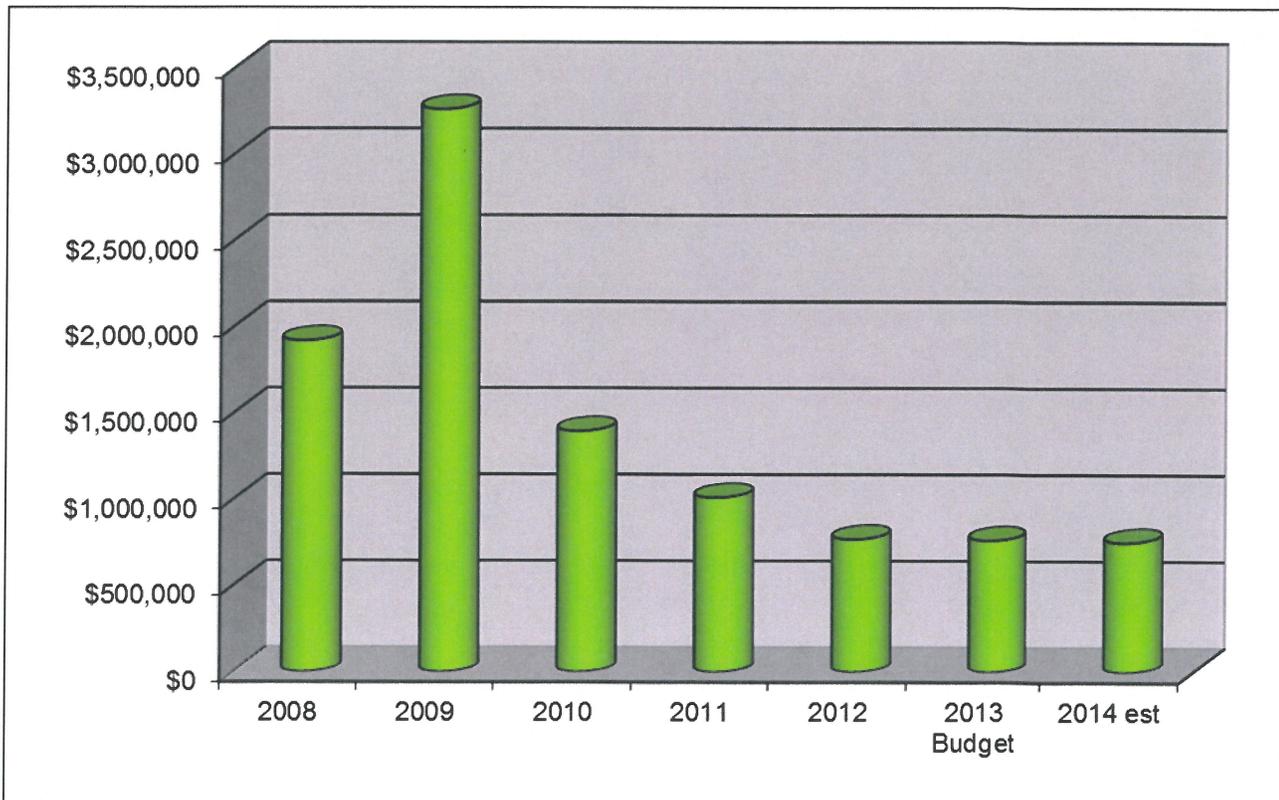
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2014 GOALS & OBJECTIVES

- Final 2009 Refunding GO Bond payment
 - \$726,419 Principal & Interest
- 2008 LTGO Bond (Bensen & RR Park)
 - \$23,893 Principal & Interest
 - Final payment in 2022

DEBT SERVICE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$1,916,283	\$3,254,619	\$1,393,171	\$1,009,282	\$767,246	\$761,264	\$750,312



2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Actual YTD Sept 2013	2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Estimate			
General Obligation Bond Fund								
Begin Net Cash & Investments								
201-000-000-308-10-00-00	Begin Cash Reserved	\$0	\$242,037	\$0	\$0	\$0	\$0	\$0
201-000-000-308-80-00-00	Begin Cash Unreserved	\$240,000	\$0	\$224,187	\$225,060	\$225,060	\$225,060	\$224,796
	Total Begin Net Cash & Investments	\$240,000	\$242,037	\$224,187	\$225,060	\$225,060	\$225,060	\$224,796
Taxes								
201-000-311-10-00-00	Real & Personal Property Tax	\$100,000	\$100,000	\$100,000	\$59,802	\$100,000	\$100,000	\$100,000
201-000-313-11-00-00	Sales & Use Tax	\$650,000	\$650,000	\$650,000	\$543,300	\$650,000	\$650,000	\$650,000
	Total Taxes	\$750,000	\$750,000	\$750,000	\$603,102	\$750,000	\$750,000	\$750,000
Miscellaneous Revenues								
201-000-361-11-00-00	Investment Interest	\$1,200	\$269	\$150	\$186	\$186	\$200	\$200
	Total Miscellaneous Revenues	\$1,200	\$269	\$150	\$186	\$186	\$200	\$200
Total General Obligation Bond Fund Revenue								
		\$751,200	\$750,269	\$750,150	\$603,289	\$603,289	\$750,200	\$750,200
Total General Obligation Bond Fund Available Resources								
		\$991,200	\$992,305	\$974,337	\$828,348	\$828,348	\$975,260	\$974,996

2014 Budget - Appropriated Expenditures



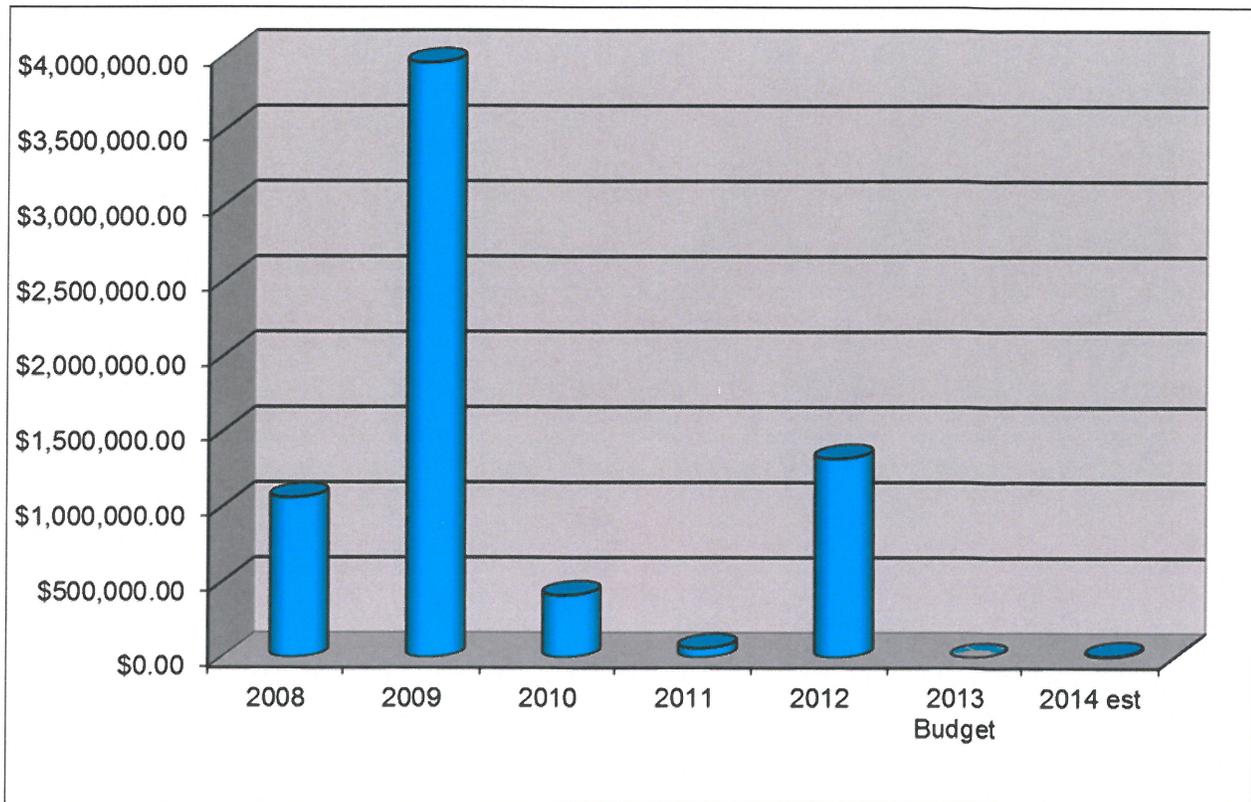
Account Number	Description	2012 Budget	2012 Actual	2013 Budget	Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
	General Obligation Bond Fund						
	Debt Service						
	Redemption Of Long-Term Debt - Governmental Funds						
201-000-591-19-71-00	City Hall/library Principal	\$681,100	\$681,040	\$698,611	\$463,761	\$698,612	\$716,485
201-000-591-19-71-01	2008 LTGO Principal	\$26,600	\$26,551	\$31,116	\$8,987	\$19,120	\$20,450
	Total Redemption Of Long-Term Debt - Governmental Funds	\$707,700	\$707,592	\$729,727	\$472,747	\$717,732	\$736,935
	Interest And Other Debt Service						
	Costs						
201-000-592-18-83-00	City Hall/library Interest	\$45,600	\$45,528	\$27,957	\$20,618	\$27,958	\$9,934
201-000-592-18-83-01	2008 LTGO Interest	\$14,200	\$14,125	\$3,580	\$2,960	\$4,773	\$3,443
	Total Interest And Other Debt Service	\$59,800	\$59,654	\$31,537	\$23,578	\$32,731	\$13,377
	Costs						
	Total Debt Service	\$767,500	\$767,246	\$761,264	\$496,326	\$750,463	\$750,312
	Total General Obligation Bond Fund	\$767,500	\$767,246	\$761,264	\$496,326	\$750,463	\$750,312

Capital Improvement Fund

Construct repairs or improvements to the City’s long-term capital infrastructure systems or facilities.

CAPITAL PROJECT HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$1,061,552	\$3,950,123	\$412,090	\$61,586	\$1,321,631	\$0	\$10,000



2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Actual YTD Sept 2013		
Local Capital Improvement Fund							
Begin Net Cash & Investments							
301-000-308-10-00-00	Begin Cash Reserved	\$0	\$31,080	\$0	\$154,387	\$154,387	\$0
301-000-308-80-00-00	Begin Cash Unreserved	\$450,000	\$424,461	\$90,955	\$256,941	\$256,941	\$487,828
	Total Begin Net Cash & Investments	\$450,000	\$455,541	\$90,955	\$411,328	\$411,328	\$487,828
Taxes							
Retail Sales and Use Taxes							
301-000-313-10-00-00	Sales & Use Tax	\$0	\$0	\$0	\$0	\$0	\$0
	Total Retail Sales and Use Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Other Taxes							
301-000-318-34-00-00	1/4% Real Estate Excise Tax	\$50,000	\$126,220	\$75,000	\$96,767	\$120,000	\$80,000
	Total Other Taxes	\$50,000	\$126,220	\$75,000	\$96,767	\$120,000	\$80,000
	Total Taxes	\$50,000	\$126,220	\$75,000	\$96,767	\$120,000	\$80,000
Intergovernmental Revenues							
Direct Federal Grants							
301-000-331-20-20-50	SAFETEA-LU FHWA Grant	\$435,450	\$435,450	\$0	\$0	\$0	\$0
301-000-331-20-20-51	FHWA Scenic Byways Grant	\$480,747	\$512,083	\$0	\$0	\$0	\$0
	Total Direct Federal Grants	\$916,197	\$947,533	\$0	\$0	\$0	\$0
State Grants							
301-000-334-04-20-01	WA ST D.O.C./Energy Eff. Grant	\$40,000	\$0	\$0	\$0	\$0	\$0
	Total State Grants	\$40,000	\$0	\$0	\$0	\$0	\$0
Interlocal Grants and Agreements							
301-000-337-00-00-01	Skagit County Distressed Co	\$100,000	\$100,000	\$0	\$0	\$0	\$0
	Total Interlocal Grants and Agreements	\$100,000	\$100,000	\$0	\$0	\$0	\$0
ARRA Grants							
301-000-339-28-12-80	ARRA/WA DOC/Energy Eff Gmt	\$65,867	\$103,153	\$0	\$0	\$0	\$0
	Total Intergovernmental Revenues	\$1,122,064	\$1,150,686	\$0	\$0	\$0	\$0

2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Actual YTD Sept 2013		
Miscellaneous Revenues							
301-000-361-11-00-00	Investment Interest	\$1,250	\$512	\$300	\$403	\$500	\$500
Contributions and Donations From Private Sources							
301-000-367-10-00-01	Private Donations	\$0	\$0	\$0	\$15,000	\$0	\$0
301-000-367-11-00-00	PSE Small Bus. Lighting Rebate	\$0	\$0	\$0	\$0	\$0	\$0
	Total Contrib and Donations From Private Sources	\$0	\$0	\$0	\$15,000	\$15,000	\$0
	Total Miscellaneous Revenues	\$1,250	\$512	\$300	\$15,403	\$15,500	\$500
	Total Revenues	\$1,173,314	\$1,277,418	\$75,300	\$112,171	\$135,500	\$80,500
Nonrevenues							
301-000-389-00-00-00	Other Non-Revenues	\$0	\$0	\$0	\$0	\$0	\$0
	Total Nonrevenues	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources							
Transfers-In							
301-000-397-00-00-01	Transfer-IN From 001 Cur Exp	\$0	\$0	\$0	\$0	\$0	\$0
	Total Transfers-In	\$0	\$0	\$0	\$0	\$0	\$0
	Total Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0
	Total Local Capital Improvement Fund Revenues	\$1,173,314	\$1,277,418	\$75,300	\$112,171	\$135,500	\$80,500
	Total Local Capital Improvement Fund Available Resources	\$1,623,314	\$1,732,959	\$166,255	\$523,498	\$546,828	\$568,328

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013	2013	2014
		Budget	Actual	Budget	Actual YTD July 2013	Year End Estimate	Appropriated	
	Local Cap Improvement Fund							
	Capital Expenditures							
301-000-594-19-62-06	Energy Upgrades	\$15,000	\$7,804	\$0	\$0	\$0	\$0	\$0
301-000-594-19-62-10	Facility Improvements	\$5,000	\$8,365	\$0	\$0	\$0	\$0	\$0
301-000-594-19-62-17	EECBG Public Safety Building	\$101,760	\$113,062	\$0	\$0	\$0	\$0	\$0
301-000-594-19-62-18	Energy Upgrades NW Clean Air Authority Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0
301-000-594-19-63-02	B-E Track - City Share	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0
301-000-594-76-61-20	Engin/design of RR Plaza	\$435,450	\$609,644	\$0	\$0	\$0	\$0	\$0
301-000-594-76-62-02	B-SCRB Visitor Ctr Const	\$980,747	\$572,756	\$0	\$58,765	\$59,000	\$0	\$0
301-000-594-76-62-03	Visitor Center Sign	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0
	Total Capital Expenditures	\$1,537,957	\$1,321,631	\$0	\$58,765	\$59,000	\$10,000	
	Total Local Cap Improvement Fund	\$1,537,957	\$1,321,631	\$0	\$58,765	\$59,000	\$10,000	



PARKS RESERVE

The Parks Reserve makes up the financial institution that covers revenue and expenditures for all park projects, capital equipment and improvements.

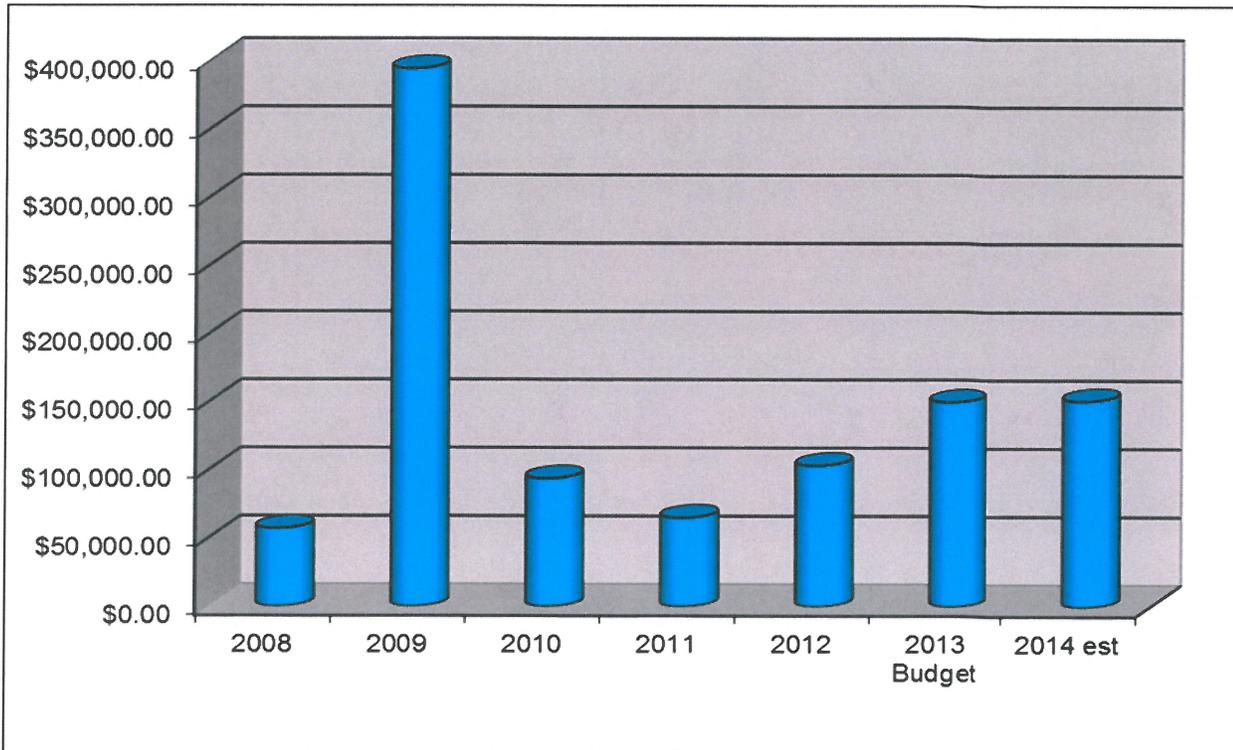
2013 ACCOMPLISHMENTS

2014 GOALS & OBJECTIVES

- Purchase Aerator.
- Purchase Turf Top Dresser.
- Expand parking and widen road between maple tree and tank at SRP.
- Replace Basketball Courts in Maiben Park
- Replace the roof at 219 S. Skagit Street
- Park Signage

CAPITAL PROJECT HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$57,034	\$394,094	\$93,646	\$64,969	\$103,311	\$150,000	\$151,000



2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Actual YTD Sept 2013	2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Estimate			
Park & Rec Reserve								
Begin Net Cash & Investments								
311-000-308-10-00-00	Begin Cash Reserved	\$0	\$439,493	\$0	\$310,981	\$310,981	\$310,981	\$0
311-000-308-80-00-00	Begin Cash Unreserved	\$500,000	\$147,659	\$566,453	\$334,318	\$334,318	\$334,318	\$717,799
	Total Begin Net Cash & Investments	\$500,000	\$587,153	\$566,453	\$645,298	\$645,298	\$645,299	\$717,799
Taxes								
Other Taxes								
311-000-318-35-00-00	1/4% Real Estate Excise Tax	\$50,000	\$126,220	\$75,000	\$96,767	\$96,767	\$120,000	\$80,000
	Total Other Taxes	\$50,000	\$126,220	\$75,000	\$96,767	\$96,767	\$120,000	\$80,000
	Total Taxes	\$50,000	\$126,220	\$75,000	\$96,767	\$96,767	\$120,000	\$80,000
Charges for Goods and Services								
311-000-345-85-00-00	GMA Impact Fees-Parks	\$0	\$31,110	\$25,000	\$49,193	\$49,193	\$55,000	\$30,000
	Total Charges for Goods and Services	\$0	\$31,110	\$25,000	\$49,193	\$49,193	\$55,000	\$30,000
Miscellaneous Revenues								
311-000-361-11-00-00	Investment Interest	\$0	\$1,747	\$600	\$620	\$620	\$700	\$500
Rents, Leases and Concessions								
311-000-362-50-00-00	Housing Rental/Leasing	\$0	\$787	\$1,200	\$0	\$0	\$0	\$0
	Total Rents, Leases and Concessions	\$0	\$787	\$1,200	\$0	\$0	\$0	\$0
Contributions and Donations From Private Sources								
311-000-367-11-00-00	Gifts, Pledges, Grants	\$0	\$1,591	\$0	\$0	\$0	\$0	\$0
	Total Contributions / Donations From Private Sources	\$0	\$1,591	\$0	\$0	\$0	\$0	\$0
	Total Miscellaneous Revenues	\$0	\$4,126	\$1,700	\$620	\$620	\$700	\$500
	Total Park & Rec Reserve Revenue	\$50,000	\$161,456	\$101,700	\$146,580	\$146,580	\$175,700	\$110,500
	Total Park & Rec Reserve Available Resources	\$550,000	\$748,609	\$668,153	\$791,878	\$791,878	\$820,999	\$828,299

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013	2014
		Budget	Actual	Budget	Actual YTD July 2013	Year End Estimate	Appropriated
311-000-589-00-00-01	Park & Rec Reserve Nonexpenditures Other Nonexpenditures Impact Fee Refund	\$0	\$1,075	\$0	\$0	\$0	\$0
	Total Other Nonexpenditures	\$0	\$1,075	\$0	\$0	\$0	\$0
	Total Nonexpenditures	\$0	\$1,075	\$0	\$0	\$0	\$0
	Capital Expenditures						
	Land & Land Improvements						
311-000-594-76-61-00	REET/land & Improvements	\$38,500	\$3,000	\$10,000	\$0	\$0	\$0
311-000-594-76-61-10	Impact Fee/land & Imprvmts	\$0	\$0	\$0	\$0	\$0	\$0
311-000-594-76-61-20	Land & Imprvmts/unrestrict	\$15,000	\$11,145	\$10,000	\$0	\$5,000	\$10,000
Total	Land & Land Improvements	\$53,500	\$14,146	\$20,000	\$0	\$5,000	\$10,000
	Buildings & Structures						
311-000-594-76-62-00	REET/buildings & Structures	\$20,000	\$19,684	\$55,000	\$24,278	\$34,650	\$66,000
311-000-594-76-62-10	Impact Fee/buildings & Struct	\$0	\$0	\$0	\$0	\$0	\$0
311-000-594-76-62-20	Buildings & Structures	\$10,000	\$750	\$10,000	\$0	\$5,000	\$10,000
Total	Buildings & Structures	\$30,000	\$20,434	\$65,000	\$24,278	\$39,650	\$76,000
	Machinery & Equipment						
311-000-594-76-64-01	Park & Rec Computer Systems	\$0	\$0	\$0	\$0	\$0	\$0
311-000-594-76-64-10	Impact Fee/machinery & Eqpt	\$94,500	\$66,576	\$45,000	\$4,986	\$43,250	\$45,000
311-000-594-76-64-20	Machinery & Eqpt/unrestricted	\$20,000	\$1,081	\$20,000	\$1,762	\$15,300	\$20,000
	Total Machinery & Equipment	\$114,500	\$67,657	\$65,000	\$6,747	\$58,550	\$65,000
	Total Capital Expenditures	\$198,000	\$103,311	\$150,000	\$31,025	\$103,200	\$151,000
	Total Park & Rec Reserve	\$198,000	\$103,311	\$150,000	\$31,025	\$103,200	\$151,000



SEWER DEPARTMENT

The Sewer Department is a regional sewer utility and is responsible for the collection and treatment of all wastewater discharged to the Burlington sewer system. Sewer Department personnel operate and maintain the wastewater treatment plant, treatment processes, laboratory, and all collection system piping and pump stations.

2013 ACCOMPLISHMENTS

- Produced an effluent that meets and/or exceeds the Department of Ecology requirements 100% of the time; continued providing outstanding value to the ratepayers while protecting the environment
- Replaced the 1975 Dump Truck
- Replaced the 1978 Boom Truck
- Upgraded the Digester Boiler Burner and gas piping
- Replaced 770' of Sewer Mainline
- Reduced infiltration and inflow into the Sewer collection system

2014 GOALS & OBJECTIVES

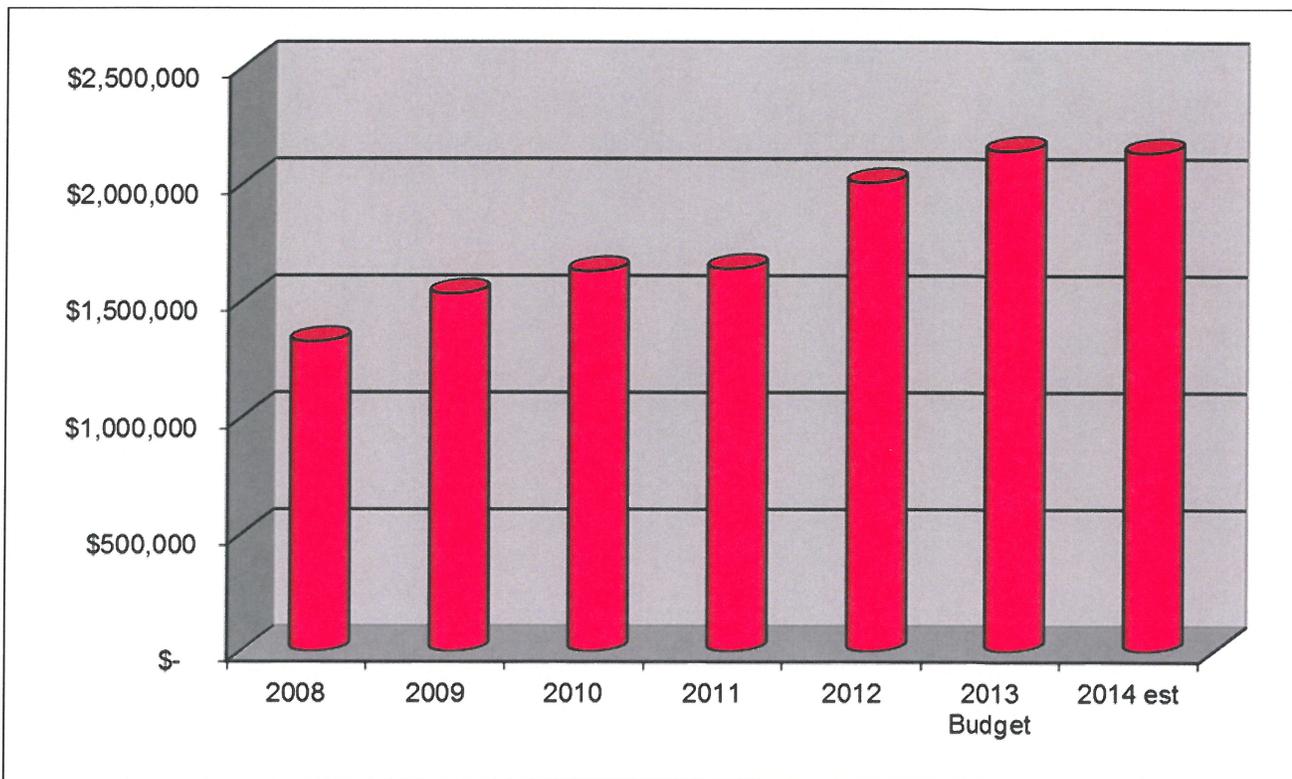
- Day to Day operation of a 3.79MGD WWTP with 21 Pump Stations and 336,000' of sewer mainline
- Lab/Admin. Building Upgrade
- Replace Rio Vista Sewer Mainline
- WWTP Equipment Storage Building
- Complete 2014 CIP Projects
- Continue to meet DOE Requirements
- Address a Sewer Rate Increase

Position Summary

Position Title	2013	2014
Supervisor	1	1
WWTP Operators	5	5
Laboratory Specialist	1	1
Utility I, Maintenance	1	1
Process Analyst	1	1
Operator in Training	1	1

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ 1,324,451	\$ 1,529,428	\$ 1,625,601	\$ 1,636,558	\$ 2,005,144	\$ 2,141,150	\$ 2,132,858



2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Actual YTD Sept 2013	2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Budget			
Sewer Fund								
Begin Net Cash & Investments								
401-000-308-10-00-00	Begin Cash Reserved	\$0	\$855,000	\$0	\$0	\$0	\$0	\$0
401-000-308-80-00-00	Begin Cash Unreserved	\$4,223,500	\$3,493,611	\$3,375,131	\$3,698,801	\$3,698,801	\$3,698,801	\$2,987,618
	Total Begin Net Cash & Investments	\$4,223,500	\$4,348,611	\$3,375,131	\$3,698,801	\$3,698,801	\$3,698,801	\$2,987,618
Licenses and Permits								
401-000-322-10-00-00	Sewer Permits	\$9,000	\$6,338	\$5,000	\$5,774	\$5,774	\$6,000	\$5,000
	Total Licenses and Permits	\$9,000	\$6,338	\$5,000	\$5,774	\$5,774	\$6,000	\$5,000
Charges for Goods and Services								
401-000-343-50-00-00	Sewer Service	\$3,050,800	\$3,072,150	\$3,050,800	\$2,001,859	\$2,001,859	\$3,070,000.00	\$3,070,000
401-000-343-50-00-01	Septage Disposal	\$60,000	\$73,140	\$65,000	\$88,696	\$88,696	\$100,000	\$10,000
401-000-343-50-00-02	Sewer Plan Review Fees	\$3,000	\$1,957	\$2,500	\$4,191	\$4,191	\$6,000	\$5,000
	Total Charges for Goods and Services	\$3,113,800	\$3,147,248	\$3,118,300	\$2,094,746	\$2,094,746	\$3,176,000	\$3,085,000
Miscellaneous Revenues								
	Investment Interest							
401-000-361-11-00-00	Investment Interest	\$6,500	\$32,407	\$15,000	\$29,936	\$29,936	\$39,000	\$30,000
401-000-361-11-00-02	Investment Interest	\$13,500	\$4,642	\$6,000	\$0	\$0	\$0	\$0
	Total Investment Interest	\$20,000	\$37,049	\$21,000	\$29,936	\$29,936	\$39,000	\$30,000
401-000-361-30-00-00	Investment Sales Proceeds	\$0	\$2,725,000	\$0	\$580,000	\$580,000	\$580,000	\$0
Other Miscellaneous Revenues								
401-000-369-10-00-00	Sale of Scrap and Junk	\$0	\$452	\$0	\$337	\$337	\$400	\$0
401-000-369-90-00-00	Other Miscellaneous Revenues	\$2,500	\$9,559	\$8,000	\$2,746	\$2,746	\$4,500	\$3,000
	Total Other Miscellaneous Revenues	\$2,500	\$10,011	\$8,000	\$3,083	\$3,083	\$4,900	\$3,000
	Total Miscellaneous Revenues	\$22,500	\$47,060	\$29,000	\$33,019	\$33,019	\$43,900	\$33,000
Capital Contributions								
401-000-379-10-00-00	Sewer Connection Fees	\$180,000	\$141,995	\$180,000	\$45,304	\$45,304	\$50,000	\$75,000
	Total Capital Contributions	\$180,000	\$141,995	\$180,000	\$45,304	\$45,304	\$50,000	\$75,000
	Total Capital Contributions	\$180,000	\$141,995	\$180,000	\$45,304	\$45,304	\$50,000	\$75,000
	Total Revenues	\$3,325,300	\$3,342,641	\$3,332,300	\$2,176,842	\$2,176,842	\$3,275,900	\$3,198,000

2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Actual YTD Sept 2013	2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Budget			
Nonrevenues								
401-000-389-00-00-00	Other Non-Revenues	\$0	\$1,221	\$0	\$0	\$0	\$0	\$0
	Total Nonrevenues	\$0	\$1,221	\$0	\$0	\$0	\$0	\$0
Other Financing Sources								
Disposition of Capital Assets								
Proceeds From Sales of Capital Assets								
401-000-395-10-00-02	Proceeds/sale/capital Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Proceeds From Sales of Capital Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Disposition of Capital Assets								
Transfers-In								
Transfer-In 425 Storm Drainage								
401-000-397-00-00-03	Transfer-In 425 Storm Drainage	\$0	\$0	\$30,860	\$15,430	\$30,860	\$30,860	\$30,860
Transfer-In 402 Sewer Reserve								
401-000-397-00-04-02	Transfer-In 402 Sewer Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Transfers-In	\$0	\$0	\$30,860	\$15,430	\$30,860	\$30,860	\$30,860
Total Other Financing Sources								
		\$0	\$0	\$30,860	\$15,430	\$30,860	\$30,860	\$30,860
Total Sewer Fund Revenue								
		\$3,325,300	\$3,343,862	\$3,363,160	\$2,194,272	\$3,306,760	\$3,306,760	\$3,228,860
Total Sewer Fund Available Resources								
		\$7,548,800	\$7,692,474	\$6,738,291	\$5,893,073	\$7,005,561	\$6,216,478	

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Actual YTD July 2013		
	Sewer Fund						
	Sewer Utilities						
	Maintenance						
401-401-535-50-10-00	Salaries & Wages	\$633,720	\$643,547	\$660,400	\$360,929	\$645,000	\$674,850
401-401-535-50-11-00	Overtime	\$18,000	\$13,614	\$18,000	\$5,995	\$18,000	\$18,000
	Total Salaries & Wages	\$651,720	\$657,161	\$678,400	\$366,924	\$663,000	\$692,850
401-401-535-50-21-00	Retirement	\$48,980	\$47,099	\$55,100	\$27,512	\$54,000	\$63,850
401-401-535-50-22-00	L&I	\$13,790	\$11,269	\$13,300	\$6,233	\$11,000	\$13,300
401-401-535-50-23-00	FICA	\$49,860	\$49,113	\$51,900	\$27,542	\$50,000	\$53,000
401-401-535-50-24-00	Medical Insurance	\$198,865	\$202,469	\$216,350	\$112,752	\$200,000	\$205,000
401-401-535-50-25-00	Life Insurance	\$225	\$224	\$225	\$112	\$200	\$200
401-401-535-50-27-00	Prot Clothing WWTP	\$1,500	\$1,465	\$2,500	\$1,436	\$2,500	\$2,500
401-401-535-50-27-20	Protective Clothing COLL	\$1,300	\$863	\$2,250	\$142	\$2,250	\$2,250
	Total Personnel Benefits	\$314,520	\$312,503	\$341,625	\$175,729	\$319,950	\$340,100
401-401-535-50-31-00	Operating Supplies WWTP	\$66,000	\$58,652	\$69,300	\$40,561	\$70,000	\$74,000
401-401-535-50-31-01	Operating Supplies ADMIN	\$2,500	\$1,455	\$2,500	\$1,691	\$2,500	\$2,500
401-401-535-50-31-20	Operating Supplies COLL	\$15,000	\$13,932	\$15,750	\$1,522	\$3,500	\$15,000
401-401-535-50-32-00	Fuel Consumed WWTP	\$6,500	\$4,923	\$6,825	\$681	\$4,500	\$5,500
401-401-535-50-32-01	Fuel Consumed ADMIN	\$100	\$0	\$100	\$0	\$0	\$0
401-401-535-50-32-20	Fuel Consumed COLL	\$7,000	\$10,323	\$7,350	\$4,999	\$10,000	\$12,000
401-401-535-50-35-00	Small Tools & Equip WWTP	\$7,000	\$7,054	\$7,350	\$3,893	\$7,000	\$8,500
401-401-535-50-35-20	Small Tools & Equip COLL	\$3,000	\$3,219	\$4,500	\$5,867	\$6,500	\$8,500
	Total Supplies	\$107,100	\$99,558	\$113,675	\$59,214	\$104,000	\$126,000
401-401-535-50-41-00	Prof Services WWTP	\$15,000	\$17,454	\$16,500	\$3,012	\$6,300	\$21,500
401-401-535-50-41-01	Advertising WWTP	\$600	\$140	\$1,000	\$359	\$750	\$1,000
401-401-535-50-41-10	Solids Disposal	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000
401-401-535-50-41-20	Prof. Services COLL	\$0	\$590	\$2,500	\$0	\$0	\$1,000
401-401-535-50-41-21	Advertising COLL	\$500	\$0	\$1,000	\$1,232	\$1,232	\$1,000
401-401-535-50-42-00	Communications WWTP	\$6,000	\$6,160	\$6,500	\$3,896	\$8,000	\$8,500
401-401-535-50-42-01	Communications ADMIN	\$7,000	\$7,609	\$7,000	\$3,906	\$7,000	\$7,000
401-401-535-50-42-20	Communications COLL	\$9,500	\$9,030	\$9,500	\$3,631	\$8,000	\$9,500
401-401-535-50-43-00	Travel WWTP	\$1,500	\$274	\$1,500	\$117	\$500	\$1,500
401-401-535-50-43-20	Travel COLL	\$0	\$0	\$1,500	\$457	\$1,000	\$1,500
401-401-535-50-45-00	Rentals WWTP	\$3,000	\$554	\$3,250	\$119	\$500	\$3,000
401-401-535-50-45-20	Rentals COLL	\$2,000	\$473	\$2,500	\$0	\$500	\$2,500
401-401-535-50-46-00	Insurance WWTP	\$34,800	\$57,672	\$35,265	\$25,328	\$25,328	\$35,165
401-401-535-50-46-20	Insurance COLL	\$23,200	\$0	\$23,510	\$24,335	\$24,335	\$23,443

2014 Adopted Budget

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013 Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Budget			
401-401-535-50-47-00	Utilities WWTP	\$262,000	\$213,297	\$275,100	\$122,419	\$275,000	\$275,000	\$285,000
401-401-535-50-47-20	Utilities COLL	\$37,500	\$33,280	\$39,375	\$21,567	\$40,000	\$40,000	\$45,000
401-401-535-50-48-00	Repair & Maint WWTP	\$115,000	\$104,269	\$120,750	\$65,800	\$120,000	\$120,000	\$125,000
401-401-535-50-48-20	Repair & Maint. COLL	\$115,000	\$116,712	\$120,750	\$74,199	\$120,000	\$120,000	\$125,000
401-401-535-50-49-00	Miscellaneous WWTP	\$10,000	\$86,936	\$20,000	\$44,312	\$50,000	\$50,000	\$52,500
401-401-535-50-49-20	Miscellaneous COLL	\$10,000	\$11,094	\$15,000	\$3,556	\$5,000	\$5,000	\$7,500
	Total Services	\$653,600	\$665,543	\$703,500	\$398,244	\$693,445	\$693,445	\$757,608
401-401-535-50-53-00	Excise Taxes	\$100,000	\$60,899	\$85,000	\$18,496			
	Total Intergovernmental	\$100,000	\$60,899	\$85,000	\$18,496			
	Total Maintenance	\$1,826,940	\$1,795,664	\$1,922,200	\$1,018,608		\$1,780,395	\$1,916,558
	Nonexpenditures							
401-401-582-00-00-02	Bond Reserve Acct	\$950,000	\$0	\$0	\$0	\$0	\$0	\$0
401-401-582-35-72-02	Revenue Bond Principal	\$950,000	\$950,000	\$950,000	\$31,337	\$990,000	\$990,000	\$0
401-401-589-00-00-00	Refunds	\$0	\$10,030	\$0	\$0	\$0	\$0	\$0
	Total Nonexpenditures	\$1,900,000	\$960,030	\$950,000	\$31,337	\$990,000	\$990,000	\$0
	Debt Service							
	Interest & Other Debt Svc Costs							
	Sewer Revenue Bond Interest							
401-401-592-35-83-02	Revenue Bond Interest	\$77,600	\$77,600	\$39,600	\$24,778	\$39,600	\$39,600	\$0
	Total Sewer Revenue Bond Interest	\$77,600	\$77,600	\$39,600	\$24,778	\$39,600	\$39,600	\$0
	Total Interest And Other Debt Service Costs	\$77,600	\$77,600	\$39,600	\$24,778	\$39,600	\$39,600	\$0
	Capital Expenditures							
401-401-594-35-41-02	Engineering	\$25,000	\$23,773	\$35,000	\$12,227	\$35,000	\$35,000	\$55,000
	Total Services	\$25,000	\$23,773	\$35,000	\$12,227	\$35,000	\$35,000	\$55,000
401-401-594-35-62-02	Buildings & Structures							
	Plant Phase II Const. Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Buildings & Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Budget			
401-401-594-35-63-02	Sewer Improvements	\$420,000	\$425,609	\$701,000	\$701,000	\$0	\$292,000	\$872,851
401-401-594-35-63-10	Improvements I & I	\$150,000	\$108,218	\$150,000	\$150,000	\$0	\$100,000	\$50,000
	Total Sewer Improvements	\$570,000	\$533,827	\$851,000	\$851,000	\$0	\$392,000	\$922,851
401-401-594-35-64-02	Machinery & Equipment	\$35,000	\$2,716	\$25,000	\$25,000	\$14,345	\$20,000	\$35,000
401-401-594-35-64-03	Computer Systems	\$398,000	\$390,583	\$65,000	\$65,000	\$576	\$8,000	\$245,000
	Total Machinery & Equipment	\$433,000	\$393,299	\$90,000	\$90,000	\$14,921	\$28,000	\$280,000
	Total Capital Expenditures	\$1,028,000	\$950,899	\$976,000	\$976,000	\$27,147	\$455,000	\$1,257,851
	Transfers-Out							
401-401-597-00-00-01	Transfer-Out TO 001 Curr Exp	\$209,480	\$209,480	\$218,950	\$218,950	\$108,150	\$216,300	\$216,300
401-401-597-00-05-01	Transfer-Out TO 501 ER&R	\$0	\$0	\$536,648	\$536,648	\$268,320	\$636,648	\$96,000
	Total Transfers-Out	\$209,480	\$209,480	\$755,598	\$755,598	\$376,470	\$752,948	\$312,300
	Total Sewer Fund	\$5,042,020	\$3,993,673	\$4,643,398	\$4,643,398	\$1,478,340	\$4,017,943	\$3,486,709



STORM DRAINAGE UTILITY DEPARTMENT

The Storm Drain Utility Fund was founded in 1997. The utility allows city staff to plan for and improve stormwater system function. It also finances water quality studies. We use the results of these studies to determine the best type of water quality improvements to help clean the stormwater entering Gages Slough and other tributaries.

2013 ACCOMPLISHMENTS

- Full Compliance with NPDES Phase 2 Municipal Storm water Permit
- Mosquito Control
- Added Staff to better support program goals
- Begin work on Gilkey Outfall Project

2014 GOALS & OBJECTIVES

- Update the 2005 stormwater comp plan along with update to CIP.
- Retrofit Gilkey Outfall (75% grant funded)

Position Summary

<u>Position Title</u>	<u>2013</u>	<u>2014</u>
Engineer I	1	1
Interim Foreman	1	1 (Split 1/3 Storm Drainage 2/3 Streets)
Lead	0	1 (Split 1/3 Storm Drainage 2/3 Streets)
Utility I	3	2 (Split 1/3 Storm Drainage 2/3 Streets)

2014 Budget - Estimated Revenue



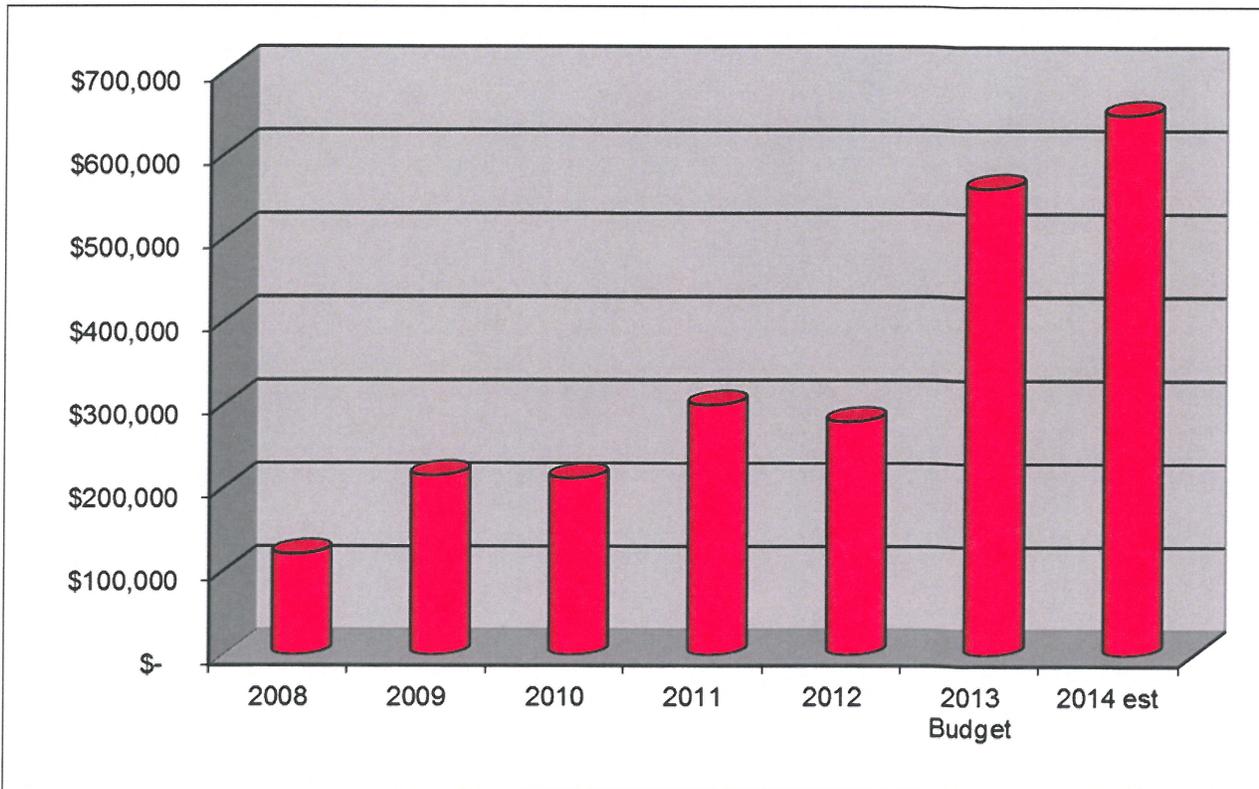
Account Number	Description	2012		2013		2013 Actual YTD Sept 2013	2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Budget			
Storm Drainage Utility								
Begin Net Cash & Investments								
425-000-308-10-00-00	Begin Cash Reserved	\$0	\$350,000	\$2,255,606	\$0	\$0	\$0	\$0
425-000-308-80-00-00	Begin Cash Unreserved	\$2,116,000	\$1,844,606	\$0	\$2,536,684	\$2,536,684	\$2,536,684	\$2,501,205
	Total Begin Net Cash & Investments	\$2,116,000	\$2,194,606	\$2,255,606	\$2,536,684	\$2,536,684	\$2,536,684	\$2,501,205
Intergovernmental Revenues								
State Grants								
425-000-334-03-10-00	DOE Grant NPDES Phase II	\$83,669	\$143,751	\$0	\$0	\$0	\$0	\$0
425-000-334-03-10-01	DOE Storm Capacity LID Grant	\$105,000	\$100,207	\$10,000	\$0	\$0	\$0	\$0
425-000-334-03-10-02	WA State DOE Street Sweeper	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
425-000-334-03-10-04	WA State DOE Stormwater Imp.	\$0	\$0	\$0	\$0	\$0	\$0	\$204,000
425-000-334-03-10-03	WA State DOE LID	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000
	Total State Grants	\$198,669	\$243,958	\$10,000	\$0	\$0	\$0	\$374,000
425-000-337-00-00-00	Skagit County Econ Dev Grant	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0
425-000-337-00-00-01	Interlocal-Dike 12 Levee Cert	\$10,000	\$37,730	\$0	\$0	\$0	\$0	\$0
	Total Intergovernmental Revenues	\$358,669	\$281,688	\$10,000	\$0	\$0	\$0	\$374,000
Charges for Goods and Services								
425-000-343-10-00-00	Storm Drain Inspection Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
425-000-343-10-00-01	Drainage Fees & Charges	\$1,000,000	\$1,022,908	\$1,160,000	\$694,181	\$1,023,000	\$1,023,000	\$1,023,000
	Total Charges for Goods and Services	\$1,000,000	\$1,022,908	\$1,160,000	\$694,181	\$1,023,000	\$1,023,000	\$1,028,000
Miscellaneous Revenues								
425-000-361-11-00-00	Investment Interest	\$7,500	\$15,273	\$15,000	\$6,528	\$10,000	\$10,000	\$0
425-000-361-30-00-00	Investment Sales Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Miscellaneous Revenues	\$7,500	\$15,273	\$15,000	\$6,528	\$10,000	\$10,000	\$0
Proprietary Funds Revenues								
Equity in Income of Joint Venture and Subsidiaries								
425-000-371-15-00-01	Flood Study - MV Share	\$25,000	\$805	\$0	\$136	\$150	\$150	\$0
425-000-371-15-00-02	Flood Study - Dike Dist Share	\$0	\$1,379	\$0	\$0	\$0	\$0	\$0
	Total Equity in Income of Joint Venture and Subsidiaries	\$25,000	\$2,184	\$0	\$136	\$150	\$150	\$0
Capital Contributions								
425-000-379-10-00-00	Storm Drain Connection Fees	\$5,000	\$44,771	\$15,000	\$25,633	\$26,000	\$26,000	\$20,000
	Total Capital Contributions	\$5,000	\$44,771	\$15,000	\$25,633	\$26,000	\$26,000	\$20,000
	Total Storm Drainage Utility Revenue	\$1,396,169	\$1,366,825	\$1,200,000	\$726,479	\$1,059,150	\$1,059,150	\$1,422,000
	Total Storm Drainage Utility Available Resources	\$3,512,169	\$3,561,430	\$3,455,606	\$3,263,163	\$3,595,834	\$3,595,834	\$3,923,205



2014 Annual Budget

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ 120,725	\$ 215,206	\$ 212,023	\$ 299,832	\$ 279,861	\$ 560,145	\$ 648,275



2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget	Actual YTD July 2013		
	Storm Drainage Utility						
	Drainage Service						
425-425-531-50-10-00	Salaries & Wages	\$0	\$0	\$131,073	\$73,505	\$128,000	\$146,200
425-425-531-50-11-00	Overtime	\$0	\$0	\$0	\$2,904	\$6,000	\$0
	Total Salaries & Wages	\$0	\$0	\$131,073	\$76,409	\$134,000	\$146,200
425-425-531-50-21-00	Retirement	\$0	\$0	\$10,700	\$5,737	\$10,000	\$13,000
425-425-531-50-22-00	L&I	\$0	\$0	\$2,997	\$1,016	\$1,800	\$3,250
425-425-531-50-23-00	FICA	\$0	\$0	\$10,050	\$5,751	\$10,000	\$11,250
425-425-531-50-24-00	Medical Insurance	\$0	\$0	\$41,620	\$25,972	\$45,000	\$47,650
425-425-531-50-25-00	Life Insurance	\$0	\$0	\$25	\$6	\$25	\$30
425-425-531-50-26-00	Unemployment	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personnel Benefits	\$0	\$0	\$65,392	\$38,481	\$66,825	\$75,180
425-425-531-50-31-00	Supplies	\$3,600	\$1,525	\$13,000	\$2,020	\$5,000	\$10,000
425-425-531-50-35-00	SM Tools & EQ	\$400	\$57	\$5,500	\$371	\$1,000	\$5,000
	Total Supplies	\$4,000	\$1,582	\$18,500	\$2,390	\$6,000	\$15,000
425-425-531-50-41-00	Professional Services	\$0	\$0	\$0	\$0	\$0	\$75,000
425-425-531-50-42-00	Communications	\$25,500	\$11,538	\$29,500	\$7,984	\$20,000	\$25,500
425-425-531-50-43-00	Travel	\$5,200	\$4,331	\$5,000	\$0	\$5,000	\$5,000
425-425-531-50-45-00	Rentals	\$0	\$0	\$1,000	\$67	\$1,000	\$2,000
425-425-531-50-46-00	Insurance	\$0	\$0	\$0	\$6,474	\$6,474	\$4,785
425-425-531-50-47-00	Utilities	\$0	\$0	\$23,000	\$12,748	\$23,000	\$23,000
425-425-531-50-48-00	Repair & Maint	\$69,800	\$30,063	\$70,000	\$26,330	\$50,000	\$50,000
425-425-531-50-48-01	Vehicle Maint.	\$0	\$0	\$3,000	\$0	\$3,000	\$3,000
425-425-531-50-49-00	Dike District 14 Service	\$6,520	\$0	\$6,520	\$0	\$0	\$0
425-425-531-50-49-01	Miscellaneous	\$1,000	\$1,088	\$1,000	\$10,164	\$10,164	\$2,000
425-425-531-50-49-10	Debris Disposal	\$0	\$0	\$4,000	\$1,933	\$4,000	\$4,000
	Total Services	\$108,020	\$47,020	\$143,020	\$65,700	\$122,638	\$194,285
425-425-531-50-53-00	Excise Taxes	\$17,410	\$16,259	\$17,500	\$4,873	\$10,000	\$17,000
	Total Intergovernmental	\$17,410	\$16,259	\$17,500	\$4,873	\$10,000	\$17,000
	Total Drainage Service	\$129,430	\$64,861	\$375,485	\$187,853	\$339,463	\$447,665
	Nonexpenditures						
425-425-582-00-00-00	Bond Reserve Acct	\$435,800	\$0	\$0	\$0	\$0	\$0
425-425-589-00-00-00	Misc Refunds	\$0	\$0	\$0	\$0	\$0	\$0
425-425-589-00-00-01	Other Non-Expenditures	\$0	\$0	\$0	\$0	\$0	\$0
	Total Nonexpenditures	\$435,800	\$0	\$0	\$0	\$0	\$0

2014 Budget - Appropriated Expenditures



Account Number	Description	2012 Budget	Actual	2013 Budget	Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
425-425-591-31-72-10	Debt Service Redemption Of Long-Term Debt 2007 Revenue Bond Principal	\$360,600	\$360,372	\$375,320	\$217,267	\$375,311	\$390,521
	Total Redemption Of Long-Term Debt - Governmental Funds	\$360,600	\$360,372	\$375,320	\$217,267	\$375,311	\$390,521
425-425-592-31-83-10	Int & Other Dbt Srvc Cost 2007 Revenue Bond Interest	\$75,300	\$75,409	\$60,461	\$36,939	\$60,475	\$45,262
	Total Int & Other Dbt Srvc Cost	\$75,300	\$75,409	\$60,461	\$36,939	\$60,475	\$45,262
425-425-594-31-62-00	Capital Expenditures Buildings & Structures	\$0	\$0	\$30,000	\$0	\$0	\$30,000
425-425-594-31-64-00	Machinery & Equipment	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000
425-425-594-35-64-01	Computer Systems	\$7,000	\$82	\$2,000	\$8,401	\$8,401	\$2,000
	Total Capital Expenditures	\$12,000	\$82	\$37,000	\$8,401	\$8,401	\$37,000
425-425-595-20-61-00	Capital Expenditures Right-Of-Way Right of Way/Gages Slough	\$15,000	\$0	\$25,000	\$0	\$0	\$25,000
	Total Right-Of-Way	\$15,000	\$0	\$25,000	\$0	\$0	\$25,000
425-425-595-40-41-00	Other Improvements Engineering	\$209,200	\$39,417	\$16,200	\$6,589	\$15,000	\$105,000
425-425-595-40-41-01	NPDES Engineering	\$71,800	\$75,057	\$23,000	\$1,039	\$2,000	\$20,000
425-425-595-40-61-00	BNSF PE/MEPA Match	\$100,000	\$0	\$0	\$0	\$0	\$0
425-425-595-40-63-00	Drainage Construction	\$120,000	\$167,934	\$10,000	\$0	\$0	\$10,000
425-425-595-40-63-01	Flood Control Measures (PSE)	\$215,600	\$23,657	\$165,600	\$75,182	\$100,000	\$20,400
425-425-595-40-63-02	Gages Slough Stormwater Outfall	\$0	\$0	\$10,000	\$0	\$10,000	\$0
425-425-595-40-63-03	Flood Study	\$55,000	\$2,956	\$55,000	\$119	\$119	\$10,000
425-425-595-40-63-XX	Stormwater Quality	\$0	\$0	\$0	\$0	\$0	\$272,000
425-425-595-40-63-XX	LID	\$0	\$0	\$0	\$0	\$0	\$120,000
425-425-595-40-63-XX	Street Sweeper	\$0	\$0	\$0	\$0	\$0	\$230,000
	Total Other Improvements	\$771,600	\$309,022	\$279,800	\$82,930	\$127,119	\$787,400
	Total Capital Expenditures	\$798,600	\$309,104	\$341,800	\$91,330	\$135,520	\$849,400

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget				
	Transfer Out							
425-425-597-15-00-01	Transfer-Out TO 001 Curr Exp	\$135,000	\$135,000	\$153,800	\$76,500	\$153,000	\$153,000	\$153,000
425-425-597-15-01-01	Transfer-Out TO 101 Street	\$80,000	\$80,000	\$0	\$0	\$0	\$0	\$0
425-425-597-15-04-01	Transfer-Out TO 401 Sewer	\$0	\$0	\$30,860	\$15,430	\$30,860	\$30,860	\$30,860
425-425-597-15-04-01	Transfer-Out TOER&R	\$0	\$0	\$0	\$0	\$0	\$0	\$16,750
	Total Transfer Out	\$215,000	\$215,000	\$184,660	\$91,930	\$183,860	\$183,860	\$200,610
	Total Storm Drainage Utility	\$2,014,730	\$1,024,746	\$1,337,726	\$625,319	\$1,094,629	\$1,094,629	\$1,933,458



Equipment Rental & Repair

All counties and cities with a population over 8,000 are required to have an ER&R fund for operating county road and street departments per RCW 35.21.088. The City has started the process of establishing this fund and is striving to have policies and procedures in place by the end of 2014.

It is anticipated that this fund will have a 2014 ending cash balance of \$612,000.

2013 ACCOMPLISHMENTS

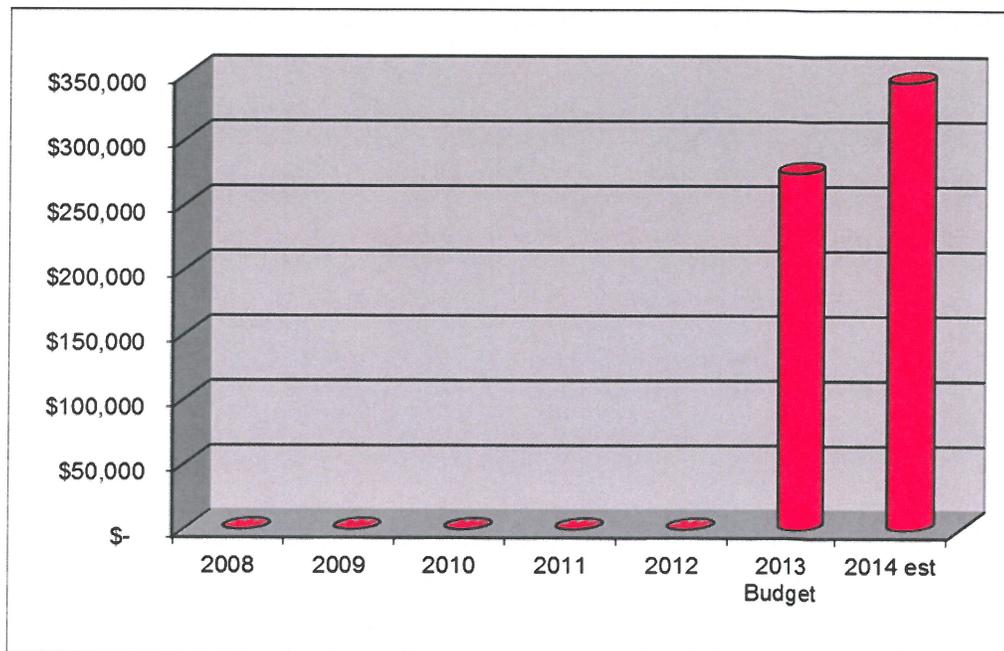
- Establishment and Funding from Public Works Departments

2014 GOALS & OBJECTIVES

- Develop policies and procedures for operations, use and maintenance of fund

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000	\$ 345,000



2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Actual YTD Sept 2013		
Equipment Rental and Repair							
Begin Net Cash & Investments							
501-000-308-10-00-00	Begin Cash Reserved	\$0	\$0	\$350,000	\$0	\$0	\$0
501-000-308-80-00-00	Begin Cash Unreserved	\$350,000	\$350,000	\$0	\$350,385	\$350,385	\$612,633
	Total Begin Net Cash & Investments	\$350,000	\$350,000	\$350,000	\$350,385	\$350,385	\$612,633
Taxes							
Retail Sales and Use Taxes							
501-000-313-10-00-00	Sales & Use Tax	\$0	\$0	\$0	\$0	\$0	\$0
	Total Retail Sales and Use Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Total Taxes							
		\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenues							
501-000-361-11-00-00	Investment Interest	\$0	\$385	\$250	\$422	\$600	\$600
	Total Miscellaneous Revenues	\$0	\$385	\$250	\$422	\$600	\$600
	Total Revenues	\$0	\$385	\$250	\$422	\$600	\$600
Other Financing Sources							
Transfers-In							
501-000-397-00-04-01	Transfer-IN From Sewer	\$0	\$0	\$536,648	\$268,320	\$536,648	\$96,000
501-000-397-00-00-01	Transfer-IN From Current Exp	\$0	\$0	\$0	\$0	\$0	\$195,000
501-000-397-00-04-25	Transfer-IN From Storm	\$0	\$0	\$0	\$0	\$0	\$16,750
501-000-397-00-01-01	Transfer-IN From Street	\$0	\$0	\$0	\$0	\$0	\$50,250
	Total Transfers-In	\$0	\$0	\$536,648	\$268,320	\$536,648	\$358,000
	Total Other Financing Sources	\$0	\$0	\$536,648	\$268,320	\$536,648	\$358,000
	Total Equipment Rental and Repair Revenue	\$0	\$385	\$536,898	\$268,742	\$537,248	\$358,600
	Total Equipment Rental and Repair Available Resources	\$350,000	\$350,385	\$886,898	\$619,127	\$887,633	\$971,233

2014 Budget - Appropriated Expenditures



Account Number	Description	2012 Budget	Actual	2013 Budget	Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
501-000-548-60-48-00	Equipment Rental and Repair PW Vehicle Repair and Maintenance	\$0	\$0	\$0	\$630		
	Total Equipment Rental Services	\$0	\$0	\$0	\$630	\$0	\$0
501-000-594-76-61-00	Capital Expenditures Land & Improvements	\$0	\$0	\$0	\$0		
501-000-594-76-62-00	Buildings & Structures	\$0	\$0	\$0	\$0		
501-000-594-76-64-00	Machinery & Equipment	\$0	\$0	\$275,000	\$26,924	\$275,000	\$345,000
	Total Capital Expenditures	\$0	\$0	\$275,000	\$26,924	\$275,000	\$345,000
	Total Equipment Rental and Repair	\$0	\$0	\$275,000	\$27,554	\$275,000	\$345,000



CEMETERY ENDOWMENT

The Cemetery Endowment a permanent fund designed to hold an accumulated twenty-five percent of lot sales to provide reasonable care to the plots and grounds in perpetuity. 2014 estimated revenues \$2,500.

2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Actual YTD Sept 2013		
Cemetery Endowment Fund							
Begin Net Cash & Investments							
701-000-308-10-00-00	Begin Cash Reserved	\$0	\$0	\$350,200	\$0	\$0	\$0
701-000-308-80-00-00	Begin Cash Unreserved	\$320,000	\$316,978	\$0	\$324,649	\$324,649	\$327,149
	Total Begin Net Cash & Investments	\$320,000	\$316,978	\$350,200	\$324,649	\$324,649	\$327,149
Charges for Goods and Services							
701-000-343-60-00-00	Portion of Lots Sold/25%	\$3,750	\$1,889	\$3,000	\$1,391	\$2,500	\$2,500
	Total Charges for Goods and Services	\$3,750	\$1,889	\$3,000	\$1,391	\$2,500	\$2,500
Miscellaneous Revenues							
701-000-361-11-00-00	Investment Interest	\$1,600	\$5,782	\$7,500	\$0	\$0	\$0
701-000-361-30-00-00	Investment Sales Proceeds	\$0	\$199,000	\$0	\$0	\$0	\$0
	Total Miscellaneous Revenues	\$1,600	\$204,782	\$7,500	\$0	\$0	\$0
	Total Cemetery Endowment Fund Revenue	\$5,350	\$206,671	\$10,500	\$1,391	\$2,500	\$2,500
	Total Cemetery Endowment Fund Available Resources	\$325,350	\$523,649	\$360,700	\$326,040	\$327,149	\$329,649



PARK ENDOWMENT DEPARTMENT

The Parks Endowment exists because of a generous donation from Carrie and Curly Grafton. Originally these funds were held to build a park. The Grafton park is now located on the corner of Lila Lane and South Burlington Boulevard. The endowment now exists to fund the operation and maintenance of the new park. When this fund is exhausted, the parks operating budget will take assume those responsibilities.

2013 ACCOMPLISHMENTS

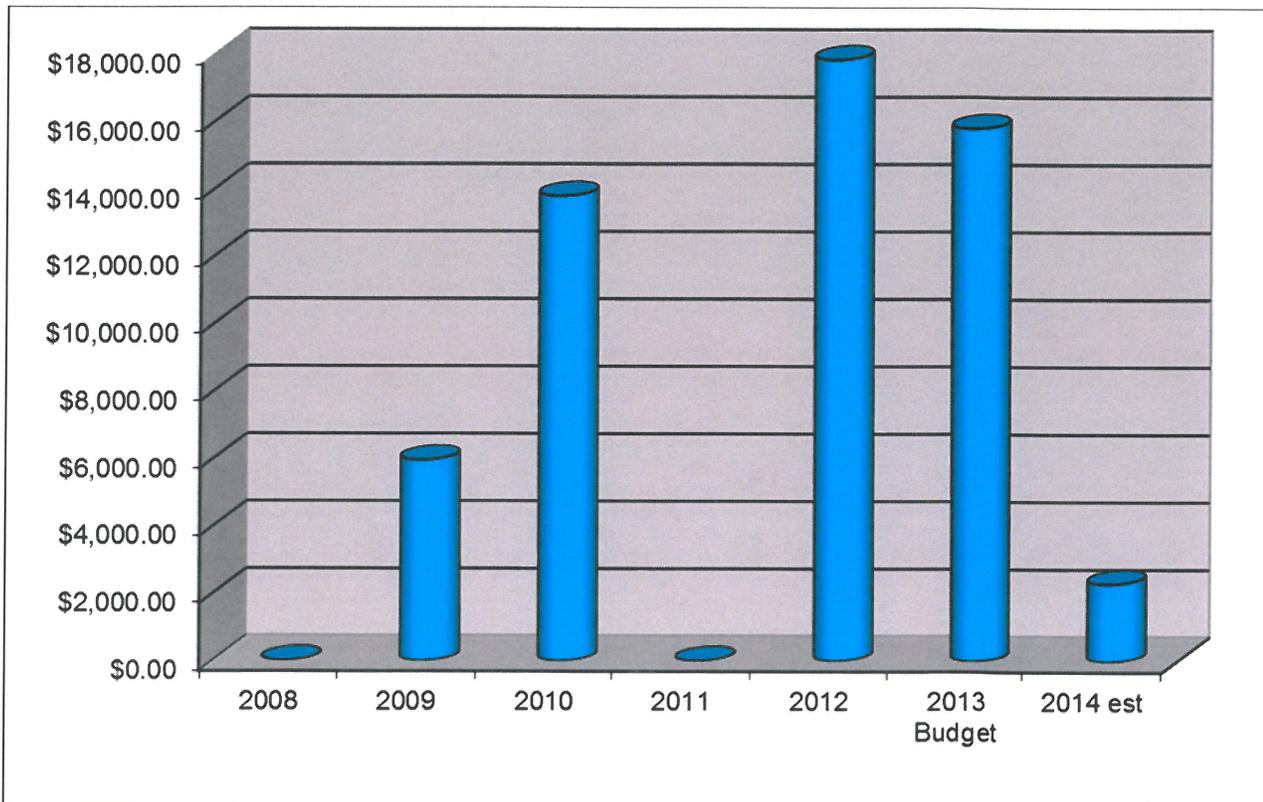
- Remodel Garage to include heat, drywall and insulation
- Installed split-rail fence on the south side

2014 GOALS & OBJECTIVES

- Maintain building, landscape and art exhibit for the enjoyment of the public.

OPERATIONS & MAINTENANCE HISTORY

2008	2009	2010	2011	2012	2013 Budget	2014 est
\$0	\$5,951	\$13,787	\$0	\$17,832	\$15,800	\$2,300



2014 Budget - Estimated Revenue



Account Number	Description	2012		2013		2013 Actual YTD Sept 2013	2013 Year End Estimate	2014 Budget Estimate
		Budget	Actual	Budget	Budget			
Park Endowment Fund								
Begin Net Cash & Investments								
702-000-308-80-00-00	Begin Cash Unreserved	\$50,000	\$64,763	\$45,613	\$47,002	\$47,002	\$47,002	\$37,441
	Total Begin Net Cash & Investments	\$50,000	\$64,763	\$45,613	\$47,002	\$47,002	\$47,002	\$37,441
Miscellaneous Revenues								
702-000-361-11-00-00	Investment Interest	\$65	\$71	\$50	\$41	\$41	\$0	\$0
	Total Miscellaneous Revenues	\$65	\$71	\$50	\$41	\$41	\$0	\$0
	Total Park Endowment Fund Revenue	\$65	\$71	\$50	\$41	\$41	\$0	\$0
	Total Park Endowment Fund Available Resources	\$50,065	\$64,834	\$45,663	\$47,043	\$47,043	\$47,002	\$37,441

2014 Budget - Appropriated Expenditures



Account Number	Description	2012		2013		Actual YTD July 2013	2013 Year End Estimate	2014 Appropriated
		Budget	Actual	Budget				
Park Endowment Fund								
Administration								
702-000-576-10-31-00	Grafton Operating Supplies	\$300	\$100	\$300	\$0	\$0	\$100	\$100
	Total Supplies	\$300	\$100	\$300	\$0	\$0	\$100	\$100
702-000-576-10-47-00	Grafton Utilities	\$3,000	\$1,540	\$1,500	\$114	\$114	\$1,700	\$1,700
702-000-576-10-48-00	Grafton Repair & Maint	\$7,400	\$11,734	\$2,000	\$0	\$0	\$500	\$500
	Total Services	\$10,400	\$13,275	\$3,500	\$114	\$114	\$2,200	\$2,200
	Total Administration	\$10,700	\$13,375	\$3,800	\$114	\$114	\$2,300	\$2,300
Capital Expenditures								
702-000-594-76-61-00	Land & Improvements	\$7,800	\$4,458	\$2,000	\$0	\$0	\$0	\$0
702-000-594-76-62-00	Buildings & Structures	\$0	\$0	\$10,000	\$7,261	\$7,261	\$7,261	\$0
702-000-594-76-64-00	Machinery & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Capital Expenditures	\$7,800	\$4,458	\$12,000	\$7,261	\$7,261	\$7,261	\$0
	Total Park Endowment Fund	\$18,500	\$17,832	\$15,800	\$7,375	\$7,375	\$9,561	\$2,300