

August 10, 2023

Mayor Steve Sexton called the City Council Meeting to order at 7:01 p.m. with the Pledge of Allegiance. **Councilmembers present:** Bill Aslett, Keith Chaplin, Anna Chotzen, Joe DeGloria, Scott Green, James Stavig, and Jamie Weiss. **Staff present:** Brian Dempsey, Don Erickson, Leif Johnson, Marv Pulst, Travis Schwetz, Sarah Ward, and Greg Young.

MINUTES:

A motion was made by **Councilors Aslett/Green** to approve the July 27, 2023 minutes. All in favor; motion carried.

AUDIT OF BILLS:

Councilor Scott Green updated Council on the Audit & Finance meeting. Expenses of note include: \$110K to Tiger Construction for Fire Hall Remodel expenses, \$32K for Fire Truck engine rebuild, and \$82K for Skagit 911 installment payment.

A motion was made by **Councilors Green/Chotzen** to approve Accounts Payable invoices to be paid as of August 10, 2023, in the amount of \$518,491.20; July 2023 Electronic AP in the amount of \$33,332.57; July 2023 Utility Billing Refunds in the amount of \$3,169.51; and Payroll Expenses for Pay Period ending July 31, 2023 in the amount of \$611,287.07. All in favor; motion carried.

PUBLIC COMMENTS:

No Public Comments.

Members of the public may submit comments or questions by mail to City Hall at 833 S. Spruce Street, ATTN: Greg Young, or by email to badministration@burlingtonwa.gov. Contact information for all the City Departments is available at www.burlingtonwa.gov.

MAYOR'S UPDATE:

Mayor Sexton attended National Night Out and thanked Chief Luvera and the Burlington PD for hosting a great event. The **Mayor** also shared feedback with Council from a new local business owner that was very complimentary of the experience of starting a new business in Burlington and of the planning department processes and helpful staff. **Councilor Chaplin** added that Burlington Planning Department has been the best in terms of responsiveness out of all the Cities that he has done business in.

COUNCIL COMMENTS:

Councilor Keith Chaplin shared a recent experience at Maiben Park during the late evening with maybe around 100 people out using the community resource.

Councilor Joe DeGloria echoed the Mayor about the National Night Out event with a special emphasis on the live music and singing.

Councilor James Stavig attended a PUD tour of the Judy Reservoir and encouraged other Councilmembers to attend a tour.

Councilor Bill Aslett met with a representative from the Dike District to inquire about recent dike construction and updated Council on repairs being made by both the Dike District and the Corps of Engineers raising the dike height and widening it to the east. **Aslett** proposed the Dike District being a stakeholder in the BNSF bridge crossing project discussions. **Aslett** also noted the presence of Zply Fiber crews in the area and the possibility of a city wide implementation of a fiber network in 6 months' time.

August 10, 2023

Councilor Jamie gave kudos to the Burlington Fire and Police Departments for the National Night Out event, commenting on the opportunity for kids and families to interact with public safety.

COMMITTEE & BOARD REPORTS:

Councilor Anna Chotzen gave a Public Safety Committee update sharing that there were 8 applicants for the Burlington PD to undergo Civil Service review. Fire is in the process of hiring for FF-EMT openings and wrapping up IAFF Union negotiations. There is discussion underway about creating a Community Paramedic position, in partnership with some Peacehealth grant funding, that would be a preventative healthcare job to try and alleviate stress on the 911 and emergency room services. In the meeting, data on call volumes and a vehicle replacement schedule were discussed.

Councilor Jamie Weiss reported on the Parks and Rec Advisory Board meeting with most of the discussion revolving around the Capital Improvement Plan. The board then voted to approve the Parks and Rec CIP. Additionally, there was a Boerner Park survey update, and projects in the works include upcoming designs provided for Maiben Park and 2 RFQs for pickleball courts.

OFFICER'S REPORTS:

Public Works Director Marv Pulst provided Council with an update on the 2023 Overlay project with a presentation including budgets, schedules, and maps of the roads under consideration.

PROCLAMATION:

No Proclamation.

PRESENTATION:

No Presentations.

CONSENT AGENDA:

Councilors Chotzen/Aslett moved to approve the Consent Agenda with a motion to confirm the appointment of Rachael Woods to the position of Voting Member and Damond Morris to the position of Alternate Non-Voting Member on the Lodging Tax Advisory Committee effective August 10, 2023.

INTRODUCTION/DISCUSSION:

No Introduction Items.

ACTION ITEMS:

SCIDEU Interlocal Agreement

City Attorney Leif Johnson introduced the proposal contract that would provide SCIDEU with \$10K per month. The contract was designed to modify or terminate easily. Historically, an officer from Burlington PD would be a representative for the City on SCIDEU but with short staffing that has not been possible.

A motion was made by **Councilor Bill Aslett** and seconded by **Councilor Joe DeGloria** to adopt the proposed Interlocal Cooperative Agreement between SCIDEU and the City of Burlington and authorize the Mayor's signature.

A very lengthy discussion followed wherein all Councilmembers, the City Administrator, and the Mayor participated.

August 10, 2023

Councilor Jamie Weiss was in opposition and did not want Burlington Public Safety funding to be given to another organization. **Weiss** mentioned documents that he had provided to fellow Councilmembers about an extension of funding from the state to SCIDEU so an urgent need for financial resources had been relieved. **Councilor James Stavig** echoed some of Councilor Weiss's points and was in opposition of the contract. **Councilor Anna Chotzen** acknowledged Weiss's point but was in support of the expertise of SCIDEU. **Councilor Keith Chaplin** was in support of the contract and the Drug Task Force services the organization provides for the City of Burlington. **Councilor Joe DeGloria** had not been aware of the extension of state funding and asked for SDIDEU to return for another presentation. **Councilor Bill Aslett** saw the funding as support to the organization to help offset the officer that Burlington PD would normally provide.

Councilors Aslett/DeGloria had made a motion to adopt the proposed Interlocal Cooperative Agreement between SCIDEU and the City of Burlington and authorize the Mayor's signature. A vote was held with **Councilors Chotzen, Chaplin, Aslett,** and **Green** in favor. **Councilors DeGloria, Weiss,** and **Stavig** were opposed. The motion was carried by a 4:3 vote.

Contract Approval – Hearing Examiner Services

Community Development Director Brad Johnson updated Council on a Contract with Sound Law to provide Hearing Examiner Services for the City as needed. Council had some questions about the rates and frequency of the Hearing Examiner services.

Councilors Alett/Chaplin made a motion to approve the attached contract with Alex Sidles and authorize the Mayor to sign the contract. All in favor; motion carried.

Resolution Adopting Annual Department Work Plan

Community Development Director Brad Johnson provided Council with an annual work plan from the Planning Department for review and approval that was designed to align the Council priorities, the Comp Plan, required laws or policies, and proposals made by the Planning Commission. The Planning Department would make a Work Plan annually to align with all stakeholders.

Councilors Weiss/Green made a motion to accept the Planning Commission's recommendation, adopt the proposed 2024 work plan, and authorize the Mayor to sign the attached resolution. All in favor; motion carried.

Abatement of Nuisance Property

City Attorney Leif Johnson and **Community Development Director Brad Johnson** shared updates with Council regarding a property that the City of Burlington has been addressing code violations and public nuisance conditions since January 2022. New developments had occurred since Council's last update of the subject with a new partner property owner. Councilmembers had many questions and discussion of topics including the estimated value of the property, the procedures of abatement, lean recouperation, and possible scenarios.

Councilors Weiss/Aslett made a motion to approve the expenditure of up to \$45,000 to abate a public nuisance located at 1000 East Hazel. All in favor; motion carried.

Bid Award to Core Infrastructure Services for the 2023 Sanitary Sewer Replacement Project

Sewer Supervisor Don Erickson presented a bid award to Council for consideration. The contract is for the 2023 sewer line replacement project and expenses have been accounted for in the Sewer fund. **Councilor Stavig** thanked Erickson for the supporting documentation and

August 10, 2023

asked about the estimated product expectancy of the new sewer lines. **Councilor Chotzen** inquired if the project forecasting was similar in nature to the Pavement Overlay project.

Councilors Aslett/Chotzen made a motion to award and approve the agreement with Core Infrastructure Services and authorize the Mayor's signature. All in favor; motion carried.

Contract Award for East West Connector Road Construction

Public Works Director Marv Pulst shared with Council a bid and contract award for the East-West Connector road construction. **Pulst** provided a history and scope of work of the project including maps, funding sources, and estimated timelines. Council engaged in discussion wherein the Kmart parking lot, direction of access roads, pond mitigation, and bike shop construction were covered.

Councilors Green/Aslett made a motion to award contract and authorize Mayor to sign an agreement with DeKoster Excavating for constructing the East-West Connector Project. All in favor; motion carried.

Bid and Contract Award – Pease Rd Cascade Mall Nonmotorized Connection

Public Works Director Marv Pulst presented Council with a bid award for the proposed project that could start within a few weeks of approval and take about 2 months to complete.

Councilors Green/Aslett made a motion to award bid and authorize Mayor to sign agreement with Strider Construction Company for Pease Rd Cascade Mall Nonmotorized Connection. All in favor; motion carried.

Agreement with Trantech Engineering for Construction Management

Public Works Director Marv Pulst shared a supplemental agreement with Council that would include design and construction of pedestrian improvements along Burlington Blvd that would be covered by grant funding with a fee for the management services of the project. **Councilor Stavig** inquired about grant reporting, which would be covered by the contractor not the City of Burlington staff.

Councilors Chaplin/Green made a motion to authorize the Mayor to sign a supplemental agreement with Trantech Engineering. All in favor; motion carried.

EXECUTIVE SESSION:

No Executive Session.

ADJOURNMENT:

Mayor Sexton adjourned the meeting at 9:15 p.m.

Joseph Stewart
Finance Director

Steve Sexton
Mayor