

Burlington Public Library Board of Trustees Meeting

March 1, 2022

Meeting minutes

In attendance: Cindy Lint, Maria Magana, Janice Burwash, Lettie Lance, Carol Doyle

Approval of Minutes of February meeting: Lettie moved, Carol seconded, motion passed.

Communications:

- Financial Report: mostly on-track; one errant expense regarding fixing the beams in the library was charged to the library instead of Public Works, resulting in an over expenditure in the Library Repair and Maintenance budget line; this expense will be redirected to Public Works soon. The staffing expenses are on-track, signaling a fix from last year's error.
- Grab and Go kits remain popular, both for children and adults
- Book Clubs, both HUB Club and TEEN Club, are going strong.

- **Old Business/Monthly Tasks:**
- Approval of bills: Cindy moved, Maria seconded, motion passed.
- Weeds and discards: heavier than usual. Janice is cleaning Adult Fiction out ahead of her planned May retirement.
- Monthly stats reported in new formats. Some graphs combined several categories, and a new breakdown of non-book loans reveal the extreme popularity of DVDs.
- Children's Programming: Jennifer Bell, children's librarian, has accepted a new position in Las Vegas. Her last day will be March 17. Therefore, children's programming continues its hiatus. She is preparing many weeks worth of Grab and Go kits that staff may assemble to fill the gap before a new librarian starts.
- Policies and Procedures Manual Updates: The Freedom to Read Statement, present in the manual, is now posted on the library website. A suggestion was made to replace "he/she" pronouns with "they". A lengthy discussion was held regarding the language in the library objectives statement regarding non-discrimination categories, with general agreement that language be added to include gender identity and sexual preference. Janice volunteered to look at the exact wording used by other government/library entities. No new language was formally adopted.

New Business:

- Mask Mandate will end on March 12.
- Beanstack, an on-line program used to register and track summer reading and such, will be purchased through a grant from Washington State. This will be a three-year run.
- Three staff members will attend the PLA conference virtually at the end of March. Due to Jennifer's departure, this will create a staffing challenge.
- Janice will retire May 27. Sarah will likely return before the end of March; however, she will continue to also direct Parks and Recreation through the remainder of 2022.

Submitted by Cindy Lint; Next meeting April 5, 6:00 PM