

Burlington Parks & Recreation Advisory Board
MEETING AGENDA

Tuesday, 10/10/2023, 6:00PM

Meeting Location: Burlington Parks & Rec Building, 900 E. Fairhaven Avenue
Use NORTH ENTRANCE off Fairhaven Avenue

Agenda Item	Presenter	Time Allotted	Action
<u>CALL TO ORDER</u>	Marylynn Baker		
<ul style="list-style-type: none">Approval of Minutes (09/12/23)	Marylynn Baker	6:00-6:05PM	Motion
<u>UNFINISHED BUSINESS</u>			
<ul style="list-style-type: none">Update on SOQs/Projects<ul style="list-style-type: none">– Maiben Park– Rotary Park	Marv Pulst	6:05-6:20PM	Information
<u>STAFF REPORTS</u>			
<ul style="list-style-type: none">Recreation Report	Sarah Ward	6:20-6:30PM	Information
<u>OPEN COMMENT</u>	Marylynn Baker	6:30-6:40PM	
<u>ADJOURNMENT</u>	Marylynn Baker	6:40PM	

Next Scheduled Meeting: Tuesday, November 14, 2023 6:00PM

ENCLOSURES:

: 09/12/23 Meeting Minutes

(This page left intentionally blank)

CITY OF BURLINGTON
PARKS & RECREATION ADVISORY BOARD
Tuesday, 09/12/2023 Meeting Minutes
(The board meeting is conducted in-person and via Zoom)

Representatives in Attendance

Board Members: Marylynn Baker, Jennifer Eddleman, Karly Gruendle, and Orlando Macias
City Councilors: Anna Chotzen, James Stavig, and Jamie Weiss
City Staff: Rec Specialist Kati Klerekoper, Public Works Director Marv Pulst, Parks Supervisor Jim Rabenstein, Library & Rec Director Sarah Ward, and Shelley Johnstone, Admin Specialist

MEETING CALLED TO ORDER by Vice Chair **Marylynn Baker** at 6:00PM

ROLL CALL – Elizabeth Turman-Bryant. To formally recognize her leave of absence, **Jennifer Eddleman/Karly Gruendle** make a motion to excuse fellow board member **Elizabeth Turman-Bryant’s** absence from the **September, October, November, and December 2023 board meetings.** All in favor, motion is carried.

MINUTES

Motion is made by **Jennifer Eddleman/Orlando Macias** to approve the **August 8, 2023 meeting minutes** as presented. All are in favor; motion is carried.

UNFINISHED BUSINESS

Boerner Park Survey Results. **Sarah Ward** shares spreadsheets with board members which reflect the results of the online, print, and pop-up event surveys. The total number of completed surveys appear to be 62-65 which she feels is a good return for the breadth of audience canvassed. **Sarah** says she particularly enjoyed the pop-up event as it allowed a chance to understand how Boerner Park is currently used and what a vision of its future might look like. In terms of new amenities, the top requests were for (1) basketball courts, (2) covered pavilion/shelter, (3) walking track/path, and (4) better playground.

Jim Rabenstein says he was not surprised by most of the results and can easily see these top requests as additions to the park. He is curious about the walking path request though, since Boerner is a park with a small footprint. **Orlando Macias** explains that one response he received during the pop-up event indicated that parents who drop their children at the park to play could use the walking path around the perimeter to stroll during the playtime. **Jim** feels that the top requests are all doable and that a substantial amount of the work can likely be performed by city staff. **Marylynn Baker** comments that she was surprised there was no mention of fencing along the park’s border with Norris Street. **Anna Chotzen** suggests follow-up with respondents to update them on results.

Sarah says the proposed 2024-2029 CIP has earmarked \$50,000 (2024) and \$100,000 (2025) to begin the improvements at Boerner Park. More info to come as feasibility and timeline discussions ensue.

NEW BUSINESS

STAFF REPORTS

Recreation Report. **Sarah Ward** reports that summer programming has gone incredibly well and that Rec staff are now segueing into fall programming. *Fall soccer* registration has wrapped up with approximately 450 participants, which is an all-time high for the Burlington league. It is a labor intensive program, but

Sarah feels staff has done an excellent job of managing it. Games began last Saturday, September 9 and will run each Saturday through October 28. Planning for *B'Town Fall Fest* is in full gear. This free family event will take place on September 29 & October 1. A corn-hole tournament, Pumpkin Slingshots, PupKin 5k Run/Walk, Spiderman and Ariel are a few of the festival's free special features. *Veterans Day* planning is also underway. The event will take place on Saturday, November 11 and, in partnership with the American Legion, Burlington Chamber of Commerce, & Veterans Day committee, will include parade, free breakfast/lunch for veterans, and a military display. Registration is open for *5th/6th Grade Boys Basketball* with games beginning the first week of October.

Parks Report. Jim Rabenstein shares that September brings with it a shift for the maintenance crew's focus. Keeping up with grass mowing picks up again and, unfortunately, this also tends to be the time of year when much of the equipment used to keep up with maintenance in the busier spring/summer months needs extra attention. Turf maintenance at Skagit River Park playfields is underway which includes a regiment of aerating, top-dressing, dragging, fertilizing and over-seeding. **Jim** says this maintenance program which was first implemented in 2017 has proven to be a winner and has yielded dramatic results. He adds that Lodging Tax Grant funding has played a major role in supporting the turf maintenance program. The Parks crew will also offer field prep support for fall leagues and tournaments as well as with B'Town Fall Fest setup. **Jim** says he was very pleased with Parks' seasonal summer hires. All 3 were exceptionally hard workers, eager to learn and to do a good job.

Circling back to the comment about Lodging Tax Grant funding, **James Stavig** mentions that he feels it would be beneficial to get word out about the grant opportunity to the city's frequent tournament event organizers in the interest of promoting out of town visitors to Burlington.

Jamie Weiss offers kudos to **Jim** and his crew; their turf maintenance efforts at the playfield complex were evident during his visit last weekend. **Jamie** asks about the summer sand volleyball tournaments that were anticipated at Rotary Park. **Jim** replies that Rec staff found that they did not have the capacity to run the summer events, so enlisted **Aaron Young** to run the tournaments independently, a community member well versed on the subject. **Jim** adds that he has new standards/posts and sand for the volleyball courts and plans to have them installed early fall.

OPEN COMMENT

Skagit Heritage Books. Sarah Ward shares a book recently donated to the library that she felt would spark the board's interest. The book offers copies of photographs of the groundbreaking at one of Burlington's first city parks dating back to 1906. It is believed the photos reflect the start of Maiben Park, once known as Burlington Park.

ADJOURNMENT: Vice Chair Marylynn Baker adjourns the board meeting at 6:45PM.

NEXT MEETING: October 10, 2023 at 6:00PM.

Minutes transcribed by Shelley Johnstone, BPR Admin Specialist

2024 PARKS CIP - BOARD WORKSHEET - JULY 11, 2023

VERSION 2

Modified by Parks Board July 11, 2023

MAIBEN PARK IMPROVEMENTS

FUNDING	2024	2025	2026	2027	2028	2029	TOTAL
4 pickleball cts. & 2 bathrooms	1,000,000	Design for remaining facilities 100,000	Natural playground, splash pad, tennis cts. 800,000				1,900,000
TOTALS	1,000,000	100,000	800,000	-	-	-	1,900,000

ROTARY PARK INCLUSIVE PLAYGROUND

FUNDING	2024	2025	2026	2027	2028	2029	TOTAL
RCO Grant of \$ 500,000	950,000	50,000					1,000,000
TOTALS	950,000	50,000	-	-	-	-	1,000,000

JASON BOERNER PARK IMPROVEMENTS - TBD

FUNDING	2024	2025	2026	2027	2028	2029	TOTAL
	50,000	100,000					150,000
TOTALS	50,000	100,000	-	-	-	-	150,000

SKAGIT RIVER PARK IRRIGATION

FUNDING	2024	2025	2026	2027	2028	2029	TOTAL
Popup irrigation for 4 ballfields & interruptible irrigation from Skagit River for other fields	200,000	100,000	100,000	100,000			500,000
TOTALS	200,000	100,000	100,000	100,000	-	-	500,000

PROS PLAN UPDATE

FUNDING	2024	2025	2026	2027	2028	2029	TOTAL
		30,000					30,000
TOTALS	-	30,000	-	-	-	-	30,000

GRAFTON PARK IMPROVEMENTS							
FUNDING	2024	2025	2026	2027	2028	2029	TOTAL
						28,000	28,000
							-
							-
TOTALS	-	-	-	-	-	28,000	28,000

ROTARY PARK IMPROVEMENTS							
FUNDING	2024	2025	2026	2027	2028	2029	TOTAL
					200,000	50,000	250,000
							-
							-
TOTALS	-	-	-	-	200,000	50,000	250,000

ALPHA PARK IMPROVEMENTS							
FUNDING	2024	2025	2026	2027	2028	2029	TOTAL
				50,000			50,000
							-
							-
TOTALS	-	-	-	50,000	-	-	50,000

SKAGIT RIVER PARK STADIUM DESIGN							
FUNDING	2024	2025	2026	2027	2028	2029	TOTAL
						100,000	100,000
							-
							-
TOTALS	-	-	-	-	-	100,000	100,000

SKAGIT RIVER PARK - OVERALL UPGRADE							
FUNDING	2024	2025	2026	2027	2028	2029	TOTAL
						2,000,000	2,000,000
							-
							-
TOTALS	-	-	-	-	-	2,000,000	2,000,000

LIONS PARK IMPROVEMENTS							
FUNDING	2024	2025	2026	2027	2028	2029	TOTAL
						40,000	40,000
							-
							-
TOTALS	-	-	-	-	-	40,000	40,000

BURLINGTON HILL - BUILD TRAIL SYSTEM							
FUNDING	2024	2025	2026	2027	2028	2029	TOTAL
						1	1
							-
							-
TOTALS	-	-	-	-	-	1	1

BOAT RAMP MODIFICATIONS							
FUNDING	2024	2025	2026	2027	2028	2029	TOTAL
						1	1
							-
							-
TOTALS	-	-	-	-	-	1	1

TOTALS FOR EACH YEAR							
	2024	2025	2026	2027	2028	2029	TOTAL
PER YEAR	2,200,000	380,000	900,000	150,000	200,000	2,218,002	6,048,002

NOTE: The below are being considered "FACILITIES" projects and have been removed from the PARKS CIP:

- * Parks operations building (combined Parks and Streets building)
- * Renovation of Parks and Rec building