

Burlington Parks & Recreation Advisory Board  
**MEETING AGENDA**

Tuesday, 03/14/2023, 6:00PM

**Attend In-Person**

**Burlington Parks & Rec Building**

900 E. Fairhaven Avenue

(Use NORTH ENTRANCE off Fairhaven)

<b>CALL TO ORDER</b>	Sarah Ward
<b>APPROVAL OF MINUTES (02/14/2023)</b>	Sarah Ward
<b>OPEN COMMENT</b>	Sarah Ward
<b>OLD BUSINESS</b>	Sarah Ward
1. CIP/Capital Project Discussion	Marv Pulst
2. Pickleball Courts	Marv Pulst/Elizabeth Turman-Bryant
<b>NEW BUSINESS</b>	
3. Election of Chair & Vice-Chair	Sarah Ward
<b>ADJOURN</b>	Sarah Ward

Next Scheduled Meeting:  
Tuesday, April 11, 2023 at 6:00PM

**ENCLOSURES:**

: 02/14/2023 Board Meeting Minutes

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CITY OF BURLINGTON  
**PARKS & RECREATION ADVISORY BOARD**  
**Tuesday, 02/14/2023 Meeting Minutes**  
(The board meeting is conducted in-person)

**Representatives in Attendance**

**Board Members:** Marylynn Baker, Karly Gruendle, Rob Norman, Elizabeth Turman-Bryant, and Mike Yeoman

**City Councilors:** Anna Chotzen, James Stavig, and Jamie Weiss

**City Staff:** Rec Specialist Kati Klerekoper, Public Works Director Marv Pulst, Library & Rec Director Sarah Ward, and Shelley Johnstone, Admin Specialist

**MEETING CALLED TO ORDER** by **Library & Rec Director Sarah Ward** at 6:02PM

**MINUTES:**

**Motion is made by Marylynn Baker/Anna Chotzen to approve the January 10, 2023 meeting minutes as written. All are in favor; motion is carried.**

**OPEN COMMENT**

**New Appointments to the Board.** Introductions are made as **Karly Gruendle** and **Mike Yeoman** are welcomed to the board after their appointments were made official at the February 9 council meeting. Two vacancies remain on the board. **Elizabeth Turman-Bryant** shares that she recently spoke with **Adam Ruiz** of Skagit Cycle Center who has expressed some interest in joining the board.

**Term Limits.** **Anna Chotzen** queries whether term limits for board representatives have been a hindrance to maintaining valuable members. She says the question was raised during discussions about the formation of an Arts Commission in Burlington which left her wondering if the Parks & Recreation Advisory Board has experienced this issue. Currently, a member's position is a 3-year term with the limitation of 3 consecutive terms before a person must reapply for a board vacancy. Although this limitation has seemingly worked well over the years, **Sarah Ward** suggests including Term Limits as a future agenda item to explore further.

**Dog Park Opening.** **Marylynn Baker** asks if there has been a date set for the opening of the dog park. **Marv Pulst** explains that spring seems a likely timeframe which will give the grass seed a little more time to thoroughly germinate. Completed work by the electricians and PSE is one of the last items needed before the restroom building can be made operational. The month of April seems likely. She also asks after the arborvitae along the north park boundary and whether the dead ones will be removed. **Marv** replies that they should be replaced. It is an action item on **Jim Rabenstein's** task list for the project.

**Boerner Park Survey.** **Anna Chotzen** enquires about plans for the survey of residents near Boerner Park. **Sarah Ward** says she will meet with **Greg Young** and **Marv Pulst** to determine strategy & timeline for the survey and will have an update at the next board meeting.

**OLD BUSINESS**

**Capital Project Discussion.** Since the 2023-2028 Capital Improvement Plan (CIP) will be presented to council for approval in the near future, **Marv Pulst** reconfirms with board members that the version he has shared represents the board's recommendations. While replacing the current Maiben Restrooms will

be a project priority in 2023, board members also discuss the addition of a restroom at Rotary Park and where it sits as a priority. Ultimately, its prioritization will hinge on whether the RCO Grant award is approved for Rotary's Inclusive Playground project, of which the restroom building is a part. **Marv** shares snapshots & specs of "The Portland Loo", an innovative restroom structure which has gained popularity in parks and other public places because of its durability. He says the price tag is steep, \$140,000 per, but suggests exploring the structure further as it may be the solution to ongoing problems currently being experienced in the parks.

## **NEW BUSINESS**

**Recreation Report.** **Sarah Ward** offers a quick report on current Rec programming. The 5<sup>th</sup>/6<sup>th</sup> Grade Girls Basketball program began on February 1 and has been running smoothly. The City's first year of running the program has fielded 4 teams. The *Daddy Daughter Skate Night* event was a tremendous success with approximately 250 in attendance. The *Friday Night Fireworks* will kick off the 2023 Berry Dairy Days festival on June 16. Western Display has been confirmed as the fireworks vendor and Lazy Acres band will perform. **Sarah** says plans are underway to return the *Lawn Mower Races* to the festival's event line up. Burlington old-timers will likely remember the Races from days of old. **Kati Klerekoper** shares copies of the recently completed, *Sponsorship Brochure* which is full of information for potential sponsors of Burlington community events. She explains that brochure will be updated annually and will likely be rolled out to businesses in November each year.

**Pickleball Courts.** **Marv Pulst** shares aerial snapshots with board members which depict options for pickleball court locations at Maiben Park in the instance new courts are added rather than overwriting the existing tennis court. In general he feels residents would be best served by offering both types of courts. After inspecting the present day tennis court, he sees that it is in sore need of revitalization and is working on obtaining an estimate for its resurfacing. Pickleball courts are relatively inexpensive at approximately \$40,000 each with amenities such as roofing and lighting at additional cost if so chosen. **Elizabeth Turman-Bryant** shares that she and **Jim Rabenstein** recently met with **Dan Budzynski** of the Skagit Valley Pickleball Association at Maiben Park to talk through options. Through donor **Claude Blackburn**, funding to cover 50% of the costs would be available if the City elects to convert the tennis court into pickleball courts or to cover 25% of the costs if the City decides to add new pickleball courts. **Anna Chotzen** suggests one option to consider that would take advantage of the higher funding support from **Claude Blackburn** is replacing the current tennis court with pickleball courts while simultaneously planning for the install of a new tennis court. She would be interested in viewing cost comparisons for a new tennis court vs. revitalizing the old as well as how those comparisons would be impacted by the different pickleball funding levels. **Elizabeth** is aware of a contractor whose expertise is pickleball court installation and will reach out to them. **Marv** will work on obtaining cost estimates for the tennis court.

**Mike Yeoman** comments that Maiben Park has become a dubious location and is underutilized in its current state. **Kati Klerekoper** recommends better lighting throughout the park as renovations are considered (which would also support night-time recreation programming). Knowing Maiben Park renovations are a priority, **Sarah Ward** suggests reviewing recommendations made in the PROS Plan.

**NEXT MEETING: March 14, 2023 at 6:00PM.**

**ADJOURNMENT: Recreation Director Sarah Ward** adjourns the board meeting at 7:15PM.

Minutes transcribed by Shelley Johnstone, BPR Admin Specialist.