

Burlington Parks & Recreation Advisory Board  
**MEETING AGENDA**

Tuesday, 02/14/2023, 6:00PM

**Attend In-Person**

**Burlington Parks & Rec Building**

900 E. Fairhaven Avenue

(Use NORTH ENTRANCE off Fairhaven)

|   |                                    |
|---|------------------------------------|
| <b>CALL TO ORDER</b>                    | Sarah Ward                         |
| <b>APPROVAL OF MINUTES (01/10/2023)</b> | Sarah Ward                         |
| <b>OPEN COMMENT</b>                     | Sarah Ward                         |
| <b>OLD BUSINESS</b>                     | Sarah Ward                         |
| 1. CIP/Capital Project Discussion       | Marv Pulst                         |
| <b>NEW BUSINESS</b>                     | Sarah Ward                         |
| 2. Recreation Report                    | Sarah Ward                         |
| 3. Pickleball Courts                    | Marv Pulst/Elizabeth Turman-Bryant |
| <b>ADJOURN</b>                          | Sarah Ward                         |

Next Scheduled Meeting:  
Tuesday, March 14, 2023 at 6:00PM

**ENCLOSURES:**

: 01/10/2023 Board Meeting Minutes

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CITY OF BURLINGTON  
**PARKS & RECREATION ADVISORY BOARD**  
**Tuesday, 01/10/2023 Meeting Minutes**  
(The board meeting is conducted in-person)

***Representatives in Attendance***

**Board Members:** Marylynn Baker and Elizabeth Turman-Bryant

**City Councilors:** Anna Chotzen and James Stavig

**City Staff:** Rec Coordinator Christi Kinney, Rec Specialist Kati Klerekoper, Public Works Director Marv Pulst, Parks Supervisor Jim Rabenstein, Library & Rec Director Sarah Ward, and Shelley Johnstone, Admin Specialist

**Guest:** Mike Yeoman

**MEETING CALLED TO ORDER** by **Library & Rec Director Sarah Ward** at 6:03PM

**MINUTES:**

**Motion to approve the December 13, 2022 meeting minutes was made by Elizabeth Turman-Bryant/Marylynn Baker. All are in favor; motion is carried.**

**OPEN COMMENT**

**Board Rep Vacancies.** **Shelley Johnstone** shares that representative **Cori Peck** has resigned from the board. She has accepted a position with Skagit Housing Authority which will decrease her availability for board obligations. Outreach is underway to fill the four total vacancies.

Guest **Mike Yeoman** is introduced to board members. He is one of two applicants who recently submitted an application to participate on the board. **Mike** joins tonight's meeting for a preview. His application along with the application from **Karly Gruendle** have been forwarded to the mayor for review.

**Portable Restrooms.** **Jim Rabenstein** reports that the contract for portable restroom services will be addressed at council's January 12 meeting. Honey Bucket provided the best overall proposal. If approved by council, the contract's term would extend through 2023, 2024 with an option for both parties to continue into 2025.

**OLD BUSINESS**

**Capital Project Discussion.** **Marv Pulst** has provided board members with reference sheets for the discussion. Based on the board's recommendations, he has mapped out a manageable course of action for their top project priorities and offered recommendations for adjustments to the 311 capital fund where it seemed prudent. Pursuit will begin in the very near future for design of a new restroom building at Maiben Park which could also serve well for a restroom building at Rotary Park. Project progress at Rotary Park will hinge on the RCO grant application outcome which will be announced in June. **Marv** explains that he has earmarked \$150,000 of the 311 funds for the hiring of a design consultant for the restroom building. The consultant's expertise should also aid in establishing best construction practices for curbing vandalism. Boerner Park improvements continue to be a high priority. An important first step is a targeted survey of the nearby residents to learn about their needs and wants. With its impending discussion at a February council workshop, Marv would also like to revisit the subject of the Parks & Rec building's remodel. Sharing renderings and findings dating back to 2016, he queries whether those are still

suitable. Given the time passed, a community survey discussing the potential for a Parks & Recreation Center seems like a sensible next action.

## **NEW BUSINESS**

**Sponsorship Packet.** **Sarah Ward** shares that one of Recreation's current projects is nearing an end. **Kati Klerekoper** and **Christi Kinney** have created a 'Sponsorship Brochure'. The brochure will be shared with local organizations who may have interest in supporting community events through sponsorship dollars or volunteerism. The rough draft presented to the board will undergo one more proof check before heading to the print shop.

**Recreation Report.** **Christi Kinney** offers a brief rundown of programs and events in the works for 2023. They will include annual events such as Daddy Daughter Skate Night (February) and Mom & Son Skating Fun (May), Touch-a-Truck (June), Summer Nights Concert series (July-August), and Veterans Day Parade (November 11). Returning festival events are B'Town Fall Fest (September 29/October 1) and Berry Dairy Days Fireworks & Concert (June 16). She's bringing back an old favorite as well – the popular Lawn Mower Races (June 17) that were once a highlight of the Berry Dairy Days festival decades ago will be hosted across from Rotary Park. A new event that she hopes will take root is the Winter Solstice River Walk & Bonfire at Skagit River Park (December 16).

Winter Basketball for Girls and also Boys, B-E Youth Soccer league, Challenger Sports and Skyhawks Academy are returning sports themed favorites. **Christi** plans to try out a series of summer sand volleyball tournaments this year. **Jim Rabenstein** adds that the City recently received \$20,000 in Lodging Tax Grant award for improvements to the sand volley ball courts which he hopes will help to better accommodate their popularity.

**NEXT MEETING: February 14, 2023 at 6:00PM.**

**ADJOURNMENT: Recreation Director Sarah Ward** adjourns the board meeting at 7:22PM.

Minutes transcribed by Shelley Johnstone, BPR Admin Specialist.