

Burlington Parks & Recreation Advisory Board  
**MEETING AGENDA**

Tuesday, 01/11/2022, 6:00PM

[Virtual Zoom Meeting](#)

Dial in: 1-253-215-8782

Log in: <https://tinyurl.com/4eabydjm>

Meeting ID: 840 7314 1879

Passcode: 225384

<b>CALL TO ORDER</b>	Darla Chafe
<b>APPROVAL OF MINUTES (12/14/2021)</b>	Darla Chafe
<b>OPEN COMMENT</b>	Darla Chafe
<b>OLD BUSINESS</b>	Darla Chafe
1. Dog Park Progress Report	Greg Young
2. Alpha Park Improvements	Greg Young
3. SRP Irrigation / Boom Carts	Greg Young
<b>NEW BUSINESS</b>	Darla Chafe
4. Election of Chair and Vice Chair	Darla Chafe
<b>ADJOURN</b>	Darla Chafe

Next Scheduled Meeting:  
Tuesday, February 8, 2022 at 6:00PM

**Enclosures:**

: 12/14/2021 Meeting Minutes

*This page left blank intentionally.*

CITY OF BURLINGTON  
**PARKS & RECREATION ADVISORY BOARD**  
Tuesday, 12/14/2021 Meeting Minutes  
(The board meeting is conducted via Zoom due to COVID restrictions)

***Representatives in Attendance***

**Board Members:** Marylynn Baker, Bill Black, Craig Bloodgood, and Rob Norman

**City Council Members:**

**City Staff:** Parks Supervisor Jim Rabenstein, City Administrator Greg Young, and Parks & Rec Admin Specialist Shelley Johnstone

**MEETING CALLED TO ORDER** by **Parks Supervisor Jim Rabenstein** at 6:06PM.

**MINUTES:**

**Greg Young** recommends two changes to the REET Fund Balance & Timeline section of the 11/08/2021 meeting minutes:

- (1) REET funds do not have an expiration date, however funds received from Impact Fees do expire. Impact Fees must be used within 6-years of receipt or must be returned to the payer.
- (2) A typo indicates that the City collects an estimated \$375,000,000 annually from REET. The correct estimation is \$375,000. **Shelley Johnstone** apologizes for the mistype and blames it on wishful thinking.

**A motion to approve the minutes of the 11/08/2021 meeting with the recommended changes is made by Craig Bloodgood/Marylynn Baker. All in favor; motion is carried.**

**OPEN COMMENT**

**West Playfields at Skagit River Park.** **Bill Black** enquires about the large pools of standing water on the playfields. **Jim Rabenstein** explains that the pools are due in part to the elevated water table which has resulted from the extraordinary amount of rainfall in recent months and also dike seepage caused from the November flood event. His present concern is the damage that would be caused if there is a significant freeze before the water recedes. **Jim** describes it as a wait and see scenario; he hopes that over-seeding performed earlier in the fall will help the turf to recover.

When asked about the dike failure that occurred during the flood event just outside city limits east of Lafayette Road, **Jim** says he is aware of a number of contributing factors which will require continued conversations between diking districts and local governments. He adds that a retention ditch in place for the nearby BNSF railroad cannot be altered and limits options available for mitigation.

**OLD BUSINESS**

**Dog Park: Concept Plan.** **Jim Rabenstein** queries whether board members are ready to make a motion regarding the concept plan presented at their November meeting or if further discussion is needed. The subject of lighting or conduit for future lighting is revisited briefly. It is generally felt that the additional lighting would encourage after-hour use and that the lighting & security cameras already called for in the plan will be sufficient as a deterrent to mischief.

**Craig Bloodgood/Bill Black motion to approve the dog park concept plan drafted by HBB Architects and recommend to council. All in favor; motion is carried.**

**Greg Young** comments that he believes a good portion of the work needed for the dog park components can be accomplished in-house with labor & expertise from City staff. Next steps will be to: (1) prepare the plan for presentation to city council by identifying which components are doable in-house and (2) public outreach for comment. January is the informal goal to be ready for council's review.

## **NEW BUSINESS**

**Alpha Park Improvements.** Restoring the vibrancy of Burlington's downtown core and supporting its businesses were two notables mentioned at a recent city council retreat where representatives discussed their priorities for the city. **Greg Young** shares that an opportunity has presented itself that could help with these objectives. Funding is available through the State's *Complete Streets* program which is intended to support peripheral improvements to roadways for pedestrians, bicyclists, and 'streetscapes'. Coupled with funds from Skagit County, the City would have approximately \$400,000.00 available to use by spring 2022. Beautifying Alpha Memorial Park by redefining its purpose and adding amenities that would draw people to downtown is an idea he suggests to board members. Those present are supportive of the idea and discuss the possibilities for improvements. Some improvements mentioned are:

- the addition of fencing along the north border between the park and railroad
- an 'Art in the Park' feature
- a meandering pathway and seating,
- a large mural on the wall of the building next door to the east, and
- a water feature of some kind, although concerns are expressed about the commitment needed for ongoing maintenance.

Members agree to continue the discussion at the January board meeting with hope of developing a plan that will take advantage of the unexpected funding.

**NEXT MEETING: Tuesday, January 11, 2022 at 6:00PM via Zoom.**

**ADJOURNMENT: Parks Supervisor Jim Rabenstein** adjourns the board meeting at 6:46PM.

Minutes transcribed by Shelley Johnstone, Parks & Recreation Secretary