

# **Buildings & Grounds**

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Capital Improvement Plan 2013 - 2018										
Program Category: Buildings & Grounds										
Buildings & Grounds										
CIP #	EXPENDITURES	FUND	2013	2014	2015	2016	2017	2018	TOTAL	STATUS
BG-001	Bin Truck	Cap Imp		45,000					45,000	
BG-002	Sprayer	Cap Imp				3,000			3,000	
BG-003	2nd Work Crew Vehicle & Equip.	Cap Imp		50,000					50,000	
BG-004	1 Ton Dump Truck	Cap Imp		32,000					32,000	
BG-006	Fork Lift	Cap Imp	19,000						19,000	
BG-007	Fire Station Roof Replacement	Cap Imp		130,000					130,000	
BG-201	Backup Generator for City Hall	Cap Imp			20,000	150,000	2,000		172,000	
	<b>BUILDINGS &amp; GROUNDS TOTAL:</b>		<b>19,000</b>	<b>257,000</b>	<b>20,000</b>	<b>153,000</b>	<b>2,000</b>	<b>0</b>	<b>451,000</b>	
<b>TOTAL EXPENSE:</b>										
			<b>19,000</b>	<b>257,000</b>	<b>20,000</b>	<b>153,000</b>	<b>2,000</b>	<b>0</b>	<b>451,000</b>	
<b>REVENUES</b>										
	Current Expense									0
	Capital Improvement Fund (301)		19,000	257,000	20,000	153,000	2,000	0	451,000	
	Grants									0
	<b>TOTAL REVENUES:</b>		<b>19,000</b>	<b>257,000</b>	<b>20,000</b>	<b>153,000</b>	<b>2,000</b>	<b>0</b>	<b>451,000</b>	

**CIP PROJECT**

- 1. CIP #: BG-001
- 2. YEAR: 2014
- 3. FUND #: 301
- 4. PROJECT NAME: Bin Truck

- 5. PROJECT LOCATION: Used to haul 30 yard container
- 6. PROJECT DESCRIPTION: Replace existing truck
- 7. PROJECT JUSTIFICATION: Old truck is breaking down and is worn out. Safety equipment requiring too much maintenance.

8. PROJECT BENEFIT/RELATION TO COMPREHENSIVE PLAN: Continue to haul city-generated brush and grass from collection area. This truck is necessary for city maintenance operations in the Facilities, Streets, and Parks departments. Staff is looking into the possibility this hauling service can be contracted.

- 9. ENVIRONMENTAL REVIEW REQUIRED: YES  NO
- 10. PROJECT STATUS: New CIP Project  
 In Prior Plan & Appropriated  Year:             
 Previous Submittal Denied  Year:             
 Carried Over from Prior CIP  X Year: 2008 - 2012

11. OPERATION & MAINTENANCE COSTS: Annual \$ 600  
 Additional Personnel:            Annual Cost \$ 600

12. FUNDING APPROVED FOR: (check applicable)  
 Planning: Feasibility  Preliminary Engineering   
 Implementation: Final Design  Purchase  Construction   
 Funding Amount: Approved \$           

**CIP FINANCING PLAN**

PROJECT NAME: Bin Truck  
 CIP #: BG-001

**13. CIP PROJECT EXPENDITURES**

	2013	2014	2015	2016	2017	2018	TOTAL COSTS
Planning Purchase/							
Construction		45,000					45,000
Operation & Maintenance							

**14. REVENUES**

	2013	2014	2015	2016	2017	2018	TOTAL REVENUE
Current Expense Reserve Fund ★							
Other Fund ★ 301		45,000					45,000
Grants							
Loans							
Bonds							
Other							
<b>TOTAL:</b>		45,000					45,000

Current Expense (001) Cemetery Cumulative Reserve (117)  
 Current Capital Reserve (002) ★ Capital Improvement Fund (301)  
 Fire Cumulative Reserve (010) Sewer Capital Reserve (402)  
 Library (104) Garbage Cumulative Reserve (412)  
 Library Cumulative Reserve (105) Street (101)  
 Parks & Rec. Capital Reserve (311)



**CIP PROJECT**

- 1. CIP #: BG-003
- 2. YEAR: 2014
- 3. FUND #: 301
- 4. PROJECT NAME: Work Crew Vehicle and Equipment Package

**5. PROJECT LOCATION:**

**6. PROJECT DESCRIPTION:** Work Crew Vehicle and Equipment Package

**7. PROJECT JUSTIFICATION:** Work crew to replace existing. Includes 1/2-Ton crew cab pickup; equipment trailer.

**8. PROJECT BENEFIT/RELATION TO COMPREHENSIVE PLAN:** 1996 pickup is getting worn out along with old trailer needs replaced

**9. ENVIRONMENTAL REVIEW REQUIRED:** YES  NO

**10. PROJECT STATUS:** New CIP Project  
 In Prior Plan & Appropriated \_\_\_\_\_ Year: \_\_\_\_\_  
 Previous Submittal Denied \_\_\_\_\_ Year: \_\_\_\_\_  
 Carried Over from Prior CIP  Year: 2010 - 2012

**11. OPERATION & MAINTENANCE COSTS:** Annual \$ 1000  
 Additional Personnel: \_\_\_\_\_ Annual Cost \$ \_\_\_\_\_

**12. FUNDING APPROVED FOR: (check applicable)**  
 Planning: Feasibility \_\_\_\_\_ Preliminary Engineering \_\_\_\_\_  
 Implementation: Final Design \_\_\_\_\_ Purchase \_\_\_\_\_ Construction \_\_\_\_\_  
 Funding Amount: Approved \$ \_\_\_\_\_

**CIP FINANCING PLAN**

**PROJECT NAME:** Work Crew Vehicle and Equipment Package

**CIP #:** BG-003

**13. CIP PROJECT EXPENDITURES**

	2013	2014	2015	2016	2017	2018	TOTAL COSTS
Planning							
Purchase/Construction		50,000					50,000
Operation & Maintenance							

**14. REVENUES**

	2013	2014	2015	2016	2017	2018	TOTAL REVENUE
Current Expense Reserve Fund ★							
Other Fund ★ 301		50,000					50,000
Grants							
Loans							
Bonds							
Other							
<b>TOTAL:</b>		50,000					50,000

(001) Cemetery Cumulative Reserve (117)  
 (002) Capital Improvement Fund (301)  
 (010) Sewer Capital Reserve (402)  
 (104) Garbage Cumulative Reserve (412)  
 (105) Library Cumulative Reserve (101)  
 (311) Parks & Rec. Capital Reserve Street

**CIP PROJECT**

- 1. CIP #: BG-004
- 2. YEAR: 2014
- 3. FUND #: 301
- 4. PROJECT NAME: 1 Ton Dump Truck

- 5. PROJECT LOCATION:
- 6. PROJECT DESCRIPTION: 1 Ton Dump Truck
- 7. PROJECT JUSTIFICATION: Currently borrowing trucks from other departments during grounds maintenance operations. Currently using standard pickup truck, not efficient, need dump truck.

- 8. PROJECT BENEFIT/ RELATION TO COMPREHENSIVE PLAN:
- 9. ENVIRONMENTAL REVIEW REQUIRED: YES  NO
- 10. PROJECT STATUS: New CIP Project  
 In Prior Plan & Appropriated Year: \_\_\_\_\_  
 Previous Submittal Denied Year: \_\_\_\_\_  
 Carried Over from Prior CIP x Year: 2008-2012

- 11. OPERATION & MAINTENANCE COSTS: Annual \$ \_\_\_\_\_  
 Additional Personnel: .5 FTE Annual Cost \$ \$400
- 12. FUNDING APPROVED FOR: (check applicable)  
 Planning: Feasibility  Preliminary Engineering   
 Implementation: Final Design  Purchase  Construction   
 Funding Amount: Approved \$ \_\_\_\_\_

**CIP FINANCING PLAN**

PROJECT NAME: 1 Ton Dump Truck  
 CIP #: BG-004

**13. CIP PROJECT EXPENDITURES**

	2013	2014	2015	2016	2017	2018	TOTAL COSTS
Planning/ Purchase/ Construction/ Operation & Maintenance		32,000					32,000

**14. REVENUES**

	2013	2014	2015	2016	2017	2018	TOTAL REVENUE
Current Expense Reserve Fund ★ Other Fund ★ 301		32,000					32,000
Grants							
Loans							
Bonds							
Other							
<b>TOTAL:</b>		32,000					32,000

Current Expense (001)	Cemetery Cumulative Reserve (117)
Current Capital Reserve (002)	★ Capital Improvement Fund (301)
Fire Cumulative Reserve (010)	Sewer Capital Reserve (402)
Library (104)	Garbage Cumulative Reserve (412)
Library Cumulative Reserve (105)	Street (101)
Parts & Rec. Capital Reserve (311)	

**CIP PROJECT**

- 1. CIP #: BG-006
- 2. YEAR: 2013
- 3. FUND #: 301
- 4. PROJECT NAME: Fork Lift

5. PROJECT LOCATION: Storage Building

6. PROJECT DESCRIPTION: Fork Lift

7. PROJECT JUSTIFICATION: Load and unload supplies at storage building. The current fork lift is very old. Replacing this forklift is a safety issue.

8. PROJECT BENEFIT/RELATION TO COMPREHENSIVE PLAN:

9. ENVIRONMENTAL REVIEW REQUIRED: YES  NO

10. PROJECT STATUS: New CIP Project  
 In Prior Plan & Appropriated \_\_\_\_\_ Year: \_\_\_\_\_  
 Previous Submittal Denied \_\_\_\_\_ Year: \_\_\_\_\_  
 Carried Over from Prior CIP x Year: 2010-2011-2012

11. OPERATION & MAINTENANCE COSTS: Annual \$ \_\_\_\_\_  
 Additional Personnel: \_\_\_\_\_ Annual Cost \$ \_\_\_\_\_

12. FUNDING APPROVED FOR: (check applicable)  
 Planning: Feasibility \_\_\_\_\_ Preliminary Engineering \_\_\_\_\_  
 Implementation: Final Design \_\_\_\_\_ Purchase \_\_\_\_\_ Construction \_\_\_\_\_  
 Funding Amount: Approved \$ \_\_\_\_\_

**CIP FINANCING PLAN**

PROJECT NAME: Fork Lift

CIP #: BG-006

**13. CIP PROJECT EXPENDITURES**

	2013	2014	2015	2016	2017	2018	TOTAL COSTS
Planning Purchase/							
Construction	19,000						19,000
Operation & Maintenance							

**14. REVENUES**

	2013	2014	2015	2016	2017	2018	TOTAL REVENUE
Current Expense Reserve Fund ★							
Other Fund ★ 301	19,000						19,000
Grants							
Loans							
Bonds							
Other							
<b>TOTAL:</b>	<b>19,000</b>						<b>19,000</b>

Current Expense (001) Cemetery Cumulative Reserve (117)  
 Current Capital Reserve (002) ★ Capital Improvement Fund (301)  
 Fire Cumulative Reserve (010) Sewer Capital Reserve (402)  
 Library (104) Garbage Cumulative Reserve (412)  
 Library Cumulative Reserve (105) Street (101)  
 Parks & Rec. Capital Reserve (311)

**CIP PROJECT**

- 1. CIP #: BG-007
- 2. YEAR: 2014
- 3. FUND #: 301
- 4. PROJECT NAME: Fire Station Roof Replacement

- 5. PROJECT LOCATION: Main City Campus
- 6. PROJECT DESCRIPTION: Replace existing roof with standing seam metal roof
- 7. PROJECT JUSTIFICATION: Existing roof is at the end of its service life

8. PROJECT BENEFIT/RELATION TO COMPREHENSIVE PLAN: Preserves mission-essential city facility. Standing seam metal roof is cheapest option over its service life.

- 9. ENVIRONMENTAL REVIEW REQUIRED: YES  NO
- 10. PROJECT STATUS:
  - New CIP Project
  - In Prior Plan & Appropriated Year: \_\_\_\_\_
  - Previous Submittal Denied Year: \_\_\_\_\_
  - Carried Over from Prior CIP X Year: 2012

11. OPERATION & MAINTENANCE COSTS: Annual \$ 0  
 Additional Personnel: \_\_\_\_\_ Annual Cost \$ 0

12. FUNDING APPROVED FOR: *(check applicable)*  
 Planning: Feasibility  Preliminary Engineering \_\_\_\_\_  
 Implementation: Final Design  Purchase \_\_\_\_\_ Construction \_\_\_\_\_  
 Funding Amount: Approved \$ \_\_\_\_\_

**CIP FINANCING PLAN**

PROJECT NAME: Fire Station Roof Replacement  
 CIP #: BG-007

**13. CIP PROJECT EXPENDITURES**

	2013	2014	2015	2016	2017	2018	TOTAL COSTS
Planning Purchase/Construction Operation & Maintenance		130,000					130,000

**14. REVENUES**

	2013	2014	2015	2016	2017	2018	TOTAL REVENUE
Current Expense Reserve Fund ★ Other Fund ★ 301		130,000					130,000
Grants							
Loans							
Bonds							
Other							
<b>TOTAL:</b>		130,000					130,000

Current Expense (001) Cemetery Cumulative Reserve (117)  
 Current Capital Reserve (002) ★ Capital Improvement Fund (301)  
 Fire Cumulative Reserve (010) Sewer Capital Reserve (402)  
 Library (104) Garbage Cumulative Reserve (412)  
 Library Cumulative Reserve (105) Street (101)  
 Parks & Rec. Capital Reserve (311)



