

# **General Government**

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**administration**

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**public library**

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**finance**

Capital Improvement Plan 2011 - 2016									
Program Category: <i>General Government</i>									
CIP #	EXPENDITURES	FUND	2011	2012	2013	2014	2015	2016	TOTAL
<b>Administration</b>									
GG-102	City Entrance Sign Design & Constr	C Cap Res	40,000	20,000	20,000	20,000			100,000
GG-104	Education & Government TV	C Cap Res	60,000	35,500	15,000	15,000	17,500	17,500	160,500
	<b>ADMINISTRATION TOTAL:</b>		<b>100,000</b>	<b>55,500</b>	<b>35,000</b>	<b>35,000</b>	<b>17,500</b>	<b>17,500</b>	<b>260,500</b>
<b>Public Library</b>									
GG-201	Integrated Library System Migration	Curr Exp	26,000	5,000	3,500	3,500	2,000	2,000	42,000
	<b>PUBLIC LIBRARY TOTAL:</b>		<b>26,000</b>	<b>5,000</b>	<b>3,500</b>	<b>3,500</b>	<b>2,000</b>	<b>2,000</b>	<b>42,000</b>
<b>Finance</b>									
GG-301	Receipting Software	C Cap Res	33,600						33,600
	GG-301 continued	SewerRes	16,200						16,200
	GG-301 continued	StormDrain	10,200						10,200
	<b>FINANCE TOTAL:</b>		<b>60,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60,000</b>
	<b>TOTAL EXPENSE:</b>		<b>186,000</b>	<b>60,500</b>	<b>38,500</b>	<b>38,500</b>	<b>19,500</b>	<b>19,500</b>	<b>362,500</b>
<b>Capital Improvement Plan 2011 - 2016</b>									
Program Category: <i>General Government</i>									
<b>REVENUES</b>									
			<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>TOTAL</b>
	Current Capital Reserve		133,600	55,500	35,000	35,000	17,500	17,500	294,100
	Current Expense		26,000	5,000	3,500	3,500	2,000	2,000	42,000
	Sewer Capital Reserve		16,200	0	0	0	0	0	16,200
	Storm Drain (425)		10,200	0	0	0	0	0	10,200
	Other								0
	<b>TOTAL REVENUES:</b>		<b>186,000</b>	<b>60,500</b>	<b>38,500</b>	<b>38,500</b>	<b>19,500</b>	<b>19,500</b>	<b>362,500</b>



**CIP PROJECT**

1. CIP #: GG-104 2. YEAR: 2011 - 2016

3. FUND #: 002

4. PROJECT NAME: Education and Government Television

5. PROJECT LOCATION: City Hall Council Chambers

6. PROJECT DESCRIPTION: Acquire and install television broadcast facilities in City Council Chambers for broadcast of Council meetings and other programming pertaining to government operations.

7. PROJECT JUSTIFICATION: Broadcast of council and other types of meetings allows the City to communicate effectively with its citizens, and enhances the City's ability to respond in times of emergency or natural disaster.

8. PROJECT BENEFIT/RELATION TO COMPREHENSIVE PLAN:

9. ENVIRONMENTAL REVIEW REQUIRED: YES        NO   X  

10. PROJECT STATUS: New CIP Project   X   Year:         
 In Prior Plan & Appropriated        Year:         
 Previous Submittal Denied        Year:         
 Carried Over from Prior CIP        Year:       

11. OPERATION & MAINTENANCE COSTS: Annual \$ 10,000 - 20,500  
 Additional Personnel:   0   Annual Cost \$   0  

12. FUNDING APPROVED FOR: *(check applicable)*  
 Planning: Feasibility        Preliminary Engineering         
 Implementation: Final Design        Purchase        Construction         
 Funding Amount: Approved \$       

**CIP FINANCING PLAN**

PROJECT NAME: Education and Government Television

CIP #: GG-104

**13. CIP PROJECT EXPENDITURES**

	2011	2012	2013	2014	2015	2016	TOTAL COSTS
Planning Purchase/	5,000						5,000
Construction	45,000	15,000					60,000
Operation & Maintenance	10,000	20,500	15,000	15,000	17,500	17,500	95,500

**14. REVENUES**

	2011	2012	2013	2014	2015	2016	TOTAL REVENUE
Current Expense Reserve Fund ★-002	60,000	35,500	15,000	15,000	17,500	17,500	160,500
Other Fund							
Grants							
Loans							
Bonds							
Other							
<b>TOTAL:</b>	<b>60,000</b>	<b>35,500</b>	<b>15,000</b>	<b>15,000</b>	<b>17,500</b>	<b>17,500</b>	<b>160,500</b>
★ Current Expense Reserve			(001)				(117)
Fire Cumulative Reserve			(002)				(301)
Library Cumulative Reserve			(010)				(402)
Parks & Rec. Capital Reserve			(104)				(412)
Cemetery Cumulative Reserve			(105)				(101)
Capital Improvement Fund			(311)				
Sewer Capital Reserve			(001)				
Garbage Cumulative Reserve			(010)				
Street			(104)				

**CIP PROJECT**

PROJECT NAME: Integrated Library System Migration

1. CIP #: GG-201      2. YEAR: 2011-2016

3. FUND #: Current Expense & Library Reserve

4. PROJECT NAME: Integrated Library System Migration

5. PROJECT LOCATION: Public Library

6. PROJECT DESCRIPTION:  
 Replacing the current SisiDymix Horizon Integrated Library System for inventory and records management with an Open Source software package called Evergreen. Includes migration and maintenance support.

7. PROJECT JUSTIFICATION:  
 The existing Integrated Library System is outdated and no longer supported by the vendor. Moving to an open source option from the proprietary commercial subscription will provide more flexible options and cost significantly less. The open source option is customizable and adaptable for the future.

8. PROJECT BENEFIT/RELATION TO COMPREHENSIVE PLAN:  
 The Library must have a stable, dependable circulation system in order to effectively manage the city's resources. We also need access to high quality technical support. These goals will be met by migrating to a new system, contracting for migration support, and joining a consortium of Open Source system users.

9. ENVIRONMENTAL REVIEW REQUIRED:      YES      NO      X

10. PROJECT STATUS:      New CIP Project

In Prior Plan & Appropriated      Year: \_\_\_\_\_

Previous Submittal Denied      Year: \_\_\_\_\_

Carried Over from Prior CIP      Year: 2005-06-07-08-09-10

11. OPERATION & MAINTENANCE COSTS:      Annual \$ \$8,000 1<sup>st</sup> year,  
 (reducing each year)

Additional Personnel: .5 FTE      Annual Cost \$18,000

12. FUNDING APPROVED FOR: *(check applicable)*

Planning:      Feasibility \_\_\_\_\_      Preliminary Engineering \_\_\_\_\_

Implementation:      Final Design \_\_\_\_\_      Purchase \_\_\_\_\_      Construction \_\_\_\_\_

Funding Amount:      Approved \$ \_\_\_\_\_

**CIP FINANCING PLAN**

**13. CIP PROJECT EXPENDITURES**

	2011	2012	2013	2014	2015	2016	TOTAL COSTS
Planning							
Purchase/Construction	18,000						18,000
Operation & Maintenance	8,000	5,000	3,500	3,500	2,000	2,000	24,000

**14. REVENUES**

	2011	2012	2013	2014	2015	2016	TOTAL REVENUE
Current Expense Reserve	8,000	5,000	3,500	3,500	2,000	2,000	24,000
Fund ★105	18,000						18,000
Other Fund							
Grants							
Loans							
Bonds							
Other							
<b>TOTAL:</b>	<b>26,000</b>	<b>5,000</b>	<b>3,500</b>	<b>3,500</b>	<b>2,000</b>	<b>2,000</b>	<b>42,000</b>

★ Current Expense (001) Cemetery Cumulative Reserve (117)  
 Current Capital Reserve (002) Capital Improvement Fund (301)  
 Fire Cumulative Reserve (010) Sewer Capital Reserve (402)  
 Library (104) Garbage Cumulative Reserve (412)  
 Library Cumulative Reserve (105) Street (101)  
 Parks & Rec. Capital Reserve (311)

**CIP PROJECT**

1. CIP #: GG-301

3. FUND #: 002, 402, 425

4. PROJECT NAME: Financial, Payroll, Utility and Cash Receiving Software

5. PROJECT LOCATION: Finance Department

6. PROJECT DESCRIPTION: Purchase and install new financial, payroll, utility and cash receiving software.

7. PROJECT JUSTIFICATION: The existing software is outdated and inefficient. We anticipate that this software will no longer be adequately supported within the next two years.

8. PROJECT BENEFIT/RELATION TO COMPREHENSIVE PLAN:

9. ENVIRONMENTAL REVIEW REQUIRED: YES  NO

10. PROJECT STATUS: New CIP Project Year:       
In Prior Plan & Appropriated  Year:       
Previous Submittal Denied Year:       
Carried Over from Prior CIP Year:     

11. OPERATION & MAINTENANCE COSTS: Annual \$ 7,500  
 Additional Personnel:      Annual Cost \$     

12. FUNDING APPROVED FOR: (check applicable)  
 Planning: Feasibility  Preliminary Engineering   
 Implementation: Final Design  Purchase  Construction   
 Funding Amount: Approved \$     

**CIP FINANCING PLAN**

PROJECT NAME: Financial, Payroll, Utility and Cash Receiving Software

CIP #: GG-301

**13. CIP PROJECT EXPENDITURES**

	2011	2012	2013	2014	2015	2016	TOTAL COSTS
Planning							
Purchase/Construction	60,000						60,000
Operation & Maintenance							

**14. REVENUES**

	2011	2012	2013	2014	2015	2016	TOTAL REVENUE
Current Expense Reserve							
Fund ★002 Reserve	33,600						33,600
Fund ★402 Reserve	16,200						16,200
Reserve Fund ★425	10,200						10,200
Loans							
Bonds							
Other							
<b>TOTAL:</b>	<b>60,000</b>						<b>60,000</b>

★ Current Expense Reserve (001) Cemetery Cumulative Reserve (117)  
 Current Capital Reserve (002) Capital Improvement Fund (301)  
 Fire Cumulative Reserve (010) Sewer Capital Reserve (402)  
 Library (104) Garbage Cumulative Reserve (412)  
 Library Cumulative Reserve (105) Street (101)  
 Parks & Rec. Capital Reserve (311) Storm Drain Utility (425)