

Private Stormwater Facility Self Inspection Checklist

Property owners are responsible for ensuring that stormwater facilities installed on their property are properly maintained and functioning as designed. Annual inspection and reporting is required under Burlington Municipal Code Chapter 14.803. Please complete and submit this inspection checklist to: City of Burlington, Public Works Department, 833 Spruce St, Burlington, WA 98233.

Facility Address:	Owner Address:
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Date _____

Inspected by _____

Catch Basins	Y	N	N/A
Debris around grate?			
Filter torn or restricting flow?			
Trash, vegetation or debris build-up in vault?			
Visible pollution, oil sheen or other?			
Sediment >60% of vault?			

Stormwater Ponds	Y	N	N/A
Inlet / outfall structures blocked or damaged?			
Erosion occurring along berms, spillway, outlets or quarry spalls?			
Pond walls/embankments slumping?			
Excessive trash / debris buildup or vegetation?			
Sediment accumulation?			
Vegetation slowing flow?			
Visible pollution, oil sheen or other?			

Detention Tanks/ Vaults	Y	N	N/A
Damage to tank or pipe, inlets or outlets to tank?			
Blocked air vent?			
Sediment accumulation?			

Other Inspection Items	Y	N	N/A
Facility access blocked?			
Facility gates /locks /fence in need of repair?			
Excessive rodent holes?			

Conveyances (bioswales, ditches, pipes & culverts)	Y	N	N/A
Debris clogging inlets or outlets?			
Sediment accumulation?			
Excessive bare or eroded soils?			
Trash/ debris build-up?			
Vegetation slowing flow?			

Other Observations

Vegetation Control	Y	N	N/A
Excessive vegetation, invasive species?			
Excessive non-aquatic tree or sapling growth?			
Large areas of bare or eroded soils?			

A yes answer to any of these items indicates that maintenance is required. Please maintain your stormwater facility or call a professional inspector / contractor.