

## **EMERGENCY PROCLAMATION 2020-03**

### **A PROCLAMATION OF EMERGENCY; WAIVING CERTAIN CONTRACTING AND BUDGET REQUIREMENTS, AUTHORIZING STAFF TO IMPLEMENT EMERGENCY PURCHASING REQUIREMENTS, AND TO TAKE OTHER STEPS IN RESPONSE TO THE COVID-19 EMERGENCY**

**WHEREAS**, the world is currently experiencing a novel coronavirus (“COVID-19”) outbreak; and

**WHEREAS**, COVID-19, a respiratory disease that can result in serious illness or death, is caused by a virus easily spread from person to person; and

**WHEREAS**, the Washington State Department of Health has confirmed the localized person-to-person spread of COVID-19 in Washington State, significantly increases the risk of exposure and infection to Washington State residents and creates an extreme public health risk; and

**WHEREAS**, on February 29, 2020, Governor Jay Inslee proclaimed that a State of Emergency exists in all counties in Washington State, and directed State agencies and departments to use resources and to do everything reasonably possible to assist affected political subdivisions in an effort to respond to and recover from the outbreak; and

**WHEREAS**, on March 11, 2020 the Skagit County Department of Public Health issued several recommendations to limit non-essential events and gatherings of ten or more people, to urge employers to maximize telecommuting and to people at higher risk of severe illness to stay home and away from large groups of people; and

**WHEREAS**, I have determined that it is necessary for the City of Burlington to take actions authorized under Chapter 2.84 (Procurement) of the Burlington Municipal Code, Chapter 2.64 (Emergency Services) of the Burlington Municipal Code, and Chapter 38.52 (Emergency Management) of the Revised Code of Washington (“RCW”) including, but not limited to, the definitions in RCW

38.52.010, the authorizations in RCW 38.52.070 and RCW 38.52.110, the liability immunity, and indemnification provisions of RCW 38.5.2180, et.seq.

**NOW THEREFORE**, I, Steve Sexton, Mayor of the City of Burlington, Washington, proclaim as follows:

**Section 1.**

I declare there is an emergency caused by COVID-19 in the City of Burlington.

**Section 2.**

As authorized by Burlington Municipal Code Chapter 2.84.460, I assume authority to enter into contracts and incur obligations, and to take any other appropriate action necessary to address and respond to the emergency to protect the health and safety of persons and properties, and to provide emergency assistance to persons affected by this emergency.

**Section 3.**

These powers will be exercised in light of the exigencies of the situation without regard to time-consuming procedures and formalities prescribed by State statutes and rules, or by City ordinance (except for mandatory constitutional requirements). These include but are not limited to budget law limitations, requirements for competitive bidding, publication of notices related to the performance of public work, entering into contracts, incurring of obligations, employment of temporary workers, rental of equipment, purchase of supplies and equipment, levying of taxes, City-performed or directed work in areas of the City that are subject to moratoria, and the appropriation and expenditure of funds.

**Section 4.**

I delegate to Department Heads and their designees the authority to solicit quotes and estimates for contracts necessary to combat the emergency. Department Heads may enter into contracts in an amount not to exceed Twenty-Five Thousand Dollars (\$25,000). Contracts over this amount will be signed by the Mayor.

**Section 5.**

City staff will take whatever action is determined to be appropriate to respond to the emergency conditions. Department Heads and their designees are directed to implement the emergency purchasing procedures in the Burlington Municipal Code Chapter 2.84.460 for any supplies, materials, and equipment necessary to combat the emergency.

**Section 6.**

I declare that the actions authorized by this Proclamation are necessary to avoid an imminent threat to the public health or safety, to prevent an imminent danger to public and private property, and these actions must be taken within an appropriate time to respond to the emergency.

**Section 7.**

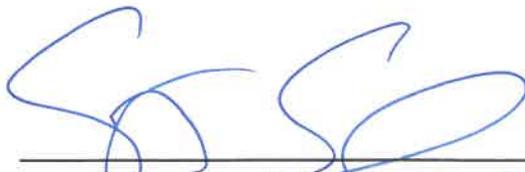
As soon as practicable I will advise and consult with the City Council with respect to all actions taken under the authority of this Proclamation. Any contract entered into under the authority of this Proclamation will be presented to the City Council at the earliest practical time for review and appropriate legislation.

**Section 8.**

This Proclamation will take effect on my signature, and will remain in effect until I have rescinded it in writing.

Dated March 16, 2020.

**CITY OF BURLINGTON**



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**STEVE SEXTON, MAYOR**