



## **Library Design Committee**

6/14/2005

Minutes

Present: Jon Aarstad, Janice Burwash, Joe DeGloria, Helen Doyle, Ross Jamieson, Sharon Mainard, Christine Perkins, Val Sanders, Ben Schertzer, Peggy Stowe

Submitted by: Janice Burwash

Meeting convened in the City Hall Conference Room at 7:15. This meeting followed a meeting of the Library Board of Trustees. All five trustees were in attendance.

Ross began the meeting by sharing that with input from this meeting he hoped to get the library plans further developed for display in the park during Berry Dairy Days. He showed a plan that was presented at a city council workshop on June 9 that showed the interior schematics with features drawn to scale. The building design is currently 21,440 sq.ft. The committee reviewed the site plan. They felt the plan was set and ready to be further developed by the landscape architect for the Berry Dairy Days presentation.

Ross talked about each of the major spaces in the schematic design. The staff work space includes a large open sorting, check-in area, a delivery area, flexible office space and storage mechanical space. There is a bookdrop room, for the exterior bookdrop that will be on the north (entrance) side of the building. After discussion it was decided not to include a drive-up bookdrop. Ross did suggest that the sidewalk and landscaping on the northwest corner of the building could be designed to facilitate patrons pulling up to the building on the west (alley) side and accessing the entrance bookdrop.

Looking at the lobby, there was a question about the possibility of being able to secure the Friends Nook when the library is not open, but the lobby is open for public use of the meeting rooms. That could be expensive and it was felt that it might be a better plan to just secure any items that the Friends may sell in addition to books (t-shirts, bookbags etc.) in the locked storage space when the library is closed.

Ross pointed out that there will be two entrances to the meeting room space from the lobby and two exits to a possible outdoor courtyard. There will also be a soundproof folding wall that can divide the space into two smaller meeting rooms. As one large room, the space will accommodate 250-300 children seated on the floor for a program, or about 250 people seated in rows of chairs. It was suggested that a small kitchenette (sink and counter space) be added to the north end of the meeting room, so that when divided into two spaces both have access to kitchen facilities. Jon pointed out that currently the only access to janitorial supplies would be

through the staff work space. Ross will create space for a small janitorial closet that will be accessible from the lobby.

Jon also asked where there will be space to display tax forms. That could happen either in the copy alcove or in the lobby. The library staff is still discussing the best location.

The public area is a large, square space that is almost the ideal shape for easy layout and monitoring by staff. The only enclosed spaces are a computer lab, study room(s), and a copy alcove, which are located close to the entrance and the staff circulation and information desks. The west side of the space has been developed as a quiet area with non-fiction shelving, study desks and additional computer desks. The east side of the space will have a bookstore, browsing feel with the fiction collection, periodicals and the large print and Spanish collections. The northwest corner will house the children's collection and casual seating will run along the entire west wall beside windows that look out to landscaping.

Ross reminded the committee of the two basic Building Design Profiles One plan has several large cupolas and gables along the east side. In a new drawing he had lowered the height of the gables. The second, simpler plan has a more continuous clerestory running along the north-south ridge and bumpouts along the east side.

Ross will develop three boards for display during Berry Dairy Days.

1. The site plan
2. Interior schematics
3. Several exterior views of the clerestory/gable profile.

Upcoming meeting dates:

Thursday, June 30 from 6 p.m. to 7 p.m., Public Meeting in the Council Chambers.

Tuesday, July 12 from 7 p.m. to 9 p.m., Committee meeting in the City Conference Room. This meeting will follow the monthly Library Board of Trustees meeting.

We are still looking for people to help with a table in the park on Saturday, June 25 during Berry Dairy Days. This will be an opportunity to share the building design progress to date and get public input. The space needs to be manned from 10 a.m. until 5 p.m. and anyone who would like to help with this should contact Christine or Janice at the library, 755-0760.

The meeting was adjourned at 8:50 p.m.