

November 08, 2018

CALL TO ORDER:

Mayor Pro-Tempore Bill Aslett called the meeting to order at 7:03 p.m. with the Pledge of Allegiance. Council members present: Bill Aslett, Joe DeGloria, Rick DeGloria, and James Stavig. Staff present: Jennifer Berner, Brad Johnson, Kristen Morrison, Marv Pulst, Renee Sinclair, Sarah Ward, and Levon Yengoyan.

Council Member Bill Aslett, acting as Mayor Pro-Tempore informed those present that the current meeting will be modified due to Mayor Sexton and City Administrator Bryan Harrison having to exit the Council chambers during the Council Workshop just prior to the meeting, due to a medical emergency, and are not expected to return.

A motion was made to excuse **Councilors Edmundson/Loving/Montgomery** by **Councilors R. DeGloria/J. DeGloria**. All in favor; motion carried.

MINUTES:

A motion was made to approve the minutes of the October 25, 2018 council meeting by **Councilors R. DeGloria/Stavig**. All in favor; motion carried.

AUDIT OF BILLS:

A motion was made by **Councilors R. DeGloria/ Stavig** to approve Accounts Payable invoices to be paid as reviewed on November 8, 2018 in the amount of \$329,520.76 and Payroll Expenses for pay period ending October 25, 2018 in the amount of \$543,659.14. All in favor; motion carried.

PUBLIC COMMENTS:

No public comments.

COUNCIL COMMENTS:

Mayor Pro-Tempore Aslett discussed his recent attendance of the Burlington Chamber of Commerce Awards of Excellence event, and discussed the positivity surrounding the Chamber of Commerce activities and the positive aspects of having businesses recognized.

MAYOR'S UPDATE:

No Mayor's update.

PROCLAMATION:

No proclamation.

SPECIAL PRESENTATION:

No special presentation.

COMMITTEE & BOARD REPORTS:

No committee & board reports.

OFFICER REPORTS:

No officer reports.

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UNFINISHED BUSINESS:

REVISED LETTER OF UNDERSTANDING WITH IAFF 4111: CLARIFICATION OF THE DEFINITION OF YEARS OF SERVICE AND SENIORITY DATES FOR THE PARAMEDIC-FIREFIGHTERS

Director of Budget & Accounting Renee Sinclair discussed the Letter of Understanding with IAFF which clarifies years of service and seniority for Firefighter-Paramedics who will be employed by the City, effective January 1, 2019.

A motion was made by **Councilors J. DeGloria/Stavig** to approve the revised Letter of Understanding with IAFF 4111 clarifying the years of service and authorize the Mayor to sign. All in favor; motion carried.

CONSENT AGENDA:

No consent agenda.

NEW BUSINESS:

SIX MONTH EXTENSION TO MORATORIUM FOR DAY CENTER HUMAN SERVICE FACILITIES

Mayor Pro Tempore Bill Aslett opened the public hearing.

Senior Planner Brad Johnson discussed the adoption of the moratorium, the development of the Comprehensive Plan, and the diligent work being done to develop regulations to find a permanent solution for the issue, as well as working closely with the organization that provides the services outlined in the moratorium. **Brad Johnson** explained that the six month moratorium would allow staff to continue their work on permit regulations in regard to these issues.

Mayor Pro Tempore Aslett asked whether City staff has been communicating with Community Action; **Brad Johnson** stated that he did not intend to present this agenda item, but was doing so in the absence of City Administrator Bryan Harrison, but he believes that the City has been in ongoing communication with Community Action regarding the moratorium and its extension.

Tana Wood Burlington resident—spoke in favor of the Six Month Extension to the Moratorium.

A motion was made by **Councilors R. DeGloria/J. DeGloria** to close the public hearing. All in favor; motion carried.

Councilor Stavig spoke in opposition of the moratorium, and stated the initial reason for the moratorium was regarding Community Action's services and move to Burlington, and because the issues relating to Community Action's services have been addressed, the moratorium is no longer warranted.

Discussion was held on multiple councilmembers being absent, the absence of staff who could answer Council's additional questions, and the combined effects of those absences on Council making a decision. Agenda item number one is to be continued to the next regular Council meeting.

REVENUE SOURCES CONSIDERATION—PROPERTY TAX

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Director of Budget & Accounting Renee Sinclair discussed this agenda item as being a place-holder for discussion.

Agenda item number two is to be continued to the next regular Council meeting.

AMENDED FEE RESOLUTION

Director of Budget & Accounting Renee Sinclair discussed the need for the proposed fee schedule changes, including the transient business license fee changes, as required by the State of Washington. **Library Director Sarah Ward** discussed the Library’s request to change printing fees in order to not undercut local printing businesses. **Parks & Recreation Director Jennifer Berner** discussed the analysis done to amend Parks & Recreation fees in order to make them more equitable, manageable, and in line with other local facilities. **Berner** discussed typos on portions of the Parks & Recreation fees, which will be corrected prior to recording and signature via email correspondence to the City’s Recording Secretary.

A motion was made by **Councilors Stavig/J. DeGloria** approve the attached amended fee resolution and authorize the Mayor to sign. All in favor; motion carried.

INTERLOCAL AGREEMENT WITH SKAGIT COUNTY – PROPERTY TRANSFERS

Public Works Director Marv Pulst discussed the need to enter the interlocal agreement with Skagit County in order to transfer three parcels—which are within or adjacent to existing road “right of ways” in the City of Burlington—for roadway and drainage purposes.

A motion was made by **Councilors J. DeGloria/R. DeGloria** to authorize the Mayor to sign agreement and deed with Skagit County for property transfers. All in favor; motion carried.

EXECUTIVE SESSION:

No executive session.

ADJOURNMENT:

Mayor Pro-Tempore Aslett adjourned the meeting at 7:43 p.m.

Renee Sinclair
Director of Budget & Accounting

Steve Sexton
Mayor