

September 27, 2018

CALL TO ORDER:

Mayor Steve Sexton called the meeting to order at 7:01 p.m. with the Pledge of Allegiance. Council members present: Bill Aslett, Joe DeGloria, Rick DeGloria, Edie Edmundson, Chris Loving, and James Stavig. Staff present: Jennifer Berner, Bryan Harrison, Brittany Johnson, Leif Johnson, Mike Luvera, Kristen Morrison, and Marv Pulst.

A motion was made to excuse **Councilor Ted Montgomery** by **Councilors Aslett/R. DeGloria**. All in favor; motion carried.

MINUTES:

A motion was made to approve the minutes of the September 13, 2018 council meeting by **Councilors Aslett/J. DeGloria**. All in favor; motion carried.

AUDIT OF BILLS:

A motion was made by **Councilors R. DeGloria/Aslett** to approve Accounts Payable invoices to be paid as reviewed on September 27, 2018 in the amount of \$260,589.87 and Payroll Expenses for pay period ending September 10, 2018 in the amount of \$400,530.56. All in favor; motion carried.

PUBLIC COMMENTS:

No public comments.

COUNCIL COMMENTS:

Councilor Aslett discussed the Children's Museum auction, thanked staff for their attendance, and commented on the great partnership between the City and the organization. **Aslett** also asked whether a section of sidewalk, near the Sewer treatment plant, is being redone.

Councilor Stavig discussed the resolution of an issue with Community Action, and thanked **Councilor Loving** for his efforts in the solution, and Senior Brad Johnson for his work on the code interpretation.

MAYOR'S UPDATE:

No Mayor's Update.

PROCLAMATION:

Calista Scott – La Conner resident, Member of the Diaper Bank of Skagit County spoke regarding challenges faced by those experiencing diaper need both in Skagit County and nationally, as well as the services her organization provides.

Mayor Sexton read a proclamation designating the week of September 24th through September 30th, 2018 as Diaper Needs Awareness Week.

SPECIAL PRESENTATION:

No special presentation.

COMMITTEE & BOARD REPORTS:

No committee & board reports.

OFFICER REPORTS:

Parks & Recreation Director Jennifer Berner updated Council on Skagit River Park, including its improvements, plans for expansion of tournaments, and plans for tournament support funds. Discussion was held on additional possibilities for Skagit River Park, including Learning Trails in partnership with Leadership Skagit. Berner invited Council to attend the Pumpkin Pitch and Harvest Festival, which will take place this Saturday at Skagit River Park from 10:00 a.m. to 4:00 p.m.

City Administrator Bryan Harrison discussed the recent Lodging Tax Advisory Committee's recent meeting wherein there was a decision to recommend that the Lodging Tax Fund award \$150,000 for the Children's Museum relocation, as well as other requests from City departments. Harrison discussed the recent meeting with the Suboxone clinic, Ideal Options,

September 27, 2018

wherein the clinic management and neighboring business representatives held a discussion on some issues currently being experienced with some of the clinic's clients. Councilor Edmundson stated she believe the meeting was successful and is looking forward to additional meetings for the involved parties. Mayor Sexton stated he will be having a follow-up meeting with Ideal Option partners, and hopes to have a special presentation given to Council about what services the clinic provides.

UNFINISHED BUSINESS:

No Unfinished Business.

CONSENT AGENDA:

No Consent Agenda.

NEW BUSINESS:

STATE REQUIRED REVISION OF BMC 5.04

Director of Budget & Accounting Renee Sinclair discussed the state required revision of BMC 5.04, wherein the proposed Ordinance would adopt a threshold whereby certain businesses, mostly transitory-type businesses such as locksmith, would not be required to obtain a City business license. Further discussion was held on parameters of those requirements.

A motion was made by **Councilors Aslett/J. DeGloria** to adopt proposed Ordinance amending BMC 5.04 to adopt a threshold whereby certain businesses are not required to obtain a City of Burlington business license, and to authorize the finance director to utilize the State of Washington's Business Licensing Service, as required. All in favor; motion carried.

AGREEMENT WITH GRAY & OSBORNE FOR ENGINEERING SERVICES

Public Works Director Marv Pulst discussed the proposed contract with Gray & Osborne, whose engineers will provide construction management for the first phase of the Sharon Avenue Sewer improvement project.

A motion was made by **Councilors Loving/Aslett** to authorize the Mayor to sign agreement with Gray & Osborne for engineering services. All in favor; motion carried.

REQUEST FOR A STREET CLOSURE OF A PORTION OF NORTH OAK STREET FROM E. FAIRHAVEN AVENUE TO VICTORIA AVENUE

City Administrator Bryan Harrison discussed the Train Wreck restaurant's request to close a portion of North Oak Street in order to hold their 10th anniversary celebration on November 10.

A motion was made by **Councilors J. DeGloria/R. DeGloria** to approve street Closure of N. Oak Street from Fairhaven Avenue to Victoria Avenue from 9:00 a.m. November 10 to 9:00 a.m. November 11, 2018. All in favor; motion carried.

APPOINTMENT OF CAROL DOYLE TO THE LIBRARY BOARD OF TRUSTEES

Library Director Sarah Ward discussed Carol Doyle's community involvement and desire to serve on the Library Board of Trustees.

A motion was made by **Councilors Aslett/Loving** to approve the Mayor's appointment of Carol Doyle to the Library Board of Trustees. All in favor; motion carried.

LETTER OF UNDERSTANDING BETWEEN THE CITY AND IAFF LOCAL NO. 4111 REGARDING 2019 WAGE OPENER

City Administrator Bryan Harrison discussed agreement between the City and IAFF Local No. 4111 to open articles pertaining to Total Cost of Compensation in 2018 to begin to determine

September 27, 2018

wages in 2019. **Harrison** discussed the wage and compensation package contained in the Letter of Understanding and methodology in determining such.

A motion was made by **Councilors Aslett/J. DeGloria** to approve the Letter of Understanding with IAFF Local No. 4111 determining the wages for 2019 and authorize the Mayor's signature. All in favor; motion carried.

INTERLOCAL AGREEMENT WITH SKAGIT COUNTY FOR EMERGENCY MEDICAL SERVICES

City Administrator Bryan Harrison discussed the contract with Skagit County, wherein the City's Fire Department, as well as the cities of Mount Vernon, Anacortes, and Sedro Woolley would be delivering all EMS services. Harrison discussed the transition process, and the work that has been done to develop an implementation plan for the new services.

A motion was made by **Councilors Aslett/R. DeGloria** to approve the proposed contract for Emergency Medical Services and authorize the Mayor to sign the interlocal agreement with Skagit County. All in favor; motion carried.

City Administrator Bryan Harrison requested Council add an additional agenda item: Memorandum of Understanding between the City of Burlington and Burlington Police Employee's Guild as agenda item number seven.

A motion was made by **Aslett/Loving** to add Memorandum of Understanding between the City of Burlington and Burlington Police Employee's Guild as agenda item number seven. All in favor; motion carried.

MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BURLINGTON AND BURLINGTON POLICE EMPLOYEE'S GUILD

Police Chief Mike Luvera discussed the Memorandum of Understanding, which including creating a 12 hour shift, and allowing Officers be off duty Friday through Sunday, every other week.

A motion was made by **Councilors J. DeGloria/Stavig** to approve the Memorandum of Understanding between the City of Burlington and Burlington Police Employee's Guild. All in favor; motion carried.

City Administrator Bryan Harrison discussed the upcoming Council Budget Workshop schedule, with the next meetings to be held on Thursday, October 11 from 6:00 – 7:00 p.m. and on Thursday, October 18 from 6:00 – 9:00 p.m.

EXECUTIVE SESSION:

No Executive Session.

ADJOURNMENT:

Mayor Steve Sexton adjourned the meeting at 8:16 p.m.

Renee Sinclair
Director of Budget & Accounting

Steve Sexton
Mayor