

**Burlington Public Library
Board of Trustees Meeting**

September 5,, 2017
Meeting minutes

In attendance: Sara Ward, Jane Sneeringer, Cindy Lint, Maria Magana, Maria Plckering, Heidi Yeoman. Guest: Tonya Bieche

Jane moved to approve the minutes of the June meeting. Cindy seconded, motion passed.

Communications:

- Weekly summer programs averaged over 200 participants this year. The library will utilize a larger venue next year, Maiben Park or the Visitor's Center. The Reptile Man encore had between 200-300 attendees.
- Staff has recorded Public Service announcements in both Spanish and English to air on KSVR
- Financial Report: errors fixed, back on track
- September 14 will be staff development day with Kate Laughlin, outside facilitator. User Experience is the theme.

Unfinished Business:

- Library Bills: Cindy moved to approve. Maria P. Seconded. Motion passed.
- Weeds and Discards: Heidi moved to approve. Jane Seconded. Motion passed.

New Business:

- Budget call has gone out. First submission in October. The budget will likely remain pretty stable next year. Likely capital improvements (not in Library budget) include the exterior security cameras.
- County Interlocal Cooperative Agreement For Library Services, \$6,671. There is a discussion about allocating these funds for a specific purpose not yet determined.
- Still recruiting for Library Assistant. Currently, staff are covering the work for this position.
- Annual Report will be next month
- We will update the Library Board Photos for the website next month.

Adjournment: 6:25

Submitted by Cindy Lint