

August 9, 2018

CALL TO ORDER:

Mayor Steve Sexton called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Council members present: Joe DeGloria, Rick DeGloria, Edie Edmundson, Chris Loving, Ted Montgomery, and James Stavig. Staff present: Jennifer Berner, Brad Johnson, Leif Johnson, Mike Luvera, Kristen Morrison, Renee Sinclair, and Levon Yengoyan.

A motion was made to excuse **Councilor Bill Aslett** by **Councilors Loving/J. DeGloria**. All in favor; motion carried.

MINUTES:

A motion was made to approve the minutes of the July 26, 2018 council meeting by **Councilors R. DeGloria/Loving**. All in favor; motion carried.

AUDIT OF BILLS:

A motion was made by **Councilors R. DeGloria/J. DeGloria** to approve Accounts Payable invoices to be paid as reviewed on August 9, 2018 in the amount of \$282,577.23 and Payroll Expenses for pay period ending July 25, 2018 in the amount of \$570,677.40. All in favor; motion carried.

Councilor J. DeGloria asked for an explanation for the amount of funds spent on a repair project at the Community Center kitchen, as the dollar amount exceeds the Mayor's authority threshold, and asked why the issue was not presented to Council for prior approval. **Public Works Director Marv Pulst and Parks & Recreation Director Jennifer Berner** discussed the emergent nature of the repairs due to health concerns related to mold and other issues. **Pulst** discussed that because the repairs were considered to be an emergency, Council pre-approval was not required.

PUBLIC COMMENTS:

Steve Mains, owner of the Varsity Inn restaurant discussed his having filed a claim with the City, impacts to his business, and issues resulting from the intersection project on Fairhaven Avenue. **Mains** requested monetary compensation from the City; **City Attorney Leif Johnson** explained the claims process that must be followed for all claims. **Mains** further discussed issues related to the intersection project, and requested monetary compensation be paid to him by the City.

COUNCIL COMMENTS:

Councilor Stavig reminded Council of the Burlington Bag Ban presentation and discussion, which is to be held at the Burlington Chamber of Commerce on Monday, August 13 at 5:30 p.m.

MAYOR'S UPDATE:

No Mayor's update.

PROCLAMATION:

No proclamation.

August 9, 2018

SPECIAL PRESENTATION:

No special presentation.

COMMITTEE & BOARD REPORTS:

Parks & Recreation Board Chair Keith Chaplin updated Council on the activity of the Board, including athletic field user policies, the new Pop-Up Program, and the PROS plan project.

OFFICER REPORTS:

Public Works Director Marv Pulst updated Council on the Fairhaven intersection project, stating the project has been paved and that crews are working on the final stages of completion. **Pulst** discussed the new clock at the intersection project, which was donated by the Rotary club, and its dedication, which is to be held at the end of the month.

Parks & Recreation Director Jennifer Berner discussed the PROS plan survey, and its distribution. **Mayor Sexton** spoke of his attendance at Rush Cup, at which he heard positive feedback on the condition of Skagit River Park's fields. **Councilor Edmundson** praised the Parks & Recreation staff for their efforts.

UNFINISHED BUSINESS:

No Unfinished Business.

CONSENT AGENDA:

No Consent Agenda.

NEW BUSINESS:

FINAL PLAT APPROVAL—RIVER'S EDGE SUBDIVISION

Senior Planner Brad Johnson discussed the processes involved in platting the land for the River's Edge Subdivision, the application, and that the plat appears to fully comply with the criteria for final plat approval identified in the Burlington Municipal Code.

A motion was made by **Councilors Loving/R. DeGloria** to approve the final plat application and authorize the Mayor to sign the final plat drawing and the attached resolution. All in favor; motion carried.

ALLIXO ISP LICENSE AGREEMENT

City Attorney Leif Johnson discussed the ISP agreement with Allixo to provide Internet services utilizing the City's fiber optic network. **Councilor J. DeGloria** asked whether the charges for services, as outlined were above average, or whether the charges were minimal. **Mayor Sexton** discussed the charges as being just enough to cover the costs of services.

August 9, 2018

A motion was made by **Councilors Loving/J. DeGloria** to approve the ISP agreement and authorize the Mayor to sign the contract on behalf of the City. All in favor; motion carried.

SUPPLEMENT AGREEMENT WITH TRANTECH ENGINEERING – RIGHT OF WAY ACQUISITION

Public Works Director Marv Pulst discussed the supplement agreement with Trantech Engineering, which is needed in order to proceed with upgrading the transportation corridor along East George Hopper Road between Burlington Boulevard and Costco Drive.

A motion was made by **Councilors Stavig/Loving** to authorize the Mayor to sign supplement agreement with Trantech Engineering. All in favor; motion carried.

AWARD BID FOR GENERATOR

Public Works Director Marv Pulst discussed the bid process and the need for the procurement of a generator and automatic transfer switch for Sewer Pump Station #13.

A motion was made by **Councilors Montgomery/J. DeGloria** to award bid and authorize procurement of Generator for Sewer Department. All in favor; motion carried.

REJECT BIDS FOR REPAIR OF SHARON AVENUE SEWER LINE

Public Works Director Marv Pulst discussed bids received for repairs of Phase I of the sanitary sewer line along Sharon Avenue, and stated that all bids received were far above the Engineers estimate. **Pulst** explained the need to formalize the bid rejections, and that the project will be examined to find why there was such a price disparity between the Engineer's estimate and bids received.

A motion was made by **Councilors J. DeGloria/Montgomery** to reject all bids for repair of Phase I sanitary sewer line along Sharon Avenue. All in favor; motion carried.

Fire Chief Levon Yengoyan addressed Council to discuss updates on the Skagit County EMS restructure as well as some of the work being done by staff to execute the restructure. **Councilor Loving** requested information regarding how much a call currently costs the City, and for the current calls per day.

Mayor Sexton reminded Council of the Budget Workshop which is scheduled for Thursday, August 16, 2018 at 6:00 p.m.

August 9, 2018

EXECUTIVE SESSION:

Councilor Montgomery requested an Executive Session for the purpose of discussing litigation. **City Attorney Leif Johnson** explained that at this time, all issues related to litigation are being properly addressed, are going the proper processes, so an executive session is not required at this time, and that if any Council member has any further questions to feel free to contact him.

ADJOURNMENT:

Mayor Steve Sexton adjourned the meeting at 8:21 p.m.

Renee Sinclair
Director of Budget & Accounting

Steve Sexton
Mayor