

July 12, 2018

**CALL TO ORDER:**

**Mayor Steve Sexton** called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Council members present: Joe DeGloria, Rick DeGloria, Edie Edmundson, Chris Loving, Ted Montgomery, and James Stavig. Staff present: Jennifer Berner, Brian Dempsey, Lawanda Hampton, Bryan Harrison, Geoff Hawes, Brittany Johnson, Leif Johnson, Mike Luvera, Renee Sinclair, Robert Toth, and Levon Yengoyan.

A motion was made to excuse **Councilor Bill Aslett** by **Councilors R. DeGloria/Loving**. All in favor; motion carried.

**MINUTES:**

A motion was made to approve the minutes of the June 28, 2018 council meeting by **Councilors J. DeGloria/R. DeGloria**. All in favor; motion carried.

**AUDIT OF BILLS:**

A motion was made by **Councilors J. DeGloria/R. DeGloria** to approve Accounts Payable invoices to be paid as reviewed on July 12, 2018 in the amount of \$524,199.78, and Payroll expenses for pay period ending July 10, 2018 in the amount of \$420,039.55. All in favor; motion carried.

**PUBLIC COMMENTS:**

No Public Comments.

**COUNCIL COMMENTS:**

**Councilor Loving** stated that he had discussions regarding a Conditional Use Permit proposal for the Community Action project in Burlington. He stated this would be beneficial for the organization as they would not have to wait for the Comprehensive Plan.

**MAYOR'S UPDATE:**

No Mayor's Update.

**PROCLAMATION:**

No proclamation.

**SPECIAL PRESENTATION:**

No special presentation.

**COMMITTEE & BOARD REPORTS:**

No committee & board reports.

**OFFICER REPORTS:**

**Parks & Recreation Director Jennifer Berner** updated council with a presentation regarding the new recreation program, Pop Up Parks. Berner stated that the first Pop Up Park took place at Jack Doyle park and was a huge success. Berner informed council that the next event would take place on Tuesday, July 17, from 9:00 a.m. to 12:00 p.m., at Skagit River Park/Whitmarsh.

**City Administrator Bryan Harrison** informed council that George Sidhu from Skagit PUD contacted the City to arrange tours of the Skagit PUD watershed and facilities. He stated the dates available are August 7, 8, or 9 and said that interested individuals should contact him.

**UNFINISHED BUSINESS:**

No Unfinished Business.

**CONSENT AGENDA:**

No Consent Agenda.

**NEW BUSINESS:**

**PUBLIC HEARING - SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM**

**Assistant Public Works Director Brian Dempsey** briefed council on the purpose of the Six Year Transportation Improvement Plan (TIP). He stated that this is a conceptual plan and reviewed

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the projects listed on the plan. Discussion was held regarding how this list is compiled, the purpose of the TIP, how the projects are prioritized, and the purpose of the plan. **Dempsey** clarified for council that the TIP must be in place in order to receive grant funding from the Washington State Transportation Improvement Board.

**Mayor Sexton** opened the Public Hearing.

There were no public comments.

A motion was made by **Councilors Loving/J. DeGloria** to close the Public Hearing.

A motion was made by **Councilors Loving/J. DeGloria** to approve the resolution for the 2019 – 2024 Transportation Improvement Program and authorize the Mayor’s signature. All in favor; motion carried.

**PUBLIC SAFETY BUILDING DOOR ACCESS CONTROL**

**IT Manager Geoff Hawes** discussed the issues with the current door system on the Public Safety Building and the need for a new system. He explained to council that the system that is being proposed has the ability to integrate with the door access control system that is currently in place at City Hall and the Fire Department. He explained why the vendor was selected and the reasons the door access control system was necessary. Discussion was held regarding the future of the door access control system, and why this system was selected. **City Administrator Bryan Harrison** reminded council that there was an event in the past year with a lost set of master keys to city buildings which led to re-keying facilities city wide. **Harrison** added that a door access system protects city staff and property. **Councilor J. DeGloria** stated he was shocked by the price of a door access system and he appreciated the information that was provided to help explain the cost of the system to his constituents.

A motion was made by **Councilors Loving/Montgomery** to approve the vendor services agreement with A-1 Mobile Lock and Key and authorize the Mayor’s signature. All in favor; motion carried.

**EXECUTIVE SESSION:**

No Executive Session.

**ADJOURNMENT:**

**Mayor Steve Sexton** adjourned the meeting at 7:41 p.m.

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Renee Sinclair  
Director of Budget & Accounting

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Steve Sexton  
Mayor