

June 28, 2018

**CALL TO ORDER:**

**Mayor Steve Sexton** called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Council members present: Joe DeGloria, Rick DeGloria, Edie Edmundson, Chris Loving, Ted Montgomery, and James Stavig. Staff present: Lawanda Hampton, Brad Johnson, Leif Johnson, Erica Littlewood, Mike Luvera, Kristen Morrison, Renee Sinclair, Rob Toth, and Levon Yengoyan.

A motion was made to excuse **Councilor Bill Aslett** by **Councilors Loving/J. DeGloria**. All in favor; motion carried.

**MINUTES:**

A motion was made to approve the minutes of the June 14, 2018 council meeting by **Councilors Loving/R. DeGloria**. All in favor; motion carried.

**AUDIT OF BILLS:**

A motion was made by **Councilors R. DeGloria/J. DeGloria** to approve Accounts Payable invoices to be paid as reviewed on June 28, 2018 in the amount of \$524,199.78, and Payroll expenses for pay period ending June 25, 2018 in the amount of \$569,952.56. All in favor; motion carried.

**PUBLIC COMMENTS:**

**Kathy Peterson—12668 Markwood Rd., Burlington** discussed a need for affordable housing in Skagit County, issues facing those who are homeless, the network of homeless service providers, and invited Councilmembers to volunteer with and attend an event on August 24<sup>th</sup> held by Project Homeless Connect.

**COUNCIL COMMENTS:**

**Councilor J. DeGloria** discussed the Investment Committee meeting, wherein maturation and returns on investments were discussed.

**Councilor Stavig** discussed the last Council meeting and his appreciation of his fellow Council member's difference in viewpoints. **Councilor J. DeGloria** commented on the strength of Council's diversity in opinion.

**MAYOR'S UPDATE:**

Mayor Sexton discussed an email from Michael Schleppey, Firecracker tournament coordinator, wherein Schleppey praised Parks & Recreation staff members for their professionalism and positive interactions and level of service provided.

**PROCLAMATION:**

No proclamation.

**SPECIAL PRESENTATION:**

No special presentation.

**COMMITTEE & BOARD REPORTS:**

No committee & board reports.

**OFFICER REPORTS:**

**City Attorney Leif Johnson** discussed Council's roles in as far as situations requiring a legislative "hat" or a quasi-judicial role, as well as the need to disclose any potential biases, when voting on an issue. **City Attorney Leif Johnson** discussed some of the requirements for Open Government Training Act, including training on public records. **Staff Assistant I Kristen Morrison** discussed logistics of Councilmembers completing training on public records.

**Chief Levon Yengoyan** introduced **Assistant Chief Rob Toth**, who spoke regarding the Fire Department's new extrication tools, and thanked Council for said tools. **Chief Yengoyan** Introduced **Fire and Life Safety Educator Erica Littlewood**, who presented her efforts toward educating the citizens of Burlington, including students and teachers at Lucille Umbarger Elementary, Westview Elementary. **Littlewood** also discussed her instructing and coordination

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of programs including Survivor Think and Impact Teen Drivers. **Chief Yengoyan** praised **Littlewood** for her efforts.

**Parks Supervisor Jim Rabenstein** discussed emergency procurement of repair services due to an electrical fire that occurred at Skagit River Parks, wherein a fire destroyed a booster pump, which supplies water turf fields; electrical components, lights, and security cameras. **Rabenstein** discussed the services being provided by Dews Electric for \$7,690.00 plus tax, and by Dahlman Pump for \$3,875.00 plus tax, which he believes will be covered under the department's current budget. Discussion was held on the possibility of the costs being covered under the City's insurance policy.

**UNFINISHED BUSINESS:**

No Unfinished Business.

**CONSENT AGENDA:**

No Consent Agenda.

**NEW BUSINESS:**

**REVISED PUBLIC PARTICIPATION PLAN AND SCHEDULE FOR THE UPDATE OF THE COMPREHENSIVE PLAN**

**Senior Planner Brad Johnson** discussed that the Planning Commission and City Council previously approve a public participation plan, and that a revised plan was need to reflect the current timeline. Discussion was held. **Councilor J. DeGloria** requested the flow-chart which details the project schedule, be made available to those attending Planning Commission meetings.

A motion was made by **Councilors Loving/Edmundson** to approve the attached resolution and adopt the revised public participation plan and schedule. All in favor; motion carried.

**ADOPTION OF 2018 ANNUAL REVIEW DOCKET**

**Senior Planner Brad Johnson** discussed the requirements in amending the comprehensive plan, and the need to have proposed amendments be considered together and adopted at the same time. Discussion was held on the function of a Hearings Examiner, and the logistics of an annual review docket.

A motion was made by **Councilors Loving/Stavig** to adopt the annual review docket and authorize the Planning Department and Planning Commission to further evaluated the comprehensive plan amendment proposed by I-5 Burlington LLC. All in favor; motion carried.

**NOTICE OF INTENT BY BURLINGTON-EDISON SCHOOL DISTRICT TO EXTEND THE LEASE OF THE CARNEGIE LIBRARY FOR AN ADDITIONAL FIVE YEAR TERM**

**City Attorney Leif Johnson** discussed lease extension with the Burlington-Edison School District. Discussion was held on the ability of the City to terminate the lease, should the City decide to utilize the building for another purpose.

A motion was made by **Councilors Edmundson/Montgomery** to acknowledge receipt of the intent by the Burlington-Edison School District to exercise a five year lease extension option for use of the Carnegie Library through June of 2023. All in favor; motion carried.

**EXTENSION OF INTERLOCAL COOPERATIVE AGREEMENT WITH SKAGIT COUNTY FOR EMERGENCY MANAGEMENT SERVICES**

**City Attorney Leif Johnson** discussed the Interlocal Agreement with Skagit County for Emergency Management Services, and stated that staff would be meeting with County representatives regarding the agreement next week.

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A motion was made by **Councilors Loving/R. DeGloria** to authorize the Mayor, or his designee, to notify the County of the City's desire to extend the existing Interlocal Agreement for a period not to exceed two years, or if the County does not agree to extend the existing Interlocal Agreement, to enter into negotiations for a replacement Interlocal Agreement, the terms of which would be reviewed and authorized by Council at a later date. All in favor; motion carried.

**WORK PLAN TO DISCUSS OPTIONS REGARDING ORDINANCE #1860**

**City Attorney Leif Johnson** discussed the creation of a work plan, and that the first meeting regarding wherein the Planning Commission will meet and discuss, among other topics, the planning and land use elements contained in Ordinance #1860. Discussion was held on Open Government Public Meeting Act, and whether all of Council could attend a Planning Commission meeting; **Johnson** informed Council that there is an audio recording taken of Planning Commission meetings, that Council could review, rather than all attend the meeting.

No action was required on this item.

**EXECUTIVE SESSION:**

No Executive Session.

**ADJOURNMENT:**

**Mayor Steve Sexton** adjourned the meeting at 8:13p.m.

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Renee Sinclair  
Director of Budget & Accounting

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Steve Sexton  
Mayor