

Burlington Public Library Board of Trustees Meeting

March 3, 2020

Meeting minutes

In attendance: Cindy Lint, Maria Magana, Carol Doyle, Janice Burwash, Heidi Yeoman

Approval of minutes from the February meeting: Heidi moved, Carol seconded, passed

Communications:

- Financial Report. So far this year, 16.98% of the budget is spent. The switch back to Springbrook is going mostly smoothly with a few hiccups.
- The new reference librarian, Rachel Lunden, started on Feb. 26. Since the position had not been filled for some time, she is starting somewhat from scratch. She is interested in developing programming, but the first priority is to develop a spreadsheet of all the databases the library subscribes to, with renewal dates, contact people, and other important information.

Unfinished Business:

- Approval of weeds and discards for December and January: Cindy moved, Carol seconded, motion passed.
- Approval of bills for December and January: Carol moved, Maria seconded, motion passed.

New Business:

- Skagit Kids Read Week is next week, with Barney Saltzberg event March 13 at 10 AM. Additional events Friday evening and Saturday at Children's Museum.
- All County Library Staff development day is March 6. There was a slight fiasco with anticipated grant money to fund this. All six local libraries applied to the state for some grant money, and initially, the contact person made it sound like it would be accepted. Later, after the applications had been made, they reneged on providing the amount requested, and the Conference with Nancy Pearl will need to be funded more from the general budget.
- Children's programming re-starts on March 9. There will be Tuesday Storytime and Thursday STEAM events. We are also coordinating with YMCA after school programs, and the children's librarian will visit local schools to promote the Summer Reading Program.
- Locks with codes on the restrooms are to be implemented soon. Codes will be available from staff, and will change monthly (or more frequently as needed).
- Library staff is now accessing the building using badges. This will track who enters and when.
- There is a new, simple charging station for patrons, with the motto: "Your device, your responsibility".
- There are new self-checkout computers with a slightly new interface.
- Sanitizing wipes available in the library, which led to a discussion of possible implications of the COVID-19 virus epidemic.

Submitted by Cindy Lint

Next meeting April 7, 6:00 PM