

January 25, 2018

CALL TO ORDER:

Mayor Steve Sexton called the meeting to order at 7:01 p.m. with the Pledge of Allegiance. Council members present: Bill Aslett, Joe DeGloria, Rick DeGloria, Edie Edmundson, Chris Loving, Ted Montgomery, and James Stavig. Staff present: Jennifer Berner, Brian Dempsey, Lawanda Hampton, Bryan Harrison, Brittany Johnson, Leif Johnson, Michael Luvera, Kristen Morrison, Marv Pulst, Renee Sinclair, Rob Toth, and Levon Yengoyan.

MINUTES:

Councilor Joe DeGloria noted a correction in regard to the discussion involved with the Aerial Apparatus funding source, stating the specific potential inter-fund loan/funding source should not be reflected in the minutes as having been decided for certain, as that decision has not yet been made.

A motion was made to approve the minutes of the January 11, 2018 council meeting, with the correction as stated by **Councilor J. DeGloria** by **Councilors Aslett/Loving**. All in favor; motion carried.

AUDIT OF BILLS:

A motion was made by **Councilors R. DeGloria/Loving** to approve Accounts Payable invoices to be paid as reviewed on January 25, 2018 in the amount of \$266, 790.68; and Payroll expenses for pay period ending January 10, 2018 in the amount of \$388,524.59. All in favor; motion carried.

PUBLIC COMMENTS:

Ronald Foley of Anacortes, stated that he is a representative of Camping World, a Burlington business, and that Camping World is requesting to use install an electric fence as a security measure. **Cindy Williams**, with Electric Guard Dog stated that she is further representing Camping World in asking for a solution to the needs of Camping World to install an electric perimeter fence, which the current Burlington Municipal code does not allow on commercial properties. **Williams** asked council to consider allowing electric security fences in industrial applications. **City Administrator Bryan Harrison** discussed the changes occurring in the Burlington Municipal Code in 2018, stating that it's the correct time to be considering these types of variances and changes. **Administrator Harrison** asked **Williams** to leave her contact information with him, and that he would be in contact with the City's Senior Planner Brad Johnson for further discussion regarding the request.

Margaret Wilson - 11096 View Ridge Drive discussed climate change, and the Paris Agreement. **Wilson** asked council to consider supporting the Paris Agreement by viewing climatemayors.org, and to sign a resolution in support of said agreement.

COUNCIL COMMENTS:

Councilor Edie Edmundson discussed the Historical Preservation Board events and introduced three board members, who were present: Dr. Jesse Kennedy, Margie Wilson, and Councilor Chris Loving. **Councilor Edmundson** stated that she is very interested to see what information will be contained in the ARC presentation on this meeting's agenda.

Councilor Bill Aslett discussed the Audit and Finance Meeting, funding sources, interdepartmental loan, and timeline for the Aerial Apparatus. Councilor Aslett discussed the end-of-year accounting closeout, and comparisons between the 2017 and 2018 fiscal years with the adoption of the accrual accounting method.

MAYOR'S UPDATE:

Mayor Sexton and **City Administrator Bryan Harrison** briefly discussed their attendance of the Association of Washington Cities Action Days, which occurred on January 24th and 25th in Olympia.

PROCLAMATION:

No Proclamation.

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SPECIAL PRESENTATION:

No Special Presentation.

OFFICER REPORTS:

Parks & Recreation Director Jennifer Berner presented and discussed the department's new online registrations software: Civic Rec. **Berner** presented the functions of the software and explained the improvements as compared to the previous software. **Councilor Aslett** stated that his wife used the new system of registration, and praised its ease of use.

Public Works Director Marv Pulst presented and discussed the Streets Departments project in which the Streets Department Supervisor Travis Schwetz worked to conserve funds by having his and Sewer Department staff complete the all finishing work beyond the shell of three walls and a roof, of the new heavy equipment shelter building. **Pulst** stated that the project budget was initially \$180,000, but that the in-house project completion brought the cost down significantly. **Administrator Harrison** stated that it is very unusual for this type of collaboration to occur in any government organization, and would like to have the staff involved in this project recognized for their efforts.

Pulst discussed aspects of the Fairhaven Avenue 5-way intersection improvements, timeline, and Federal grants involved, stating that he expects to award the contract for the work on this project around March 23rd, with a project completion date of June 1st. **Councilor Edmundson** inquired as to whether the Federal grant required a fund match by the City of Burlington; **Pulst** stated that there was no fund match amount requirement.

UNFINISHED BUSINESS:

No Unfinished Business.

CONSENT AGENDA:

No Consent Agenda

NEW BUSINESS:

ARC ARCHITECT BUILDING ASSESSEMENTS

Assistant Public Works Director Brian Dempsey introduced **Stan Lokting**, a representative of ARC Architects. **Lokting** presented a slideshow to council and discussed findings and recommendations for the potential facility upgrades to the Parks & Recreation and Carnegie Library Buildings. Discussion regarding the general use of these facilities followed. **Lokting** asked council if it was appropriate to proceed with moving forward in getting costs for these recommendations; there was no objection from council members.

2018 COUNCIL COMMITTEE ASSIGNMENTS AND RECOMMENDATIONS

Mayor Sexton suggested council begin moving on this agenda item with the election of the Mayor Pro-Tempore and Investment Chair.

A motion was made by **Councilors Loving/Montgomery** to elect **Councilor Bill Aslett** as Mayor Pro-Tempore. All in favor; motion carried.

A motion was made by **Councilors R. DeGloria/Montgomery** to elect **Councilor Joe DeGloria** as Investment Chair. All in favor; motion carried.

Mayor Sexton asked council whether there were any desired adjustments or concerns over his committee appointments. There was no further discussion.

A motion was made by **Councilors Aslett/ R. DeGloria** to accept the Mayor's 2018 committee assignments for those positions that require confirmation by council. All in favor; motion carried.

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PURCHASE OF AERIAL APPARATUS

Chief Levon Yengoyan discussed the process of the selection of the Aerial apparatus, the purpose it will serve, its necessity as an apparatus in relation to staffing issues, the scoring system used to determine the need for replacing aging apparatuses. **Councilor Loving** discussed whether there was a need for the apparatus based on mutual aid availability, cost of maintenance, staffing, and other issues. **City Attorney Leif Johnson** discussed the changes to the purchase agreement, which was given to council prior to the beginning of the meeting, stating that the changes include language to include indemnification. There was discussion by council on the apparatus purchase.

A motion was made by **Councilors Montgomery/Stavig** to approve the purchase of the Pierce Ascendant Aerial Apparatus via the Inter-Governmental Agreement for cooperative purchasing with the Public Procurement Authority and authorize the Mayor to sign the purchase agreement with Hughes Fire Equipment. **Councilors Aslett/J. DeGloria/R. DeGloria/Edmundson** in favor, **Councilor Loving** opposed; motion carried.

ORDINANCE AMENDING THE BUDGET FOR THE PURCHASE OF THE AERIAL APPARATUS

Director of Budget & Accounting Renee Sinclair explained the need for the proposed budget amendment in order to appropriate \$945,000 in the Equipment Rental and Repair Fund (Fund 501) in order to place the order to build the Aerial Apparatus for delivery in mid-2019.

A motion was made by **Councilors Aslett/J. DeGloria** to amend the budget appropriations as presented in proposed Ordinance XXXX, appropriating \$945,000 in the Equipment Rental and Repair Fund for the purchase of an Aerial Apparatus. **Councilors R. DeGloria/Edmundson/Montgomery/Stavig** in favor, **Councilor Loving** opposed; motion carried.

EARLY LEARNING PUBLIC LIBRARIES PARTNERSHIP TERMINATION

City Administrator Bryan Harrison discussed the termination of the partnership with the Early Learning Public Libraries Partnership (ELPLP) due to the disbanding of the organization. **Councilor Aslett** clarified and stated that this partnership termination does not in any way reflect the Library's disassociation with early learning services. **Administrator Harrison** confirmed that the Library is still very committed to providing early learning services, and to developing such services on a county-wide efforts, the termination of partnership with the ELPLP is simply because of the organization's dissolution.

A motion was made by **Councilors Aslett/J. DeGloria** to approve the Mayor's signature on the ELPLP Termination Document. All in favor; motion carried.

EARLY LEARNING PUBLIC LIBRARIES PARTNERSHIP REQUEST TO BOARD OF DIRECTORS CONCERNING DISBURSEMENT OF FUNDS

City Administrator Bryan Harrison discussed the disbursement of funds due to the dissolution of the Early Learning Public Libraries Partnership.

A motion was made by **Councilors Aslett/J. DeGloria** to approve the disbursement of funds form and authorize the Mayor's signature. All in favor; motion carried.

MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BURLINGTON AND TEAMSTERS LOCAL UNION #231

City Administrator Bryan Harrison discussed the proposed Memorandum of Understanding, stating that its purpose is to recognize what is already practiced in regard to the most recently negotiated Collective Bargaining Agreement with the Teamsters. In the Collective Bargaining

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Agreement there needed to be a minor modification due to State Law requirements of rest breaks being 10 minutes in length, whereas past practice in the City of Burlington, citywide has been to allow employees 15 minute rest breaks; the MOU recognizes this for consistency.

A motion was made by **Councilors Aslett/R. DeGloria** to approve the proposed MOU recognizing the understanding between the City and the Union regarding Article 7, Hours of Work, Section 7.1.1 and authorize the Mayor's signature. All in favor; motion carried.

EXECUTIVE SESSION:

No Executive Session was held.

ADJOURNMENT:

Mayor Steve Sexton adjourned the meeting at 8:35 p.m.

Renee Sinclair
Director of Budget & Accounting

Steve Sexton
Mayor