

October 27, 2016

CALL TO ORDER:

Mayor Steve Sexton called the meeting to order at 7:05 p.m., with the Pledge of Allegiance. Council members present: Bill Aslett, Joe DeGloria, Rick DeGloria, Edie Edmundson, Chris Loving, and Ted Montgomery. Staff present: Bryan Harrison, Brad Johnson, Brittany Johnson, Leif Johnson, Tom Moser, Marv Pulst, Renee Sinclair, and Bill Van Wieringen.

A motion was made to excuse **Councilor Bieche** by **Councilors Edmundson/Aslett**. All in favor; motion carried.

MINUTES:

A motion was made to approve the minutes of the October 13, 2016 council meeting by **Councilors Loving/J. DeGloria**. All in favor; motion carried.

AUDIT OF BILLS:

A motion was made by **Councilors R. DeGloria/Aslett** to approve Accounts Payable checks numbered 34249 – 34365 in the amount of \$891,627.98; October 14th payroll checks numbered 34225 – 34248 in the amount of \$360,661.79. All in favor; motion carried.

PUBLIC COMMENTS:

There were no Public Comments.

COUNCIL COMMENTS:

There were no Council Comments.

MAYOR'S UPDATE:

There was not a Mayor's Update.

OFFICER'S REPORTS:

There were no Officer's Reports.

UNFINISHED BUSINESS:

There was no Unfinished Business.

CONSENT AGENDA:

There was no Consent Agenda.

NEW BUSINESS:

DISCUSSION OF 2017 – 2022 CAPITAL IMPROVEMENT PLAN UPDATE

Senior Planner Brad Johnson stated that the proposed CIP update is part of the City's annual budget development process. The City is proposing to amend its comprehensive plan by adopting and updated Capital Improvement Plan. **Senior Planner Johnson** stated that the Planning Commission held the Public Hearing on the 2017 – 2022 CIP on September 21st, 2016 and recommends adoption. **Senior Planner Johnson** stated that he is presenting the CIP to council for discussion and comments. Prior to the CIP being adopted by council there is a 60 day review period by the Department of Commerce. The council will be taking action on the CIP at the December 8, 2016 council meeting. Discussion followed regarding the library sign project in the CIP; what type of sign and where the sign will be located. Discussion ensued regarding the possibility of moving the ladder truck purchase from 2018 to 2020 and potential difficulty of proposed facility projects. Discussion was had regarding the video message board for the library; clarification was made that that sign will be located inside the library and will provide scrolling information for visitors. Discussion was had regarding the Maiben Park master

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plan and the scope of work that was included in the CIP for \$250,000. **City Administrator Bryan Harrison** stated that the consultant hired for the Maiben Park project will have refreshed information available soon with more details regarding the scope of work and the estimated cost.

DISCUSSION – 2017 LODGING TAX AWARDS – LODGING TAX ADVISORY COMMITTEE (LTAC) RECOMMENDATIONS FOR FUNDING

City Administrator Bryan Harrison stated this item is informational and the funding of these projects will happen at a later date. **Harrison** stated that there was a new Lodging Tax Advisory Committee (LTAC) and the meetings were very informative and full of energy. The LTAC solicited, reviewed, and ranked applications for the 2017 Lodging Tax funds during September and October. Seventeen applications were received totaling \$335,862. The LTAC listened to oral presentations on Thursday, October 6th, 2016 and then met to rank each application and discuss recommended funding for the events on Wednesday, October 12th. The LTAC recommends that the council award fifteen 2017 Lodging Tax Grants totaling \$293,050. **Harrison** reviewed RCW 67.28 that requires the city council to wait forty-five (45) days from the LTAC makes its recommendation before awarding funds. **Councilor Edmundson** commented that there were seventeen applications over \$300,000 and the committee was able to keep the funding to under \$300,000. The review was well thought out and there was great participation from the new LTAC. Discussion ensued regarding taxing authority, history of lodging tax, and the amount that may be awarded. **Councilor Edmundson** clarified that council may choose to fund all, some or none of the projects recommended by the committee in the recommended amounts or council may remand some, none or all of the projects back to the LTAC for further consideration. **Harrison** commented that council will have the opportunity to discuss and award amounts at the December 8th council meeting.

IAFF COLLECTIVE BARGAINING AGREEMENT: JANUARY 1ST, 2016 – DECEMBER 31ST, 2019

City Administrator Bryan Harrison reviewed the proposed four year agreement with the IAFF Local 4111 and reviewed the negotiation that took place with the union and the city to bargain a new agreement. **Harrison** stated that the bargaining team representatives have developed a proposed agreement and tentatively agreed to recommend this agreement to the union membership and the city council for ratification. Financial terms were negotiated in a cooperative manner based upon an evaluation of the total cost of compensation expressed in dollars per net hour worked. **Harrison** reviewed the process of reaching the total cost of compensation and reviewed the financial terms of the contract. **Councilor J. DeGloria** thanked staff for doing a thorough job regarding the total cost of compensation.

A motion was made to approve the proposed collective bargaining agreement between the City of Burlington and the local IAFF 4111 and authorize the Mayor's signature by **Councilors Edmundson/J. DeGloria**. **Councilors Aslett/R. DeGloria/Montgomery** in favor. **Councilor Loving** opposed; Motion carried.

AMENDMENT TO CONTRACT WITH LARRY BROWN CONSTRUCTION, INC. – CHANGE ORDER EAST GIKLEY ROAD CONTRACT

Public Works Director Marv Pulst stated that construction work was done on Gilkey and Anacortes along with repaving of Whitmarsh Road and was approved in the amount of \$572,527.95 during the June 9th council meeting. Due to the additional work completed by the contractor, as requested by the City's Project Engineer, the original contract amount has been exceeded by 13%. Approval of the proposed change order would bring the contract total to \$650,914.49; \$700,00 was budgeted for this project in the arterial street fund for the project. Washington State Transportation Improvement Board is funding approximately 75% of the total project cost. The additional cost was

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due to increased quantities of gravel, asphalt, roadway excavation, and the traffic control necessary for rebuilding Whitmarsh and East Gilkey Road.

A motion was made to approve the change order for the East Gilkey Road project with Larry Brown Construction, Inc. and authorize the Mayor’s signature by **Councilors R. DeGloria/Loving**. All in favor; motion carried.

INTERLOCAL AGREEMENT BETWEEN SKAGIT COUNTY AND THE CITY OF BURLINGTON FOR LIBRARY SERVICES ALLOCATION

Library Director Sarah Ward stated this agreement is an annual interlocal agreement for an allocation of funds in the amount of \$9,737 in recognition of the services that the Burlington Public Library provides for all residents of Skagit County.

A motion was made to approve the interlocal agreement between Skagit County and the City of Burlington for library services allocation and authorize the Mayor’s signature by **Councilors J. DeGloria/Montgomery**. All in favor; motion carried.

ANNUAL OUR LADY OF GUADALUPE PROCESSION FROM MAINBEN PARK TO ST. CHARLES CATHOLIC CHURCH AT 935 PETERSON RD

Senior Planner Brad Johnson stated this is an annual procession from Maiben Park to 935 Peterson Road by St. Charles Catholic Church. **Senior Planner Johnson** reviewed the temporary permit and verified with the Police Department that there were no issues.

A motion was made to approve the procession on Sunday, December 4th, 2016, subject to working out logistics with the Police Department by **Councilors Aslett/Loving**. All in favor; motion carried.

Councilor Aslett informed council and staff that we would not be able to attend the budget workshop on Thursday, November 3rd, 2016.

EXECUTIVE SESSION

There was not an Executive Session held.

ADJOURNMENT:

Mayor Sexton adjourned the meeting at 7:30 p.m.

Renee Sinclair
Director of Budget & Accounting

Steve Sexton
Mayor