

September 8, 2016

CALL TO ORDER:

Mayor Steve Sexton called the meeting to order at 7:03 p.m., with the Pledge of Allegiance. Council members present: Bill Aslett, Tonya Bieche, Joe DeGloria, Rick DeGloria, Chris Loving, and Ted Montgomery. Staff present: Brian Dempsey, Bryan Harrison, Brad Johnson, Brittany Johnson, Leif Johnson, Marv Pulst, Renee Sinclair, and Bill Van Wieringen.

A motion was made to excuse **Councilor Edmundson** by **Councilors R. DeGloria/J. DeGloria**. All in favor; motion carried.

MINUTES:

A motion was made to approve the minutes of the August 25, 2016 council meeting by **Councilors Loving/J. DeGloria**. All in favor; motion carried.

AUDIT OF BILLS:

A motion was made by **Councilors R. DeGloria/Aslett** to approve Accounts Payable checks numbered 32781 - 32872 in the amount of \$434,004.21; August 31st payroll checks numbered 32747 - 32780 in the amount of \$547,496.61. All in favor; motion carried.

PUBLIC COMMENTS:

Dorothy Layer – 1120 Tinas Comas Drive – commented on an incident that occurred at her son's home located on the corner of Rio Vista and S. Skagit. Her son's retaining wall was tagged with graffiti by a gang. The police were notified and gave her son and his wife 24 hours to remove the graffiti or they would receive a fine. Her husband helped her son remove the graffiti, which required many hours of labor. They were at Home Depot picking up the supplies to remove the graffiti and they were informed by an employee at Home Depot that when their business was tagged with graffiti they were given 48 hours to remove the graffiti. **Mrs. Layer** and her husband have met with **Assistant Police Chief Tom Moser** and she stated they were treated very rudely. A follow up meeting was scheduled with **Police Chief Bill Van Wieringen** to discuss his mission statement and how the department was handling the graffiti throughout the community of Burlington. **Mrs. Layer** stated she felt the meetings with the Burlington Police Department were unproductive and she was treated rudely. **Mrs. Layer** voiced her concerns with the required 24 hours to remove graffiti, other graffiti on City property or right of ways that have not been taken care of in weeks, and her concerns with the professionalism of the Burlington Police Department. **Mrs. Layer** stated that crime is rising in Burlington and she feels it is an unsafe place to live. She commented that she would like to see bicycle patrol; the police develop a repertoire with the community, greater visibility, and more interactions with the community. **Mrs. Layer** closed with stating that she hopes that the City of Burlington Police Department will get with it and handle the crime in Burlington and begin handling citizen interactions more professionally.

COUNCIL COMMENTS:

There were no Council Comments.

MAYOR'S UPDATE:

There was no Mayor's Update.

PROCLAMATION:

Mayor Sexton read a proclamation proclaiming September 2016 as National Senior Citizen Month. The reading of the proclamation was followed by a presentation by Jackie Cress of the Burlington Senior Center.

September 8, 2016

SPECIAL PRESENTATION:

Burlington Senior Center – Jackie Cress – stated that she and members of the Burlington Senior Center were here to thank the City Council, Mayor, and City staff for their support of the Senior Center. The center is blessed to have so much community support. Ms. Cress stated the Burlington Senior Center is safer than ever thanks to the City and police with the increased security at Maiben Park. **Ms. Cress** reviewed the events and services the Burlington Senior Center provides to the senior population. Ms. Cress highlighted the programs and the funding of these programs, which is mainly fundraisers. **Ms. Cress** stated she is grateful and thankful for the community and the advisory board and that we are all lucky to be part of such a great, dynamic community which supports the senior center. **Ms. Cress** reviewed the number of people utilizing the senior center and the Meals on Wheels program. Ms. Cress closed with stating that the Burlington Senior Center offers nutrition and social opportunity for the senior population, which is life changing and she is thankful the community of Burlington is in support of the senior center.

2016 Walk to End Alzheimer – Elena Roppel, North Sound Committee Chair – Thanked the city and council for hosting the presentation. **Ms. Roppel** reviewed the statistics of Alzheimer disease and the trends associated with the disease. **Ms. Roppel** stated that the Walk to End Alzheimer is a significant event to raise awareness and funds to support families affected by Alzheimer disease. **Ms. Roppel** stated that the organization is proud to be hosting the event in Burlington for the third year in a row after moving the walk from Mount Vernon to Burlington. The success of the walk has grown in the last three years in part to the switch to Burlington. **Ms. Roppel** stated the walk will be held on Saturday, September 17th, 2016 at 8:00 a.m. beginning at Burlington Edison High School. **Amy Dunich** from the organization reviewed the two mile walk route and invited all to participate. **Ms. Dunich** thanked the Citizens on Patrol for their assistance with the walk and stated that volunteers were needed and to contact the North Sound Committee if anyone would like to participate or volunteer.

OFFICER'S REPORTS:

Public Works Director Marv Pulst reported the status of the projects on Gilkey Avenue and Whitmarsh Road. Whitmarsh Road is scheduled to be paved next Monday and Tuesday and the road will be closed during this time. The Gilkey/Anacortes project is near completion. The original scope of work was sidewalks, but additional sidewalks, repave Gilkey Avenue, expanded the project. The project was expanded due to the City receiving grant funding. The project cost is approximately \$450,000 and the City will only pay \$130,000 of that project, the remainder will be covered by grant funding. The finishing touches will be done shortly. **Pulst** updated council on the impacts of the heavy rain storm last week; the storm was close to the 100 year flood level in relation to the amount of rain in a short period of time. There was 2 inches of rain in the first two hours with a total of 3 inches of rain in six hours; thankfully the rain stopped when it did. The amount of water overpowered the storm water system and all members of the Streets Department were mobilized. **Pulst** thanked **Streets Supervisor Travis Schwetz** and his crew for being there.

City Administrator Bryan Harrison reported that there will be a meeting regarding the Maiben Park update held on Monday, October 3rd, 2016 at the Burlington Community Center beginning at 5:30 p.m. Landscape Architect, Robert W. Droll, will be presenting his recommendation for the Maiben Park renovation. All are invited to attend. **Harrison** reported that the AWC Fall Regional Meeting will be held on Wednesday, October 19th in the Burlington City Council Chambers. **Harrison** reported that he met with the Parks & Recreation Advisory Board to discuss job description and recruitment for the Parks & Recreation Director. **Harrison** reported that there will be an open house

September 8, 2016

at the Burlington Senior Center on Friday, September 23rd, from 10:00 a.m. – 2:00 p.m.
All are invited to attend.

UNFINISHED BUSINESS:

There was no Unfinished Business.

CONSENT AGENDA:

There was no Consent Agenda.

NEW BUSINESS:

ADOPTION OF PUBLIC PARTICIPATION PLAN AND PRELIMINARY SCHEDULE FOR THE 2016 COMPREHENSIVE PLAN UPDATE AND RESOLUTION

Senior Planner Brad Johnson stated that as part of the update of the Comprehensive Plan the state requires a public participation program to be adopted by the City to clearly identify schedules and procedures for the public to participate in the update process. The Planning Commission held the public hearing on August 17th, 2016 and no public comments were received. The Planning Commission recommends adoption of the public participation plan. **Councilor Aslett** asked if there is a process to insure all aspects of the community are included in the plan. **Senior Planner Brad Johnson** stated that the plan will be posted on the website, in public buildings, email distribution lists, and the land use bulletin. There will be an effort made to proactively reach out to citizens and encourage participation.

A motion was made to approve the resolution and adopt the Public Participation Plan and Preliminary Schedule for the 2016 Comprehensive Plan update and authorize the Mayor's signature on the resolution by **Councilors Aslett/R. DeGloria**. All in favor; motion carried.

RESOLUTION TO APPOINT MEMBERS TO THE BURLINGTON LODGING TAX ADVISORY COMMITTEE (LTAC)

City Administrator Bryan Harrison reviewed Ordinance No. 1831 which amended BMC 2.74 to expand the membership of the LTAC and the history of the LTAC changes. The committee has been expanded and two current members are no longer interested in participating on the committee. The vacant positions were advertised and letters of interest were submitted to the Mayor. The Mayor reviewed the letters of interest and recommends the following:

Those representing businesses required to collect lodging taxes:

- Dan Mitzel, Hotel Services Group, Candlewood Suites & Hampton Inn & Suites
- Kevin Todd, Cocusa Motel
- Charlee "CeeCee" Parker, Holiday Inn Express & Suites
- Chelsea Thornton, Hampton Inn & Suites

Those representing entities eligible to receive lodging tax grants:

- Linda Jones, Burlington Chamber of Commerce & VIC
- Cate Anderson, Children's Museum of Skagit County
- Cindy Verge, Skagit Valley Tulip Festival
- Jon Aarstad, Burlington Parks Foundation & Burlington Kiwanis

Mayor Sexton stated that this represents a new blend of experience on the committee and is a good group along with the current members of the LTAC.

September 8, 2016

A motion was made to approve the proposed resolution appointing voting and alternate members to the 2016 Burlington Lodging Tax Advisory Committee and authorize the Mayor's signature by **Councilors Aslett/R. DeGloria**. All in favor; motion carried.

PUBLIC HEARING: REQUEST FOR APPROVAL TO SURPLUS 2006 KIP 3000 WIDE FORMAT PRINTER/COPIER

Public Works Director Marv Pulst stated that the Public Works/Engineering Department purchased a new HP DesignJet T2500 Wide Format color printer/copier in April 2015 as there was difficulty finding parts and finding compatible software for the existing KIP 3000. The KIP 3000 was purchased with a combination of Street, Sewer, and Storm Drain fund.

The Public Hearing was opened by **Mayor Sexton**.

No public comments were received.

A motion was made to close the Public Hearing by **Councilors Loving/Aslett**. All in favor; motion carried.

A motion was made to approve the resolution to approve the surplus of one (1) 2006 KIP 3000 Wide Format Printer/Copier and authorize the Mayor's signature by **Councilors Loving/Aslett**. All in favor; motion carried.

ADDENDUM TO AGREEMENT: ROBERT W. DROLL, LANDSCAPE ARCHITECT PS – MAIBEN PARK CONCEPT PLAN, EXTENSION OF CONTRACT TO DECEMBER 31ST, 2016

City Administrator Bryan Harrison stated that this is an addendum to the agreement to extend the expiration date from August 31st, 2016 to December 31st, 2016 to help design conceptual plan for Maiben Park and to receive more public input. There is no financial impact as a result of the expansion.

A motion was made to approve the proposed addendum to the Robert W. Droll agreement and authorize the Mayor's signature by **Councilors R. DeGloria/Montgomery**. All in favor; motion carried.

EXECUTIVE SESSION

An Executive Session will be held Per RCW 42.30.110 to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The executive session should take approximately twenty minutes and no action is expected as a result of the executive session. Council and city staff adjourned for Executive Session at 7:52 p.m.

ADJOURNMENT:

Mayor Sexton adjourned the meeting at 8:28 p.m.

Renee Sinclair
Director of Budget & Accounting

Steve Sexton
Mayor