

Burlington Public Library
Board of Trustees Meeting
Meeting Minutes for July 5, 2016

In attendance: Cindy Lint, Maria Pickering, Heidi Yeoman, Maria Magana and Sarah Ward

Absent: Jane Sneeringer

Call to order at 6pm

Cindy motioned to approve the meeting minutes from the June meeting. Maria M seconded. Motion passed

Communications

Directors Report

- Annual Report for 2015 reviewed
- Comcast discounted rates discovered and now being advertised at the library
- Boys and girls Club helper program going well
- Over 400 kids signed up for summer reading program
- Spanish outreach person, Sandra, has accepted a full time position elsewhere
- Quidditch fest had over 1,300 people attend
- Time Capsule reveal was successful

Financials

- Finance report right on track
- Renee Sinclair was offered a permanent position as City Finance Director so she will be staying

Incident Reports

- One: Transient lady falling asleep in the library. She fell asleep in the lobby and Sarah called for a wellness check. Woman was known to the police. Her health is just fine.
- Heidi motioned to remove Jordan Murdock from trespass list for a second chance. Cindy seconded. Motion passed

Unfinished Business

- Heidi motioned to approve bills. Maria M seconded. Motion passed.
- Heidi motioned to approve weeds and discards. Cindy seconded. Motion passed.
- New job descriptions are in the Mayor's office then onto city council for approval

New Business

- Janet Browns retirement party is July 11th
- Ribbon cutting for the Iris sculpture took place
- Sarah will attend WA Library Directors meeting July 7th and 8th

Adjourned at 6:45pm

Next meeting to be August 2nd 2016

submitted by Heidi Yeoman