

June 9, 2016

**CALL TO ORDER:**

**Mayor Steve Sexton** called the meeting to order at 7:01 p.m., with the Pledge of Allegiance. Council members present: Tonya Bieche, Joe DeGloria, Rick DeGloria, Edie Edmundson, and Chris Loving. Staff present: Mike Ganz, Bryan Harrison, Geoff Hawes, Brad Johnson, Brittany Johnson, Leif Johnson, Tom Moser, Marv Pulst, Renee Sinclair, and Bill Van Wieringen.

A motion was made to excuse **Councilors Aslett/Montgomery** by **Councilors R. DeGloria/Bieche**. All in favor; motion carried.

**MINUTES:**

A motion was made by **Councilors Loving/J. DeGloria** to approve the minutes of the May 26, 2016 council meeting. All in favor; motion carried.

**AUDIT OF BILLS:**

A motion was made by **Councilors R. DeGloria/Loving** to approve Accounts Payable checks numbered 31779 – 31885 in the amount of \$251,232.14; May 31<sup>st</sup> payroll checks numbered 31744 - 31778 in the amount of \$557,066.52. All in favor; motion carried.

**PUBLIC COMMENTS:**

**Michael Brawley – 1420 E Victoria Ave** – Asked when the Highway 20 and Skagit Street intersection will be completed. **Public Works Director Marv Pulst** answered that the project is actively being designed by Reichardt & Ebe for a full signal at Skagit Street and State Route 20. The City is hoping to obtain grant money for the construction of the project. The project is complicated due to the vicinity of the project to the railroad crossings.

**COUNCIL COMMENTS:**

**Councilor Edmundson** thanked **Building & Grounds Supervisor Paul Tingley** and Fisher Construction Group for removing the cornerstone at Carnegie Library and removed the time capsule that was placed 100 years ago. The time capsule will be opened on Saturday, June 25<sup>th</sup> at the 100 year celebration of the library. There will be a tour of Carnegie Library at 12:30 p.m. and a program will begin at the Burlington Public Library at 1:00 p.m. All are invited to attend.

**Councilor J. DeGloria** thanked the City staff that was involved with the field trip for second graders at Bayview Elementary School. The kids enjoyed the tour of the City complex. **Mayor Sexton** thanked **Brittany Johnson** for her part in the organization of the tour and added that the tour ran very smoothly.

**MAYOR'S UPDATE:**

**Mayor Sexton** stated that during the AWC Conference the week of June 21<sup>st</sup> a scholarship will be awarded to a Burlington Edison High School Senior, Kioko Soneda, who received one of the six \$1,000 scholarships awarded to high school seniors throughout Washington State.

**PROCLAMATION:**

There was no proclamation.

**SPECIAL PRESENTATION:**

There was no Special Presentation.

**OFFICER'S REPORTS:**

**Public Works Director Marv Pulst** reported that the Public Works Department is working on field testing the Burlington Boulevard signals with new programs and the

June 9, 2016

new signal timing will be implemented once complete. **Director Pulst** reported that the bid opening was held for the upgrade to sewer pump station #6. The engineer's estimate was \$900,000 and the low bid was \$1,112,284.50. There were six bids received for the project; the bid award and contract will be brought to the next council meeting. The fire station roof is currently out for bid and will be opened on June 28<sup>th</sup> and the bid for the replacement box culvert at Gages Slough at Fairhaven is out for bid and that opening will also be on June 28<sup>th</sup>.

**Director Pulst** stated that he would like to have a full council in attendance to discuss the future of the Parks and Recreation building renovations. He hopes to have that discussion at the June 23<sup>rd</sup> council meeting.

**IT Manager Geoff Hawes** presented his department's accomplishments of 2015 and goals for 2016. **Hawes** reviewed the department's structure, responsibilities, which include support of software, networking, phone systems, and support for all other IT functions of the City of Burlington. The IT Department is currently working on Maiben Park security, fiber projects, Fairhaven Ave and Visitor Information Center Wi-Fi, Barracuda email archiving, IT surplus website, phone system upgrades, and increase security at the library. **Hawes** explained the security at Maiben Park and stated that new LED lights and security cameras were installed at many locations and he displayed the camera views to the council. The department goals for 2016 include door controls to the Public Safety Building, Library, and Parks Building, extend life of Windows 7 and MS office, promote use of OpenSource software and office tools, convert networking to 10GB, expand the City fiber to support City economic development, and expand City Wi-Fi for under developed and underserved community areas.

**UNFINISHED BUSINESS:**

There was no Unfinished Business.

**CONSENT AGENDA:**

There was no Consent Agenda.

**NEW BUSINESS:**

**ISP AGREEMENT WITH POGOZONE**

**IT Director Geoff Hawes** stated that this is a contract for Pogozone to use the City fiber to provide internet service in Burlington.

A motion was made to approve the agreement with Pogozone and authorize the Mayor's signature by **Councilors J. DeGloria/Bieche**. All in favor; motion carried.

**DARK FIBER LEASE AGREEMENT WITH POGOZONE**

**IT Director Geoff Hawes** stated that this agreement allows Pogozone to access Burlington/Mount Vernon fiber. This would be a temporary arrangement until a more permanent connection is made to their location on Spruce Street.

A motion was made to approve the dark fiber lease agreement with Pogozone and authorize the Mayor's signature by **Councilors Bieche/J. DeGloria**. All in favor; motion carried.

**BID AND CONTRACT AWARD FOR EAST GILKEY ROAD PROJECT**

**Public Works Director Marv Pulst** stated that this project was designed with the primary concern being sidewalks up Gilkey. This project now includes pavement of Gilkey and other areas and a compact roundabout at Anacortes and Gilkey. The City received Transportation Improvement Board (TIB) funding for a portion of the project which also

June 9, 2016

includes repaving a portion of Whitmarsh Road. The low bid was Larry Brown Construction with a bid of \$572,527.95 and there will be TIB funding for 80% of the project. Citizen **Michael Brawley** asked questions regarding the scope of the project, future improvements to Whitmarsh Road, and why the construction of this project can't be done by the City of Burlington Streets Department. **Pulst** answered that there have been discussions regarding improvement of Whitmarsh Road for the future and that the project at Gilkey and Anacortes grew too large for the Street Department to complete in house.

A motion was made to award the bid for the East Gilkey Road project to Larry Brown Construction and authorize Mayor's signature on all applicable documents by **Councilors R. DeGloria/Loving**. All in favor; motion carried.

**AMENDMENT TO AGREEMENT WITH SEMRAU SURVEYING & ENGINEERING FOR CONSTRUCTION ENGINEERING SERVICES AT GILKEY ROAD AND ANACORTES STREET**

**Public Works Director Marv Pulst** stated the Semrau Surveying & Engineering partially designed this project and there is no surveying available in house. Discussion was had to whether this service needed to go to bid and it was determined that a bid was not needed and the firm is already familiar with the project.

A motion was made to approve the amendment to the agreement with Semrau Surveying & Engineering for construction services and authorize the Mayor's signature by **Councilors Bieche/J. DeGloria**. All in favor; motion carried.

**AGREEMENT WITH PACIFIC SURVEYING & ENGINEERING FOR CONSTRUCTION ENGINEERING SERVICES**

**Public Works Director Marv Pulst** stated that this agreement was for construction engineering services for the Anacortes/Gilkey project and the replacement Culvert at Fairhaven Avenue. Pacific Surveying & Engineering was selected from the MRSC consultant roster and was selected for their qualifications. Their primary duties will be to provide field note records, inspection reports, and measure bid items quantities in order for the project engineer to complete monthly pay estimates. This work has been budgeted for the year within the arterial street fund and storm drain utility.

A motion was made to approve the contract with Pacific Surveying & Engineering for construction engineering services and authorize the Mayor's signature by **Councilors R. DeGloria/Bieche**. All in favor; motion carried.

**EXECUTIVE SESSION**

An Executive Session will be held Per RCW 42.30.110 to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The executive session should take approximately twenty minutes and action is expected as a result of the executive session. Council and city staff adjourned for Executive Session at 7:57 p.m.

Council and city staff returned from Executive Session at 8:32 p.m.

A motion was made to add agenda item #6 – Authorization of a potential settlement by **Councilors Bieche/Loving**. All in favor; motion carried.

A motion was made to approve the authorization of a potential settlement by **Councilors Edmundson/Loving**. All in favor; motion carried.

COUNCIL CHAMBERS

CITY HALL

BURLINGTON, WA

June 9, 2016

**ADJOURNMENT:**

**Mayor Sexton** adjourned the meeting at 8:34 p.m.

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Renee Sinclair  
Interim Finance Director

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Steve Sexton  
Mayor