

May 12, 2016

**CALL TO ORDER:**

**Mayor Steve Sexton** called the meeting to order at 7:02 p.m. and introduced the Burlington-Edison Navy Junior ROTC (NJROTC), Everett NJROTC, Oak Harbor NRJROTC, Civil Air Patrol and BEHS Booster Club president along with many other friend and family supporters. The Burlington-Edison NJROTC Color Guard presented the colors and led the Pledge of Allegiance. Council members present: Tonya Bieche, Joe DeGloria, Edie Edmundson, Chris Loving, and Ted Montgomery. Staff present: Loren Cavanaugh, Brian Dempsey, Bryan Harrison, Brad Johnson, Leif Johnson, Tom Moser, Kim O’Hara, Marv Pulst, Renee Sinclair and Bill Van Wieringen. Motion by **Councilors Montgomery/J. DeGloria** to excuse R. DeGloria and B. Aslett. Motion carried.

**MINUTES:**

A motion was made by **Councilors Loving/J. DeGloria** to approve the minutes of the April 28, 2016 council meeting. All in favor; motion carried.

**AUDIT OF BILLS:**

A motion was made by **Councilors J. DeGloria/Beiche** to approve Accounts Payable checks numbered 31427 - 31604 in the amount of \$302,496.47; April 29<sup>th</sup> payroll checks numbered 31394 - 31426 in the amount of \$520,047.90. All in favor; motion carried.

**PROCLAMATION:**

Mayor read a proclamation in support of the Burlington-Edison Navy Junior ROTC Tiger Company program and proclaiming the month of May 2016 Burlington-Edison NJROTC month.

**PUBLIC COMMENTS:**

In support of keeping the Burlington-Edison NJROTC program several members of the various NJROTC companies, family and friends testified about the positive benefits of the program and encouraged the B-E School District to reinstate the program.

The Mayor thanked all current, future and past service members, cadets and students for serving our community.

**COUNCIL COMMENTS:**

There were no Council Comments.

**MAYOR’S UPDATE:**

**Mayor Sexton** distributed the notes from Monday’s EMS meeting, and is looking for feedback.

**SPECIAL PRESENTATION:**

There was no Special Presentation.

**OFFICER’S REPORTS:**

**City Administrator Harrison** suggested that because the meeting is running late that we postpone officer’s reports until the next meeting on May 26, 2016.

**UNFINISHED BUSINESS:**

There was no Unfinished Business.

**NEW BUSINESS:**

**APPOINTMENT OF JIM IVERSEN TO THE PARKS & RECREATION ADVISORY BOARD**

**Parks Director Cavanaugh** stated Mr. Iversen has served three consecutive three year terms on the board serving as Chair and Vice Chair and his last position was a Senior

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Representative. They bylaws state you have to skip a term to be reappointed and he has fulfilled that requirement. A motion was made to appoint Jim Iversen as the Senior Representative to the Parks & Recreation Advisory Board by **Councilors Montgomery/J. DeGloria**. All in favor; motion carried.

**CONSTRUCTION MANAGEMENT AGREEMENT WITH KBA CONSULTANTS FOR PERVIOUS CONCRETE PARKING PROJECT**

**Public Works Director Pulst** stated staff solicited for engineering services according to Department of Ecology guidelines to provide construction management for the pervious concrete parking project that includes three locations: parking lot on S. Spruce Street adjacent to Railroad Market, gravel shoulders along Hazel Avenue and gravel shoulders along Regent Street. Through request of qualifications KDA Consultants was selected to provide construction management of inspections, material testing and project administration. The project should run approximately 60-100 days and 85% of the \$189,000 contract is funded by DOE.

A motion to approve the agreement with KBA Consultants for construction management of the pervious concrete parking project and authorize the Mayor's signature by **Councilors J. DeGloria/Loving**. All in favor; motion carried.

**BID & CONTRACT AWARD FOR THE PERVIOUS CONCRETE PAVING PROJECT**

**Assistant City Engineer Dempsey** stated seven bids were received; the bids were certified and the low bid of \$1,421,687.25 was from SRV from Oak Harbor. The bid is approximately \$60,000 under the engineer's estimate. The project includes pervious concrete of the city owned parking lot off S. Spruce Street and the shoulder work on Hazel Avenue and Regent Street.

A motion to award bid and authorize the Mayor to sign agreement with SRV for the Pervious Concrete Pavement project was made by **Councilors Loving/Montgomery**. All in favor; motion carried.

**WALK ON AGENDA ITEM – BUDGET REQUEST TO PURCHASE TASER UPGRADES & EQUIPMENT**

Motion to add agenda Item #4 by **Councilors Loving/J. DeGloria** to approve the purchase of taser upgrades and equipment for the Police Department. All in favor; motion carried.

**Police Chief Bill VanWieringen** stated the Council approved the purchase of taser upgrades and equipment in the 2016 budget. There are two companies that sell the required equipment, but only one of the vendors, Proforce, are on the MRSC vendor list. There is a \$0.01 difference in the two bids, but the Police Department prefers to go with Proforce as they have purchased from them in the past. **Councilor Loving** asked if they have previously used this type of taser. **Chief VanWieringen** stated yes, it will be the same tasers with upgrades. **City Administrator Harrison** clarified that although the Proforce bid is \$0.01 more, they are on the MRSC vendor list and comply with bid requirements. Motion to approve the purchase of taser equipment by Proforce by **Councilors Montgomery/Beiche**. All in favor; motion carried.

**EXECUTIVE SESSION**

There was not an Executive Session held.

**COUNCIL CHAMBERS**

**CITY HALL**

**BURLINGTON, WA**

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**ADJOURNMENT:**

**Mayor Sexton** adjourned the meeting at 8:54 p.m.

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Renee Sinclair  
Interim Finance Director

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Steve Sexton  
Mayor