

**BURLINGTON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING**

December 7, 2021 6:00 pm

**AGENDA**

**CALL TO ORDER**

**APPROVAL OF MINUTES – November 2, Regular Meeting**

**COMMUNICATIONS**

1. Director's November monthly report:
  - Arrival of Harper Elliot Ward
  - 2021 Monthly Financial report (92% of YTD)
  
2. Incident reports:

**UNFINISHED/OLD BUSINESS**

1. Approval of bills
2. Discussion of weeds/discards and lost/missing items
3. Bad debts through 2013 have been deleted, after January board meeting will delete bad debts from 2014 and resume "collection" procedures with Unique Management.
4. 2022 city budget was approved at 11/23/2021 council meeting

**NEW BUSINESS**

1. Had 24 applicants for part time Library Assistant position, will be interviewing 10 candidates.

**ADJOURNMENT**

**Next Trustees meeting date: January 4, 2022 6:00pm**