

Burlington Historical Preservation Advisory Board

Tuesday, June 18, 2018 @ 2:00 PM *Special Meeting*

Parks and Recreation Center

Conference Room – Use South Entrance

900 E. Fairhaven Avenue, Burlington WA 98233

Agenda:

CALL TO ORDER	Edie Edmundson
APPROVAL OF MINUTES (04/10/2018 Meeting)	Edie Edmundson
OPEN COMMENT	Edie Edmundson
OLD BUSINESS	Edie Edmundson
1. Review Historic Places Nomination Form	Jennifer Berner
NEW BUSINESS	Edie Edmundson
1. Formation of ad-hoc committees	Edie Edmundson
2. Brainstorm on Program Ideas	Edie Edmundson
3. Budget for 2018 Programs	Jennifer Berner
ADJOURN	
Next Scheduled Meeting: Tuesday, July10, 2018 @5:00PM	

Enclosures:

1. Minutes 04/10/2018 board meeting
2. Historical Advisory Board Agenda Item
3. Draft Historic Property Nomination Form
4. Historic Property Nomination Form with Edits from Kim Gant.

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Burlington Historical Preservation Advisory Board

Meeting Minutes for Tuesday, April 10, 2018

Board Members in Attendance: Janet Berger, Christine Cooper, Edie Edmundson, Larry Gilbert, Jesse Kennedy, Muriel Neely and Margie Wilson **City Staff:** Jennifer Berner and Shelley Johnstone

MEETING CALLED TO ORDER by Chairperson Edie Edmundson at 5:01PM.

MINUTES: Janet Berger motions to accept the minutes of the 04/10/2018 board meeting as written; Margie Wilson seconds the motion. All are in favor; motion is carried.

OPEN COMMENT

Mary Roberts Rinehart Presentation. Margie Wilson gives praise for presentation she recently attended at the Burlington Library given by fellow board member Jesse Kennedy on Mary Roberts Rinehart "A Pioneer Woman of Skagit County". Rinehart was a popular murder mystery writer during her time, often being referred to as "America's Agatha Christie". She crossed the Cascade Pass into Skagit County in 1916 and of the crossing she wrote "A pass is a blood-curdling spot. A pass is not an opening, but a barrier which you climb with chills and descend with prayer.". Jesse will send a list of the various historically relevant subjects he has readily available for presentation via Shelley Johnstone for sharing with other board members.

OLD BUSINESS

Review Goals – Historical Property Nomination. A recent test-run of the application form that would be used to nominate local properties for inclusion on the local & State historic registers sparked a number of questions from members since the last board meeting. Jennifer Berner suggests revisiting the topic of the registers so that the board can decide in what direction they would like to head. The board delves into an extended discussion of concerns and objectives. They discuss the pros and the cons of managing a local register in-house separate from the State and National registers. Grant eligibility, preserving historically significant stories as well as architecturally relevant properties, resources for experienced assistance in accurately completing nomination forms and possibly managing sequential nomination forms for both an in-house register and the State register are the open topics left after the discussion. Board members ultimately elect to schedule a special meeting for late June to more thoroughly consider the wisest path moving forward. Jennifer will coordinate date and time.

Review ARC updated Architectural Study. A copy of the updated study from ARC Architects is shared with board members. Jennifer Berner explains that this updated report includes generalized cost estimates. She cautions that the estimates should not be considered to be of design-level accuracy, but are intended to give city council ball park figures to work with during their examination of the study and for better determination of how to proceed. The updated study was just recently given to council members. They'll have a few weeks to thoroughly peruse the study before it lands on their agenda for consideration. Jennifer will notify board members when the study is scheduled as an agenda item and encourages them to attend to the council meeting to share their thoughts. Edie Edmundson encourages other board members to jot down questions or thoughts as they review the study so that those can be shared with council. Jennifer feels the study will likely be scheduled for the Thursday, April 26 council meeting.

Update on Next Exhibit. Margie Wilson recently met with Burlington Chamber of Commerce's new marketing director J.D. Boucher and had what she felt to be an extremely productive meeting. She mentions that J.D. has recently completed a webpage that looks back across Burlington's history in decade-sized blocks. She says he did an excellent job with the webpage that was created as a tourism draw. The title for the next historical exhibit at the Chamber's Visitor Center is "Burlington Means Business". J.D. along with Chamber director Peter Browning will dig into their archives to gather material that would be considered relevant to the city's

business history. They also plan to reach out to chamber members to in hopes of collecting other materials that would complement the exhibit's theme. The target grand-opening date for "Burlington Means Business" is Saturday, August 11. Margie calls for volunteers to help with organizing the next exhibit. Coordinating volunteers will be an agenda item for the July 10 board meeting.

NEW BUSINESS

Historical Board Operating Procedures. Jennifer Berner revisits they key points of the historical board in its advisory capacity to council. She states that the City's advisory boards are valued by council with expertise to offer in areas that council is often unable to given the wide range of topics they evaluate. Since it is council that sets policy for the City, she cautions board members to check-in with the rest of the board before making decisions or commitments that must come from due process. Any topics of interest can be sent to Jennifer or to Shelley Johnstone for inclusion on a future meeting agenda.

Jennifer proposes the idea of a once or twice yearly report to council that will help council to stay informed of the board's accomplishments and ambitions. With the many projects the board is finding success with, and the new pursuits the board is discussing, Edie Edmundson suggests a formal vote from those present to officially recognize the board's collaborations with the Burlington Library and the Chamber of Commerce.

Janet Berger raises a motion to officially recognize the partnership between the board and the Burlington Library for its historical presentations hosted at the library. Christine Cooper seconds the motion. All are in favor; motion is carried.

Margie Wilson raises a motion to officially recognize the partnership between the board and the Burlington Chamber of Commerce for its historical programs offered at the Visitors Center. Janet Berger seconds the motion. All are in favor; motion is carried.

Board member consent of specific historical programs offered in collaboration with the Burlington Library and the Chamber of Commerce will continue to be discussed as program topics arise.

ADJOURN: Christine Cooper motions to adjourn the board meeting. Janet Berger seconds the motion. All are in favor; meeting concludes at 6:34PM.

NEXT MEETING: Tuesday, July 10, 2018 beginning at 5:00PM. The meeting takes place at the Parks and Recreation Center located at 900 E. Fairhaven Avenue. Attendees should use the **South Entrance** of the building; all other entries will be locked after regular business hours.

Meeting minutes transcribed by Shelley Johnstone, secretary for Burlington Parks and Recreation.