

Burlington Parks Advisory Board

Monday, June 6, 2016 at 5:30PM

Parks and Recreation Building at 900 E. Fairhaven Avenue

Parks Conference Room

(Use South Entrance off Washington Avenue)

Revised 06/03/2016

Agenda:

- | | |
|---|--|
| 1. Call To Order | Keith Chaplin |
| 2. Approval of Minutes (5-2-16) | Keith Chaplin |
| 3. Open Comment | Keith Chaplin |
| Old Business | Keith Chaplin |
| 4. Maiben Park Concept Plan Options | Shelley Johnstone |
| New Business | Keith Chaplin |
| 5. Board discussion and proposal to appoint Rachel King as new Student Representative | Shelley Johnstone
Shelley Johnstone |
| 6. CLG Grant | Shelley Johnstone |
| 7. Council Agenda Items | Keith Chaplin |
| 8. Event Calendar (June-July) | Keith Chaplin |
| 9. August 1, 2016 Agenda | |
| 10. Adjourn | |

Additional Information

Enclosures:

05/02/2016 Meeting Minutes

Updates from Loren Cavanaugh

June & July Playfield Event Calendar

Maiben Park Concept Plan – Option 1 and Option 2; Copy of Q&A from 05/11/16 Neighborhood Meeting

Copy of CLG Grant Application

Updates from Loren for 06-06-2016 Meeting

Old Business

Maiben Park Concept Plan Options

Two options will be included in the packet for your information. No action is needed. Just a sample of what was introduced at the Maiben planning meeting in May.

New Business

Discussion and Proposal to Appoint Rachel King

A letter from the board with its recommendation to the mayor and city council regarding the appointment of the new student representative will be discussed. The discussion will be initiated by city attorney Leif Johnson.

Certified Local Government Grant

I will be giving a grant presentation to the Department of Archaeology and Historic Preservation on June 1st. A copy of the grant is attached.

Council Agenda Items

June 9th.

- Rachel King Park Board Appointment

Playfield Event Calendar

Shelley will be updating us on activities for June and July.

NEXT MEETING: MONDAY, AUGUST 1, 2016 @ 5:30PM

(No meeting scheduled for July)

CITY OF BURLINGTON
PARKS ADVISORY BOARD
Meeting Minutes for Monday, May 2, 2016

Board Members Present: Bill Black, Keith Chaplin, Ronda DeGloria, Jeffery Ottesen, Steve Stafford, Carly Watson

Council Members Present: Chris Loving

City Staff Present: Craig Bloodgood, Loren Cavanaugh and Shelley Johnstone

MEETING CALLED TO ORDER by Parks Director Loren Cavanaugh at 5:29PM.

MINUTES: Ronda DeGloria motions to accept the minutes of the 04/04/2016 board meeting as written; Steve Stafford seconds the motion. All are in favor; motion is carried.

OPEN COMMENT

OLD BUSINESS

Summer Nights Concert Series Lineup. Loren Cavanaugh reports that he now has bands confirmed for all dates during the concert series. *The Dogtones* is the most recent addition; they will fill the July 15 Friday night vacancy after *Sky Colony* bowed out. Bands start at 7:00PM:

Whiskey Fever	8-Jul-16	The Chris Eger Band	5-Aug-16
The Dogtones	15-Jul-16	Baby Cakes	12-Aug-16
The Naughty Blokes	22-Jul-16	The Jody Taylor Band	19-Aug-16
Gin Gypsy	29-Jul-16	Small Medium at Large	26-Aug-16

Loren adds that bands are permitted to participate in the concert series for a maximum of two consecutive years, but are eligible to return in subsequent years. The Naughty Blokes and The Chris Eger Band will not be eligible to return in 2017 since 2016 will be the second year for both; however they would once again be eligible in 2018.

NEW BUSINESS

1st Quarter Cemetery and Parks Updates. Craig Bloodgood reports on tasks that kept his crew busy during the first three months of 2016:

PARKS: Their routine tasks of mowing and weeding started in February; early this year because of the uncharacteristically warm winter. General park maintenance, grooming, pruning, keeping up with fallen limbs from wind storms, readerboard updates, boat ramp cleanup after high water and frequent graffiti cleanup were a few of the other routine tasks on the crew's list.

The crew takes care of equipment maintenance during the winter months while their duties outdoors are less demanding. The crew's annual tasks during the later winter and early spring months included readying Rotary and Skagit River Parks' baseball diamonds for Little League & Babe Ruth, grooming Rotary's sand volleyball courts and prepping the six community garden plots. Craig mentions that they hope to put in an additional row of plots next year since there seems to be demand for more.

The crew repaired a fence damaged by a car at Skagit River Park, replaced a light cover & wiring vandalized on the Tammi Wilson Memorial Trail, fixed a broken water line at Maiben Park, and a spigot at the Whitmarsh Horseshoe Pit Shelter that had been hit by a vehicle. Other projects the crew were involved with during the first quarter included the WiFi project at Skagit River Park and the lighting & surveillance project at Maiben Park.

CEMETERY: Crew assisted with 10 funerals during the first quarter and pulled & set 12 headstones. They performed routine tasks such as equipment maintenance, mowing and removing dead flowers from gravesites. They removed a tree along the north side of the cemetery that had blown down during a wind storm. It was one of the three dead trees slated to be removed by a contractor (who has since been in to remove the other two).

The crew also removed three small trees along the west side of the cemetery grounds that were also dead. Craig mentions that the Urn Garden section is now full. Locations for placement of a second urn garden are limited, but one option may be along a small hillside near the entrance leading to the Cemetery Shop.

Maiben Park Improvement Meeting. Loren Cavanaugh reports that a second neighborhood meeting has been scheduled at the Community Center for Wednesday, May 11 beginning at 6:00PM. The status on current improvements to Maiben's security and discussion about upcoming renovation efforts will be the primary topics. Invitations were mailed to attendees of the last neighborhood meeting and to residents within 1000' foot radius of the park which resulted in nearly 200 recipients. Along with the direct mailing, the meeting has been advertised on the Fairhaven Avenue readerboard, on the City's main webpage and with posters distributed throughout City facilities.

Jim Iversen Appointment to Parks Board Loren Cavanaugh reports that Jim Iversen's letter of interest was the only one received for the Senior Representative position which was recently vacated by Nona Avery. Jim's appointment is slated for the May 12 city council meeting.

Council Agenda Items.

May 12: Appointment of Jim Iversen to Parks Advisory Board as Senior Citizen Representative. His first term will be the completion of Nona Avery's term which ends 12/31/2017.

Skagit River Park Playfield Calendar. Shelley Johnstone reports that there have not been many changes to the playfield calendar since the last board meeting. **Los Aztecas men's soccer league** continues their weekly Sunday games and will do so through at least October; **NW United FC** wraps up their **Micro Program** on May 20 and **Challenger Sports Mini-Kickers** program continues through June 14. There are two ultimate Frisbee tournaments scheduled for the weekend of May 14-15: DiscNW's Gnarly Gnines and **USA Ultimate's Highschool Girls NW Championships**. The two tournaments combined will use a maximum of 12 ultimate fields which is roughly equivalent to half of the playfield complex. The **Burlington Library** is coordinating a **Quidditch Festival** for kids and families on June 11 which will take place on the East lobe of the playfields. The festival will include free activity booths, food and features a match with a 'professional' Quidditch team playing the game made famous in the Harry Potter novels. The **NW United FC's Firecracker Invite** will take place the following weekend, June 17-19. This is a large youth soccer tournament that typically fills the park with 100-150 teams. The **Berry Dairy Days Festival "Friday Night Fireworks"** will take place on June 17 at the playfields also.

06/06/2016 Agenda Requests. Loren Cavanaugh asks board members to forward requests for June agenda items to him at least 1 week prior to the next meeting.

ADJOURNMENT: Bill Black motions to adjourn the board meeting; Ronda DeGloria seconds the motion. All are in favor; meeting is concluded at 6:01PM.

NEXT MEETING: Monday, 08/01/2016 at 5:30PM Meeting location is in the Parks and Recreation Conference Room at 900 E. Fairhaven Avenue. **Attendees should use the South Entrance** of the building (off Washington Avenue) as all other entrances are locked by 4:30PM.

Minutes prepared by Shelley Johnstone, Secretary for Burlington Parks & Recreation

Skagit River Park Playfields June 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
May 29	30	31	Jun 1	2	3	4
5	6	7	8	9	10	11
Los Aztecas Men's Soc		Mini Kickers				Libriary "Kidditch Even"
12	13	14	15	16	17	18
Los Aztecas Men's Soc		Mini Kickers			BDD	Firecracker Invite
19	20	21	22	23	24	25
BDD						
Firecracker Invite						
Los Aztecas Men's Soc (Tentative)						
26	27	28	29	30	Jul 1	2
Los Aztecas Men's Soc						

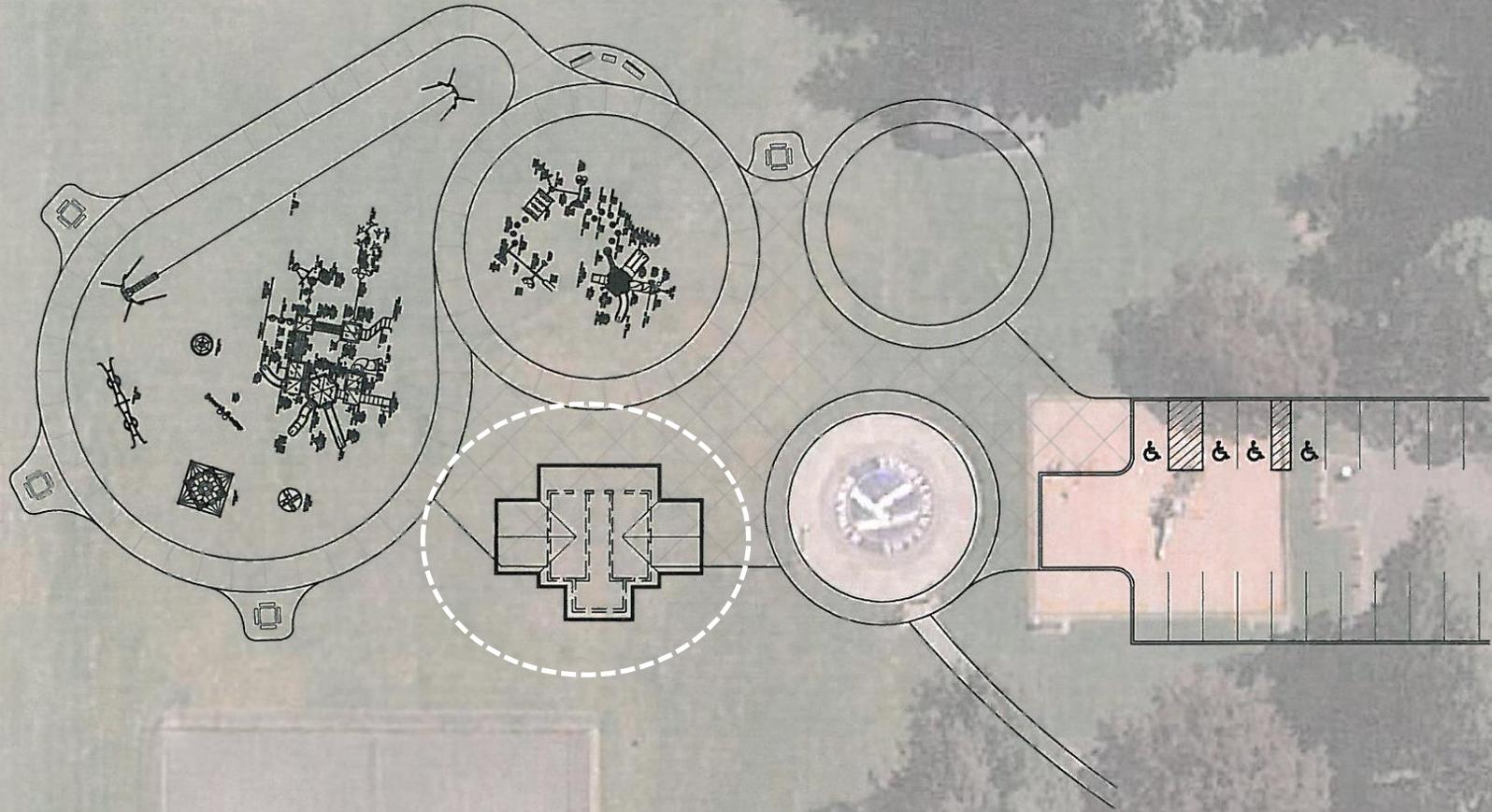
Skagit River Park Playfields July 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jun 26	27	28	29	30	Jul 1	2
3	4	5	6	7	8	9
Los Aztecas Men's Soc						
10	11	12	13	14	15	16
Los Aztecas Men's Soc						
17	18	19	20	21	22	23
Los Aztecas Men's Soc						
24	25	26	27	28	29	30
Los Aztecas Men's Soc						
31	Aug 1	2	3	4	5	6
Los Aztecas Men's Soc						

EW

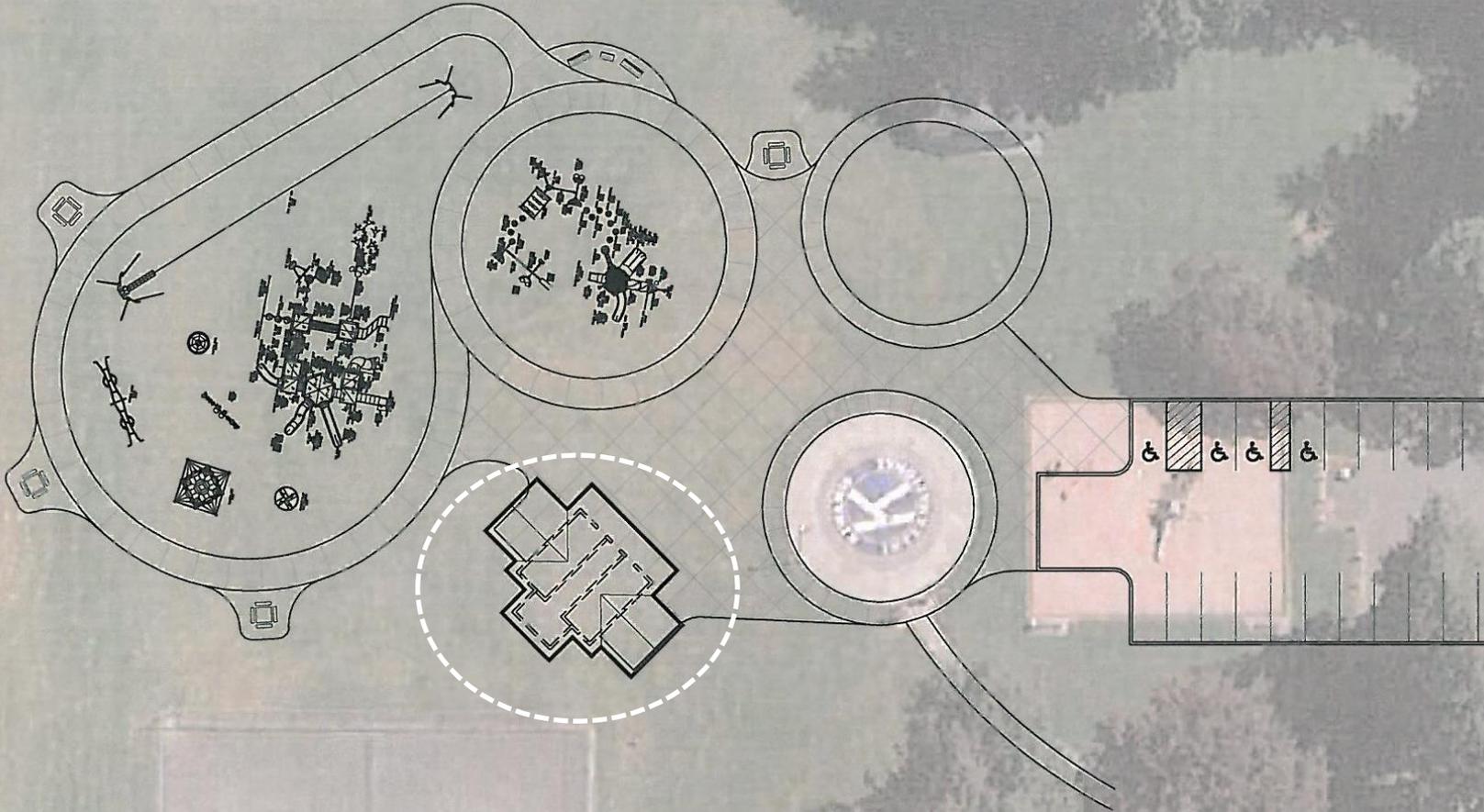
Maiben Park Concept Plan – Option 1

Washington Avenue



Maiben Park Concept Plan – Option 2

Washington Avenue





05/16/2016

Questions and ideas proposed at the **05/11/2016 Maiben Park Neighborhood Meeting**

1. Add picnic tables / pad in green open space
2. Adult fitness stations
3. Zip-line takes up a lot of room
4. Small canopy for a couple of picnic tables
5. Lighting in the park – street lighting?
6. Free standing drinking fountain
7. Narrow the sidewalk between play areas
8. Utilize excavated material to create berms east of play area
9. Remove sidewalk between play areas – trip hazard. Or consider poured-in-place surfacing transition on both sides of sidewalk.
10. Park lights on at 20% - motion detection results in 100% light
11. Free WiFi programmed for the park; 600'-1200' range from router.